



Aitkin County Health & Human Services

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AITKIN COUNTY HEALTH & HUMAN SERVICES ADVISORY COMMITTEE

Meeting Minutes

February 6, 2019

Committee Members Present:

Penny Olson
Carole Holten
Kristine Layne
Kari Paulsen
Joy Janzen
Steven Teff
Kevin Insley
Joell Miranda
Lori Chenevert
Cindy Chuhanic
Joel Hoppe
Cheri Danielson

Commissioner Laurie Westerlund
Commissioner Mark Wedel

Guests:

Cynthia Bennett, ACH&HS Director

Absent:

Maureen Mishler

I. Call to Order

- a. Carole called to order the regular meeting of the Aitkin County Health & Human Services Advisory Committee at 3:00pm on February 6, 2019 at Aitkin County Health & Human Services in the large conference room.

II. Approval of February 6, 2019 Agenda

- a. Commissioner Westerlund moved to approve the agenda, Joel seconded, all members voting yes to approve the agenda.

III. Approval of minutes from December 5, 2018 meeting

- a. Joy moved to approve the minutes as written, Steve seconded, all members voting yes to approve

the December 5, 2018 minutes.

IV. New Chair Welcome –

- a. Carole welcomed all of the new members and thanked the group for having the confidence in her to be the Chair.
- b. She looks forward to working with the group in the next year.

V. Welcome/Introductions of New Members

- a. Carole introduced each new member and they had an opportunity to share with the group their background and thoughts on serving on this committee.
- b. The new members are as follows;
 - i. Lori Chenevert, Union Rep
 - ii. Cindy Chuhanic
 - iii. Joel Hoppe
 - iv. Cheri Danielson
- c. All other Committee members introduced themselves and shared information as well.

VI. Election of Vice-Chairperson

- a. A nomination was made to have Joel be the Vice-Chairperson.
- b. Additional nominations were called for.
- c. Joy motioned to close the nominations, Steve seconded.
- d. All voted in favor to appoint Joel as the Vice-Chairperson.

VII. Committee Parliamentarian

- a. Carole discussed and requested support for appointing Commissioner Wedel as the Committee Parliamentarian.
- b. The members and Commissioner Wedel agreed in the appointment.

VIII. Committee Member Input / Updates – Must be informational in nature, relative to Aitkin County Health & Human Services and not exceed five minutes per person.

- a. Joelle mentioned that Hill City will be holding a Health Fair at the Hill City School from 1-5:30 and there is a possibility of an additional fundraising dinner from 5:30-6:30. The final plans will be advertised locally so be on the lookout for more information.
- b. Kari relayed that the Hibbing Community College, Aitkin Growth, and the Workforce Center are working collaboratively to bring a truck driving course to Aitkin.
 - i. The course is a three week training and will be conducted in the evenings to broaden access for individuals.
 - ii. The Workforce Center is looking into funding to assist with the individual costs and Aitkin County Growth has offered to provide a billboard opportunity for this event.
 - iii. Kari also relayed that in the future the regulations and requirements might change and a MNDOT approved course will be necessary.
 - iv. Commissioner Wedel relayed that the airport may be a location that could be utilized in the future.
 - v. He also stated that there might be a possibility to bring in the licensing agency so that

- participants could test out here in Aitkin.
 - vi. He will discuss with the Airport Commission at their next meeting.
 - c. Kari also relayed that Legal Services will be hosting Senior Clinics at Birch Street Center every other month.
 - i. The next one is scheduled for March 20th from 10-2:30.
 - ii. This is for individuals 60 and older and related to civil services.

IX. Directors Update – Cynthia Bennett

- a. Cynthia gave an update on the Chappy’s Golden Shore response.
- b. This has been taxing for all involved and all agreed that this is a tragedy we do not want to repeat anywhere.
- c. Cynthia also discussed work-projects for this group.
- d. The more immediate types of tasks include bringing flyers back to their community and hanging them at various locations or providing community input for various publications.
- e. Also requested that the group work on the CAPS (Committee for the Awareness and Prevention of Suicide).
- f. At the first work-meeting the topic will be explored, grant possibilities discussed, outcomes to be accomplished and then development a work-plan specific to this topic.

X. Continuation of Discussion from the December meeting with respect to the Purpose of the Advisory Committee

- a. Review and approval of the By-Laws
- b. The By-Laws were reviewed.
- c. Steve moved to approve the By-Laws, seconded by Kari, all members voting yes to approve the By-Laws.

XI. 2019 Meeting Agendas

- a. March we will be having presentation from Connie Ross, the DHS Residential Programs Administrative Director.
- b. April will be a work group meeting.

XII. Comments:

- a. Feedback from the HHS Board Meeting –
 - i. Kristine – December 18, 2018
 - 1. Minutes from that meeting are attached.
- b. Committee Members scheduled to attend upcoming HHS Board meetings in 2018:

February 26	Carole	Joel
March 26	Joy	Cheri
April 23	Kari	Cindy
May 28	_____	_____
June 25	_____	_____

July 23 _____
August 27 _____
September 24 _____
October 22 _____
November 26 _____
December 17 _____

XIII. Adjournment

Carole Holten, Chairperson

Shawn Speed, Clerk to the ACH&HS Advisory Board

The following documents were included in the packet of information sent to the members for review prior to the meeting or distributed at the meeting:

- Copy of the agenda for the February 6, 2019 meeting.
- Copy of the minutes from the December 5, 2018 meeting.
- Copy of the January 22, 2019 H&HS Board meeting minutes.
- Copy of the revised By-Laws
- List of previous years presentations