AITKIN COUNTY



Septic System Replacement Loans

Aitkin County Environmental Services
Has obtained grant funds to help protect the water quality
In Aitkin County.
This money is available to upgrade substandard or
Failing septic systems.

Loan Information

➢ Interest rate for the Septic Loan is 4%
 ➢ Payback Period on the loan can be up to 10 years*
 *depends on the loan amount

This program is being sponsored by:
Security State Bank
Aitkin County Soil and Water Conservation District
Department of Agriculture
Minnesota Pollution Control Agency
Aitkin County

AITKIN COUNTY ENVIRONMENTAL SERVICES 307 SECOND STREET NW – ROOM 219 AITKIN, MN 56431

PHONE: (218) 927-7342

Thank you for your inquiry into the low interest loan money available through the Department of Agriculture Best Management Practice. Enclosed is the information and available paperwork to get you started on your septic system upgrade. These low interest loans are secured by a real estate mortgage on your property.

STEPS

- 1. The first step is to contact a licensed SSTS Designer to conduct a site visit and to prepare a septic system design proposal. The design is then submitted to the Planning and Zoning Office whom will review the design to determine whether or not it meets minimum requirements.
 - Once the County approves the design, a permit can be issued. The 2020 Fee Schedule is: Drainfield/Bed = \$300.00 and Mound/At-Grade = \$350.00.
- 2. The second step is to get two estimates of cost from licensed SSTS installers to install the designed system. With the estimates, you will also need to ask the installers to write down the estimated timelines for installation.
- 3. The third step is to bring the two estimates of cost, the septic system design, the Certificate of Eligibility and the top half of the Lender Pre-approval form to the Aitkin County Planning and Zoning Office.
- 4. The fourth step is to complete the loan application form supplied by Security State Bank, the lending institution for this project. Loan funds are limited to the project cost, septic system design fee and permit fees. Real estate closing costs must be paid out-of-pocket. The bank needs the following pieces of information:
 - ✓ Completed loan application.
 - ✓ Certificate of Eligibility (found in this packet)
 - ✓ Lender Pre-approval Form (found in this packet)

You will take all of this information, along with your loan application over to Security State Bank where the bank will review the application and if possible, approve the loan. Once the loan has been approved and the permit has been issued, you can begin installation.

It is the responsibility of the contractor and/or homeowner to apply for the permit. It is also that person's responsibility to contact the County at least 24 hours in advance to request an inspection of the septic system. All septic installations are inspected by the county staff. To request an inspection, please contact Aitkin County Planning and Zoning at 218-927-7342. After the inspection and after you submit the final bill to the Planning and Zoning Office, a Certificate of Completion will be issued, which you then take back to the bank. The bank will complete the loan processing using that information. Release of funds should occur in approximately two to four weeks.



Minnesota Department of Agriculture 625 Robert St. N., St. Paul, MN 55155-6120

avzw.mda.state.mo.us/agbmploans

Agricultural Best Management Practices Loan Program 651-201-6618 Fax: 651-201-6109 email: AgEMP Loan s@siase.mn. us

AgBMP LOAN APPLICATION (Required for all applications) (Reprover Information: Name:	(One) County: Aitkin Last (optional) Name Company:
	Name Company:
Street Address:	
City: Stat	If using DLS wille in TIPIS and mark where the project or practice in on the Section Man
Project Information: On a Farm: Non-Farm	M: Or fill in a Latitude and Longitude of a point on the property near the project or practice. (Please get us within a few acres of where the project or practice resides if you can.)
Brief description of what will be purchased or constructed and	how it helps water quality; PLS
	PLS Township #: Range:
	Range:
Well Does this project implement Drin Does this project eliminate Groun	nking Water Standards? Section : OR
Is this application for a city, town, or other municipa	
Is this application for a facility with an Industrial Was	Pin or Parcel #:
OCAL GOVERNMENT APPRO	
Approved Loan Ame	ount \$
Estimated Total Project Cost (all so	ources) \$
Animal Units (Feedlot Improvements or manure handling equipment facilities > 1000 AU that are not in the Mississippi watershed are ineligible)	
Primary Lives	stock Dairy Beef Swine Other:
Primary Selection 1 Selection 2	Conservation Tillage Total Acres Acres AFTER Project: Farmed:
Approval Expiration and Other Restric	
Project Approved by:	
Project Completion Certified by (OPTIONAL):	Date:
The state of the s	lable PDF form to the borrowers chosen lender.)
	und on the AgBMP mapping toot; click LENDER CONTACTS LIST to find your lender emai
ENDER INFORMATION & LO	
AgBMP Loan Request	\$ Check if Local Revolving Funds are used: Funds will not be disbursed if checked.
(Optional) Additional Request #	\$ Initials: Date:
Number of payments per year:	
Total Number of Payments:	
Interest rate (if other 3%):	% (Optional) Balloon Payment Date
Lender Organization Name	Aitkin County
Lender Address	
Lender Signature:	Date:

Attach **copies** of the invoices provided by the borrower that support the request for disbursement. Please Email fillable PDF and Attachments to: AgBMP.Loans@state.mn.us

Borrower Information:

Name: Enter the borrower's name (required). Only the first individual will be recorded with the MDA as the loan recipient. This information is for ease of identifying any specific loan and may be different than shown on legal loan documents. The name should be a person, even if the loan is issued to a partnership or corporation.

Company: Enter the company name of the borrower if applicable. This is an optional field.

911 Address: The address of the borrower or project. This address should be the established 911 address of the loan recipient or the project, not a PO Box. If an individual has multiple addresses, list the address closest to the project.

City, State, Zip Code, Telephone: Enter the city and zip code for the borrower's listed 911 address. Telephone is for LGU convenience.

Project Information:

Mark the "On a Farm" box if the project is related to a farm operation. Mark the "Non-Farm" if it is not associated with a farm operation. A farm is any operation reporting farm income on their tax form. The borrower does not need to prove farm income. For example, a septic system on a farm should be marked "On a Farm", even if it is not an agricultural practice.

If the borrower is a city, town, or other municipality; or if it holds an industrial waste permit, check the appropriate box.

Brief Description: Enter a brief description of the project, less than 4 lines. Describe the project in relation to water quality, for example, "Air seeder to reduce erosion", "feedlot roof structure to control runoff", "replacement septic system to protect water quality", "replace non-compliant well".

Check the appropriate box if the project qualifies because it may be a pollution source or if it violates drinking water standards.

PLS / Township - Range - Section: List the township, range, and section number (required), not the name of the township. For example, Township 101, Range 16, Section 19, not "Adams Township". List only one T/R/S coordinate per project.

Ten Acre Location: Mark on the Section map with an "X" the location of the project (required). All locations are recorded as POINT locations; therefore, marking multiple locations cannot be entered. In order of preference, please mark: the actual project location, the farm or home site of the owner of the project, the center of an area representing the project.

Latitude & Longitude: You may enter the Latitude & Longitude instead of TRS location. You do not need both.

Borrower Signature: The borrower may sign the document; however, their signature is optional on this form.

Local Government Approval:

Enter the <u>Maximum Approved</u> amount for the loan in the appropriate category. This value may <u>overestimate</u> the actual cost of the project. If the actual cost of the project exceeds the maximum approved amount, the borrower or lender must ask for an increase in the approved amount. Such changes can be indicated by entering and initialing the change by the LGU. The AgBMP program does not required bids or quotes for project approval; however the LGU may. If left blank, the maximum amount is \$200,000.

The LGU may also indicate the Expiration Date of the project's approval. On the "Other Restrictions" line, LGU can list any other limitations or requirements.

Farm Operation Information:

Enter the number of <u>Animal Units</u> (required for manure management and feedlot projects) in the appropriate box. The number must be less than 1000. Enter the <u>Primary type of Production</u>, the type of crop (corn, wheat, etc.) or the type of livestock (dairy, hogs, custom applicator). Enter the estimated amount of <u>Conservation Tillage Acreage</u> after the practice is complete and the total of all <u>Farm Acres</u>.

Project Approval: A person authorized by the LGU to approve projects must sign the Project Approval line (required).

Completion Certification:

Once the project is complete, the LGU should sign on this line; however it is NOT required for processing. The project does not need to be complete before funds are disbursed. Funds can be disbursed based on a quote or estimate if the LGU certifies the project is complete by signing on this line.

Lender Information & Loan Terms:

Enter the amount of the request. This may be UP TO the maximum approved by LGU. The lender must indicate if locally held revolving funds will be used by selecting the "Local Revolving Funds" box (required if revolving funds are used).

An optional Additional Request Line is available for multiple requests. Enter the sequential number (2,3,4) and amount of the additional request.

The lender must report the Number of Payments per Year (required) and the Total Number of Payments for the loan (required). Enter the interest rate if it is different than 3%. If the loan has a Balloon payment, give the expected date of the Balloon Payment.

The lender must identify the lending organization's name and address receiving the funds (required).

An appropriate lender representative must sign the form (required).

Submit bills, invoices, or receipts equal to or exceeding the amount requested (required).

Submitting Form:

This application form may be emailed, faxed, or mailed to the AgBMP Loan Program at the address shown.

AITKIN COUNTY AND THE DEPARTMENT OF AGRICULTURE BEST MANAGEMENT PRACTICES PROJECT ELIGIBILITY CERTIFICATION

Applicant Must be I	Property Owner				
Please print	(Last Name)	,		(First)	-
Mailing Address					
(Street Address or PC	D Box #)		, _	(City)	
Property Address –	If different from	n Mailing Address			
(Street Address or PC	D Box #)			(City)	
Daytime Telephone	Number	()			
Legal Description:	Section	Township	Range	Township Name	
Parcel Number:			Are Pro	operty Taxes Current?	
List the construction to	o be done and th	e estimated cost inv	olved.		
Name and Address of State MPCA License I					
ltem		Est. Cost	Est. Co	ompletion Date	
Total Cost of Activi	ty				
Certification by Adm This form certifies that Clean Water Partnersh specifications, or criter	the proposed ac nip applicable gu	ctivity meets a priorit	v need identif	ied in the Aitkin County h accepted standards,	
				Date:	
Applicant:				Date:	2

AITKIN COUNTY DEPARTMENT OF AGRICULTURE BEST MANAGEMENT LOAN PROGRAM LENDER PRE-APPROVAL FORM

Applicant::(Last Name)	(First N	ame) (M	iddle Initial)
			iddie initialy
Address:(Street Address or PC	O Box #)	(City)	(Zip Code)
Description of Project:			
Legal Description of Property:	Section	Township	Range
Parcel Number:	21		
Estimated Cost of Improvements:	\$		Attach Estimate
Estimated Loan Requested:	\$		
Estimated Completion Date:			
The undersigned Origination lende the Department of Agriculture Best exceed: \$	Management Ap d inspected by r prior to the low with your app	Practices progoproval shall ex the County and an approval ex lication to the A	ram of an amount not to pire on d request for payment piration date. Please
Originating Lenders Signature		Da	ate

COMPLETION OF ACTIVITY CERTIFICATION

DEPARTMENT OF AGRICULTURE BEST MANAGEMENT PRACTICE

Borrower:(Last Name)		(First Name)	(Middle Initial)
Activity Financed:			
Location of Activity:	ction		Range
List the construction comple approved and completed fo	eted, equipm r this activity	nent purchased, a /:	and/or other expenditures
ltem	Total \$	Cost	CWP Portion
	\$		\$ \$
	\$		\$
Total Cost of Activity	\$		
Certification by the This form certifies the compliance with accepted so authorized to be made by completed on the CWP activities.	at the activity tandard, spe the local ler	y is complete, ope ecifications, or crit	erable, and in teria. The final payment
Certification Office:			Date:
ignature of Project Repres			Phone:

Uniform Residential Loan Application

This application is designed to be completed by the applicant(s) with the London's assistance. Applicants should complete this form as "Betrower" or "Co-Berrower," as applicable. Co-Berrower information must make be provided (and the appropriate box checked) when ______ the spoons or assets of a person other than the Berrower (including the Berrower's appuise) will be used as a basis for loan qualification, but his or her flabilities must be considered because the appuise or other person who has community property rights pursuant to supriscable law and Berrower resides to a community property state, the security property is located in a community property state as a basis for repayment of the loan.

If this is an application for joint credit, Borrower and Co-Borrower each agree that we intend to apply for joint credit (sign below):

	Co-Bonower 1. TYPE OF M	ORTGAGE AND TE	RMS OF LOAM		
Mortgage V.A. Conventional Applied for: USUA/Row House Service	Other (Explein):	Agency Cas		Lender Casa Num	bar
Amount Internal Rata 4.00) % Type	GPI			loan
Subject Property Address (street, city, state, & ZIP)	II. PROPERTY IN	ORMATION AND F	URPOSE OF LOAN		No of Crits
Legal Description of Subject Property (attach descri	(plion if necessary)				1 Year Bult
lend - lend	olumbin Permanent	nar (Explain)	i ² rop	orty will be. Primen Secundar Residence Residence	
Complete this line if construction or construction Year Lot Original Cost Acquired \$	n-permanent loan, Amount Existing Llons 5	(a) Present Value (of Lot [b] Cost of	Improvements Total (a	(+b)
Complete this line if this is a refinance loan. Year Acquired	Anount Existing Liens	Purpose of Refine	нев	Describe Improvements	mede lo bo meda
Tilde will be field in what Nume(s) Source of Owen Payment, Suttlement Charges and/or Subs	stainshi Financing (explain)		Marrior marrich Title w		Estato will be held in Fee Simple Leasehold (show expiration date)
Borrower Borrower 2 Name (include Jr. or Sr. if applicable)	W. Bo	DRROWER INFOR	MATION WAY Name (include Jr. or Sc.	Co-Barrowe	
Social Security Number Huma Phone (Incl. arua coda)) DOB (mm/dd/yyy)	Yes School Social Se	canty Number Home Pho	ne (inci aran sode) DOH	(minlistryyy) Yrs. School
Married Separated Unanamied (include single, diversed, wildowed)	Dispendents (not Pated by Co-Bon no ages		ned harded (include single, diverce	La la	s (not listed by Borrawer) agas
Present Address (Alrant, city, state, ZIIP) Own Mailing Address, if ridfarent from Present Address	Rent	Nu fis,	okkresa (stront, city, stato, ZIP		No Yrs
If residing at present address for less than two Former Address (struct, city, state, ZIP) Own	years, complete the lokowin		Addracs (stroot, city, state, Zir	Own Renf	No Yra
Borrower	IV. EI	IPLOYMENT INFO	RMATION	Co-Barrow	
Name & Address of Employer	Self Employed Yes, amployed Yes, amployed Workford	ា វ្រៀន line of	Aukkoss of Employer	Salt Emplo	Vis. on Pis tob Vis. continues this firm (work/acctors.com
PositionTitle(Type of Quariess	Bysinasa Phone (Incl. ar		Tide/Type of Buseless	- 10	utiness Phone (incl. atea code)
if amployed in current position for less than tw Natos & Address of Engloyer	o years or if currently emplo Sof Employed Dates the		ne position, complete th Address of Employer	e fallavring;	yed Date Hearn-Int
	Monthly \$	псота			Monthly inclina
Position/Tibe/Typy of Business	Businers Phone (Incl. a	rea code) Postini	/Tree/Type of Business		Business Pisone (incl. area code)
Stame & Address of Employer	Self Emotoyed Dates (fi	om - to) Haine I	Address of Employor	Sayl Empl	
					Monthly to comp
Panisar/Tillett per of fluciness	Monthly \$ [huspheds Phone Crist is		YEROTYPH of this next		\$ Business Phone (not averaged)

Originator: (NML\$ IC): 446869)					
			ME AND COMBINED H	OUSING EXPENSE INFORMAT	ION	
Gross Manthly Income Base timpl Income*	Botrower	Co-Germwar	Totat	Combined Monthly Housing Expense	Protein	13roposed
Overtina Overtina	\$	\$	\$	Rent	\$	
Bonuses				First Mortgago (P&I)		\$
Commissions				Oindr Pinancing (P&I)		
Dividenda/exaress				Hazard Insurance		
Net Rental Income				Real Estate Taxes		
Other (before completion.				Mortgage Insurance		
see the natice in "dasonbe after income," below)				Pomeowner Assn. Dues		
Total	\$	\$	\$		r.	
	L	vide addillonat documentation s		Total	\$	\$
					1-1	
B/C	TO OTHER MEDICAL	or Co-Borrower (C) does	separara maintananca inco nol choose to have it const	ome need not be revealed if the Borrow dered for repaying this loan	ver (0)	T vaccountry a
				The state of the s		Monthly Amount
						3
						-
			VI. ASSETS AND L	(Agi) med		
This Statement and any app	Scattle supporting sched	ules may be completed owny	without a series of and a series		shifting our sufficiently innoved	tan Day the Statement can be
	achedries with police of	mploined about that spouse or o	ilher person also	darea il iug co-gonowet section was	Completed about a nurr-appli	Jaintly Not Jointly
Description ASSI	ETS	Cash or Market Value	automobile inage, mysh	d Assets. List the creditor's name, ac ring charge executis, real exists town	drass and account number for a ulmony, child support, sloci	e 69 outstanding dobts, including 8 obtases, glo. Use continuation
Cath deposit toward purcha	se hald by: S		sheat, if nocetary had of the subject property.	leals by (*) though liabilities, which will	on satisfied upon sale of real	intata award or upon rullinaviring
Commission of the Commission o	S			JABILITIES	Monthly Payment &	Unpald
			Name and address of Co		Months Left to Pay	Balance
List charting ===	de agoni-t				a s. ach actavavanina	,5°
List checking and savir						
Name and address of Bank	S&L, or Credit Union					
2						
			Acet No		-	
			Name and address of Co	vneanv	\$ Payment/Months	3
Aord, No.		\$		an proof	5. atimelia di Aliana	*
Name and address of Bank,	S&L, or Credit Union					
			Acct, No		-	
			Name and eddress of Co	armunaal.	3 Paymontitécnitis	3
Acct, No.		B	Ivalia and andress or co	приту	* Paymintion mais	**
					1	
Name and address of Bank, 5	S&L, or Cradit Union				1	
	1				1	
			Agel No.		-	
			Acct No		a fi	
And No.		5	Namo and address of Co	niihanii	\$ Phytogol/Idenths	5
			}			
Name and address of Bunk, S	S&L, or Cradit Union			K	1	
300			Acct No		-	
			Nama and address of Co	ng a a a a	© Payment/Months	\$
Acel No	1		THUMB and addrags in Co	mpany	d Faymonianonins	•
State I Have I de						
Stacks & Bords (Company no description	amendumos a				1	
	- 1					
	1		Acet No		-	
			Namo and address of Cu		\$ Paymeni/Months	5
			Manio and agordes of Co	прац	5 Paymenomonins	
ide insurance est cault value ace amount: \$	· .	S				1
- Van Aire			1		1	1
Subtotal Liquid Asse			J.			1
chedule of real estate owner	ricut value (man	5	Acct No.		- 8	
777			Name and address of Co		\$ Paymen/Months	ī
footad interest in retirement			Matthe Hurd add: 622 or Co	дпрапу	# Layus no would a	
(et worth of trundses(es) ow etlach fluoncial statement)	nod	5				
Netherland (make an	id year)	\$	l .			(
	i i				_	1
	1		Acci, No.			
There America Communication			lo	sparate Maintanance Paymonts Owed	\$	
Dhite Assets (domice)		S	Job Related Expanse (ch	Ild care uniting down ate.)	ie .	4
	1		And Linesetted Exbause (cu	ini serie, urayii gues 810)	\$	
	1		ľ			
					1	4
	1		Total Monthly Pa		\$	
T	otal Assets a.	P	Net Worth (a minus l	սլ `\$	Total Liabilities b.	3

Co-Rarrower Freddie Mac Form 85 7/05 (rev. 6/09), Fannio Mae Form 1003 7/05 (rev. 6/09)

Originator: (NMLS ID: 446869) VI. ASSETS AND LIABILITIES (cont.) (If additional properties are Schedule of Roal Estate Owned Net Ronful Incoms Property Address (entat S if sold, PS if panilling sale, or R if rental being held for [cccma] angagh oM ic In. Present Macket Value 8 Lions Maintemanco Faxos & Afric Totals 1 Ust any additional names under which cradit has proviously been received and indicate appropriate craditor name(s) and account number(s): Account Number VIII. DECLARATIONS VII. DETAILS OF TRANSACTION If you answer "fes" to any questions a through it, please use continuation steet for explanation. Са-Воггожег Purchasu price Bottower Yes No tr. Attendions Improvements, repairs Are there any outstanding judgments against your (and (d acquired separately) Have you been declared bankrupt within the past 7 years? d. Retinance (incl. debts to be paid off) Have you had properly foreclosed upon or given title or deed in hou thereof in the test 7 years? u Estimated propaid items 0.00 f. Estimated clowing coats 0,00 Are you a party to a lawsuit? Hove you directly or indirectly been obligated an any lean which exhibited in forectorum, fransfor of title in televal forectorum, or programm? (This would include such fears as none mortgage loans, 38A leans, franse exprovement loans, educational loans, manufactured trisobje) from loans, and loans is programmed in fransis obligations, bonds, or loans grammed in first, and and fears of Liender, FHA or VA caso number, if any, and reasons for the artists. PAUL MIP, Funding File 9 h. Discount (d'Borrowse will pay) 0.00 Total costs (add items a through h) 0.00 Subordinate financing Are you procently balinquent or in default on any Federal debt or any other toan, mortnego, financial obligation, bond, or loan guarantee? k. Borrower's closing costs paid by Seller Other Credits (explain) Application Deposit Are you obligated to pay almony, child support, or separate Earnest Money Is any part of the down payment borrowed? Are you a co-maker or andorser on a note? All you a U.S. offero? Are you a personnent resident atten? On you intend to occupy the property as your primary residence? If "Yes," complete question in below. Have you had an ownership interest in a property in the last three years? Loan securit (exclude PMI, MIP, Funding Fee (1) What type of property did you own -- primapal residence (PR), accord from (SH), or investment property (IP)?
(2) Haw did you held tille to the horse -- solely by yourself (S), jointy with your spouse (SP), or jointy with enother person (O)? PMI,MIP, Funding Fee Snunced Logo amount (add in 5 a) IX. ACKNOWLEGIMENT AND AGREEMENT

Each of the uncerspaned spacefeelily represents to sender and to Lendor's stand or potential agents, brekens, processors, insurers, servicers, successors and assigns and agreement and acknowledges that, (1) the information provided in this application is true and corned as of the date of city to date of the IX. ACKNOWLEDGMENT AND AGREEMENT appears.

Rach of the undersigned hetely acknowledges that any owner of the Lean, its services, successors and assigns, may verify or reverify any information contained in this application or obtain the property of the relating to the Lean, for any highlands business purpose through any source, including a source named in this application or a consumer reporting agency. Quite Co-Honower's Signature Barrower's Signature X X X. INFORMATION FOR GOVERNMENT MONITORING PURPOSES

In debaying information is requested by the Endered Government for correct types of insign statistics in a natively or monitor the lender's contributions with equal expectations, the note rigid to a reading or order to monitor the lender's contributions with equal expectations, or on white monitors have been supported to the read the state of the state o CO-BORROWER | I do not wish to furnish this information BORROWER do not wish to furnish this information. Not Asian Ethnicity: Flispanic or Unline Ethnicity: Not Hispanie or Latino Not Hispanic or Latino Hispanic or Lating Black of African American American Indian or Race: Race: American Indian or Alaska Mativa Black or African American Asjen Alaska Native White Native Havas and of Other Public Islander Mative Hawtings or Other Proofs Islandsi White Sex: Sex: Famale Mala To be Completed by Loan Originator This information was provided: In a face-to-tace interview By the applicant and submitted by fax or mail In a idiaphone interview By the applicant and submitted via e-pail or the Internal Loan Originator's Signature X Vanessa L Prince own Originator's Phone Number (including area code) Loan Originalor Idenlifier Loan Originator's Name (print or type) 446869 (218) 927-3765 Vanessa L Prince aun Odyination Company's Address oan Origination Company kientifier Loan Oligination Company's Name 402 Minnesota Avenue Security State Bank of Aitkin Aitkin, MN 56431

Continuation Sheet / Residential Loan Application				
Use this continuation sheet if you need more space to complete the Residential Loan Application. Mark II for Botrower or	Bornwert	Aguncy Case Number		
C for Co-floorment	Со-Вогтомог	Lander Case Number:		

Whe fully understand that it is a Federal units punishable by two or imprisonment, or both, to knowledy make any faire stationed to communing any of the skylve facts as applicable under the provisions of Title 18, Unded States Code, Section 1001, or seq.

Domowee's Stanzisca		And the second s	
Controver's arganized	Data	Co-Borrowor's Signature	Oate
V	COMP.	Sir aditanta a Signatura	de actività
X		V .	
		^	

#		
	×	