



Board of County Commissioners Agenda Request

20
Agenda Item #

Requested Meeting Date: 10/23/2018

Title of Item: 2018 EMPG Grant

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
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Submitted by: Sheriff Scott Turner	Department: Sheriff's Office
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Presenter (Name and Title): Sheriff Scott Turner	Estimated Time Needed:
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Summary of Issue:

See attached memo and agreement.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Approve grant and authorize Board Chair and County Administrator signatures.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

This is a budgeted revenue item.

SCOTT A. TURNER
SHERIFF OF AITKIN COUNTY

217 Second Street NW
Aitkin, MN 56431

218-927-2138 Emergency 911
Sheriff Fax 218-927-7359 / Dispatch Fax 218-927-6887
TOLL FREE 1-888-900-2138

MEMO

To: Aitkin County Board of Commissioners

Date: October 8, 2018

From: Sheriff Scott Turner

Re: Annual EMPG grant - 2018

Enclosed is the annual Emergency Management Performance Grant (EMPG) award for the year 2018. The award amount for this year is \$19,551. This amount does not totally fund our Emergency Management activities, rather it assists with some of the cost. At this time, two of us are actively involved in Emergency Management for Aitkin County. This grant period actually took effect on January 1, 2018. I am looking for the authorization to have the board chair and clerk sign this agreement with the State of Minnesota for this funding of our Emergency Management program.

If you have any questions relative to this process, please do not hesitate to give me a call.

AN EQUAL OPPORTUNITY EMPLOYER



Minnesota Department of Public Safety (“State”) Homeland Security and Emergency Management Division 445 Minnesota Street, Suite 223 St. Paul, Minnesota 55101-2190	Grant Program: 2018 Emergency Management Performance Grant Grant Agreement No.: A-EMPG-2018-AITKINCO-001
Grantee: Aitkin County 217 – 2nd Street NW Suite #185 Aitkin, MN 56431-1271	Grant Agreement Term: Effective Date: 01/01/2018 Expiration Date: 12/31/2018
Grantee’s Authorized Representative: Aitkin County Sheriff’s Office ATTN: Sheriff Scott Turner – Emergency Management Director 217 – 2nd Street NW Aitkin, MN 56431-1271 Phone: (218) 927-7420 e-mail: scott.turner@co.aitkin.mn.us	Grant Agreement Amount: Original Agreement \$ 19,551.00 Matching Requirement \$ 19,551.00
State’s Authorized Representative: Matti Gurney Homeland Security and Emergency Management 445 Minnesota St., Suite 223 St. Paul, Minnesota 55101-2190 Phone: 651-201-7422 Matti.Gurney@state.mn.us	Federal Funding: CFDA 97.042 FAIN: EMC-2018-EP-00003 State Funding: None Special Conditions: None

Under Minn. Stat. § 299A.01, Subd 2 (4) the State is empowered to enter into this grant agreement.

Term: Effective date is the date shown above or the date the State obtains all required signatures under Minn. Stat. § 16B.98, subd. 7, whichever is later. Once this grant agreement is fully executed, the Grantee may claim reimbursement for expenditures incurred pursuant to the Payment clause of this grant agreement. Reimbursements will only be made for those expenditures made according to the terms of this grant agreement. Expiration date is the date shown above or until all obligations have been satisfactorily fulfilled, whichever occurs first.

The Grantee, who is not a state employee will:

Perform and accomplish such purposes and activities as specified herein and in the Grantee’s approved 2018 Emergency Management Performance Grant Application (“Application”) which is incorporated by reference into this grant agreement and on file with the State at Homeland Security and Emergency Management Division, 445 Minnesota Street, Suite 223, St. Paul, Minnesota 55101-2190. The Grantee shall also comply with all requirements referenced in the 2018 Emergency Management Performance Grant Guidelines and Application which includes the Terms and Conditions and Grant Program Guidelines (<https://app.dps.mn.gov/egrants>), which are incorporated by reference into this grant agreement.

Budget Revisions: The breakdown of costs of the Grantee’s Budget is contained in Exhibit A, which is attached and incorporated into this grant agreement. As stated in the Grantee’s Application and Grant Program Guidelines, the Grantee will submit a written change request for any substitution of budget items or any deviation and in accordance with the Grant Program Guidelines. Requests must be approved prior to any expenditure by the Grantee.



Matching Requirements: (If applicable.) As stated in the Grantee’s Application, the Grantee certifies that the matching requirement will be met by the Grantee.

Payment: As stated in the Grantee’s Application and Grant Program Guidance, the State will promptly pay the Grantee after the Grantee presents an invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services and in accordance with the Grant Program Guidelines. Payment will not be made if the Grantee has not satisfied reporting requirements.

Certification Regarding Lobbying: (If applicable.) Grantees receiving federal funds over \$100,000.00 must complete and return the Certification Regarding Lobbying form provided by the State to the Grantee.

1. ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05.

Signed: _____

Date: _____

3. STATE AGENCY

Signed: _____
(with delegated authority)

Title: _____

Date: _____

Grant Agreement No. A-EMPG-2018-AITKINCO-001 / PO#3000056280

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

Signed: _____

Print Name: _____

Title: _____

Date: _____

Signed: _____

Print Name: _____

Title: _____

Date: _____

Distribution: DPS/FAS
Grantee
State’s Authorized Representative

2018 (EMPG) Emergency Management Performance Grant

EXHIBIT A

Organization: Aitkin County

A-EMPG-2018-AITKINCO-001

Budget Summary (Report)

EMPG		
Budget Category	Award	Match
Planning		
Personnel Costs for Emergency Management activities	\$18,550.00	\$18,550.00
Total	\$18,550.00	\$18,550.00
Equipment		
Equipment used for emergency management operations	\$1,001.00	\$1,001.00
Total	\$1,001.00	\$1,001.00
Total	\$19,551.00	\$19,551.00
Allocation	\$19,551.00	\$19,551.00
Balance	\$0.00	\$0.00