

**NUMBER**

#22-69-04

**DATE**

May 26, 2022

**OF INTEREST TO**

General Public

County Directors

Social Services Supervisors and  
Staff

Human Services Boards

Legislative Staff

**ACTION/DUE DATE**

Please read information and  
prepare for implementation

**EXPIRATION DATE**

May 26, 2024

## 2021 Social Services Block Grant Annual Report

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### TOPIC

Describes federal Social Services Block Grant (SSBG) requirements in Minnesota.

### PURPOSE

Provide guidance to county agencies, and to invite public input on use of SSBG funds.

### CONTACT

Andrew Richter, Communications Coordinator  
Child Safety and Permanency Division  
P.O. Box 64943  
St. Paul, MN 55164  
[andrew.richter@state.mn.us](mailto:andrew.richter@state.mn.us)

### SIGNED



TIKKI BROWN  
Assistant Commissioner  
Children and Family Services Administration

### TERMINOLOGY NOTICE

The terminology used to describe people we serve has changed over time. The Minnesota Department of Human Services (department) supports the use of "People First" language.

## I. Public input

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The Minnesota Department of Human Services (department) hereby gives notice of the SSBG report to Minnesota citizens for review and comment. To fulfill federal public input requirements, the department publishes this annual SSBG report pursuant to Title XX, section 2004, of the Social Security Act (as enacted in the Omnibus Budget Reconciliation Act of 1981, [Public Law (P.L.) 97-35] codified at 42 United States Code (U.S.C.) 1397c). This report reflects:

- Actual Social Services Block Grant expenditures for state fiscal year (SFY) 2021, from July 1, 2020, through June 30, 2021.
- The department's plans to expend Social Services Block Grant funds for SFY 2022, from July 1, 2021, through June 30, 2022.

Because funds are administered at the county level, county agency staff must review and make available to the public the contents of this report, and solicit public comment on use of SSBG funds. This can be incorporated in on-going quality control and public input processes agencies have in place. A variety of means can be used to solicit public comment, including newspaper articles/ads; county websites; community meetings; public hearings; board, advisory, and partner agency meetings; public notice; radio public service announcements; client survey/complaints; letters to providers; annual county conference; and word of mouth.

Public comment and feedback on state guidelines for use of SSBG funds should be sent to:

Andrew Richter, Communications Coordinator  
Child Safety and Permanency Division  
P.O. Box 64943  
St. Paul, MN 55164  
[andrew.richter@state.mn.us](mailto:andrew.richter@state.mn.us)

## II. Background

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Social Services Block Grants enable each state to meet the needs of its residents through locally relevant social services. These grants support programs that allow communities to achieve or maintain economic self-sufficiency to prevent, reduce, or eliminate dependency on social services.

### A. Services funded by SSBG must be directed at one or more of five broad statutory goals that include:

- Achieving or maintaining economic self-support to prevent, reduce, or eliminate social service dependency
- Achieving or maintaining self-sufficiency, including reduction or prevention of social service dependency
- Preventing or remedying neglect, abuse, or exploitation of children and adults unable to protect their own interest, or preserving, rehabilitating, or reuniting families
- Preventing or reducing inappropriate institutional care by providing community- and home-based care, or other forms of less intensive care

- Securing referral or admission for institutional care when other forms of care are not appropriate, or providing services to individuals in institutions.

## B. Vulnerable Children and Adults Act (VCA)

The 2003 Minnesota Legislature enacted the Children and Community Services Act (CCSA) which consolidated 15 separate children and community services grants, including SSBG, into a single consolidated fund. This gave county agencies more flexibility to ensure better outcomes for children, adolescents, and adults in need of services. The 2011 Minnesota Legislature revised CCSA, creating the Vulnerable Children and Adults Act, [Minnesota Statutes, Chapter 256M](#), establishing a fund to address the needs of vulnerable children (including adolescents) and adults.

Social Services Block Grant funds are administered under the Vulnerable Children and Adults Act service plans through county social services agencies. Service plans were submitted to the department in 2012, and remain on file. Plans must be updated, as needed, to reflect significant changes in county policy and procedures regarding requirements and use of funds. County social service agencies use local funding and other revenue sources to supplement the consolidated grant to meet client needs.

## III. Use of funds

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### A. Fees

The following persons are eligible for services and not charged a fee, including recipients of:

Minnesota Family Investment Program (MFIP)

- Minnesota Supplemental Assistance
- General Assistance

In addition to the above:

- Persons who adopt a hard-to-place or special needs child
- Children birth through age 2 with disabilities and receive core early intervention services under Part C of the Individuals with Disabilities Education Act. [[20 United States Code § 1400, et seq.](#)]

Department staff developed a social service income eligibility and fee schedule based on Federal Poverty Guidelines. The most recent fee schedule, bulletin [#21-68-06R](#), was published July 6, 2021. County agencies have the option of using that schedule or developing a fee schedule of their own.

### B. Services

The following 29 Budgeting, Reporting and Accounting for Social Services (BRASS) categories are reported for SSBG. Descriptions of each BRASS Code are in the department's recent BRASS publication, bulletin [#21-32-03](#), published Dec. 14, 2021.

BRASS Codes include:

1. Adoption: 127 Kinship Navigator, 175 Northstar Kinship Assistance, 178 Northstar Adoption Assistance, 196 Adoptions and Kinship

2. Case Management: 192 Family Assessment Case Management, 193/693 General Case Management
3. Congregate Meals: 629 Congregate Meals
4. Counseling: 155/655 Individual Counseling, 156/656 Group Counseling, 162 Family-based Counseling Services
5. Daycare – Adults: 649 Adult Daycare
6. Daycare – Child: N/A under BRASS classification, but includes services under migrant daycare
7. Education and Training: 102/602 Community Education and Prevention, 139 Educational Assistance, 163 Family-based Life Management Skills Services, 648 Money Management
8. Employment Services: 637 Employability
9. Family Planning: N/A
10. Foster Care – Adults: 681 Adult Foster Care
11. Foster Care – Children: 180 Treatment Foster Care, 181 Child Family Foster Care
12. Health-related and Home Health: N/A
13. Home-based Services: 125/625 Homemaking Services, 623 Chore Services, 124/624 Home-based Support Services
14. Home Delivered Meals: 628 Home Delivered Meals
15. Housing: N/A
16. Independent and Transitional Living Services: 146 Adolescent Life Skills Training, 147/647 Independent Living Skills
17. Information and Referral Services: 101/601 Information and Referral
18. Legal Services: 121/621 Legal Services
19. Pregnancy and Parenting for Young Parents: N/A
20. Prevention and Intervention Services: 106 Parent Support Outreach Assessment, 107 Child Welfare Assessment, 108 Family Assessment Response, 109 Concurrent Planning Assessment, 119 Court-related Services and Activities, 161 Family-based Crisis Services, 164 Family Assessment Response Services, 165 Services for Concurrent Permanency Planning, 166 Family Group Decision Making, 167 Parent Support Outreach Services, 189/589/689 Respite Care, 607 General Assessment, 619 Court-related Services and Activities
21. Protective Services – Adults: 603 Adult Protection Intake and Screening, 604 Adult Protection Investigation and Service Response, 622 Companion Services, 671 Adult Shelter
22. Protective Services – Children: 104 Child Protection Investigation, 171 Child Shelter
23. Recreational Services: 145/645 Social and Recreational
24. Residential Treatment Services: 183 Children's Group Residential Care, 627 Customized Living/Residential Care
25. Special Services – Disabled: 135 Family Support Grant Program, 534 Semi-independent Living Services (SILS)

26. Special Services – Youth: N/A
27. Substance Abuse Services: N/A
28. Transportation Services: 116/616 Transportation
29. Other services with SSBG funding: 111 Mental Health Screening, 115 Interpreter Services, 198 Licensing and Resource Development, 595 Public Guardianship, 615 Interpreter Services, 634 Semi-independent Living Services, 695 Guardianship/Conservatorship, 698 Licensing and Resource Development, ICWA Law Center.

Limitations on use of SSBG grants are in Title XX of the Social Security Act, Block Grants to States for Social Services. [[42 United States Code § 1397d](#)]

## IV. Expenditure reports

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These reports show expenditures and recipients served during SFY 2021, and intended use of funds for SFY 2022.

### A. Post-expenditure reports

The first attachment provides data on SFY 2021 expenditures and recipients served by the Social Services Block Grant.

In SFY 2021, Minnesota’s SSBG funding was \$32 million (\$27.34 million in Title XX allocation, plus \$4.79 million in Temporary Assistance for Needy Families (TANF) transfer funds). A summary of SFY 2021 SSBG expenditures is as follows:

- 1.4%, \$443,408, for migrant daycare services
- 4.2%, \$1,306,535, used by the department for administration and programs
- 94.4%, \$29,720,484, used by county agencies for provision of services.

SSBG funding represents a small portion of total funding expended for social services in Minnesota. In SFY 2021, SSBG funding accounted for about 5.3% of the \$594 million expended for social services considered eligible under the SSBG federal categories of services classification.

### B. Pre-expenditure reports

Federal SSBG rules require each state to report on their intended use of state payments, including information on types of activities to be supported and individuals to be served.

The Pre-expenditure Report in Attachment two provides an estimate of expenditures and recipients served. SSBG SFY 2022 pre-expenditures were projected based on actual expenditures and recipients for state fiscal year 2020. Should Congress elect not to fund SSBG at the same level, or if other contingencies arise, allocations may be adjusted. Included in the reports is transfer of TANF into SSBG. No state or local match is required for SSBG.

# Attachment one

## Part A: SSBG Post-expenditure Report— Actual Expenditures (Minnesota)

State Fiscal Year 2021 (July 1, 2020 -- June 30, 2021)

Service supported with SSBG expenditures	SSBG allocation	Funds transferred into SSBG*	Expenditures of all other federal, state, and local funds**	Total expenditures
1. Adoption Services	\$359,297	\$69,423	\$7,025,850	\$7,454,570
2. Case Management	\$5,564,224	\$1,075,116	\$157,327,100	\$163,966,440
3. Congregate Meals	\$19,223	\$3,714	—	\$22,937
4. Counseling Services	\$276,351	\$53,396	\$3,641,540	\$3,971,287
5. Daycare – Adults	\$23,333	\$4,508	\$154,958	\$182,799
6. Daycare – Children	\$443,408	\$0	—	\$443,408
7. Education and Training Services	\$816,779	\$157,817	\$13,797,791	\$14,772,387
8. Employment Services	\$21,288	\$4,113	\$104,358	\$129,759
9. Family Planning Services	\$0	\$0	—	—
10. Foster Care Services – Adults	\$18,909	\$3,653	—	\$22,562
11. Foster Care Services – Children	\$3,695,884	\$714,116	\$97,388,583	\$101,798,583
12. Health-related Services	\$0	\$0	—	—
13. Home-based Services	\$179,773	\$34,736	\$2,419,198	\$2,633,707
14. Home Delivered Meals	\$37,848	\$7,313	\$242,047	\$287,208
15. Housing Services	\$0	\$0	—	—
16. Independent/Transitional Living Services	\$229,805	\$44,403	\$4,389,481	\$4,663,689
17. Information and Referral	\$3,490,726	\$674,476	\$52,337,040	\$56,502,242
18. Legal Services	\$451,297	\$87,199	\$9,084,583	\$9,623,079
19. Pregnancy and Parenting	\$0	\$0	—	—
20. Prevention and Intervention	\$3,221,236	\$622,405	\$77,686,057	\$81,529,698
21. Protective Services – Adults	\$1,082,958	\$209,248	\$22,337,373	\$23,629,579
22. Protective Services – Children	\$2,147,490	\$414,937	\$54,996,197	\$57,558,624
23. Recreation Services	\$46,427	\$8,970	\$179,648	\$235,045
24. Residential Treatment	\$824,134	\$159,238	\$17,670,977	\$18,654,349
25. Special Services -- Disabled	\$148,031	\$28,602	\$7,162,066	\$7,338,699
26. Special Services -- Youth at Risk	\$0	\$0	—	—
27. Substance Abuse Services	\$0	\$0	—	—
28. Transportation	\$273,697	\$52,884	\$6,425,661	\$6,752,242
29. Other Services***	\$2,001,776	\$359,731	\$27,803,148	\$30,164,655
<b>30. Sum of expenditures for services</b>	\$25,373,894	\$4,789,998	\$562,173,656	\$592,337,548
31. Administrative costs	\$1,306,535	\$0	—	\$1,306,535
<b>32. Sum of expenditures for services and administrative costs</b>	\$26,680,429	\$4,789,998	\$562,173,656	\$593,644,083
33. Total SSBG expenditures	\$31,470,427			
34. Remaining funds to be carried over into the next fiscal year	\$0	\$0		

“—” represents a figure that was not calculated for this report or not applicable.

\* Funds transferred from TANF block grant.

\*\* Funds include federal (Title IV-E, CW-TCM, Medical Assistance (MA) waivers, Alternative Response Grants, child care grants, MA Admin, mental health (MH) grants, MA waiver case mgmt.); state (MA waivers, Alternative Response, child care grants, MFIP employment chemical dependency admin, MH grants, Developmental Disability grants, adult grants); and local (tax levy, state aids revenue in lieu of levy) sources.

\*\*\* Other services include interpreter services, licensing and resource development, public guardianship, mental health screening, semi-independent living services, guardianship/conservatorship and licensing, resource development, and ICWA Law Center.

**Part B: SSBG Post-expenditure Report — actual recipients (Minnesota)  
State Fiscal Year 2021 (July 1, 2020 -- June 30, 2021)**

Service supported with SSBG expenditures	Children	Adults age 59 and younger	Adults age 60 and older	Adults – unknown age	Total adults	Total recipients
1. Adoption Services	3,736	264	7	0	271	4,007
2. Case Management	61,912	27,685	18,938	101	46,724	108,636
3. Congregate Meals	0	0	0	0	0	0
4. Counseling Services	699	547	11	0	558	1,257
5. Daycare – Adults	0	13	0	0	13	13
6. Daycare – Children	590	0	0	0	0	590
7. Education and Training Services	1,979	1,644	157	1	1,802	3,781
8. Employment Services	0	39	2	0	41	41
9. Family Planning Services	0	0	0	0	0	0
10. Foster Care Services – Adults	0	3	0	0	3	3
11. Foster Care Services – Children	16,290	527	1	0	528	16,818
12. Health-related Services	0	0	0	0	0	0
13. Home-based Services	68	373	675	0	1,048	1,116
14. Home Delivered Meals	0	0	0	0	0	0
15. Housing Services	0	0	0	0	0	0
16. Independent/Transitional Living Services	0	0	0	0	0	0
17. Information and Referral	0	0	0	0	0	0
18. Legal Services	22	219	68	0	287	309
19. Pregnancy and Parenting	0	0	0	0	0	0
20. Prevention and Intervention	86,589	25,546	3,188	370	29,104	115,693
21. Protective Services – Adults	4	2,534	4,679	198	7,411	7,415
22. Protective Services – Children	29,792	3,798	86	95	3,979	33,771
23. Recreation Services	301	64	4	0	68	369
24. Residential Treatment	671	62	2	0	64	735
25. Special Services – Disabled	254	1,635	424	0	2,059	2,313
26. Special Services – Youth at Risk	0	0	0	0	0	0
27. Substance Abuse Services	0	0	0	0	0	0
28. Transportation	0	0	0	0	0	0
29. Other services***	4,154	18,904	6,170	232	25,306	29,460
<b>30. Total recipients</b>	<b>207,061</b>	<b>83,857</b>	<b>34,412</b>	<b>997</b>	<b>119,266</b>	<b>326,327</b>

\*\*\* Other services include interpreter, licensing and resource development, public guardianship, mental health screening, semi-independent living services, guardianship/conservatorship and licensing, resource development, and ICWA Law Center.

## Attachment two

### Part A: SSBG Pre-expenditure Report — estimated expenditures (Minnesota) State Fiscal Year 2022 (July 1, 2021 -- June 30, 2022)

Services supported with SSBG expenditures	SSBG allocation	Funds transferred into SSBG*	Expenditures of all other federal, state, and local funds**	Total expenditures
1. Adoption Services	\$336,321	\$64,036	\$6,251,161	\$6,651,518
2. Case Management	\$5,895,690	\$1,122,553	\$162,012,124	\$169,030,367
3. Congregate Meals	\$16,862	\$3,211	—	\$20,073
4. Counseling Services	\$271,470	\$51,689	\$3,763,414	\$4,086,573
5. Daycare – Adults	\$23,729	\$4,518	\$203,284	\$231,531
6. Daycare – Children	\$439,727	\$0	—	\$439,727
7. Education and Training Services	\$698,923	\$133,076	\$10,990,060	\$11,822,059
8. Employment Services	\$21,301	\$4,056	\$163,982	\$189,339
9. Family Planning Services	\$0	\$0	—	—
10. Foster Care Services – Adults	\$16,315	\$3,107	\$21,919	\$41,341
11. Foster Care Services – Children	\$4,024,781	\$766,327	\$106,318,783	\$111,109,891
12. Health-related Services	\$0	\$0	—	—
13. Home-based Services	\$155,924	\$29,688	\$2,512,598	\$2,698,210
14. Home Delivered Meals	\$43,474	\$8,277	\$278,625	\$330,376
15. Housing Services	\$0	\$0	—	—
16. Independent/Transitional Living Services	\$203,034	\$38,658	\$4,111,277	\$4,352,969
17. Information and Referral	\$3,456,559	\$658,137	\$50,382,982	\$54,497,678
18. Legal Services	\$454,572	\$86,551	\$9,225,720	\$9,766,843
19. Pregnancy and Parenting	\$0	\$0	—	—
20. Prevention and Intervention	\$2,808,220	\$534,691	\$70,681,530	\$74,024,441
21. Protective Services – Adults	\$987,120	\$187,950	\$13,874,937	\$15,050,007
22. Protective Services – Children	\$2,208,492	\$420,502	\$53,894,089	\$56,523,083
23. Recreation Services	\$44,197	\$8,415	\$242,017	\$294,629
24. Residential Treatment	\$895,281	\$170,464	\$17,902,159	\$18,967,904
25. Special Services -- Disabled	\$176,450	\$33,596	\$8,033,747	\$8,243,793
26. Special Services -- Youth at Risk	\$0	\$0	—	—
27. Substance Abuse Services	\$0	\$0	—	—
28. Transportation	\$447,528	\$85,210	\$9,409,578	\$9,942,316
29. Other services***	\$2,111,020	\$375,287	\$26,648,288	\$29,134,595
<b>30. Sum of expenditures for services</b>	<b>\$25,736,990</b>	<b>\$4,789,999</b>	<b>\$556,922,274</b>	<b>\$587,449,263</b>
31. Administrative costs	\$1,332,141	\$0	—	\$1,332,141
<b>32. Sum of expenditures for services and administrative costs</b>	<b>\$27,069,131</b>	<b>\$4,789,999</b>	<b>\$556,922,274</b>	<b>\$588,781,404</b>
33. Total SSBG expenditures	\$31,859,130			
34. Remaining funds to be carried over into the next fiscal year	\$0	\$0		

“—” represents a figure that was not calculated for this report or not applicable.

\* Funding transferred from TANF block grant.

\*\* Funding includes federal (Title IV-E, CW-TCM, MA waivers, Alternative Response Grants, child care grants, MA admin, MH grants, MA waiver case mgmt.); state (MA waivers, Alternative Response, child care grants, MFIP employment chemical dependency admin, MH grants, DD grants, adult grants); and local (tax levy, state aids revenue in lieu of levy) sources.

\*\*\* Other services include interpreter, licensing and resource development, public guardianship, mental health screening, semi-independent living services, guardianship/conservatorship and licensing, resource development, and ICWA Law Center.



**Part B: SSBG Pre-expenditure Report — estimated recipients (Minnesota)  
State Fiscal Year 2022 (July 1, 2021 -- June 30, 2022)**

Service supported with SSBG expenditures	Children	Adults age 59 and younger	Adults age 60 and older	Adults -- unknown age	Total adults	Total recipients
1. Adoption Services	4,036	287	12	1	300	4,336
2. Case Management	67,353	28,651	18,667	161	47,479	114,832
3. Congregate Meals	0	0	0	0	0	0
4. Counseling Services	946	687	11	3	701	1,647
5. Daycare – Adults	0	23	4	0	27	27
6. Daycare – Children	541	0	0	0	0	541
7. Education and Training Services	2,242	1,986	139	8	2,133	4,375
8. Employment Services	0	2	0	0	2	2
9. Family Planning Services	0	0	0	0	0	0
10. Foster Care Services – Adults	0	3	4	0	7	7
11. Foster Care Services – Children	19,905	569	1	1	571	20,476
12. Health-related Services	0	0	0	0	0	0
13. Home-based Services	48	344	619	0	963	1,011
14. Home Delivered Meals	0	0	0	0	0	0
15. Housing Services	0	0	0	0	0	0
16. Independent/Transitional Living Services	0	0	0	0	0	0
17. Information and Referral	0	0	0	0	0	0
18. Legal Services	50	233	65	3	301	351
19. Pregnancy and Parenting	0	0	0	0	0	0
20. Prevention and Intervention	94,400	26,783	3,068	408	30,259	124,659
21. Protective Services – Adults	7	2,688	5,081	300	8,069	8,076
22. Protective Services – Children	34,872	4,723	110	147	4,980	39,852
23. Recreation Services	508	135	10	0	145	653
24. Residential Treatment	839	74	4	0	78	917
25. Special Services – Disabled	243	1,967	416	0	2,383	2,626
26. Special Services – Youth at Risk	0	0	0	0	0	0
27. Substance Abuse Services	0	0	0	0	0	0
28. Transportation	0	0	0	0	0	0
29. Other services***	4,261	19,906	6,283	252	26,441	30,702
<b>30. Total recipients</b>	<b>230,251</b>	<b>89,061</b>	<b>34,494</b>	<b>1,284</b>	<b>124,839</b>	<b>355,090</b>

\*\*\* Other services include interpreter, licensing and resource development, public guardianship, mental health screening, semi-independent living services, guardianship/conservatorship and licensing, resource development, and ICWA Law Center.

## **Americans with Disabilities Act (ADA) Advisory**

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