

# ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS September 11, 2018 – BOARD AGENDA

## AITKIN COUNTY COURTHOUSE THIRD FLOOR, COURTROOM 3

- 9:00 1) **Anne Marcotte, County Board Chair**
- A) **Call to Order**
  - B) **Pledge of Allegiance**
  - C) **Board of Commissioners Meeting Procedure**
  - D) **Approval of Agenda**
  - E) **Citizens' Public Comment** – Comments from visitors must be informational in nature and not exceed (5) minutes per person. The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting.
- 2) **Consent Agenda** – All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the items will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.
- A) **Correspondence File August 28, 2018 – September 10, 2018**
  - B) **Approve August 28, 2018 County Board Minutes**
  - C) **Approve Commissioner Warrants**
  - D) **Approve July Manual Warrants**
  - E) **Approve Elan Manual Warrants**
  - F) **Approve Auditor Warrants: Contract Payments – Road & Bridge**
  - G) **Approve Auditor Warrants: Contegrity Payment**
  - H) **Approve Electronic Funds Transfers**
  - I) **Approve Out of State Travel Request – Sheriff's Office**
  - J) **Approve Affidavit for Duplicate of Lost Warrant: Tammy Clos, Warrant #105352, dated July 1, 2016 in the amount of \$104.90**
  - K) **Approve AIT Airport Grant Agreement**
  - L) **Adopt Resolution: Final Contract Payment – Contract No. 20173**
  - M) **Information Only: TIF District Reports**
- 9:02 3) **Bobbie Danielson, HR Director**
- A) **Approve Personnel Committee Recommendations**
    - 1. **Update Flexible Schedules Policy**
    - 2. **Authorize Land Commissioner Interviews, etc.**
- 9:10 4) **Ross Wagner, Economic Development & Forest Industry Coordinator**
- A) **Award Aitkin County Broadband Development Grant**
- 9:30 5) **Mark Jacobs, Land Commissioner**
- A) **Approve Sale of Undivided Interest – Gov't Lot 1, S28 T47 R27**
  - B) **Accelerated Survey Monument Relocation Project**

- C) Pipeline Easement Proposal – County Administered Lands**
- D) State of the County Forest – 2018**

**10:45 Break**

- 11:00 6) Jessica Seibert, County Administrator**
- A) 2019 Proposed Budget Presentation**
  - B) Approve 2019 Appropriations and Dues**
  - C) Set 2019 Public Budget Hearing**
  - D) Legislative Priorities**
  - E) Organizational Structure Update**

**12:00 7) Committee Updates**

**12:30 Break**

- 12:40 8) Jessica Seibert, County Administrator**
- A) Closed Session Under MN Statute 13D.03 Subd. 1 (b) Labor Negotiations**

**1:10 Adjourn**

The Aitkin County Board of Commissioners met this 28<sup>th</sup> day of August, 2018 at 9:00 a.m., at the Aitkin Library, with the following members present: Board Chair Anne Marcotte, Commissioners J. Mark Wedel, Laurie Westerlund, Don Niemi, Bill Pratt, County Administrator Jessica Seibert and Administrative Assistant Sue Bingham.

**CALL TO ORDER**

Motion by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members voting yes to approve the August 28, 2018 agenda.

**APPROVED  
AGENDA**

**AITKIN COUNTY HEALTH & HUMAN SERVICES  
BOARD MEETING MINUTES  
August 28, 2018**

**HEALTH & HUMAN  
SERVICES BOARD**

**Attendance**

The Aitkin County Board of Commissioners met this 28<sup>th</sup> day of August, 2018, at 9:01 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Board Chair Anne Marcotte, Commissioners Laurie Westerlund, J. Mark Wedel, Don Niemi, and Bill Pratt. Others present included: County Administrator Jessica Seibert, Health & Human Services Director Cynthia Bennett, Accounting Supervisor Carli Goble, Child Social Services Supervisor Jessi Schultz, Public Health Supervisor Erin Melz, Adult Social Services Supervisor Kim Larson, Social Workers Reina Irvine, Rebecca Person, and Nick Anderson, Assistant to the County Administrator Sue Bingham, and Guests: Robert Marcum/H&HS Advisory Committee Member, Kari Paulsen/H&HS Advisory Committee Member, Brielle Bredsten/Aitkin Independent Age, Joel Hoppe/Citizen, and Bob Harwarth/Citizen.

**Agenda**

There was a request to add a new Item V, Erin Melz, Public Health Supervisor for an Out of State Travel request, to the agenda and to move all the following Items down one.

Motion by Commissioner Wedel, seconded by Commissioner Westerlund and carried, all members voting yes to approve the August 28, 2018 Health & Human Services Board agenda with the addition.

**Minutes**

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to approve the July 24, 2018 Health and Human Services Board minutes.

**Bills**

Motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to approve the bills.

**Health & Human Services Director Report, Cynthia Bennett H&HS Director**

Cynthia started by thanking the Board members for the great Strategic Planning workshop that was held last week.

She talked about attending the MACSSA meeting, the end of July, and that she had three main topics she wanted to bring to the Board's attention-

1. MACSSA and AMC are working together to form a group that will work on

building relationships between the two organizations and to look at ‘big picture’ trends that are affecting service delivery so they can develop legislative platforms together.

2. She reviewed a presentation given by the Assistant DHS Commissioner Clair Wilson on Mental Health Funding. Clair’s main point during this presentation was that we need to look at a new business model for providing funding. When you have a grant based source of funding, that funding goes up and down and is not consistent, yet the need for service remains consistent. DHS wants to work with MACSSA on legislative priorities to try to alter that funding source to be more consistent, balanced, and reliable. DHS is also wanting to have a better understanding of programs and interventions that are considered best practice. What are counties doing that works or doesn’t work? They plan to use focus groups, surveys, and a national database called Results First to share the information across all of the counties.

As an addition, the RFP’s for the Mental Health Bonding monies would be coming out in September.

3. Cynthia also reviewed a presentation given by the State Chief Medical Officer and CEO of DHS’s Regional Treatment Centers on Competency Restoration. They have been working on a Continuous Quality Improvement (CQI) program for the past year. Some of the changes made had had an impact on the Counties. DHS is now discharging 25% of the individuals prior to competency restoration and discharge planning being done. These individuals are being discharged back to the jail in the county of residence. This brought up the question of who is responsible for conducting restoration services for these individuals, once discharged. As far as the statute is concerned, the statute is “silent”. What this means is that it doesn’t specifically identify who is responsible. Due to this fact, Cynthia, believes there will be support for legislation to clarify statute language that will identify who holds responsibility for competency restoration services when a consumer is discharged from the regional treatment centers prior to the consumer completing restoration.

- a. Commissioner Marcotte asked why they were discharging people before they were ready, to which Cynthia responded that there is a great need for more crisis stabilization beds within the state and that the longer a person is at the treatment centers the fewer beds there are that are available for that.

Lastly Cynthia talked about the many conferences that are coming up this fall.

- AMC conference: September 13 & 14
- Cynthia will be attending and as a member of the HHS committee will be participating in the meetings to begin the process of lay out the legislative priorities.
- MACSSA annual conference is the first week of October
- CHS annual conference is the second week of October
- Cynthia will be attending either the MACSSA or the CHS conference based on conference content.
- Opioid Summit September 12 - Erin Melz and Kim Larson, will be attending. Our October presentation for Board will be on Opioid, local opportunities, and working partnerships that are occurring in Aitkin County.

**Erin Melz, Public Health Supervisor  
Out-of-State Travel Request**

1. Asked for the Board's approval in sending Shawn Speed and Stacey Durgin to the Center for Emergency Preparedness in Aniston, Alabama October 1-5 to attend the MGT360, Incident Command: Capabilities, Planning, and Response Actions for All Hazards training.
2. Is a three day class, the 1<sup>st</sup> and 5<sup>th</sup> are travel days.
3. Concentrates on how decisions made by responders from various disciplines can impact the handling of a chemical, biological, radiological, nuclear, or explosive (CBRNE) incident.
4. All costs, travel, lodging, meals, are covered by the Northeast Healthcare Preparedness Coalition except employee work time.

Commissioner Marcotte inquired as to why these two people were picked to go to the training and Erin explained that Stacey is the Emergency Preparedness Coordinator for HHS and that Shawn, being fairly new to his position on Emergency Preparedness as the Logistics Chief, would greatly benefit to the exposure that this training gives.

A motion was then made by Commissioner Pratt, seconded by Commissioner Westerlund and carried, all members voting yes to approve the out-of-state travel request.

**Contracts/Agreements**

A motion was made by Commissioner Niemi, seconded by Commissioner Wedel and carried, all members voting yes to approve the WIC agreement between ACH&HS and McGregor Schools.

A motion was made by Commissioner Niemi, seconded by Commissioner Pratt and carried, all members voting yes to approve appointment of Steven Teff to the Aitkin County Health & Human Services Advisory Committee for District 5, filling an existing opening on the committee.

Adult Mental Health Targeted Case Management Presentation, Kim Larson Adult Social Services Supervisor

Kim went through her presentation on Targeted Case Management.

**Committee Reports**

**Joint Powers Board Report – Erin Melz**

Met in Koochiching County on August 9<sup>th</sup>.

- Saw a presentation on Adverse Childhood Experiences (ACEs). ACEs analyzes 10 adverse childhood experiences and how that plays into their lives later on. Adverse childhood experiences (ACEs) are stressful or traumatic events, including abuse and neglect. They may also include household dysfunction such as witnessing domestic violence or growing up with family members who have substance use disorders. ACEs are strongly related to the development and prevalence of a wide range of health problems throughout a person's lifespan, including those associated with substance misuse.
- K. Chandler gave the LPHA update. The new Director, K. Oldfield, has been traveling the state to meet with the difference LPHA members. The new legislative priorities are being sorted out while planning for a new Governor.
- One priority will be the Healthcare Access Fund (provider tax) sun setting Dec 2019. SHIP has received \$202 million in HAF funding. The fact that Itasca was celebrating 100 years of Public Health. Kirk Peysar assisted with some history for Aitkin Co. and found the first county nurse started on January 8,

1940, after a campaign to raise \$1,400 to make it possible. Prior to this date the requirements and duties fell to the County Board.

**H&HS Advisory Committee Update – Robert Marcum/Kari Paulsen**

Met on August 1<sup>st</sup>.

- Robert thanked the board for providing him the opportunity to serve on the committee the past 6 years.
- Mentioned he had been out in the community knocking on doors and found that there are still so many people who don't realize what help is available to them.
- Kari talked about the budget presentation they were shown, by Carli Goble, and how informative it was.

**AEOA Committee Update – Commissioner Westerlund**

Met on August 15<sup>th</sup>.

- Working on bylaws.
- Went through tax information.
- Went through a lot of policy items.

**CJI – Commissioner Westerlund/Jessi Schultz**

Was a short meeting and all that was discussed was who would be attending the Regional CJI meeting in Grand Rapids and that that meeting has been postponed with a new date yet to be determined.

The meeting was adjourned at 10:08 a.m.

Next Meeting – September 25, 2018

Break: 10:08 a.m. to 10:18 a.m.

Motion by Commissioner Wedel, seconded by Commissioner Westerlund and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: August 14, 2018 to August 27, 2018; B) Approve County Board Minutes: August 14, 2018; C) Approve Commissioner Warrants: General Fund \$235,064.14, Road & Bridge \$65,618.83, Health & Human Services \$9,435.95, State \$645.00, Trust \$8,337.75, Forest Development \$5,911.94, Taxes & Penalties \$20,586.12, Long Lake Conservation Center \$12,273.51, Parks \$10,324.12 for a total of \$368,197.36; D) Approve Auditor Warrants – Government Center Addition: \$277,106.47; E) Approve Auditor Warrants – July Sales & Use Tax: General Fund \$669.92, Road & Bridge \$1,520.32, Health & Human Services \$0.19, State \$7,927.00, Trust \$6.44, Long Lake Conservation Center \$100.87, Parks \$216.73 for a total of \$10,441.47; F) Adopt Resolution: Large Assembly License – White Pine Logging; G) Authorize Signatures to TZD Grant Agreement; H) Approve Affidavit for Duplicate of Lost Warrant: Minnesota County Attorneys Association, Warrant #75095, Dated June 25, 2018 - \$95.00; I) Approve Duplicate of Lost Warrant #106615, issued 3/3/2017 to Tia Rengo - \$685.56; J) Accept \$711.25 in Donations to Sobriety Court from Sobriety Court Graduates; K) Approve Electronic Funds Transfers: \$682,249.79; L) Adopt Resolution: Final Contract Payment – Contract No. 20175

Under the consent agenda, motion for a resolution by Commissioner Wedel, seconded by Commissioner Westerlund and carried, all members voting yes to adopt resolution – Large Assembly License – White Pine Logging:

**HHS BOARD  
ADJOURNS**

**BREAK**

**CONSENT  
AGENDA**

**BE IT RESOLVED**, the Aitkin County Board of Commissioners agrees to approve the following Application for Large Assembly:

White Pine Logging & Threshing Show – Williams Township.  
This is scheduled to take place September 1st, 2nd & 3rd, 2018 from 7:00 A.M. to 12:00 Midnight.

Under the consent agenda, motion for a resolution by Commissioner Wedel, seconded by Commissioner Westerlund and carried, all members voting yes to adopt resolution – Final Contract Payment – Contract No. 20175:

**WHEREAS**, Contract No. 20175 has in all been completed, and the County Board being fully advised in the premises.

**NOW THEN BE IT RESOLVED**, that the Aitkin County Board of Commissioners does hereby accept said completed contract for and on behalf of the County of Aitkin and authorize final payment to Gladen Construction in the amount of \$5,538.77.

Motion by Commissioner Westerlund, seconded by Commissioner Pratt and carried, all members voting to schedule Public Hearing for Land Exchange in Seavy Township at 11:00 a.m. on September 25, 2018 at the Aitkin Public Library.

Motion by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members voting yes to:

1. Approve purchase of a used four-wheel drive 2010 Mack single axle plow truck from Nuss Truck and Equipment for \$69,000 plus tax and fees
2. Approve purchase of plow component additions/modifications from Towmaster Truck Equipment for \$15,348
3. Authorize the sale of Unit #127 through an online auction service

Carli Goble, Accounting Supervisor and Cynthia Bennett, Health & Human Services Director presented the proposed 2019 Health & Human Services budget to the Board.

Jessica Seibert, County Administrator reviewed the 2019 proposed General Government and Land Department budgets with the Board.

The Budget Hearing will be scheduled at the September 11<sup>th</sup> Board meeting.

**RESOLUTION  
20180828-059  
LARGE  
ASSEMBLY  
LICENSE – WHITE  
PINE LOGGING**

**RESOLUTION  
20180828-060  
FINAL CONTRACT  
PAYMENT –  
CONTRACT  
NO. 20175**

**SCHEDULE  
PUBLIC HEARING  
FOR LAND  
EXCHANGE**

**EQUIPMENT  
PURCHASE –  
HIGHWAY  
DEPARTMENT**

**PROPOSED 2019  
HHS BUDGET**

**2019 PROPOSED  
GENERAL  
GOVERNMENT  
BUDGETS**

**BUDGET HEARING**

# AITKIN COUNTY BOARD

August 28, 2018

The Board discussed: Strategic Planning Session at LLCC, AIS, Historical Society, TZD, MHB, Personnel, Budget, AMC Strategic Planning in Duluth, DAC, HRA, P&Z, Mille Lacs Watershed, and CARE.

**BOARD  
DISCUSSION**

Motion by Commissioner Niemi seconded by Commissioner Wedel and carried, all members voting yes to adjourn the meeting at 11:55 a.m. until Tuesday, September 11, 2018 at 9:00 a.m. at the Aitkin County Courthouse, 3<sup>rd</sup> Floor, Courtroom 3.

**ADJOURN**

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Anne Marcotte, Board Chair  
Aitkin County Board of Commissioners

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Jessica Seibert, County Administrator



JKK1  
8/31/18 1:19PM

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund  
2 - Department (Totals by Dept) 2 - Page Break by Dept  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas N

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

JKK1  
 8/31/18 1:19PM  
 1 General Fund

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
1 DEPT					Commissioners		
86222	Aitkin Independent Age						
	01-001-000-0000-6230			84.00	synopsis 7/24	626249	Printing, Publishing & Adv
86222	Aitkin Independent Age			84.00		1 Transactions	
10895	Westerlund/Laurie Ann						
	01-001-000-0000-6330			618.03	May - August		Transportation & Travel & Parking
10895	Westerlund/Laurie Ann			618.03		1 Transactions	
1 DEPT Total:				702.03	Commissioners	2 Vendors	2 Transactions
12 DEPT					Court Administration		
8175	Centurylink						
	01-012-000-0000-6250			284.70	August Phone	313645966	Telephone
8175	Centurylink			284.70		1 Transactions	
11634	Gammello & Pearson PLLC						
	01-012-000-0000-6232			60.00	01-jv-17-1070	64228	Attorney Services
	01-012-000-0000-6232			60.00	01-jv-17-994	64229	Attorney Services
11634	Gammello & Pearson PLLC			120.00		2 Transactions	
12 DEPT Total:				404.70	Court Administration	2 Vendors	3 Transactions
40 DEPT					Auditor		
783	Canon Financial Services, Inc						
	01-040-000-0000-6231			220.24	Contract Charge	19069604	Services, Labor, Contracts
783	Canon Financial Services, Inc			220.24		1 Transactions	
8175	Centurylink						
	01-040-000-0000-6250			44.24	August Phone	313645966	Telephone
	01-040-021-0000-6250			334.53	Local Calls	314154028	License Center- Phone
8175	Centurylink			378.77		2 Transactions	
10185	Centurylink Communications Inc						
	01-040-021-0000-6250			154.58	July Long Distance	320146217	License Center- Phone
10185	Centurylink Communications Inc			154.58		1 Transactions	
1457	CPS Technology Solutions, Inc						

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
1457	CPS Technology Solutions, Inc 01-040-000-0000-6231		26.40	Contract Maintenance	375216	Services, Labor, Contracts
			26.40	1 Transactions		
86235	The Office Shop Inc 01-040-021-0000-6405		387.96	toner	1050715/104985	Office & Computer Supplies
	01-040-000-0000-6405		162.00	office chair	300374	Office & Computer Supplies
	01-040-000-0000-6405		550.94	copier contract	300463	Office & Computer Supplies
86235	The Office Shop Inc		1,100.90	3 Transactions		
40	DEPT Total:		1,880.89	Auditor	5 Vendors	8 Transactions
42	DEPT			Treasurer		
8175	Centurylink 01-042-000-0000-6250		8.29	August Phone	313645966	Telephone
8175	Centurylink		8.29	1 Transactions		
4173	Grams/Lori 01-042-000-0000-6405		9.47	certified marriage paper		Office & Computer Supplies
4173	Grams/Lori		9.47	1 Transactions		
42	DEPT Total:		17.76	Treasurer	2 Vendors	2 Transactions
43	DEPT			Assessor		
816	Burman/Tom 01-043-000-0000-6330		128.61	PACE course		Transportation & Travel & Parking
	01-043-000-0000-6340		57.65			Meals (Overnight)
816	Burman/Tom		186.26	2 Transactions		
783	Canon Financial Services, Inc 01-043-000-0000-6231		164.08	Contract Charge	19069599	Services, Labor, Contracts
783	Canon Financial Services, Inc		164.08	1 Transactions		
8175	Centurylink 01-043-000-0000-6250		22.11	August Phone	313645966	Telephone
8175	Centurylink		22.11	1 Transactions		
10330	Dangers/Mike 01-043-000-0000-6108		13.97	Regional Assessment Meeting		Meals (Not Overnight)

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

JKK1  
8/31/18 1:19PM  
1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
10330	Dangers/Mike		13.97		1 Transactions	
3716	Olson/Cathleen M 01-043-000-0000-6240		10.00	Member Dues MAAP		Dues & License Renewal
3716	Olson/Cathleen M		10.00		1 Transactions	
86235	The Office Shop Inc 01-043-000-0000-6405		40.35	sharpies/dry erase/envelopes	1050401	Office, Film & Computer Supplies
86235	The Office Shop Inc		40.35		1 Transactions	
43	DEPT Total:		436.77	Assessor	6 Vendors	7 Transactions
44	DEPT			Central Services		
783	Canon Financial Services, Inc 01-044-000-0000-6231		326.43	Contract Charge	19069598	Services, Labor, Contracts
783	Canon Financial Services, Inc		326.43		1 Transactions	
8175	Centurylink 01-044-000-0000-6250		11.06	August Phone	313645966	Telephone
8175	Centurylink		11.06		1 Transactions	
10185	Centurylink Communications Inc 01-044-000-0000-6250		0.22	August Phone Toll free	320295974	Telephone
	01-044-000-0000-6250		0.06	August Phone Toll free	320295974	Telephone
	01-044-000-0000-6250		0.02	August Phone Toll free	320295974	Telephone
10185	Centurylink Communications Inc		0.30		3 Transactions	
2880	Long Lake Conservation Ctr 01-044-000-0000-6231		200.00	Strategic planning meeting	512	Services, Labor, Contracts
2880	Long Lake Conservation Ctr		200.00		1 Transactions	
13624	MailFinance 01-044-048-0000-6301		573.27	lease june to sept	N7289303	Postage Rentals
13624	MailFinance		573.27		1 Transactions	
44	DEPT Total:		1,111.06	Central Services	5 Vendors	7 Transactions
49	DEPT			Information Technologies		

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

JKK1  
8/31/18 1:19PM  
1 General Fund

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name
8175	Centurylink		11.06	August Phone	313645966	Telephone
	01-049-000-0000-6250					
8175	Centurylink		11.06			1 Transactions
49	DEPT Total:		11.06	Information Technologies	1 Vendors	1 Transactions
52	DEPT			Administration		
8175	Centurylink		74.63	August Phone	313645966	Telephone
	01-052-000-0000-6250					
8175	Centurylink		74.63			1 Transactions
12048	McDowell Agency, Inc./The		230.00	Background screenings	105367	Background Check Fee
	01-052-000-0000-6234					
12048	McDowell Agency, Inc./The		230.00			1 Transactions
86235	The Office Shop Inc		6.65	file folders	1050184	Office & Computer Supplies
	01-052-000-0000-6405					
	01-052-000-0000-6405		9.15	post it notes	1050698	Office & Computer Supplies
86235	The Office Shop Inc		15.80			2 Transactions
10722	Visnovac/Nicole		21.01	coffee carafe/ice cube tray/kl		Office & Computer Supplies
	01-052-000-0000-6405					
10722	Visnovac/Nicole		21.01			1 Transactions
52	DEPT Total:		341.44	Administration	4 Vendors	5 Transactions
60	DEPT			Elections		
1601	Election Systems & Software Inc		5,767.73	Primary Election Coding	1056802	Ballots & Programming
	01-060-000-0000-6406					
	01-060-000-0000-6406		100.01	battery	1057617	Ballots & Programming
1601	Election Systems & Software Inc		5,867.74			2 Transactions
4150	Rosallini's		91.40	Rosallinis		Ballots & Programming
	01-060-000-0000-6406					
4150	Rosallini's		91.40			1 Transactions
86235	The Office Shop Inc		77.28	vnl envelope	1050986	Office & Computer Supplies
	01-060-000-0000-6405					

JKK1  
8/31/18 1:19PM  
1 General Fund

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name
	01-060-000-0000-6405			27.56	overnight election abstract	300353	Office & Computer Supplies
86235	The Office Shop Inc			104.84			
					2 Transactions		
60	DEPT Total:			6,063.98	Elections	3 Vendors	5 Transactions
90	DEPT				Attorney		
5582	Burnett County Sheriffs Department						
	01-090-000-0000-6234			40.00	Subpoena	cv18-0274	Co Sheriff Services
	01-090-000-0000-6234			40.00	Subpoena	cv18-0275	Co Sheriff Services
5582	Burnett County Sheriffs Department			80.00			
					2 Transactions		
783	Canon Financial Services, Inc						
	01-090-000-0000-6405			359.91	Contract Charge	19087443	Office & Computer Supplies
783	Canon Financial Services, Inc			359.91			
					1 Transactions		
8175	Centurylink						
	01-090-000-0000-6250			85.69	August Phone	313645966	Telephone
8175	Centurylink			85.69			
					1 Transactions		
10185	Centurylink Communications Inc						
	01-090-000-0000-6250			0.12	August Phone Toll free	320295974	Telephone
10185	Centurylink Communications Inc			0.12			
					1 Transactions		
1180	Crow Wing Co Sheriff's Office						
	01-090-000-0000-6234			75.00	Subpoena 01cr18351	6033	Co Sheriff Services
1180	Crow Wing Co Sheriff's Office			75.00			
					1 Transactions		
9489	Redwood Toxicology Laboratory, Inc						
	01-090-000-0000-6213			43.63	testing pretrial		Drug & Forfeiture Ms387.213
9489	Redwood Toxicology Laboratory, Inc			43.63			
					1 Transactions		
86235	The Office Shop Inc						
	01-090-000-0000-6405			65.90	notary stamps	1049578	Office & Computer Supplies
	01-090-000-0000-6405			198.18	CDs	1050002	Office & Computer Supplies
86235	The Office Shop Inc			264.08			
					2 Transactions		
5158	Weitnauer/Paula						
	01-090-000-0000-6233			15.00	transcripts 01cr18690		Court Reporter Services

# Aitkin County



## Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

JKK1  
8/31/18 1:19PM  
1 General Fund

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
5158 Weitnauer/Paula		15.00	1 Transactions	
<b>90 DEPT Total:</b>		<b>923.43</b>	<b>Attorney</b>	<b>8 Vendors 10 Transactions</b>
<b>100 DEPT</b>			<b>Recorder</b>	
8175 Centurylink				
01-100-000-0000-6250		16.58	August Phone	313645966 Telephone
8175 Centurylink		16.58		1 Transactions
3951 Pro West & Associates, Inc				
01-100-195-0000-6231		151.63	APPS Developer III	02649 Services, Labor, Contracts- Land Records
3951 Pro West & Associates, Inc		151.63		1 Transactions
86235 The Office Shop Inc				
01-100-000-0000-6405		13.03	office supplies	1049993-0/1 Office & Computer Supplies
01-100-000-0000-6405		54.42	office supplies	1049993-2 Office & Computer Supplies
01-100-000-0000-6405		182.73	toner	1050619-0 Office & Computer Supplies
86235 The Office Shop Inc		250.18		3 Transactions
<b>100 DEPT Total:</b>		<b>418.39</b>	<b>Recorder</b>	<b>3 Vendors 5 Transactions</b>
<b>110 DEPT</b>			<b>Courthouse Maintenance</b>	
10083 Cedarbrook Lumber Comp				
01-110-000-0000-6422		35.98	white egg crates	95122 Janitorial Supplies
10083 Cedarbrook Lumber Comp		35.98		1 Transactions
8175 Centurylink				
01-110-000-0000-6250		5.53	August Phone	313645966 Phone
8175 Centurylink		5.53		1 Transactions
88628 Dalco				
01-110-000-0000-6422		296.36	toilet tissue / towels/batteri	3353106 Janitorial Supplies
88628 Dalco		296.36		1 Transactions
1880 Gravelle Plumbing & Heating, Inc				
01-110-000-0000-6422		16.38	sloan # a- 56- a	77935 Janitorial Supplies
1880 Gravelle Plumbing & Heating, Inc		16.38		1 Transactions

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

JKK1  
8/31/18 1:19PM  
1 General Fund

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name
2186	Hillyard Inc - Kansas City		522.70	liners/drain maintainer/vac ba	603107961	Janitorial Supplies
2186	Hillyard Inc - Kansas City		522.70	1 Transactions		
11889	Honeywell International Inc.		805.72	CH chiller repairs	524457606R1	Services, Labor, Contracts
11889	Honeywell International Inc.		805.72	1 Transactions		
3950	Public Utilities		2,259.51	courthouse		Utilities & Heating
	01-110-000-0000-6254		27.43	old city garage		Utilities & Heating
	01-110-000-0000-6254		134.23	CH building coord		Utilities & Heating
	01-110-000-0000-6254		124.82	Glarco		Utilities & Heating
	01-110-000-0000-6254		207.75	LA tool bldg		Utilities & Heating
3950	Public Utilities		2,753.74	5 Transactions		
10698	Stericycle,Inc		30.10	STERI- SAFE	4008028342	Garbage
10698	Stericycle,Inc		30.10	1 Transactions		
110	DEPT Total:		4,466.51	Courthouse Maintenance	8 Vendors	12 Transactions
120	DEPT			Service Officer		
8175	Centurylink		66.35	August Phone	313645966	Telephone
8175	Centurylink		66.35	1 Transactions		
10185	Centurylink Communications Inc		8.31	August Phone Toll free	320295974	Telephone
10185	Centurylink Communications Inc		8.31	1 Transactions		
10097	Harms Monroe/Penny		155.75	trip to milaca cvso / st cloud		Transportation & Travel
10097	Harms Monroe/Penny		155.75	1 Transactions		
120	DEPT Total:		230.41	Service Officer	3 Vendors	3 Transactions
122	DEPT			Planning & Zoning		



# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

JKK1  
8/31/18 1:19PM  
1 General Fund

<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
111 Aitkin Co Soil & Water		136,137.00	AIS Grant		Invasive Species State Grant 477A.19
01- 122- 000- 0000- 5306					
01- 122- 000- 0000- 6231		21,749.00	Contracted Buffer Law Position		Services, Labor, Contracts, Programming
111 Aitkin Co Soil & Water		157,886.00		2 Transactions	
86222 Aitkin Independent Age		52.50	boa notice	626262	Printing, Publishing & Adv
01- 122- 000- 0000- 6230					
86222 Aitkin Independent Age		52.50		1 Transactions	
12194 BWSR		45.00	208 BWSR Academy		Training/Education
01- 122- 000- 0000- 6208					
12194 BWSR		45.00		1 Transactions	
783 Canon Financial Services, Inc		248.73	Contract Charge	19069596	Services, Labor, Contracts, Programming
01- 122- 000- 0000- 6231					
783 Canon Financial Services, Inc		248.73		1 Transactions	
8175 Centurylink		74.63	August Phone	313645966	Telephone
01- 122- 000- 0000- 6250					
8175 Centurylink		74.63		1 Transactions	
10130 Farley Sewer Systems		400.00	sewer replacement		MPCA SSTS Upgrade Grant Expenses
01- 122- 029- 0000- 6304					
10130 Farley Sewer Systems		400.00		1 Transactions	
13066 Hargrave/Bryan		3,500.00	8/20- 8/31 10 days		Services, Labor, Contracts, Programming
01- 122- 000- 0000- 6231					
13066 Hargrave/Bryan		3,500.00		1 Transactions	
2340 Hyytinen Hardware Hank		17.99	Long Tape	Zonning	Office, Computer, Film, & Field Supplies
01- 122- 000- 0000- 6405					
2340 Hyytinen Hardware Hank		17.99		1 Transactions	
9354 Kangas Enterprise, Inc		13,600.00	sewer replacement		MPCA SSTS Upgrade Grant Expenses
01- 122- 029- 0000- 6304					
9354 Kangas Enterprise, Inc		13,600.00		1 Transactions	
14832 Kulifaj / Stephen		90.00	PC Meeting		Per Diem
01- 122- 000- 0000- 6350					

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

JKK1  
8/31/18 1:19PM  
1 General Fund

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>On Behalf of Name</u>
			<u>Paid On Bhf #</u>	
14832 Kulifaj / Stephen		185.38		Boa/Pc Mileage
		95.38		
			2 Transactions	
14776 Lange's Nursery & Landscaping Inc		13,600.00		MPCA SSTS Upgrade Grant Expenses
		13,600.00		
			1 Transactions	
11990 Lange/David		110.00		Per Diem
		111.73		Boa/Pc Mileage
		221.73		
			2 Transactions	
8050 Liljenquist Sewer & Excavating		11,480.00		MPCA SSTS Upgrade Grant Expenses
		11,480.00		
			1 Transactions	
5516 Paquette/Jeremy M		110.00		Per Diem
		142.79		Boa/Pc Mileage
		252.79		
			2 Transactions	
13424 Sonnee/Dennise J		110.00		Per Diem
		155.33		Boa/Pc Mileage
		265.33		
			2 Transactions	
6097 Verizon Wireless		39.83		Telephone
		39.83		
			1 Transactions	
10895 Westerlund/Laurie Ann		50.00		Per Diem
		133.53		Boa/Pc Mileage
		183.53		
			2 Transactions	
11001 Westerlund/Shannon		21.79		Meals
		21.79		
			1 Transactions	

# Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name
122 DEPT Total:		202,075.23	Planning & Zoning	18 Vendors	24 Transactions
123 DEPT			Coroner		
988 Hennepin Co Medical Centers					
01- 123- 000- 0000- 6260		39.00	2018- 1987, Medex 023442	07- 20- 18	Autopsies- - Pathologist, Xrays, Etc
988 Hennepin Co Medical Centers		39.00		1 Transactions	
3987 Ramsey County Medical Examiner					
01- 123- 000- 0000- 6260		1,400.00	2018- 1987 Medex 023442	07- 20- 18	Autopsies- - Pathologist, Xrays, Etc
01- 123- 000- 0000- 6260		1,400.00	2018- 2146, Medex 023443	08- 07- 18	Autopsies- - Pathologist, Xrays, Etc
3987 Ramsey County Medical Examiner		2,800.00		2 Transactions	
123 DEPT Total:		2,839.00	Coroner	2 Vendors	3 Transactions
200 DEPT			Enforcement		
50 Aitkin Body Shop, Inc					
01- 200- 000- 0000- 6302		409.40	#218 windshield	10163	Car Maintenance
50 Aitkin Body Shop, Inc		409.40		1 Transactions	
117 Aitkin County Sheriff					
01- 200- 000- 0000- 6374		22.00	#220 #316 squad tabs	329XZW 534JGN	Auto & Trailer License
117 Aitkin County Sheriff		22.00		1 Transactions	
339 Applied Concepts Inc					
01- 200- 000- 0000- 6610		3,144.00	#212 radar	332869	Equipment & Radios
339 Applied Concepts Inc		3,144.00		1 Transactions	
11960 ASAP Towing					
01- 200- 000- 0000- 6359		172.50	18- 2339 forfeiture	6348	Wrecker Service
11960 ASAP Towing		172.50		1 Transactions	
10452 AT&T Mobility					
01- 200- 000- 0000- 6250		940.31	cell phones, squads	08- 17- 18	Telephone
10452 AT&T Mobility		940.31		1 Transactions	
8175 Centurylink					
01- 200- 000- 0000- 6250		138.21	August Phone	313645966	Telephone

# Aitkin County



## Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
8175 Centurylink		138.21			1 Transactions
10185 Centurylink Communications Inc					
01- 200- 000- 0000- 6250		7.07	July Long Distance	320146217	Telephone
01- 200- 000- 0000- 6250		5.24	August Phone Toll free	320295974	Telephone
10185 Centurylink Communications Inc		12.31			2 Transactions
10405 Digital Ally, Inc.					
01- 200- 000- 0000- 6610		4,055.00	#212 squad camera	1102492	Equipment & Radios
10405 Digital Ally, Inc.		4,055.00			1 Transactions
3263 K&M Signs Inc.					
01- 200- 000- 0000- 6302		700.00	lettering #212 squad	12292	Car Maintenance
01- 200- 000- 0000- 6302		700.00	#217 squad lettering	12316	Car Maintenance
3263 K&M Signs Inc.		1,400.00			2 Transactions
5756 KEEPRS, Inc					
01- 200- 000- 0000- 6410		224.97	uniform pants #219	01- 32538	Clothing Allowance
5756 KEEPRS, Inc		224.97			1 Transactions
10412 O'Reilly Auto Parts					
01- 200- 000- 0000- 6302		42.74	wiper blades #219	1878- 402025	Car Maintenance
10412 O'Reilly Auto Parts		42.74			1 Transactions
4010 Rasley Oil Company					
01- 200- 000- 0000- 6511		193.10	#220 gas	July	Gas And Oil
4010 Rasley Oil Company		193.10			1 Transactions
84172 Riverwood Healthcare Center					
01- 200- 000- 0000- 6231		1,439.50	SANE exam 18- 1418	05- 30- 18	Services & Labor (Incl Contracts)
84172 Riverwood Healthcare Center		1,439.50			1 Transactions
4681 Streichers					
01- 200- 000- 0000- 6410		53.98	cuff case #202	I1328135	Clothing Allowance
01- 200- 000- 0000- 6410		54.99	uniform pants #221	I1328197	Clothing Allowance
4681 Streichers		108.97			2 Transactions
86235 The Office Shop Inc					
01- 200- 000- 0000- 6405		40.15	office supplies	1050626- 0	Office Supplies

JKK1  
 8/31/18 1:19PM  
 1 General Fund

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
86235 The Office Shop Inc		40.15	1 Transactions	
13934 Tire Barn				
01- 200- 000- 0000- 6302		44.05	oil change #209	44675 Car Maintenance
13934 Tire Barn		44.05	1 Transactions	
9642 WEX BANK				
01- 200- 000- 0000- 6511		5,853.38	gas	08- 15- 18 Gas And Oil
9642 WEX BANK		5,853.38	1 Transactions	
<b>200 DEPT Total:</b>		<b>18,240.59</b>	<b>Enforcement</b>	<b>17 Vendors 20 Transactions</b>
<b>202 DEPT</b>			<b>Boat &amp; Water</b>	
10452 AT&T Mobility				
01- 202- 000- 0000- 6250		72.17	B&W cell, #208 cell, squad	08- 17- 18 Telephone
10452 AT&T Mobility		72.17	1 Transactions	
3950 Public Utilities				
01- 202- 000- 0000- 6254		23.55	boat and water	Utilities
3950 Public Utilities		23.55	1 Transactions	
9642 WEX BANK				
01- 202- 000- 0000- 6511		1,283.39	B&W gas	08- 15- 18 Gas And Oil
9642 WEX BANK		1,283.39	1 Transactions	
<b>202 DEPT Total:</b>		<b>1,379.11</b>	<b>Boat &amp; Water</b>	<b>3 Vendors 3 Transactions</b>
<b>204 DEPT</b>			<b>ATV</b>	
13403 Siggy's Small Engine Repair				
01- 204- 000- 0000- 6302		200.00	07 Outlander wiring issues	08- 01- 18 Car Maintenance
13403 Siggy's Small Engine Repair		200.00	1 Transactions	
<b>204 DEPT Total:</b>		<b>200.00</b>	<b>ATV</b>	<b>1 Vendors 1 Transactions</b>
<b>252 DEPT</b>			<b>Corrections</b>	
12106 Antoine Electric				
01- 252- 000- 0000- 6590		72.00	repair switch	16659 Repair & Maintenance Supplies

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
12106 Antoine Electric		72.00			
			1 Transactions		
10452 AT&T Mobility					
01-252-000-0000-6250		45.50	cell phones	08-17-18	Telephone
10452 AT&T Mobility		45.50			
			1 Transactions		
783 Canon Financial Services, Inc					
01-252-000-0000-6231		96.07	dispatch copier	19069595	Services & Labor (Incl Contracts)
783 Canon Financial Services, Inc		96.07			
			1 Transactions		
8175 Centurylink					
01-252-000-0000-6250		445.60	August Phone	313645966	Telephone
8175 Centurylink		445.60			
			1 Transactions		
10185 Centurylink Communications Inc					
01-252-000-0000-6250		5.24	August Phone Toll free	320295974	Telephone
10185 Centurylink Communications Inc		5.24			
			1 Transactions		
163 Charter Communications					
01-252-252-0000-6405		184.57	inmate cable t.v.	6081081818	Prisoner Welfare
163 Charter Communications		184.57			
			1 Transactions		
5583 Crawford Supply Company					
01-252-252-0000-6408		34.08	commissary supplies	1027942	Commissary Supplies
01-252-252-0000-6408		41.04	commissary supplies	1030266	Commissary Supplies
5583 Crawford Supply Company		75.12			
			2 Transactions		
14106 Cyntox LLC					
01-252-000-0000-6231		60.50	add'l sharps box	36640	Services & Labor (Incl Contracts)
14106 Cyntox LLC		60.50			
			1 Transactions		
88628 Dalco					
01-252-000-0000-6422		1,333.31	paper towels, paper products	3353105	Janitorial Supplies
88628 Dalco		1,333.31			
			1 Transactions		
11715 Granite Electronics					
01-252-000-0000-6231		35.00	program APX6500 radio	150004198-1	Services & Labor (Incl Contracts)
11715 Granite Electronics		35.00			
			1 Transactions		

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

JKK1  
8/31/18 1:19PM  
1 General Fund

Vendor Name	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
11653 Hasskamp/Marcia					
01-252-000-0000-6330		23.59	transport gas	8-20-18	Prisoner Transportation & Travel
01-252-000-0000-6330		22.51	transport gas	8-20-18	Prisoner Transportation & Travel
11653 Hasskamp/Marcia		46.10		2 Transactions	
2186 Hillyard Inc - Kansas City					
01-252-000-0000-6422		2,740.50	janitorial supplies	603107993	Janitorial Supplies
2186 Hillyard Inc - Kansas City		2,740.50		1 Transactions	
5503 Keefe Supply Company					
01-252-252-0000-6408		178.78	commissary supplies	1027941	Commissary Supplies
01-252-252-0000-6408		43.20	commissary supplies	1030265	Commissary Supplies
01-252-252-0000-6408		178.56	commissary supplies	1033864	Commissary Supplies
5503 Keefe Supply Company		400.54		3 Transactions	
3789 Pan-O-Gold Baking Company					
01-252-000-0000-6418		185.32	groceries	10002418228025	Groceries
3789 Pan-O-Gold Baking Company		185.32		1 Transactions	
11947 Phoenix Supply					
01-252-000-0000-6424		590.85	inmate clothing, supplies	15270	Inmate Supplies
11947 Phoenix Supply		590.85		1 Transactions	
3950 Public Utilities					
01-252-000-0000-6254		44.89	sheriff emer storage garage		Utilities & Heating
01-252-000-0000-6254		1,469.56	new jail		Utilities & Heating
01-252-000-0000-6254		6,958.84	new jail 2		Utilities & Heating
3950 Public Utilities		8,473.29		3 Transactions	
5830 R.R. Brink Locking Systems, Inc.					
01-252-000-0000-6405		215.00	9 keys, 6 S2, 3 S3	41165	Office & Computer Supplies
5830 R.R. Brink Locking Systems, Inc.		215.00		1 Transactions	
4010 Rasley Oil Company					
01-252-000-0000-6330		25.01	transport gas	July	Prisoner Transportation & Travel
4010 Rasley Oil Company		25.01		1 Transactions	
9295 Reinhart Foodservice					
01-252-000-0000-6418		1,872.10	groceries	408445	Groceries

# Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor Name	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
9295 Reinhart Foodservice		4,609.46	groceries	418689	Groceries
				2 Transactions	
84172 Riverwood Healthcare Center					
01-252-000-0000-6262		38.25	lab specimen	06-04-18	Medical Expenses & Supplies - Inmates
01-252-000-0000-6262		38.25	lab specimen	06-09-18	Medical Expenses & Supplies - Inmates
01-252-000-0000-6262		36.37	lab specimen	06-13-18	Medical Expenses & Supplies - Inmates
84172 Riverwood Healthcare Center		112.87		3 Transactions	
4761 Sysco Minnesota Inc					
01-252-000-0000-6418		971.95	groceries	153367363	Groceries
4761 Sysco Minnesota Inc		971.95		1 Transactions	
86235 The Office Shop Inc					
01-252-000-0000-6405		40.15	office supplies	1050626-0	Office & Computer Supplies
86235 The Office Shop Inc		40.15		1 Transactions	
11608 Thrifty White Pharmacy- McGregor					
01-252-000-0000-6262		2,793.14	inmate meds	July 2018	Medical Expenses & Supplies - Inmates
11608 Thrifty White Pharmacy- McGregor		2,793.14		1 Transactions	
13934 Tire Barn					
01-252-000-0000-6302		77.88	Xport 2 oil change, bulb	44497	Car Maintenance
13934 Tire Barn		77.88		1 Transactions	
9642 WEX BANK					
01-252-000-0000-6330		442.69	inmate transports	08-15-18	Prisoner Transportation & Travel
9642 WEX BANK		442.69		1 Transactions	
252 DEPT Total:		24,077.66	Corrections	25 Vendors	34 Transactions
253 DEPT			Sentence to Serve		
10452 AT&T Mobility					
01-253-000-0000-6250		32.98	STS computer	08-17-18	Telephone
10452 AT&T Mobility		32.98		1 Transactions	
8175 Centurylink					
01-253-000-0000-6250		8.29	August Phone	313645966	Telephone



# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
8175 Centurylink		8.29			1 Transactions
12927 Midwest Machinery Co. 01-253-000-0000-6405		109.57	pin fastener, gear head	1739513	Operating Supplies
12927 Midwest Machinery Co.		109.57			1 Transactions
4010 Rasley Oil Company 01-253-000-0000-6511		191.48	gas	July	Gas And Oil
4010 Rasley Oil Company		191.48			1 Transactions
5551 Unclaimed Freight North 01-253-000-0000-6405		59.98	2- wheel cart	08-27-18	Operating Supplies
5551 Unclaimed Freight North		59.98			1 Transactions
253 DEPT Total:		402.30	Sentence to Serve	5 Vendors	5 Transactions
255 DEPT			General Crime Victim Grant		
8175 Centurylink 01-255-000-0000-6250		16.58	August Phone	313645966	Telephone
8175 Centurylink		16.58			1 Transactions
255 DEPT Total:		16.58	General Crime Victim Grant	1 Vendors	1 Transactions
257 DEPT			Community Corrections		
783 Canon Financial Services, Inc 01-257-000-0000-6342		140.67	Contract Charge	19069601	Office Equipment Rental/Contracts
783 Canon Financial Services, Inc		140.67			1 Transactions
8175 Centurylink 01-257-000-0000-6220		193.49	August Phone	313645966	Telephone
8175 Centurylink		193.49			1 Transactions
3810 Paulbeck's County Market 01-257-022-0000-6406		52.97	donuts and ice brat sale	927-7299	Sobriety Crt Expenses
01-257-022-0000-6406		34.18	cake / ice LM CR graduation	927-7299	Sobriety Crt Expenses
3810 Paulbeck's County Market		87.15			2 Transactions
9489 Redwood Toxicology Laboratory, Inc					

# Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
9489	Redwood Toxicology Laboratory, Inc			91.00	UA testing	02239920187	Drug Testing Fee
					1 Transactions		
10749	Summit Food Service, LLC						
	01-257-022-0000-6406			263.02	brat sale	200C12340029I	Sobriety Crt Expenses
10749	Summit Food Service, LLC			263.02			
					1 Transactions		
257	DEPT Total:			775.33	Community Corrections	5 Vendors	6 Transactions
280	DEPT				Emergency Management		
10185	Centurylink Communications Inc						
	01-280-000-0000-6250			0.92	August Phone Toll free	320295974	Telephone
10185	Centurylink Communications Inc			0.92			
					1 Transactions		
280	DEPT Total:			0.92	Emergency Management	1 Vendors	1 Transactions
390	DEPT				Environmental Health (FBL)		
8175	Centurylink						
	01-390-000-0000-6250			15.48	August Phone	313645966	Telephone
8175	Centurylink			15.48			
					1 Transactions		
390	DEPT Total:			15.48	Environmental Health (FBL)	1 Vendors	1 Transactions
391	DEPT				Solid Waste		
8175	Centurylink						
	01-391-000-0000-6250			11.06	August Phone	313645966	Telephone
8175	Centurylink			11.06			
					1 Transactions		
2953	MACPZA						
	01-391-000-0000-6241			200.00	annual MACPZA		Registration Fee
2953	MACPZA			200.00			
					1 Transactions		
391	DEPT Total:			211.06	Solid Waste	2 Vendors	2 Transactions
392	DEPT				Water Wells		
13679	Thomas Scientific						
	01-392-000-0000-6405			51.90	nitrate	1372190	Office & Film Supplies

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 8/31/18 1:19PM  
 1 General Fund

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
13679 Thomas Scientific		51.90			
			1 Transactions		
392 DEPT Total:		51.90	Water Wells	1 Vendors	1 Transactions
601 DEPT			Extension		
8175 Centurylink					
01- 601- 000- 0000- 6250		8.29	August Phone	313645966	Telephone
8175 Centurylink		8.29		1 Transactions	
86235 The Office Shop Inc					
01- 601- 000- 0000- 6405		16.99		298273	Office Supplies
86235 The Office Shop Inc		16.99		1 Transactions	
601 DEPT Total:		25.28	Extension	2 Vendors	2 Transactions
700 DEPT			Promotion,AEOA Tran,Airport,RC&D,Tou		
11458 MSPN					
01- 700- 909- 0000- 6800		300.00	atv trail ad		Tourism Miscellaneous
11458 MSPN		300.00		1 Transactions	
700 DEPT Total:		300.00	Promotion,AEOA Tran,Airport,RC&D,T	1 Vendors	1 Transactions
711 DEPT			Economic Development		
8175 Centurylink					
01- 711- 000- 0000- 6250		2.76	August Phone	313645966	Telephone
8175 Centurylink		2.76		1 Transactions	
13834 Minnesota Interactive LLC					
01- 711- 000- 0000- 6303		6,596.25	blandin grant		Mcnight/Blandin Grant Expenses
13834 Minnesota Interactive LLC		6,596.25		1 Transactions	
711 DEPT Total:		6,599.01	Economic Development	2 Vendors	2 Transactions
1 Fund Total:		274,217.88	General Fund		177 Transactions

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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8/31/18 1:19PM  
3 Road & Bridge

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name
301	DEPT			R&B Administration		
783	Canon Financial Services, Inc					
	03-301-000-0000-6300		162.82	CONTRACT CHARGE	19105743	Service Contracts
783	Canon Financial Services, Inc		162.82			
				1 Transactions		
89541	Culligan					
	03-301-000-0000-6400		51.80	WATER	457253	Supplies And Materials
89541	Culligan		51.80			
				1 Transactions		
11406	Innovative Office Solutions					
	03-301-000-0000-6400		104.39	OFFICE SUPPLIES	IN2163715	Supplies And Materials
11406	Innovative Office Solutions		104.39			
				1 Transactions		
13037	Reserve Account					
	03-301-000-0000-6205		500.00	POSTAGE	12	Postage
13037	Reserve Account		500.00			
				1 Transactions		
11605	Shred Right					
	03-301-000-0000-6400		30.00	DOCUMENT DESTRUCTION	312987	Supplies And Materials
11605	Shred Right		30.00			
				1 Transactions		
301	DEPT Total:		849.01	R&B Administration	5 Vendors	5 Transactions
302	DEPT			R&B Engineering/Construction		
1701	Forestry Suppliers Inc					
	03-302-000-0000-6449		296.34	ENGINEERING SUPPLIES	400771-00	Rd/Br Engr. Supplies
1701	Forestry Suppliers Inc		296.34			
				1 Transactions		
302	DEPT Total:		296.34	R&B Engineering/Construction	1 Vendors	1 Transactions
303	DEPT			R&B Highway Maintenance		
13649	Aitkin Rental Center					
	03-303-000-0000-6298		85.00	AITKIN SHOP	29- AUG	Shop Maintenance
13649	Aitkin Rental Center		85.00			
				1 Transactions		
195	Aitkin Tire Shop					
	03-303-000-0000-6590		88.00	REPAIR LABOR	0-058321	Repair & Maintenance Supplies

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

JKK1  
8/31/18 1:19PM  
3 Road & Bridge

<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
195 Aitkin Tire Shop		88.00			
			1 Transactions		
8693 ASV, LLC					
03-303-000-0000-6590		475.42	REPAIR PARTS	450490	Repair & Maintenance Supplies
8693 ASV, LLC		475.42			
			1 Transactions		
10452 AT&T Mobility					
03-303-000-0000-6254		32.98	PAUL'S IPAD SVC	287266104878x0	Utilities
10452 AT&T Mobility		32.98			
			1 Transactions		
86467 Auto Value Aitkin					
03-303-000-0000-6298		35.88	AITKIN SHOP SUPPLIES	40125120	Shop Maintenance
03-303-000-0000-6298		115.24	AITKIN SHOP SUPPLIES	40125209	Shop Maintenance
03-303-000-0000-6590		242.34	FILTERS	40125383	Repair & Maintenance Supplies
03-303-000-0000-6590		101.60	FILTERS	40125469	Repair & Maintenance Supplies
03-303-000-0000-6590		14.75	FILTERS	40125477	Repair & Maintenance Supplies
03-303-000-0000-6590		14.75	FILTERS	40125502	Repair & Maintenance Supplies
86467 Auto Value Aitkin		524.56			
			6 Transactions		
13725 Beartooth True Value					
03-303-000-0000-6298		49.98	MCGRATH SHOP SUPPLIES	A66770	Shop Maintenance
13725 Beartooth True Value		49.98			
			1 Transactions		
8674 Boyer Trucks					
03-303-000-0000-6590		718.49	REPAIR PARTS	811170	Repair & Maintenance Supplies
8674 Boyer Trucks		718.49			
			1 Transactions		
8175 Centurylink					
03-303-000-0000-6254		82.92	August Phone	313645966	Utilities
03-303-000-0000-6254		31.27	FAX: HWY OFFICE	AUG- SEPT	Utilities
8175 Centurylink		114.19			
			2 Transactions		
14887 Cintas Corporation					
03-303-000-0000-6298		21.38	SHOP LAUNDRY	4007441744	Shop Maintenance
03-303-000-0000-6298		21.38	SHOP LAUNDRY	4007650769	Shop Maintenance
03-303-000-0000-6298		21.38	SHOP LAUNDRY	4007872913	Shop Maintenance
03-303-000-0000-6298		21.38	SHOP LAUNDRY	4008106425	Shop Maintenance
03-303-000-0000-6298		21.38	SHOP LAUNDRY	4008808077	Shop Maintenance
03-303-000-0000-6298		21.38	SHOP LAUNDRY	4009046032	Shop Maintenance

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

JKK1  
8/31/18 1:19PM  
3 Road & Bridge

<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
14887 Cintas Corporation		128.28			
			6 Transactions		
8500 Diamond Mowers, Inc					
03-303-000-0000-6590		2,481.12	MOWER BLADES	0147086- IN	Repair & Maintenance Supplies
8500 Diamond Mowers, Inc		2,481.12			
			1 Transactions		
7935 East Central Energy					
03-303-000-0000-6254		153.66	JUL- AUG POWER- MCGRATH	34376157	Utilities
7935 East Central Energy		153.66			
			1 Transactions		
11180 Fastenal Company					
03-303-000-0000-6590		127.16	REPAIR PARTS	MNBAX219033	Repair & Maintenance Supplies
11180 Fastenal Company		127.16			
			1 Transactions		
9368 FirstSource					
03-303-000-0000-6296		156.60	DRUG SCREEN	FL00232675	Meeting Expense/Physicals
9368 FirstSource		156.60			
			1 Transactions		
8622 Frontier					
03-303-000-0000-6254		66.31	JACOBSON- AUG/SEPT	218- 752- 6591	Utilities
03-303-000-0000-6254		66.31	MCGREGOR- AUG/SEPT	218- 768- 4481	Utilities
03-303-000-0000-6254		66.31	PALISADE- AUG/SEPT	218- 845- 2607	Utilities
03-303-000-0000-6254		86.31	MCGRATH- AUG/SEPT	320- 592- 3580	Utilities
8622 Frontier		285.24			
			4 Transactions		
91187 Lake Country Power					
03-303-000-0000-6254		57.76	JUL- AUG CSAH 14	141979801	Utilities
03-303-000-0000-6254		58.70	JUL- AUG CSAH 6	141979901	Utilities
91187 Lake Country Power		116.46			
			2 Transactions		
2941 M R Sign Co Inc					
03-303-000-0000-6516		981.38	RESIDENTIAL E- 911 SIGNS	201306	Signs & Posts
2941 M R Sign Co Inc		981.38			
			1 Transactions		
10824 Maney International Inc					
03-303-000-0000-6590		90.37	REPAIR PARTS	789983	Repair & Maintenance Supplies
03-303-000-0000-6590		355.68	REPAIR PARTS	790257	Repair & Maintenance Supplies
10824 Maney International Inc		446.05			
			2 Transactions		

# Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
10720 Nuss Truck & Equipment 03-303-000-0000-6590		78.90	REPAIR PARTS	6111172P	Repair & Maintenance Supplies
10720 Nuss Truck & Equipment		78.90		1 Transactions	
10412 O'Reilly Auto Parts 03-303-000-0000-6298		53.66	AITKIN SHOP SUPPLIES	1878-402364	Shop Maintenance
10412 O'Reilly Auto Parts		53.66		1 Transactions	
14861 Parman Energy Group 03-303-000-0000-6590 03-303-000-0000-6513		273.79 1,206.70	REPAIR PARTS MOTOR OIL	0715357-IN 0717360-IN	Repair & Maintenance Supplies Motor Fuel & Lubricants
14861 Parman Energy Group		1,480.49		2 Transactions	
3950 Public Utilities 03-303-000-0000-6254 03-303-000-0000-6254 03-303-000-0000-6254 03-303-000-0000-6254		35.50 83.47 45.00 63.63	HWY 210W & CR 28 AITKIN SHOP: WATER HWY 210/169 E & CR 12 HWY 47 & CR 12	02-00059455-00 02-00063335-00 02-00063388-00 02-00064092-00	Utilities Utilities Utilities Utilities
3950 Public Utilities		227.60		4 Transactions	
10257 Sadie Llama Designs 03-303-000-0000-6516		46.16	BALL BLUFF PIT SIGNS	86664.4274	Signs & Posts
10257 Sadie Llama Designs		46.16		1 Transactions	
90805 Temco 03-303-000-0000-6521		20.00	REPAIR PARTS	22964	Maintenance Supplies
90805 Temco		20.00		1 Transactions	
12125 Titan Machinery 03-303-000-0000-6590 03-303-000-0000-6590		1,178.09 906.16	REPAIR PARTS REPAIR PARTS	11250590GP 11275784GP	Repair & Maintenance Supplies Repair & Maintenance Supplies
12125 Titan Machinery		2,084.25		2 Transactions	
9371 TRAFFIC AND PARKING CONTROL CO, II 03-303-000-0000-6516		748.22	STOP SIGN	I610178	Signs & Posts
9371 TRAFFIC AND PARKING CONTROL CO, II		748.22		1 Transactions	
8605 Wayne's Sanitation Llc 03-303-000-0000-6254		26.25	GARBAGE: MCGRATH	283516	Utilities

# Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name
8605	Wayne's Sanitation Llc		26.25			
				1 Transactions		
5108	Westerlund Construction LLC					
	03-303-000-0000-6825		4,015.00	MOWING GUARDRAILS		Maintenance Agreements
5108	Westerlund Construction LLC		4,015.00			
				1 Transactions		
10010	WHEELS NOW INC.					
	03-303-000-0000-6590		1,663.80	TIRE	68085	Repair & Maintenance Supplies
10010	WHEELS NOW INC.		1,663.80			
				1 Transactions		
5295	Ziegler Inc					
	03-303-000-0000-6590		538.57	REPAIR PARTS	PC190078933	Repair & Maintenance Supplies
	03-303-000-0000-6590		385.84	REPAIR PARTS	PC190078934	Repair & Maintenance Supplies
5295	Ziegler Inc		924.41			
				2 Transactions		
303	DEPT Total:		18,333.31	R&B Highway Maintenance	29 Vendors	51 Transactions
307	DEPT			R&B Capital Infrastructure		
48	Aitkin Co Abstract Company					
	03-307-000-0000-6260		50.00	EXAMINATION	53459	Professional Services
	03-307-000-0000-6260		100.00	EXAMINATION	53527	Professional Services
48	Aitkin Co Abstract Company		150.00			
				2 Transactions		
10602	BENDISKE/KENNETH P					
	03-307-000-0000-6362		658.34	LAND R- W	PARCEL NO 25	Right Of Way
10602	BENDISKE/KENNETH P		658.34			
				1 Transactions		
10375	CLARK/WILLIAM A					
	03-307-000-0000-6362		1,525.00	LAND R- W	PARCEL NO 12	Right Of Way
10375	CLARK/WILLIAM A		1,525.00			
				1 Transactions		
1754	Garrison Disposal Company, Inc					
	03-307-000-0000-6260		7.50	TRUCK SCALE	291976	Professional Services
1754	Garrison Disposal Company, Inc		7.50			
				1 Transactions		
10158	OLSON/LINDA					
	03-307-000-0000-6362		658.33	LAND R- W	PARCEL NO 25	Right Of Way
10158	OLSON/LINDA		658.33			
				1 Transactions		



# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

JKK1  
8/31/18 1:19PM  
3 Road & Bridge

Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
10176 RIHS/SUSAN CAROL 03-307-000-0000-6362		658.33	LAND R- W	PARCEL NO 25 Right Of Way
10176 RIHS/SUSAN CAROL		658.33	1 Transactions	
10079 WELSH/LOIS 03-307-000-0000-6362		2,124.23	LAND R- W	PARCEL NO 47 Right Of Way
03-307-000-0000-6362		1,000.77	DAMAGES	PARCEL NO 47 Right Of Way
10079 WELSH/LOIS		3,125.00	2 Transactions	
307 DEPT Total:		6,782.50	R&B Capital Infrastructure	7 Vendors 9 Transactions
308 DEPT			R&B Equipment & Facilities	
5398 CDW Government, Inc 03-308-000-0000-6600		356.50	OFFICE PRO PLUS- RANDY QUALE	NNF5654 Capital Outlay- Facilities
5398 CDW Government, Inc		356.50	1 Transactions	
308 DEPT Total:		356.50	R&B Equipment & Facilities	1 Vendors 1 Transactions
3 Fund Total:		26,617.66	Road & Bridge	67 Transactions

# Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name
257	DEPT			Community Corrections		
8239	Ameripride Linen & Apparel Services 05- 257- 000- 0000- 6422		4.67	Cleaning Supplies 08/14/2018	2201083036	Janitorial Services/Supplies
8239	Ameripride Linen & Apparel Services		4.67	08/14/2018	1 Transactions	
88628	Dalco 05- 257- 000- 0000- 6422		29.85	Towels 08/21/2018	3353104	Janitorial Services/Supplies
	05- 257- 000- 0000- 6422		10.92	Towels 08/28/2018	3355775	Janitorial Services/Supplies
88628	Dalco		40.77	08/28/2018	2 Transactions	
2186	Hillyard Inc - Kansas City 05- 257- 000- 0000- 6422		69.90	Cleaning/Bathroom Supplies 08/17/2018	603107963	Janitorial Services/Supplies
2186	Hillyard Inc - Kansas City		69.90	08/17/2018	1 Transactions	
9692	Minnesota Energy Resources Corporation 05- 257- 000- 0000- 6254		5.44	Gas Bill 07/14/2018	0506533565- 000	Utilities
9692	Minnesota Energy Resources Corporation		5.44	08/15/2018	1 Transactions	
3950	Public Utilities 05- 257- 000- 0000- 6254		282.10	Electric Bill 07/16/2018	Acct# 03- 00000	Utilities
3950	Public Utilities		282.10	08/16/2018	1 Transactions	
257	DEPT Total:		402.88	Community Corrections	5 Vendors	6 Transactions
390	DEPT			Environmental Health (FBL)		
8239	Ameripride Linen & Apparel Services 05- 390- 000- 0000- 6422		0.85	Cleaning Supplies 08/14/2018	2201083036	Janitorial Services/Supplies
8239	Ameripride Linen & Apparel Services		0.85	08/14/2018	1 Transactions	
88628	Dalco 05- 390- 000- 0000- 6422		5.43	Towels 08/21/2018	3353104	Janitorial Services/Supplies
				08/21/2018		

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
		Towels	3355775	Janitorial Services/Supplies
		08/28/2018 08/28/2018		
88628 Dalco		2 Transactions		
2186 Hillyard Inc - Kansas City		Cleaning/Bathroom Supplies	603107963	Janitorial Services/Supplies
05-390-000-0000-6422		08/17/2018 08/17/2018		
2186 Hillyard Inc - Kansas City		1 Transactions		
9692 Minnesota Energy Resources Corporation		Gas Bill	0506533565-000	Utilities
05-390-000-0000-6254		07/14/2018 08/15/2018		
9692 Minnesota Energy Resources Corporation		1 Transactions		
3950 Public Utilities		Electric Bill	Acct# 03-00000	Utilities
05-390-000-0000-6254		07/16/2018 08/16/2018		
3950 Public Utilities		1 Transactions		
390 DEPT Total:		73.26 Environmental Health (FBL)	5 Vendors	6 Transactions
400 DEPT		Public Health Department		
85003 Aitkin County DAC		Cleaning		Services/Labor/Contracts
05-400-440-0410-6231		07/05/2018 07/31/2018		
05-400-440-0410-6231		Papershred		Services/Labor/Contracts
		07/03/2018 07/25/2018		
85003 Aitkin County DAC		2 Transactions		
8239 Ameripride Linen & Apparel Services		Cleaning Supplies	2201083036	Janitorial Services/Supplies
05-400-440-0410-6422		08/14/2018 08/14/2018		
8239 Ameripride Linen & Apparel Services		1 Transactions		
12106 Antoine Electric		Lunchroom Light Fixture	16660	Services/Labor/Contracts
05-400-440-0410-6231		08/22/2018 08/22/2018		
12106 Antoine Electric		1 Transactions		

# Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
10452 AT&T Mobility					
05-400-410-0413-6250		58.48	WIC Cell Phone (LS)	287263655389	Telephone
			07/18/2018 08/17/2018		
05-400-430-0408-6250		58.48	PH HW/FP Cell Phone (NL)	287263655389	Telephone
			07/18/2018 08/17/2018		
05-400-440-0410-6250		58.48	PH Admin Cell Phone	287263655389	Telephone
			07/18/2018 08/17/2018		
05-400-440-0410-6250		9.87	Acct Cell Phone	287263655389	Telephone
			07/18/2018 08/17/2018		
05-400-440-0410-6250		7.76	OSS Cell Phone	287263655389	Telephone
			07/18/2018 08/17/2018		
10452 AT&T Mobility		193.07	5 Transactions		
783 Canon Financial Services, Inc					
05-400-440-0410-6301		45.05	Mailroom Contract Charge - 09/	19069597	Equipment Lease/Space Rental
			09/20/2018 09/20/2018		
05-400-440-0410-6301		27.13	OSS Contract Charge - 08/18	19105744	Equipment Lease/Space Rental
			08/01/2018 08/31/2018		
783 Canon Financial Services, Inc		72.18	2 Transactions		
8175 Centurylink					
05-400-440-0410-6250		1.32	August Phone	313645966	Telephone
05-400-440-0410-6250		21.67	August Phone	313645966	Telephone
05-400-440-0410-6250		82.92	August Phone	313645966	Telephone
8175 Centurylink		105.91	3 Transactions		
10185 Centurylink Communications Inc					
05-400-440-0410-6250		5.95	August Phone Toll free	320295974	Telephone
10185 Centurylink Communications Inc		5.95	1 Transactions		
1457 CPS Technology Solutions, Inc					
05-400-440-0410-6300		11.27	Contract Maintenance	375216	Maintenance/Service Contracts
1457 CPS Technology Solutions, Inc		11.27	1 Transactions		
88628 Dalco					
05-400-440-0410-6422		37.99	Towels	3353104	Janitorial Services/Supplies
			08/21/2018 08/21/2018		
05-400-440-0410-6422		13.89	Towels	3355775	Janitorial Services/Supplies
			08/28/2018 08/28/2018		

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

JKK1  
8/31/18 1:19PM  
5 Health & Human Services

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf # On Behalf of Name
88628 Dalco		51.88	2 Transactions	
2186 Hillyard Inc - Kansas City 05- 400- 440- 0410- 6422		88.95	Cleaning/Bathroom Supplies 08/17/2018 08/17/2018	603107963 Janitorial Services/Supplies
2186 Hillyard Inc - Kansas City		88.95	1 Transactions	
89079 McGregor Area Ambulance Service 05- 400- 401- 0000- 6812		2,450.00	Ambulance Runs - July '18 07/01/2018 07/31/2018	Mcgregor Area Ambulance
89079 McGregor Area Ambulance Service		2,450.00	1 Transactions	
9692 Minnesota Energy Resources Corporation 05- 400- 440- 0410- 6254		6.92	Gas Bill 07/14/2018 08/15/2018	0506533565- 000 Utilities- Gas and Electric
9692 Minnesota Energy Resources Corporation		6.92	1 Transactions	
3950 Public Utilities 05- 400- 440- 0410- 6254		359.02	Electric Bill 07/16/2018 08/16/2018	Acct# 03- 00000 Utilities- Gas and Electric
3950 Public Utilities		359.02	1 Transactions	
10698 Stericycle,Inc 05- 400- 440- 0410- 6231		19.27	STERI- SAFE	4008028342 Services/Labor/Contracts
10698 Stericycle,Inc		19.27	1 Transactions	
400 DEPT Total:		3,433.41	Public Health Department	14 Vendors 23 Transactions
420 DEPT			Income Maintenance	
85003 Aitkin County DAC 05- 420- 600- 4800- 6231		13.44	Cleaning 07/05/2018 07/31/2018	Services/Labor/Contracts
05- 420- 600- 4800- 6231		73.54	Papershred 07/03/2018 07/25/2018	Services/Labor/Contracts
85003 Aitkin County DAC		86.98	2 Transactions	
8239 Ameripride Linen & Apparel Services 05- 420- 600- 4800- 6422		12.30	Cleaning Supplies 08/14/2018 08/14/2018	2201083036 Janitorial Services/Supplies

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
8239 Ameripride Linen & Apparel Services		12.30		1 Transactions	
12106 Antoine Electric					
05- 420- 600- 4800- 6231		43.07	Lunchroom Light Fixture	16660	Services/Labor/Contracts
			08/22/2018	08/22/2018	
12106 Antoine Electric		43.07		1 Transactions	
10452 AT&T Mobility					
05- 420- 600- 4800- 6250		20.35	Acct Cell Phone	287263655389	Telephone
			07/18/2018	08/17/2018	
05- 420- 600- 4800- 6250		48.48	IM Cell Phone	287263655389	Telephone
			07/18/2018	08/17/2018	
05- 420- 600- 4800- 6250		16.00	OSS Cell Phone	287263655389	Telephone
			07/18/2018	08/17/2018	
05- 420- 640- 4800- 6250		34.23	CS Cell Phone	287263655389	Telephone
			07/18/2018	08/17/2018	
10452 AT&T Mobility		119.06		4 Transactions	
783 Canon Financial Services, Inc					
05- 420- 600- 4800- 6301		92.92	Mailroom Contract Charge - 09/	19069597	Equipment Lease/Space Rental
			09/20/2018	09/20/2018	
05- 420- 600- 4800- 6301		55.97	OSS Contract Charge - 08/18	19105744	Equipment Lease/Space Rental
			08/01/2018	08/31/2018	
783 Canon Financial Services, Inc		148.89		2 Transactions	
8175 Centurylink					
05- 420- 600- 4800- 6250		2.74	August Phone	313645966	Telephone
05- 420- 600- 4800- 6250		44.70	August Phone	313645966	Telephone
05- 420- 600- 4800- 6250		265.35	August Phone	313645966	Telephone
05- 420- 640- 4800- 6250		124.38	August Phone	313645966	Telephone
8175 Centurylink		437.17		4 Transactions	
10185 Centurylink Communications Inc					
05- 420- 600- 4800- 6250		12.28	August Phone Toll free	320295974	Telephone
10185 Centurylink Communications Inc		12.28		1 Transactions	
1457 CPS Technology Solutions, Inc					
05- 420- 600- 4800- 6300		23.23	Contract Maintenance	375216	Maintenance/Service Contracts
05- 420- 640- 4800- 6300		35.20	Contract Maintenance	375216	Maintenance/Service Contracts

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

JKK1  
8/31/18 1:19PM  
5 Health & Human Services

<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
1457 CPS Technology Solutions, Inc		58.43			
			2 Transactions		
88628 Dalco					
05-420-600-4800-6422		78.69	Towels	3353104	Janitorial Services/Supplies
			08/21/2018 08/21/2018		
05-420-600-4800-6422		28.79	Towels	3355775	Janitorial Services/Supplies
			08/28/2018 08/28/2018		
88628 Dalco		107.48			
			2 Transactions		
11051 Department of Human Services					
05-420-650-4400-6025		2,243.15	MA LTC UN 65	A300MM9A01I	State/Fed Share - MA
			07/01/2018 07/31/2018		
05-420-650-4400-6025		134.13	MAX LTC LT65 18	A300MM9A01I	State/Fed Share - MA
			07/01/2018 07/31/2018		
05-420-650-4400-6025		13,290.30	MA Estate Collections - Fed	A300MM9A01I	State/Fed Share - MA
			07/01/2018 07/31/2018		
05-420-650-4400-6025		6,645.14	MA Estate Collections - State	A300MM9A01I	State/Fed Share - MA
			07/01/2018 07/31/2018		
05-420-650-4400-6025		48.00	MA AX Estate/Recipient - Fed	A300MM9A01I	State/Fed Share - MA
			07/01/2018 07/31/2018		
11051 Department of Human Services		22,360.72			
			5 Transactions		
2186 Hillyard Inc - Kansas City					
05-420-600-4800-6422		184.27	Cleaning/Bathroom Supplies	603107963	Janitorial Services/Supplies
			08/17/2018 08/17/2018		
2186 Hillyard Inc - Kansas City		184.27			
			1 Transactions		
9692 Minnesota Energy Resources Corporation					
05-420-600-4800-6254		14.34	Gas Bill	0506533565-000	Utilities- Gas and Electric
			07/14/2018 08/15/2018		
9692 Minnesota Energy Resources Corporation		14.34			
			1 Transactions		
3950 Public Utilities					
05-420-600-4800-6254		743.71	Electric Bill	Acct# 03-00000	Utilities- Gas and Electric
			07/16/2018 08/16/2018		
3950 Public Utilities		743.71			
			1 Transactions		
10698 Stericycle, Inc					
05-420-600-4800-6231		39.73	STERI- SAFE	4008028342	Services/Labor/Contracts

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

JKK1  
8/31/18 1:19PM  
5 Health & Human Services

<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
10698 Stericycle,Inc		39.73		1 Transactions	
420 DEPT Total:		24,368.43	Income Maintenance	14 Vendors	28 Transactions
430 DEPT			Social Services		
85003 Aitkin County DAC					
05- 430- 700- 4800- 6231		20.78	Cleaning		Services/Labor/Contracts
			07/05/2018 07/31/2018		
05- 430- 700- 4800- 6231		113.65	Papershred		Services/Labor/Contracts
			07/03/2018 07/25/2018		
85003 Aitkin County DAC		134.43		2 Transactions	
8239 Ameripride Linen & Apparel Services					
05- 430- 700- 4800- 6422		18.66	Cleaning Supplies	2201083036	Janitorial Services/Supplies
			08/14/2018 08/14/2018		
8239 Ameripride Linen & Apparel Services		18.66		1 Transactions	
12106 Antoine Electric					
05- 430- 700- 4800- 6231		66.56	Lunchroom Light Fixture	16660	Services/Labor/Contracts
			08/22/2018 08/22/2018		
12106 Antoine Electric		66.56		1 Transactions	
10452 AT&T Mobility					
05- 430- 700- 4800- 6250		922.68	SS Cell Phones	287263655389	Telephone
			07/18/2018 08/17/2018		
05- 430- 700- 4800- 6250		31.45	Acct Cell Phone	287263655389	Telephone
			07/18/2018 08/17/2018		
05- 430- 700- 4800- 6250		24.72	OSS Cell Phone	287263655389	Telephone
			07/18/2018 08/17/2018		
10452 AT&T Mobility		978.85		3 Transactions	
783 Canon Financial Services, Inc					
05- 430- 700- 4800- 6301		143.61	Mailroom Contract Charge - 09/	19069597	Equipment Lease/Space Rental
			09/20/2018 09/20/2018		
05- 430- 700- 4800- 6301		86.50	OSS Contract Charge - 08/18	19105744	Equipment Lease/Space Rental
			08/01/2018 08/31/2018		
783 Canon Financial Services, Inc		230.11		2 Transactions	
8175 Centurylink					



# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

JKK1  
8/31/18 1:19PM  
5 Health & Human Services

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf # On Behalf of Name
05- 430- 700- 4800- 6250		4.23	August Phone	313645966 Telephone
05- 430- 700- 4800- 6250		69.07	August Phone	313645966 Telephone
05- 430- 700- 4800- 6250		492.01	August Phone	313645966 Telephone
<b>8175 Centurylink</b>		<b>565.31</b>		<b>3 Transactions</b>
<b>10185 Centurylink Communications Inc</b>				
05- 430- 700- 4800- 6250		18.98	August Phone Toll free	320295974 Telephone
<b>10185 Centurylink Communications Inc</b>		<b>18.98</b>		<b>1 Transactions</b>
<b>1457 CPS Technology Solutions, Inc</b>				
05- 430- 700- 4800- 6300		35.90	Contract Maintenance	375216 Maintenance/Service Contracts
<b>1457 CPS Technology Solutions, Inc</b>		<b>35.90</b>		<b>1 Transactions</b>
<b>88628 Dalco</b>				
05- 430- 700- 4800- 6422		119.39	Towels	3353104 Janitorial Services/Supplies
			08/21/2018 08/21/2018	
05- 430- 700- 4800- 6422		43.67	Towels	3355775 Janitorial Services/Supplies
			08/28/2018 08/28/2018	
<b>88628 Dalco</b>		<b>163.06</b>		<b>2 Transactions</b>
<b>11051 Department of Human Services</b>				
05- 430- 710- 0000- 5441		2,623.00	IV- E Maint Adjustment- 2016	00000495237 IV- E Foster Care*01
			01/01/2016 12/31/2018	
<b>11051 Department of Human Services</b>		<b>2,623.00</b>		<b>1 Transactions</b>
<b>2186 Hillyard Inc - Kansas City</b>				
05- 430- 700- 4800- 6422		279.58	Cleaning/Bathroom Supplies	603107963 Janitorial Services/Supplies
			08/17/2018 08/17/2018	
<b>2186 Hillyard Inc - Kansas City</b>		<b>279.58</b>		<b>1 Transactions</b>
<b>9692 Minnesota Energy Resources Corporation</b>				
05- 430- 700- 4800- 6254		21.76	Gas Bill	0506533565- 000 Utilities- Gas and Electric
			07/14/2018 08/15/2018	
<b>9692 Minnesota Energy Resources Corporation</b>		<b>21.76</b>		<b>1 Transactions</b>
<b>3950 Public Utilities</b>				
05- 430- 700- 4800- 6254		1,128.38	Electric Bill	Acct# 03- 00000 Utilities- Gas and Electric
			07/16/2018 08/16/2018	

JKK1  
 8/31/18 1:19PM  
 5 Health & Human Services

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
3950 Public Utilities		1,128.38	1 Transactions	
10698 Stericycle,Inc 05- 430- 700- 4800- 6231		61.40	STERI- SAFE	4008028342 Services/Labor/Contracts
10698 Stericycle,Inc		61.40	1 Transactions	
10657 Totalfunds By Hasler 05- 430- 000- 0000- 1205		2,000.00	Postage	79000110005968 Postage Account
			08/10/2018 08/10/2018	
10657 Totalfunds By Hasler		2,000.00	1 Transactions	
430 DEPT Total:		8,325.98	Social Services	15 Vendors 22 Transactions
5 Fund Total:		36,603.96	Health & Human Services	85 Transactions

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

JKK1  
8/31/18 1:19PM  
10 Trust

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
900 DEPT		Timber Permit Bonds		
7042 Vierkandt/Brian				
10- 900- 000- 0000- 2300		351.00		Timber Permit Bonds
7042 Vierkandt/Brian		351.00	1 Transactions	
900 DEPT Total:		351.00	1 Vendors	1 Transactions
921 DEPT		Co. Development		
8175 Centurylink				
10- 921- 000- 0000- 6250		2.76	August Phone 313645966	Telephone
10- 921- 000- 0000- 6250		5.53	August Phone 313645966	Telephone
8175 Centurylink		8.29	2 Transactions	
921 DEPT Total:		8.29	1 Vendors	2 Transactions
923 DEPT		Forfeited Tax Sales		
86222 Aitkin Independent Age				
10- 923- 000- 0000- 6230		78.75	llcc firewood / sealed bid 626251/626250	Printing, Publishing & Adv
86222 Aitkin Independent Age		78.75	1 Transactions	
195 Aitkin Tire Shop				
10- 923- 000- 0000- 6590		313.00	towmax / lxrmax tires 58294/58296	Repair & Maintenance Supplies
195 Aitkin Tire Shop		313.00	1 Transactions	
10452 AT&T Mobility				
10- 923- 000- 0000- 6254		116.01	cell phone charges 287257204209	Utilities
10452 AT&T Mobility		116.01	1 Transactions	
783 Canon Financial Services, Inc				
10- 923- 000- 0000- 6405		327.05	Contract Charge 19069600	Office Supplies
783 Canon Financial Services, Inc		327.05	1 Transactions	
8175 Centurylink				
10- 923- 000- 0000- 6250		19.87	August Phone 313645966	Telephone
8175 Centurylink		19.87	1 Transactions	
11411 Charter Communications				
10- 923- 000- 0000- 6254		2.62	Internet 0045857081018	Utilities

# Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



JKK1  
8/31/18 1:19PM  
10 Trust

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
11411 Charter Comunications		2.62	1 Transactions	
12820 Jade Equipment Co. Ltd. 10- 923- 000- 0000- 6590		1,096.92	boost breaks/coil	Repair & Maintenance Supplies
12820 Jade Equipment Co. Ltd.		1,096.92	1 Transactions	
12927 Midwest Machinery Co. 10- 923- 000- 0000- 6406		3.92	filler cap	Field Supplies
12927 Midwest Machinery Co.		3.92	1 Transactions	
10720 Nuss Truck & Equipment 10- 923- 000- 0000- 6590		750.92	parts	Repair & Maintenance Supplies
10720 Nuss Truck & Equipment		750.92	1 Transactions	
4070 Riley Auto Supply 10- 923- 000- 0000- 6590		407.11	hose fitting/ord fitting/ hose	Repair & Maintenance Supplies
4070 Riley Auto Supply		407.11	1 Transactions	
4135 Roadside Market 10- 923- 000- 0000- 6511		81.21	gas	Gas And Oil
4135 Roadside Market		81.21	1 Transactions	
4711 Sunnys Citgo 10- 923- 000- 0000- 6511		200.00	augaut gas	Gas And Oil
4711 Sunnys Citgo		200.00	1 Transactions	
7042 Vierkandt/Brian 10- 923- 000- 0000- 6820		1,490.17	timber over appraised	Refunds & Reimbursements
7042 Vierkandt/Brian		1,490.17	1 Transactions	
923 DEPT Total:		4,887.55	Forfeited Tax Sales	13 Vendors 13 Transactions
926 DEPT			Law Library	
1976 Haberkorn Law Offices,Ltd 10- 926- 000- 0000- 6232		230.00	law library self help	Attorney Services
1976 Haberkorn Law Offices,Ltd		230.00	1 Transactions	
5173 Thomson Reuters- West Publishing 10- 926- 000- 0000- 6408		801.33	west complete library	Law Books

# Aitkin County



JKK1  
8/31/18 1:19PM  
10 Trust

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
5173 Thomson Reuters- West Publishing		801.33			
			1 Transactions		
926 DEPT Total:		1,031.33	Law Library	2 Vendors	2 Transactions
10 Fund Total:		6,278.17	Trust		18 Transactions

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

JKK1  
8/31/18 1:19PM  
11 Forest Development

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
924	DEPT			Forest Resource		
10452	AT&T Mobility 11-924-000-0000-6250		61.87	cell phone charges	287257204209	Telephone
10452	AT&T Mobility		61.87		1 Transactions	
14898	Taylor Lake Carpenter LLC 11-924-000-0000-6405		1,600.00	exterior dack / ramp		Office Supplies
14898	Taylor Lake Carpenter LLC		1,600.00		1 Transactions	
924	DEPT Total:		1,661.87	Forest Resource	2 Vendors	2 Transactions
925	DEPT			Resource Management		
7042	Vierkandt/Brian 11-925-000-0000-6515		400.00	unplug culvert		Culverts
7042	Vierkandt/Brian		400.00		1 Transactions	
13234	Western EcoSystems Technology, Inc. 11-925-000-0000-6231		2,354.80	Bat Surveys	56694/55846	Services, Labor, Contracts
13234	Western EcoSystems Technology, Inc.		2,354.80		1 Transactions	
925	DEPT Total:		2,754.80	Resource Management	2 Vendors	2 Transactions
11	Fund Total:		4,416.67	Forest Development		4 Transactions

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

JKK1  
8/31/18 1:19PM  
19 Long Lake Conservation C

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
		Amount		
521 DEPT		LLCC Administration		
12710 AdventureKEEN		Nature Guides / journals	89683	Commissary Items
19- 521- 000- 0000- 6400		311.47		
12710 AdventureKEEN		311.47		1 Transactions
783 Canon Financial Services, Inc		Contract Charge	19069611	Services, Labor, Contracts
19- 521- 000- 0000- 6231		106.01		
783 Canon Financial Services, Inc		106.01		1 Transactions
13225 d'ears inc		earrings for comm	4224	Commissary Items
19- 521- 000- 0000- 6400		214.00		
13225 d'ears inc		214.00		1 Transactions
10618 Erik's Lawn Service		July mowing		Services, Labor, Contracts
19- 521- 000- 0000- 6231		1,000.00		
10618 Erik's Lawn Service		1,000.00		1 Transactions
8622 Frontier		service / long distance		Telephone
19- 521- 000- 0000- 6250		521.33		
8622 Frontier		521.33		1 Transactions
521 DEPT Total:		2,152.81	LLCC Administration	5 Vendors 5 Transactions
522 DEPT		LLCC Education		
13641 Krawczak/John		NNSF Lodging refund		Refunds & Reimbursements
19- 522- 000- 0000- 6820		100.00		
13641 Krawczak/John		100.00		1 Transactions
9753 Mn Dept Of Natural Resources		Forkhorn Camp Course Fees		Registration Fee
19- 522- 000- 0000- 6241		330.00		
9753 Mn Dept Of Natural Resources		330.00		1 Transactions
522 DEPT Total:		430.00	LLCC Education	2 Vendors 2 Transactions
523 DEPT		LLCC Food		
5662 McGregor Dairy, Inc		groceries	28682/28709	Groceries- Students
19- 523- 000- 0000- 6418		352.87		

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

JKK1  
8/31/18 1:19PM  
19 Long Lake Conservation C

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf # On Behalf of Name
5662 McGregor Dairy, Inc		352.87	1 Transactions	
4968 Upper Lakes Foods, Inc 19- 523- 000- 0000- 6418		1,604.54	groceries 321817/325132	325133 Groceries- Students
4968 Upper Lakes Foods, Inc		1,604.54	1 Transactions	
523 DEPT Total:		1,957.41	LLCC Food	2 Vendors 2 Transactions
524 DEPT			LLCC Maintenance	
657 Aitkin Glass Service 19- 524- 000- 0000- 6590		178.69	NSL Window Repair	15937 Repair & Maintenance Supplies
657 Aitkin Glass Service		178.69	1 Transactions	
88628 Dalco 19- 524- 000- 0000- 6422		23.44	Floor Squeegee	3350148 Janitorial Services/Supplies
88628 Dalco		23.44	1 Transactions	
524 DEPT Total:		202.13	LLCC Maintenance	2 Vendors 2 Transactions
19 Fund Total:		4,742.35	Long Lake Conservation Center	11 Transactions



# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

JKK1  
8/31/18 1:19PM  
21 Parks

Vendor Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name
520 DEPT			Parks		
87 Aitkin Co Highway Dept 21- 520- 000- 0000- 6802		360.80	calcium chloride soo line	814	Trail Grants- State
87 Aitkin Co Highway Dept		360.80		1 Transactions	
10452 AT&T Mobility 21- 520- 000- 0000- 6250		38.67	cell phone charges	287257204209	Telephone
10452 AT&T Mobility		38.67		1 Transactions	
1829 Goble's Sewer Service Inc. 21- 520- 000- 0000- 6231		250.00	aitkin camp / berglund	9925/9926	Services, Labor, Contracts
1829 Goble's Sewer Service Inc.		250.00		1 Transactions	
8534 Gophersign Company 21- 520- 000- 0000- 6231		1,007.10	30 stop signs atv trails	104228	Services, Labor, Contracts
8534 Gophersign Company		1,007.10		1 Transactions	
2186 Hillyard Inc - Kansas City 21- 520- 000- 0000- 6406		143.80	bath tissue	603107964	Field Supplies
2186 Hillyard Inc - Kansas City		143.80		1 Transactions	
12927 Midwest Machinery Co. 21- 520- 000- 0000- 6610		715.00	2018 JD mower deck	05713856	Equipment
12927 Midwest Machinery Co.		715.00		1 Transactions	
3950 Public Utilities 21- 520- 000- 0000- 6254		292.86	land dept		Utilities
21- 520- 000- 0000- 6254		75.00	miss access		Utilities
21- 520- 000- 0000- 6254		205.84	parks showers		Utilities
3950 Public Utilities		573.70		3 Transactions	
3512 Ritter Sewer & Excavating, Inc 21- 520- 000- 0000- 6802		450.00	24 yards	10156	Trail Grants- State
21- 520- 000- 0000- 6231		1,100.00	50 yards concrete	10163	Services, Labor, Contracts
3512 Ritter Sewer & Excavating, Inc		1,550.00		2 Transactions	
8783 Road Machinery & Supplies 21- 520- 000- 0000- 6802		130.42	broken mirrors on rental	R05109	Trail Grants- State

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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8/31/18 1:19PM  
21 Parks

Vendor No.	Vendor Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
8783	Road Machinery & Supplies				130.42						
10902	The Green House	21- 520- 000- 0000- 6405			54.66	compost / mums		13823		Office Supplies	
10902	The Green House				54.66						
520	DEPT Total:				4,824.15	Parks		10 Vendors		13 Transactions	
21	Fund Total:				4,824.15	Parks				13 Transactions	
	Final Total:				357,700.84	277 Vendors		375 Transactions			

# Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



<u>Recap by Fund</u>	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	274,217.88	General Fund
	3	26,617.66	Road & Bridge
	5	36,603.96	Health & Human Services
	10	6,278.17	Trust
	11	4,416.67	Forest Development
	19	4,742.35	Long Lake Conservation Center
	21	4,824.15	Parks
<b>All Funds</b>		<b>357,700.84</b>	<b>Total</b>

Approved by, .....

.....

.....

# Aitkin County

## WARRANT REGISTER



20

July

Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
2943	8410	Bremer Bank					
			25.00	NSF Check - Airhart	01-042-000-0000-5840		0
			90.00	NSF Check - Airhart	09-000-000-0000-2030		0
		<b>Warrant # 2943 Total</b>	<b>115.00</b>	<b>Date 7/3/18</b>			
2944	8410	Bremer Bank					
			63.40	Monthly CC account fees	19-522-000-0000-6217		0
		<b>Warrant # 2944 Total</b>	<b>63.40</b>	<b>Date 7/3/18</b>			
2945	8410	Bremer Bank					
			273.40	Monthly CC service charges	19-522-000-0000-6217		0
		<b>Warrant # 2945 Total</b>	<b>273.40</b>	<b>Date 7/3/18</b>			
2946	8410	Bremer Bank					
			431.94	FSA Claims	01-044-904-0000-6360		0
		<b>Warrant # 2946 Total</b>	<b>431.94</b>	<b>Date 7/5/18</b>			
2970	8410	Bremer Bank					
			713.37	FSA Claims	01-044-904-0000-6360		0
		<b>Warrant # 2970 Total</b>	<b>713.37</b>	<b>Date 7/11/18</b>			
2971	8410	Bremer Bank					
			38.54	Square Reader	19-522-000-0000-6217		0
		<b>Warrant # 2971 Total</b>	<b>38.54</b>	<b>Date 7/13/18</b>			
2972	8410	Bremer Bank					
			1,913.00	LaPlant Holdings NSF	13-943-000-0000-2001		0
		<b>Warrant # 2972 Total</b>	<b>1,913.00</b>	<b>Date 7/13/18</b>			
2974	8410	Bremer Bank					
			95.81	FSA Claims	01-044-904-0000-6360		0
		<b>Warrant # 2974 Total</b>	<b>95.81</b>	<b>Date 7/18/18</b>			
2978	780	Bremer Bank					
			0.02	Deed Tax	01-042-000-0000-5079		0
			6,314.91	Deed Tax	09-000-000-0000-2025		0
			2,916.05	MTG Reg	09-000-000-0000-2026		0
		<b>Warrant # 2978 Total</b>	<b>9,230.98</b>	<b>Date 7/18/18</b>			
2979	8410	Bremer Bank					
			839.25	NSF Check - Rustic Trail	01-390-000-0000-5136		0

# Aitkin County

## WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>		<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>	
		<u>Warrant #</u>	<u>2979</u>	<u>Total</u>	<u>839.25</u>	<u>Date 7/18/18</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
2981	8410	Bremer Bank							
		<u>Warrant #</u>	<u>2981</u>	<u>Total</u>	<u>769.25</u>	<u>Participant Fees</u>	<u>01-044-904-0000-6231</u>		<u>0</u>
					<u>769.25</u>	<u>Date 7/24/18</u>			
3001	8410	Bremer Bank							
		<u>Warrant #</u>	<u>3001</u>	<u>Total</u>	<u>81.08</u>	<u>FSA Claims</u>	<u>01-044-904-0000-6360</u>		<u>0</u>
					<u>81.08</u>	<u>Date 7/25/18</u>			
3003	8410	Bremer Bank							
					<u>-46.00</u>	<u>- APP2018- 003574</u>	<u>01-000-000-0000-2317</u>		<u>0</u>
					<u>-650.00</u>	<u>- APP2018- 003574</u>	<u>01-122-000-0000-5135</u>		<u>0</u>
					<u>846.00</u>	<u>App refunds Blegen/Bossermans</u>	<u>01-122-000-0000-6820</u>		<u>0</u>
					<u>-70.00</u>	<u>INV 46206 INV 46220</u>	<u>01-390-000-0000-5136</u>		<u>0</u>
		<u>Warrant #</u>	<u>3003</u>	<u>Total</u>	<u>80.00</u>	<u>Date 7/30/18</u>			
3004	8410	Bremer Bank							
		<u>Warrant #</u>	<u>3004</u>	<u>Total</u>	<u>10.00</u>	<u>NSF Check - J. Andrea</u>	<u>05-420-630-0000-5836</u>		<u>0</u>
					<u>10.00</u>	<u>Date 7/31/18</u>			
3005	8410	Bremer Bank							
		<u>Warrant #</u>	<u>3005</u>	<u>Total</u>	<u>30.00</u>	<u>NSF Check - L. Kningsley</u>	<u>05-420-630-0000-5836</u>		<u>0</u>
					<u>30.00</u>	<u>Date 7/31/18</u>			
3006	8410	Bremer Bank							
		<u>Warrant #</u>	<u>3006</u>	<u>Total</u>	<u>55.00</u>	<u>Camping Refund</u>	<u>21-520-000-0000-5510</u>		<u>0</u>
					<u>55.00</u>	<u>Date 7/31/18</u>			
3007	8410	Bremer Bank							
		<u>Warrant #</u>	<u>3007</u>	<u>Total</u>	<u>25.00</u>	<u>Camping Refund</u>	<u>21-520-000-0000-5510</u>		<u>0</u>
					<u>25.00</u>	<u>Date 7/31/18</u>			
44957	13066	Hargrave/Bryan							
		<u>Warrant #</u>	<u>44957</u>	<u>Total</u>	<u>3,500.00</u>	<u>B. Hargrave</u>	<u>01-122-000-0000-6231</u>		<u>0</u>
					<u>3,500.00</u>	<u>Date 7/13/18</u>			
44957	3284	Minnesota Department Of Health							
					<u>-40.00</u>	<u>- Redeposit</u>	<u>01-252-000-0000-6231</u>		<u>0</u>
					<u>-35.00</u>	<u>- Redeposit</u>	<u>19-521-000-0000-6208</u>		<u>0</u>
					<u>-35.00</u>	<u>- Redeposit</u>	<u>19-521-000-0000-6208</u>		<u>0</u>

# Aitkin County

## WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u> <u>OBO#</u>	<u>Account Number</u> <u>On- Behalf- of- Name</u>	<u>Invoice #</u> <u>From Date</u>	<u>PO #</u> <u>To Date</u>
			-40.00	- Redeposit	19- 521- 000- 0000- 6240		0
	Warrant # 44957	Total	3,350.00	Date 7/3/18			
44958	393	Isd 1 Aitkin- Treasurer					
	Warrant # 44958	Total	62,694.00	2nd 1/2 Taconite Tax	12- 932- 000- 0000- 2047		0
	Warrant # 44958	Total	62,694.00	Date 7/13/18			
44959	12719	United States Treasury					
	Warrant # 44959	Total	752.85	PCORI Tax for 2017	01- 044- 000- 0000- 6231		0
	Warrant # 44959	Total	752.85	Date 7/27/18			
44960	13228	Hardrives, Inc.					
	Warrant # 44960	Total	74.29	Contract Partial Payment No 6	03- 307- 000- 0000- 6262		0
	Warrant # 44960	Total	74.29	Date 7/26/18			
45954	3248	Mn Co Hmn Resource Mngmt Assn					
	Warrant # 45954	Total	70.00	Food Manager Certificate	19- 521- 000- 0000- 6208		0
	Warrant # 45954	Total	70.00	Date 7/10/18			
45955	3248	Mn Co Hmn Resource Mngmt Assn					
	Warrant # 45955	Total	40.00	2018 Hospitality Fee	01- 252- 000- 0000- 6231		0
	Warrant # 45955	Total	40.00	2018 Hospitality Fee	19- 521- 000- 0000- 6240		0
	Warrant # 45955	Total	80.00	Date 7/10/18			
74885	12820	Jade Equipment Co. Ltd.					
	Warrant # 74885	Total	-746.75	- Redeposit	10- 900- 000- 0000- 2300		0
	Warrant # 74885	Total	746.75	Date 7/17/18			
75052	13325	Bruggman/Paul					
	Warrant # 75052	Total	-1,307.64	- Redeposit	01- 200- 040- 0000- 6304		0
	Warrant # 75052	Total	1,307.64	Date 7/17/18			
107054	14201	KILOWATT COMMUNITY CENTER					
	Warrant # 107054	Total	-117.40	- Redeposit	05- 430- 710- 3460- 6065		0
	Warrant # 107054	Total	117.40	Date 7/30/18			

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# Aitkin County

WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
		Final Total...	79,614.37	37	Transactions		

# Aitkin County



Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
1	5,980.93	General Fund
3	74.29	Road & Bridge
5	77.40 -	Health & Human Services
9	9,320.96	State
10	746.75 -	Trust
12	62,694.00	Agency
13	1,913.00	Taxes & Penalties
19	375.34	Long Lake Conservation Center
21	80.00	Parks
	79,614.37	TOTAL



# Aitkin County

## WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
2973	5462	Bremer Bank (Elan ACH)					
			-179.23	Credit for Pier B Resort	01-001-000-0000-6332		0
			395.00	IAAO Annual Conf Reg	01-043-000-0000-6208		0
			-140.00	Go Daddy Refund	01-049-000-0000-6231		0
			699.98	Go Daddy Renewal	01-049-000-0000-6231		0
			215.98	2 seagate harddrives	01-049-000-0000-6402		0
			28.65	UPS Shipping	01-049-000-0000-6402		0
			50.00	Roxanne Hoppe years award	01-052-000-0000-6298		0
			78.00	Ipad Cables	01-060-000-0000-6405		0
			265.00	SSTS Cont Ed	01-122-000-0000-6241		0
			8.54	car wash	01-200-000-0000-6302		0
			38.04	Gas 220	01-200-000-0000-6511		0
			19.75	E-collar Battery	01-200-019-0000-6405		0
			52.92	Walmart - Groceries	01-252-000-0000-6418		0
			41.88	Walmart Coffee	01-253-000-0000-6405		0
			67.55	Director MACCAC meeting	01-257-000-0000-6332		0
			150.00	Aitkin Bucks for SOB Crt Grad	01-257-022-0000-6406		0
			135.00	MN Composting Council	01-391-000-0000-6241		0
			137.74	Patio Furn. Recycling Center	01-391-000-0000-6405		0
			55.44	Alcohol Swabs	01-392-000-0000-6405		0
			2.50	LPHA MTG - Parking	05-400-440-0410-6330		0
			45.12	AMSSA Conf Lodging	05-400-440-0410-6332		0
			19.25	DIR - Hotel Stay	05-400-440-0410-6332		0
			1.71	Agency - Calculator Rolls	05-400-440-0410-6405		0
			40.79	Agency - Leadership Course Sup	05-400-440-0410-6405		0
			3.80	Agency - Supply - Fly / Mosq T	05-400-440-0410-6405		0
			5.44	Agency - Supply - Poly Envelop	05-400-440-0410-6405		0
			1.32	Agency - "Scanned" Stamp	05-400-440-0410-6405		0
			6.72	Agency - Expo Towelettes	05-400-440-0410-6405		0
			17.45	Agency - Laminate	05-400-440-0410-6405		0
			191.80	Fair - Supply - Booth	05-400-440-0410-6406		0
			195.00	PH - Conf Registration	05-400-450-0451-6241		0
			93.06	AMSSA Conf Lodging	05-420-600-4800-6332		0
			39.70	DIR - Hotel Stay	05-420-600-4800-6332		0
			3.52	Agency - Calculator Rolls	05-420-600-4800-6405		0
			84.13	Agency - Leadership Course Sup	05-420-600-4800-6405		0
			7.84	Agency - Supply - Fly / Mosq T	05-420-600-4800-6405		0
			11.21	Agency - Supply - Poly Envelop	05-420-600-4800-6405		0

Elan  
Manual  
Warrants

# Aitkin County

## WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of- Name</u>	<u>From Date</u>	<u>To Date</u>
			2.74	Agency - "Scanned" Stamp	05-420-600-4800-6405		0
			13.86	Agency - Expo Towelettes	05-420-600-4800-6405		0
			35.98	Agency - Laminate	05-420-600-4800-6405		0
			38.49	IM - Plantronics Headset Lifte	05-420-600-4800-6450		0
			-198.82	IM - TELE Headset Credit	05-420-600-4800-6450		0
			37.00	Survey Monkey - July	05-430-700-4800-6231		0
			240.00	SS - Conf Registration	05-430-700-4800-6241		0
			143.82	AMSSA Conf Lodging	05-430-700-4800-6332		0
			61.36	DIR - Hotel Stay	05-430-700-4800-6332		0
			5.44	Agency - Calculator Rolls	05-430-700-4800-6405		0
			130.01	Agency - Leadership Course Sup	05-430-700-4800-6405		0
			12.11	Agency - Supply - Fly / Mosq T	05-430-700-4800-6405		0
			17.33	Agency - Supply - Poly Envelop	05-430-700-4800-6405		0
			4.23	Agency - "Scanned" Stamp	05-430-700-4800-6405		0
			21.41	Agency - Expo Towelettes	05-430-700-4800-6405		0
			55.61	Agency - Laminate	05-430-700-4800-6405		0
			11.99	MH - Init Housing - Locks	05-430-700-4800-6804		0
			25.00	Fathers Registry	05-430-710-3960-6050		0
			146.16	bug spray / pemethin	10-923-000-0000-6406		0
			29.99	Adobe Subscription	19-521-000-0000-6231		0
			104.05	Rain Barrel / Maint Supplies	19-521-000-0000-6303		0
			8.99	Ipad Screen Protector	19-521-000-0000-6405		0
			20.00	Bug Company	19-522-000-0000-6416		0
			15.12	Walmart - Groceries	19-523-000-0000-6420		0
			6.41	Maint supplies	19-524-000-0000-6422		0
	<b>Warrant #</b>	<b>2973</b>	<b>Total</b>	<b>3,878.88</b>	<b>Date 7/12/18</b>		
3002	5462	Bremer Bank (Elan ACH)					
			190.95	1 Night Lodging	01-001-000-0000-6332		0
			200.00	MAAO Workshop	01-043-000-0000-6208		0
			83.75	Res Form Appraisal Rport Grad	01-043-000-0000-6208		0
			209.48	MAAO Workshop 2 Rooms	01-043-000-0000-6332		0
			16.82	MAAO Workshop	01-043-000-0000-6340		0
			22.25	MAAO workshop	01-043-000-0000-6340		0
			454.68	MNCITLA Conference	01-049-000-0000-6332		0
			48.62	KVM Switch for Server Rack	01-049-000-0000-6402		0
			36.65	2 Notary Books	01-052-000-0000-6405		0
			179.00	Stay Interviews	01-052-000-0000-6625		0
			762.98	Epson Projector	01-060-000-0000-6405		0

# Aitkin County

## WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
			2,601.28	TrippLite Ipad Carts	01-060-000-0000-6405		0
			89.94	Ipad Adapters	01-060-000-0000-6405		0
			13.65	Veterans Claim Mailed	01-120-000-0000-6205		0
			12.98	Keyboard Letters	01-200-000-0000-6405		0
			60.08	walmart - groceries	01-252-000-0000-6418		0
			11.08	holiday - gas	01-252-000-0000-6511		0
			7.98	Water	01-253-000-0000-6405		0
			80.71	Gas	01-253-000-0000-6511		0
			37.50	Food Service Permit - Brat Sal	01-257-022-0000-6406		0
			72.73	MN Grants Directory	01-711-000-0000-6241		0
			15.17	Domain Renewal	01-711-000-0000-6241		0
			169.99	Battery for Server	03-301-000-0000-6400		0
			23.17	Fed Ex	03-302-000-0000-6449		0
			309.98	Paint for Court House	03-303-000-0000-6521		0
			155.39	WIC - Kidkraft/NA doll/ Wallmo	05-400-410-0413-6406		0
			119.88	WIC - Wallmonkeys	05-400-410-0413-6406		0
			58.60	MCH - Preg Loss Materials	05-400-430-0408-6406		0
			172.99	PH - Computer Monitor	05-400-440-0410-6402		0
			2.56	Felt Tip Pens	05-400-440-0410-6405		0
			11.11	Mechanical Pencils	05-400-440-0410-6405		0
			21.70	Keurig & Supplies	05-400-440-0410-6450		0
			16.00	Keurig & Supplies	05-400-440-0410-6450		0
			16.00	Keurig & Supplies	05-400-440-0410-6450		0
			16.00	Keurig & Supplies	05-400-440-0410-6450		0
			52.16	PH - HE Two Pocket Folders	05-400-450-0451-6405		0
			5.28	Felt Tip Pens	05-420-600-4800-6405		0
			22.90	Mechanical Pencils	05-420-600-4800-6405		0
			44.77	Keurig & Supplies	05-420-600-4800-6450		0
			33.00	Keurig & Supplies	05-420-600-4800-6450		0
			33.00	Keurig & Supplies	05-420-600-4800-6450		0
			33.00	Keurig & Supplies	05-420-600-4800-6450		0
			-37.00	Survey Monkey	05-430-700-4800-6231		0
			8.16	Felt Tip Pens	05-430-700-4800-6405		0
			35.39	Mechanical Pencils	05-430-700-4800-6405		0
			69.19	Keurig & Supplies	05-430-700-4800-6450		0
			50.99	Keurig & Supplies	05-430-700-4800-6450		0
			50.99	Keurig & Supplies	05-430-700-4800-6450		0
			50.99	Keurig & Supplies	05-430-700-4800-6450		0

JKK1  
08/29/2018

8:31AM

# Aitkin County

## WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
			23.74	SS - Iphone Case	05-430-700-4800-6450		0
			198.08	MH INH TRANSPORTATION - IN	05-430-700-4800-6805		0
			300.00	FC Health Related - Weighted B	05-430-710-3180-6020		0
			496.00	SS - SELF - 1yr Straight Talk	05-430-710-3460-6065		0
			80.00	Job Postings	19-521-000-0000-6231		0
			21.90	receipt paper	19-521-000-0000-6405		0
			20.00	Bug Company	19-522-000-0000-6416		0
	<b>Warrant #</b>	<b>3002</b>	<b>Total</b>	<b>7,894.19</b>	<b>Date 7/26/18</b>		
		<b>Final Total...</b>	<b>11,773.07</b>	<b>118</b>	<b>Transactions</b>		

# Aitkin County



Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
1	7,328.52	General Fund
3	503.14	Road & Bridge
5	3,488.79	Health & Human Services
10	146.16	Trust
19	306.46	Long Lake Conservation Center
	11,773.07	TOTAL



# Aitkin County

JKK1  
8/30/18 2:29PM

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Print List in Order By: 2  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Page Break By: 1  
1 - Page Break by Fund  
2 - Page Break by Dept

Explode Dist. Formulas Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

Contract Payments -  
Road + Bridge

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

JKK1  
8/30/18 2:29PM  
3 Road & Bridge

	<u>Vendor Name</u>	<u>Rpt</u>		<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
307	DEPT			R&B Capital Infrastructure		
	7050 Anderson Brothers Construction					
2	03-307-000-0000-6262		462,299.78	Partial Pmnt #1		Contract Payments
	7050 Anderson Brothers Construction		462,299.78	1 Transactions		
	8194 Gladen Construction Inc					
1	03-307-000-0000-6262		5,538.77	Final Payment #2 Haugen TWSP	SAP001-599-039	Contract Payments
	8194 Gladen Construction Inc		5,538.77	1 Transactions		
	10295 Knife River Corp.- North Central					
3	03-307-000-0000-6262		194,022.28	Partial Pmnt #1		Contract Payments
	10295 Knife River Corp.- North Central		194,022.28	1 Transactions		
307	<b>DEPT Total:</b>		661,860.83	<b>R&amp;B Capital Infrastructure</b>	<b>3 Vendors</b>	<b>3 Transactions</b>
3	<b>Fund Total:</b>		661,860.83	<b>Road &amp; Bridge</b>		<b>3 Transactions</b>
	<b>Final Total:</b>		661,860.83	<b>3 Vendors</b>	<b>3 Transactions</b>	

# Aitkin County

## Audit List for Board AUDITOR'S VOUCHERS ENTRIES



**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
3	661,860.83	Road & Bridge
All Funds	661,860.83	Total

Approved by,

.....  
.....  
.....



26



JKK1  
9/6/18 1:48PM

# Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Print List in Order By:	2	1 - Fund (Page Break by Fund)	Page Break By:	1	1 - Page Break by Fund
		2 - Department (Totals by Dept)			2 - Page Break by Dept
		3 - Vendor Number			
		4 - Vendor Name			

Explode Dist. Formulas Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List:	D	D - Detailed Audit List
		S - Condensed Audit List

Save Report Options?: N

Contegrity Payment

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

JKK1  
9/6/18 1:48PM  
14 Capital Project

Vendor No.	Name <u>Account/Formula</u>	Rpt <u>Accr</u>	Amount	Warrant Description <u>Service Dates</u>	Invoice # <u>Paid On Bhf #</u>	Account/Formula Description <u>On Behalf of Name</u>
949	DEPT			Courthouse Addition		
13725	<b>Beartooth True Value</b>					
16	14- 949- 000- 0000- 6231		18.24	Aitkin CO Gov Center Addition	B65186	Services, Labor, Contracts
17	14- 949- 000- 0000- 6231		5.87	Aitkin CO Gov Center Addition	B66230	Services, Labor, Contracts
18	14- 949- 000- 0000- 6231		15.57	Aitkin CO Gov Center Addition	B67631	Services, Labor, Contracts
13725	<b>Beartooth True Value</b>		39.68	3 Transactions		
13545	<b>Contegrity Group, Inc.</b>					
20	14- 949- 000- 0000- 6231		7,858.34	Aitkin CO Gov Center Addition	2018183	Services, Labor, Contracts
19	14- 949- 000- 0000- 6231		21,070.34	Aitkin CO Gov Center Addition	2018184	Services, Labor, Contracts
13545	<b>Contegrity Group, Inc.</b>		28,928.68	2 Transactions		
12150	<b>Eagle Construction Inc.</b>					
1	14- 949- 000- 0000- 6231		113,047.15	Aitkin CO Gov Center Addition	APP 4	Services, Labor, Contracts
12150	<b>Eagle Construction Inc.</b>		113,047.15	1 Transactions		
5845	<b>Goble Portable Toilets</b>					
6	14- 949- 000- 0000- 6231		115.00	Aitkin CO Gov Center Addition	1674	Services, Labor, Contracts
7	14- 949- 000- 0000- 6231		115.00	Aitkin CO Gov Center Addition	1675	Services, Labor, Contracts
8	14- 949- 000- 0000- 6231		230.00	Aitkin CO Gov Center Addition	1676	Services, Labor, Contracts
9	14- 949- 000- 0000- 6231		230.00	Aitkin CO Gov Center Addition	1998	Services, Labor, Contracts
10	14- 949- 000- 0000- 6231		230.00	Aitkin CO Gov Center Addition	1999	Services, Labor, Contracts
5845	<b>Goble Portable Toilets</b>		920.00	5 Transactions		
14958	<b>Holden Electric Co.</b>					
4	14- 949- 000- 0000- 6231		19,427.50	Aitkin CO Gov Center Addition	APP 3	Services, Labor, Contracts
14958	<b>Holden Electric Co.</b>		19,427.50	1 Transactions		
7525	<b>Hometown Bldg Supply</b>					
14	14- 949- 000- 0000- 6231		141.90	Aitkin CO Gov Center Addition	13005	Services, Labor, Contracts
15	14- 949- 000- 0000- 6231		40.90	Aitkin CO Gov Center Addition	13012	Services, Labor, Contracts
7525	<b>Hometown Bldg Supply</b>		182.80	2 Transactions		
14926	<b>Masters Plumbing Heating &amp; Cooling</b>					
3	14- 949- 000- 0000- 6231		2,232.50	Aitkin CO Gov Center Addition	APP 4	Services, Labor, Contracts
14926	<b>Masters Plumbing Heating &amp; Cooling</b>		2,232.50	1 Transactions		
3950	<b>Public Utilittes</b>					
12	14- 949- 000- 0000- 6231		34.41	Aitkin CO Gov Center Addition	13705	Services, Labor, Contracts

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

JKK1  
9/6/18 1:48PM  
14 Capital Project

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
			Amount		
11	14- 949- 000- 0000- 6231		80.93	Aitkin CO Gov Center Addition	GVT CNTR Const
	3950 Public Utilities		115.34		2 Transactions
	14924 Thompson Construction of Princeton, Inc				
2	14- 949- 000- 0000- 6231		41,887.40	Aitkin CO Gov Center Addition	APP 3
	14924 Thompson Construction of Princeton, Inc		41,887.40		1 Transactions
	14927 Thurnbeck Steel Fabrication, Inc.				
5	14- 949- 000- 0000- 6231		223,250.00	Aitkin CO Gov Center Addition	APP 3&4
	14927 Thurnbeck Steel Fabrication, Inc.		223,250.00		1 Transactions
	8302 Twin Ports Testing Inc				
13	14- 949- 000- 0000- 6231		4,603.00	Aitkin CO Gov Center Addition	78079
	8302 Twin Ports Testing Inc		4,603.00		1 Transactions
949	DEPT Total:		434,634.05	Courthouse Addition	11 Vendors
					20 Transactions
14	Fund Total:		434,634.05	Capital Project	
					20 Transactions
	Final Total:		434,634.05	11 Vendors	20 Transactions

JKK1  
9/6/18

1:48PM

# Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



<b>Recap by Fund</b>	<b><u>Fund</u></b>	<b><u>AMOUNT</u></b>	<b><u>Name</u></b>
	14	434,634.05	Capital Project
All Funds		434,634.05	Total

Approved by, .....  
.....  
.....



# Board of County Commissioners Agenda Request

2H  
Agenda Item #

**Requested Meeting Date:** 9/11/18

**Title of Item:** Electronic funds transfers

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
--	--	---

<b>Submitted by:</b> Lori Grams	<b>Department:</b> County Treasurer
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<b>Presenter (Name and Title):</b> N/A	<b>Estimated Time Needed:</b>
---	-------------------------------

**Summary of Issue:**  
Electronic funds transfers thru 9/3/18

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**  
Approve

**Financial Impact:**  
 Is there a cost associated with this request?  Yes  No  
 What is the total cost, with tax and shipping? \$  
 Is this budgeted?  Yes  No *Please Explain:*

Date	Amount	Reason
8/24/2018	\$70,600.50	Commissioner Warrants
8/24/2018	\$585.43	Auditor Warrants
8/24/2018	\$7,131.94	Manual Warrants
8/28/2018	\$1,430.00	Commissioner Warrants
8/29/2018	\$1,035.36	Manual Warrants
8/31/2018	\$575,756.15	Payroll
8/31/2018	\$3,055.82	Auditor Warrants
8/31/2018	\$462,299.78	Auditor Warrants
8/31/2018	\$167.20	Manual Warrants
<hr/>		
	\$1,122,062.18	



# Board of County Commissioners Agenda Request

21  
Agenda Item #

**Requested Meeting Date:** September 11th 2018

**Title of Item:** Out of State Travel Request

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
--	---	--

<b>Submitted by:</b> John Drahota	<b>Department:</b> Sheriff's Office
--------------------------------------	--

<b>Presenter (Name and Title):</b> John Drahota Undersheriff	<b>Estimated Time Needed:</b> N/A
---	--------------------------------------

**Summary of Issue:**  
 The Sheriff's Office requests permission to send "2" employees to the annual Zuercher conference held in Sioux Falls SD. Zuercher supports our dispatch and records management systems within the Sheriff's Office. The dates of the conference are September 12th & 13th. There is no cost for the conference.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**  
 Approve

**Financial Impact:**  
*Is there a cost associated with this request?*       Yes       No  
*What is the total cost, with tax and shipping? \$*      Approximately \$500.  
*Is this budgeted?*       Yes       No      *Please Explain:*  
 The cost incurred is for travel and 2 nights lodging.



# Board of County Commissioners Agenda Request

25  
Agenda Item #

**Requested Meeting Date:** September 11, 2018

**Title of Item:** Approve Affidavit for Duplicate of Lost Warrant

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Julie Hughes		<b>Department:</b> Treasurer
<b>Presenter (Name and Title):</b> N/A		<b>Estimated Time Needed:</b> N/A
<b>Summary of Issue:</b> Approve affidavit for Duplicate of Lost Municipal Order or Warrant: Tammy Clos warrant number 105352 dated July 1, 2016, in the amount of 104.90		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Approve affidavit for Duplicate of Lost Municipal Order or Warrant: Tammy Clos warrant number 105352 dated July 1, 2016, in the amount of 104.90		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No    Please Explain:		

Legally binding agreements must have County Attorney approval prior to submission.



Affidavit for Duplicate of Lost Municipal Order or Warrant

STATE OF MINNESOTA,

COUNTY OF AITKIN

)  
) ss. Tammy Clos  
)

being duly sworn, on oath says; that (s)he is the owner of a certain commissioner warrant,

dated the First Day of July, 2016, numbered 105352

issued by Aitkin County to Tammy Clos

in the sum of \$ 104.90 has been Lost in the manner  
("Lost" or "Destroyed")

following, to wit:

and that (s)he makes this affidavit for the purpose of having a duplicate thereof issued to him (her) according to law; and to that end herewith files his (her) indemnifying bond, with sureties to be approved, in the sum equal to double the amount of said commissioner warrant.

X. Tammy Clos

Subscribed and sworn to before me this 21<sup>st</sup> day of August, 2018

Jill M Blanchette

Notary Public Aitkin County, Minnesota



JILL M BLANCHETTE  
Notary Public  
State of Minnesota  
My Commission Expires  
January 31, 2023

My Commission Expires 1-31-23



# Board of County Commissioners Agenda Request

2K  
Agenda Item #

**Requested Meeting Date:** September 11, 2018

**Title of Item:** AIT Grant Agreement

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
<b>Submitted by:</b> Jessica Seibert		<b>Department:</b> Administration
<b>Presenter (Name and Title):</b>		<b>Estimated Time Needed:</b>
<b>Summary of Issue:</b>  Attached is a copy of the AIT Grant Agreement for the Airport to purchase the land from Aitkin County Growth and to complete the Runway Crack Repair. Also attached is a copy of the Contractual Agreement between the City of Aitkin and the County of Aitkin.  This agreement requires a quick turn around and must be fully signed and notarized by September 14th.  This agreement has been reviewed and approved by County Attorney Jim Ratz.		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Approve AIT Agreement and authorize Board Chair's signature.		
<b>Financial Impact:</b> <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



U.S. Department  
of Transportation  
Federal Aviation  
Administration

## GRANT AGREEMENT

### PART I – OFFER

Date of Offer	September 4, 2018
Airport/Planning Area	Aitkin Municipal-Steve Kurtz Field
AIP Grant Number	3-27-0002-017-2018
DUNS Number	140063871

TO: County of Aitkin  
(herein called the "Sponsor") (For Co-Sponsors, list all Co-Sponsor names. The word "Sponsor" in this Grant Agreement also applies to a Co-Sponsor.)

City of Aitkin

FROM: **The United States of America** (acting through the Federal Aviation Administration, herein called the "FAA")

**WHEREAS**, the Sponsor has submitted to the FAA a Project Application dated June 27, 2018, for a grant of Federal funds for a project at or associated with the Aitkin Municipal-Steve Kurtz Field Airport, which is included as part of this Grant Agreement; and

**WHEREAS**, the FAA has approved a project for the Aitkin Municipal-Steve Kurtz Field Airport (herein called the "Project") consisting of the following:

**Rehabilitate (crack repair) main apron to runway taxiways (approximately 2,925 x 25 feet) and apron pavement (approximately 13,640 Square Yards); acquire in fee land for airport purposes (27.01 acres of parcels 16 and 17)**

**which is more fully described in the Project Application.**

**NOW THEREFORE**, According to the applicable provisions of the former Federal Aviation Act of 1958, as amended and recodified, 49 U.S.C. § 40101, et seq., and the former Airport and Airway Improvement Act of 1982 (AAIA), as amended and recodified, 49 U.S.C. § 47101, et seq., (herein the AAIA grant statute is referred to as "the Act"), the representations contained in the Project Application, and in consideration of (a) the Sponsor's adoption and ratification of the Grant Assurances dated March 2014, and the Sponsor's acceptance of this Offer; and, (b) the benefits to accrue to the United States and the public from the accomplishment of the Project and compliance with the Grant Assurances and conditions as herein provided.

**THE FEDERAL AVIATION ADMINISTRATION, FOR AND ON BEHALF OF THE UNITED STATES, HEREBY OFFERS AND AGREES to pay ninety (90) percent of the allowable costs incurred accomplishing the Project as the United States share of the Project.**

This Offer is made on and **SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:**

### **CONDITIONS**

1. **Maximum Obligation.** The maximum obligation of the United States payable under this Offer is **\$203,406.**  
 The following amounts represent a breakdown of the maximum obligation for the purpose of establishing allowable amounts for any future grant amendment, which may increase the foregoing maximum obligation of the United States under the provisions of 49 U.S.C. § 47108(b):  
     \$0 for planning  
     **\$85,776** airport development or noise program implementation; and,  
     **\$117,630** for land acquisition.
2. **Period of Performance.** The period of performance begins on the date the Sponsor formally accepts this agreement. Unless explicitly stated otherwise in an amendment from the FAA, the end date of the period of performance is 4 years (1,460 calendar days) from the date of formal grant acceptance by the Sponsor.  
 The Sponsor may only charge allowable costs for obligations incurred prior to the end date of the period of performance (2 CFR §200.309). Unless the FAA authorizes a written extension, the sponsor must submit all project closeout documentation and liquidate (pay off) all obligations incurred under this award no later than 90 calendar days after the end date of the period of performance (2 CFR §200.343).  
 The period of performance end date does not relieve or reduce Sponsor obligations and assurances that extend beyond the closeout of a grant agreement.
3. **Ineligible or Unallowable Costs.** The Sponsor must not include any costs in the project that the FAA has determined to be ineligible or unallowable.
4. **Indirect Costs - Sponsor.** Sponsor may charge indirect costs under this award by applying the indirect cost rate identified in the project application as accepted by the FAA, to allowable costs for Sponsor direct salaries and wages.
5. **Determining the Final Federal Share of Costs.** The United States' share of allowable project costs will be made in accordance with the regulations, policies, and procedures of the Secretary. Final determination of the United States' share will be based upon the final audit of the total amount of allowable project costs and settlement will be made for any upward or downward adjustments to the Federal share of costs.
6. **Completing the Project Without Delay and in Conformance with Requirements.** The Sponsor must carry out and complete the project without undue delays and in accordance with this agreement, and the regulations, policies, and procedures of the Secretary. Per 2 CFR § 200.308, the Sponsor agrees to report to the FAA any disengagement from performing the project that exceeds three months. The report must include a reason for the project stoppage. The Sponsor also agrees to comply with the assurances which are part of this agreement.
7. **Amendments or Withdrawals before Grant Acceptance.** The FAA reserves the right to amend or withdraw this offer at any time prior to its acceptance by the Sponsor.
8. **Offer Expiration Date.** This offer will expire and the United States will not be obligated to pay any part of the costs of the project unless this offer has been accepted by the Sponsor on or before September 14, 2018, or such subsequent date as may be prescribed in writing by the FAA.
9. **Improper Use of Federal Funds.** The Sponsor must take all steps, including litigation if necessary, to recover Federal funds spent fraudulently, wastefully, or in violation of Federal antitrust statutes, or misused in any other manner for any project upon which Federal funds have been expended. For the purposes of this grant agreement, the term "Federal funds" means funds however used or dispersed by the Sponsor, that were originally paid pursuant to this or any other Federal grant agreement. The Sponsor must obtain the approval of the Secretary as to any determination of the amount of the Federal share of

such funds. The Sponsor must return the recovered Federal share, including funds recovered by settlement, order, or judgment, to the Secretary. The Sponsor must furnish to the Secretary, upon request, all documents and records pertaining to the determination of the amount of the Federal share or to any settlement, litigation, negotiation, or other efforts taken to recover such funds. All settlements or other final positions of the Sponsor, in court or otherwise, involving the recovery of such Federal share require advance approval by the Secretary.

**10. United States Not Liable for Damage or Injury.** The United States is not responsible or liable for damage to property or injury to persons which may arise from, or be incident to, compliance with this grant agreement.

**11. System for Award Management (SAM) Registration And Universal Identifier.**

A. Requirement for System for Award Management (SAM): Unless the Sponsor is exempted from this requirement under 2 CFR 25.110, the Sponsor must maintain the currency of its information in the SAM until the Sponsor submits the final financial report required under this grant, or receives the final payment, whichever is later. This requires that the Sponsor review and update the information at least annually after the initial registration and more frequently if required by changes in information or another award term. Additional information about registration procedures may be found at the SAM website (currently at <http://www.sam.gov>).

B. Data Universal Numbering System: DUNS number means the nine-digit number established and assigned by Dun and Bradstreet, Inc. (D & B) to uniquely identify business entities. A DUNS number may be obtained from D & B by telephone (currently 866-705-5771) or on the web (currently at <http://fedgov.dnb.com/webform>).

**12. Electronic Grant Payment(s).** Unless otherwise directed by the FAA, the Sponsor must make each payment request under this agreement electronically via the Delphi eInvoicing System for Department of Transportation (DOT) Financial Assistance Awardees.

**13. Informal Letter Amendment of AIP Projects.** If, during the life of the project, the FAA determines that the maximum grant obligation of the United States exceeds the expected needs of the Sponsor by \$25,000 or five percent (5%), whichever is greater, the FAA can issue a letter amendment to the Sponsor unilaterally reducing the maximum obligation.

The FAA can also issue a letter to the Sponsor increasing the maximum obligation if there is an overrun in the total actual eligible and allowable project costs to cover the amount of the overrun provided it will not exceed the statutory limitations for grant amendments. The FAA's authority to increase the maximum obligation does not apply to the "planning" component of condition No. 1.

The FAA can also issue an informal letter amendment that modifies the grant description to correct administrative errors or to delete work items if the FAA finds it advantageous and in the best interests of the United States.

An informal letter amendment has the same force and effect as a formal grant amendment.

**14. Air and Water Quality.** The Sponsor is required to comply with all applicable air and water quality standards for all projects in this grant. If the Sponsor fails to comply with this requirement, the FAA may suspend, cancel, or terminate this agreement.

**15. Financial Reporting and Payment Requirements.** The Sponsor will comply with all federal financial reporting requirements and payment requirements, including submittal of timely and accurate reports.

**16. Buy American.** Unless otherwise approved in advance by the FAA, the Sponsor will not acquire or permit any contractor or subcontractor to acquire any steel or manufactured products produced outside the

United States to be used for any project for which funds are provided under this grant. The Sponsor will include a provision implementing Buy American in every contract.

- 17. Maximum Obligation Increase For Nonprimary Airports.** In accordance with 49 U.S.C. § 47108(b), as amended, the maximum obligation of the United States, as stated in Condition No. 1 of this Grant Offer:
- A. May not be increased for a planning project;
  - B. May be increased by not more than 15 percent for development projects;
  - C. May be increased by not more than 15 percent or by an amount not to exceed 25 percent of the total increase in allowable costs attributable to the acquisition of land or interests in land, whichever is greater, based on current credible appraisals or a court award in a condemnation proceeding.
- 18. Audits for Public Sponsors.** The Sponsor must provide for a Single Audit or program specific audit in accordance with 2 CFR part 200. The Sponsor must submit the audit reporting package to the Federal Audit Clearinghouse on the Federal Audit Clearinghouse's Internet Data Entry System at <http://harvester.census.gov/facweb/>. Provide one copy of the completed audit to the FAA if requested.
- 19. Suspension or Debarment.** When entering into a "covered transaction" as defined by 2 CFR §180.200, the Sponsor must:
- A. Verify the non-federal entity is eligible to participate in this Federal program by:
    1. Checking the excluded parties list system (EPLS) as maintained within the System for Award Management (SAM) to determine if the non-federal entity is excluded or disqualified; or
    2. Collecting a certification statement from the non-federal entity attesting they are not excluded or disqualified from participating; or
    3. Adding a clause or condition to covered transactions attesting individual or firm are not excluded or disqualified from participating.
  - B. Require prime contractors to comply with 2 CFR §180.330 when entering into lower-tier transactions (e.g. Sub-contracts).
  - C. Immediately disclose to the FAA whenever the Sponsor (1) learns they have entered into a covered transaction with an ineligible entity or (2) suspends or debars a contractor, person, or entity.
- 20. Ban on Texting While Driving.**
- A. In accordance with Executive Order 13513, Federal Leadership on Reducing Text Messaging While Driving, October 1, 2009, and DOT Order 3902.10, Text Messaging While Driving, December 30, 2009, the Sponsor is encouraged to:
    1. Adopt and enforce workplace safety policies to decrease crashes caused by distracted drivers including policies to ban text messaging while driving when performing any work for, or on behalf of, the Federal government, including work relating to a grant or subgrant.
    2. Conduct workplace safety initiatives in a manner commensurate with the size of the business, such as:
      - a. Establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving; and
      - b. Education, awareness, and other outreach to employees about the safety risks associated with texting while driving.
  - B. The Sponsor must insert the substance of this clause on banning texting while driving in all subgrants, contracts and subcontracts.

21. **Exhibit "A" Property Map.** The Exhibit "A" Property Map dated 08/10/2012, is incorporated herein by reference or is submitted with the project application and made part of this grant agreement.
22. **Employee Protection from Reprisal.**
- A. Prohibition of Reprisals –
1. In accordance with 41 U.S.C. § 4712, an employee of a grantee or subgrantee may not be discharged, demoted, or otherwise discriminated against as a reprisal for disclosing to a person or body described in sub-paragraph (A)(2), information that the employee reasonably believes is evidence of:
    - i. Gross mismanagement of a Federal grant;
    - ii. Gross waste of Federal funds;
    - iii. An abuse of authority relating to implementation or use of Federal funds;
    - iv. A substantial and specific danger to public health or safety; or
    - v. A violation of law, rule, or regulation related to a Federal grant.
  2. Persons and bodies covered: The persons and bodies to which a disclosure by an employee is covered are as follows:
    - i. A member of Congress or a representative of a committee of Congress;
    - ii. An Inspector General;
    - iii. The Government Accountability Office;
    - iv. A Federal office or employee responsible for oversight of a grant program;
    - v. A court or grand jury;
    - vi. A management office of the grantee or subgrantee; or
    - vii. A Federal or State regulatory enforcement agency.
  3. Submission of Complaint – A person who believes that they have been subjected to a reprisal prohibited by paragraph A of this grant term may submit a complaint regarding the reprisal to the Office of Inspector General (OIG) for the U.S. Department of Transportation.
  4. Time Limitation for Submittal of a Complaint - A complaint may not be brought under this subsection more than three years after the date on which the alleged reprisal took place.
  5. Required Actions of the Inspector General – Actions, limitations and exceptions of the Inspector General's office are established under 41 U.S.C. § 4712(b)
  6. Assumption of Rights to Civil Remedy - Upon receipt of an explanation of a decision not to conduct or continue an investigation by the Office of Inspector General, the person submitting a complaint assumes the right to a civil remedy under 41 U.S.C. § 4712(c).
23. **Co-Sponsor.** The Co-Sponsors understand and agree that they jointly and severally adopt and ratify the representations and assurances contained therein and that the word "Sponsor" as used in the application and other assurances is deemed to include all co-sponsors.
24. **Update Approved Exhibit "A" Property Map for Land in Project.** The Sponsor understands and agrees to update the Exhibit "A" Property Map to standards satisfactory to the FAA and submit it in final form to the FAA. It is further mutually agreed that the reasonable cost of developing said Exhibit "A" Property Map is an allowable cost within the scope of this project.
25. **Pavement Maintenance Management Program.** The Sponsor agrees that it will implement an effective airport pavement maintenance management program as required by Grant Assurance Pavement Preventive Management. The Sponsor agrees that it will use the program for the useful life of any pavement constructed, reconstructed, or repaired with federal financial assistance at the airport. The Sponsor further agrees that the program will:

- A. Follow FAA Advisory Circular 150/5380-6, "Guidelines and Procedures for Maintenance of Airport Pavements," for specific guidelines and procedures for maintaining airport pavements, establishing an effective maintenance program, specific types of distress and its probable cause, inspection guidelines, and recommended methods of repair;
- B. Detail the procedures to be followed to assure that proper pavement maintenance, both preventive and repair, is performed;
- C. Include a Pavement Inventory, Inspection Schedule, Record Keeping, Information Retrieval, and Reference, meeting the following requirements:
  - 1. Pavement Inventory. The following must be depicted in an appropriate form and level of detail:
    - a. Location of all runways, taxiways, and aprons;
    - b. Dimensions;
    - c. Type of pavement; and,
    - d. Year of construction or most recent major rehabilitation.
  - 2. Inspection Schedule.
    - a. Detailed Inspection. A detailed inspection must be performed at least once a year. If a history of recorded pavement deterioration is available, i.e., Pavement Condition Index (PCI) survey as set forth in the Advisory Circular 150/5380-6, the frequency of inspections may be extended to three years.
    - b. Drive-By Inspection. A drive-by inspection must be performed a minimum of once per month to detect unexpected changes in the pavement condition. For drive-by inspections, the date of inspection and any maintenance performed must be recorded.
  - 3. Record Keeping. Complete information on the findings of all detailed inspections and on the maintenance performed must be recorded and kept on file for a minimum of five years. The type of distress, location, and remedial action, scheduled or performed, must be documented. The minimum information is:
    - a. Inspection date;
    - b. Location;
    - c. Distress types; and
    - d. Maintenance scheduled or performed.
  - 4. Information Retrieval System. The Sponsor must be able to retrieve the information and records produced by the pavement survey to provide a report to the FAA as may be required.

**26. Plans and Specifications Approval Based Upon Certification.** The FAA and the Sponsor agree that the FAA approval of the Sponsor's Plans and Specification is based primarily upon the Sponsor's certification to carry out the project in accordance with policies, standards, and specifications approved by the FAA. The Sponsor understands that:

- A. The Sponsor's certification does not relieve the Sponsor of the requirement to obtain prior FAA approval for modifications to any AIP standards or to notify the FAA of any limitations to competition within the project;
- B. The FAA's acceptance of a Sponsor's certification does not limit the FAA from reviewing appropriate project documentation for the purpose of validating the certification statements; and,
- C. If the FAA determines that the Sponsor has not complied with their certification statements, the FAA will review the associated project costs to determine whether such costs are allowable under AIP.



27. **Uniform Relocation Act.** The Sponsor understands and agrees that all acquisition of real property under this project will be in accordance with the 49 Code of Federal Regulations Part 24, Uniform Relocation Assistance and Real Property Acquisition for Federal and Federally Assisted Programs.
28. **Land Acquisition.** The Sponsor agrees that no payments will be made on the grant until the Sponsor has presented evidence to the FAA that it has recorded the grant agreement, including the grant assurances in the public land records of the county courthouse. The Sponsor understands and agrees that recording the grant agreement legally enforces these requirements, encumbrances and restrictions on the obligated land.

The Sponsor's acceptance of this Offer and ratification and adoption of the Project Application incorporated herein shall be evidenced by execution of this instrument by the Sponsor, as hereinafter provided, and this Offer and Acceptance shall comprise a Grant Agreement, as provided by the Act, constituting the contractual obligations and rights of the United States and the Sponsor with respect to the accomplishment of the Project and compliance with the assurances and conditions as provided herein. Such Grant Agreement shall become effective upon the Sponsor's acceptance of this Offer.

**ACKNOWLEDGEMENT**  
 STATE OF Minnesota  
 COUNTY OF Stearns  
 On 9/4/2018, before me, a Notary Public, personally appeared Andrew James Peek, who proved to me through satisfactory evidence to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that Andrew Peek executed the foregoing instrument in their authorized capacity by their signature on the instrument.

*David James Nasvik*  
 Signature of Notary

**UNITED STATES OF AMERICA  
FEDERAL AVIATION ADMINISTRATION**

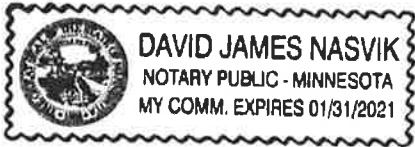
*Andy Peek*  
 (Signature)

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Andy Peek  
 (Typed Name)

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ADO Manager  
 (Title of FAA Official)



**PART II - ACCEPTANCE**

The Sponsor does hereby ratify and adopt all assurances, statements, representations, warranties, covenants, and agreements contained in the Project Application and incorporated materials referred to in the foregoing Offer, and does hereby accept this Offer and by such acceptance agrees to comply with all of the terms and conditions in this Offer and in the Project Application.

I declare under penalty of perjury that the foregoing is true and correct.<sup>1</sup>

Executed this \_\_\_\_\_ day of \_\_\_\_\_,

<b>ACKNOWLEDGEMENT</b>
STATE OF _____
COUNTY OF _____
On _____, before me, a Notary Public, personally appeared _____, who proved to me through satisfactory evidence to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that _____ executed the foregoing instrument in their authorized capacity by their signature on the instrument.
_____ <i>Signature of Notary</i>

**County & City of Aitkin**  
*(Name of Sponsor)*

**By:** \_\_\_\_\_  
*(Signature of Sponsor's Authorized Official)*

\_\_\_\_\_  
*(Typed Name of Sponsor's Authorized Official)*

\_\_\_\_\_  
*(Title of Sponsor's Authorized Official)*

**CERTIFICATE OF SPONSOR'S ATTORNEY**

I, \_\_\_\_\_, acting as Attorney for the Sponsor do hereby certify:

That in my opinion the Sponsor is empowered to enter into the foregoing Grant Agreement under the laws of the State of \_\_\_\_\_. Further, I have examined the foregoing Grant Agreement and the actions taken by said Sponsor and Sponsor's official representative has been duly authorized and that the execution thereof is in all respects due and proper and in accordance with the laws of the said State and the Act. In addition, for grants involving projects to be carried out on property not owned by the Sponsor, there are no legal impediments that will prevent full performance by the Sponsor. Further, it is my opinion that the said Grant Agreement constitutes a legal and binding obligation of the Sponsor in accordance with the terms thereof.

Dated at \_\_\_\_\_ (location) this \_\_\_\_\_ day of \_\_\_\_\_,

<b>ACKNOWLEDGEMENT</b>
STATE OF _____
COUNTY OF _____
On _____, before me, a Notary Public, personally appeared _____, who proved to me through satisfactory evidence to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that _____ executed the foregoing instrument in their authorized capacity by their signature on the instrument.
_____ <i>Signature of Notary</i>

**By:** \_\_\_\_\_  
*(Signature of Sponsor's Attorney)*

\_\_\_\_\_

<sup>1</sup>Knowingly and willfully providing false information to the Federal government is a violation of 18 U.S.C. Section 1001 (False Statements) and could subject you to fines, imprisonment, or both.

The Sponsor does hereby ratify and adopt all assurances, statements, representations, warranties, covenants, and agreements contained in the Project Application and incorporated materials referred to in the foregoing Offer, and does hereby accept this Offer and by such acceptance agrees to comply with all of the terms and conditions in this Offer and in the Project Application.

I declare under penalty of perjury that the foregoing is true and correct.<sup>2</sup>

Executed this \_\_\_\_\_ day of \_\_\_\_\_.

**ACKNOWLEDGEMENT**  
 STATE OF \_\_\_\_\_  
 COUNTY OF \_\_\_\_\_  
 On \_\_\_\_\_, before me, a Notary Public, personally appeared \_\_\_\_\_, who proved to me through satisfactory evidence to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that \_\_\_\_\_ executed the foregoing instrument in their authorized capacity by their signature on the instrument.

\_\_\_\_\_  
*Signature of Notary*

County & City of Aitkin  
 (Name of Sponsor)

**By:** \_\_\_\_\_  
 (Signature of Sponsor's Authorized Official)

\_\_\_\_\_  
 (Typed Name of Sponsor's Authorized Official)

\_\_\_\_\_  
 (Title of Sponsor's Authorized Official)

**CERTIFICATE OF SPONSOR'S ATTORNEY**

I, \_\_\_\_\_, acting as Attorney for the Sponsor do hereby certify:

That in my opinion the Sponsor is empowered to enter into the foregoing Grant Agreement under the laws of the State of \_\_\_\_\_, Further, I have examined the foregoing Grant Agreement and the actions taken by said Sponsor and Sponsor's official representative has been duly authorized and that the execution thereof is in all respects due and proper and in accordance with the laws of the said State and the Act. In addition, for grants involving projects to be carried out on property not owned by the Sponsor, there are no legal impediments that will prevent full performance by the Sponsor. Further, it is my opinion that the said Grant Agreement constitutes a legal and binding obligation of the Sponsor in accordance with the terms thereof.

Dated at \_\_\_\_\_ (location) this \_\_\_\_\_ day of \_\_\_\_\_.

**ACKNOWLEDGEMENT**  
 STATE OF \_\_\_\_\_  
 COUNTY OF \_\_\_\_\_  
 On \_\_\_\_\_, before me, a Notary Public, personally appeared \_\_\_\_\_, who proved to me through satisfactory evidence to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that \_\_\_\_\_ executed the foregoing instrument in their authorized capacity by their signature on the instrument.

\_\_\_\_\_  
*Signature of Notary*

**By:** \_\_\_\_\_  
 (Signature of Sponsor's Attorney)

<sup>2</sup>Knowingly and willfully providing false information to the Federal government is a violation of 18 U.S.C. Section 1001 (False Statements) and could subject you to fines, imprisonment, or both.

## ASSURANCES

### AIRPORT SPONSORS

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#### A. General.

- a. These assurances shall be complied with in the performance of grant agreements for airport development, airport planning, and noise compatibility program grants for airport sponsors.
- b. These assurances are required to be submitted as part of the project application by sponsors requesting funds under the provisions of Title 49, U.S.C., subtitle VII, as amended. As used herein, the term "public agency sponsor" means a public agency with control of a public-use airport; the term "private sponsor" means a private owner of a public-use airport; and the term "sponsor" includes both public agency sponsors and private sponsors.
- c. Upon acceptance of this grant offer by the sponsor, these assurances are incorporated in and become part of this grant agreement.

#### B. Duration and Applicability.

##### 1. Airport development or Noise Compatibility Program Projects Undertaken by a Public Agency Sponsor.

The terms, conditions and assurances of this grant agreement shall remain in full force and effect throughout the useful life of the facilities developed or equipment acquired for an airport development or noise compatibility program project, or throughout the useful life of the project items installed within a facility under a noise compatibility program project, but in any event not to exceed twenty (20) years from the date of acceptance of a grant offer of Federal funds for the project. However, there shall be no limit on the duration of the assurances regarding Exclusive Rights and Airport Revenue so long as the airport is used as an airport. There shall be no limit on the duration of the terms, conditions, and assurances with respect to real property acquired with federal funds. Furthermore, the duration of the Civil Rights assurance shall be specified in the assurances.

##### 2. Airport Development or Noise Compatibility Projects Undertaken by a Private Sponsor.

The preceding paragraph 1 also applies to a private sponsor except that the useful life of project items installed within a facility or the useful life of the facilities developed or equipment acquired under an airport development or noise compatibility program project shall be no less than ten (10) years from the date of acceptance of Federal aid for the project.

##### 3. Airport Planning Undertaken by a Sponsor.

Unless otherwise specified in this grant agreement, only Assurances 1, 2, 3, 5, 6, 13, 18, 25, 30, 32, 33, and 34 in Section C apply to planning projects. The terms, conditions, and assurances of this grant agreement shall remain in full force and effect during the life of the project; there shall be no limit on the duration of the assurances regarding Exclusive Rights and Airport Revenue so long as the airport is used as an airport.

#### C. Sponsor Certification.

The sponsor hereby assures and certifies, with respect to this grant that:

##### 1. General Federal Requirements.

It will comply with all applicable Federal laws, regulations, executive orders, policies, guidelines, and requirements as they relate to the application, acceptance and use of Federal funds for this project including but not limited to the following:

**FEDERAL LEGISLATION**

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- a. Title 49, U.S.C., subtitle VII, as amended.
- b. Davis-Bacon Act - 40 U.S.C. 276(a), et seq.<sup>1</sup>
- c. Federal Fair Labor Standards Act - 29 U.S.C. 201, et seq.
- d. Hatch Act – 5 U.S.C. 1501, et seq.<sup>2</sup>
- e. Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 Title 42 U.S.C. 4601, et seq.<sup>1,2</sup>
- f. National Historic Preservation Act of 1966 - Section 106 - 16 U.S.C. 470(f).<sup>1</sup>
- g. Archeological and Historic Preservation Act of 1974 - 16 U.S.C. 469 through 469c.<sup>1</sup>
- h. Native Americans Grave Repatriation Act - 25 U.S.C. Section 3001, et seq.
- i. Clean Air Act, P.L. 90-148, as amended.
- j. Coastal Zone Management Act, P.L. 93-205, as amended.
- k. Flood Disaster Protection Act of 1973 - Section 102(a) - 42 U.S.C. 4012a.<sup>1</sup>
- l. Title 49, U.S.C., Section 303, (formerly known as Section 4(f))
- m. Rehabilitation Act of 1973 - 29 U.S.C. 794.
- n. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252) (prohibits discrimination on the basis of race, color, national origin);
- o. Americans with Disabilities Act of 1990, as amended, (42 U.S.C. § 12101 et seq.), prohibits discrimination on the basis of disability).
- p. Age Discrimination Act of 1975 - 42 U.S.C. 6101, et seq.
- q. American Indian Religious Freedom Act, P.L. 95-341, as amended.
- r. Architectural Barriers Act of 1968 -42 U.S.C. 4151, et seq.<sup>1</sup>
- s. Power plant and Industrial Fuel Use Act of 1978 - Section 403- 2 U.S.C. 8373.<sup>1</sup>
- t. Contract Work Hours and Safety Standards Act - 40 U.S.C. 327, et seq.<sup>1</sup>
- u. Copeland Anti-kickback Act - 18 U.S.C. 874.1
- v. National Environmental Policy Act of 1969 - 42 U.S.C. 4321, et seq.<sup>1</sup>
- w. Wild and Scenic Rivers Act, P.L. 90-542, as amended.
- x. Single Audit Act of 1984 - 31 U.S.C. 7501, et seq.<sup>2</sup>
- y. Drug-Free Workplace Act of 1988 - 41 U.S.C. 702 through 706.
- z. The Federal Funding Accountability and Transparency Act of 2006, as amended (Pub. L. 109-282, as amended by section 6202 of Pub. L. 110-252).

**EXECUTIVE ORDERS**

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- a. Executive Order 11246 - Equal Employment Opportunity<sup>1</sup>
- b. Executive Order 11990 - Protection of Wetlands
- c. Executive Order 11998 –Flood Plain Management

- d. Executive Order 12372 - Intergovernmental Review of Federal Programs
- e. Executive Order 12699 - Seismic Safety of Federal and Federally Assisted New Building Construction<sup>1</sup>
- f. Executive Order 12898 - Environmental Justice

#### FEDERAL REGULATIONS

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- a. 2 CFR Part 180 - OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement).
- b. 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. [OMB Circular A-87 Cost Principles Applicable to Grants and Contracts with State and Local Governments, and OMB Circular A-133 - Audits of States, Local Governments, and Non-Profit Organizations].<sup>4, 5, 6</sup>
- c. 2 CFR Part 1200 – Nonprocurement Suspension and Debarment
- d. 14 CFR Part 13 - Investigative and Enforcement Procedures 14 CFR Part 16 - Rules of Practice For Federally Assisted Airport Enforcement Proceedings.
- e. 14 CFR Part 150 - Airport noise compatibility planning.
- f. 28 CFR Part 35- Discrimination on the Basis of Disability in State and Local Government Services.
- g. 28 CFR § 50.3 - U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964.
- h. 29 CFR Part 1 - Procedures for predetermination of wage rates.<sup>1</sup>
- i. 29 CFR Part 3 - Contractors and subcontractors on public building or public work financed in whole or part by loans or grants from the United States.<sup>1</sup>
- j. 29 CFR Part 5 - Labor standards provisions applicable to contracts covering federally financed and assisted construction (also labor standards provisions applicable to non-construction contracts subject to the Contract Work Hours and Safety Standards Act).<sup>1</sup>
- k. 41 CFR Part 60 - Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor (Federal and federally assisted contracting requirements).<sup>1</sup>
- l. 49 CFR Part 18 - Uniform administrative requirements for grants and cooperative agreements to state and local governments.<sup>3</sup>
- m. 49 CFR Part 20 - New restrictions on lobbying.
- n. 49 CFR Part 21 – Nondiscrimination in federally-assisted programs of the Department of Transportation - effectuation of Title VI of the Civil Rights Act of 1964.
- o. 49 CFR Part 23 - Participation by Disadvantage Business Enterprise in Airport Concessions.
- p. 49 CFR Part 24 – Uniform Relocation Assistance and Real Property Acquisition for Federal and Federally Assisted Programs.<sup>1, 2</sup>
- q. 49 CFR Part 26 – Participation by Disadvantaged Business Enterprises in Department of Transportation Programs.
- r. 49 CFR Part 27 – Nondiscrimination on the Basis of Handicap in Programs and Activities Receiving or Benefiting from Federal Financial Assistance.<sup>1</sup>

- s. 49 CFR Part 28 –Enforcement of Nondiscrimination on the Basis of Handicap in Programs or Activities conducted by the Department of Transportation.
- t. 49 CFR Part 30 - Denial of public works contracts to suppliers of goods and services of countries that deny procurement market access to U.S. contractors.
- u. 49 CFR Part 32 –Governmentwide Requirements for Drug-Free Workplace (Financial Assistance)
- v. 49 CFR Part 37 –Transportation Services for Individuals with Disabilities (ADA).
- w. 49 CFR Part 41 - Seismic safety of Federal and federally assisted or regulated new building construction.

### **SPECIFIC ASSURANCES**

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Specific assurances required to be included in grant agreements by any of the above laws, regulations or circulars are incorporated by reference in this grant agreement.

### **FOOTNOTES TO ASSURANCE C.1.**

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- <sup>1</sup> These laws do not apply to airport planning sponsors.
- <sup>2</sup> These laws do not apply to private sponsors.
- <sup>3</sup> 49 CFR Part 18 and 2 CFR Part 200 contain requirements for State and Local Governments receiving Federal assistance. Any requirement levied upon State and Local Governments by this regulation and circular shall also be applicable to private sponsors receiving Federal assistance under Title 49, United States Code.
- <sup>4</sup> On December 26, 2013 at 78 FR 78590, the Office of Management and Budget (OMB) issued the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards in 2 CFR Part 200. 2 CFR Part 200 replaces and combines the former Uniform Administrative Requirements for Grants (OMB Circular A-102 and Circular A-110 or 2 CFR Part 215 or Circular) as well as the Cost Principles (Circulars A-21 or 2 CFR part 220; Circular A-87 or 2 CFR part 225; and A-122, 2 CFR part 230). Additionally it replaces Circular A-133 guidance on the Single Annual Audit. In accordance with 2 CFR section 200.110, the standards set forth in Part 200 which affect administration of Federal awards issued by Federal agencies become effective once implemented by Federal agencies or when any future amendment to this Part becomes final. Federal agencies, including the Department of Transportation, must implement the policies and procedures applicable to Federal awards by promulgating a regulation to be effective by December 26, 2014 unless different provisions are required by statute or approved by OMB.
- <sup>5</sup> Cost principles established in 2 CFR part 200 subpart E must be used as guidelines for determining the eligibility of specific types of expenses.
- <sup>6</sup> Audit requirements established in 2 CFR part 200 subpart F are the guidelines for audits.

### **2. Responsibility and Authority of the Sponsor.**

#### **a. Public Agency Sponsor:**

It has legal authority to apply for this grant, and to finance and carry out the proposed project; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.

#### **b. Private Sponsor:**



It has legal authority to apply for this grant and to finance and carry out the proposed project and comply with all terms, conditions, and assurances of this grant agreement. It shall designate an official representative and shall in writing direct and authorize that person to file this application, including all understandings and assurances contained therein; to act in connection with this application; and to provide such additional information as may be required.

**3. Sponsor Fund Availability.**

It has sufficient funds available for that portion of the project costs which are not to be paid by the United States. It has sufficient funds available to assure operation and maintenance of items funded under this grant agreement which it will own or control.

**4. Good Title.**

- a. It, a public agency or the Federal government, holds good title, satisfactory to the Secretary, to the landing area of the airport or site thereof, or will give assurance satisfactory to the Secretary that good title will be acquired.
- b. For noise compatibility program projects to be carried out on the property of the sponsor, it holds good title satisfactory to the Secretary to that portion of the property upon which Federal funds will be expended or will give assurance to the Secretary that good title will be obtained.

**5. Preserving Rights and Powers.**

- a. It will not take or permit any action which would operate to deprive it of any of the rights and powers necessary to perform any or all of the terms, conditions, and assurances in this grant agreement without the written approval of the Secretary, and will act promptly to acquire, extinguish or modify any outstanding rights or claims of right of others which would interfere with such performance by the sponsor. This shall be done in a manner acceptable to the Secretary.
- b. It will not sell, lease, encumber, or otherwise transfer or dispose of any part of its title or other interests in the property shown on Exhibit A to this application or, for a noise compatibility program project, that portion of the property upon which Federal funds have been expended, for the duration of the terms, conditions, and assurances in this grant agreement without approval by the Secretary. If the transferee is found by the Secretary to be eligible under Title 49, United States Code, to assume the obligations of this grant agreement and to have the power, authority, and financial resources to carry out all such obligations, the sponsor shall insert in the contract or document transferring or disposing of the sponsor's interest, and make binding upon the transferee all of the terms, conditions, and assurances contained in this grant agreement.
- c. For all noise compatibility program projects which are to be carried out by another unit of local government or are on property owned by a unit of local government other than the sponsor, it will enter into an agreement with that government. Except as otherwise specified by the Secretary, that agreement shall obligate that government to the same terms, conditions, and assurances that would be applicable to it if it applied directly to the FAA for a grant to undertake the noise compatibility program project. That agreement and changes thereto must be satisfactory to the Secretary. It will take steps to enforce this agreement against the local government if there is substantial non-compliance with the terms of the agreement.

- d. For noise compatibility program projects to be carried out on privately owned property, it will enter into an agreement with the owner of that property which includes provisions specified by the Secretary. It will take steps to enforce this agreement against the property owner whenever there is substantial non-compliance with the terms of the agreement.
- e. If the sponsor is a private sponsor, it will take steps satisfactory to the Secretary to ensure that the airport will continue to function as a public-use airport in accordance with these assurances for the duration of these assurances.
- f. If an arrangement is made for management and operation of the airport by any agency or person other than the sponsor or an employee of the sponsor, the sponsor will reserve sufficient rights and authority to insure that the airport will be operated and maintained in accordance Title 49, United States Code, the regulations and the terms, conditions and assurances in this grant agreement and shall insure that such arrangement also requires compliance therewith.
- g. Sponsors of commercial service airports will not permit or enter into any arrangement that results in permission for the owner or tenant of a property used as a residence, or zoned for residential use, to taxi an aircraft between that property and any location on airport. Sponsors of general aviation airports entering into any arrangement that results in permission for the owner of residential real property adjacent to or near the airport must comply with the requirements of Sec. 136 of Public Law 112-95 and the sponsor assurances.

**6. Consistency with Local Plans.**

The project is reasonably consistent with plans (existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

**7. Consideration of Local Interest.**

It has given fair consideration to the interest of communities in or near where the project may be located.

**8. Consultation with Users.**

In making a decision to undertake any airport development project under Title 49, United States Code, it has undertaken reasonable consultations with affected parties using the airport at which project is proposed.

**9. Public Hearings.**

In projects involving the location of an airport, an airport runway, or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

**10. Metropolitan Planning Organization.**

In projects involving the location of an airport, an airport runway, or a major runway extension at a medium or large hub airport, the sponsor has made available to and has provided upon request to the metropolitan planning organization in the area in which the airport is located, if any, a copy

of the proposed amendment to the airport layout plan to depict the project and a copy of any airport master plan in which the project is described or depicted.

**11. Pavement Preventive Maintenance.**

With respect to a project approved after January 1, 1995, for the replacement or reconstruction of pavement at the airport, it assures or certifies that it has implemented an effective airport pavement maintenance-management program and it assures that it will use such program for the useful life of any pavement constructed, reconstructed or repaired with Federal financial assistance at the airport. It will provide such reports on pavement condition and pavement management programs as the Secretary determines may be useful.

**12. Terminal Development Prerequisites.**

For projects which include terminal development at a public use airport, as defined in Title 49, it has, on the date of submittal of the project grant application, all the safety equipment required for certification of such airport under section 44706 of Title 49, United States Code, and all the security equipment required by rule or regulation, and has provided for access to the passenger enplaning and deplaning area of such airport to passengers enplaning and deplaning from aircraft other than air carrier aircraft.

**13. Accounting System, Audit, and Record Keeping Requirements.**

- a. It shall keep all project accounts and records which fully disclose the amount and disposition by the recipient of the proceeds of this grant, the total cost of the project in connection with which this grant is given or used, and the amount or nature of that portion of the cost of the project supplied by other sources, and such other financial records pertinent to the project. The accounts and records shall be kept in accordance with an accounting system that will facilitate an effective audit in accordance with the Single Audit Act of 1984.
- b. It shall make available to the Secretary and the Comptroller General of the United States, or any of their duly authorized representatives, for the purpose of audit and examination, any books, documents, papers, and records of the recipient that are pertinent to this grant. The Secretary may require that an appropriate audit be conducted by a recipient. In any case in which an independent audit is made of the accounts of a sponsor relating to the disposition of the proceeds of a grant or relating to the project in connection with which this grant was given or used, it shall file a certified copy of such audit with the Comptroller General of the United States not later than six (6) months following the close of the fiscal year for which the audit was made.

**14. Minimum Wage Rates.**

It shall include, in all contracts in excess of \$2,000 for work on any projects funded under this grant agreement which involve labor, provisions establishing minimum rates of wages, to be predetermined by the Secretary of Labor, in accordance with the Davis-Bacon Act, as amended (40 U.S.C. 276a-276a-5), which contractors shall pay to skilled and unskilled labor, and such minimum rates shall be stated in the invitation for bids and shall be included in proposals or bids for the work.

**15. Veteran's Preference.**

It shall include in all contracts for work on any project funded under this grant agreement which involve labor, such provisions as are necessary to insure that, in the employment of labor (except in executive, administrative, and supervisory positions), preference shall be given to Vietnam era veterans, Persian Gulf veterans, Afghanistan-Iraq war veterans, disabled veterans, and small business concerns owned and controlled by disabled veterans as defined in Section 47112 of Title

49, United States Code. However, this preference shall apply only where the individuals are available and qualified to perform the work to which the employment relates.

**16. Conformity to Plans and Specifications.**

It will execute the project subject to plans, specifications, and schedules approved by the Secretary. Such plans, specifications, and schedules shall be submitted to the Secretary prior to commencement of site preparation, construction, or other performance under this grant agreement, and, upon approval of the Secretary, shall be incorporated into this grant agreement. Any modification to the approved plans, specifications, and schedules shall also be subject to approval of the Secretary, and incorporated into this grant agreement.

**17. Construction Inspection and Approval.**

It will provide and maintain competent technical supervision at the construction site throughout the project to assure that the work conforms to the plans, specifications, and schedules approved by the Secretary for the project. It shall subject the construction work on any project contained in an approved project application to inspection and approval by the Secretary and such work shall be in accordance with regulations and procedures prescribed by the Secretary. Such regulations and procedures shall require such cost and progress reporting by the sponsor or sponsors of such project as the Secretary shall deem necessary.

**18. Planning Projects.**

In carrying out planning projects:

- a. It will execute the project in accordance with the approved program narrative contained in the project application or with the modifications similarly approved.
- b. It will furnish the Secretary with such periodic reports as required pertaining to the planning project and planning work activities.
- c. It will include in all published material prepared in connection with the planning project a notice that the material was prepared under a grant provided by the United States.
- d. It will make such material available for examination by the public, and agrees that no material prepared with funds under this project shall be subject to copyright in the United States or any other country.
- e. It will give the Secretary unrestricted authority to publish, disclose, distribute, and otherwise use any of the material prepared in connection with this grant.
- f. It will grant the Secretary the right to disapprove the sponsor's employment of specific consultants and their subcontractors to do all or any part of this project as well as the right to disapprove the proposed scope and cost of professional services.
- g. It will grant the Secretary the right to disapprove the use of the sponsor's employees to do all or any part of the project.
- h. It understands and agrees that the Secretary's approval of this project grant or the Secretary's approval of any planning material developed as part of this grant does not constitute or imply any assurance or commitment on the part of the Secretary to approve any pending or future application for a Federal airport grant.

**19. Operation and Maintenance.**

- a. The airport and all facilities which are necessary to serve the aeronautical users of the airport, other than facilities owned or controlled by the United States, shall be operated at all times in a safe and serviceable condition and in accordance with the minimum standards as may be

required or prescribed by applicable Federal, state and local agencies for maintenance and operation. It will not cause or permit any activity or action thereon which would interfere with its use for airport purposes. It will suitably operate and maintain the airport and all facilities thereon or connected therewith, with due regard to climatic and flood conditions. Any proposal to temporarily close the airport for non-aeronautical purposes must first be approved by the Secretary. In furtherance of this assurance, the sponsor will have in effect arrangements for-

- 1) Operating the airport's aeronautical facilities whenever required;
  - 2) Promptly marking and lighting hazards resulting from airport conditions, including temporary conditions; and
  - 3) Promptly notifying airmen of any condition affecting aeronautical use of the airport. Nothing contained herein shall be construed to require that the airport be operated for aeronautical use during temporary periods when snow, flood or other climatic conditions interfere with such operation and maintenance. Further, nothing herein shall be construed as requiring the maintenance, repair, restoration, or replacement of any structure or facility which is substantially damaged or destroyed due to an act of God or other condition or circumstance beyond the control of the sponsor.
- b. It will suitably operate and maintain noise compatibility program items that it owns or controls upon which Federal funds have been expended.

#### **20. Hazard Removal and Mitigation.**

It will take appropriate action to assure that such terminal airspace as is required to protect instrument and visual operations to the airport (including established minimum flight altitudes) will be adequately cleared and protected by removing, lowering, relocating, marking, or lighting or otherwise mitigating existing airport hazards and by preventing the establishment or creation of future airport hazards.

#### **21. Compatible Land Use.**

It will take appropriate action, to the extent reasonable, including the adoption of zoning laws, to restrict the use of land adjacent to or in the immediate vicinity of the airport to activities and purposes compatible with normal airport operations, including landing and takeoff of aircraft. In addition, if the project is for noise compatibility program implementation, it will not cause or permit any change in land use, within its jurisdiction, that will reduce its compatibility, with respect to the airport, of the noise compatibility program measures upon which Federal funds have been expended.

#### **22. Economic Nondiscrimination.**

- a. It will make the airport available as an airport for public use on reasonable terms and without unjust discrimination to all types, kinds and classes of aeronautical activities, including commercial aeronautical activities offering services to the public at the airport.
- b. In any agreement, contract, lease, or other arrangement under which a right or privilege at the airport is granted to any person, firm, or corporation to conduct or to engage in any aeronautical activity for furnishing services to the public at the airport, the sponsor will insert and enforce provisions requiring the contractor to-
  - 1) furnish said services on a reasonable, and not unjustly discriminatory, basis to all users thereof, and
  - 2) charge reasonable, and not unjustly discriminatory, prices for each unit or service,

provided that the contractor may be allowed to make reasonable and nondiscriminatory discounts, rebates, or other similar types of price reductions to volume purchasers.

- a.) Each fixed-based operator at the airport shall be subject to the same rates, fees, rentals, and other charges as are uniformly applicable to all other fixed-based operators making the same or similar uses of such airport and utilizing the same or similar facilities.
- b.) Each air carrier using such airport shall have the right to service itself or to use any fixed-based operator that is authorized or permitted by the airport to serve any air carrier at such airport.
- c.) Each air carrier using such airport (whether as a tenant, non-tenant, or subtenant of another air carrier tenant) shall be subject to such nondiscriminatory and substantially comparable rules, regulations, conditions, rates, fees, rentals, and other charges with respect to facilities directly and substantially related to providing air transportation as are applicable to all such air carriers which make similar use of such airport and utilize similar facilities, subject to reasonable classifications such as tenants or non-tenants and signatory carriers and non-signatory carriers. Classification or status as tenant or signatory shall not be unreasonably withheld by any airport provided an air carrier assumes obligations substantially similar to those already imposed on air carriers in such classification or status.
- d.) It will not exercise or grant any right or privilege which operates to prevent any person, firm, or corporation operating aircraft on the airport from performing any services on its own aircraft with its own employees [including, but not limited to maintenance, repair, and fueling] that it may choose to perform.
- e.) In the event the sponsor itself exercises any of the rights and privileges referred to in this assurance, the services involved will be provided on the same conditions as would apply to the furnishing of such services by commercial aeronautical service providers authorized by the sponsor under these provisions.
- f.) The sponsor may establish such reasonable, and not unjustly discriminatory, conditions to be met by all users of the airport as may be necessary for the safe and efficient operation of the airport.
- g.) The sponsor may prohibit or limit any given type, kind or class of aeronautical use of the airport if such action is necessary for the safe operation of the airport or necessary to serve the civil aviation needs of the public.

### **23. Exclusive Rights.**

It will permit no exclusive right for the use of the airport by any person providing, or intending to provide, aeronautical services to the public. For purposes of this paragraph, the providing of the services at an airport by a single fixed-based operator shall not be construed as an exclusive right if both of the following apply:

- a. It would be unreasonably costly, burdensome, or impractical for more than one fixed-based operator to provide such services, and
- b. If allowing more than one fixed-based operator to provide such services would require the reduction of space leased pursuant to an existing agreement between such single fixed-based operator and such airport. It further agrees that it will not, either directly or indirectly, grant or permit any person, firm, or corporation, the exclusive right at the airport to conduct any aeronautical activities, including, but not limited to charter flights, pilot training, aircraft rental

and sightseeing, aerial photography, crop dusting, aerial advertising and surveying, air carrier operations, aircraft sales and services, sale of aviation petroleum products whether or not conducted in conjunction with other aeronautical activity, repair and maintenance of aircraft, sale of aircraft parts, and any other activities which because of their direct relationship to the operation of aircraft can be regarded as an aeronautical activity, and that it will terminate any exclusive right to conduct an aeronautical activity now existing at such an airport before the grant of any assistance under Title 49, United States Code.

#### **24. Fee and Rental Structure.**

It will maintain a fee and rental structure for the facilities and services at the airport which will make the airport as self-sustaining as possible under the circumstances existing at the particular airport, taking into account such factors as the volume of traffic and economy of collection. No part of the Federal share of an airport development, airport planning or noise compatibility project for which a grant is made under Title 49, United States Code, the Airport and Airway Improvement Act of 1982, the Federal Airport Act or the Airport and Airway Development Act of 1970 shall be included in the rate basis in establishing fees, rates, and charges for users of that airport.

#### **25. Airport Revenues.**

- a. All revenues generated by the airport and any local taxes on aviation fuel established after December 30, 1987, will be expended by it for the capital or operating costs of the airport; the local airport system; or other local facilities which are owned or operated by the owner or operator of the airport and which are directly and substantially related to the actual air transportation of passengers or property; or for noise mitigation purposes on or off the airport. The following exceptions apply to this paragraph:
  - 1) If covenants or assurances in debt obligations issued before September 3, 1982, by the owner or operator of the airport, or provisions enacted before September 3, 1982, in governing statutes controlling the owner or operator's financing, provide for the use of the revenues from any of the airport owner or operator's facilities, including the airport, to support not only the airport but also the airport owner or operator's general debt obligations or other facilities, then this limitation on the use of all revenues generated by the airport (and, in the case of a public airport, local taxes on aviation fuel) shall not apply.
  - 2) If the Secretary approves the sale of a privately owned airport to a public sponsor and provides funding for any portion of the public sponsor's acquisition of land, this limitation on the use of all revenues generated by the sale shall not apply to certain proceeds from the sale. This is conditioned on repayment to the Secretary by the private owner of an amount equal to the remaining unamortized portion (amortized over a 20-year period) of any airport improvement grant made to the private owner for any purpose other than land acquisition on or after October 1, 1996, plus an amount equal to the federal share of the current fair market value of any land acquired with an airport improvement grant made to that airport on or after October 1, 1996.
  - 3) Certain revenue derived from or generated by mineral extraction, production, lease, or other means at a general aviation airport (as defined at Section 47102 of title 49 United States Code), if the FAA determines the airport sponsor meets the requirements set forth in Sec. 813 of Public Law 112-95.
    - a.) As part of the annual audit required under the Single Audit Act of 1984, the sponsor will direct that the audit will review, and the resulting audit report will provide an opinion concerning, the use of airport revenue and taxes in paragraph (a), and indicating whether funds paid or transferred to the owner or operator are paid or transferred in a

manner consistent with Title 49, United States Code and any other applicable provision of law, including any regulation promulgated by the Secretary or Administrator.

- b.) Any civil penalties or other sanctions will be imposed for violation of this assurance in accordance with the provisions of Section 47107 of Title 49, United States Code.

**26. Reports and Inspections.**

It will:

- a. submit to the Secretary such annual or special financial and operations reports as the Secretary may reasonably request and make such reports available to the public; make available to the public at reasonable times and places a report of the airport budget in a format prescribed by the Secretary;
- b. for airport development projects, make the airport and all airport records and documents affecting the airport, including deeds, leases, operation and use agreements, regulations and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request;
- c. for noise compatibility program projects, make records and documents relating to the project and continued compliance with the terms, conditions, and assurances of this grant agreement including deeds, leases, agreements, regulations, and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request; and
- d. in a format and time prescribed by the Secretary, provide to the Secretary and make available to the public following each of its fiscal years, an annual report listing in detail:
  - 1) all amounts paid by the airport to any other unit of government and the purposes for which each such payment was made; and
  - 2) all services and property provided by the airport to other units of government and the amount of compensation received for provision of each such service and property.

**27. Use by Government Aircraft.**

It will make available all of the facilities of the airport developed with Federal financial assistance and all those usable for landing and takeoff of aircraft to the United States for use by Government aircraft in common with other aircraft at all times without charge, except, if the use by Government aircraft is substantial, charge may be made for a reasonable share, proportional to such use, for the cost of operating and maintaining the facilities used. Unless otherwise determined by the Secretary, or otherwise agreed to by the sponsor and the using agency, substantial use of an airport by Government aircraft will be considered to exist when operations of such aircraft are in excess of those which, in the opinion of the Secretary, would unduly interfere with use of the landing areas by other authorized aircraft, or during any calendar month that –

- a. by gross weights of such aircraft) is in excess of five million pounds Five (5) or more Government aircraft are regularly based at the airport or on land adjacent thereto; or
- b. The total number of movements (counting each landing as a movement) of Government aircraft is 300 or more, or the gross accumulative weight of Government aircraft using the airport (the total movement of Government aircraft multiplied).

**28. Land for Federal Facilities.**

It will furnish without cost to the Federal Government for use in connection with any air traffic control or air navigation activities, or weather-reporting and communication activities related to air traffic control, any areas of land or water, or estate therein, or rights in buildings of the sponsor as the Secretary considers necessary or desirable for construction, operation, and maintenance at



Federal expense of space or facilities for such purposes. Such areas or any portion thereof will be made available as provided herein within four months after receipt of a written request from the Secretary.

#### 29. Airport Layout Plan.

- a. It will keep up to date at all times an airport layout plan of the airport showing:
- 1) boundaries of the airport and all proposed additions thereto, together with the boundaries of all offsite areas owned or controlled by the sponsor for airport purposes and proposed additions thereto;
  - 2) the location and nature of all existing and proposed airport facilities and structures (such as runways, taxiways, aprons, terminal buildings, hangars and roads), including all proposed extensions and reductions of existing airport facilities;
  - 3) the location of all existing and proposed nonaviation areas and of all existing improvements thereon; and
  - 4) all proposed and existing access points used to taxi aircraft across the airport's property boundary. Such airport layout plans and each amendment, revision, or modification thereof, shall be subject to the approval of the Secretary which approval shall be evidenced by the signature of a duly authorized representative of the Secretary on the face of the airport layout plan. The sponsor will not make or permit any changes or alterations in the airport or any of its facilities which are not in conformity with the airport layout plan as approved by the Secretary and which might, in the opinion of the Secretary, adversely affect the safety, utility or efficiency of the airport.
    - a.) If a change or alteration in the airport or the facilities is made which the Secretary determines adversely affects the safety, utility, or efficiency of any federally owned, leased, or funded property on or off the airport and which is not in conformity with the airport layout plan as approved by the Secretary, the owner or operator will, if requested, by the Secretary (1) eliminate such adverse effect in a manner approved by the Secretary; or (2) bear all costs of relocating such property (or replacement thereof) to a site acceptable to the Secretary and all costs of restoring such property (or replacement thereof) to the level of safety, utility, efficiency, and cost of operation existing before the unapproved change in the airport or its facilities except in the case of a relocation or replacement of an existing airport facility due to a change in the Secretary's design standards beyond the control of the airport sponsor.

#### 30. Civil Rights.

It will promptly take any measures necessary to ensure that no person in the United States shall, on the grounds of race, creed, color, national origin, sex, age, or disability be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in any activity conducted with, or benefiting from, funds received from this grant.

- a. Using the definitions of activity, facility and program as found and defined in §§ 21.23 (b) and 21.23 (e) of 49 CFR § 21, the sponsor will facilitate all programs, operate all facilities, or conduct all programs in compliance with all non-discrimination requirements imposed by, or pursuant to these assurances.
- b. Applicability
  - 1) Programs and Activities. If the sponsor has received a grant (or other federal assistance) for any of the sponsor's program or activities, these requirements extend to all of the

sponsor's programs and activities.

- 2) Facilities. Where it receives a grant or other federal financial assistance to construct, expand, renovate, remodel, alter or acquire a facility, or part of a facility, the assurance extends to the entire facility and facilities operated in connection therewith.
- 3) Real Property. Where the sponsor receives a grant or other Federal financial assistance in the form of, or for the acquisition of real property or an interest in real property, the assurance will extend to rights to space on, over, or under such property.

c. Duration.

The sponsor agrees that it is obligated to this assurance for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the assurance obligates the sponsor, or any transferee for the longer of the following periods:

- 1) So long as the airport is used as an airport, or for another purpose involving the provision of similar services or benefits; or
- 2) So long as the sponsor retains ownership or possession of the property.

- d. Required Solicitation Language. It will include the following notification in all solicitations for bids, Requests For Proposals for work, or material under this grant agreement and in all proposals for agreements, including airport concessions, regardless of funding source:

"The **(Name of Sponsor)**, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises and airport concession disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award."

e. Required Contract Provisions.

- 1) It will insert the non-discrimination contract clauses requiring compliance with the acts and regulations relative to non-discrimination in Federally-assisted programs of the DOT, and incorporating the acts and regulations into the contracts by reference in every contract or agreement subject to the non-discrimination in Federally-assisted programs of the DOT acts and regulations.
- 2) It will include a list of the pertinent non-discrimination authorities in every contract that is subject to the non-discrimination acts and regulations.
- 3) It will insert non-discrimination contract clauses as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a sponsor.
- 4) It will insert non-discrimination contract clauses prohibiting discrimination on the basis of race, color, national origin, creed, sex, age, or handicap as a covenant running with the land, in any future deeds, leases, license, permits, or similar instruments entered into by the sponsor with other parties:
  - a.) For the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and

- b.) For the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.
- f. It will provide for such methods of administration for the program as are found by the Secretary to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the acts, the regulations, and this assurance.
- g. It agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the acts, the regulations, and this assurance.

### 31. Disposal of Land.

- a. For land purchased under a grant for airport noise compatibility purposes, including land serving as a noise buffer, it will dispose of the land, when the land is no longer needed for such purposes, at fair market value, at the earliest practicable time. That portion of the proceeds of such disposition which is proportionate to the United States' share of acquisition of such land will be, at the discretion of the Secretary, (1) reinvested in another project at the airport, or (2) transferred to another eligible airport as prescribed by the Secretary. The Secretary shall give preference to the following, in descending order, (1) reinvestment in an approved noise compatibility project, (2) reinvestment in an approved project that is eligible for grant funding under Section 47117(e) of title 49 United States Code, (3) reinvestment in an approved airport development project that is eligible for grant funding under Sections 47114, 47115, or 47117 of title 49 United States Code, (4) transferred to an eligible sponsor of another public airport to be reinvested in an approved noise compatibility project at that airport, and (5) paid to the Secretary for deposit in the Airport and Airway Trust Fund. If land acquired under a grant for noise compatibility purposes is leased at fair market value and consistent with noise buffering purposes, the lease will not be considered a disposal of the land. Revenues derived from such a lease may be used for an approved airport development project that would otherwise be eligible for grant funding or any permitted use of airport revenue.
- b. For land purchased under a grant for airport development purposes (other than noise compatibility), it will, when the land is no longer needed for airport purposes, dispose of such land at fair market value or make available to the Secretary an amount equal to the United States' proportionate share of the fair market value of the land. That portion of the proceeds of such disposition which is proportionate to the United States' share of the cost of acquisition of such land will, (1) upon application to the Secretary, be reinvested or transferred to another eligible airport as prescribed by the Secretary. The Secretary shall give preference to the following, in descending order: (1) reinvestment in an approved noise compatibility project, (2) reinvestment in an approved project that is eligible for grant funding under Section 47117(e) of title 49 United States Code, (3) reinvestment in an approved airport development project that is eligible for grant funding under Sections 47114, 47115, or 47117 of title 49 United States Code, (4) transferred to an eligible sponsor of another public airport to be reinvested in an approved noise compatibility project at that airport, and (5) paid to the Secretary for deposit in the Airport and Airway Trust Fund.
- c. Land shall be considered to be needed for airport purposes under this assurance if (1) it may be needed for aeronautical purposes (including runway protection zones) or serve as noise buffer land, and (2) the revenue from interim uses of such land contributes to the financial self-sufficiency of the airport. Further, land purchased with a grant received by an airport operator or owner before December 31, 1987, will be considered to be needed for airport purposes if the Secretary or Federal agency making such grant before December 31, 1987, was

notified by the operator or owner of the uses of such land, did not object to such use, and the land continues to be used for that purpose, such use having commenced no later than December 15, 1989.

- d. Disposition of such land under (a) (b) or (c) will be subject to the retention or reservation of any interest or right therein necessary to ensure that such land will only be used for purposes which are compatible with noise levels associated with operation of the airport.

**32. Engineering and Design Services.**

It will award each contract, or sub-contract for program management, construction management, planning studies, feasibility studies, architectural services, preliminary engineering, design, engineering, surveying, mapping or related services with respect to the project in the same manner as a contract for architectural and engineering services is negotiated under Title IX of the Federal Property and Administrative Services Act of 1949 or an equivalent qualifications-based requirement prescribed for or by the sponsor of the airport.

**33. Foreign Market Restrictions.**

It will not allow funds provided under this grant to be used to fund any project which uses any product or service of a foreign country during the period in which such foreign country is listed by the United States Trade Representative as denying fair and equitable market opportunities for products and suppliers of the United States in procurement and construction.

**34. Policies, Standards, and Specifications.**

It will carry out the project in accordance with policies, standards, and specifications approved by the Secretary including, but not limited to, the advisory circulars listed in the Current FAA Advisory Circulars for AIP projects, dated January 24, 2017 and included in this grant, and in accordance with applicable state policies, standards, and specifications approved by the Secretary.

**35. Relocation and Real Property Acquisition.**

- a. It will be guided in acquiring real property, to the greatest extent practicable under State law, by the land acquisition policies in Subpart B of 49 CFR Part 24 and will pay or reimburse property owners for necessary expenses as specified in Subpart B.
- b. It will provide a relocation assistance program offering the services described in Subpart C and fair and reasonable relocation payments and assistance to displaced persons as required in Subpart D and E of 49 CFR Part 24.
- c. It will make available within a reasonable period of time prior to displacement, comparable replacement dwellings to displaced persons in accordance with Subpart E of 49 CFR Part 24.

**36. Access By Intercity Buses.**

The airport owner or operator will permit, to the maximum extent practicable, intercity buses or other modes of transportation to have access to the airport; however, it has no obligation to fund special facilities for intercity buses or for other modes of transportation.

**37. Disadvantaged Business Enterprises.**

The sponsor shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any DOT-assisted contract covered by 49 CFR Part 26, or in the award and performance of any concession activity contract covered by 49 CFR Part 23. In addition, the sponsor shall not discriminate on the basis of race, color, national origin or sex in the administration of its DBE and ACDBE programs or the requirements of 49 CFR Parts 23 and 26. The sponsor shall take all necessary and reasonable steps under 49 CFR Parts 23 and 26 to ensure

nondiscrimination in the award and administration of DOT-assisted contracts, and/or concession contracts. The sponsor's DBE and ACDBE programs, as required by 49 CFR Parts 26 and 23, and as approved by DOT, are incorporated by reference in this agreement. Implementation of these programs is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the sponsor of its failure to carry out its approved program, the Department may impose sanctions as provided for under Parts 26 and 23 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1936 (31 U.S.C. 3801).

**38. Hangar Construction.**

If the airport owner or operator and a person who owns an aircraft agree that a hangar is to be constructed at the airport for the aircraft at the aircraft owner's expense, the airport owner or operator will grant to the aircraft owner for the hangar a long term lease that is subject to such terms and conditions on the hangar as the airport owner or operator may impose.

**39. Competitive Access.**

- a. If the airport owner or operator of a medium or large hub airport (as defined in section 47102 of title 49, U.S.C.) has been unable to accommodate one or more requests by an air carrier for access to gates or other facilities at that airport in order to allow the air carrier to provide service to the airport or to expand service at the airport, the airport owner or operator shall transmit a report to the Secretary that-
  - 1) Describes the requests;
  - 2) Provides an explanation as to why the requests could not be accommodated; and
  - 3) Provides a time frame within which, if any, the airport will be able to accommodate the requests.
- b. Such report shall be due on either February 1 or August 1 of each year if the airport has been unable to accommodate the request(s) in the six month period prior to the applicable due date.



## FAA Airports

### Current FAA Advisory Circulars Required for Use in AIP Funded and PFC Approved Projects

Updated: 2/20/2018

View the most current versions of these ACs and any associated changes at:

[http://www.faa.gov/airports/resources/advisory\\_circulars](http://www.faa.gov/airports/resources/advisory_circulars) and

[http://www.faa.gov/regulations\\_policies/advisory\\_circulars/](http://www.faa.gov/regulations_policies/advisory_circulars/)

NUMBER	TITLE
70/7460-1L Change 1	Obstruction Marking and Lighting
150/5020-1	Noise Control and Compatibility Planning for Airports
150/5070-6B Changes 1- 2	Airport Master Plans
150/5070-7 Change 1	The Airport System Planning Process
150/5100-13B	Development of State Standards for Nonprimary Airports
150/5200-28F	Notices to Airmen (NOTAMS) for Airport Operators
150/5200-30D Change 1	Airport Field Condition Assessments and Winter Operations Safety
150/5200-31C Changes 1-2	Airport Emergency Plan
150/5210-5D	Painting, Marking, and Lighting of Vehicles Used on an Airport
150/5210-7D	Aircraft Rescue and Fire Fighting Communications
150/5210-13C	Airport Water Rescue Plans and Equipment
150/5210-14B	Aircraft Rescue Fire Fighting Equipment, Tools and Clothing
150/5210-15A	Aircraft Rescue and Firefighting Station Building Design

NUMBER	TITLE
150/5210-18A	Systems for Interactive Training of Airport Personnel
150/5210-19A	Driver's Enhanced Vision System (DEVS)
150/5220-10E	Guide Specification for Aircraft Rescue and Fire Fighting (ARFF) Vehicles
150/5220-16E	Automated Weather Observing Systems (AWOS) for Non-Federal Applications
150/5220-17B	Aircraft Rescue and Fire Fighting (ARFF) Training Facilities
150/5220-18A	Buildings for Storage and Maintenance of Airport Snow and Ice Control Equipment and Materials
150/5220-20A	Airport Snow and Ice Control Equipment
150/5220-21C	Aircraft Boarding Equipment
150/5220-22B	Engineered Materials Arresting Systems (EMAS) for Aircraft Overruns
150/5220-23	Frangible Connections
150/5220-24	Foreign Object Debris Detection Equipment
150/5220-25	Airport Avian Radar Systems
150/5220-26 Changes 1-2	Airport Ground Vehicle Automatic Dependent Surveillance - Broadcast (ADS-B) Out Squitter Equipment
150/5300-7B	FAA Policy on Facility Relocations Occasioned by Airport Improvements of Changes
150/5300-13A Change 1	Airport Design
150/5300-14C	Design of Aircraft Deicing Facilities
150/5300-16A	General Guidance and Specifications for Aeronautical Surveys: Establishment of Geodetic Control and Submission to the National Geodetic Survey
150/5300-17C Change 1	Standards for Using Remote Sensing Technologies in Airport Surveys
150/5300-18B Change 1	General Guidance and Specifications for Submission of Aeronautical Surveys to NGS: Field Data Collection and Geographic Information System (GIS) Standards
150/5320-5D	Airport Drainage Design
150/5320-6F	Airport Pavement Design and Evaluation

NUMBER	TITLE
150/5320-12C Changes 1-8	Measurement, Construction, and Maintenance of Skid Resistant Airport Pavement Surfaces
150/5320-15A	Management of Airport Industrial Waste
150/5235-4B	Runway Length Requirements for Airport Design
150/5335-5C	Standardized Method of Reporting Airport Pavement Strength - PCN
150/5340-1L	Standards for Airport Markings
150/5340-5D	Segmented Circle Airport Marker System
150/5340-18F	Standards for Airport Sign Systems
150/5340-26C	Maintenance of Airport Visual Aid Facilities
150/5340-30J	Design and Installation Details for Airport Visual Aids
150/5345-3G	Specification for L-821, Panels for the Control of Airport Lighting
150/5345-5B	Circuit Selector Switch
150/5345-7F	Specification for L-824 Underground Electrical Cable for Airport Lighting Circuits
150/5345-10H	Specification for Constant Current Regulators and Regulator Monitors
150/5345-12F	Specification for Airport and Heliport Beacons
150/5345-13B	Specification for L-841 Auxiliary Relay Cabinet Assembly for Pilot Control of Airport Lighting Circuits
150/5345-26D	FAA Specification For L-823 Plug and Receptacle, Cable Connectors
150/5345-27E	Specification for Wind Cone Assemblies
150/5345-28G	Precision Approach Path Indicator (PAPI) Systems
150/5345-39D	Specification for L-853, Runway and Taxiway Retro reflective Markers
150/5345-42H	Specification for Airport Light Bases, Transformer Housings, Junction Boxes, and Accessories
150/5345-43H	Specification for Obstruction Lighting Equipment
150/5345-44K	Specification for Runway and Taxiway Signs
150/5345-45C	Low-Impact Resistant (LIR) Structures



NUMBER	TITLE
150/5345-46E	Specification for Runway and Taxiway Light Fixtures
150/5345-47C	Specification for Series to Series Isolation Transformers for Airport Lighting Systems
150/5345-49D	Specification L-854, Radio Control Equipment
150/5345-50B	Specification for Portable Runway and Taxiway Lights
150/5345-51B	Specification for Discharge-Type Flashing Light Equipment
150/5345-52A	Generic Visual Glideslope Indicators (GVGI)
150/5345-53D	Airport Lighting Equipment Certification Program
150/5345-54B	Specification for L-884, Power and Control Unit for Land and Hold Short Lighting Systems
150/5345-55A	Specification for L-893, Lighted Visual Aid to Indicate Temporary Runway Closure
150/5345-56B	Specification for L-890 Airport Lighting Control and Monitoring System (ALCMS)
150/5360-12F	Airport Signing and Graphics
150/5360-13 Change 1	Planning and Design Guidelines for Airport Terminal Facilities
150/5360-14A	Access to Airports By Individuals With Disabilities
150/5370-2G	Operational Safety on Airports During Construction
150/5370-10G	Standards for Specifying Construction of Airports
150/5370-11B	Use of Nondestructive Testing in the Evaluation of Airport Pavements
150/5370-13A	Off-Peak Construction of Airport Pavements Using Hot-Mix Asphalt
150/5370-15B	Airside Applications for Artificial Turf
150/5370-16	Rapid Construction of Rigid (Portland Cement Concrete) Airfield Pavements
150/5370-17	Airside Use of Heated Pavement Systems
150/5390-2C	Heliport Design
150/5395-1A	Seaplane Bases

**THE FOLLOWING ADDITIONAL APPLY TO AIP PROJECTS ONLY**

Updated: 2/20/2018

<b>NUMBER</b>	<b>TITLE</b>
150/5100-14E Change 1	Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects
150/5100-17 Changes 1 - 7	Land Acquisition and Relocation Assistance for Airport Improvement Program Assisted Projects
150/5300-15A	Use of Value Engineering for Engineering Design of Airport Grant Projects
150/5320-17A	Airfield Pavement Surface Evaluation and Rating Manuals
150/5370-12B	Quality Management for Federally Funded Airport Construction Projects
150/5380-6C	Guidelines and Procedures for Maintenance of Airport Pavements
150/5380-7B	Airport Pavement Management Program
150/5380-9	Guidelines and Procedures for Measuring Airfield Pavement Roughness

cc Patrick Wussow  
Georgia Johnson

STATE OF MINNESOTA

COUNTY OF AITKIN

\*\*\*\*\*

City of Aitkin )  
 )  
 AND )  
 )  
 County of Aitkin )

CONTRACTUAL AGREEMENT

\*\*\*\*\*

WHEREAS, the City of Aitkin hereinafter referred to as the City and the County of Aitkin, hereinafter referred to as the County, through their legislative bodies, established a joint City – County airport as documented in the Contractual Agreement dated September 8, 1971, in accordance with Minnesota Statutes 360 et seq.; and

WHEREAS, the legislative bodies have directed that the said Contractual Agreement dated September 8, 1971, be updated.

NOW, THEREFORE, IT IS MUTUALLY AGREED AS FOLLOWS:

1. IN GENERAL. The City and the County agreed each with the other to participate as hereinafter provided for the acquisition of a tract of land for the purposes of constructing, expanding and operating an airport thereon and to construct, maintain and operate the airport jointly as hereinafter provided.
2. CONTRIBUTION TO CAPITAL COSTS. The City and County, subject to qualifications hereinafter set out, shall contribute 1/3 and 2/3, respectively, to that portion of the cost of acquisition of the airport site and the capital costs of construction, improvement and development of the airport which are not covered by state and federal contributions thereto. An undivided 1/3 City, 2/3 County in land already acquired for airport purposes by the same shall be deeded without cost as necessary to maintain the required proportion to the following described land, to-wit:

The Northeast Quarter of the Northwest Quarter  
(NE ¼ of NW ¼ ) and Government Lot One (1) of Section  
Nineteen (19), Township Forty-Seven (47), Range  
Twenty-Six (26)

AND ALSO

2.23 acres of Lot One (1) as in Book 75 of Deeds, page 293 of Section Twenty-four (24), Township Forty-seven (47), Range Twenty-seven (27)

AND ALSO

The Southeast Quarter of the Southwest Quarter (SE ¼ of SW ¼ ) and the South Half of the Southeast Quarter (S ½ of SE ¼ ) in Section Eighteen (18) And the Northwest Quarter of the Northeast Quarter (NW ¼ of NE ¼ ) of Section Nineteen (19), ALL in Township Forty-seven (47), Range Twenty-six (26)

and located in the County of Aitkin, State of Minnesota.

AND ALSO

Any additional property acquired for airport purposes in the future.

3. AIRPORT COMMISSION. The AITKIN AIRPORT COMMISSION was created under the original Contractual Agreement dated September 8, 1971. The Commission shall consist of five (5) members as follows: Two (2) members shall be chosen by the City Council and three (3) members shall be chosen by the County Board. Each member shall serve for terms of three (3) years; the City Council and the County Board making appointment of their respective members as their terms expire. Appointees shall serve until their successors are appointed and qualified. Vacancies shall be filled for the unexpired portion of the term by the appropriate appointing body. The Commission shall choose one of its members as chair.

The Aitkin City Clerk will be appointed as the Airport Manager. The Airport Manager will attend all meetings of the Commission, record the minutes of those meetings, perform all financial tasks associated with the Commission, and act as custodian of Commission records as appropriate.

The County Attorney will be available to the Airport Commission for legal matters that may arise from time to time, as an extension of the County Board.

4. POWERS OF COMMISSION. The Commission, except as hereinafter provided, shall acquire necessary property to establish, construct, enlarge, improve, maintain, equip, operate and regulate an airport and other air navigation facilities and airport protection privileges to be jointly acquired, controlled and operated under this agreement.

The Commission may exercise on behalf of the County and City all the powers of each of such municipalities granted by Minnesota Statutes 360 et seq except as otherwise provided in this agreement.

No real property and no airport, other air navigation facility, or air protection privilege acquired under this agreement shall be disposed of by the Commission by sale, lease or otherwise except by authority of both the City Council and the County Board; but the Commission may lease space, area or improvements and grant concessions on airports for aeronautical purposes.

The Commission shall have authority to hire or retain professional services that may be necessary in accomplishing the purposes for which it was appointed.

The Commission shall have authority to enter into Grant Agreements with the State of Minnesota and with the Federal Aviation Administration, and to expend grant funds in accordance with said agreements.

The Commission shall have authority to advertise for bids and enter into contracts for improvements to the airport as appropriate.

5. REAL PROPERTY. No real property or options on real property, airport, restricted landing area, air protection privileges, or personal property costing in excess of \$1,000.00 shall be acquired, and no condemnation proceedings shall be instituted, except after authority to do so is granted in each individual case by the City Council and the County Board. Condemnation proceedings shall be instituted in the names of the City and County jointly. Real property acquired under this agreement shall be held by the City and the County as tenants in common. The City shall own 1/3 interest and the County shall own a 2/3 interest in the acquired property hereunder.

6. INSURANCE.

- (a) Liability Coverage. The Airport Commission shall maintain liability coverage with the League of Minnesota Cities Insurance Trust with a minimum limit equal to the maximum municipal liability limit in Minnesota Statutes, Section 466.04, subd. 1, under standard LMCIT liability coverage forms. Alternatively, the Airport Commission may maintain equivalent private liability insurance coverage. Such coverage may be provided through a commercial general liability ("CGL") policy. Such private liability policies must comply with the following requirements.

- (1) Minimum Limits. Each policy shall have a limit at least equal to the maximum municipal liability limit in Section 466.04, subd. 1. If the policy contains a general aggregate limit, the general aggregate limit shall not be less than \$2,000,000.

- (2) Type of Coverage. The CGL insurance shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, and contractually-assumed liability.

- (3) Additional Insured. Each Party, and each Party's officers, employees, and volunteers, shall be named as additional covered parties on each policy for all claims arising from Airport Commission activities or operations.
- (b) Auto Liability and Property Damage. The Airport Commission may in its discretion procure coverage for auto liability and damage to or loss of property.
- (c) Workers' Compensation Coverage. The Airport Commission shall maintain workers' compensation coverage for its employees.

7. BUDGET.

- (a) The Commission shall each year, prior to July 1, prepare a budget for airport finances for the ensuing calendar year. The budget shall be in two parts and shall be substantially balanced – revenues and expenditures.
- (b) Such budgets shall be submitted not later than August 1 to the City Council and the County Board. The City shall pay 33 1/3 percent and the County shall pay 66 2/3 percent of the total contributions paid into the current airport fund by the City and the County each year. If either the City Council or the County Board fixes its contributions at less than the amount requested by the Commission, the contribution of the other shall be decreased proportionately, unless the latter shall decide to pay a larger portion of the total contribution than is required by this agreement.
- (c) The expenditure allowance as finally adjusted and approved by the Commission shall control the year's spending program except that excess revenues received may be spent upon the approval of at least three members of the Commission.
- (d) The Commission shall not itself levy taxes or borrow money; and it shall not approve any claims or incur any obligations for expenditure unless there is unencumbered cash in the appropriate airport fund to the credit of the Commission with which to pay the same.
- (e) Any surplus in revenue over the cost of maintenance in operating expenses of the properties acquired under this agreement may be transferred by the Commission to the City and County in the same proportion as they are required by this paragraph to contribute for maintenance and operation. However, the City and the County realize that the Commission should attempt to maintain a fund balance equal to 50% of the average budgeted expenditures.

8. FINANCES.

- (a) The City Council shall act as fiscal agent for the Commission.
- (b) For the purpose of financing the necessary expenditures in carrying out the provision of this agreement, there is hereby created in the City accounts and treasury a special fund to be called Airport Fund. Into the Airport Fund shall be placed the various revenues enumerated in the budget provided for in paragraph 6, as well as any grant funds received. From it shall be paid claims for various airport expenditures as so enumerated, as well as any capital project expenses.
- (c) All receipts belonging to the Commission shall be deposited intact in a bank account to the credit of the airport funds and no disbursement shall be made from this fund except by check nor unless a verified claim for services and commodities actually rendered or delivered has first been submitted to and approved for payment by the Commission.
- (d) For purposes of budgeting, accounting and reporting, the fiscal year end of the Commission and the fund shall be December 31.
- (e) An audit of the funds shall be made annually. Such audit may be made independently of or in conjunction with any audit which may be made of the funds of the City.
- (f) Financial Reports will be made available to the City and the County periodically, or upon request.

9. REPORTS. The Commission shall, as soon as possible after the end of each fiscal year prepare and present to the City Council and the County Board a comprehensive annual report of its activities and finances. The Commission shall also prepare and present to federal and state officials such reports as may be required by law, regulation or contract.

10. TERMINATION. This agreement shall be in full force an effect for the term of five years from the date hereof and thereafter for like periods of five years until terminated by written notice from either party to the other party at least one year prior to the expiration of any such period. Notwithstanding termination, power of the Commission under this agreement shall continue to the extent necessary to maintain and operate the airport until disposition under paragraph 10 of the property acquired under this agreement has been achieved.

11. DISPOSITION OF PROPERTY UPON TERMINATION. As soon as practicable after termination of this agreement the City Council and County Board shall dispose of all property acquired under the agreement, including surplus funds, in any manner they shall then agree upon. If no agreement as to

disposition is reached within three months after termination of this agreement, the City Council shall, within 30 days thereafter appoint some person who may be a City official, as its representative; the County Board shall similarly appoint a representative; and the Minnesota Commissioner of Aeronautics shall appoint a third person who shall together constitute an advisory board on disposition of the airport property. This advisory board shall as soon as possible prepare and recommend to the City Council and the County Board a complete plan for the disposition of all property acquired under this agreement and such plan shall provide for the continuation of the use of the property as a public airport, if practicable. Upon termination of this agreement, each party shall provide for the payment of principal and interest on its outstanding bonds issued as a result of this agreement and, in the absence of another arrangement mutually agreed upon, each party shall assume the payment of debts and liabilities incurred by the Commission in the same proportion as it is required to contribute to the joint airport fund under section 6(b).

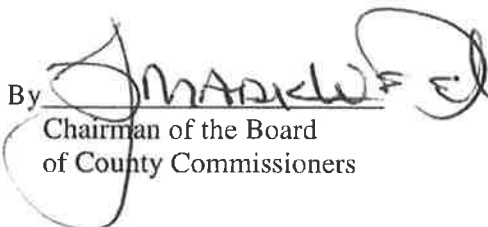
12. ENFORCEMENT. Specific performance of the provisions of this agreement may be enforced against either party by the other party.
13. AMENDMENTS. This agreement may be amended in any particular by following the procedure used for the adoption of the agreement.

IN WITNESS WHEREOF, the City of Aitkin has caused this agreement to be signed in its corporate name by its Mayor and City Clerk and sealed with the corporate seal of the City; and the County of Aitkin has caused this agreement to be signed by its corporate name by the Chairman of the Board of the County Commissioners and the County Administrator and sealed with the official seal of the County.

Dated this 16th day of April, ~~2011~~ 2012.

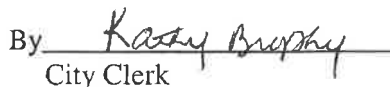
COUNTY OF AITKIN

CITY OF AITKIN

By   
Chairman of the Board  
of County Commissioners

By   
Mayor

By   
County Administrator

By   
City Clerk





# Board of County Commissioners Agenda Request

2L  
Agenda Item #

**Requested Meeting Date:** 9-11-18

**Title of Item:** Final Contract Payment - Contract No. 20173

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> John Welle		<b>Department:</b> Highway
<b>Presenter (Name and Title):</b> John Welle, Aitkin County Engineer		<b>Estimated Time Needed:</b> NA
<b>Summary of Issue:</b> Authorization by the following resolution is requested to make final payment to Young Excavating, Hackensack, MN in the amount of \$47,500.49 for this contract, which included grading and aggregate base on a 2.5 mile segment of County Highway 53 between County Highway 4 and County Highway 5.  The final contract amount of \$950,009.89 is approximately 1.6% higher than the bid amount of \$934,955.96. The increased cost was primarily due excess common excavation disposal beyond what was anticipated in the construction plan and other miscellaneous extra work items.  Resolution: WHEREAS, Contract No. 20173 has in all been completed, and the County Board being fully advised in the premises.  NOW THEN BE IT RESOLVED, That the Aitkin County Board of Commissioners does hereby accept said completed contract for and on behalf of the County of Aitkin and authorize final payment to Young Excavating in the amount of \$47,500.49.		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Adopt resolution.		
<b>Financial Impact:</b> Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ 47,500.49 Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



# Board of County Commissioners Agenda Request

2M  
Agenda Item #

**Requested Meeting Date:** September 11, 2018

**Title of Item:** TIF District Reports

<input type="checkbox"/> REGULAR AGENDA	<b>Action Requested:</b>	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input checked="" type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

<b>Submitted by:</b> Kirk Peysar	<b>Department:</b> Auditor
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<b>Presenter (Name and Title):</b>	<b>Estimated Time Needed:</b>
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**Summary of Issue:**

TIF District reports are attached for your review, 1 is for City of Aitkin, 1 for City of McGregor.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**

None. Information only.

**Financial Impact:**

Is there a cost associated with this request?  Yes  No

What is the total cost, with tax and shipping? \$

Is this budgeted?  Yes  No *Please Explain:*

**CITY OF AITKIN, MINNESOTA**

Annual Disclosure of Tax Increment Districts for the Year Ended December 31, 2017

Name of TIF District:	TIF 2 HRA Plan	TIF 5 River Place	TIF 6 Jesh Housing	TIF 8 Senior Asst Living	TIF 9 Armory
Current net tax capacity	140,880	12,783	15,178	28,829	20,356
Original net tax capacity	8,348	84	125	24	2,296
Captured net tax capacity	132,532	12,699	15,053	28,805	18,060
Principal and interest payment due in 2018	-	-	-	21,800	19,804
Tax increment received in 2017	122,027	17,151	9,971	39,077	22,005
Tax increment expended in 2017	60,260	700	9,674	23,700	20,504
First tax increment receipt	June, 1992	July, 2000	June, 2003	July, 2006	June, 2017
Date of required decertification	Dec. 31, 2017	Dec. 31, 2025	Dec. 31, 2028	Dec. 31, 2031	Dec. 31, 2042
Increased property tax imposed on other properties as a result of fiscal disparities contribution	42,597	-	-	-	-

Additional information regarding each district may be obtained from:

Kathleen Ryan, Administrator  
 City of Aitkin  
 109 First Avenue NW  
 Aitkin MN 56431  
 Phone: 218-927-2527

City of McGregor

Annual Disclosure of Tax Increment Districts for the Year Ended December 31, 2017

TIF District Name:	TIF District 1 [TIF 1]	TIF District 2 [Northland Foundation]
Current net tax capacity	0	12,764
Original net tax capacity	0	223
Captured net tax capacity	0	12,541
Principal and interest payments due during current year	0	0
Tax increment received	0	17,408
Tax increment expended	259	2,508
Month and year of first tax increment receipt	July 1996	July 2008
Date of required decertification	12/31/2005	12/31/2033

Additional information regarding each district may be obtained from: Deanna Casale, Deputy Clerk  
 PO Box 100 McGregor, MN 55760  
 (218) 768-2717  
 mcgregor.city@gmail.com

**McGregor - TIF 1 - 2017 Annual Reporting Form**

Home	Overview	District Info	Debt	Interfund Loans	PAYG	Project Costs	Transfers	Rev & Exp	Balance Sheet
------	----------	---------------	------	-----------------	------	---------------	-----------	-----------	---------------

**Home**

The Annual Reporting Form is required for each TIF district that must report in 2018 for the reporting year 2017 and is due by August 1, 2018.

Sections of this Annual Reporting Form may be pre-populated with previously reported information. This Annual Reporting Form is interactive, a line on one worksheet may carry over to another sheet. These cells are shaded yellow. Some columns automatically calculate a total. These cells are shaded blue. The information in the shaded cells cannot be changed directly but the information can be changed on the original worksheet.

Please become familiar with the forms and review each line for accuracy.

**What do the red messages in the form indicate?**

The red messages in the right margin indicate that data must be entered or corrected before the reporting form can be submitted. Once the data has been entered or corrected, the red message will no longer be displayed.

Tab Name	Red Messages Remaining
Overview	0
District Info	0
Debt	0
Interfund Loans	0
PAYG	0
Project Costs	0
Transfers	0
Rev & Exp	0
Balance Sheet	0
EIC	0
ADS	0
Comments	0
Cut and Paste Errors	0
TOTAL COUNT	0

**Have you reviewed the instructions?**

Detailed instructions on how to complete the Annual Reporting Form are available by clicking the link below.

[CLICK HERE for detailed reporting instructions](#)

Instructional videos provide additional assistance in completing the Annual Reporting Form the videos.

[CLICK HERE to view videos](#)

**Have you read the TIF Statements of Position?**

The Office of the State Auditor (OSA) prepares Statements of Position to provide an educational resource to local governments, auditors and the public. Statements of Position are not legal advice and should not be relied upon in lieu of legal advice.

[CLICK HERE for a list of all TIF Statements of Position](#)

**Have you saved your files?**

Use the SAVE AS command and choose the location to save your files on your computer. Otherwise, they will be saved to a temporary location, making them difficult to locate when you are ready to upload.

**Are your calculations too slow?**

If the calculations are too slow, change the calculation options from automatic to manual. For information regarding how to change the calculation process, please see the following link to Microsoft.

[CLICK HERE for Microsoft Change formula recalculation, iteration, or precision](#)

"Change when a worksheet or workbook recalculates"

### **Do you need additional forms?**

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A TIF District Annual Reporting Form is required to be submitted for a TIF district beginning with the year the district is certified. If you have a new TIF district that needs to be reported for 2017, please email the OSA as soon as possible. For new TIF districts, you must complete a TIF Plan Collection Form through SAFES (State Auditor's Form Entry System) before a 2017 District Annual Form can be generated. If you have a new pooled debt issue to be reported for 2017, please email the OSA.

[TIF@osa.state.mn.us](mailto:TIF@osa.state.mn.us)

### **Was this TIF District recently decertified?**

---

If a district has recently been decertified, please print and complete a Confirmation of Decertification Form from our website. Complete and sign Part A, and send the form to your County Auditor. He or she will verify the information and sign Part B. It is the authority's responsibility to make sure the OSA receives a fully completed decertification form.

[Confirmation of Decertification Form](#)

If the district is decertified before the maximum duration limit identified in the TIF Act is reached, please submit a copy of the city council's resolution to decertify the district in addition to the Confirmation of Decertification.

### **Do you have additional information to share with our office?**

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A comment box is available at the end of the reporting form. Please use the comment box as needed to share information that may be pertinent to the reporting form. If your comment exceeds the space available on the reporting form, you may email the OSA to share the information.

[TIF@osa.state.mn.us](mailto:TIF@osa.state.mn.us)

**McGregor - TIF 1 - 2017 Annual Reporting Form**

Home	Overview	District Info	Debt	Interfund Loans	PAYG	Project Costs	Transfers	Rev & Exp	Balance Sheet
------	----------	---------------	------	-----------------	------	---------------	-----------	-----------	---------------

**Tax Increment Financing Annual Reporting Form for the Year Ended December 31, 2017**

1	TIF District Name:	TIF 1
2	Development Authority:	McGregor
3	District Type:	Economic Development
4	County Where TIF District is Located:	Aitkin
5	County Identification Number, if any:	

6	For Economic Development districts only: (choose "Not Applicable" for all other districts)	
a	Is the Small City Exception being used?	No
b	Is the district used for a Workforce Housing Project?	No
7	Is this TIF district in a fiscal disparities area?	No
8	If yes, under what option?	Not Applicable

**Original TIF Plan Information**

9	TIF Plan Approval Date:	4/4/1995
10	Certification Request Date:	4/4/1995
11	Certification Date:	4/4/1995

**District Duration**

12	Month and year of first receipt of tax increment (actual or anticipated):	7/1996
13	Required Decertification Date:	12/31/2005

**TIF Plan Estimates - Modification 1/25/2000**

		1/25/2000
<b>ESTIMATED TAX INCREMENT REVENUES</b> (from tax increment generated by the district)		
14	Tax increment revenues distributed from the county	\$ 262,500
15	Interest and investment earnings	\$ 0
16	Sales/lease proceeds	\$ 0
17	TIF Credits	\$ 0
18	<b>Total Estimated Tax Increment Revenues</b>	<b>\$ 262,500</b>

<b>ESTIMATED PROJECT/FINANCING COSTS</b> (to be paid or financed with tax increment)		
Project costs		
19	Land/building acquisition	\$ 13,250
20	Site improvements/preparation costs	\$ 82,250
21	Utilities	\$ 20,000
22	Other public improvements	\$ 23,000
23	Construction of affordable housing	\$ 0
24	Small city authorized costs, if not already included above	\$ 0
25	Administrative costs	\$ 26,250
26	<b>Estimated Tax Increment Project Costs</b>	<b>\$ 164,750</b>

Estimated financing costs		
27	Interest expense	\$ 117,500
28	<b>Total Estimated Project/Financing Costs to be Paid From Tax Increment</b>	<b>\$ 282,250</b>

		1/25/2000
<b>ESTIMATED FINANCING</b>		
29	Total amount of bonds to be issued	\$ 145,000

**McGregor - TIF 1 - 2017 Annual Reporting Form**

Home	Overview	District Info	Debt	Interfund Loans	PAYG	Project Costs	Transfers	Rev & Exp	Balance Shee
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**District Information**

**Special Legislation**

1 Was any special legislation enacted for this district?

2	<input type="text" value="A"/>	<input type="text" value="B"/>	<input type="text" value="C"/>	<input type="text" value="D"/>
	Year	Chapter	Article	Section
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

3 **Captured Tax Capacity** (Only select "Not Applicable" if Decertified or Entirely Tax Exempt)

	2017 Amount
4 Current net tax capacity	+
5 Original net tax capacity	-
6 <b>Captured net tax capacity (If negative, show \$0)</b>	= \$ 0
7 Fiscal disparity deduction, if applicable (option B)	-
8 Captured net tax capacity shared with other taxing jurisdictions	-
9 <b>Captured net tax capacity retained for tax increment financing (If negative, show \$0)</b>	= \$ 0

**Fiscal Disparities**

10 Enter the amount of total increased property taxes to be paid from outside the TIF district from line 33 of the Department of Revenue's fiscal disparity option A calculation form.

**Five-Year Rule**

11 Did one or more of the following actions occur before  ?

If yes, select "Yes" at the appropriate actions:

12 Revenues were paid to a third party	<input type="text" value="No"/>
13 Bonds were issued and sold to a third party	<input type="text" value="Yes"/>
14 Binding contracts with a third party were entered into and the revenues will be spent under the contractual obligation	<input type="text" value="Yes"/>
15 Activity costs were paid for and revenues are spent to reimburse a party for payment of the activity costs	<input type="text" value="No"/>
16 Expenditures were made for housing or public infrastructure purposes as permitted by Minn. Stat. § 469.1763, subd. 3 (a) (5)	<input type="text" value="No"/>

**Statutory County Correction of Error(s)**

17 Has the authority resolved with the county auditor any error qualifying under Minn. Stat. § 469.177, subd. 13, during the year ended December 31, 2017? (If no error occurred, select "No".)

**Decertification**

18 Has this district been decertified?

19 Actual Decertification Date:



**McGregor - TIF 1 - 2017 Annual Reporting Form**

Home	Overview	District Info	Debt	Interfund Loans	PAYG	Project Costs	Transfers	Rev & Exp	Balance Sheet	EIC	ADS
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**Financing & Debt**

Since 2010, have you made debt service payments on a TIF bond or non-TIF bond, or are the district's increment pledged to pay an outstanding bond?

1 *(Do not consider Pay-As-You-Go (PAYG) or interfund loans.)*

**TIF Principal and Interest**

	A	B	C
	<b>Bonds Retired Before 2010</b>	<b>All Prior Years</b>	<b>2017 Amount</b>
2 TIF Bonds issued (other than refunding bonds)	\$ 0	\$ 0	\$ 0
3 TIF Refunding bonds issued	\$ 0	\$ 0	\$ 0
4 TIF Bond Principal payments from tax increment	\$ 0	\$ 0	\$ 0
5 Interest payments from tax increment (TIF and Non-TIF Bonds)	\$ 0	\$ 0	\$ 0

**McGregor - TIF 1 - 2017 Annual Reporting Form**

**Key To Drop-Down Menu for "Type"**

- A - General Obligation TIF Bonds
- B - Revenue TIF Bonds
- C - Other TIF Debt
- D - Non-TIF Bonds

6		A	B	C	D	E	F	G	H	I	J
		Name	Type	Pooled	Refunding	Refunded	Issue Date	Final Maturity Date	Interest Rate Range	Issue Amount	Amount Refunded (if refunded)
1									- %		
2									- %		
3									- %		
4									- %		
5									- %		
6									- %		
7									- %		
8									- %		
9									- %		
10									- %		
11									- %		
12									- %		
13									- %		
14									- %		
15									- %		
16									- %		
17									- %		
18									- %		
19									- %		
20									- %		

Do not consider PAYG and interfund loans. If you need to report additional bonds, please contact the OSA.

7

Comments (500 character limit):

McGregor - TIF 1 - 2017 Annual Reporting Form

	K	L	M	N	O	P	Q	R	S	T	U	V	W
	Principal							Interest					
	Paid in Prior Years From Tax Increment	Paid in Prior Years From Other Sources	Paid in 2017 From Tax Increment	Paid in 2017 From Other Sources	Additions in Prior Years	Additions in 2017	Outstanding	Due in 2018 From Tax Increment	Paid in Prior Years From Tax Increment	Paid in Prior Years From Other Sources	Paid in 2017 From Tax Increment	Paid in 2017 From Other Sources	Due in 2018 From Tax Increment
1							\$ 0						
2							\$ 0						
3							\$ 0						
4							\$ 0						
5							\$ 0						
6							\$ 0						
7							\$ 0						
8							\$ 0						
9							\$ 0						
10							\$ 0						
11							\$ 0						
12							\$ 0						
13							\$ 0						
14							\$ 0						
15							\$ 0						
16							\$ 0						
17							\$ 0						
18							\$ 0						
19							\$ 0						
20							\$ 0						

**McGregor - TIF 1 - 2017 Annual Reporting Form**

Home	Overview	District Info	Debt	Interfund Loans	PAYG	Project Costs	Transfers	Rev & Exp	Balance
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**Interfund Loans**

- 1 Does/Did this district have interfund loans outstanding after 2009?
- 2 Did this district pay interest on interfund loans that were **retired before 2010**?

**Interfund Loans**

	A	B
	12/31/2016	12/31/2017
3 Due to other TIF districts	\$ 0	\$ 0
4 Due to non-tax increment accounts	\$ 0	\$ 0
5 Due from other TIF districts	\$ 0	\$ 0
6 Due from non-tax increment accounts	\$ 0	\$ 0

**Principal and Interest**

	A	B	C
	Interfund Loans Retired Before 2010	Prior Years	2017 Amount
7 Principal payments paid from this district		\$ 0	\$ 0
8 Interest payments paid from this district	\$ 0	\$ 0	\$ 0

**McGregor - TIF 1 - 2017 Annual Reporting Form**

**Key To Drop-Down Menu for "Type"**

- A - Receivable: Interfund Loan to Other District
- B - Receivable: Interfund Loan to Non-Tax Increment Account
- C - Payable: Interfund Loan from Other District
- D - Payable: Interfund Loan from Non-Tax Increment Account

9	A	B	C	D	E	F	G
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		Name of Second Party (District or Non-Tax Increment Account)		Resolution Date	Final Maturity Date	Interest Rate Range	Authorized Amount
Type	District	Non-Tax Increment Account					
1						- %	
2						- %	
3						- %	
4						- %	
5						- %	
6						- %	
7						- %	
8						- %	
9						- %	
10						- %	
11						- %	
12						- %	
13						- %	
14						- %	
15						- %	
16						- %	
17						- %	
18						- %	
19						- %	
20						- %	

If you need to report additional interfund loans, please contact the OSA.

10

Comments (500 Character limit):

**McGregor - TIF 1 - 2017 Annual Reporting Form**

	H	I	J	K	L	M	N	O	P	Q	R
	Principal						Interest				
	Prior Years Draw Amount	2017 Draw Amount	Paid/Rec'd in Prior Years	Paid/Rec'd in 2017	Additions/Reductions Prior Years	Additions/Reductions in 2017	Outstanding	Due in 2018	Paid/Rec'd in Prior Years	Paid/Rec'd in 2017	Due in 2018
1							\$ 0				
2							\$ 0				
3							\$ 0				
4							\$ 0				
5							\$ 0				
6							\$ 0				
7							\$ 0				
8							\$ 0				
9							\$ 0				
10							\$ 0				
11							\$ 0				
12							\$ 0				
13							\$ 0				
14							\$ 0				
15							\$ 0				
16							\$ 0				
17							\$ 0				
18							\$ 0				
19							\$ 0				
20							\$ 0				

**McGregor - TIF 1 - 2017 Annual Reporting Form**

Home	Overview	District Info	Debt	Interfund Loans	PAYG	Project Costs	Transfers	Rev & Exp	Balance Sheet	EIC	ADS	Com
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**Pay-As-You-Go (PAYG) Financing**

1 Are there any PAYG obligations for this district?

For the section below, report only the documented PAYG costs to be repaid with tax increment.

	A	B	C	D
	Total All PAYG Through 2017	Pickels Through 2017	PAYG 2 Through 2017	PAYG 3 Through 2017
<b>DOCUMENTED PAYG COSTS</b>				
2 Land/building acquisition	\$ 0	\$ 0		
3 Site improvements/preparation costs	\$ 145,000	\$ 145,000		
4 Utilities	\$ 0	\$ 0		
5 Other public improvements	\$ 0	\$ 0		
6 Construction of affordable housing	\$ 0	\$ 0		
7 Small city authorized costs, if not already included above	\$ 0	\$ 0		
8 Temporary economic development (jobs) [Minn. Stat. § 469.176, subd. 4c (d)]	\$ 0	\$ 0		
9 <b>Total documented PAYG costs to be paid with tax increment</b>	<b>\$ 145,000</b>	<b>\$ 145,000</b>	<b>\$ 0</b>	<b>\$ 0</b>

**Principal and Interest**

	12/31/2016	12/31/2017
10 Outstanding obligation contingent upon available tax increment	\$ 0	\$ 0
	Prior Years	2017 Amount
11 Principal payments	\$ 72,657	\$ 0
12 Interest payments	\$ 132,770	\$ 0

ments

E	F	G	H	I	J	K	DOCUMENTED PAYG COSTS	
PAYG 4 Through 2017	PAYG 5 Through 2017	PAYG 6 Through 2017	PAYG 7 Through 2017	PAYG 8 Through 2017	PAYG 9 Through 2017	PAYG 10 Through 2017		
							Land/Bldg Acq	2
							Site Impv/Prep	3
							Utilities	4
							Other Pub Impr	5
							Affordable Hsg	6
							Small City	7
							Temp Jobs Bill	8
\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	TOTAL	9



**McGregor - TIF 1 - 2017 Annual Reporting Form**

13 

A
---

B
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C
---

D
---

E
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F
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	<u>Name on Development Agreement</u>	<u>Issue Date</u>	<u>Final Maturity Date</u>	<u>Interest Rate Range</u>	<u>Contract / Note Amount</u>	<u>Documented Amount</u>
1	Pickels	5/27/1995	2/1/2006	5.500 - 5.500 %	\$ 145,000	\$ 145,000
2				- %		\$ 0
3				- %		\$ 0
4				- %		\$ 0
5				- %		\$ 0
6				- %		\$ 0
7				- %		\$ 0
8				- %		\$ 0
9				- %		\$ 0
10				- %		\$ 0

14 **Comments (500 Character limit):**

**McGregor - TIF 1 - 2017 Annual Reporting Form**

G	H	I	J	K	L	M	N	O
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Principal						Interest				
	Paid in Prior Years	Paid in 2017	Additions/ Reductions Prior Years	Additions/ Reductions in 2017	Outstanding	Due in 2018	Paid in Prior Years	Paid in 2017	Due in 2018	
1	\$ 72,657	\$ 0	\$ (72,343)	\$ 0	\$ 0	\$ 0	\$ 132,770	\$ 0	\$ 0	1
2					\$ 0					2
3					\$ 0					3
4					\$ 0					4
5					\$ 0					5
6					\$ 0					6
7					\$ 0					7
8					\$ 0					8
9					\$ 0					9
10					\$ 0					10

**McGregor - TIF 1 - 2017 Annual Reporting Form**

Home	Overview	District Info	Debt	Interfund Loans	PAYG	Project Costs	Transfers	Rev & Exp	Balance Sheet	EIC	ADS
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**Project Costs**

		A	B	C
		Prior Years	2017 Amount	Total Through 2017
<b>PROJECT COSTS (OTHER THAN PAYG)</b>				
1	Land/building acquisition	\$ 0	\$ 0	\$ 0
2	Site improvements/preparation costs	\$ 0	\$ 0	\$ 0
3	Utilities	\$ 0	\$ 0	\$ 0
4	Other public improvements	\$ 0	\$ 0	\$ 0
5	Construction of affordable housing	\$ 0	\$ 0	\$ 0
6	Small city authorized costs, if not already included above	\$ 0	\$ 0	\$ 0
Temporary economic development (Jobs)				
7	[Minn. Stat. § 469.176, subd. 4c (d)]	\$ 0	\$ 0	\$ 0
8	Authority administrative costs	\$ 19,443	\$ 259	\$ 19,702
9	County administrative costs	\$ 0	\$ 0	\$ 0
10	Subtract prior years' costs paid with public funds other than tax increment	\$ 0		\$ 0
11	<b>Total Project Costs (Other than PAYG) Paid or Financed with Tax Increment and/or TIF Bond Proceeds</b>	\$ 19,443	\$ 259	\$ 19,702
<b>PROJECT COSTS (PAYG)</b>				
12	Land/building acquisition			\$ 0
13	Site improvements/preparation costs			\$ 145,000
14	Utilities			\$ 0
15	Other public improvements			\$ 0
16	Construction of affordable housing			\$ 0
17	Small city authorized costs, if not already included above			\$ 0
Temporary economic development (Jobs) (Minn. Stat. § 469.176, subd. 4c (d) (2010))				
18				\$ 0
19	<b>Total Documented Project Costs (PAYG) to be Paid with Tax Increment</b>			\$ 145,000
20	<b>TOTAL PROJECT COSTS PAID OR TO BE PAID WITH TAX INCREMENT AND/OR TIF BOND PROCEEDS</b>			\$ 164,702
Amount of any payments included above for activities and improvements located outside the TIF district and paid for or financed with tax increment including administrative costs				
21		\$ 19,443	\$ 259	\$ 19,702

**McGregor - TIF 1 - 2017 Annual Reporting Form**

Home	Overview	District Info	Debt	Interfund Loans	PAYG	Project Costs	Transfers	Rev & Exp	Balance Sheet
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**Transfers**

1 Are there any transfers of tax increment to or from the TIF district? No

A	B	C	D
<b>District Name</b>	<b>Prior Years</b>	<b>2017 Amount</b>	<b>Total Through 2017</b>

2 **TRANSFERS IN**

Transfers of tax increment from other TIF districts

1				\$ 0
2				\$ 0
3				\$ 0
4				\$ 0
5				\$ 0
6				\$ 0
7				\$ 0
8				\$ 0
9				\$ 0
10				\$ 0
11				\$ 0
12				\$ 0
13				\$ 0
14				\$ 0
15				\$ 0
16				\$ 0
17				\$ 0
18				\$ 0
19				\$ 0
20				\$ 0
<b>Total Transfers In</b>		\$ 0	\$ 0	\$ 0

3 **Total Transfers In**

4 **TRANSFERS OUT**

Transfers of tax increment to other TIF districts

1				\$ 0
2				\$ 0
3				\$ 0
4				\$ 0
5				\$ 0
6				\$ 0
7				\$ 0
8				\$ 0
9				\$ 0
10				\$ 0
11				\$ 0
12				\$ 0
13				\$ 0
14				\$ 0
15				\$ 0
16				\$ 0
17				\$ 0
18				\$ 0
19				\$ 0
20				\$ 0
<b>Total Transfers Out</b>		\$ 0	\$ 0	\$ 0

5 **Total Transfers Out**

**McGregor - TIF 1 - 2017 Annual Reporting Form**

Home	Overview	District Info	Debt	Interfund Loans	PAYG	Project Costs	Transfers	Rev & Exp	Balance Sheet	EIC	AT
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**Revenues, Expenditures, and Changes in Tax Increment Balance**

	A	B	C
	Prior Years	2017 Amount	Total Through 2017
<b>REVENUES</b>			
1 Tax increment revenues distributed from the county	\$ 227,905	\$ 0	\$ 227,905
2 Interest and investment earnings	\$ 2,102	\$ 0	\$ 2,102
3 TIF Credits	\$ 0	\$ 0	\$ 0
4 Loan/advance repayments	\$ 0	\$ 0	\$ 0
5 Lease proceeds	\$ 0	\$ 0	\$ 0
6 Repayments or return of tax increment per agreements	\$ 11,739	\$ 0	\$ 11,739
7 <b>Total Revenues</b>	\$ 241,746	\$ 0	\$ 241,746
<b>EXPENDITURES</b>			
8 Project costs (other than PAYG)	\$ 19,443	\$ 259	\$ 19,702
9 Tax increment returned to the county	\$ 16,617	\$ 0	\$ 16,617
<b>Bond Payments</b>			
<b>Principal</b>			
10 Payments for PAYG note or contract	\$ 72,657	\$ 0	\$ 72,657
11 Payments on all other TIF bonds	\$ 0	\$ 0	\$ 0
<b>Interest</b>			
12 Interest on PAYG	\$ 132,770	\$ 0	\$ 132,770
13 Interest on all other (TIF and Non-TIF) bonds	\$ 0	\$ 0	\$ 0
14 Interest on interfund loans	\$ 0	\$ 0	\$ 0
15 <b>Total Expenditures</b>	\$ 241,487	\$ 259	\$ 241,746
16 <b>Revenues over (under) expenditures</b>	\$ 259	\$ (259)	\$ 0
<b>OTHER SOURCES AND USES</b>			
17 Transfers in	\$ 0	\$ 0	\$ 0
18 Transfers out	\$ 0	\$ 0	\$ 0
19 TIF Bonds issued (other than refunding bonds)	\$ 0	\$ 0	\$ 0
20 Refunding TIF bonds issued	\$ 0	\$ 0	\$ 0
21 TIF Bonds refunded	\$ 0	\$ 0	\$ 0
22 TIF Bond discount	\$ 0	\$ 0	\$ 0
23 TIF Bond premium	\$ 0	\$ 0	\$ 0
24 Sales of property	\$ 0	\$ 0	\$ 0
25 Other (see instructions, comment required)	\$ 0	\$ 0	\$ 0
26 <b>Total Other Sources and Uses</b>	\$ 0	\$ 0	\$ 0
27 <b>Net change in tax increment balances</b>	\$ 259	\$ (259)	\$ 0
28 Tax Increment balance (beginning 01/01/2017)		\$ 259	
29 Tax Increment balance (ending 12/31/2017)		\$ 0	

30 Comments (500 Character limit):

**McGregor - TIF 1 - 2017 Annual Reporting Form**

Home	Overview	District Info	Debt	Interfund Loans	PAYG	Project Costs	Transfers	Rev & Exp	Balance
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**Balance Sheet**

		A	B
		12/31/2016	12/31/2017
<b>ASSETS</b>			
1	Cash	\$ 259	\$ 0
2	Investments	\$ 0	\$ 0
3	Due from other TIF districts	\$ 0	\$ 0
4	Due from non-tax increment accounts	\$ 0	\$ 0
5	Interest receivable	\$ 0	\$ 0
6	Taxes receivable	\$ 0	\$ 0
7	Other receivables	\$ 0	\$ 0
8	Property held for resale	\$ 0	\$ 0
9	<b>Total Assets</b>	<b>\$ 259</b>	<b>\$ 0</b>
<b>LIABILITIES</b>			
10	Due to other TIF districts	\$ 0	\$ 0
11	Due to non-tax increment accounts	\$ 0	\$ 0
12	Accounts payable	\$ 0	\$ 0
13	Unearned revenue	\$ 0	\$ 0
14	<b>Total Liabilities</b>	<b>\$ 0</b>	<b>\$ 0</b>
15	Deferred Inflows	\$ 0	\$ 0
16	<b>Total Liabilities and Deferred Inflows</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>TAX INCREMENT BALANCE</b>			
17	<b>Total Tax Increment Balance</b>	<b>\$ 259</b>	<b>\$ 0</b>
18	<b>Total Liabilities and Tax Increment Balance</b>	<b>\$ 259</b>	<b>\$ 0</b>

**McGregor - TIF 1 - 2017 Annual Reporting Form**

Home	Overview	District Info	Debt	Interfund Loans	PAYG	Project Costs	Transfers	Rev & Exp	Balance Sheet
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**Excess Increment Calculation**

**Excess increment calculation report required?**

If the total costs authorized by the TIF plan to be paid or financed with tax increment from the district exceed the total tax increment collected from the district by 20 percent or more, the excess increment calculation is not required to be reported.

**Excess increment calculation reporting exemption:** Minn. Stat. § 469.176, subd. 2 (g).

1	Tax increment generated by the district since certification	\$ 241,746
2	Multiply the above amount by 1.2	\$ 290,095
3	Total costs authorized by the TIF plan to be paid or financed with tax increment	\$ 282,250
4	Based on the calculation above, the Excess Increment Calculation Report is:	<b>REQUIRED</b>

**Excess Increment Calculation Report**

5	Total tax increment generated by the district since certification	\$ 241,746
6	Subtract total tax increment returned to the county	\$ 16,617
7	Subtotal A	\$ 225,129
8	Total costs authorized by the TIF plan to be paid or financed with tax increment	\$ 282,250
9	Subtract authorized costs that have been or will be paid from sources other than tax increment	\$ 0
10	Subtract principal and interest payments due after the year ended December 31, 2017	\$ 0
11	Add transfers of increment made prior to December 31, 2017, used to pay for Minn. Stat. § 469.1763 deficits	\$ 0
12	Subtotal B	\$ 282,250
13	Excess increment (Subtract subtotal B from subtotal A)	\$ (57,121)
Subtract any of the authorized uses of excess increment listed below:		
14	Prepayment of any outstanding bonds	\$ 0
15	Discharge of the pledge of tax increment for any outstanding bonds	\$ 0
16	Payment into an escrow account dedicated to the payment of any outstanding bond	\$ 0
17	Excess increment after subtractions of authorized uses*	\$ (57,121)

\*Excess increments after subtractions must be returned to the county for distribution to the city, county, and school districts in which the TIF district is located within nine months after the end of the year (by September 30).

**McGregor - TIF 1 - 2017 Annual Reporting Form**

Home	Overview	District Info	Debt	Interfund Loans	PAYG	Project Costs	Transfers	Rev & Expr	B:
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**2017 Annual Disclosure Statement**

1	Name of Development Authority:	McGregor
2	Name of Municipality:	McGregor
3	Voyageur Press (Name of the Newspaper)	8/15/2018 (Date of Publication)

The following information represents the annual disclosure of tax increment districts for the year ended December 31, 2017.

		<u>TIF 1</u>
4	Current net tax capacity	\$ 0
5	Original net tax capacity	\$ 0
6	Captured net tax capacity	\$ 0
7	Principal and interest payments due in 2018	\$ 0
8	Tax increment received in 2017	\$ 0
9	Tax increment expended in 2017	\$ 259
10	Month and year of first tax increment receipt	7/1996
11	Date of required decertification	12/31/2005
12	The total increased property taxes to be paid from outside the district if fiscal disparities Option A applies*	\$ 0

\* The fiscal disparities property tax law provides that the growth in commercial-industrial property tax values is shared throughout the area. In a tax increment financing district, this value sharing can either result in a decrease in tax increment financing district revenue or a tax increase for other properties in the municipality depending on whether the tax increment financing district contributes its share of the growth. Amounts displayed here indicate that the district did not contribute its growth in commercial-industrial property tax values and represent the resulting increase in taxes on other properties in the City for taxes payable in 2017.

Additional information regarding this district may be obtained from:

13	Name:	Deanna Casale
14	Address:	PO Box 100
15	City:	McGregor
16	State:	MN
17	Zip Code:	55760
18	Phone:	(218) 768-2717 <i>Enter as 6512962551.</i>
19	Email:	mccregor.city@gmail.com

*Enter 'none' if no email address.*



### McGregor - TIF 1 - 2017 Annual Reporting Form

Home	Overview	District Info	Debt	Interfund Loans	PAYG	Project Costs	Transfers	Rev & Exp	Bal
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#### Comments

Please enter any additional comments regarding this district (500 character limit on Comments):

1

**McGregor - TIF 2 - 2017 Annual Reporting Form**

Home	Overview	District Info	Debt	Interfund Loans	PAYG	Project Costs	Transfers	Rev & Exp	Balance Sheet
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**Home**

The Annual Reporting Form is required for each TIF district that must report in 2018 for the reporting year 2017 and is due by August 1, 2018.

Sections of this Annual Reporting Form may be pre-populated with previously reported information. This Annual Reporting Form is interactive, a line on one worksheet may carry over to another sheet. These cells are shaded yellow. Some columns automatically calculate a total. These cells are shaded blue. The information in the shaded cells cannot be changed directly but the information can be changed on the original worksheet.

Please become familiar with the forms and review each line for accuracy.

**What do the red messages in the form indicate?**

The red messages in the right margin indicate that data must be entered or corrected before the reporting form can be submitted. Once the data has been entered or corrected, the red message will no longer be displayed.

Tab Name	Red Messages Remaining
Overview	0
District Info	0
Debt	0
Interfund Loans	0
PAYG	0
Project Costs	0
Transfers	0
Rev & Exp	0
Balance Sheet	0
EIC	0
ADS	0
Comments	0
Cut and Paste Errors	0
TOTAL COUNT	0

**Have you reviewed the instructions?**

Detailed instructions on how to complete the Annual Reporting Form are available by clicking the link below.

[CLICK HERE for detailed reporting instructions](#)

Instructional videos provide additional assistance in completing the Annual Reporting Form the videos.

[CLICK HERE to view videos](#)

**Have you read the TIF Statements of Position?**

The Office of the State Auditor (OSA) prepares Statements of Position to provide an educational resource to local governments, auditors and the public. Statements of Position are not legal advice and should not be relied upon in lieu of legal advice.

[CLICK HERE for a list of all TIF Statements of Position](#)

**Have you saved your files?**

Use the SAVE AS command and choose the location to save your files on your computer. Otherwise, they will be saved to a temporary location, making them difficult to locate when you are ready to upload.

**Are your calculations too slow?**

If the calculations are too slow, change the calculation options from automatic to manual. For information regarding how to change the calculation process, please see the following link to Microsoft.

[CLICK HERE for Microsoft Change formula recalculation, iteration, or precision](#)

"Change when a worksheet or workbook recalculates"

**Do you need additional forms?**

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A TIF District Annual Reporting Form is required to be submitted for a TIF district beginning with the year the district is certified. If you have a new TIF district that needs to be reported for 2017, please email the OSA as soon as possible. For new TIF districts, you must complete a TIF Plan Collection Form through SAFES (State Auditor's Form Entry System) before a 2017 District Annual Form can be generated. If you have a new pooled debt issue to be reported for 2017, please email the OSA.

[TIF@osa.state.mn.us](mailto:TIF@osa.state.mn.us)

**Was this TIF District recently decertified?**

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If a district has recently been decertified, please print and complete a Confirmation of Decertification Form from our website. Complete and sign Part A, and send the form to your County Auditor. He or she will verify the information and sign Part B. It is the authority's responsibility to make sure the OSA receives a fully completed decertification form.

[Confirmation of Decertification Form](#)

If the district is decertified before the maximum duration limit identified in the TIF Act is reached, please submit a copy of the city council's resolution to decertify the district in addition to the Confirmation of Decertification.

**Do you have additional information to share with our office?**

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A comment box is available at the end of the reporting form. Please use the comment box as needed to share information that may be pertinent to the reporting form. If your comment exceeds the space available on the reporting form, you may email the OSA to share the information.

[TIF@osa.state.mn.us](mailto:TIF@osa.state.mn.us)

**McGregor - TIF 2 - 2017 Annual Reporting Form**

Home	Overview	District Info	Debt	Interfund Loans	PAYG	Project Costs	Transfers	Rev & Exp	Balance Sheet
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**Tax Increment Financing Annual Reporting Form for the Year Ended December 31, 2017**

1	TIF District Name:	TIF 2
2	Development Authority:	McGregor
3	District Type:	Housing
4	County Where TIF District is Located:	Aitkin
5	County Identification Number, if any:	

6	For Economic Development districts only: (choose "Not Applicable" for all other districts)	
a	Is the Small City Exception being used?	Not Applicable
b	Is the district used for a Workforce Housing Project?	Not Applicable
7	Is this TIF district in a fiscal disparities area?	No
8	If yes, under what option?	Not Applicable

**Original TIF Plan Information**

9	TIF Plan Approval Date:	9/5/2006
10	Certification Request Date:	6/27/2007
11	Certification Date:	6/27/2007

**District Duration**

12	Month and year of first receipt of tax increment (actual or anticipated):	7/2008
13	Required Decertification Date:	12/31/2033

**TIF Plan Estimates - Original Plan 9/5/2006**

		9/5/2006
<b>ESTIMATED TAX INCREMENT REVENUES</b> (from tax increment generated by the district)		
14	Tax increment revenues distributed from the county	\$ 705,250
15	Interest and investment earnings	\$ 10,000
16	Sales/lease proceeds	\$ 0
17	TIF Credits	\$ 0
18	<b>Total Estimated Tax Increment Revenues</b>	<b>\$ 715,250</b>

**ESTIMATED PROJECT/FINANCING COSTS** (to be paid or financed with tax increment)

<b>Project costs</b>		
19	Land/building acquisition	\$ 110,000
20	Site improvements/preparation costs	\$ 125,000
21	Utilities	\$ 105,610
22	Other public improvements	\$ 21,900
23	Construction of affordable housing	\$ 0
24	Small city authorized costs, if not already included above	\$ 0
25	Administrative costs	\$ 70,525
26	<b>Estimated Tax Increment Project Costs</b>	<b>\$ 433,035</b>
<b>Estimated financing costs</b>		
27	Interest expense	\$ 282,215
28	<b>Total Estimated Project/Financing Costs to be Paid From Tax Increment</b>	<b>\$ 715,250</b>

		9/5/2006
<b>ESTIMATED FINANCING</b>		
29	Total amount of bonds to be issued	\$ 700,000

**McGregor - TIF 2 - 2017 Annual Reporting Form**

Home Overview District Info Debt Interfund Loans PAYG Project Costs Transfers Rev & Exp Balance Shee

**District Information**

**Special Legislation**

1 Was any special legislation enacted for this district?

	A	B	C	D
	Year	Chapter	Article	Section
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

3 **Captured Tax Capacity** (Only select "Not Applicable" if Decertified or Entirely Tax Exempt)

		<b>2017 Amount</b>
4	Current net tax capacity	+ \$ 12,764
5	Original net tax capacity	- \$ 223
6	<b>Captured net tax capacity</b> (If negative, show \$0)	<b>= \$ 12,541</b>
7	Fiscal disparity deduction, if applicable (option B)	- \$ 0
8	Captured net tax capacity shared with other taxing jurisdictions	- \$ 0
9	<b>Captured net tax capacity retained for tax increment financing</b> (If negative, show \$0)	<b>= \$ 12,541</b>

**Fiscal Disparities**

10 Enter the amount of total increased property taxes to be paid from outside the TIF district from line 33 of the Department of Revenue's fiscal disparity option A calculation form.

**Five-Year Rule**

11 Did one or more of the following actions occur before  ?

If yes, select "Yes" at the appropriate actions:

- 12 Revenues were paid to a third party
- 13 Bonds were issued and sold to a third party
- 14 Binding contracts with a third party were entered into and the revenues will be spent under the contractual obligation
- 15 Activity costs were paid for and revenues are spent to reimburse a party for payment of the activity costs
- 16 Expenditures were made for housing or public infrastructure purposes as permitted by Minn. Stat. § 469.1763, subd. 3 (a) (5)

**Statutory County Correction of Error(s)**

17 Has the authority resolved with the county auditor any error qualifying under Minn. Stat. § 469.177, subd. 13, during the year ended December 31, 2017? (If no error occurred, select "No".)

**Decertification**

18 Has this district been decertified?

19 Actual Decertification Date:

**McGregor - TIF 2 - 2017 Annual Reporting Form**

Home	Overview	District Info	Debt	Interfund Loans	PAYG	Project Costs	Transfers	Rev & Exp	Balance Sheet	EIC	ADS
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**Financing & Debt**

Since 2010, have you made debt service payments on a TIF bond or non-TIF bond, or are the district's increment pledged to pay an outstanding bond?

1 (Do not consider Pay-As-You-Go (PAYG) or interfund loans.)

**TIF Principal and Interest**

	A	B	C
	Bonds Retired		
	Before 2010	All Prior Years	2017 Amount
2 TIF Bonds issued (other than refunding bonds)	\$ 0	\$ 0	\$ 0
3 TIF Refunding bonds issued	\$ 0	\$ 0	\$ 0
4 TIF Bond Principal payments from tax increment	\$ 0	\$ 0	\$ 0
5 Interest payments from tax increment (TIF and Non-TIF Bonds)	\$ 0	\$ 0	\$ 0

**McGregor - TIF 2 - 2017 Annual Reporting Form**

**Key To Drop-Down Menu for "Type"**

- A - General Obligation TIF Bonds
- B - Revenue TIF Bonds
- C - Other TIF Debt
- D - Non-TIF Bonds

	A	B	C	D	E	F	G	H	I	J
	Name	Type	Pooled	Refunding	Refunded	Issue Date	Final Maturity Date	Interest Rate Range	Issue Amount	Amount Refunded (if refunded)
1								- %		
2								- %		
3								- %		
4								- %		
5								- %		
6								- %		
7								- %		
8								- %		
9								- %		
10								- %		
11								- %		
12								- %		
13								- %		
14								- %		
15								- %		
16								- %		
17								- %		
18								- %		
19								- %		
20								- %		

Do not consider PAYG and interfund loans. If you need to report additional bonds, please contact the OSA.

Comments (500 character limit):

7	
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McGregor - TIF 2 - 2017 Annual Reporting Form

	K	L	M	N	O	P	Q	R	S	T	U	V	W
	Principal							Interest					
	Paid in Prior Years From Tax Increment	Paid in Prior Years From Other Sources	Paid in 2017 From Tax Increment	Paid in 2017 From Other Sources	Additions in Prior Years	Additions in 2017	Outstanding	Due in 2018 From Tax Increment	Paid in Prior Years From Tax Increment	Paid in Prior Years From Other Sources	Paid in 2017 From Tax Increment	Paid in 2017 From Other Sources	Due in 2018 From Tax Increment
1							\$ 0						
2							\$ 0						
3							\$ 0						
4							\$ 0						
5							\$ 0						
6							\$ 0						
7							\$ 0						
8							\$ 0						
9							\$ 0						
10							\$ 0						
11							\$ 0						
12							\$ 0						
13							\$ 0						
14							\$ 0						
15							\$ 0						
16							\$ 0						
17							\$ 0						
18							\$ 0						
19							\$ 0						
20							\$ 0						



**McGregor - TIF 2 - 2017 Annual Reporting Form**

Home	Overview	District Info	Debt	Interfund Loans	PAYG	Project Costs	Transfers	Rev & Exp	Balance
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**Interfund Loans**

- 1 Does/Did this district have interfund loans outstanding after 2009?
- 2 Did this district pay interest on interfund loans that were **retired before 2010**?

**Interfund Loans**

	A	B
	12/31/2016	12/31/2017
3 Due to other TIF districts	\$ 0	\$ 0
4 Due to non-tax increment accounts	\$ 0	\$ 0
5 Due from other TIF districts	\$ 0	\$ 0
6 Due from non-tax increment accounts	\$ 0	\$ 0

**Principal and Interest**

	A	B	C
	Interfund Loans Retired Before 2010	Prior Years	2017 Amount
7 Principal payments paid from this district		\$ 0	\$ 0
8 Interest payments paid from this district	\$ 0	\$ 0	\$ 0

**McGregor - TIF 2 - 2017 Annual Reporting Form**

**Key To Drop-Down Menu for "Type"**

- A - Receivable: Interfund Loan to Other District
- B - Receivable: Interfund Loan to Non-Tax Increment Account
- C - Payable: Interfund Loan from Other District
- D - Payable: Interfund Loan from Non-Tax Increment Account

9		A	B	C	D	E	F	G
Name of Second Party (District or Non-Tax Increment Account)								
1	Type	District	Non-Tax Increment Account	Resolution Date	Final Maturity Date	Interest Rate Range		Authorized Amount
	2						-	%
3						-	%	
4						-	%	
5						-	%	
6						-	%	
7						-	%	
8						-	%	
9						-	%	
10						-	%	
11						-	%	
12						-	%	
13						-	%	
14						-	%	
15						-	%	
16						-	%	
17						-	%	
18						-	%	
19						-	%	
20						-	%	

If you need to report additional interfund loans, please contact the OSA.

Comments (500 Character limit):

10

**McGregor - TIF 2 - 2017 Annual Reporting Form**

	H	I	J	K	L	M	N	O	P	Q	R
	Principal						Interest				
	Prior Years Draw Amount	2017 Draw Amount	Paid/Rec'd in Prior Years	Paid/Rec'd in 2017	Additions/Reductions Prior Years	Additions/Reductions in 2017	Outstanding	Due in 2018	Paid/Rec'd in Prior Years	Paid/Rec'd in 2017	Due in 2018
1							\$ 0				
2							\$ 0				
3							\$ 0				
4							\$ 0				
5							\$ 0				
6							\$ 0				
7							\$ 0				
8							\$ 0				
9							\$ 0				
10							\$ 0				
11							\$ 0				
12							\$ 0				
13							\$ 0				
14							\$ 0				
15							\$ 0				
16							\$ 0				
17							\$ 0				
18							\$ 0				
19							\$ 0				
20							\$ 0				

**McGregor - TIF 2 - 2017 Annual Reporting Form**

Home	Overview	District Info	Debt	Interfund Loans	PAYG	Project Costs	Transfers	Rev & Exp	Balance Sheet	EIC	ADS	Com
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**Pay-As-You-Go (PAYG) Financing**

1 Are there any PAYG obligations for this district?

For the section below, report only the documented PAYG costs to be repaid with tax increment.

	A	B	C	D
	Total All PAYG Through 2017	McGregor Propety Development.	PAYG 2 Through 2017	PAYG 3 Through 2017
<b>DOCUMENTED PAYG COSTS</b>				
2 Land/building acquisition	\$ 36,185	\$ 36,185		
3 Site improvements/preparation costs	\$ 50,293	\$ 50,293		
4 Utilities	\$ 34,617	\$ 34,617		
5 Other public improvements	\$ 9,536	\$ 9,536		
6 Construction of affordable housing	\$ 0	\$ 0		
7 Small city authorized costs, if not already included above	\$ 0	\$ 0		
8 Temporary economic development (jobs) [Minn. Stat. § 469.176, subd. 4c (d)]	\$ 0	\$ 0		
<b>Total documented PAYG costs to be paid with tax increment</b>	<b>\$ 130,631</b>	<b>\$ 130,631</b>	<b>\$ 0</b>	<b>\$ 0</b>

**Principal and Interest**

	12/31/2016	12/31/2017
10 Outstanding obligation contingent upon available tax increment	\$ 0	\$ 0
	Prior Years	2017 Amount
11 Principal payments	\$ 130,631	\$ 0
12 Interest payments	\$ 20,393	\$ 0

ments

E PAYG 4 Through 2017	F PAYG 5 Through 2017	G PAYG 6 Through 2017	H PAYG 7 Through 2017	I PAYG 8 Through 2017	J PAYG 9 Through 2017	K PAYG 10 Through 2017	DOCUMENTED PAYG COSTS	
							Land/Bldg Acq	2
							Site Impv/Prep	3
							Utilities	4
							Other Pub Impr	5
							Affordable Hsg	6
							Small City	7
							Temp Jobs Bill	8
\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	TOTAL	9

**McGregor - TIF 2 - 2017 Annual Reporting Form**

13 

A
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B
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C
---

D
---

E
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F
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	<u>Name on Development Agreement</u>	<u>Issue Date</u>	<u>Final Maturity Date</u>	<u>Interest Rate Range</u>	<u>Contract / Note Amount</u>	<u>Documented Amount</u>
1	McGregor Propety Development, LLC	2/3/2009	8/1/2016	5.000 - 5.000 %	\$ 130,631	\$ 130,631
2				- %		\$ 0
3				- %		\$ 0
4				- %		\$ 0
5				- %		\$ 0
6				- %		\$ 0
7				- %		\$ 0
8				- %		\$ 0
9				- %		\$ 0
10				- %		\$ 0

14 **Comments (500 Character limit):**

**McGregor - TIF 2 - 2017 Annual Reporting Form**

G	H	I	J	K	L	M	N	O
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	Principal						Interest			
	Paid in Prior Years	Paid in 2017	Additions/ Reductions Prior Years	Additions/ Reductions in 2017	Outstanding	Due in 2018	Paid in Prior Years	Paid in 2017	Due in 2018	
1	\$ 130,631	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 20,393	\$ 0	\$ 0	1
2					\$ 0					2
3					\$ 0					3
4					\$ 0					4
5					\$ 0					5
6					\$ 0					6
7					\$ 0					7
8					\$ 0					8
9					\$ 0					9
10					\$ 0					10

**McGregor - TIF 2 - 2017 Annual Reporting Form**

Home	Overview	District Info	Debt	Interfund Loans	PAYG	Project Costs	Transfers	Rev & Exp	Balance Sheet	EIC	ADS
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**Project Costs**

	A	B	C
	Prior Years	2017 Amount	Total Through 2017
<b>PROJECT COSTS (OTHER THAN PAYG)</b>			
1 Land/building acquisition	\$ 0	\$ 0	\$ 0
2 Site improvements/preparation costs	\$ 0	\$ 0	\$ 0
3 Utilities	\$ 8,615	\$ 0	\$ 8,615
4 Other public improvements	\$ 0	\$ 0	\$ 0
5 Construction of affordable housing	\$ 0	\$ 0	\$ 0
6 Small city authorized costs, if not already included above	\$ 0	\$ 0	\$ 0
7 Temporary economic development (Jobs) [Minn. Stat. § 469.176, subd. 4c (d)]	\$ 0	\$ 0	\$ 0
8 Authority administrative costs	\$ 525	\$ 2,508	\$ 3,033
9 County administrative costs	\$ 0	\$ 0	\$ 0
10 Subtract prior years' costs paid with public funds other than tax increment	\$ 0		\$ 0
<b>11 Total Project Costs (Other than PAYG) Paid or Financed with Tax Increment and/or TIF Bond Proceeds</b>	<b>\$ 9,140</b>	<b>\$ 2,508</b>	<b>\$ 11,648</b>
<b>PROJECT COSTS (PAYG)</b>			
12 Land/building acquisition			\$ 36,185
13 Site improvements/preparation costs			\$ 50,293
14 Utilities			\$ 34,617
15 Other public improvements			\$ 9,536
16 Construction of affordable housing			\$ 0
17 Small city authorized costs, if not already included above			\$ 0
18 Temporary economic development (Jobs) (Minn. Stat. § 469.176, subd. 4c (d) (2010))			\$ 0
<b>19 Total Documented Project Costs (PAYG) to be Paid with Tax Increment</b>			<b>\$ 130,631</b>
<b>20 TOTAL PROJECT COSTS PAID OR TO BE PAID WITH TAX INCREMENT AND/OR TIF BOND PROCEEDS</b>			<b>\$ 142,279</b>
21 Amount of any payments included above for activities and improvements located outside the TIF district and paid for or financed with tax increment including administrative costs	\$ 525	\$ 2,508	\$ 3,033



**McGregor - TIF 2 - 2017 Annual Reporting Form**

Home	Overview	District Info	Debt	Interfund Loans	PAYG	Project Costs	Transfers	Rev & Exp	Balance Sheet
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**Transfers**

1 Are there any transfers of tax increment to or from the TIF district? No

	A	B	C	D
District Name	Prior Years	2017 Amount	Total Through 2017	

2 **TRANSFERS IN**  
Transfers of tax increment from other TIF districts

1				\$ 0
2				\$ 0
3				\$ 0
4				\$ 0
5				\$ 0
6				\$ 0
7				\$ 0
8				\$ 0
9				\$ 0
10				\$ 0
11				\$ 0
12				\$ 0
13				\$ 0
14				\$ 0
15				\$ 0
16				\$ 0
17				\$ 0
18				\$ 0
19				\$ 0
20				\$ 0
<b>3 Total Transfers In</b>		\$ 0	\$ 0	\$ 0

4 **TRANSFERS OUT**  
Transfers of tax increment to other TIF districts

1				\$ 0
2				\$ 0
3				\$ 0
4				\$ 0
5				\$ 0
6				\$ 0
7				\$ 0
8				\$ 0
9				\$ 0
10				\$ 0
11				\$ 0
12				\$ 0
13				\$ 0
14				\$ 0
15				\$ 0
16				\$ 0
17				\$ 0
18				\$ 0
19				\$ 0
20				\$ 0
<b>5 Total Transfers Out</b>		\$ 0	\$ 0	\$ 0

**McGregor - TIF 2 - 2017 Annual Reporting Form**

Home	Overview	District Info	Debt	Interfund Loans	PAYG	Project Costs	Transfers	Rev & Exp	Balance Sheet	EIC	AC
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**Revenues, Expenditures, and Changes in Tax Increment Balance**

		A	B	C
		Prior Years	2017 Amount	Total Through 2017
<b>REVENUES</b>				
1	Tax increment revenues distributed from the county	\$ 183,833	\$ 17,408	\$ 201,241
2	Interest and investment earnings	\$ 0	\$ 0	\$ 0
3	TIF Credits	\$ 0	\$ 0	\$ 0
4	Loan/advance repayments	\$ 0	\$ 0	\$ 0
5	Lease proceeds	\$ 0	\$ 0	\$ 0
6	Repayments or return of tax increment per agreements	\$ 0	\$ 0	\$ 0
7	<b>Total Revenues</b>	<b>\$ 183,833</b>	<b>\$ 17,408</b>	<b>\$ 201,241</b>
<b>EXPENDITURES</b>				
8	Project costs (other than PAYG)	\$ 9,140	\$ 2,508	\$ 11,648
9	Tax increment returned to the county	\$ 0	\$ 0	\$ 0
Bond Payments				
Principal				
10	Payments for PAYG note or contract	\$ 130,631	\$ 0	\$ 130,631
11	Payments on all other TIF bonds	\$ 0	\$ 0	\$ 0
Interest				
12	Interest on PAYG	\$ 20,393	\$ 0	\$ 20,393
13	Interest on all other (TIF and Non-TIF) bonds	\$ 0	\$ 0	\$ 0
14	Interest on interfund loans	\$ 0	\$ 0	\$ 0
15	<b>Total Expenditures</b>	<b>\$ 160,164</b>	<b>\$ 2,508</b>	<b>\$ 162,672</b>
16	<b>Revenues over (under) expenditures</b>	<b>\$ 23,669</b>	<b>\$ 14,900</b>	<b>\$ 38,569</b>
<b>OTHER SOURCES AND USES</b>				
17	Transfers in	\$ 0	\$ 0	\$ 0
18	Transfers out	\$ 0	\$ 0	\$ 0
19	TIF Bonds issued (other than refunding bonds)	\$ 0	\$ 0	\$ 0
20	Refunding TIF bonds issued	\$ 0	\$ 0	\$ 0
21	TIF Bonds refunded	\$ 0	\$ 0	\$ 0
22	TIF Bond discount	\$ 0	\$ 0	\$ 0
23	TIF Bond premium	\$ 0	\$ 0	\$ 0
24	Sales of property	\$ 0	\$ 0	\$ 0
25	Other (see instructions, comment required)	\$ 0	\$ 0	\$ 0
26	<b>Total Other Sources and Uses</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
27	<b>Net change in tax increment balances</b>	<b>\$ 23,669</b>	<b>\$ 14,900</b>	<b>\$ 38,569</b>
28	Tax Increment balance (beginning 01/01/2017)		\$ 23,669	
29	Tax Increment balance (ending 12/31/2017)		\$ 38,569	

30 Comments (500 Character limit):

**McGregor - TIF 2 - 2017 Annual Reporting Form**

Home	Overview	District Info	Debt	Interfund Loans	PAYG	Project Costs	Transfers	Rev & Exp	Balance
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**Balance Sheet**

		A	B
		12/31/2016	12/31/2017
<b>ASSETS</b>			
1	Cash	\$ 23,669	\$ 38,569
2	Investments	\$ 0	\$ 0
3	Due from other TIF districts	\$ 0	\$ 0
4	Due from non-tax increment accounts	\$ 0	\$ 0
5	Interest receivable	\$ 0	\$ 0
6	Taxes receivable	\$ 0	\$ 0
7	Other receivables	\$ 0	\$ 0
8	Property held for resale	\$ 0	\$ 0
9	<b>Total Assets</b>	<b>\$ 23,669</b>	<b>\$ 38,569</b>
<b>LIABILITIES</b>			
10	Due to other TIF districts	\$ 0	\$ 0
11	Due to non-tax increment accounts	\$ 0	\$ 0
12	Accounts payable	\$ 0	\$ 0
13	Unearned revenue	\$ 0	\$ 0
14	<b>Total Liabilities</b>	<b>\$ 0</b>	<b>\$ 0</b>
15	Deferred Inflows	\$ 0	\$ 0
16	<b>Total Liabilities and Deferred Inflows</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>TAX INCREMENT BALANCE</b>			
17	<b>Total Tax Increment Balance</b>	<b>\$ 23,669</b>	<b>\$ 38,569</b>
18	<b>Total Liabilities and Tax Increment Balance</b>	<b>\$ 23,669</b>	<b>\$ 38,569</b>

**McGregor - TIF 2 - 2017 Annual Reporting Form**

Home	Overview	District Info	Debt	Interfund Loans	PAYG	Project Costs	Transfers	Rev & Exp	Balance She
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**Excess Increment Calculation**

**Excess increment calculation report required?**

If the total costs authorized by the TIF plan to be paid or financed with tax increment from the district exceed the total tax increment collected from the district by 20 percent or more, the excess increment calculation is not required to be reported.

**Excess increment calculation reporting exemption:** Minn. Stat. § 469.176, subd. 2 (g).

1	Tax increment generated by the district since certification	\$ 201,241
2	Multiply the above amount by 1.2	\$ 241,489
3	Total costs authorized by the TIF plan to be paid or financed with tax increment	\$ 715,250
4	Based on the calculation above, the Excess Increment Calculation Report is:	<b>NOT REQUIRED</b>

**Excess Increment Calculation Report**

5	Total tax increment generated by the district since certification	\$ 201,241
6	Subtract total tax increment returned to the county	\$ 0
7	Subtotal A	\$ 201,241
8	Total costs authorized by the TIF plan to be paid or financed with tax increment	\$ 715,250
9	Subtract authorized costs that have been or will be paid from sources other than tax increment	
10	Subtract principal and interest payments due after the year ended December 31, 2017	
	Add transfers of increment made prior to December 31, 2017, used to pay for Minn. Stat. § 469.1763 deficits	
11		
12	Subtotal B	\$ 715,250
13	Excess increment (Subtract subtotal B from subtotal A)	\$ (514,009)
	Subtract any of the authorized uses of excess increment listed below:	
14	Prepayment of any outstanding bonds	
15	Discharge of the pledge of tax increment for any outstanding bonds	
16	Payment into an escrow account dedicated to the payment of any outstanding bond	
17	Excess increment after subtractions of authorized uses*	\$ (514,009)

\*Excess increments after subtractions must be returned to the county for distribution to the city, county, and school districts in which the TIF district is located within nine months after the end of the year (by September 30).

**McGregor - TIF 2 - 2017 Annual Reporting Form**

Home	Overview	District Info	Debt	Interfund Loans	PAYG	Project Costs	Transfers	Rev & Expr	B:
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**2017 Annual Disclosure Statement**

1 Name of Development Authority:

2 Name of Municipality:

3    
 (Name of the Newspaper) (Date of Publication)

The following information represents the annual disclosure of tax increment districts for the year ended December 31, 2017.

		<u>TIF 2</u>
4	Current net tax capacity	\$ 12,764
5	Original net tax capacity	\$ 223
6	Captured net tax capacity	\$ 12,541
7	Principal and interest payments due in 2018	\$ 0
8	Tax increment received in 2017	\$ 17,408
9	Tax increment expended in 2017	\$ 2,508
10	Month and year of first tax increment receipt	7/2008
11	Date of required decertification	12/31/2033
12	The total increased property taxes to be paid from outside the district if fiscal disparities Option A applies*	\$ 0

\* The fiscal disparities property tax law provides that the growth in commercial-industrial property tax values is shared throughout the area. In a tax increment financing district, this value sharing can either result in a decrease in tax increment financing district revenue or a tax increase for other properties in the municipality depending on whether the tax increment financing district contributes its share of the growth. Amounts displayed here indicate that the district did not contribute its growth in commercial-industrial property tax values and represent the resulting increase in taxes on other properties in the City for taxes payable in 2017.

Additional information regarding this district may be obtained from:

13	Name:	<input type="text" value="Deanna Casale"/>
14	Address:	<input type="text" value="PO Box 100"/>
15	City:	<input type="text" value="McGregor"/>
16	State:	<input type="text" value="MN"/>
17	Zip Code:	<input type="text" value="55760"/>
18	Phone:	<input type="text" value="(218) 768-2717"/> Enter as 6512962551.
19	Email:	<input type="text" value="mcgregor.city@gmail.com"/>

Enter 'none' if no email address.

### McGregor - TIF 2 - 2017 Annual Reporting Form

Home	Overview	District Info	Debt	Interfund Loans	PAYG	Project Costs	Transfers	Rev & Exp	Bal
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#### Comments

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Please enter any additional comments regarding this district (500 character limit on Comments):

1



# Board of County Commissioners Agenda Request

3A  
Agenda Item #

**Requested Meeting Date:** 9/11/2018

**Title of Item:** Personnel Committee Recommendations

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
--	--	--

<b>Submitted by:</b> Bobbie Danielson	<b>Department:</b> HR
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<b>Presenter (Name and Title):</b> Bobbie Danielson, HR Director	<b>Estimated Time Needed:</b> 5-10 minutes
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**Summary of Issue:**

8/28/2018 Personnel Committee unanimously recommends:

\*Update the flexible schedules policy to allow flexible schedules for all staff with Department Head or designee approval as follows: Subd. (2) Flexible Schedules (a) Flexible hours for ~~non-exempt~~ staff may be arranged with the Department Head or designee provided the normal scheduled hours worked fall between 6:00 a.m. and 7:00 p.m.

\*Authorize the Personnel Committee to conduct Land Commissioner Interviews on 9/21/2018, make a conditional job offer, and recommend the selected candidate to the Board following completion of the background check.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**

Motion to update the flexible schedules policy as described above by striking the word non-exempt.  
 Motion to authorize the Personnel Committee to conduct Land Commissioner interviews on 9/21/2018, make the conditional job offer & recommend the selected candidate to the Board after background check.

**Financial Impact:**

Is there a cost associated with this request?       Yes       No

What is the total cost, with tax and shipping? \$

Is this budgeted?       Yes       No      Please Explain:



# Board of County Commissioners Agenda Request

4A

Agenda Item #

**Requested Meeting Date:** September 11, 2018

**Title of Item:** Award Aitkin County Broadband Development Grant

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
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<b>Submitted by:</b> Ross Wagner	<b>Department:</b> Economic Development Coordinator
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<b>Presenter (Name and Title):</b> Ross Wagner, Economic Development & Forest Industry Coordinator	<b>Estimated Time Needed:</b> 20 Minutes
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**Summary of Issue:**  
 At the July 24th County Board Meeting, the board agreed to award the 2018 Aitkin County Broadband Grant but to hold off on naming a recipient until the County's IRRRB Grant request was acted upon. As we now know, the IRRRB awarded Aitkin County \$150,000 to award all requests received for the the 2018 Aitkin County Broadband Grant. The Economic Development Committee therefore recommends that SCI Broadband Inc and Mille Lacs Energy Cooperative each be awarded an Aitkin County Broadband Development Grant of \$150,000.00.

Applications received from SCI Broadband and Mille Lacs Energy Cooperative and are detailed below, applications and the July 24th Memo are attached.

SCI Broadband, Inc	PROJECT COST	MATCH	AITKIN COUNTY	HOMES SERVES
Turner Township/Big Sandy Lake	\$111,593	\$66,956	\$44,637	121 homes, 1 business
Glen/Clear Lake	107,325	64,395	42,930	125 homes
Farm Island/Spirit Lake	94,810	56,885	37,924	84 homes
Workman/Big Sandy Lake	69,251	45,013	24,238	106 homes, 1 business
Totals	\$382,979	\$233,249	\$149,729	436 homes, 2 businesses
Mille Lacs Energy	\$370,000	\$220,000	\$150,000	347 homes

With this award, a total of 783 homes and 2 businesses will have a fiber network to their premise that will meet or exceed State of MN Broadband speed goals, total investment in Aitkin County is \$753,249.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**  
 Approve grant request from SCI Broadband Inc and Mille Lacs Energy Cooperative

**Financial Impact:**  
 Is there a cost associated with this request?  Yes  No  
 What is the total cost, with tax and shipping? \$ 150,000.00  
 Is this budgeted?  Yes  No Please Explain:



Aitkin County Economic Development & Forest Industry Coordinator

Aitkin County Courthouse

Ross Wagner

217 Second Street N.W.

Aitkin, MN 56431

Phone: 218/927-7305

Fax: 218/927-7374

**TO:** Aitkin County Board of Commissioners

**FROM:** Ross Wagner, Economic Development & Forest Industry Coordinator

**DATE:** July 18, 2018

**SUBJECT:** Aitkin County Broadband Development Grant

In 2017 Aitkin County dedicated \$450,000.00 for a 3 year, Aitkin County Broadband Development Grant, to be funded at \$150,000/year. For 2018 applications were received from SCI Broadband and Mille Lacs Energy Cooperative and are detailed below.

SCI Broadband, Inc	<u>PROJECT COST</u>	<u>MATCH</u>	<u>AITKIN COUNTY</u>
Turner Township/Big Sandy Lake	\$111,593	\$66,956	\$44,637
Glen/Clear Lake	107,325	64,395	42,930
Farm Island/Spirit Lake	94,810	56,885	37,924
Workman/Big Sandy Lake	<u>69,251</u>	<u>45,013</u>	<u>24,238</u>
Totals	\$382,979	\$233,249	\$149,729
436 homes, 2 businesses			
Mille Lacs Energy Coop	\$370,000	\$220,000	\$150,000
347 homes			

After much review and discussion, the Economic Development Committee recommends that Aitkin County award its 2018 Aitkin County Broadband Development Grant to SCI Broadband, Inc. SCI's proposals will reach 100 more homes and will spread the availability of Fiber to the Premise to more areas of Aitkin County. An example of spreading the fiber network is SCI's plan to bring fiber to the City of Palisade, reaching 110 homes/businesses.

**The Broadband Development Grant Fund;** In February, 2017 the Aitkin County Board authorized the formation of the Aitkin County Broadband Development Grant. With approximately \$525,000 in the dedicated Economic Development Fund, \$450,000 was set aside for a three year grant program offering \$150,000 for each of the three years. The Economic Development fund was established with funds that remained in the Aitkin County Loan Fund after that was disbanded. PILT payments that went into the Loan Fund were diverted to the General Fund for Levy relief and the balance was dedicated for Economic Development. In 2017, Aitkin County awarded \$150,000 to SCI for a Fiber to the Home network in parts of Shamrock Township and Wealthwood Township.

**Broadband in Aitkin County;** Though we are making progress, Aitkin County remains third to last of all counties with estimated availability of Wireline Broadband served households with at least 25 Mbps download/3 Mbps upload, at 45.68%. Some maps;

- 2018 Statewide, [https://mn.gov/deed/assets/infrastructure-grant\\_tcm1045-134198.pdf](https://mn.gov/deed/assets/infrastructure-grant_tcm1045-134198.pdf)
- 2018 by county, [https://mn.gov/deed/assets/county-wireline\\_tcm1045-255857.pdf](https://mn.gov/deed/assets/county-wireline_tcm1045-255857.pdf)
- 2018 Aitkin Co., [https://mn.gov/deed/assets/infrastructure-grant-aitkin\\_tcm1045-134106.pdf](https://mn.gov/deed/assets/infrastructure-grant-aitkin_tcm1045-134106.pdf)
- We have made progress, in 2016 at a lower speed threshold, we were at 27.48% of households served, [https://mn.gov/deed/assets/fixed-nonmobile\\_tcm1045-255839.pdf](https://mn.gov/deed/assets/fixed-nonmobile_tcm1045-255839.pdf)

Though progress is and has been made, the same can be said about our neighbors, we still remain an island when it comes to broadband availability in the recreation and lakes area. This remains a concern and shows that there is still work to do.

**Realtor and Business Owner experience;** As I have mentioned in past discussions on the subject of broadband in Aitkin County, any realtor I have spoken with has mentioned losing prospective sales due to the lack of adequate broadband, including Rod Sparks. As a follow up, I recently spoke with Rod Sparks, Woods and Shores Realty, Aitkin, MN. Rod stated that access to broadband makes properties more valuable, “no question”. Rod has had “multiple” deals fall apart due to no or inadequate broadband. On a positive note, properties with good broadband access not only are more appealing, he notes several conversations with buyers who state they will be able to extend their weekends or vacations by being able to work from home or cabin. Wood and Shores reports that the same conversations and concerns with broadband extend to their commercial clients as well. One statement really stuck out to me, Rod said that virtually every client he talks to, asks, “What is the internet like at this property”.

Steve Kulifaj, Red Door Resort, Wealthwood, MN is another person I spoke with prior to being able to hook up to the SCI fiber. Steve was very frustrated that he could not get the broadband he needed for his resort. Not only could he not offer Wi-Fi, a must in the hospitality industry, he could hardly even get a signal for his cell phone. Approximately a year ago, Red Door got their broadband. It has been a “massive help to the resort and home”. Some of the improvements; high speed Wi-Fi, which they would have lost customers without; allows for training classes and work from home/resort; Wi-Fi now feeds the phone system so multiple lines and calls can be used along with more flexibility. “Getting broadband has been a life saver for us” stated Steve. They subscribed to satellite and tried other means, nothing else has worked.

**Summary;** As mentioned above, things are getting better in regards to broadband in Aitkin County. The 2017 grant to SCI will result in 324 homes/businesses in Shamrock Township/Bridge Road and 286 homes businesses in Wealthwood Township. With the anticipated award in 2018 the Aitkin County Broadband Development Grant will result in 1,048 homes and businesses served with a Fiber to the Premise network. This does not include work above and beyond the Aitkin County grants such as the State of Minnesota Border to Border grants and extensions to areas such as the Palisade example. I can not endorse this grant program enough, along with any Federal and State funds that are dedicated to providing broadband to rural areas. I look forward to one more year of the Aitkin County Broadband Development grant and more homes and businesses in Aitkin County with access to a fiber network.

# Aitkin County Broadband Development Grant Application Form

**Project Title:** Aitkin County (Turner)

**Name of Applicant Organization:** Savage Communications Inc. DBA SCI Broadband

**Applicant Primary Contact Person:** Scott Savage

Applicant Address: 111 Tobies Mill Pl

City: Hinckley Zip Code: 55037

Telephone Number: 320-384-7442 Ext. 708 Email Address: ssavage@scicable.com

**Authorized Signature:** 

By signing this application on behalf of the above organization I am agreeing that I have the authority to do so and that all information contained in this application is true and accurate.

**Description of your project, area to be covered, speeds that will be obtained now and in the future:**

*This project would include passing 121 homes and 1 Business with FTTH (Fiber to the Home) within Turner Township located in Aitkin County, MN. See attached map. SCI would offer residential customers with Internet speeds up to 250Mbps/20Mbps with infrastructure designed for up to 1Gig, Digital Phone service with unlimited long distance calling and Digital Cable TV services. Businesses will have access to dedicated Internet services up to 10Gig and phone service solutions including Hosted PBX and SIP Trunking. Below is our current residential speed offerings and Pricing.*

*Performance 15Mbps/3Mbps - \$39.95*

*Performance Plus 60Mbps/6Mbps - \$54.94*

*Performance Ultra 100Mbps/10Mbps - \$84.95*

*Performance Ultra 250Mbps/20Mbps - \$129.95*

**Description of need, why are Aitkin County funds necessary to complete this project:**

*SCI has been servicing rural communities in East Central and Northern Minnesota for over 30 years and with our experience the estimate of return for this project is low do to the low density and seasonal residents within the project area. See attached project costs and funding projections. The Aitkin Broadband grant would move the project into organizational return on investment expectations.*

**Provide information on any activities planned to actively promote the adoption of broadband services in the project area when the services become available:** Include a description on any marketing and training programs on broadband applications for residents, businesses and institutions in the areas served by the project.

*When project is nearing completion we plan to do a canvass marketing campaign for the homes passed within the project area including Direct Mailers, Door Tags and Signage.*

**Grant request amount:** How much funding are you seeking from the Aitkin County Broadband Development Grant Program for this project? How much are you committing?

**Total cost of project:** \$111,593.00

**Local/Provider match provided:** \$66,956.00

**County Funds Applied for:** \$44,637.00

**Other Funds applied for or anticipating to apply for:** \$0

**What is the source of these funds:** *SCI Corporation Cash and Senior Debt.*

**General Time Frame of Grant Project:**

*Starting upon approval of the broadband grant and execution of an agreement between parties; then ending within 12 months of said agreement*

**Location(s) of your project:**

In addition to the written location information supplied above, you must provide a map of the project area, including geographical boundaries and road segments where broadband will be provided. Include the service area boundaries and also include place names, boundaries, buildings, road/street names, street addresses, or other features that clearly identify the project coverage area. Please be clear and concise and add any other information you feel is pertinent. *See Attached Map*

**Total number of eligible properties to be served:**

Provide information on what properties will be eligible for broadband under this project. Include what broadband speeds will be available to that property and what if any options for scalability there is. This can be provided on the map requirement above or on a separate map. Information that needs to be provided;

- Number of and location of properties that will be able to receive service of at least 10Mbps down and 5Mbps upload as a result of this broadband development grant project.
- Number of and location of properties that will be receiving less than 10Mbps down and 5Mbps upload but will be scalable to meet those speeds in the near future.
- Number of locations that will be receiving less than 10Mbps down and 5Mbps upload now and into the future.
- What is your estimated time table to meet 10Mbps down and 5Mbps upload for those properties not meeting those speeds.
- Provide a three year work plan as it relates to your planned work in Aitkin County, it is our intention to not duplicate services in the same area. *See Attached Map*

**Project Costs,** Attach a list or schedule of all project elements including materials, equipment, design services, etc. to be purchased for the project. This will be used to determine the applicants match for this grant request. *See Attached List of Projected Costs*

**Attachments:** Please attach any additional information or use attachments for the application questions. Label each attachment for the question you are intending to provide information on.

**Area: Turner**

## Homes Passed Data:

Homes Passed (HP)	122
Homes Per Mile	30
Cost Per Home Passed	<b>\$915</b>
Cost Per Subscriber	<b>\$1,829</b>

## Financial Data:

<u>Gross Revenue</u>	<u>Month</u>	<u>HP</u>	<u>Subscribers</u>	<u>Avg MRC</u>	<u>Annualized</u>
Subscriber (Permanent)	12	20%	24	\$55	\$16,002
Subscriber ( Seasonal)	6	30%	<u>37</u>	\$55	<u>\$12,001</u>
			61		\$28,003

EBITA (22% of Gross Revenue) \$6,161

Tax (\$118)  
Capital Improvement (Escrow) \$1,070

		<u>Term</u>	<u>Annualized</u>
Depreciation	\$66,956	10	\$6,696

<u>Funding Sources</u>		<u>Outlay</u>	<u>Term</u>	<u>Rate</u>	<u>Annualized Payment</u>
Grant	40%	\$44,637	NA	NA	NA
Savage Communications Inc	25%	\$27,898	NA	NA	NA
Senior Debt	35%	<u>\$39,058</u>	10	6%	\$5,208
Total		\$111,593			

## Capital Outlay Data:

<u>Hub Equipment</u>	<u>Type</u>	<u>Cost</u>	<u>Quantity</u>	
OTN Cabinet	Unit	\$4,500	0	\$0
UPS	Unit	\$1,500	0	\$0
Backup Battery	Unit	\$985	0	\$0
Chassis/wPS	Unit	\$769	0	\$0
Forward Transmitter	Unit	\$3,610	0	\$0
EDFA (2 Port)	Unit	\$1,949	2	\$3,898
EDFA (1 Port)	Unit	\$1,195	0	\$0
Add Drop Filter (1610)	Unit	\$138	4	\$552
Return Transmitter	Unit	\$700	0	\$0
Receiver	Unit	\$535	0	<u>\$0</u>
Net				\$4,450

<u>Plant Infrastructure</u>	<u>Type</u>	<u>Cost</u>	<u>Quantity</u>	
Engineering/Field Staking	Mile	\$1,200	4	\$4,950
Last Mile Fiber Cable	Foot	\$0.25	21778	\$5,445
Labor	Foot	\$1.65	21778	\$35,934
Pedestal	Unit	\$124	68	\$8,432

Optical Splice Case	Unit	\$122	68	\$8,296
Optical Splice 1x2	Unit	\$29	15	\$442
Optical Splitter 1x8	Unit	\$60	8	<u>\$458</u>
Net				\$63,955

<u>Installation/CPE Equipment</u>	<u>Type</u>	<u>Cost</u>	<u>Quantity</u>	
Drop Fiber Cable	Foot	\$0.15	24400	\$3,660
Labor	Foot	\$0.65	24400	\$15,860
Demarcation Box	Unit	\$33	61	\$2,013
ONU	Unit	\$155	61	\$9,455
Modem	Unit	\$80	61	\$4,880
Activation	Unit	\$120	61	<u>\$7,320</u>
Net				\$43,188
<b>Total (Capital Outlay)</b>				<b>\$111,593</b>

<u>Map Data:</u>	<u>HP</u>	<u>Footage</u>	<u>Pedestal</u>
Turner Detail Map	122	21778	68

122      21778      68

Drop Data:

Average Distance	400
Drop Labor Cost	\$260.00



Big Sandy  
Turner Twp

## Aitkin County Broadband Development Grant Application Form

**Project Title:** Aitkin County (Glen)

**Name of Applicant Organization:** Savage Communications Inc. DBA SCI Broadband

**Applicant Primary Contact Person:** Scott Savage

Applicant Address: 111 Tobies Mill Pl

City: Hinckley Zip Code: 55037

Telephone Number: 320-384-7442 Ext. 708 Email Address: ssavage@scicable.com

**Authorized Signature:** 

By signing this application on behalf of the above organization I am agreeing that I have the authority to do so and that all information contained in this application is true and accurate.

### **Description of your project, area to be covered, speeds that will be obtained now and in the future:**

*This project would include passing 125 homes with FTTH (Fiber to the Home) within Glen Township located in Aitkin County, MN. See attached map. SCI would offer residential customers with Internet speeds up to 250Mbps/20Mbps with infrastructure designed for up to 1Gig, Digital Phone service with unlimited long distance calling and Digital Cable TV services. Businesses will have access to dedicated Internet services up to 10Gig and phone service solutions including Hosted PBX and SIP Trunking. Below is our current residential speed offerings and Pricing.*

*Performance 15Mbps/3Mbps - \$39.95*

*Performance Plus 60Mbps/6Mbps - \$54.94*

*Performance Ultra 100Mbps/10Mbps - \$84.95*

*Performance Ultra 250Mbps/20Mbps - \$129.95*

### **Description of need, why are Aitkin County funds necessary to complete this project:**

*SCI has been servicing rural communities in East Central and Northern Minnesota for over 30 years and with our experience the estimate of return for this project is low do to the low density and seasonal residents within the project area. See attached project costs and funding projections. The Aitkin Broadband grant would move the project into organizational return on investment expectations.*

**Provide information on any activities planned to actively promote the adoption of broadband services in the project area when the services become available:** Include a description on any marketing and training programs on broadband applications for residents, businesses and institutions in the areas served by the project.

*When project is nearing completion we plan to do a canvass marketing campaign for the homes passed within the project area including Direct Mailers, Door Tags and Signage.*



**Grant request amount:** How much funding are you seeking from the Aitkin County Broadband Development Grant Program for this project? How much are you committing?

**Total cost of project:** \$107,325.00

**Local/Provider match provided:** \$64,395.00

**County Funds Applied for:** \$42,930.00

**Other Funds applied for or anticipating to apply for:** \$0

**What is the source of these funds:** *SCI Corporation Cash and Senior Debt.*

**General Time Frame of Grant Project:**

*Starting upon approval of the broadband grant and execution of an agreement between parties; then ending within 12 months of said agreement*

**Location(s) of your project:**

In addition to the written location information supplied above, you must provide a map of the project area, including geographical boundaries and road segments where broadband will be provided.

Include the service area boundaries and also include place names, boundaries, buildings, road/street names, street addresses, or other features that clearly identify the project coverage area. Please be clear and concise and add any other information you feel is pertinent. *See Attached Map*

**Total number of eligible properties to be served:**

Provide information on what properties will be eligible for broadband under this project. Include what broadband speeds will be available to that property and what if any options for scalability there is. This can be provided on the map requirement above or on a separate map. Information that needs to be provided;

- Number of and location of properties that will be able to receive service of at least 10Mbps down and 5Mbps upload as a result of this broadband development grant project.
- Number of and location of properties that will be receiving less than 10Mbps down and 5Mbps upload but will be scalable to meet those speeds in the near future.
- Number of locations that will be receiving less than 10Mbps down and 5Mbps upload now and into the future.
- What is your estimated time table to meet 10Mbps down and 5Mbps upload for those properties not meeting those speeds.
- Provide a three year work plan as it relates to your planned work in Aitkin County, it is our intention to not duplicate services in the same area. *See Attached Map*

**Project Costs,** Attach a list or schedule of all project elements including materials, equipment, design services, etc. to be purchased for the project. This will be used to determine the applicants match for this grant request. *See Attached List of Projected Costs*

**Attachments:** Please attach any additional information or use attachments for the application questions. Label each attachment for the question you are intending to provide information on.

**Area: Glen**

## Homes Passed Data:

Homes Passed (HP)	125
Homes Per Mile	34
Cost Per Home Passed	<b>\$859</b>
Cost Per Subscriber	\$1,717

## Financial Data:

<u>Gross Revenue</u>	<u>Month</u>	<u>HP</u>	<u>Subscribers</u>	<u>Avg MRC</u>	<u>Annualized</u>
Subscriber (Permanent)	12	20%	25	\$55	\$16,395
Subscriber ( Seasonal)	6	30%	<u>38</u>	\$55	<u>\$12,296</u>
			63		\$28,691

EBITA (22% of Gross Revenue) \$6,312

Tax (\$28)

Capital Improvement (Escrow) \$1,336

		<u>Term</u>	<u>Annualized</u>
Depreciation	\$64,395	10	\$6,439

<u>Funding Sources</u>		<u>Outlay</u>	<u>Term</u>	<u>Rate</u>	<u>Annualized Payment</u>
Grant	40%	\$42,930	NA	NA	NA
Savage Communications Inc	25%	\$26,831	NA	NA	NA
Senior Debt	35%	<u>\$37,564</u>	10	6%	\$5,004
Total		\$107,325			

## Capital Outlay Data:

<u>Hub Equipment</u>	<u>Type</u>	<u>Cost</u>	<u>Quantity</u>	
OTN Cabinet	Unit	\$4,500	0	\$0
UPS	Unit	\$1,500	0	\$0
Backup Battery	Unit	\$985	0	\$0
Chassis/wPS	Unit	\$769	0	\$0
Forward Transmitter	Unit	\$3,610	0	\$0
EDFA (2 Port)	Unit	\$1,949	2	\$3,898
EDFA (1 Port)	Unit	\$1,195	0	\$0
Add Drop Filter (1610)	Unit	\$138	4	\$552
Return Transmitter	Unit	\$700	0	\$0
Receiver	Unit	\$535	0	<u>\$0</u>
Net				\$4,450

<u>Plant Infrastructure</u>	<u>Type</u>	<u>Cost</u>	<u>Quantity</u>	
Engineering/Field Staking	Mile	\$1,200	4	\$4,430
Last Mile Fiber Cable	Foot	\$0.25	19493	\$4,873
Labor	Foot	\$1.65	19493	\$32,163
Pedestal	Unit	\$124	66	\$8,184

Optical Splice Case	Unit	\$122	66	\$8,052
Optical Splice 1x2	Unit	\$29	16	\$453
Optical Splitter 1x8	Unit	\$60	8	<u>\$469</u>
Net				\$58,625

<u>Installation/CPE Equipment</u>	<u>Type</u>	<u>Cost</u>	<u>Quantity</u>	
Drop Fiber Cable	Foot	\$0.15	25000	\$3,750
Labor	Foot	\$0.65	25000	\$16,250
Demarcation Box	Unit	\$33	62.5	\$2,063
ONU	Unit	\$155	62.5	\$9,688
Modem	Unit	\$80	62.5	\$5,000
Activation	Unit	\$120	62.5	<u>\$7,500</u>
Net				\$44,250

**Total (Capital Outlay) \$107,325**

<u>Map Data:</u>	<u>HP</u>	<u>Footage</u>	<u>Pedestal</u>
Glen Detail Map	125	19493	66

125 19493 66

Drop Data:

Average Distance	400
Drop Labor Cost	\$260.00

Clear LAKE  
↓



## Aitkin County Broadband Development Grant Application Form

**Project Title:** Aitkin County (Farm Island)

**Name of Applicant Organization:** Savage Communications Inc. DBA SCI Broadband

**Applicant Primary Contact Person:** Scott Savage

Applicant Address: 111 Tobies Mill Pl

City: Hinckley Zip Code: 55037

Telephone Number: 320-384-7442 Ext. 708 Email Address: ssavage@scicable.com

**Authorized Signature:** 

By signing this application on behalf of the above organization I am agreeing that I have the authority to do so and that all information contained in this application is true and accurate.

### **Description of your project, area to be covered, speeds that will be obtained now and in the future:**

*This project would include passing 84 homes with FTTH (Fiber to the Home) within Farm Island Township located in Aitkin County, MN. See attached map. SCI would offer residential customers with Internet speeds up to 250Mbps/20Mbps with infrastructure designed for up to 1Gig, Digital Phone service with unlimited long distance calling and Digital Cable TV services. Businesses will have access to dedicated Internet services up to 10Gig and phone service solutions including Hosted PBX and SIP Trunking. Below is our current residential speed offerings and Pricing.*

*Performance 15Mbps/3Mbps - \$39.95*

*Performance Plus 60Mbps/6Mbps - \$54.94*

*Performance Ultra 100Mbps/10Mbps - \$84.95*

*Performance Ultra 250Mbps/20Mbps - \$129.95*

### **Description of need, why are Aitkin County funds necessary to complete this project:**

*SCI has been servicing rural communities in East Central and Northern Minnesota for over 30 years and with our experience the estimate of return for this project is low do to the low density and seasonal residents within the project area. See attached project costs and funding projections. The Aitkin Broadband grant would move the project into organizational return on investment expectations.*

**Provide information on any activities planned to actively promote the adoption of broadband services in the project area when the services become available:** Include a description on any marketing and training programs on broadband applications for residents, businesses and institutions in the areas served by the project.

*When project is nearing completion we plan to do a canvass marketing campaign for the homes passed within the project area including Direct Mailers, Door Tags and Signage.*

**Grant request amount:** How much funding are you seeking from the Aitkin County Broadband Development Grant Program for this project? How much are you committing?

**Total cost of project:** \$94,810.00

**Local/Provider match provided:** \$56,885.00

**County Funds Applied for:** \$37,924.00

**Other Funds applied for or anticipating to apply for:** \$0

**What is the source of these funds:** *SCI Corporation Cash and Senior Debt.*

**General Time Frame of Grant Project:**

*Starting upon approval of the broadband grant and execution of an agreement between parties; then ending within 12 months of said agreement*

**Location(s) of your project:**

In addition to the written location information supplied above, you must provide a map of the project area, including geographical boundaries and road segments where broadband will be provided. Include the service area boundaries and also include place names, boundaries, buildings, road/street names, street addresses, or other features that clearly identify the project coverage area. Please be clear and concise and add any other information you feel is pertinent. *See Attached Map*

**Total number of eligible properties to be served:**

Provide information on what properties will be eligible for broadband under this project. Include what broadband speeds will be available to that property and what if any options for scalability there is. This can be provided on the map requirement above or on a separate map. Information that needs to be provided;

- Number of and location of properties that will be able to receive service of at least 10Mbps down and 5Mbps upload as a result of this broadband development grant project.
- Number of and location of properties that will be receiving less than 10Mbps down and 5Mbps upload but will be scalable to meet those speeds in the near future.
- Number of locations that will be receiving less than 10Mbps down and 5Mbps upload now and into the future.
- What is your estimated time table to meet 10Mbps down and 5Mbps upload for those properties not meeting those speeds.
- Provide a three year work plan as it relates to your planned work in Aitkin County, it is our intention to not duplicate services in the same area. *See Attached Map*

**Project Costs,** Attach a list or schedule of all project elements including materials, equipment, design services, etc. to be purchased for the project. This will be used to determine the applicants match for this grant request. *See Attached List of Projected Costs*

**Attachments:** Please attach any additional information or use attachments for the application questions. Label each attachment for the question you are intending to provide information on.

**Area: Farm Island**

## Homes Passed Data:

Homes Passed (HP)	84
Homes Per Mile	20
Cost Per Home Passed	\$1,129
Cost Per Subscriber	\$2,257

## Financial Data:

<u>Gross Revenue</u>	<u>Month</u>	<u>HP</u>	<u>Subscribers</u>	<u>Avg MRC</u>	<u>Annualized</u>
Subscriber (Permanent)	12	20%	17	\$55	\$11,017
Subscriber ( Seasonal)	6	30%	<u>25</u>	\$55	<u>\$8,263</u>
			42		\$19,281

EBITA (22% of Gross Revenue) \$4,242

Tax (\$318)  
Capital Improvement (Escrow) \$144

		<u>Term</u>	<u>Annualized</u>
Depreciation	\$56,886	10	\$5,689

<u>Funding Sources</u>		<u>Outlay</u>	<u>Term</u>	<u>Rate</u>	<u>Annualized Payment</u>
Grant	40%	\$37,924	NA	NA	NA
Savage Communications Inc	25%	\$23,702	NA	NA	NA
Senior Debt	35%	<u>\$33,183</u>	10	6%	\$4,416
Total		\$94,810			

## Capital Outlay Data:

<u>Hub Equipment</u>	<u>Type</u>	<u>Cost</u>	<u>Quantity</u>	
OTN Cabinet	Unit	\$4,500	0	\$0
UPS	Unit	\$1,500	0	\$0
Backup Battery	Unit	\$985	0	\$0
Chassis/wPS	Unit	\$769	0	\$0
Forward Transmitter	Unit	\$3,610	0	\$0
EDFA (2 Port)	Unit	\$1,949	1	\$1,949
EDFA (1 Port)	Unit	\$1,195	1	\$1,195
Add Drop Filter (1610)	Unit	\$138	3	\$414
Return Transmitter	Unit	\$700	0	\$0
Receiver	Unit	\$535	0	<u>\$0</u>
Net				\$3,558

<u>Plant Infrastructure</u>	<u>Type</u>	<u>Cost</u>	<u>Quantity</u>	
Engineering/Field Staking	Mile	\$1,200	4	\$5,008
Last Mile Fiber Cable	Foot	\$0.25	22035	\$5,509
Labor	Foot	\$1.65	22035	\$36,358
Pedestal	Unit	\$124	57	\$7,068

Optical Splice Case	Unit	\$122	57	\$6,954
Optical Splice 1x2	Unit	\$29	11	\$305
Optical Splitter 1x8	Unit	\$60	5	<u>\$315</u>
Net				\$61,516

<u>Installation/CPE Equipment</u>	<u>Type</u>	<u>Cost</u>	<u>Quantity</u>	
Drop Fiber Cable	Foot	\$0.15	16800	\$2,520
Labor	Foot	\$0.65	16800	\$10,920
Demarcation Box	Unit	\$33	42	\$1,386
ONU	Unit	\$155	42	\$6,510
Modem	Unit	\$80	42	\$3,360
Activation	Unit	\$120	42	<u>\$5,040</u>
Net				\$29,736

Total (Capital Outlay) **\$94,810**

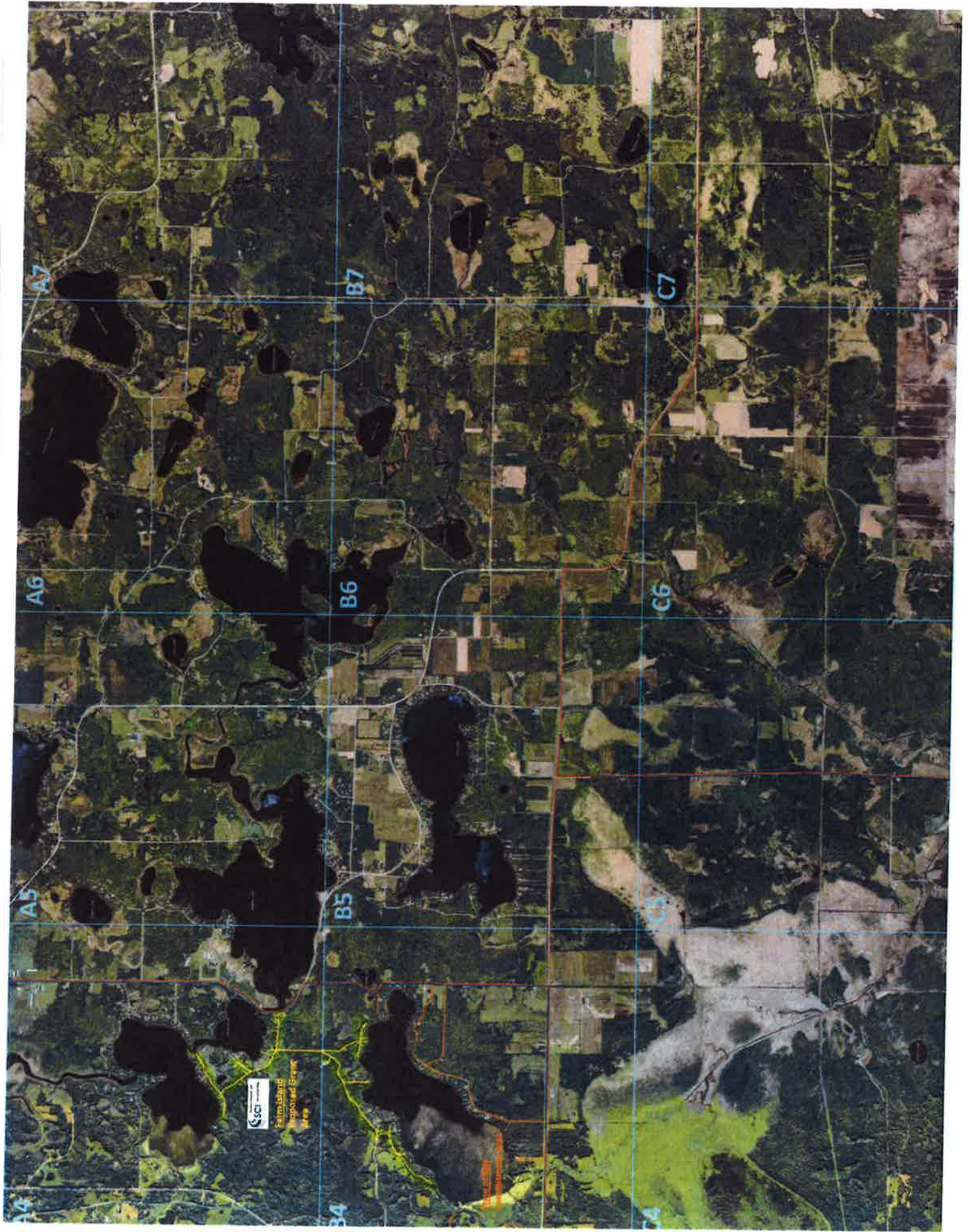
<u>Map Data:</u>	<u>HP</u>	<u>Footage</u>	<u>Pedestal</u>
Farm Island Detail Map	84	22035	57

84      22035      57

Drop Data:

Average Distance      400







## Aitkin County Broadband Development Grant Application Form

**Project Title:** Aitkin County (Workman)

**Name of Applicant Organization:** Savage Communications Inc. DBA SCI Broadband

**Applicant Primary Contact Person:** Scott Savage

Applicant Address: 111 Tobies Mill Pl

City: Hinckley Zip Code: 55037

Telephone Number: 320-384-7442 Ext. 708 Email Address: ssavage@scicable.com

**Authorized Signature:**



By signing this application on behalf of the above organization I am agreeing that I have the authority to do so and that all information contained in this application is true and accurate.

**Description of your project, area to be covered, speeds that will be obtained now and in the future:**

*This project would include passing 106 homes and 1 Business with FTTH (Fiber to the Home) within Workman Township located in Aitkin County, MN. See attached map. SCI would offer residential customers with Internet speeds up to 250Mbps/20Mbps with infrastructure designed for up to 1Gig, Digital Phone service with unlimited long distance calling and Digital Cable TV services. Businesses will have access to dedicated Internet services up to 10Gig and phone service solutions including Hosted PBX and SIP Trunking. Below is our current residential speed offerings and Pricing.*

*Performance 15Mbps/3Mbps - \$39.95*

*Performance Plus 60Mbps/6Mbps - \$54.94*

*Performance Ultra 100Mbps/10Mbps - \$84.95*

*Performance Ultra 250Mbps/20Mbps - \$129.95*

**Description of need, why are Aitkin County funds necessary to complete this project:**

*SCI has been servicing rural communities in East Central and Northern Minnesota for over 30 years and with our experience the estimate of return for this project is low do to the low density and seasonal residents within the project area. See attached project costs and funding projections. The Aitkin Broadband grant would move the project into organizational return on investment expectations.*

**Provide information on any activities planned to actively promote the adoption of broadband services in the project area when the services become available:** Include a description on any marketing and training programs on broadband applications for residents, businesses and institutions in the areas served by the project.

*When project is nearing completion we plan to do a canvass marketing campaign for the homes passed within the project area including Direct Mailers, Door Tags and Signage.*

**Grant request amount:** How much funding are you seeking from the Aitkin County Broadband Development Grant Program for this project? How much are you committing?

**Total cost of project:** \$69,251.00

**Local/Provider match provided:** \$45,013.00

**County Funds Applied for:** \$24,238.00

**Other Funds applied for or anticipating to apply for:** \$0

**What is the source of these funds:** *SCI Corporation Cash and Senior Debt.*

**General Time Frame of Grant Project:**

*Starting upon approval of the broadband grant and execution of an agreement between parties; then ending within 12 months of said agreement*

**Location(s) of your project:**

In addition to the written location information supplied above, you must provide a map of the project area, including geographical boundaries and road segments where broadband will be provided. Include the service area boundaries and also include place names, boundaries, buildings, road/street names, street addresses, or other features that clearly identify the project coverage area. Please be clear and concise and add any other information you feel is pertinent. *See Attached Map*

**Total number of eligible properties to be served:**

Provide information on what properties will be eligible for broadband under this project. Include what broadband speeds will be available to that property and what if any options for scalability there is. This can be provided on the map requirement above or on a separate map. Information that needs to be provided;

- Number of and location of properties that will be able to receive service of at least 10Mbps down and 5Mbps upload as a result of this broadband development grant project.
- Number of and location of properties that will be receiving less than 10Mbps down and 5Mbps upload but will be scalable to meet those speeds in the near future.
- Number of locations that will be receiving less than 10Mbps down and 5Mbps upload now and into the future.
- What is your estimated time table to meet 10Mbps down and 5Mbps upload for those properties not meeting those speeds.
- Provide a three year work plan as it relates to your planned work in Aitkin County, it is our intention to not duplicate services in the same area. *See Attached Map*

**Project Costs,** Attach a list or schedule of all project elements including materials, equipment, design services, etc. to be purchased for the project. This will be used to determine the applicants match for this grant request. *See Attached List of Projected Costs*

**Attachments:** Please attach any additional information or use attachments for the application questions. Label each attachment for the question you are intending to provide information on.

**Area: Workman**

## Homes Passed Data:

Homes Passed (HP)	107
Homes Per Mile	63
Cost Per Home Passed	<b>\$647</b>
Cost Per Subscriber	\$1,294

## Financial Data:

<u>Gross Revenue</u>	<u>Month</u>	<u>HP</u>	<u>Subscribers</u>	<u>Avg MRC</u>	<u>Annualized</u>
Subscriber (Permanent)	12	20%	21	\$55	\$14,034
Subscriber ( Seasonal)	6	30%	<u>32</u>	\$55	<u>\$10,526</u>
			54		\$24,560

EBITA (22% of Gross Revenue) \$5,403

Tax \$198  
Capital Improvement (Escrow) \$1,509

		<u>Term</u>	<u>Annualized</u>
Depreciation	\$45,013	10	\$4,501

<u>Funding Sources</u>		<u>Outlay</u>	<u>Term</u>	<u>Rate</u>	<u>Annualized Payment</u>
Grant	35%	\$24,238	NA	NA	NA
Savage Communications Inc	25%	\$17,313	NA	NA	NA
Senior Debt	40%	<u>\$27,700</u>	10	6%	\$3,696
Total		\$69,251			

## Capital Outlay Data:

<u>Hub Equipment</u>	<u>Type</u>	<u>Cost</u>	<u>Quantity</u>	
OTN Cabinet	Unit	\$4,500	0	\$0
UPS	Unit	\$1,500	0	\$0
Backup Battery	Unit	\$985	0	\$0
Chassis/wPS	Unit	\$769	0	\$0
Forward Transmitter	Unit	\$3,610	0	\$0
EDFA (2 Port)	Unit	\$1,949	2	\$3,898
EDFA (1 Port)	Unit	\$1,195	0	\$0
Add Drop Filter (1610)	Unit	\$138	4	\$552
Return Transmitter	Unit	\$700	0	\$0
Receiver	Unit	\$535	0	<u>\$0</u>
Net				\$4,450

<u>Plant Infrastructure</u>	<u>Type</u>	<u>Cost</u>	<u>Quantity</u>	
Engineering/Field Staking	Mile	\$600	2	\$1,015
Last Mile Fiber Cable	Foot	\$0.25	8934	\$2,234
Labor	Foot	\$1.35	8934	\$12,061
Pedestal	Unit	\$124	44	\$5,456

Optical Splice Case	Unit	\$122	44	\$5,368
Optical Splice 1x2	Unit	\$29	13	\$388
Optical Splitter 1x8	Unit	\$60	7	<u>\$401</u>
Net				\$26,923

<u>Installation/CPE Equipment</u>	<u>Type</u>	<u>Cost</u>	<u>Quantity</u>	
Drop Fiber Cable	Foot	\$0.15	21400	\$3,210
Labor	Foot	\$0.65	21400	\$13,910
Demarcation Box	Unit	\$33	53.5	\$1,766
ONU	Unit	\$155	53.5	\$8,293
Modem	Unit	\$80	53.5	\$4,280
Activation	Unit	\$120	53.5	<u>\$6,420</u>
Net				\$37,878

Total (Capital Outlay) **\$69,251**

<u>Map Data:</u>	<u>HP</u>	<u>Footage</u>	<u>Pedestal</u>
Workman Detail Map	107	8934	44

107      8934      44

Drop Data:

Average Distance	400
Drop Labor Cost	\$260.00



Big Sandy Lake  
Workman Twp

COOPERATION AMONGST COOPERATIVES



AITKIN COUNTY BROADBAND  
DEVELOPMENT GRANT  
PHASE II FIBER TO THE PREMISE IN AITKIN COUNTY



# Aitkin County Broadband Development Grant Application

**Project Title:** MLEC Phase II FTTP Project

**Name of Applicant Organization:** Mille Lacs Energy Cooperative

**Applicant Primary Contact Person:**

Stacy Cluff

**Applicant Address:** 36559 US Hwy 169

**City:** Aitkin **Zip Code:** 56431

**Telephone Number:** 218-927-2191 **Email Address:** scluff@mlecmn.com

**Authorized Signature:**



Brian Zelenak

MLEC General Manager

By signing this application on behalf of the above organization, I am agreeing that I have the authority to do so and that all information contained in this application is true and accurate.

**Description of your project, area to be covered, speeds that will be obtained now and in the future:**

## Organization Overview

Mille Lacs Energy Cooperative (MLEC) is applying for an Aitkin County Broadband Development Grant to aid in the building a state-of-the-art Fiber-to-the-Premise (FTTP) network in rural Aitkin County. For this project, MLEC is partnering with Consolidated Telecommunications Company (CTC) in the same way MLEC and CTC partnered on the MLEC Phase I FTTP project, which was awarded Border-to-Border grant funds from the State of Minnesota.

MLEC and CTC are collaborating to deploy much needed broadband across Aitkin County. The two non-profit cooperatives have similar mission statements, which dictate the respective organizations' goals to provide reliable and competitively

priced services that meet the needs of our members and customers, not to generate profit. Together, the cooperatives have established a trusting relationship. MLEC has been a provider of electricity to rural Aitkin County for over 80 years and has been offering various Internet services for years for over 20 years. With CTC's assistance, has now become a provider of services using fiber optics. CTC's success constructing and offering service over fiber optics has been well demonstrated. CTC has invested over \$70 million to upgrade its copper networks to FTTP. Each project has been constructed under budget and ahead of schedule. In addition, CTC has been awarded multiple grants over the years to help expand the CTC fiber optic network to areas where incumbent providers have not previously provided quality services. Like CTC's FTTP network, MLEC's FTTP project is capable of providing 1 Gbps symmetrical broadband to the customers within the project area.

As a member-owned rural electric cooperative, MLEC has been a long-time active supporter of the residents and business of Aitkin County – giving back to the communities we serve both in terms of dollars and labor. MLEC operates by the Seven Cooperative Principles:

1. Open and Voluntary Membership
2. Democratic Member Control
3. Members' Economic Participation
4. Autonomy and Independence
5. Education, Training and Information
6. Cooperation Among Cooperatives
7. Concern for Community

MLEC has always been in the forefront of bringing needed services to its membership. As a diversified service offering, MLEC started providing Internet service to the area through the means of satellite and fixed wireless years ago. These were offered because there were no other providers willing to bring high-speed Internet to the area. MLEC has continued that commitment to provide broadband Internet and will continue to expand the Phase I FTTP that will be completed this year. When designing our fiber network and our next projects, we focus on serving **everyone** within a geographic region, not just the highest density areas. While this is costlier, it ensures that all our rural members have access to the broadband they need. Many other providers do not have this philosophy and just target areas with high density. Acceptance of this business model only

encourages that those living in the less dense rural area without service today, will be continuing to receive inadequate service into the future.

### Speeds and Pricing

MLEC offers the following packages for Broadband services:

Broadband Internet Packages	Pricing
Up to 50 Mbps symmetrical	\$50.00/month
Up to 250 Mbps symmetrical	\$85.00/month
Up to 500 Mbps symmetrical	\$100.00/month
Up to 1 Gbps symmetrical	\$150.00/month

### Project Location

The MLEC Phase II FTTP project area is located in Farm Island Township in Aitkin County. The project will be an extension of the Minnesota Border-to-Border project that is currently in the final construction phases. Over 380 customers have signed up for service and will be connected this summer. MLEC is poised to begin construction on the project upon receipt of this grant. MLEC will have consulted with engineering and possible construction contractors and be prepared to start offering services using Aitkin County grant funds in approximately 6 months from the time an award is made. See Attachment 1 for the detailed location of the project area and Attachment 2 for a project timeline.

Depending on the goals of the county, MLEC is open to alter the proposed project to meet the needs. Our long-term goal is keep expanding our Phase I project and we will be open to discuss our plans and the project with the selection committee if needed.

### Description of need; why are Aitkin County funds necessary to complete this project:

MLEC and CTC are committed cooperative partners, that together are finding ways to deliver fiber optics to the citizens of Aitkin County. The availability of high-speed broadband service to households will provide residents with access to a vast array of new information and resources relating directly to education,

telehealth, potential employment, economic development, and business opportunities, as well as additional sources of news, entertainment and other activities. Based on the engineering design completed, the total eligible infrastructure costs to build FTTP for the proposed grant project would be \$370,000. MLEC's grant request is for \$150,000, with the remaining being self-funded by MLEC.

MLEC has determined it would be too costly to build a network capable of delivering dedicated broadband speeds up to 1 Gbps download/upload, without grant funding assistance. This project, therefore, could not continue without the full support from Aitkin County.

Based on the decades of CTC experience building FTTP networks, it is known that the most efficient use of capital dollars enables the greatest number of customers having the opportunity to receive gigabit services over the network. It is for this reason that MLEC is requesting the full \$150,000 available from Aitkin County in 2018. By providing all funds to one entity, the county grant funds are used for engineering and construction expenses one time versus funding the same activities with each award it might otherwise distribute. Aitkin County will receive the greatest value and the most connected customers by awarding the full funds requested to MLEC in partnership with CTC. With funding the full \$150,000 to MLEC, Aitkin County is also keeping county funds local with this project. Both MLEC and CTC support local jobs by having numerous staff who live, work, and are active in Aitkin County communities. The use of vendors and contractors who are part of our local communities are used when possible. By funding MLEC, the county is not only funding FTTP, but also contributing to local economic prosperity instead of funding for profit, non-local providers.

As we experienced with our Border-to-Border grant project, the project dollars have a ripple impact on the local economy by housing contractors during the week at local hotels and with the associated meals, gas and entertainment dollars spent locally during the construction period. These economic impacts are significant to the local economy during the construction phase and should not be overlooked.

**Provide information on any activities planned to actively promote the adoption of broadband services in the project area when the services become available:**

**MLEC will utilize many of the approaches we have found to be successful in our Border-to-Border grant project and CTC has found to be most successful in other projects. These include multiple avenues to communicate to potential new homes and businesses within a service area, including the website portal called CrowdFiber. This site allows MLEC and CTC to gather interest in broadband Internet and other services from those within and near the project area to begin planning for future FTTP expansion. Available on the site is information about the project, services, and pricing, along with the ability for residents to make comments and receive updates. Those signing-up on the site can also help promote the project with a click of a button on social media and via e-mail to help “crowdsource” the project and, therefore, spur providers such as MLEC, in partnership with CTC, to grow the project area.**

**MLEC will promote the FTTP project with several different tactics including personalized letters, postcards, yard signs and door-to-door efforts. We will also hold town hall type meetings and promote the project on our website. CTC will provide MLEC with CTC’s library of customer support materials and user guides to assist customers with connecting devices and a variety of how-to guides.**

**MLEC will invite residents in the project area to stop at our office to ask questions or try out the service using computers we have made available in our lobby. This will let people experience FTTP and see what it is all about. The incredible speed and low latency provide the best Internet customer experience. MLEC will capitalize on the synergies created from MLEC’s Phase I Minnesota Border-to-Border grant project. MLEC is a well-respected, long-term, active member of all the communities we serve. We sponsor many area events, donate to charitable causes, and MLEC and our employees participate in many local activities.**

**Grant request amount: How much funding are you seeking from the Aitkin County Broadband Development Grant Program for this project? How much are you committing?**

**Total cost of project: \$370,000**

**Local/Provider match provided: \$220,000**

**County Funds Applied for: \$150,000**

**Other Funds applied for or anticipating applying for:**

If awarded the Aitkin County grant, MLEC will review its options and apply for additional funding to expand the project based on funding availability. At this time the Minnesota DEED's Border-to-Border program has not been funded with grant money for 2018. However, to the extent additional grant dollars become available through legislature or from the underspending on previously awarded Border-to-Border grant projects, MLEC is prepared to double the size of this project up to \$700,00 for Phase IV of the MLEC FTTP build.

**What is the source of these funds:**

Mille Lacs Energy Cooperative, Minnesota Border-to-Border Development Grant funds as available, and other sources as available.

**General Time Frame of Grant Project:**

Starting: August 2018    Ending: July 2019

**Location(s) of your project:**

See Attachment 1 for map detail and location of project area.

### Total number of eligible properties to be served.

- The MLEC Phase II FTTP project will pass 347 properties that have electric service or a source of power available. All of these properties will be able to receive up to 1 Gbps symmetrical service utilizing the MLEC fiber optic network.
- The Aitkin County grant project is phase II of our FTTP projects. MLEC is committed to expanding the fiber network throughout Aitkin County. In addition, MLEC needs broadband communication to substations for future electric smart grid automation. Future plans are to build fiber to all ten of our substations in the next five to ten years. Those in Aitkin County include Aitkin, Palisade, Kimberly, McGregor, Glen and Opstead substations. The fiber build-out will provide capacity for connecting customers along all the routes. This will allow MLEC to reach a broader range of customers by having a fiber backbone in place.
- MLEC is also pledging \$150,000 for the 2019 Aitkin County grant process to continue the expansion of Phase I and II projects. If chosen, MLEC would leverage the Aitkin County funding to commit \$300,000 or more, per year, on fiber expansion in rural Aitkin County.
- MLEC will continue to seek additional future grant dollars, should they be available from the Minnesota Office of Broadband Development, Rural Utilities Services (RUS) and any other sources of funding available.
- Planning has begun on our Phase III project. MLEC has plans to work in conjunction with GRE and Enbridge, if the PUC approves the Enbridge Line 3 replacement, to bring FTTP to all the homes along U.S. Highway 169 for approximately 12 miles to the north, in addition providing service to all the homes around Esquagamah, Round and Waukenabo lakes. New transmission lines are needed to bring power to the proposed Enbridge pumping stations needed for the new Line 3 expansion. MLEC has already reached an agreement with GRE to place fiber on the poles of the new transmission lines that will be needed. (Confidential until publicly announced by MLEC)

- A future Phase IV project would include filling in the areas from our Phase I and II projects from County Road 28 and going north, up to the City of Aitkin.

**MLEC Phase II FTTP Project Costs:**

Project Expenses	Source of Funds		
	Aitkin County	MLEC	Total
<b>OSP Construction (All Last Mile)</b>	\$108,500	\$168,500	\$277,000
<b>Home Investigations/Cutover/Activation</b>	\$11,730	\$15,500	\$27,230
<b>Electrician</b>	\$129	\$250	\$379
<b>Electronics</b>	\$10,589	\$13,500	\$24,089
<b>Connectivity/Cabinetry</b>	\$2,412	\$3,500	\$5,912
<b>Permits</b>	\$370	\$400	\$770
<b>Engineering</b>	\$16,270	\$18,350	\$34,620
<b>Project Total</b>	<b>\$150,000</b>	<b>\$220,000</b>	<b>\$370,000</b>



## Attachment 1: Project Map



## Attachment 2: Project Schedule

Project Tasks	2018							2019						
	Jun	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	July
Pre Project Engineering & Planning	■	■												
Project Awarded by County (Estimated)		■												
Funds Available from County (Estimated)			■											
Detailed Field Engineering & Mapping		■	■											
Utility Permits & Agreements		■	■	■										
Construction Bidding			■	■										
Material Order & Delivery			■	■	■									
Fiber Construction				■	■	■	■							
Fiber Splicing & Acceptance Testing					■	■	■	■						
Engineering & Mapping As-Built Record Updates								■	■					
Construction Project Contract Close Out												■	■	
Customer Installations								■	■	■	■	■	■	
Last Location Turned Up													■	
Grant Contract Closeout with County														■

## **Attachment 3: Project area customer testimonials and support**

**Phase II Fiber to the Premises**

**Subject: Broadband**

**I have owned a cabin in Shingwauk Village since 1986. I love Aitkin County and the beauty of the area. However, it is becoming more and more difficult in this technological era to function without WI-FI connections. Please do whatever is in your power to include this part of Aitkin - 6 miles south of Aitkin off Hwy 169 - in a grant extending WI-FI to this area.**

**Thank you,  
Bernice Berns  
42915 303rd Lane  
Aitkin, MN**

**I am probably already on your list begging for broadband to the Shingwauk Village area. It would be beneficial to our community and would get a lot of use. This is a small consolidated area with many internet users. Many who are coming from the cities to use their cabins and who will come more often and spend more money in Aitkin if they can finish their work using internet at their cabins! There is a lot of improvement going on at Shingwauk that is adding value to the area and broadband will also help boost property values. All good things!  
Margaret Meyer**

### Attachment 3: Continued

5/29/17

To Whom It May Concern,

I am writing in support of the grant proposal to Aitkin County by Mille Lacs Energy Cooperative for funds to extend fiber optic broadband service to the Shingwauk Village area of Farm Island Township.

A fiber network would have a definite impact for me, providing the capabilities to spend more time in Aitkin by allowing us to conduct some of our work from our home in Shingwauk Village.

My husband and I own a business providing counseling and educational services. Many of our clients need legal documents prior to going to court, so we must be able to respond in writing and send electronic communications in a timely manner. Our business also has an online presence that must be maintained.

Additionally, I have an online ecommerce business. I need internet access to be able to communicate and process orders for customers.

Our current lack of true high-speed and affordable broadband definitely puts limits on residents and businesses. Greater access and bandwidth enable enhanced communication, possibilities of remote work access and local business opportunities that can keep young people in the local area while attracting others to the Aitkin community.

The advantages of fiber-optic broadband are significant. Without the grant, none of the advantages of broadband may be realized. It appears to be cost prohibitive for our community to build fiber networks without such financial support.

Please award MLEC the funds needed to extend fiber optic lines for high-speed Internet to our home.

Sincerely,

Kay Elliott  
42774 303rd Ave N, Aitkin, MN

763-566-2013

[kaycelllott@msn.com](mailto:kaycelllott@msn.com)





# Board of County Commissioners Agenda Request

5A

Agenda Item #

**Requested Meeting Date:** 9/11/18

**Title of Item:** Sale of undivided interest - Gov't Lot 1, S 28 T 47 R 27

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
--	---	--

<b>Submitted by:</b> Land Commissioner	<b>Department:</b> Land Department
---	---------------------------------------

<b>Presenter (Name and Title):</b> Mark Jacobs	<b>Estimated Time Needed:</b> 15-minutes
---	---

**Summary of Issue:**

Gov't lot 1 Section 28 of Aitkin Township (47-27) is a 77-acre undivided interest property with frontage on Bass Lake. 1/5 interest in the property is owned by Janice Bare of Aitkin (an adjacent property owner), the balance (4/5 interest) is County Tax-forfeited land. The County has no legal access to the property.

MS 282.01 Sub 7(a) allows for the direct sale of undivided interest tax forfeited property to the other interest for the appraised fair market value.

The other private interest wants to purchase the property and use it as recreational land.

The County Assessor determined the fair market value of the landlocked 4/5 interest at \$75,000.

The lake shore is very swampy and un-developable, so there should be no negative impact to the lake as a result of this transaction.

The land is classified as non-conservation and MN DNR has approved the sale.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**

I believe it's in the best interest of the County to sell the interest and get it back in private ownership, as we have no legal access to the property.

**Financial Impact:**

Is there a cost associated with this request?  Yes  No

What is the total cost, with tax and shipping? \$

Is this budgeted?  Yes  No Please Explain:



**Aitkin County Land Department  
209 2<sup>nd</sup> Street NW Room # 206  
Aitkin, MN 56431**

**Proposed direct sale of undivided interest - MS 282.01 Sub. 7(a)**

**Gov't Lot 1, S 28 T 47 R 27**

**PID = 01-0-066200, 01-0-066300**

This is a landlocked 77-acre parcel of tax-forfeited land on Bass Lake west of Aitkin; with ¼-mile of swampy frontage. It has an “undivided interest” with 20% Private/80% County tax forfeited.

No interest can really do anything without approval of the other so it is a very cumbersome situation. I approached the owner's son a number of years ago and they did not have clear title, but were interested in selling their 20% interest.

When we were going through the land classification process in 2013/14 this parcel was discussed and it was determined that it would be in the best interest of the County to sell our interest and it was classified as non-conservation.

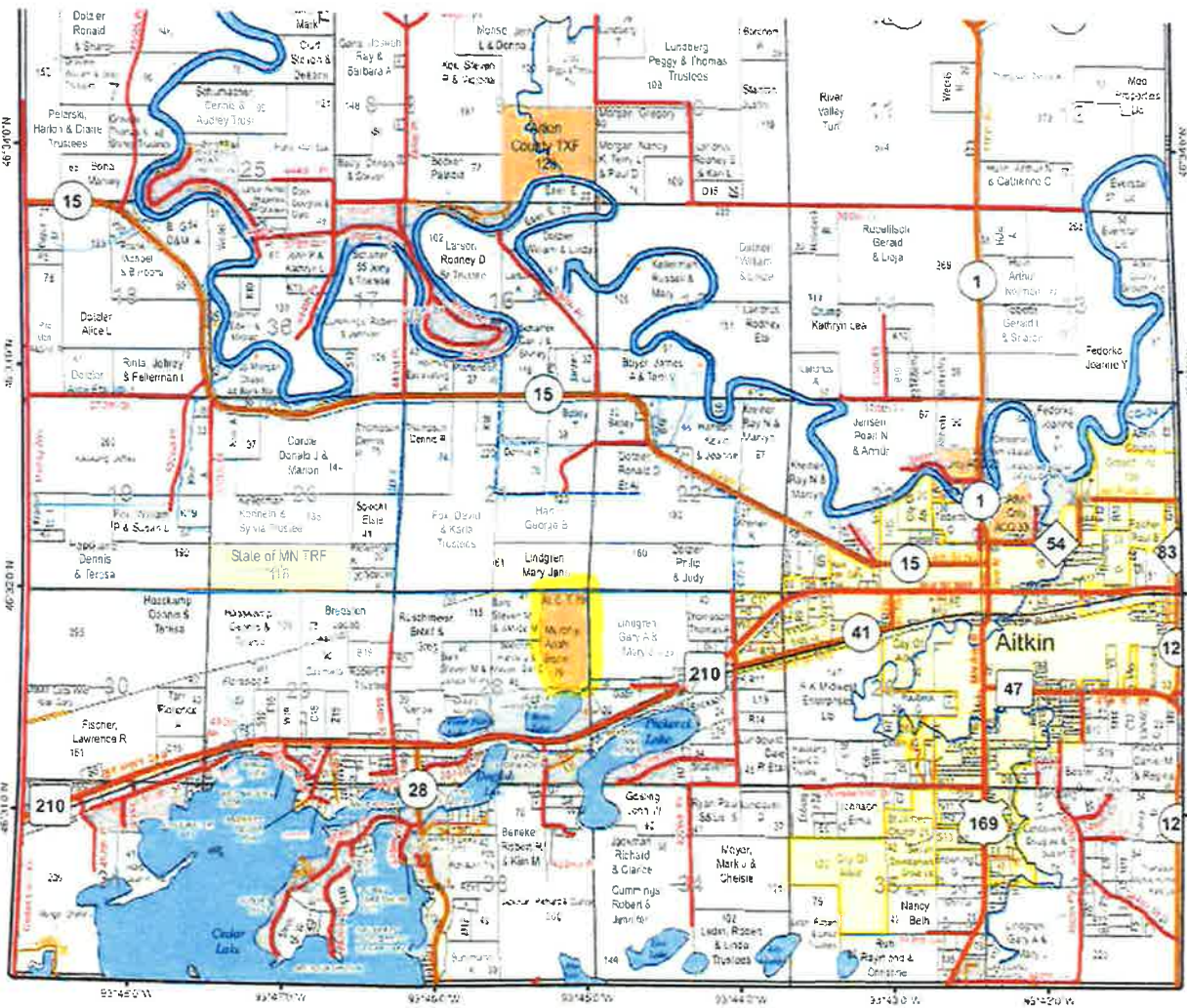
Around that time a neighboring property owner (Steve Bare) asked about acquiring it. I told him about the undivided interest and the fact that special legislation would be required for us to sell the lakeshore property. I put him in contact with the owners and we communicated regarding this for a while before Steve passed away.

Recently, Janice Bare acquired the 20% as she wanted to pursue her late husband's interest in acquiring the property. Around the same time the law changed and we can sell directly to the other interest for the appraised price with DNR and County Board approval. I sent a letter to DNR explaining the situation and they approved the sale.

The County Assessor determined the fair market value of the landlocked 80% interest at \$75,000. I contacted Ms. Bare recently and she wants to purchase the property and keep it as recreational land for her family.

MS 282.01 Sub 7a allows for the direct sale of undivided interest tax forfeited property to the other interest for the appraised fair market value. I believe it's in the best interest of the County to sell the interest and get it back in private ownership, as we have no legal access to the property. The lakeshore is very swampy and undevelopable, so there should be no negative impact to the lake as a result of this transaction.

Mark Jacobs  
Land Commissioner



See (EARM ISLAND T46N-R27W) Page 26

See (SPENCER T17N-R24W) Page 11



Jeffrey J. Haberkorn

**H**aberkorn 218-927-6913  
 LAW OFFICES, LTD.  
 122 2nd St. NW  
 Aitkin, MN

**DWI • Divorce  
 Wills/Trusts/Probate  
 Criminal Defense  
 Child Support/Custody  
 Real Estate**



Christine M. Bright



CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED July 22, 2014

By Commissioner: Marcotte

072214-048

**CLASSIFICATION OF LANDS FORFEITED TO THE STATE FOR TAXES**

**WHEREAS**, under Statute 282, the Aitkin County Board of Commissioners, is acting on behalf of the state under laws allowing the county board to classify and manage tax-forfeited lands held by the state in trust for the local units, and

**WHEREAS**, parcels of land becoming the property of the state in trust under law declaring the forfeiture of lands to the state for taxes must be classified by the county board of the county in which the parcels lie as conservation or nonconservation. In making the classification the board has considered the present use of adjacent lands, the productivity of the soil, the character of forest or other growth, accessibility of lands to established roads, schools, and other public services, their peculiar suitability or desirability for particular uses, and the suitability of the forest resources on the land for multiple use and sustained yield management. The classification, furthermore, must: (1) encourage and foster a mode of land utilization that will facilitate the economical and adequate provision of transportation, roads, water supply, drainage, sanitation, education, and recreation; (2) facilitate reduction of governmental expenditures; (3) conserve and develop the natural resources; and (4) foster and develop agriculture and other industries in the districts and places best suited to them, and

**WHEREAS**, a public meeting was held on July 22, 2014 at 11:00 am at the regular county board meeting and that prior to meeting for the purpose of classifying or reclassifying tax-forfeited lands, the county board gave notice of its intent to meet for that purpose in postings, on the web site, and in the local newspaper, in addition to sending letters to any township or city in which the properties were located, and

**WHEREAS**, at the meeting, no objections were raised on any of the attached parcels.

**THEREFORE, BE IT RESOLVED**, that the Aitkin County tax forfeited parcels be classified as per the attached document. And any Aitkin County tax forfeited parcel that is too small to be mapped in this attachment will be classified as nonconservation.

Commissioner Niemi moved the adoption of the resolution and it was declared adopted upon the following vote

FOUR MEMBERS PRESENT

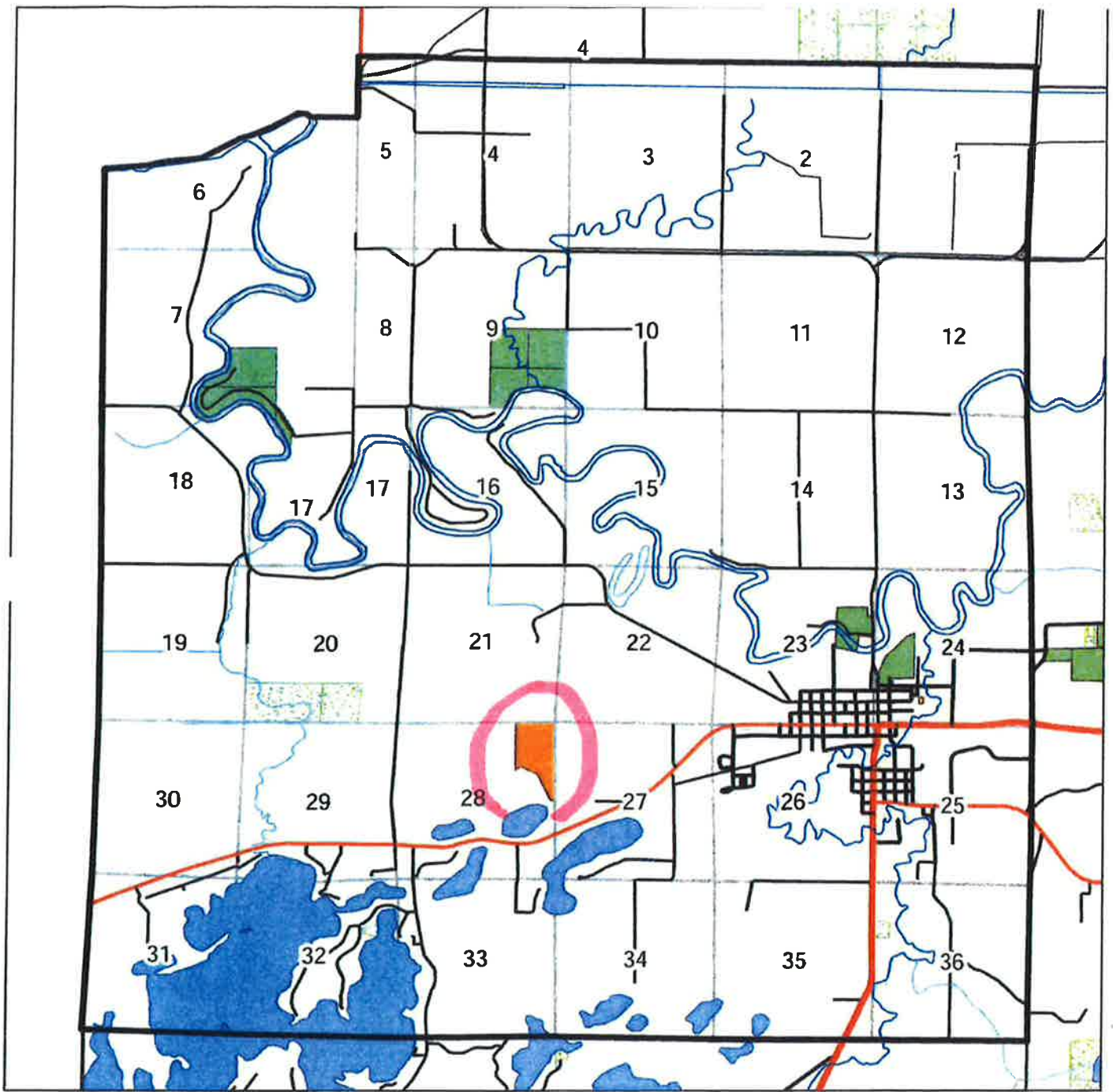
All Members Voting Yes

STATE OF MINNESOTA)  
County of Aitkin ) ss.  
Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 22<sup>nd</sup> day of July A.D., 2014, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 22<sup>nd</sup> day of July A.D., 2014

  
KIRK PEYSAR, County Auditor  
BY \_\_\_\_\_, Deputy



**Legend**

NEW county\_land\_classification  Other Public Land

**NEW\_CLASS**

 CONSERVATION

 NON-CONSERVATION

Map Created: 02/26/2013

## Mark Jacobs

---

**From:** Mark Jacobs [mjacobs@co.aitkin.mn.us]  
**Sent:** Friday, March 23, 2018 12:22 PM  
**To:** Joe Rokala  
**Subject:** Gov't Lot 1 (E 1/2 - NE 1/4) 28-47-27  
**Attachments:** 28-47-27 Bare.JPG; 28-47-27.pdf

Joe;

Janice Bare has requested to purchase GL 1 28-47-27. She owns 1/5 undivided interest in the 80-acre (+/-) parcel and adjacent property.

282.01 sub 7a allows for direct sale for the market value to undivided interest holders.

The parcel is on public water (Bass Lake) but has no public access.

There is no legal access (landlocked) to the property so the County has no access – otherwise we would have attempted to acquire the interest previously.

The shore land is “swampy” and not developable. They indicated that they have no interest in subdividing or otherwise developing the property; but want to keep it for recreational property (i.e. hunting).

I believe it is in the best interest of Aitkin County to get this isolated, landlocked, undivided interest parcel into full private ownership; with no negative impacts to the lake.

Please call with questions.

Thanks - MJ

**Mark Jacobs**  
**Land Commissioner**  
**Aitkin County Land Department**  
**209 2nd St NW Room # 206**  
**Aitkin, MN 56431**  
**218-927-7367**

*"The nation behaves well if it treats the natural resources as assets which it must turn over to the next generation increased, and not impaired, in value." -- Theodore Roosevelt*

**m** DEPARTMENT OF  
NATURAL RESOURCES

Minnesota Department of Natural Resources  
Division of Lands and Minerals  
1201 East Highway 2  
Grand Rapids, MN 55744

May 8, 2017

Mark Jacobs  
Aitkin County Land Commissioner  
209 2nd St. NW Room 206  
Aitkin, MN 56431

RE: Tax Forfeited Lands Sale Review Request

Dear Mr. Jacobs,

Thank you for giving the Department an opportunity to review the tax forfeited parcel being considered for sale. The Department reviewed the parcel and our comments are as follows.

The parcel described below is listed as public waters on the Public Waters Inventory and has water frontage over 150 feet. According to Minn. Stat., sec. 282.018, subd. 1(e), the Department may authorize the sale of parcels with frontage greater than 150 feet. The Department's authorization is given for sale of the parcel. *However, we have resource concerns for County consideration and would welcome further discussion.*

Und Int in Gov't Lot 1 (E 1/2 - NE 1/4) 28-47-27

The undivided ownerships in the subject parcel (and the adjoining one to the west) may be due to the location being atop the South Range of the Cuyuna iron district. There are records of 25 historical iron exploratory drill holes in the northeast quarter of Section 28, and a total of 94 exploratory drill holes in Sections 28 and 29. Iron content in the records for the northeast quarter of Section 28 reach above 50% iron, so both low grade iron formation and at least pockets of high grade iron formation are present.

There is some elevated mineral risk introduced in selling the surface, as access may become more difficult in the event of future exploration. If the benefit gained by selling the surface is not significant, the County may want to consider retaining the surface and mineral estate together unsevered, due to the known, but unquantified mineralization in the immediate area.

Please contact me if you have questions concerning this letter at (218) 328-8923.

Sincerely,



Joey A. Rokala  
Regional Operations Supervisor, Division of Lands and Minerals

## 282.01

### Subd. 7a. City sales; alternate procedures.

Land located in a home rule charter or statutory city, or in a town which cannot be improved because of noncompliance with local ordinances regarding minimum area, shape, frontage or access may be sold by the county auditor pursuant to this subdivision if the auditor determines that a nonpublic sale will encourage the approval of sale of the land by the city or town and promote its return to the tax rolls. If the physical characteristics of the land indicate that its highest and best use will be achieved by combining it with an adjoining parcel and the city or town has not adopted a local ordinance governing minimum area, shape, frontage, or access, the land may also be sold pursuant to this subdivision. **If the property consists of an undivided interest in land or land and improvements, the property may also be sold to the other owners under this subdivision.** The sale of land pursuant to this subdivision shall be subject to any conditions imposed by the county board pursuant to section 282.03. The governing body of the city or town may recommend to the county board conditions to be imposed on the sale. The county auditor may restrict the sale to owners of lands adjoining the land to be sold. The county auditor shall conduct the sale by sealed bid or may select another means of sale. The land shall be sold to the highest bidder and may be sold for less than its appraised value. All owners of land adjoining the land to be sold shall be given a written notice at least 30 days prior to the sale.

This subdivision shall be liberally construed to encourage the sale and utilization of tax-forfeited land, to eliminate nuisances and dangerous conditions and to increase compliance with land use ordinances.

E ½ NE ¼ 28-47-27

7-12-18

Maple: 60 cords x 8.00 = \$480

Basswood: 16 cords x 8.00 = \$128

Ash: 185 cords x 8.00 = \$1,480

Aspen: 625 cords x 22.00 = \$13,750

Total: \$15,838



**OFFICE OF  
AITKIN COUNTY ASSESSOR**  
209 2<sup>nd</sup> ST N.W. Room 111  
AITKIN, MINNESOTA 56431  
Phone: 218/927-7327 – Fax: 218/927-7379  
[assessor@co.aitkin.mn.us](mailto:assessor@co.aitkin.mn.us)

July 3, 2018

Mark Jacobs, Land Commissioner  
Aitkin County Land Department  
209 2<sup>nd</sup> Street NW Room 206  
Aitkin, MN 56431

Re: Valuation request for Parcels 01-0-066200 and 01-0066300

Dear Mark:

Per your request, I have reviewed the valuation of these parcels that together represent a 4/5 interest in a single property in Aitkin Township.

As part of this assignment, seven sales were identified in the Aitkin area of Aitkin County. These sales include four land sales that occurred in the last three years with small lake frontage ranging from 30 to 47 acres. These four sales were picked to be as similar to the subject property as possible.

Also included were three land sales in Aitkin Township ranging in size from 39 to 80 acres that have occurred since November 2017. These were picked to show the most recent land sales in the area that are somewhat similar to the subject. The median price per acre of the seven sales together is \$1,513. The range in prices were from \$1,075 to \$3,322 per acre.

In utilizing the county mass appraisal model for valuing rural land, including adjustments for size, land cover, and location, our valuation for the full interest in this property is \$93,700 or \$1,217 per acre. When adjusting for the partial interest, the valuation is **\$75,000**.

These value estimates are intended for the purposes of the Aitkin County Land Department. It was prepared using the procedures and methods of licensed Minnesota assessors. This estimate is not intended to have the level of detail, scope of work, and level of accuracy found in a full narrative appraisal conducted by an appraiser licensed by the Department of Commerce.

Please contact me with any questions.

Sincerely,

Mike Dangers  
Aitkin County Assessor



# Board of County Commissioners Agenda Request

58

Agenda Item #

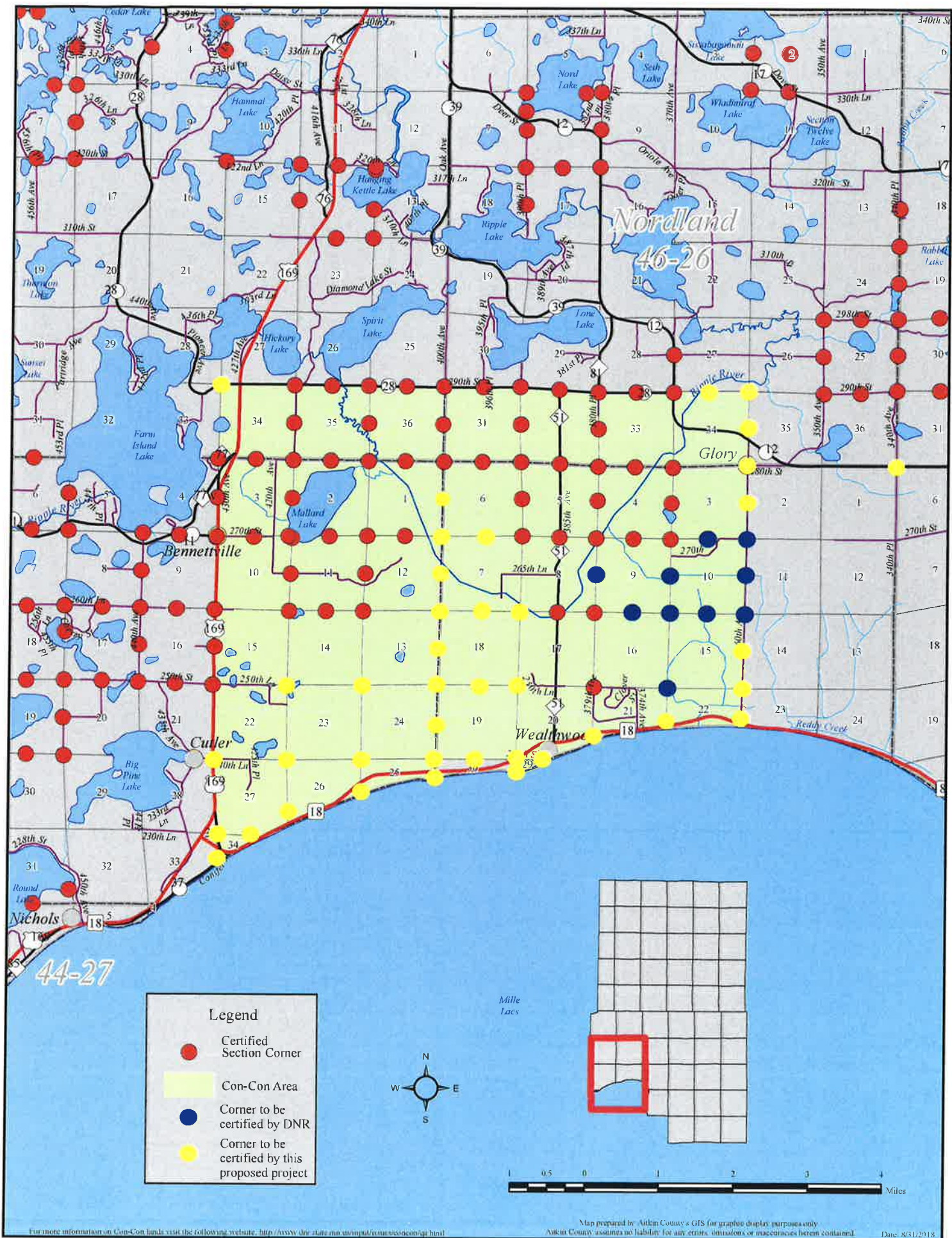
**Requested Meeting Date:** 9/11/18

**Title of Item:** Accelerated survey monument relocation project

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
<b>Submitted by:</b> Land Commissioner		<b>Department:</b> Land Department
<b>Presenter (Name and Title):</b> Mark Jacobs		<b>Estimated Time Needed:</b> 15-minutes
<b>Summary of Issue:</b>  <p>The Land Department has a two-person land survey crew that has re-located hundreds of survey corners utilizing a survey-grade GPS system. But there are many thousands of survey corners in Aitkin County.</p> <p>This proposal would test the feasibility of contracting with private surveyors to do some of this work in the Consolidated Conservation Areas; which make up roughly 40% of the County Land base. We propose to use fund 10-921 (County Development) which is a non-tax levy account to fund this initial project in a specific area with a diverse land base and a reasonable amount of survey corners to relocate.</p> <p>Attached is a map of the proposed project area (Con-Con area in parts of Hazelton and Wealthwood Townships).</p> <p>If successful it should lead to a number of benefits to the public.</p>		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Budget \$50,000 from fund 10-921 to accomplish this project.		
<b>Financial Impact:</b> <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.







# Board of County Commissioners Agenda Request

50

Agenda Item #

**Requested Meeting Date:** 9/11/2018

**Title of Item:** Pipeline easement proposal - County administered lands

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Land Commissioner		<b>Department:</b> Land Department
<b>Presenter (Name and Title):</b> Mark Jacobs		<b>Estimated Time Needed:</b> 15-minutes
<b>Summary of Issue:</b> MN Statute 282.04 subdivision 4 allows for utility easements across County administered lands.  Enbridge Energy has requested a pipeline easement across County Administered land in the following townships in Aitkin County...  51-27 Unorg/LeMay (Sections 25,26,27,28,36) 51-26 Macville (Sections 31,32,33) 51-24 Verdon (Section 25) 51-23 Cornish (Sections 23,24,27,28,29,30)  There are 71.39 acres encumbered by the pipeline easement = \$178,475 There is an additional 109.231 acres of temporary workspace and access roads leases = \$203,471 Total compensation = \$381,946 This proposal does not include damages for timber or aggregate resources, which will be paid separately.  Attached is a summary of the agreements. There are 4 separate easement documents with associated maps to be signed contingent on County Attorney approval. Also attached is a map of the Line 3 route.		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Approve resolutions for pipeline easement, temporary workspace and access roads, pending final approval of the language by the County Attorney.		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <span style="margin-left: 50px;">Please Explain:</span>		

Legally binding agreements must have County Attorney approval prior to submission.



AITKIN COUNTY, MINNESOTA, ADMINISTERED PARCELS

The undersigned acknowledges receipt of Three Hundred Eighty-one Thousand Nine Hundred Forty-six Dollars and no/100ths **(\$381,946.00)** paid by Enbridge Energy, Limited Partnership, and its affiliates. This amount represents payment in full for Enbridge Energy, Limited Partnership's exercise of existing easement rights to maintain/construct a pipeline(s), including the use of temporary workspace (TWS) or additional temporary workspace (ATWS) along the existing right-of-way. Furthermore, the undersigned landowner(s) hereby declares and warrants ownership in fee simple or has an interest in all or a portion of the easement and temporary workspace along the existing right-of-way, and is entitled to receive the payment hereby acknowledged and to also receive subsequent damage payment, if any.

Upon sale of premises the Landowner(s) shall fully disclose to buyer the existence of this TWS/ATWS.

Tract Number	Easement Acres X 2,000.00 X 125%	TWS Acres X 2,000 X 50%	ATWS Acres X 2,000 X 50%
MN-AI-C5-002.000	0.980	1.600	0.010
MN-AI-C5-003.000	2.100	2.200	0.000
MN-AI-C5-004.000	6.160	7.650	0.500
MN-AI-C5-005.000	1.540	1.860	0.290
MN-AI-C5-018.000	1.060	1.760	0.000
MN-AI-C5-020.000	3.130	3.760	0.340
MN-AI-C5-021.000	1.760	2.360	0.390
MN-AI-C5-026.000	0.080	0.080	0.000
MN-AI-C5-027.000	6.200	6.780	2.300
MN-AI-C5-027.400	0.000	0.000	4.570 TWS Only
MN-AI-C5-028.000	1.530	1.490	0.180
MN-AI-C5-029.000	1.400	1.260	0.000
MN-AI-C5-030.000TR	0.130	0.120	0.000
MN-AI-C5-031.200	1.560	1.960	0.660
MN-AI-035.000	0.540	1.090	0.560
MN-AI-C5-034.200	1.110	0.530	0.440
MN-AI-073.001	0.000	0.001	1.380 ATWS ONLY
MN-AI-074.000	6.110	7.440	0.530
MN-AI-075.000	0.610	1.220	0.190
MN-AI-075.001	1.110	0.000	0.000
MN-AI-076.000	1.480	1.930	0.000
MN-AI-077.000	3.040	3.360	0.690
MN-AI-078.000	6.300	7.920	0.520
MN-AI-080.000	1.500	1.870	0.300
MN-AI-081.000	2.590	2.670	0.950
MN-AI-082.000	0.700	0.940	0.390
MN-AI-083.000	0.020	0.030	0.000
MN-AI-084.000	1.640	1.800	0.430
MN-AI-085.000	1.160	1.250	0.350
MN-AI-086.000	0.490	0.530	0.540
MN-AI-087.000	3.040	3.170	1.140
MN-AI-089.000	6.290	6.650	7.850
MN-AI-090.000	6.030	7.020	0.860
MN-AI-090.002	0.000	0.000	0.570 TWS ONLY

TOTAL ACRES	71.390	82.301	26.930
Per Acre	\$2,000.00	\$2,000.00	\$2,000.00
<b>SUBTOTAL</b>	<u>\$178,475.00</u>	<u>\$82,301.00</u>	<u>\$26,930.00</u>
TOTAL - Includes W/S	\$287,706.00		
Temporary Access	\$94,240.00	(See attached list of Temporary Access Roads by Tract No.)	
<b>GRAND TOTAL</b>	<u><u>\$381,946.00</u></u>		

**LANDOWNER: Aitkin County Administered Parcels**

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Title: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_

**Land Owner: Aitkin County Administered Parcels**

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Title: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_

Access Road Number

Tract Number

Temporary Access Road Payment: AR#397

**MN-AI-C5-004.000**

Length        1.55        (acres) X        \$2,000.00    X    50%    =        \$1,550.00

Temporary Access Road Payment: AR#531

**MN-AI-C5-027.000**

Length        2.29        (acres) X        \$2,000.00    X    50%    =        \$2,290.00

Temporary Access Road Payment: AR#532

**MN-AI-C5-027.000**

Length        0.62        (acres) X        \$2,000.00    X    50%    =        \$620.00

Minimum        \$1,000.00

Temporary Access Road Payment: AR#533

**MN-AI-C5-027.000**

Length        2.41        (acres) X        \$2,000.00    X    50%    =        \$2,410.00

Temporary Access Road Payment: AR#531

**MN-AI-C5-027.400**

Length        0.65        (acres) X        \$2,000.00    X    50%    =        \$650.00

Minimum        \$1,000.00

Temporary Access Road Payment: AR#533

**MN-AI-C5-028.000**

Length        1.16        (acres) X        \$2,000.00    X    50%    =        \$1,160.00

Temporary Access Road Payment: AR#533

**MN-AI-C5-030.000TR**

Length        0.65        (acres) X        \$2,000.00    X    50%    =        \$650.00

Minimum        \$1,000.00

Temporary Access Road Payment: AR#701

**MN-AI-C5-030.000TR**

Length        0.29        (acres) X        \$2,000.00    X    50%    =        \$290.00

Minimum        \$1,000.00

Temporary Access Road Payment: AR#533

**MN-AI-C5-029.001**

Length        0.25        (acres) X        \$2,000.00    X    50%    =        \$250.00

Minimum        \$1,000.00

Temporary Access Road Payment: AR#533				<b>MN-AI-C5-034.000TR</b>		
Length	0.49	(acres) X	\$2,000.00	X	50% =	\$490.00
					Minimum	\$1,000.00
Temporary Access Road Payment: AR#624				<b>MN-AI-C5-034.000TR</b>		
Length	0.58	(acres) X	\$2,000.00	X	50% =	\$580.00
					Minimum	\$1,000.00
Temporary Access Road Payment: AR#624				<b>MN-AI-C5-034.101</b>		
Length	1.00	(acres) X	\$2,000.00	X	50% =	\$1,000.00
Temporary Access Road Payment: AR#624				<b>MN-AI-C5-034.102</b>		
Length	0.03	(acres) X	\$2,000.00	X	50% =	\$30.00
					Minimum	\$1,000.00
Temporary Access Road Payment: AR#624				<b>MN-AI-C5-034.105</b>		
Length	0.03	(acres) X	\$2,000.00	X	50% =	\$30.00
					Minimum	\$1,000.00
Temporary Access Road Payment: AR#624				<b>MN-AI-C5-034.106</b>		
Length	1.02	(acres) X	\$2,000.00	X	50% =	\$1,020.00
Temporary Access Road Payment: AR#624				<b>MN-AI-C5-034.112</b>		
Length	0.27	(acres) X	\$2,000.00	X	50% =	\$270.00
					Minimum	\$1,000.00
Temporary Access Road Payment: AR#624				<b>MN-AI-C5-034.113</b>		
Length	0.75	(acres) X	\$2,000.00	X	50% =	\$750.00
					Minimum	\$1,000.00
Temporary Access Road Payment: AR#624				<b>MN-AI-C5-034.116</b>		
Length	1.03	(acres) X	\$2,000.00	X	50% =	\$1,030.00
Temporary Access Road Payment: AR#624				<b>MN-AI-C5-034.118</b>		
Length	0.53	(acres) X	\$200.00	X	50% =	\$53.00
					Minimum	\$1,000.00

Temporary Access Road Payment: AR#624				<b>MN-AI-C5-034.121</b>		
Length	0.63	(acres) X	\$2,000.00	X	50% =	\$630.00
					Minimum	\$1,000.00
Temporary Access Road Payment: AR#624				<b>MN-AI-C5-034.124</b>		
Length	0.85	(acres) X	\$2,000.00	X	50% =	\$850.00
					Minimum	\$1,000.00
Temporary Access Road Payment: AR624				<b>MN-AI-C5-034.126</b>		
Length	0.33	(acres) X	\$2,000.00	X	50% =	\$330.00
					Minimum	\$1,000.00
Temporary Access Road Payment: AR#701				<b>MN-AI-C5-030.300TR</b>		
Length	0.01	(acres) X	\$2,000.00	X	50% =	\$10.00
					Minimum	\$1,000.00
Temporary Access Road Payment: AR#701				<b>MN-AI-C5-031.000TR</b>		
Length	0.00	(acres) X	\$2,000.00	X	50% =	\$1.00
					Minimum	\$1,000.00
Temporary Access Road Payment: AR#701				<b>MN-AI-C5-032.000TR</b>		
Length	1.00	(acres) X	\$2,000.00	X	50% =	\$1,000.00
Temporary Access Road Payment: AR#701				<b>MN-AI-C5-033.000TR</b>		
Length	1.01	(acres) X	\$2,000.00	X	50% =	\$1,010.00
Temporary Access Road Payment: AR#701				<b>MN-AI-C5-035.000TR</b>		
Length	1.12	(acres) X	\$2,000.00	X	50% =	\$1,120.00
Temporary Access Road Payment: AR#701				<b>MN-AI-C5-036.000TR</b>		
Length	0.78	(acres) X	\$2,000.00	X	50% =	\$780.00
					Minimum	\$1,000.00



Temporary Access Road Payment: AR#701				<b>MN-AI-C5-038.000TR</b>		
Length	0.25	(acres) X	\$2,000.00	X	50% =	\$250.00
					Minimum	\$1,000.00
Temporary Access Road Payment: AR#701				<b>MN-AI-C5-040.000TR</b>		
Length	1.02	(acres) X	\$2,000.00	X	50% =	\$1,020.00
Temporary Access Road Payment: AR#701				<b>MN-AI-C5-042.000TR</b>		
Length	0.68	(acres) X	\$2,000.00	X	50% =	\$680.00
					Minimum	\$1,000.00
Temporary Access Road Payment: AR#701				<b>MN-AI-C5-044.000TR</b>		
Length	0.35	(acres) X	\$2,000.00	X	50% =	\$350.00
					Minimum	\$1,000.00
Temporary Access Road Payment: AR#701				<b>MN-AI-C5-045.000TR</b>		
Length	1.11	(acres) X	\$2,000.00	X	50% =	\$1,110.00
Temporary Access Road Payment: AR#701				<b>MN-AI-C5-046.000TR</b>		
Length	0.47	(acres) X	\$2,000.00	X	50% =	\$470.00
					Minimum	\$1,000.00
Temporary Access Road Payment: AR#701				<b>MN-AI-C5-047.000TR</b>		
Length	0.63	(acres) X	\$2,000.00	X	50% =	\$630.00
					Minimum	\$1,000.00
Temporary Access Road Payment: AR#701				<b>MN-AI-C5-048.000TR</b>		
Length	1.10	(acres) X	\$2,000.00	X	50% =	\$1,100.00
Temporary Access Road Payment: AR#701				<b>MN-AI-C5-049.000TR</b>		
Length	0.21	(acres) X	\$2,000.00	X	50% =	\$210.00
					Minimum	\$1,000.00

Temporary Access Road Payment: AR#701				<b>MN-AI-C5-050.000TR</b>		
Length	0.88	(acres) X	\$2,000.00	X	50% =	\$880.00
					Minimum	\$1,000.00

Temporary Access Road Payment: AR#701				<b>MN-AI-C5-051.000TR</b>		
Length	0.98	(acres) X	\$2,000.00	X	50% =	\$980.00
					Minimum	\$1,000.00

Temporary Access Road Payment: AR#539				<b>MN-AI-052.008</b>		
Length	0.86	(acres) X	\$2,000.00	X	50% =	\$860.00
					Minimum	\$1,000.00

Temporary Access Road Payment: AR#539				<b>MN-AI-052.009</b>		
Length	0.59	(acres) X	\$2,000.00	X	50% =	\$590.00
					Minimum	\$1,000.00

Temporary Access Road Payment: AR#546				<b>MN-AI-073.001</b>		
Length	1.28	(acres) X	\$2,000.00	X	50% =	\$1,280.00

Temporary Access Road Payment: AR#546				<b>MN-AI-074.000</b>		
Length	3.07	(acres) X	\$2,000.00	X	50% =	\$3,070.00

Temporary Access Road Payment: AR#547				<b>MN-AI-074.000</b>		
Length	0.26	(acres) X	\$2,000.00	X	50% =	\$260.00
					Minimum	\$1,000.00

Temporary Access Road Payment: AR#548				<b>MN-AI-074.000</b>		
Length	0.25	(acres) X	\$2,000.00	X	50% =	\$250.00
					Minimum	\$1,000.00

Temporary Access Road Payment: AR#549				<b>MN-AI-074.000</b>		
Length	2.06	(acres) X	\$2,000.00	X	50% =	\$2,060.00

Temporary Access Road Payment: AR#631				<b>MN-AI-076.000</b>		
Length	0.83	(acres) X	\$2,000.00	X	50% =	\$830.00
					Minimum	\$1,000.00

Temporary Access Road Payment: AR#551				<b>MN-AI-077.000</b>		
Length	1.00	(acres) X	\$2,000.00	X	50% =	\$1,000.00
Temporary Access Road Payment: AR#632				<b>MN-AI-078.000</b>		
Length	1.67	(acres) X	\$2,000.00	X	50% =	\$1,670.00
Temporary Access Road Payment: AR#633				<b>MN-AI-078.000</b>		
Length	0.46	(acres) X	\$2,000.00	X	50% =	\$460.00
					Minimum	\$1,000.00
Temporary Access Road Payment: AR#554				<b>MN-AI-079.001</b>		
Length	0.47	(acres) X	\$2,000.00	X	50% =	\$470.00
					Minimum	\$1,000.00
Temporary Access Road Payment: AR#553				<b>MN-AI-080.000</b>		
Length	0.19	(acres) X	\$2,000.00	X	50% =	\$190.00
					Minimum	\$1,000.00
Temporary Access Road Payment: AR#554				<b>MN-AI-080.000</b>		
Length	0.81	(acres) X	\$2,000.00	X	50% =	\$810.00
					Minimum	\$1,000.00
Temporary Access Road Payment: AR#634				<b>MN-AI-080.000</b>		
Length	0.54	(acres) X	\$2,000.00	X	50% =	\$540.00
					Minimum	\$1,000.00
Temporary Access Road Payment: AR#634				<b>MN-AI-081.000</b>		
Length	0.15	(acres) X	\$2,000.00	X	50% =	\$150.00
					Minimum	\$1,000.00
Temporary Access Road Payment: AR#635				<b>MN-AI-081.000</b>		
Length	0.75	(acres) X	\$2,000.00	X	50% =	\$750.00
					Minimum	\$1,000.00

Temporary Access Road Payment: AR#636				<b>MN-AI-081.000</b>		
Length	0.18	(acres) X	\$2,000.00	X	50% =	\$180.00
					Minimum	\$1,000.00
Temporary Access Road Payment: AR#554				<b>MN-AI-082.000</b>		
Length	1.66	(acres) X	\$2,000.00	X	50% =	\$1,660.00
Temporary Access Road Payment: AR#555				<b>MN-AI-082.000</b>		
Length	0.05	(acres) X	\$2,000.00	X	50% =	\$50.00
					Minimum	\$1,000.00
Temporary Access Road Payment: AR#636				<b>MN-AI-082.000</b>		
Length	0.22	(acres) X	\$2,000.00	X	50% =	\$220.00
					Minimum	\$1,000.00
Temporary Access Road Payment: AR#555				<b>MN-AI-083.000</b>		
Length	0.02	(acres) X	\$2,000.00	X	50% =	\$20.00
					Minimum	\$1,000.00
Temporary Access Road Payment: AR#637				<b>MN-AI-084.000</b>		
Length	0.25	(acres) X	\$2,000.00	X	50% =	\$250.00
					Minimum	\$1,000.00
Temporary Access Road Payment: AR#556				<b>MN-AI-086.000</b>		
Length	0.37	(acres) X	\$2,000.00	X	50% =	\$370.00
					Minimum	\$1,000.00
Temporary Access Road Payment: AR#637				<b>MN-AI-086.000</b>		
Length	0.01	(acres) X	\$2,000.00	X	50% =	\$10.00
					Minimum	\$1,000.00
Temporary Access Road Payment: AR#638				<b>MN-AI-086.000</b>		
Length	0.42	(acres) X	\$2,000.00	X	50% =	\$420.00
					Minimum	\$1,000.00
Temporary Access Road Payment: AR#556				<b>MN-AI-087.000</b>		
Length	0.78	(acres) X	\$2,000.00	X	50% =	\$780.00
					Minimum	\$1,000.00

Temporary Access Road Payment: AR#557				<b>MN-AI-087.000</b>		
Length	0.19	(acres) X	\$2,000.00	X	50% =	\$190.00
					Minimum	\$1,000.00
Temporary Access Road Payment: AR#556				<b>MN-AI-089.000</b>		
Length	4.47	(acres) X	\$2,000.00	X	50% =	\$4,470.00
Temporary Access Road Payment: AR#559				<b>MN-AI-089.000</b>		
Length	0.27	(acres) X	\$2,000.00	X	50% =	\$270.00
					Minimum	\$1,000.00
Temporary Access Road Payment: AR#560				<b>MN-AI-089.000</b>		
Length	0.20	(acres) X	\$2,000.00	X	50% =	\$200.00
					Minimum	\$1,000.00
Temporary Access Road Payment: AR#561				<b>MN-AI-089.000</b>		
Length	1.26	(acres) X	\$2,000.00	X	50% =	\$1,260.00
Temporary Access Road Payment: AR#639				<b>MN-AI-089.000</b>		
Length	0.38	(acres) X	\$2,000.00	X	50% =	\$380.00
					Minimum	\$1,000.00
Temporary Access Road Payment: AR#556				<b>MN-AI-090.000</b>		
Length	1.48	(acres) X	\$2,000.00	X	50% =	\$1,480.00
Temporary Access Road Payment: AR#562				<b>MN-AI-090.000</b>		
Length	3.31	(acres) X	\$2,000.00	X	50% =	\$3,310.00
Temporary Access Road Payment: AR#556				<b>MN-AI-090.001</b>		
Length	1.25	(acres) X	\$2,000.00	X	50% =	\$1,250.00
Temporary Access Road Payment: AR#556				<b>MN-AI-090.002</b>		
Length	1.79	(acres) X	\$2,000.00	X	50% =	\$1,790.00

Temporary Access Road Payment: AR#563

**MN-AI-090.002**

Length	0.01	(acres) X	\$2,000.00	X	50%	=	\$10.00
					Minimum		\$1,000.00

Temporary Access Road Payment: AR#564

**MN-AI-090.002**

Length	1.12	(acres) X	\$2,000.00	X	50%	=	\$1,120.00
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**TOTAL TEMPORARY ACCESS ROAD LEASES**

**\$94,240.00**



# Board of County Commissioners Agenda Request

50  
Agenda Item #

**Requested Meeting Date:** 9/11/18

**Title of Item:** State of the County Forest - 2018

<input type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input checked="" type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Land Commissioner		<b>Department:</b> Land Department
<b>Presenter (Name and Title):</b> Mark Jacobs		<b>Estimated Time Needed:</b> 30-minute
<b>Summary of Issue:</b>  When I took over as Land Commissioner in 2005 I put together some internal planning documents related to our forests and recreation areas and took a look 15-years into the future.  I plan to present some of the results 13-years later...		
<b>Alternatives, Options, Effects on Others/Comments:</b>  		
<b>Recommended Action/Motion:</b>  		
<b>Financial Impact:</b> <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



# Board of County Commissioners Agenda Request

6A

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Agenda Item #

**Requested Meeting Date:** September 11, 2018

**Title of Item:** 2019 Preliminary Budget Presentation

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input checked="" type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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<b>Submitted by:</b> Jessica Seibert, County Administrator	<b>Department:</b> Administration
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<b>Presenter (Name and Title):</b> Jessica Seibert, County Administrator	<b>Estimated Time Needed:</b> 30 minutes
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**Summary of Issue:**

The 2019 preliminary budget will be presented. A PowerPoint presentation will be shown summarizing key information. A full IFS budget report is attached.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**

Discussion and direction related to proposed preliminary budget.

**Financial Impact:**

*Is there a cost associated with this request?*       Yes       No

*What is the total cost, with tax and shipping? \$*

*Is this budgeted?*       Yes       No      *Please Explain:*

Legally binding agreements must have County Attorney approval prior to submission.



# Aitkin County



## USER- SELECTED BUDGET REPORT

Options: 1 = Budget Amount, 2 = Yearly Amount, 3 = Dashed Lines, 4 = Estimated

Page Break Option: 1  
1 - Page Break by FUND  
2 - Page Break by DEPT  
3 - Page Break by PROGRAM

Column Selector 2 2 2 1 1

Column Headings: 2016 Actuals 2017 Actuals 2018 YTD ADOPTED 2018 PROPOSE 2019

Line Spacing: 1  
1 - Single Spaced  
2 - Double Spaced

Year: 2016 2017 2018  
Months: 01 Thru 12 01 Thru 12 01 Thru 08

Print Subtotal By FUND N  
Print Subtotal By DEPT Y  
Print Subtotal By PROGRAM N  
Print Subtotal By Object Rang N

Report Basis: 1  
1 - Cash  
2 - Modified Accrual  
3 - Full Accrual

Include on the Report 1  
1 - All G/L Accounts  
2 - Only G/L Accounts with Budget Amt.  
3 - Only G/L Accounts without Budget Amt.  
4 - Only Budget Accounts with zero Amt.  
5 - Only Active G/L Accounts

Include Zero Dollar Accts: N  
Round Amounts: Y  
Save Report: N

Comment:

# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2016</u> <u>Actuals</u> <u>Mo. 01 - 12</u>	<u>2017</u> <u>Actuals</u> <u>Mo. 01 - 12</u>	<u>2018</u> <u>YTD</u> <u>Mo. 01 - 08</u>	<u>ADOPTED</u> <u>2018</u>	<u>PROPOSED</u> <u>2019</u>
001 DEPT Commissioners						
01-001-000-0000-6101	Salaries	158,575	154,033	106,557	151,265	156,559
01-001-000-0000-6108	Meals (Not Overnight)	0	105	155	0	100
01-001-000-0000-6124	Medicare- Employer 1.45%	2,123	2,100	1,423	2,257	2,270
01-001-000-0000-6148	Employer Deduct Contribution- HS/	7,000	5,792	2,173	8,780	8,760
01-001-000-0000-6149	Employer Deduct Contribution- Vet	0	0	1,507	0	2,260
01-001-000-0000-6150	Health Insurance- Employer	39,480	26,840	21,679	38,018	33,934
01-001-000-0000-6152	Life Insurance- Employer	312	316	199	328	299
01-001-000-0000-6162	Pera- Dcp 5%	7,542	7,564	5,236	7,783	7,828
01-001-000-0000-6168	NACO Deferred Comp ER in Lieu H	3,350	2,750	1,833	2,800	2,750
01-001-000-0000-6205	Postage	31	12	17	50	50
01-001-000-0000-6230	Printing, Publishing & Adv	1,941	3,062	1,993	2,500	2,500
01-001-000-0000-6241	Registration Fee	5,952	4,130	2,305	4,800	6,300
01-001-000-0000-6250	Telephone	2,598	1,742	1,090	3,500	2,420
01-001-000-0000-6330	Transportation & Travel & Parking	13,099	13,754	6,880	15,500	14,400
01-001-000-0000-6332	Hotel / Motel Lodging	6,536	5,240	3,605	4,500	6,704
01-001-000-0000-6340	Meals (Overnight)	528	442	169	400	400
01-001-000-0000-6352	Insurance	1,470	1,174	1,024	985	1,150
01-001-000-0000-6353	Workers Compensation Insurance	856	767	624	623	650
01-001-000-0000-6405	Office & Computer Supplies	264	497	24	750	750
01-001-000-0000-6625	Office Equipment	224	1,691	0	0	0
DEPT 001 Commissioners	Revenue					
	Expend.	251,881	232,011	158,493	244,839	250,084
	Net	251,881	232,011	158,493	244,839	250,084
012 DEPT Court Administration						
01-012-000-0000-5512	Costs Of Prosecution	1,210 -	0	0	0	0
01-012-000-0000-5603	Child Support Motion Fee	80 -	63 -	20 -	0	0
01-012-000-0000-5840	Misc Receipts	1,308 -	6,977 -	3,385 -	1,300 -	1,800 -
01-012-000-0000-6205	Postage	1,240	1,043 -	594	1,000	1,000
01-012-000-0000-6232	Attorney Services	74,431	82,803	56,648	80,000	80,000
01-012-000-0000-6250	Telephone	399 -	66	1,048	0	0
01-012-000-0000-6252	Witnesses	4,307	115	0	10,000	5,500
01-012-000-0000-6625	Office Equipment	0	3,849	0	0	5,000
DEPT 012 Court Administration	Revenue	2,598 -	7,040 -	3,405 -	1,300 -	1,800 -
	Expend.	79,579	85,790	58,290	91,000	91,500

# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2016</u> <u>Actuals</u> <u>Mo. 01 - 12</u>	<u>2017</u> <u>Actuals</u> <u>Mo. 01 - 12</u>	<u>2018</u> <u>YTD</u> <u>Mo. 01 - 08</u>	<u>ADOPTED</u> <u>2018</u>	<u>PROPOSED</u> <u>2019</u>
	Net	76,981	78,750	54,885	89,700	89,700
040 DEPT Auditor						
01-040-000-0000-5076	Judgement Costs	13,457 -	17,629 -	9,710 -	16,000 -	16,000 -
01-040-000-0000-5081	Mortgage Registry- 3%	8,686 -	9,138 -	5,877 -	9,000 -	9,000 -
01-040-000-0000-5095	1% Cons Forf Sales - Fees	74 -	138 -	0	0	0
01-040-000-0000-5115	Auctioneers Licenses	80 -	140 -	100 -	120 -	120 -
01-040-000-0000-5116	1/2 Beer License	195 -	195 -	150 -	200 -	200 -
01-040-000-0000-5119	Liquor Licenses	49,810 -	52,280 -	14,670 -	50,000 -	50,000 -
01-040-000-0000-5124	Fireworks Permit	12 -	14 -	6 -	10 -	10 -
01-040-000-0000-5125	Precious Metal Licenses	0	0	0	25 -	0
01-040-000-0000-5132	Cigarette License Fees	1,500 -	1,400 -	1,300 -	1,500 -	1,500 -
01-040-000-0000-5517	Fees For Services	5,180 -	4,384 -	1,464 -	2,500 -	2,500 -
01-040-000-0000-5518	Tax Search Ms 297.14	0	120 -	0	100 -	100 -
01-040-000-0000-5519	Lien Release Ditch & Hwy	240 -	405 -	225 -	250 -	250 -
01-040-000-0000-5590	Auditor Fee- Clerical FTS Sales & Fe	60,000 -	30,000 -	0	30,000 -	30,000 -
01-040-000-0000-5840	Misc Receipts	40 -	2,257 -	365 -	300 -	300 -
01-040-000-0000-5868	Tint Rmb From Schools/City/Town	7,503 -	6,959 -	877 -	7,000 -	7,000 -
01-040-000-0000-6101	Salaries- Full Time	292,268	323,973	220,280	294,575	295,677
01-040-000-0000-6102	Salaries- - Part Time	5,166	0	1,526	0	0
01-040-000-0000-6108	Meals (Not Overnight)	35	60	45	100	100
01-040-000-0000-6109	Overtime- Salaries	14,380	5,337	4,692	3,000	3,000
01-040-000-0000-6124	Medicare- Employer 1.45%	4,423	4,605	3,197	4,315	4,331
01-040-000-0000-6148	Employer Deduct Contribution- HS,	5,710	13,083	4,428	12,300	13,770
01-040-000-0000-6150	Health Insurance- Employer	31,843	46,537	16,161	43,130	21,139
01-040-000-0000-6152	Life Insurance- Employer	309	302	155	325	224
01-040-000-0000-6154	Long Term Disability- Employer	175	256	146	283	238
01-040-000-0000-6159	Pera 7.25%	22,340	24,339	16,031	22,318	22,401
01-040-000-0000-6165	Fica- Employer 6.20%	18,916	19,691	13,669	18,450	18,518
01-040-000-0000-6205	Postage	9,770	9,454	1,851	10,000	10,000
01-040-000-0000-6208	Training/Education	67	173	75	250	250
01-040-000-0000-6230	Printing, Publishing & Adv	27,484	35,349	40,016	39,000	39,000
01-040-000-0000-6231	Services, Labor, Contracts	19,038	30,556	25,518	27,000	27,000
01-040-000-0000-6240	Dues	720	0	380	400	400
01-040-000-0000-6241	Registration Fee	5,327	625	775	530	1,000
01-040-000-0000-6250	Telephone	518	317	159	700	500

# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>ADOPTED</u>	<u>PROPOSED</u>
		<u>Actuals</u>	<u>Actuals</u>	<u>YTD</u>	<u>2018</u>	<u>2019</u>
		<u>Mo. 01 - 12</u>	<u>Mo. 01 - 12</u>	<u>Mo. 01 - 08</u>		
01-040-000-0000-6330	Transportation & Travel	808	741	441	800	0
01-040-000-0000-6332	Hotels / Motels	582	522	374	800	800
01-040-000-0000-6340	Meals (Overnight)	17	3	0	50	100
01-040-000-0000-6352	Insurance	1,470	1,174	1,024	985	1,025
01-040-000-0000-6353	Workers Compensation Insurance	652	738	736	952	760
01-040-000-0000-6356	License Fees	21	38	0	0	0
01-040-000-0000-6405	Office & Computer Supplies	2,472	4,286	2,979	3,700	3,700
01-040-000-0000-6511	Gas And Oil	0	0	20	100	100
01-040-000-0000-6590	Repair & Maintenance Supplies	0	17	0	25	25
01-040-000-0000-6625	Office Equipment	434	0	0	3,000	3,000
01-040-021-0000-5504	G & F License Fee	809 -	891 -	462 -	1,000 -	1,000 -
01-040-021-0000-5520	Drivers License Fees	34,832 -	35,058 -	18,189 -	25,000 -	25,000 -
01-040-021-0000-5522	Motor Vehicle License/Tab Fees	119,189 -	119,748 -	77,077 -	125,000 -	125,000 -
01-040-021-0000-5523	DNR/License Tab Fees	16,186 -	15,247 -	13,571 -	17,500 -	17,500 -
01-040-021-0000-5840	Misc Receipts	1,284 -	671 -	491 -	1,300 -	1,300 -
01-040-021-0000-6101	Salaries- Full Time	87,254	75,714	73,200	114,960	118,969
01-040-021-0000-6102	Wages- Part Time	13,156	0	0	0	0
01-040-021-0000-6108	Meals (Not Overnight)	0	0	154	50	50
01-040-021-0000-6109	Overtime	12,414	6,582	6,741	3,000	3,000
01-040-021-0000-6124	Medicare- Employer 1.45%	1,625	1,063	1,051	1,710	1,725
01-040-021-0000-6148	Employer Deduct Contribution- HS	1,833	4,937	5,446	6,780	8,780
01-040-021-0000-6150	Health Insurance- Employer	12,138	13,626	20,483	34,236	35,827
01-040-021-0000-6152	Life Insurance- Employer	95	77	90	197	142
01-040-021-0000-6159	Pera Co- Or 7.25%	7,166	6,098	5,996	8,847	8,923
01-040-021-0000-6165	Fica- Employer 6.20%	6,947	4,546	4,495	7,314	7,376
01-040-021-0000-6168	NACO Deferred Comp ER in Lieu H	1,593	0	0	0	0
01-040-021-0000-6205	Postage	1,220	1,212	800	1,000	1,000
01-040-021-0000-6208	Training/Education	0	0	0	400	400
01-040-021-0000-6230	Printing, Publishing & Adv	1,304	1,264	1,154	1,100	1,100
01-040-021-0000-6231	Services, Labor, Contracts	687	509	348	500	500
01-040-021-0000-6240	Dues	253	278	278	300	300
01-040-021-0000-6241	Registration Fee	0	120	0	50	50
01-040-021-0000-6250	License Center- Phone	4,070	5,442	4,712	3,500	3,500
01-040-021-0000-6267	Unemployment Compensation	0	1,623	0	0	0
01-040-021-0000-6301	Rentals	9,750	9,975	6,600	9,900	9,900
01-040-021-0000-6330	Transportation/Travel/Parking (Ow	0	0	0	100	100

# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actuals</u> <u>Mo. 01 - 12</u>	2017 <u>Actuals</u> <u>Mo. 01 - 12</u>	2018 <u>YTD</u> <u>Mo. 01 - 08</u>	ADOPTED <u>2018</u>	PROPOSED <u>2019</u>
01-040-021-0000-6332	Hotel / Motel Lodging	0	0	0	725	725
01-040-021-0000-6352	Insurance	735	704	614	591	625
01-040-021-0000-6353	Workers Compensation Insurance	219	276	276	229	295
01-040-021-0000-6405	Office & Computer Supplies	2,746	1,999	1,926	1,800	1,800
01-040-021-0000-6511	Gas And Oil	4	0	33	10	10
01-040-021-0000-6590	Repair & Maintenance Supplies	0	0	15	0	0
01-040-021-0000-6625	Office Equipment & Other Equipme	489	175	0	1,200	1,200
DEPT 040 Auditor	<b>Revenue</b>	319,077 -	296,674 -	144,534 -	286,805 -	286,780 -
	<b>Expend.</b>	630,643	658,396	489,090	685,587	673,355
	<b>Net</b>	311,566	361,722	344,556	398,782	386,575
041 DEPT Internal Audit						
01-041-000-0000-6231	Services, Labor, Etc	67,141	56,922	48,087	62,000	56,000
DEPT 041 Internal Audit	<b>Revenue</b>					
	<b>Expend.</b>	67,141	56,922	48,087	62,000	56,000
	<b>Net</b>	67,141	56,922	48,087	62,000	56,000
042 DEPT Treasurer						
01-042-000-0000-5079	3% State Deed Tax	11,313 -	12,114 -	5,849 -	7,000 -	8,000 -
01-042-000-0000-5095	1% Cons Forf Sales- Fees	74 -	138 -	0	0	0
01-042-000-0000-5518	Tax Search Ms 297.14	80 -	410 -	100 -	0	0
01-042-000-0000-5524	Handling Fee (Nfs Check)	830 -	760 -	405 -	400 -	400 -
01-042-000-0000-5840	Misc Receipts	20,766 -	23,124 -	11,041 -	20,000 -	20,000 -
01-042-000-0000-5868	Tint Rmb From Schools/City/Town	2,836 -	2,640 -	332 -	2,000 -	2,000 -
01-042-000-0000-6101	Salaries- Full Time	154,941	160,247	114,823	165,728	170,341
01-042-000-0000-6108	Meals (Not Overnight)	24	27	9	80	80
01-042-000-0000-6109	Overtime- Salaries	254	112	319	500	500
01-042-000-0000-6124	Medicare- Employer 1.45%	2,053	2,225	1,594	2,403	2,477
01-042-000-0000-6148	Employer Deduct Contribution- HS	7,700	8,780	5,854	8,780	8,780
01-042-000-0000-6150	Health Insurance- Employer	33,468	31,866	21,679	32,518	33,934
01-042-000-0000-6152	Life Insurance- Employer	150	149	95	197	142
01-042-000-0000-6159	Pera 7.25%	11,639	11,984	8,549	12,430	12,813
01-042-000-0000-6165	Fica- Employer 6.20%	8,779	9,515	6,817	10,275	10,592
01-042-000-0000-6205	Postage	12,332	12,603	9,123	10,000	12,000
01-042-000-0000-6231	Services, Labor, Contracts	9,865	11,272	6,634	14,862	14,800
01-042-000-0000-6240	Dues	720	0	360	400	400

# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actuals</u> <u>Mo. 01 - 12</u>	2017 <u>Actuals</u> <u>Mo. 01 - 12</u>	2018 <u>YTD</u> <u>Mo. 01 - 08</u>	ADOPTED <u>2018</u>	PROPOSED <u>2019</u>
01-042-000-0000-6241	Registration Fee	480	405	55	400	400
01-042-000-0000-6250	Telephone	280	136	95	500	300
01-042-000-0000-6330	Transportation & Travel	820	712	249	600	600
01-042-000-0000-6332	Hotel / Motel Lodging	1,766	1,300	1,070	1,000	1,000
01-042-000-0000-6340	Meals (Overnight)	232	113	76	100	100
01-042-000-0000-6352	Insurance	882	704	614	591	600
01-042-000-0000-6353	Workers Compensation Insurance	336	388	373	351	370
01-042-000-0000-6405	Office & Computer Supplies	6,322	3,999	2,752	5,579	5,500
01-042-000-0000-6511	Gas And Oil	18	5	0	50	50
01-042-000-0000-6625	Office Equipment	1,303	1,540	940	2,700	6,500
DEPT 042 Treasurer	Revenue	35,899 -	39,186 -	17,727 -	29,400 -	30,400 -
	Expend.	254,364	258,082	182,080	270,044	282,279
	Net	218,465	218,896	164,353	240,644	251,879
043 DEPT Assessor						
01-043-000-0000-5526	Assessor Township Assessment	157,322 -	164,526 -	150,894 -	150,900 -	152,003 -
01-043-000-0000-5840	Misc Receipts	9,408 -	8,908 -	3,784 -	7,000 -	7,500 -
01-043-000-0000-6101	Salaries- Full Time	528,391	511,750	366,434	540,695	563,446
01-043-000-0000-6102	Salaries- - Part Time	0	0	6,471	0	0
01-043-000-0000-6108	Meals (Not Overnight)	141	107	87	200	200
01-043-000-0000-6109	Overtime- Salaries	0	42	702	100	100
01-043-000-0000-6124	Medicare- Employer 1.45%	7,139	6,924	5,068	7,840	8,171
01-043-000-0000-6148	Employer Deduct Contribution- HS/	23,210	26,224	17,561	26,416	30,600
01-043-000-0000-6150	Health Insurance- Employer	87,375	84,950	58,202	94,998	124,724
01-043-000-0000-6152	Life Insurance- Employer	556	531	340	657	560
01-043-000-0000-6154	Long Term Disability- Employer	273	269	223	401	341
01-043-000-0000-6159	Pera Co- Or 7.25%	39,175	37,923	27,091	40,553	42,266
01-043-000-0000-6165	Fica- Employer 6.20%	30,524	29,607	21,671	33,523	34,940
01-043-000-0000-6205	Postage	6,416	6,162	5,901	6,500	6,500
01-043-000-0000-6208	Training/Education	3,053	2,663	2,064	2,800	4,500
01-043-000-0000-6230	Printing, Publishing & Adv	5,806	6,380	5,552	6,500	6,500
01-043-000-0000-6231	Services, Labor, Contracts	4,163	1,805	1,313	4,000	3,000
01-043-000-0000-6232	Attorney Services	0	0	0	5,000	3,000
01-043-000-0000-6240	Dues & License Renewal	1,696	1,723	2,005	1,800	2,300
01-043-000-0000-6250	Telephone	5,014	4,788	2,951	5,800	5,800
01-043-000-0000-6272	Physical Examinations	0	0	0	500	500

# Aitkin County



## USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2016 Actuals Mo. 01 - 12</u>	<u>2017 Actuals Mo. 01 - 12</u>	<u>2018 YTD Mo. 01 - 08</u>	<u>ADOPTED 2018</u>	<u>PROPOSED 2019</u>
01-043-000-0000-6302	Car Maintenance	2,598	2,108	603	2,500	2,500
01-043-000-0000-6330	Transportation & Travel & Parking	581	537	77	700	700
01-043-000-0000-6332	Hotel / Motel Lodging	2,045	1,701	520	1,100	2,200
01-043-000-0000-6340	Meals (Overnight)	396	300	88	600	800
01-043-000-0000-6352	Insurance	5,983	4,661	4,944	4,250	5,500
01-043-000-0000-6353	Workers Compensation Insurance	6,292	7,291	7,433	7,834	7,800
01-043-000-0000-6359	Wrecker Service	0	0	100	200	200
01-043-000-0000-6374	Auto & Trailer License	96	0	126	100	100
01-043-000-0000-6405	Office, Film & Computer Supplies	5,835	7,029	4,721	6,000	6,500
01-043-000-0000-6511	Gas And Oil	3,922	4,920	3,216	6,000	6,000
01-043-000-0000-6590	Repair & Maintenance Supplies	0	0	0	100	100
01-043-000-0000-6620	Auto, Trailers, Snowmobiles	0	28,170	14,972	14,000	0
01-043-000-0000-6625	Office Equipment	10,003	0	0	0	5,000
<b>DEPT 043 Assessor</b>	<b>Revenue</b>	<b>166,730 -</b>	<b>173,434 -</b>	<b>154,678 -</b>	<b>157,900 -</b>	<b>159,503 -</b>
	<b>Expend.</b>	<b>780,683</b>	<b>778,565</b>	<b>560,436</b>	<b>821,667</b>	<b>874,848</b>
	<b>Net</b>	<b>613,953</b>	<b>605,131</b>	<b>405,758</b>	<b>663,767</b>	<b>715,345</b>
<b>044 DEPT Central Services</b>						
01-044-000-0000-5204	PERA RATE REIMBURSEMENT	23,383 -	23,383 -	11,692 -	23,384 -	23,384 -
01-044-000-0000-5403	Cost Allocation Reimbursement	129,834 -	136,291 -	67,688 -	128,000 -	128,000 -
01-044-000-0000-5791	Interest Income	280,460 -	300,815 -	221,815 -	300,000 -	300,000 -
01-044-000-0000-5840	Misc Receipts	144,624 -	4,210 -	375 -	0	0
01-044-000-0000-5841	Mcit Dividend	43,724 -	25,170 -	0	25,170 -	25,170 -
01-044-000-0000-5947	Transfer In From Other Funds	14,639 -	6,810 -	0	0	0
01-044-000-0000-6150	Health Insurance- Employer	25,238 -	16,366 -	0	0	0
01-044-000-0000-6205	Postage	0	0	0	2,500	0
01-044-000-0000-6231	Services, Labor, Contracts	49,865	52,019	68,926	100,000	100,000
01-044-000-0000-6250	Telephone	528 -	63	50	200	0
01-044-000-0000-6299	Employee Training	443	850 -	0	0	0
01-044-000-0000-6350	Central Svcs Per Diem (Cac)	0	0	0	0	200
01-044-000-0000-6352	Insurance	16,110	14,314	13,478	13,505	13,500
01-044-000-0000-6353	Workers Compensation Insurance	161	0	0	0	0
01-044-000-0000-6405	Office & Computer Supplies	1,578 -	397	2,374	0	0
01-044-000-0000-6801	Appropriations	0	0	0	2,000	2,000
01-044-000-0000-6804	ANGELS appropriation	0	0	0	0	45,000
01-044-000-0000-6842	Mississippi Headwaters Approp.	0	0	0	0	1,500

# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actuals</u> <u>Mo. 01 - 12</u>	2017 <u>Actuals</u> <u>Mo. 01 - 12</u>	2018 <u>YTD</u> <u>Mo. 01 - 08</u>	ADOPTED <u>2018</u>	PROPOSED <u>2019</u>	
01-044-000-0000-6844	MN Rural Counties Caucus	2,100	2,100	2,300	2,100	2,300	
01-044-000-0000-6845	Assoc of MN Counties	9,574	9,718	9,893	9,893	9,893	
01-044-000-0000-6846	Arrowhead Counties approp	2,750	0	2,750	2,750	2,750	
01-044-000-0000-6847	Support within Reach	0	0	500	500	1,500	
01-044-000-0000-6848	AEOA Rural Rides Program	0	0	0	5,000	5,000	
01-044-000-0000-6900	Transfers	663,127	0	0	0	0	
01-044-048-0000-6205	Postage	1,947 -	1,638	3,422	0	0	
01-044-048-0000-6301	Postage Rentals	2,293	2,293	1,147	1,700	1,700	
01-044-048-0000-6405	Postage Supplies	520	384	182	0	0	
01-044-100-0000-5001	Property Taxes - Current	6,543,917 -	6,837,273 -	4,495,976 -	8,050,046 -	8,698,840 -	
01-044-100-0000-5002	TIF Closeout - County Portion	0	0	117,358 -	0	0	
01-044-100-0000-5004	Property Taxes - Delinquent	172,511 -	162,517 -	94,507 -	0	0	
01-044-100-0000-5060	Mobile Home - Current	11,658 -	13,064 -	0	11,000 -	11,000 -	
01-044-100-0000-5064	Mobile Home - Delinquent	1,286 -	1,692 -	982 -	0	0	
01-044-100-0000-5065	Severed Mineral - Current	4,514 -	4,643 -	5,018 -	5,000 -	5,000 -	
01-044-100-0000-5066	Severed Mineral - Delinquent	1 -	1 -	18 -	0	0	
01-044-100-0000-5067	Industrial Minerals- Current	404 -	418 -	448 -	450 -	500 -	
01-044-100-0000-5070	Penalty - Current	37,168 -	38,816 -	0	32,000 -	32,000 -	
01-044-100-0000-5071	Penalty & Interest - Delinquent	64,246 -	59,580 -	28,494 -	55,000 -	55,000 -	
01-044-100-0000-5201	Mv Credit Ms Statute 273.1384	105,311 -	109,120 -	0	0	0	
01-044-100-0000-5203	Disaster Abatement Credit	447 -	1,258 -	0	0	0	
01-044-100-0000-5208	Tax Abatement	52,552 -	0	0	0	0	
01-044-100-0000-5209	Disparity Reduction Aid	6,258 -	6,302 -	0	0	0	
01-044-100-0000-5210	County Program Aid	655,734 -	624,126 -	0	766,339 -	752,762 -	
01-044-100-0000-5216	Taconite Credit- Current	340,003 -	349,920 -	0	0	0	
01-044-100-0000-5220	Concon Apport Ms 84 A 51 Intergo	133,032 -	183,952 -	0	0	0	
01-044-100-0000-5251	In Lieu Apportionments & Receipts	985,771 -	981,272 -	3,347 -	1,173,088 -	1,173,088 -	
01-044-100-0000-5252	Forf Tax Sales Apportionment	197,278 -	131,175 -	70,916 -	150,000 -	71,000 -	
01-044-100-0000-6800	Tax Abatements	25,071	17,735	8,453	20,000	20,000	
01-044-904-0000-6231	Flex Services, Labor, Etc	8,412	9,244	5,444	5,000	5,000	
01-044-904-0000-6360	Flex Plan Withdrawals	5,468 -	8,325	4,525 -	0	0	
DEPT 044	Central Services	Revenue	9,948,755 -	10,001,808 -	5,118,634 -	10,719,477 -	11,275,744 -
		Expend.	745,667	101,014	114,394	165,148	210,343
		Net	9,203,088 -	9,900,794 -	5,004,240 -	10,554,329 -	11,065,401 -

045 DEPT Motor Pool



# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actuals</u> <u>Mo. 01 - 12</u>	2017 <u>Actuals</u> <u>Mo. 01 - 12</u>	2018 <u>YTD</u> <u>Mo. 01 - 08</u>	ADOPTED <u>2018</u>	PROPOSED <u>2019</u>
01-045-000-0000-5840	Misc Receipts	61,139 -	57,229 -	0	60,000 -	47,400 -
01-045-000-0000-5866	Auction Proceeds	0	0	5,006 -	0	18,000 -
01-045-000-0000-6231	Services, Labor, Contracts	0	850	0	0	0
01-045-000-0000-6302	Car Maintenance	3,091	3,434	1,905	4,000	3,000
01-045-000-0000-6352	Insurance	7,704	7,401	7,470	7,470	7,500
01-045-000-0000-6353	Workers Comp Insurance	352	0	0	0	0
01-045-000-0000-6374	Auto & Trailer License, Taxes, Plate	176	0	194	200	0
01-045-000-0000-6511	Gas And Oil	30	0	0	0	0
01-045-000-0000-6512	Car Equipment	60	40	58	200	1,000
01-045-000-0000-6621	Auto Replacement	42,129	39,524	53,241	43,000	48,000
DEPT 045 Motor Pool	Revenue	61,139 -	57,229 -	5,006 -	60,000 -	65,400 -
	Expend.	53,542	51,249	62,868	54,870	59,500
	Net	7,597 -	5,980 -	57,862	5,130 -	5,900 -
049 DEPT Information Technologies						
01-049-000-0000-5525	Label & Listing Sales	760 -	1,687 -	1,827 -	900 -	2,256 -
01-049-000-0000-5840	Misc Receipts	0	0	9	0	0
01-049-000-0000-5868	Tint Rmb From Schools/City/Town	74 -	68 -	9 -	100 -	73 -
01-049-000-0000-5947	Planned Use of Fund Balance	0	0	0	0	84,413 -
01-049-000-0000-6101	Salaries- Full Time	234,134	262,976	201,249	309,821	313,729
01-049-000-0000-6108	Meals (Not Overnight)	0	36	0	100	100
01-049-000-0000-6124	Medicare- Employer 1.45%	3,347	3,720	2,840	4,493	4,549
01-049-000-0000-6148	Employer Deduct Contribution- HS/	4,000	10,377	6,694	13,300	12,790
01-049-000-0000-6150	Health Insurance- Employer	32,928	31,308	21,653	46,525	34,044
01-049-000-0000-6152	Life Insurance- Employer	138	138	96	328	150
01-049-000-0000-6154	Long Term Disability- Employer	587	643	429	825	706
01-049-000-0000-6159	Pera Co- Or 7.25%	17,560	19,566	14,739	23,237	23,530
01-049-000-0000-6165	Fica- Employer 6.20%	14,312	15,908	12,145	19,209	19,451
01-049-000-0000-6205	Postage	30	25	17	100	100
01-049-000-0000-6208	Training/Education	289	1,672	5,364	6,500	6,500
01-049-000-0000-6230	Printing & Advertising	0	0	0	100	0
01-049-000-0000-6231	Programming, Services, Contracts	118,561	125,532	75,511	120,275	222,656
01-049-000-0000-6250	Telephone	374	456	597	350	556
01-049-000-0000-6272	Physical Examinations	0	110	110	0	0
01-049-000-0000-6330	Transportation & Travel & Parking	206	350	0	1,200	1,000
01-049-000-0000-6332	Hotels / Motels	0	193	455	1,430	1,000

# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2016 Actuals Mo. 01 - 12</u>	<u>2017 Actuals Mo. 01 - 12</u>	<u>2018 YTD Mo. 01 - 08</u>	<u>ADOPTED 2018</u>	<u>PROPOSED 2019</u>
01-049-000-0000-6340	Meals (Overnight)	5	34	0	300	300
01-049-000-0000-6352	Insurance	1,176	939	819	985	879
01-049-000-0000-6353	Workers Compensation Insurance	610	737	563	563	650
01-049-000-0000-6402	Computer Supplies & Software	2,866	5,227	4,509	6,500	14,000
01-049-000-0000-6405	Office Supplies (Non Computer)	1,432	740	504	1,500	1,500
01-049-000-0000-6625	As/400, Computer & Office Equip.	69,218	41,573	0	40,000	59,000
DEPT 049	Information Technologies	Revenue 834 -	1,755 -	1,827 -	1,000 -	86,742 -
		Expend. 501,773	522,260	348,294	597,641	717,190
		Net 500,939	520,505	346,467	596,641	630,448
052 DEPT	Administration					
01-052-000-0000-6101	Salaries- Full Time	261,410	246,358	182,256	264,687	144,343
01-052-000-0000-6102	Salaries- - Part Time	0	13,131	19,111	39,981	0
01-052-000-0000-6108	Meals (Not Overnight)	60	129	67	50	75
01-052-000-0000-6109	Overtime	224	650	0	300	0
01-052-000-0000-6124	Medicare- Employer 1.45%	3,521	3,547	2,774	4,418	2,090
01-052-000-0000-6148	Employer Deduct Contribution- HS,	9,000	10,225	8,447	11,040	5,520
01-052-000-0000-6150	Health Insurance- Employer	39,373	37,276	26,920	40,380	21,140
01-052-000-0000-6152	Life Insurance- Employer	234	207	135	265	85
01-052-000-0000-6154	Long Term Disability- Employer	583	581	393	708	326
01-052-000-0000-6159	Pera Co- Or 7.25%	18,621	19,511	15,104	22,850	10,814
01-052-000-0000-6165	Fica- Employer 6.20%	15,054	15,167	11,863	18,890	8,941
01-052-000-0000-6205	Postage	530	507	129	400	200
01-052-000-0000-6208	Training/Education	10,445	4,400	4,034	4,000	0
01-052-000-0000-6230	Printing, Publishing & Adv	3,536	4,314	2,429	2,000	0
01-052-000-0000-6231	Services, Labor, Contracts	4,181	9,478	2,349	10,000	0
01-052-000-0000-6232	Attorney Services	44,055	11,481	2,978	25,000	10,000
01-052-000-0000-6234	Background Check Fee	2,867	3,261	2,494	2,200	0
01-052-000-0000-6240	Dues & Subscriptions	876	1,915	672	1,270	1,200
01-052-000-0000-6241	Registration Fee	2,279	3,299	1,515	2,000	1,400
01-052-000-0000-6250	Telephone	1,693	2,112	1,425	1,800	1,080
01-052-000-0000-6298	Employee Recognition	0	100	50	0	0
01-052-000-0000-6299	Employee Training	75	175	0	0	0
01-052-000-0000-6330	Transportation & Travel & Parking	528	1,259	327	1,500	800
01-052-000-0000-6332	Hotels / Motels	1,689	1,525	493	1,800	800
01-052-000-0000-6340	Meals(Overnight)	34	57	31	100	50

# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actuals</u> <u>Mo. 01 - 12</u>	2017 <u>Actuals</u> <u>Mo. 01 - 12</u>	2018 <u>YTD</u> <u>Mo. 01 - 08</u>	ADOPTED <u>2018</u>	PROPOSED <u>2019</u>
01-052-000-0000-6352	Insurance	1,176	939	819	985	493
01-052-000-0000-6353	Workers Compensation Insurance	583	651	629	630	323
01-052-000-0000-6405	Office & Computer Supplies	1,951	2,885	912	1,500	2,000
01-052-000-0000-6511	Gas And Oil	15	180	76	200	50
01-052-000-0000-6625	Office Equipment	2,233	896	3,172	2,000	0
DEPT 052 Administration	Revenue					
	Expend.	426,826	396,216	291,604	460,954	211,730
	Net	426,826	396,216	291,604	460,954	211,730
053 DEPT Human Resources						
01-053-000-0000-6101	Salaries- Full Time	0	0	0	0	131,502
01-053-000-0000-6102	Wages- Part Time	0	0	0	0	30,929
01-053-000-0000-6109	Salaries- Overtime	0	0	0	0	300
01-053-000-0000-6124	Medicare Employer	0	0	0	0	2,360
01-053-000-0000-6148	Employer Deduct Contribution- HS:	0	0	0	0	5,520
01-053-000-0000-6150	Health Insurance Employer	0	0	0	0	21,139
01-053-000-0000-6152	Life Insurance- Employer	0	0	0	0	120
01-053-000-0000-6154	Long Term Disability- Employer	0	0	0	0	289
01-053-000-0000-6159	Pera Co- Or	0	0	0	0	12,205
01-053-000-0000-6165	Fica- Employer	0	0	0	0	10,089
01-053-000-0000-6205	Postage	0	0	0	0	200
01-053-000-0000-6208	Staff Development/Training	0	0	0	0	4,950
01-053-000-0000-6230	Printing, Publishing & Adv	0	0	0	0	4,000
01-053-000-0000-6231	Services, Labor, Contracts	0	0	0	0	10,000
01-053-000-0000-6232	Attorney Services	0	0	0	0	11,700
01-053-000-0000-6234	Background Check Fees	0	0	0	0	4,500
01-053-000-0000-6240	Dues/Assoc Fees	0	0	0	0	500
01-053-000-0000-6241	Registration Fee	0	0	0	0	1,450
01-053-000-0000-6250	Telephone	0	0	0	0	1,080
01-053-000-0000-6330	Transportation/Travel/Parking	0	0	0	0	500
01-053-000-0000-6332	Hotel/Motel Lodging	0	0	0	0	800
01-053-000-0000-6340	Meals (Overnight)	0	0	0	0	50
01-053-000-0000-6352	Insurance- Vehicles/Equipment/Lia	0	0	0	0	492
01-053-000-0000-6353	Workers Comp Insurance	0	0	0	0	322
01-053-000-0000-6405	Office & Computer Supplies	0	0	0	0	1,400
01-053-000-0000-6511	Gas & Oil	0	0	0	0	100

# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>		<u>Account Description</u>	2016 <u>Actuals</u> <u>Mo. 01 - 12</u>	2017 <u>Actuals</u> <u>Mo. 01 - 12</u>	2018 <u>YTD</u> <u>Mo. 01 - 08</u>	ADOPTED <u>2018</u>	PROPOSED <u>2019</u>	
DEPT	053	Human Resources						
		Revenue						
		Expend.	0	0	0	0	256,497	
		Net	0	0	0	0	256,497	
060	DEPT	Elections						
	01-060-000-0000-5521	Election Filing Fees	460 -	0	840 -	600 -	0	
	01-060-000-0000-5840	Misc Receipts	25 -	73 -	100,333 -	25 -	682 -	
	01-060-000-0000-6101	Salaries- Full Time	7,859	0	0	8,000	0	
	01-060-000-0000-6102	Salaries- - Part Time	11,149	0	4,945	15,509	0	
	01-060-000-0000-6108	Meals(Not Overnight)	0	0	0	50	0	
	01-060-000-0000-6124	Medicare- Employer 1.45%	154	0	64	338	0	
	01-060-000-0000-6148	Employer Deduct Contribution- HS	417	0	0	0	0	
	01-060-000-0000-6150	Health Insurance Employer	2,058	0	0	0	0	
	01-060-000-0000-6152	Life Insurance- Employer	6	0	0	0	0	
	01-060-000-0000-6159	Pera Co- Or 7.25%	589	0	0	600	0	
	01-060-000-0000-6165	Fica- Employer 6.20%	658	0	272	1,458	0	
	01-060-000-0000-6205	Postage	3,413	1,120	77 -	3,500	1,000	
	01-060-000-0000-6208	Training/Education	200	0	407	250	0	
	01-060-000-0000-6230	Printing, Publishing & Adv	6,441	0	2,099	6,500	0	
	01-060-000-0000-6231	Services, Labor, Contracts	19,800	17,268	19,510	19,800	17,399	
	01-060-000-0000-6267	Unemployment Compensation	0	22	0	0	0	
	01-060-000-0000-6301	Rentals	0	0	100	200	0	
	01-060-000-0000-6330	Transportation & Travel	424	0	363	500	0	
	01-060-000-0000-6332	Hotels / Motels	0	0	0	500	0	
	01-060-000-0000-6340	Meals	128	0	152	150	0	
	01-060-000-0000-6353	Workers Compensation Insurance	42	1	48	46	0	
	01-060-000-0000-6405	Office & Computer Supplies	11,905	2	4,252	12,000	0	
	01-060-000-0000-6406	Ballots & Programming	51,523	682	21,450	55,500	50,682	
	01-060-000-0000-6630	Miscellaneous- Capital Outlay	0	0	114,345	50,000	50,000	
DEPT	060	Elections	Revenue	485 -	73 -	101,173 -	625 -	682 -
			Expend.	116,766	19,095	167,930	174,901	119,081
			Net	116,281	19,022	66,757	174,276	118,399
090	DEPT	Attorney						
	01-090-000-0000-5512	Costs Of Prosecution	27,654 -	33,174 -	10,700 -	20,705 -	25,850 -	
	01-090-000-0000-5527	Asst Co Atty & Sec Fees	55,260 -	52,038 -	27,227 -	44,449 -	51,305 -	

# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2016 Actuals Mo. 01 - 12</u>	<u>2017 Actuals Mo. 01 - 12</u>	<u>2018 YTD Mo. 01 - 08</u>	<u>ADOPTED 2018</u>	<u>PROPOSED 2019</u>
01-090-000-0000-5612	Drug & Forfeiture Ms387.213	11,878 -	4,696 -	3,863 -	8,049 -	8,107 -
01-090-000-0000-5840	Misc Receipts	2,178 -	2,356 -	1,033 -	2,399 -	2,147 -
01-090-000-0000-5860	Juror Reimbursement	0	40 -	0	0	0
01-090-000-0000-6101	Salaries- Full Time	669,995	685,084	472,858	713,535	728,320
01-090-000-0000-6108	Meals Reimbursed (Taxable)	0	17	0	50	50
01-090-000-0000-6109	Overtime- Salaries	1,663	165	0	4,000	4,000
01-090-000-0000-6124	Medicare- Employer 1.45%	9,296	9,610	6,625	10,346	10,619
01-090-000-0000-6148	Employer Deduct Contribution- HS:	15,000	23,753	16,024	25,600	24,600
01-090-000-0000-6150	Health Insurance- Employer	91,860	73,276	50,988	85,150	80,992
01-090-000-0000-6152	Life Insurance- Employer	512	522	347	655	561
01-090-000-0000-6154	Long Term Disability- Employer	928	873	535	1,077	1,138
01-090-000-0000-6159	Pera Co- Or 7.25%	50,288	50,206	35,292	53,515	54,924
01-090-000-0000-6165	Fica- Employer 6.20%	39,749	41,091	28,329	44,239	45,404
01-090-000-0000-6205	Postage	2,840	2,286	1,474	2,264	2,463
01-090-000-0000-6208	Training/Education	3,807	1,939	1,676	2,681	5,500
01-090-000-0000-6213	Drug & Forfeiture Ms387.213	2,079	2,781	1,945	1,313	2,544
01-090-000-0000-6230	Printing, Publishing & Adv	320	338	559	1,003	348
01-090-000-0000-6231	Services, Labor, Contracts	1,397	817	2,311	1,000	1,000
01-090-000-0000-6232	Attorney Services	478	0	0	1,000	1,000
01-090-000-0000-6233	Court Reporter Services	170	63	196	325	334
01-090-000-0000-6234	Co Sheriff Services	4,640	1,647	1,917	4,054	3,216
01-090-000-0000-6239	Computer Research	10,855	0	1,313	19,620	20,152
01-090-000-0000-6240	Ducs & Registration Fee	5,153	4,786	150	5,367	5,528
01-090-000-0000-6250	Telephone	1,108	804	510	1,228	2,361
01-090-000-0000-6252	Witness/Expert Witness & Travel E	0	0	1,000	1,000	2,000
01-090-000-0000-6260	Professional Consulting	0	0	500	500	1,000
01-090-000-0000-6272	Physical Examinations	0	0	0	200	200
01-090-000-0000-6330	Transportation & Travel & Parking	745	378	254	909	677
01-090-000-0000-6332	Hotels / Motels	291	327	0	447	355
01-090-000-0000-6333	Crt.Related Travel Expenses	172	530	190	486	550
01-090-000-0000-6340	Meals	0	0	11	50	50
01-090-000-0000-6352	Insurance	2,940	2,348	2,047	1,969	2,445
01-090-000-0000-6353	Workers Compensation Insurance	1,467	1,475	1,228	1,206	1,390
01-090-000-0000-6405	Office & Computer Supplies	7,608	13,302	9,696	9,712	9,876
01-090-000-0000-6406	Law Publ. & Subscriptions	19,412	17,586	25,663	17,010	19,055
01-090-000-0000-6625	Office Equipment	7,128	9,702	3,726	7,131	17,667

# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>		<u>Account Description</u>	2016 <u>Actuals</u> <u>Mo. 01 - 12</u>	2017 <u>Actuals</u> <u>Mo. 01 - 12</u>	2018 <u>YTD</u> <u>Mo. 01 - 08</u>	ADOPTED <u>2018</u>	PROPOSED <u>2019</u>	
DEPT	090	Attorney	Revenue	96,970 -	92,304 -	42,823 -	75,602 -	87,409 -
			Expend.	951,901	945,706	667,364	1,018,642	1,050,319
			Net	854,931	853,402	624,541	943,040	962,910
100	DEPT	Recorder						
	01- 100- 000- 0000- 5529	County Recorder Fees	89,831 -	98,817 -	59,703 -	90,500 -	90,500 -	
	01- 100- 000- 0000- 5840	Misc Receipts	18,338 -	22,311 -	12,244 -	15,000 -	15,000 -	
	01- 100- 000- 0000- 6101	Salaries- Full Time	165,478	169,131	120,966	161,703	166,822	
	01- 100- 000- 0000- 6109	Overtime- Salaries	325	98	101	450	450	
	01- 100- 000- 0000- 6124	Medicare- Employer 1.45%	2,316	2,343	1,679	2,345	2,425	
	01- 100- 000- 0000- 6148	Employer Deduct Contribution- HS:	2,360	5,665	4,020	5,520	8,270	
	01- 100- 000- 0000- 6150	Health Insurance- Employer	16,997	18,557	13,701	21,223	19,246	
	01- 100- 000- 0000- 6152	Life Insurance- Employer	160	181	125	197	179	
	01- 100- 000- 0000- 6154	Long Term Disability- Employer	6	3	3	0	159	
	01- 100- 000- 0000- 6159	Pera Co- Or 7.25%	12,408	12,507	8,998	12,128	12,545	
	01- 100- 000- 0000- 6165	Fica- Employer 6.20%	9,904	10,018	7,180	10,026	10,371	
	01- 100- 000- 0000- 6169	MNDCP IN LIEU OF HEALTH INS	0	2,292	1,833	0	0	
	01- 100- 000- 0000- 6205	Postage	2,111	1,798	745	2,000	2,000	
	01- 100- 000- 0000- 6208	Training/Education	127	73	0	500	500	
	01- 100- 000- 0000- 6230	Printing, Publishing & Adv	274	492	36	600	600	
	01- 100- 000- 0000- 6231	Services, Labor, Contracts	622	200	200	1,000	1,000	
	01- 100- 000- 0000- 6240	Dues	780	60	420	500	500	
	01- 100- 000- 0000- 6241	Registration Fee	705	1,025	450	1,000	1,000	
	01- 100- 000- 0000- 6250	Telephone	403	286	157	600	600	
	01- 100- 000- 0000- 6301	Rentals	235	235	235	300	300	
	01- 100- 000- 0000- 6311	Sales Tax	1,220	1,419	1,139	1,300	1,300	
	01- 100- 000- 0000- 6312	Sales Tax Adjustment	1	1	0	0	0	
	01- 100- 000- 0000- 6330	Transportation & Travel	719	512	287	750	750	
	01- 100- 000- 0000- 6332	Hotels / Motels	1,298	1,108	499	1,500	1,500	
	01- 100- 000- 0000- 6340	Meals	149	89	88	150	150	
	01- 100- 000- 0000- 6352	Insurance	882	704	614	591	0	
	01- 100- 000- 0000- 6353	Workers Compensation Insurance	477	434	407	406	0	
	01- 100- 000- 0000- 6356	License Fees	21	38	0	0	0	
	01- 100- 000- 0000- 6405	Office & Computer Supplies	2,468	3,866	1,309	3,000	4,000	
	01- 100- 000- 0000- 6511	Gas And Oil	0	0	0	100	100	
	01- 100- 000- 0000- 6625	Office Equipment	330	0	276	1,000	0	

# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2016 Actuals Mo. 01 - 12</u>	<u>2017 Actuals Mo. 01 - 12</u>	<u>2018 YTD Mo. 01 - 08</u>	<u>ADOPTED 2018</u>	<u>PROPOSED 2019</u>
01- 100- 195- 0000- 5529	Recorder Fees- Land records comp	58,597 -	64,945 -	35,948 -	55,000 -	65,000 -
01- 100- 195- 0000- 6231	Services, Labor, Contracts- Land Re	16,728	30,910	7,388	15,000	65,000
01- 100- 196- 0000- 5529	Recorder Fees- Recorder's Technol	53,170 -	59,070 -	32,680 -	50,000 -	50,000 -
01- 100- 196- 0000- 6231	Services, Labor, Contracts- Recorde	13,590	35,153	6,377	65,000	25,000
01- 100- 196- 0000- 6625	Office & Other Equipment- Recorde	664	3,687	2,397	2,000	25,000
DEPT 100 Recorder	<b>Revenue</b>	219,936 -	245,143 -	140,575 -	210,500 -	220,500 -
	<b>Expend.</b>	253,758	302,885	181,630	310,889	349,767
	<b>Net</b>	33,822	57,742	41,055	100,389	129,267
110 DEPT Courthouse Maintenance						
01- 110- 000- 0000- 5840	Misc Receipts	40,000 -	20,149 -	0	20,000 -	20,000 -
01- 110- 000- 0000- 6101	Salaries- Full Time	125,053	148,094	107,732	153,355	158,699
01- 110- 000- 0000- 6102	Salaries- - Part Time	34,529	27,269	19,064	52,500	56,089
01- 110- 000- 0000- 6109	Overtime- Salaries	974	379	125	500	500
01- 110- 000- 0000- 6124	Medicare- Employer 1.45%	2,298	2,416	1,755	3,115	3,137
01- 110- 000- 0000- 6148	Employer Deduct Contribution- HS:	4,704	10,497	7,360	11,040	11,040
01- 110- 000- 0000- 6150	Health Insurance- Employer	21,870	36,900	25,775	38,663	40,386
01- 110- 000- 0000- 6152	Life Insurance- Employer	178	213	135	265	202
01- 110- 000- 0000- 6154	Long Term Disability- Employer	98	129	80	145	124
01- 110- 000- 0000- 6159	Pera Co- Or 7.25%	11,324	12,925	9,427	16,100	15,702
01- 110- 000- 0000- 6165	Fica- Employer 6.20%	9,828	10,331	7,505	13,300	13,412
01- 110- 000- 0000- 6208	Training/Education	0	269	255	300	300
01- 110- 000- 0000- 6231	Services, Labor, Contracts	35,345	26,559	23,815	35,000	37,000
01- 110- 000- 0000- 6250	Phone	511	806	562	600	600
01- 110- 000- 0000- 6254	Utilities & Heating	44,199	40,282	31,493	50,000	50,000
01- 110- 000- 0000- 6255	Garbage	6,856	7,477	4,940	6,500	7,000
01- 110- 000- 0000- 6271	Inspection Fees	210	210	110	600	500
01- 110- 000- 0000- 6272	Physical Examinations	110	110	350	0	350
01- 110- 000- 0000- 6306	Boiler Reg./License Fees	0	0	0	50	50
01- 110- 000- 0000- 6330	Transportation & Travel	0	0	53	0	0
01- 110- 000- 0000- 6352	Insurance	1,926	1,389	1,285	1,451	1,400
01- 110- 000- 0000- 6353	Workers Compensation Insurance	9,601	7,643	6,474	6,474	6,490
01- 110- 000- 0000- 6374	Auto & Trailer	16	0	16	25	25
01- 110- 000- 0000- 6405	Office Supplies	31	70	0	200	100
01- 110- 000- 0000- 6422	Janitorial Supplies	11,829	15,258	8,104	15,000	15,000
01- 110- 000- 0000- 6511	Gas And Oil	253	428	366	600	600

# Aitkin County



## USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2016 Actuals Mo. 01 - 12</u>	<u>2017 Actuals Mo. 01 - 12</u>	<u>2018 YTD Mo. 01 - 08</u>	<u>ADOPTED 2018</u>	<u>PROPOSED 2019</u>
01-110-000-0000-6590	Repair & Maintenance	16	0	0	0	0
01-110-000-0000-6610	Equipment	0	925	1,140	1,200	3,500
01-110-000-0000-6625	Capital Equipment	1,657	0	0	0	0
DEPT 110	Courthouse Maintenance	<b>Revenue</b> 40,000 -	20,149 -	0	20,000 -	20,000 -
		<b>Expend.</b> 323,416	350,579	257,921	406,983	422,206
		<b>Net</b> 283,416	330,430	257,921	386,983	402,206
111 DEPT	Buildings					
01-111-000-0000-5330	State Grants- Disaster Funds	1,465 -	0	0	0	0
01-111-000-0000-6605	Building & Structures	45,534	58,773	9,582	72,000	75,000
DEPT 111	Buildings	<b>Revenue</b> 1,465 -	0	0	0	0
		<b>Expend.</b> 45,534	58,773	9,582	72,000	75,000
		<b>Net</b> 44,069	58,773	9,582	72,000	75,000
120 DEPT	Service Officer					
01-120-000-0000-5301	Co. Veteran Service Grant	10,000 -	10,000 -	0	10,000 -	10,000 -
01-120-000-0000-5760	Donations for Vet Van	18,000 -	100 -	0	0	0
01-120-000-0000-5840	Misc Receipts	103 -	2,643 -	0	0	0
01-120-000-0000-5862	Co Service Officer Van Reimburserr	5,952 -	6,118 -	2,176 -	7,000 -	6,000 -
01-120-000-0000-6101	Salaries- Full Time	56,314	59,132	42,976	60,625	63,050
01-120-000-0000-6102	Salaries- - Part Time	10,142	25,003	18,855	28,334	33,682
01-120-000-0000-6108	Meals Reimbursed (Taxable)	28	84	25	120	100
01-120-000-0000-6124	Medicare- Employer 1.45%	880	1,107	821	1,290	1,403
01-120-000-0000-6148	Employer Deduct Contribution- HS	3,000	3,260	2,173	3,260	3,260
01-120-000-0000-6150	Health Insurance- Employer	8,544	12,085	8,219	12,328	12,794
01-120-000-0000-6152	Life Insurance- Employer	62	62	40	66	60
01-120-000-0000-6154	Long Term Disability- Employer	139	147	91	164	142
01-120-000-0000-6159	Pera Co- Or 7.25%	4,984	6,310	4,637	6,672	7,255
01-120-000-0000-6165	Fica- Employer 6.20%	3,761	4,735	3,509	5,515	5,997
01-120-000-0000-6205	Postage	240	220	135	250	250
01-120-000-0000-6208	Training/Education	157	0	0	180	0
01-120-000-0000-6230	Printing, Publishing & Adv	3,364	3,558	714	6,000	6,530
01-120-000-0000-6231	Services, Labor, Contracts	420	1,876	60	420	420
01-120-000-0000-6240	Dues	140	270	280	280	280
01-120-000-0000-6241	Registration Fee	50	100	100	100	100
01-120-000-0000-6250	Telephone	980	1,537	1,002	1,350	1,350



# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actuals</u> <u>Mo. 01 - 12</u>	2017 <u>Actuals</u> <u>Mo. 01 - 12</u>	2018 <u>YTD</u> <u>Mo. 01 - 08</u>	<u>ADOPTED</u> <u>2018</u>	<u>PROPOSED</u> <u>2019</u>	
01-120-000-0000-6300	Maintenance- Service Contracts	450	1,750	750	750	750	
01-120-000-0000-6302	Car Maintenance	1,882	1,165	807	1,000	1,000	
01-120-000-0000-6330	Transportation & Travel	1,082	1,683	487	900	900	
01-120-000-0000-6332	Hotel / Motel Lodging	1,488	1,709	434	800	1,000	
01-120-000-0000-6340	Meals	160	853	102	160	150	
01-120-000-0000-6350	Per Diem	6,500	6,500	3,600	7,000	7,000	
01-120-000-0000-6352	Insurance	683	631	624	714	725	
01-120-000-0000-6353	Workers Compensation Insurance	121	139	160	160	175	
01-120-000-0000-6374	Auto & Trailer License	16	0	16	16	16	
01-120-000-0000-6405	Office & Computer Supplies	2,006	1,289	2,252	450	1,200	
01-120-000-0000-6511	Gas And Oil	2,481	2,691	1,543	3,000	3,000	
01-120-000-0000-6512	Car Equipment	1,245	0	0	0	0	
01-120-000-0000-6620	Auto, Trailers, Snowmobiles	21,239	0	0	0	0	
01-120-000-0000-6625	Office Equipment	1,967	0	1,930	0	0	
DEPT 120	Service Officer	<b>Revenue</b>	34,055 -	18,861 -	2,176 -	17,000 -	16,000 -
		<b>Expend.</b>	134,525	137,896	96,342	141,904	152,589
		<b>Net</b>	100,470	119,035	94,166	124,904	136,589
121	DEPT Housing & Redevelopment						
	01-121-000-0000-6350	Per Diem	1,400	875	1,505	1,800	1,800
DEPT 121	Housing & Redevelopment	<b>Revenue</b>					
		<b>Expend.</b>	1,400	875	1,505	1,800	1,800
		<b>Net</b>	1,400	875	1,505	1,800	1,800
122	DEPT Planning & Zoning						
	01-122-000-0000-5135	Planning & Zoning Permits	263,733 -	278,271 -	129,384 -	235,000 -	245,000 -
	01-122-000-0000-5302	Shoreland State Grant	11,004 -	10,786 -	0	11,004 -	11,004 -
	01-122-000-0000-5304	P&Z Wetland Conserv. State Grant	24,930 -	24,930 -	0	24,930 -	24,930 -
	01-122-000-0000-5305	Riparian Project Aid	0	30,000 -	10,000 -	10,000 -	15,000 -
	01-122-000-0000-5306	Invasive Species State Grant 477A.1	138,406 -	138,406	136,137 -	0	0
	01-122-000-0000-5840	Misc Receipts	2,036 -	86 -	0	0	0
	01-122-000-0000-5842	Co Development Funds	0	0	0	25,000 -	25,000 -
	01-122-000-0000-6101	Salaries- Full Time	233,245	232,768	167,017	242,033	242,086
	01-122-000-0000-6102	Salaries- - Part Time	18,895	6,524	19,217	10,000	9,000
	01-122-000-0000-6108	Meals Reimbursed (Taxable)	54	51	5	100	100
	01-122-000-0000-6109	Overtime- Salaries	0	123	361	500	500

# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2016 Actuals Mo. 01 - 12</u>	<u>2017 Actuals Mo. 01 - 12</u>	<u>2018 YTD Mo. 01 - 08</u>	<u>ADOPTED 2018</u>	<u>PROPOSED 2019</u>
01-122-000-0000-6124	Medicare- Employer 1.45%	3,590	3,505	2,655	3,660	3,764
01-122-000-0000-6148	Employer Deduct Contribution- HS/	7,500	11,923	7,485	12,520	12,509
01-122-000-0000-6150	Health Insurance- Employer	39,192	38,425	23,292	35,552	38,475
01-122-000-0000-6152	Life Insurance- Employer	200	227	134	310	220
01-122-000-0000-6154	Long Term Disability- Employer	259	253	166	200	255
01-122-000-0000-6159	Pera Co- Or 7.25%	17,191	17,309	12,489	19,255	18,800
01-122-000-0000-6165	Fica- Employer 6.20%	15,355	14,986	11,352	16,125	16,100
01-122-000-0000-6205	Postage	2,455	2,054	891	2,500	2,500
01-122-000-0000-6208	Training/Education	202	1,025	440	2,000	2,000
01-122-000-0000-6230	Printing, Publishing & Adv	1,697	2,110	1,438	2,000	2,000
01-122-000-0000-6231	Services, Labor, Contracts, Program	55,299	57,268	59,860	85,000	80,000
01-122-000-0000-6240	Dues	50	50	50	100	100
01-122-000-0000-6241	Registration Fee	605	445	345	500	500
01-122-000-0000-6250	Telephone	1,721	1,530	848	1,700	1,700
01-122-000-0000-6267	Unemployment Compensation	0	0	778	0	0
01-122-000-0000-6302	Car Maintenance	158	1,050	1,581	1,200	1,200
01-122-000-0000-6330	Transportation & Travel	186	28	0	200	200
01-122-000-0000-6332	Hotel / Motel Lodging	0	206	999	700	700
01-122-000-0000-6340	Meals	0	0	0	200	100
01-122-000-0000-6350	Per Diem	6,950	6,690	2,710	6,500	6,500
01-122-000-0000-6352	Insurance	1,932	1,636	1,505	1,466	1,600
01-122-000-0000-6353	Workers Compensation Insurance	1,526	1,768	1,955	1,932	2,000
01-122-000-0000-6356	License Fees	93	0	0	0	0
01-122-000-0000-6374	Auto & Trailer License, Taxes, Plate	32	0	48	0	0
01-122-000-0000-6405	Office, Computer, Film, & Field Sup	2,266	1,962	684	2,500	5,000
01-122-000-0000-6511	Gas And Oil	1,320	1,191	543	1,400	1,400
01-122-000-0000-6625	Office Equipment	619	2,762	707	2,500	0
01-122-000-0000-6800	Misc. Promotional	0	0	0	250	250
01-122-000-0000-6820	Refunds & Reimbursements	10,342	12,521	13,988	0	0
01-122-029-0000-5397	MPCA SSTS Upgrade Grant	0	35,416 -	24,551 -	0	0
01-122-029-0000-5840	MPCA SSTS Base Grant	26,018 -	21,600 -	0	21,600 -	18,600 -
01-122-029-0000-6304	MPCA SSTS Upgrade Grant Expense	21,698	15,040	0	0	0
01-122-038-0000-6330	Boa/Pc Mileage	7,127	7,095	2,683	7,000	7,000
01-122-052-0000-5840	ISTS AG BMP REVENUE	10,545 -	11,890 -	0	0	0
01-122-052-0000-6304	ISTS AG BMP EXPENSES	10,545	11,890	0	0	0
<b>DEPT 122 Planning &amp; Zoning</b>	<b>Revenue</b>	<b>476,672 -</b>	<b>274,573 -</b>	<b>300,072 -</b>	<b>327,534 -</b>	<b>339,534 -</b>

# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2016 Actuals</u> <u>Mo. 01 - 12</u>	<u>2017 Actuals</u> <u>Mo. 01 - 12</u>	<u>2018 YTD</u> <u>Mo. 01 - 08</u>	<u>ADOPTED 2018</u>	<u>PROPOSED 2019</u>
	<b>Expend.</b>	462,304	454,415	336,226	459,903	456,559
	<b>Net</b>	14,368 -	179,842	36,154	132,369	117,025
123 DEPT Coroner						
01- 123- 000- 0000- 6231	Coroner Fees	18,000	14,250	7,750	16,500	16,500
01- 123- 000- 0000- 6260	Autopsies- - Pathologist, Xrays, Etc	49,988	30,848	24,844	38,000	38,000
01- 123- 000- 0000- 6330	Transportation For Autoposy	12,850	15,300	12,650	19,300	19,300
DEPT 123 Coroner	<b>Revenue</b>					
	<b>Expend.</b>	80,838	60,398	45,244	73,800	73,800
	<b>Net</b>	80,838	60,398	45,244	73,800	73,800
200 DEPT Enforcement						
01- 200- 000- 0000- 5307	Police State Aid- State Shared Rever	146,771 -	139,955 -	0	145,000 -	145,000 -
01- 200- 000- 0000- 5308	Police Officer Training	5,315 -	5,087 -	0	10,000 -	10,000 -
01- 200- 000- 0000- 5310	State Grants- Ot Grant	13,402 -	0	0	40,000 -	40,000 -
01- 200- 000- 0000- 5330	State Grants	0	21,598 -	0	0	0
01- 200- 000- 0000- 5530	County Sheriff Fees	15,058 -	16,661 -	7,055 -	20,000 -	13,000 -
01- 200- 000- 0000- 5531	County Sheriff From Welfare	180 -	765 -	135 -	200 -	180 -
01- 200- 000- 0000- 5532	County Sheriff Mileage	11,533 -	16,599 -	5,353 -	11,000 -	9,000 -
01- 200- 000- 0000- 5533	Alarm System	3,250 -	3,930 -	1,575 -	2,600 -	2,000 -
01- 200- 000- 0000- 5613	Cost Of Restitution	21,514 -	4,298 -	3,090 -	6,000 -	6,000 -
01- 200- 000- 0000- 5760	Contributions Restricted- Officer S	2,000 -	75 -	0	0	0
01- 200- 000- 0000- 5813	Sale of Squads	2,368 -	5,968 -	0	5,000 -	5,000 -
01- 200- 000- 0000- 5840	Misc Receipts	15,060 -	43,619 -	36,110 -	14,000 -	39,000 -
01- 200- 000- 0000- 5861	Insurance Proceeds/Reimbursemen	55,584 -	52,824 -	39,000 -	37,754 -	10,000 -
01- 200- 000- 0000- 6101	Salaries- Full Time	1,062,053	1,133,194	826,465	1,247,653	1,290,537
01- 200- 000- 0000- 6108	Meals Reimbursed (Taxable)	30	10	0	500	500
01- 200- 000- 0000- 6109	Overtime- Salaries	117,228	106,740	74,378	108,000	108,000
01- 200- 000- 0000- 6110	Holiday Pay	49,913	53,469	35,342	62,975	65,494
01- 200- 000- 0000- 6124	Medicare- Employer 1.45%	17,093	18,387	13,045	20,570	21,229
01- 200- 000- 0000- 6148	Employer Deduct Contribution- HS	2,333	35,820	31,101	45,900	57,670
01- 200- 000- 0000- 6150	Health Insurance- Employer	216,336	205,609	116,879	206,614	216,630
01- 200- 000- 0000- 6151	Severence Pay	0	41,000	0	0	0
01- 200- 000- 0000- 6152	Life Insurance- Employer	986	940	613	1,310	1,250
01- 200- 000- 0000- 6154	Long Term Disability- Employer	211	339	214	400	350
01- 200- 000- 0000- 6159	Pera	188,760	197,582	143,193	220,263	227,617

# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2016 Actuals Mo. 01 - 12</u>	<u>2017 Actuals Mo. 01 - 12</u>	<u>2018 YTD Mo. 01 - 08</u>	<u>ADOPTED 2018</u>	<u>PROPOSED 2019</u>
01-200-000-0000-6165	Fica-Employer 6.20%	6,384	6,559	4,632	6,890	7,090
01-200-000-0000-6205	Postage	2,999	3,059	1,390	2,100	400
01-200-000-0000-6230	Printing, Publishing & Adv	772	388	265	700	500
01-200-000-0000-6231	Services & Labor (Incl Contracts)	27,635	22,246	6,799	41,000	28,000
01-200-000-0000-6240	Dues	3,635	2,905	4,605	6,500	5,000
01-200-000-0000-6241	Registration Fee	22	0	0	500	500
01-200-000-0000-6250	Telephone	17,507	14,579	9,196	21,000	21,000
01-200-000-0000-6254	Utilities	0	0	0	2,000	0
01-200-000-0000-6260	Professional Consulting	250	0	0	1,000	2,000
01-200-000-0000-6267	Unemployment Compensation	658	8,731	0	0	0
01-200-000-0000-6272	Physical Examinations	880	685	1,233	1,000	2,500
01-200-000-0000-6302	Car Maintenance	58,424	72,287	35,373	42,000	42,000
01-200-000-0000-6314	Radio Maint	4,725	0	0	8,000	8,000
01-200-000-0000-6330	Transportation & Travel & Parking	443	12	0	200	200
01-200-000-0000-6332	Hotels / Motels	0	0	0	500	500
01-200-000-0000-6340	Meals	0	0	0	250	250
01-200-000-0000-6352	Insurance	51,389	53,672	51,715	49,242	51,000
01-200-000-0000-6353	Workers Compensation Insurance	32,635	33,057	27,835	28,026	30,000
01-200-000-0000-6359	Wrecker Service	3,103	4,035	5,102	5,000	6,500
01-200-000-0000-6374	Auto & Trailer License	95	75	75	500	250
01-200-000-0000-6405	Office Supplies	10,669	10,335	5,033	8,500	8,500
01-200-000-0000-6409	Deputy Supplies	5,895	3,047	1,616	10,000	10,000
01-200-000-0000-6410	Clothing Allowance	17,369	3,837	781	6,000	6,000
01-200-000-0000-6511	Gas And Oil	48,986	55,084	37,956	72,000	65,000
01-200-000-0000-6590	Repair & Maintenance Supplies	3,031	414	138	0	0
01-200-000-0000-6610	Equipment & Radios	19,745	11,549	13,869	30,000	40,000
01-200-000-0000-6620	Auto, Trailers, Snowmobiles	99,950	103,193	53,373	115,000	115,000
01-200-000-0000-6625	Office Equipment	1,032	2,690	0	5,000	5,000
01-200-003-0000-6200	Arlt- Sheriff Training	0	0	0	4,500	2,500
01-200-003-0000-6241	Registration Fee	8,511	8,290	6,832	10,000	12,000
01-200-003-0000-6330	Transportation & Travel & Parking	446	152	46	1,000	1,000
01-200-003-0000-6332	Hotels / Motels	3,106	1,580	1,565	3,200	3,500
01-200-003-0000-6340	Meals	205	113	50	500	500
01-200-003-0000-6511	Gas And Oil	25	0	0	200	0
01-200-019-0000-5760	Canine Donations	730 -	100 -	303 -	100 -	100 -
01-200-019-0000-6108	Meals (Not Overnight)	0	17	0	0	0

# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2016 Actuals Mo. 01 - 12</u>	<u>2017 Actuals Mo. 01 - 12</u>	<u>2018 YTD Mo. 01 - 08</u>	<u>ADOPTED 2018</u>	<u>PROPOSED 2019</u>
01-200-019-0000-6230	Printing, Publishing & Adv	0	99	0	0	0
01-200-019-0000-6231	Services, Labor, Contracts	1,016	2,434	1,752	2,000	2,500
01-200-019-0000-6240	Dues/Assoc Fees	50	40	0	100	100
01-200-019-0000-6241	Registration Fee	135	250	0	0	0
01-200-019-0000-6332	Hotel/Motel Lodging	314	233	0	300	300
01-200-019-0000-6340	Meals Reimbursed Non- Taxable	33	38	0	0	0
01-200-019-0000-6405	Office & Computer Supplies	0	160	130	0	0
01-200-019-0000-6409	Supplies	278	342	95	1,500	1,000
01-200-039-0000-5517	Fees For Gun Permits	29,675 -	23,665 -	17,885 -	0	0
01-200-039-0000-6425	Gun Permit Expenses	14,018	13,015	37,361	0	0
01-200-040-0000-5333	TZD Dps State Grant	12,972 -	13,713 -	7,036 -	0	20,250 -
01-200-040-0000-5840	Misc Receipts- TZD Donation	525 -	0	0	0	0
01-200-040-0000-6304	TZD Grant Expenses	14,308	14,393	8,736	0	20,250
DEPT 200 Enforcement	<b>Revenue</b>	<b>335,937 -</b>	<b>348,857 -</b>	<b>117,542 -</b>	<b>291,654 -</b>	<b>299,530 -</b>
	<b>Expend.</b>	<b>2,115,621</b>	<b>2,246,685</b>	<b>1,558,783</b>	<b>2,400,393</b>	<b>2,488,117</b>
	<b>Net</b>	<b>1,779,684</b>	<b>1,897,828</b>	<b>1,441,241</b>	<b>2,108,739</b>	<b>2,188,587</b>
201 DEPT Sheriff Contingency For D & A						
01-201-000-0000-5612	Drug & Forfeiture Ms387.213	2,812 -	3,362 -	2,084 -	0	0
01-201-000-0000-6212	Sheriff Contgt Exp Ms387.212	0	7,987	0	0	0
DEPT 201 Sheriff Contingency For D & A	<b>Revenue</b>	<b>2,812 -</b>	<b>3,362 -</b>	<b>2,084 -</b>	<b>0</b>	<b>0</b>
	<b>Expend.</b>	<b>0</b>	<b>7,987</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Net</b>	<b>2,812 -</b>	<b>4,625</b>	<b>2,084 -</b>	<b>0</b>	<b>0</b>
202 DEPT Boat & Water						
01-202-000-0000-5310	State Grants- B & W Ppl (Ot)	27,235 -	47,668 -	0	6,375 -	6,375 -
01-202-000-0000-5315	Boat & Water State Grant	0	0	22,180 -	20,860 -	22,000 -
01-202-000-0000-5840	Misc Receipts	2,779 -	2,093 -	158 -	150 -	100 -
01-202-000-0000-6101	Salaries- Full Time	27,014	27,467	0	27,735	28,744
01-202-000-0000-6102	Salaries- - Part Time	15,455	13,749	12,967	16,100	17,500
01-202-000-0000-6109	Salaries- Overtime	1,569	1,394	0	7,100	7,100
01-202-000-0000-6110	Holiday Pay	941	970	0	1,248	1,050
01-202-000-0000-6124	Medicare- Employer 1.45%	634	609	188	757	788
01-202-000-0000-6148	Employer Deduct Contribution- HS,	0	1,902	0	1,562	1,562
01-202-000-0000-6150	Health Insurance- Employer	6,000	6,857	0	6,731	7,038
01-202-000-0000-6152	Life Insurance- Employer	31	31	0	32	30

# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2016 Actuals Mo. 01 - 12</u>	<u>2017 Actuals Mo. 01 - 12</u>	<u>2018 YTD Mo. 01 - 08</u>	<u>ADOPTED 2018</u>	<u>PROPOSED 2019</u>
01-202-000-0000-6159	Pera	4,783	4,833	0	7,054	5,977
01-202-000-0000-6165	Fica-Employer 6.20%	958	867	804	1,208	1,090
01-202-000-0000-6230	Printing, Publishing & Adv	0	0	0	300	150
01-202-000-0000-6231	Services & Labor (Incl Contracts)	1,819	1,595	450	2,500	2,500
01-202-000-0000-6250	Telephone	396	384	204	400	400
01-202-000-0000-6254	Utilities	282	242	193	300	300
01-202-000-0000-6272	Physical Examinations	0	0	0	400	400
01-202-000-0000-6302	B&W Maintenance	3,864	3,230	1,328	4,000	4,000
01-202-000-0000-6314	Radio Maint	0	0	0	500	500
01-202-000-0000-6352	Insurance	2,512	2,615	2,564	2,558	2,600
01-202-000-0000-6353	Workers Compensation Insurance	1,280	1,306	1,146	1,146	1,300
01-202-000-0000-6374	Auto & Trailer License	16	90	16	150	150
01-202-000-0000-6405	Office Supplies	262	401	120	350	350
01-202-000-0000-6409	Field Supplies	165	102	0	1,000	1,000
01-202-000-0000-6410	Clothing Allowance	0	257	231	800	800
01-202-000-0000-6511	Gas And Oil	4,038	2,824	2,351	4,000	4,000
01-202-000-0000-6610	Equipment	0	0	3,396	3,000	3,000
01-202-000-0000-6617	Radio Equipment	0	0	0	1,500	1,500
01-202-000-0000-6620	Auto, Trailers, Snowmobiles	0	20,077	0	0	0
DEPT 202	Boat & Water					
	Revenue	30,014 -	49,761 -	22,338 -	27,385 -	28,475 -
	Expend.	72,019	91,802	25,958	92,431	93,829
	Net	42,005	42,041	3,620	65,046	65,354
203	DEPT Snowmobile					
01-203-000-0000-5315	Snowmobile State Grant	5,958 -	5,958 -	5,946 -	6,145 -	5,946 -
01-203-000-0000-5840	Misc Receipts	48 -	240 -	4,393 -	30 -	30 -
01-203-000-0000-6101	Salaries- Full Time	18,692	16,903	13,368	19,274	19,996
01-203-000-0000-6109	Salaries- Overtime	392	412	0	400	400
01-203-000-0000-6110	Holiday Pay	1,197	1,255	998	1,664	1,731
01-203-000-0000-6124	Medicare- Employer 1.45%	292	249	197	310	321
01-203-000-0000-6148	Employer Deduct Contribution- HS/	0	0	679	1,086	1,087
01-203-000-0000-6150	Health Insurance- Employer	4,857	5,286	3,511	4,681	4,896
01-203-000-0000-6152	Life Insurance- Employer	25	16	10	21	20
01-203-000-0000-6159	Pera Co- Or 14.4%	3,209	2,973	2,327	3,457	3,585
01-203-000-0000-6231	Services, Labor, Contracts	0	0	0	1,000	1,000
01-203-000-0000-6250	Telephone	210	304	265	320	320

# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actuals</u> <u>Mo. 01 - 12</u>	2017 <u>Actuals</u> <u>Mo. 01 - 12</u>	2018 <u>YTD</u> <u>Mo. 01 - 08</u>	ADOPTED <u>2018</u>	PROPOSED <u>2019</u>
01- 203- 000- 0000- 6302	Car Maintenance	484	67	242	1,000	1,000
01- 203- 000- 0000- 6314	Radio Maint	0	0	0	300	300
01- 203- 000- 0000- 6352	Insurance	0	0	0	0	400
01- 203- 000- 0000- 6353	Workers Comp Insurance	703	567	513	513	520
01- 203- 000- 0000- 6374	Auto & Trailer License	16	0	16	30	30
01- 203- 000- 0000- 6409	Field Supplies	0	0	0	200	200
01- 203- 000- 0000- 6410	Clothing Allowance	0	0	0	300	300
01- 203- 000- 0000- 6511	Gas And Oil	847	979	1,310	1,800	1,800
01- 203- 000- 0000- 6610	Equipment	0	60	0	0	0
01- 203- 000- 0000- 6630	Misc- Capital Expense	0	0	0	4,000	4,000
DEPT 203	Snowmobile					
	Revenue	6,006 -	6,198 -	10,339 -	6,175 -	5,976 -
	Expend.	30,924	29,071	23,436	40,356	41,906
	Net	24,918	22,873	13,097	34,181	35,930
204	DEPT ATV					
01- 204- 000- 0000- 5315	ATV State Grant	13,865 -	13,865 -	12,231 -	14,212 -	12,500 -
01- 204- 000- 0000- 6101	Salaries- Full Time	9,218	11,470	26,167	10,882	11,248
01- 204- 000- 0000- 6109	Salaries- Overtime	78	848	1,567	5,000	5,000
01- 204- 000- 0000- 6110	Holiday Pay	986	1,293	1,322	998	1,050
01- 204- 000- 0000- 6124	Medicare- Employer 1.45%	133	186	397	245	251
01- 204- 000- 0000- 6148	Employer Deduct Contribution- HS/	0	543	1,494	612	612
01- 204- 000- 0000- 6150	Health Insurance Employer	1,143	2,313	5,852	2,634	2,754
01- 204- 000- 0000- 6152	Life Insurance- Employer	6	15	30	16	13
01- 204- 000- 0000- 6159	Pera	1,539	2,072	4,672	2,735	2,802
01- 204- 000- 0000- 6231	Services, Labor, Contracts	0	0	0	750	750
01- 204- 000- 0000- 6250	Telephone	157	56	0	165	165
01- 204- 000- 0000- 6302	Car Maintenance	918	1,156	175	1,500	1,500
01- 204- 000- 0000- 6353	Workers Compensation Insurance	304	318	258	258	325
01- 204- 000- 0000- 6374	Auto & Trailer License	0	0	0	50	50
01- 204- 000- 0000- 6409	Field Supplies	0	0	0	400	400
01- 204- 000- 0000- 6511	Gas And Oil	1,105	878	208	1,500	1,500
01- 204- 000- 0000- 6610	Equipment	220	416	0	0	0
01- 204- 000- 0000- 6630	Misc- Capital Outlay	0	0	0	4,000	4,000
DEPT 204	ATV					
	Revenue	13,865 -	13,865 -	12,231 -	14,212 -	12,500 -
	Expend.	15,807	21,564	42,142	31,745	32,420

# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2016 Actuals Mo. 01 - 12</u>	<u>2017 Actuals Mo. 01 - 12</u>	<u>2018 YTD Mo. 01 - 08</u>	<u>ADOPTED 2018</u>	<u>PROPOSED 2019</u>
	<b>Net</b>	1,942	7,699	29,911	17,533	19,920
206 DEPT Forfeitures						
01-206-000-0000-5840	Revenue/Forfeitures	60,190 -	23,835 -	24,879 -	0	0
01-206-000-0000-6409	Forfeiture Supplies	46,359	19,909	3,976	0	0
DEPT 206 Forfeitures	<b>Revenue</b>	60,190-	23,835-	24,879-	0	0
	<b>Expend.</b>	46,359	19,909	3,976	0	0
	<b>Net</b>	13,831 -	3,926 -	20,903 -	0	0
252 DEPT Corrections						
01-252-000-0000-5530	Corrections Fees	9,757 -	9,761 -	6,201 -	8,000 -	9,000 -
01-252-000-0000-5532	Transport Inmates	3,544 -	1,999 -	2,043 -	2,500 -	3,000 -
01-252-000-0000-5534	Huber	7,335 -	2,213 -	0	0	0
01-252-000-0000-5535	Board Of Prisoners	418,474 -	464,535 -	224,405 -	390,000 -	290,000 -
01-252-000-0000-5536	Inmate Medical (Boarding)	15,082 -	15,606 -	5,517 -	10,000 -	10,000 -
01-252-000-0000-5541	Pay To Stay Incountry Boarding Mn6	38,162 -	39,994 -	34,736 -	40,000 -	50,000 -
01-252-000-0000-5542	Pay To Stay Incountry Medical Mn64	0	0	456 -	0	0
01-252-000-0000-5840	Misc Receipts	905 -	1,690 -	21,065 -	1,000 -	1,000 -
01-252-000-0000-5860	Jury Duty Reimb	30 -	47 -	20 -	0	0
01-252-000-0000-5861	Medical Co Pay From Inmates	2,078 -	1,524 -	3,345 -	1,000 -	1,000 -
01-252-000-0000-6101	Salaries- Full Time	1,283,278	1,300,134	899,697	1,296,550	1,368,550
01-252-000-0000-6102	Salaries- - Part Time	50,405	44,920	32,220	65,000	65,000
01-252-000-0000-6108	Meals Reimbursed (Taxable)	41	22	18	0	0
01-252-000-0000-6109	Overtime- Salaries	73,067	76,110	60,470	70,000	70,000
01-252-000-0000-6110	Holiday Pay	53,781	55,775	36,224	64,500	67,080
01-252-000-0000-6124	Medicare- Employer 1.45%	20,114	20,090	14,189	21,693	22,775
01-252-000-0000-6148	Employer Deduct Contribution- HS/	4,000	11,017	8,287	14,690	14,864
01-252-000-0000-6150	Health Insurance- Employer	317,122	311,402	209,982	330,984	338,212
01-252-000-0000-6152	Life Insurance- Employer	1,680	1,660	995	1,770	1,770
01-252-000-0000-6154	Long Term Disability- Employer	371	382	176	370	370
01-252-000-0000-6159	Pera 8.75%	122,633	123,411	88,336	129,965	135,035
01-252-000-0000-6165	Fica- Employer 6.20%	83,161	82,976	58,439	92,755	97,380
01-252-000-0000-6205	Postage	38	81	25	100	100
01-252-000-0000-6230	Printing, Publishing & Adv	49	404	0	500	300
01-252-000-0000-6231	Services & Labor (Incl Contracts)	31,453	43,261	49,278	50,000	50,000
01-252-000-0000-6234	Huber- Electronic Monitor	0	0	0	1,000	1,000



# Aitkin County

## USER- SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2016 Actuals Mo. 01 - 12</u>	<u>2017 Actuals Mo. 01 - 12</u>	<u>2018 YTD Mo. 01 - 08</u>	<u>ADOPTED 2018</u>	<u>PROPOSED 2019</u>
01-252-000-0000-6240	Dues	35	0	0	0	0
01-252-000-0000-6250	Telephone	3,711	4,288	3,177	4,500	4,500
01-252-000-0000-6254	Utilities & Heating	110,656	101,138	70,604	100,000	102,000
01-252-000-0000-6260	Prof Counseling - Inmates	0	0	0	1,000	1,000
01-252-000-0000-6262	Medical Expenses & Supplies - Inm.	128,518	159,579	94,680	125,000	173,000
01-252-000-0000-6267	Unemployment Compensation	0	0	0	1,000	1,000
01-252-000-0000-6271	Inspection Fees	0	0	0	500	500
01-252-000-0000-6272	Physical Examinations	410	220	220	1,000	1,000
01-252-000-0000-6302	Car Maintenance	2,942	8,015	1,410	4,500	4,000
01-252-000-0000-6314	Radio Maint	65	0	0	0	0
01-252-000-0000-6330	Prisoner Transportation & Travel	6,738	10,581	4,084	6,000	6,000
01-252-000-0000-6332	Hotel / Motel Lodging	135 -	0	0	0	0
01-252-000-0000-6340	Meals	54 -	14	0	0	0
01-252-000-0000-6352	Insurance	882	704	614	591	750
01-252-000-0000-6353	Workers Compensation Insurance	29,330	30,357	26,118	26,253	28,000
01-252-000-0000-6359	Wrecker Service	0	0	3,197	0	0
01-252-000-0000-6374	Auto & Trailer License	16	0	0	50	50
01-252-000-0000-6405	Office & Computer Supplies	9,670	8,065	4,786	10,000	10,000
01-252-000-0000-6409	Jail Supplies	0	3,100	0	3,000	3,000
01-252-000-0000-6410	Clothing Allowance	4,097	4,347	1,416	5,000	5,000
01-252-000-0000-6418	Groceries	191,054	187,686	118,539	195,000	195,000
01-252-000-0000-6420	Kitchen Supplies	2,898	1,155	915	3,500	3,500
01-252-000-0000-6421	Laundry Supplies	11	0	0	0	0
01-252-000-0000-6422	Janitorial Supplies	31,358	31,739	20,845	31,000	33,000
01-252-000-0000-6424	Inmate Supplies	7,648	7,593	4,701	5,000	5,000
01-252-000-0000-6511	Gas And Oil	9	62	75	300	300
01-252-000-0000-6513	Fuel Oil	0	0	0	500	500
01-252-000-0000-6590	Repair & Maintenance Supplies	34,526	86,352	19,956	40,000	40,000
01-252-000-0000-6605	Building & Structures	0	0	0	30,000	30,000
01-252-000-0000-6610	Equipment	662	830	0	0	0
01-252-000-0000-6625	Office Equipment	2,420	5,132	7,721	0	0
01-252-000-0000-6630	Miscellaneous- Capital Outlay	2,060	0	0	3,000	3,000
01-252-003-0000-6241	School Registration Fee	2,106	488	425	4,000	4,000
01-252-003-0000-6330	School Tran & Travel & Parking	83	120	113	300	300
01-252-003-0000-6332	School Hotels / Motels	1,887	1,103	289	3,000	3,000
01-252-003-0000-6340	Schooling Meals	248	123	13	500	500

# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2016 Actuals Mo. 01 - 12</u>	<u>2017 Actuals Mo. 01 - 12</u>	<u>2018 YTD Mo. 01 - 08</u>	<u>ADOPTED 2018</u>	<u>PROPOSED 2019</u>	
01- 252- 003- 0000- 6511	Gas And Oil	263	108	76	300	300	
01- 252- 252- 0000- 5840	Drug test kit reimbursement	0	80 -	90 -	0	0	
01- 252- 252- 0000- 5870	Prisoner Welfare Account(Non Tax)	1,497 -	1,178 -	614 -	0	0	
01- 252- 252- 0000- 5871	Tw Vending Prisoner Welfare(Non T	4,757 -	4,954 -	2,524 -	0	0	
01- 252- 252- 0000- 5872	Phone Card Prisoner Welfare(Taxab	46,646 -	48,662 -	27,097 -	0	0	
01- 252- 252- 0000- 5885	Commissary Sales Taxable	13,628 -	17,025 -	12,245 -	0	0	
01- 252- 252- 0000- 6405	Prisoner Welfare	26,873	19,933	62,692	0	0	
01- 252- 252- 0000- 6406	Phone Card Prisoner Welfare	16,336	19,490	14,826	0	0	
01- 252- 252- 0000- 6408	Commissary Supplies	6,369	11,882	8,732	0	0	
01- 252- 252- 0000- 6430	Drug Test Kits	0	534	0	0	0	
<b>DEPT 252</b>	<b>Corrections</b>	<b>Revenue</b>	<b>561,895 -</b>	<b>609,268 -</b>	<b>340,358 -</b>	<b>452,500 -</b>	<b>364,000 -</b>
		<b>Expend.</b>	<b>2,664,885</b>	<b>2,776,383</b>	<b>1,928,560</b>	<b>2,744,671</b>	<b>2,890,636</b>
		<b>Net</b>	<b>2,102,990</b>	<b>2,167,115</b>	<b>1,588,202</b>	<b>2,292,171</b>	<b>2,526,636</b>
<b>253</b>	<b>DEPT Sentence to Serve</b>						
01- 253- 000- 0000- 5315	State Grant Funding	32,788 -	32,299 -	21,009 -	30,443 -	30,443 -	
01- 253- 000- 0000- 5760	Donations	5,550 -	3,400 -	600 -	1,500 -	0	
01- 253- 000- 0000- 5840	Misc Receipts	321 -	0	0	0	0	
01- 253- 000- 0000- 5872	Donations- Use 5760	0	0	0	0	1,500 -	
01- 253- 000- 0000- 6101	Salaries- Full Time	95,573	97,705	57,372	101,511	71,011	
01- 253- 000- 0000- 6108	Meals (Not Overnight)	0	0	14	0	0	
01- 253- 000- 0000- 6109	Salaries- Overtime	126	679	1,048	500	500	
01- 253- 000- 0000- 6110	Holiday Pay	251	97	0	0	0	
01- 253- 000- 0000- 6124	Medicare Employer	1,278	1,269	764	1,471	1,037	
01- 253- 000- 0000- 6148	Employer Deduct Contribution- HS	0	1,902	2,173	3,260	1,304	
01- 253- 000- 0000- 6150	Health Insurance Employer	24,000	26,770	18,563	27,845	19,675	
01- 253- 000- 0000- 6152	Life Insurance- Employer	125	124	80	132	84	
01- 253- 000- 0000- 6154	Long Term Disability- Employer	131	131	83	134	0	
01- 253- 000- 0000- 6159	Pera Co- Or	8,375	8,617	5,112	8,883	6,257	
01- 253- 000- 0000- 6165	Fica- Employer	5,464	5,428	3,268	6,394	4,434	
01- 253- 000- 0000- 6204	Juvenile Detention	62,411	13,664	0	0	0	
01- 253- 000- 0000- 6230	Printing, Publishing & Adv	0	0	69	0	0	
01- 253- 000- 0000- 6231	Services, Labor, Contracts	861	104	1,391	0	0	
01- 253- 000- 0000- 6241	Registration Fee/license plates	30	0	0	0	0	
01- 253- 000- 0000- 6250	Telephone	518	513	322	530	540	
01- 253- 000- 0000- 6302	Car Maintenance	6,378	4,484	802	4,000	4,000	

# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actuals</u> <u>Mo. 01 - 12</u>	2017 <u>Actuals</u> <u>Mo. 01 - 12</u>	2018 <u>YTD</u> <u>Mo. 01 - 08</u>	ADOPTED <u>2018</u>	PROPOSED <u>2019</u>	
01-253-000-0000-6314	Radio Maint	65	0	0	0	0	
01-253-000-0000-6330	Transportation/Travel/Parking (Ow	0	0	0	250	250	
01-253-000-0000-6332	Hotel/Motel Lodging	0	0	0	250	250	
01-253-000-0000-6340	Meals (Overnight)	0	0	0	100	100	
01-253-000-0000-6352	Insurance	1,746	1,764	2,312	2,312	2,350	
01-253-000-0000-6353	Workers Comp Insurance	2,812	2,760	2,488	2,488	2,600	
01-253-000-0000-6374	Auto & Trailer License	48	0	64	50	75	
01-253-000-0000-6405	Operating Supplies	4,197	3,090	1,082	4,000	3,000	
01-253-000-0000-6409	STS Project Supplies	15	0	0	1,000	1,000	
01-253-000-0000-6511	Gas And Oil	3,392	3,238	1,938	4,250	3,600	
01-253-000-0000-6590	Repair & Maintenance Supplies	0	0	0	1,500	1,500	
01-253-000-0000-6610	Equipment	550	640	0	1,500	1,500	
01-253-000-0000-6625	Office Equipment	144	0	0	200	0	
01-253-000-0000-6630	Miscellaneous- Capital Outlay	0	0	0	0	10,000	
01-253-000-0000-6823	County Allocation	59,268	0	0	0	0	
01-253-003-0000-6241	Registration Fee	240	240	110	0	0	
01-253-003-0000-6511	Gas & Oil	0	0	17	0	0	
DEPT 253	Sentence to Serve	<b>Revenue</b>	<b>38,659 -</b>	<b>35,699 -</b>	<b>21,609 -</b>	<b>31,943 -</b>	<b>31,943 -</b>
		<b>Expend.</b>	<b>277,998</b>	<b>173,219</b>	<b>99,072</b>	<b>172,560</b>	<b>135,067</b>
		<b>Net</b>	<b>239,339</b>	<b>137,520</b>	<b>77,463</b>	<b>140,617</b>	<b>103,124</b>
254	DEPT Enhanced 911 System						
01-254-000-0000-5310	State 'Shared Revenue'- Enhanced 9	89,190 -	89,190 -	52,027 -	89,000 -	89,000 -	
01-254-000-0000-6230	Printing, Publishing & Adv	60	0	0	0	0	
01-254-000-0000-6231	Services, Labor, Contracts	283,836	123,174	101,533	86,000	86,000	
01-254-000-0000-6405	Office & Computer Supplies	264	1,041	8,033	0	0	
01-254-000-0000-6511	Gas And Oil	0	13	0	0	0	
01-254-000-0000-6610	Equipment	1,583	161	5,667	0	0	
01-254-000-0000-6625	E- 911 Equipment	0	492	195	0	0	
01-254-003-0000-6241	Registration Fee	0	250	0	0	0	
DEPT 254	Enhanced 911 System	<b>Revenue</b>	<b>89,190 -</b>	<b>89,190 -</b>	<b>52,027 -</b>	<b>89,000 -</b>	<b>89,000 -</b>
		<b>Expend.</b>	<b>285,743</b>	<b>125,131</b>	<b>115,428</b>	<b>86,000</b>	<b>86,000</b>
		<b>Net</b>	<b>196,553</b>	<b>35,941</b>	<b>63,401</b>	<b>3,000 -</b>	<b>3,000 -</b>
255	DEPT General Crime Victim Grant						
01-255-000-0000-5310	Crime Victims State Grant	59,724 -	50,994 -	24,294 -	67,200 -	67,200 -	

# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actuals</u> <u>Mo. 01 - 12</u>	2017 <u>Actuals</u> <u>Mo. 01 - 12</u>	2018 <u>YTD</u> <u>Mo. 01 - 08</u>	ADOPTED <u>2018</u>	PROPOSED <u>2019</u>
01-255-000-0000-5840	Misc Receipts	844 -	1,195 -	373 -	419 -	461 -
01-255-000-0000-6101	Salaries- Full Time	20,516	35,253	33,404	48,368	50,556
01-255-000-0000-6108	Meals Reimbursed (Taxable)	0	0	0	20	20
01-255-000-0000-6124	Medicare- Employer 1.45%	286	490	468	701	726
01-255-000-0000-6148	Employer Deduct Contribution- HS:	1,000	1,630	2,173	3,260	3,260
01-255-000-0000-6150	Health Insurance- Employer	2,744	6,633	8,219	14,580	12,794
01-255-000-0000-6152	Life Insurance- Employer	42	47	40	66	61
01-255-000-0000-6154	Long Term Disability- Employer	42	112	73	131	139
01-255-000-0000-6159	Pera Co- Or 7.25%	1,476	2,569	2,505	3,627	3,754
01-255-000-0000-6165	Fica- Employer 6.20%	1,223	2,097	2,001	2,999	3,103
01-255-000-0000-6205	Postage	232	1,003	461	298	311
01-255-000-0000-6208	Staff Development/Training	0	369	150	0	500
01-255-000-0000-6230	Printing, Publishing & Adv	0	78	144	200	200
01-255-000-0000-6231	Services, Labor, Contracts	0	0	1,122	1,500	1,500
01-255-000-0000-6250	Telephone	77	194	150	194	457
01-255-000-0000-6272	Physical Examinations	0	0	0	200	0
01-255-000-0000-6330	Transportation/Travel/Parking (Ow	107	151	128	220	220
01-255-000-0000-6332	Hotel / Motel Lodging	0	293	0	0	293
01-255-000-0000-6340	Meals Reimbursed Non- Taxable	25	85	0	20	30
01-255-000-0000-6353	Workers Compensation Insurance	278	256	81	81	81
01-255-000-0000-6405	Office & Computer Supplies	282	2,048	1,240	1,252	1,569
01-255-000-0000-6409	Program Supplies	0	728	104	488	512
01-255-000-0000-6625	Office Equipment & Other Equipme	667	1,196	200	1,512	1,587
01-255-003-0000-6241	Registration Fee/Training	175	225	0	200	225
01-255-003-0000-6330	Transportation/Travel/Parking (Ow	0	0	0	200	200
01-255-003-0000-6332	Hotel / Motel Lodging	0	0	0	300	300
01-255-003-0000-6340	Meals	0	0	112	100	100
01-255-031-0000-5840	Emergency Fund Money	555	0	0	1,000 -	1,000 -
DEPT 255	General Crime Victim Grant					
	Revenue	60,013 -	52,189 -	24,667 -	68,619 -	68,661 -
	Expend.	29,172	55,457	52,775	80,517	82,498
	Net	30,841 -	3,268	28,108	11,898	13,837
257	DEPT Community Corrections					
01-257-000-0000-5378	CCA Subsidy	132,362 -	275,343 -	142,980 -	285,961 -	285,961 -
01-257-000-0000-5554	Juvenile Supervision Fee	525 -	900 -	575 -	1,000 -	1,000 -
01-257-000-0000-5556	Supervision Fee	13,898 -	21,629 -	13,913 -	26,000 -	26,000 -

# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016	2017	2018	ADOPTED	PROPOSED
		<u>Actuals</u>	<u>Actuals</u>	<u>YTD</u>	<u>2018</u>	<u>2019</u>
		<u>Mo. 01 - 12</u>	<u>Mo. 01 - 12</u>	<u>Mo. 01 - 08</u>		
01- 257- 000- 0000- 5830	Miscellaneous	0	1,915 -	172 -	2,000 -	300 -
01- 257- 000- 0000- 6101	Salaries- Full Time	41,932	88,815	46,654	69,766	72,557
01- 257- 000- 0000- 6102	Wages- Part Time	0	0	0	0	28,245
01- 257- 000- 0000- 6108	Meals (Not Overnight)	0	0	0	0	100
01- 257- 000- 0000- 6124	Medicare Employer	579	1,209	638	1,012	1,462
01- 257- 000- 0000- 6148	Employer Deduct Contribution- HS	2,000	3,260	2,173	3,260	3,260
01- 257- 000- 0000- 6150	Health Insurance Employer	5,190	12,599	9,363	14,045	14,687
01- 257- 000- 0000- 6152	Life Insurance- Employer	36	57	40	60	60
01- 257- 000- 0000- 6154	Long Term Disability- Employer	0	186	105	157	163
01- 257- 000- 0000- 6159	Pera Co- Or 7.25%	3,145	6,353	3,505	5,233	7,560
01- 257- 000- 0000- 6165	Fica- Employer 6.20%	2,476	5,167	2,728	4,326	6,250
01- 257- 000- 0000- 6205	Postage	325	524	282	1,000	600
01- 257- 000- 0000- 6220	Telephone	0	868	942	1,000	1,600
01- 257- 000- 0000- 6240	Membership Dues	0	1,482	1,392	3,000	1,500
01- 257- 000- 0000- 6249	Software License Fees	4,300	4,178	4,217	4,500	4,500
01- 257- 000- 0000- 6250	Telephone	46	9	0	0	0
01- 257- 000- 0000- 6254	Utilities - Gas and Electric	0	1,219	0	0	0
01- 257- 000- 0000- 6300	Maintenance- Service Contracts	0	57	0	0	0
01- 257- 000- 0000- 6330	Mileage	2,074	351	16	1,500	500
01- 257- 000- 0000- 6332	Hotel/Motel Lodging	0	679	429	600	1,000
01- 257- 000- 0000- 6335	Gas/Vehicle Fuel Charges	0	82	175	500	500
01- 257- 000- 0000- 6339	Meals (Overnight)	27	53	20	200	200
01- 257- 000- 0000- 6342	Office Equipment Rental/Contracts	1,300	2,353	1,524	3,000	3,000
01- 257- 000- 0000- 6352	Property Casualty Insurance- MCIT	0	0	0	230	200
01- 257- 000- 0000- 6353	Workers Compensation Insurance	0	284	1,943	1,124	2,000
01- 257- 000- 0000- 6374	Auto & Trailer License	40	0	0	0	0
01- 257- 000- 0000- 6402	Computer Supplies & Software- Unc	1,227	0	0	0	0
01- 257- 000- 0000- 6405	Office Supplies	185	1,054	462	1,500	1,500
01- 257- 000- 0000- 6422	Janitorial Services/Supplies	0	170	0	0	0
01- 257- 000- 0000- 6480	Small Furniture (Under \$250)	0	132	0	1,000	1,000
01- 257- 000- 0000- 6625	Office & Other Equipment- Over \$2	12,241	300	0	2,500	1,000
01- 257- 022- 0000- 5135	Fees	8,214 -	10,338 -	6,072 -	10,000 -	10,000 -
01- 257- 022- 0000- 5333	Drug Court Grant	21,528 -	0	0	0	0
01- 257- 022- 0000- 6101	Salaries- Full Time	29,313	0	0	0	0
01- 257- 022- 0000- 6124	Medicare Employer	347	0	0	0	0
01- 257- 022- 0000- 6148	Employer Deduct Contribution- HS	1,500	0	0	0	0

# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actuals</u> <u>Mo. 01 - 12</u>	2017 <u>Actuals</u> <u>Mo. 01 - 12</u>	2018 <u>YTD</u> <u>Mo. 01 - 08</u>	<u>ADOPTED</u> <u>2018</u>	<u>PROPOSED</u> <u>2019</u>
01- 257- 022- 0000- 6150	Health Insurance Employer	7,812	0	0	0	0
01- 257- 022- 0000- 6152	Life Insurance- Employer	31	0	0	0	0
01- 257- 022- 0000- 6159	Pera Co- Or	2,198	0	0	0	0
01- 257- 022- 0000- 6165	Fica- Employer	1,483	0	0	0	0
01- 257- 022- 0000- 6302	Car Maintenance	866	0	0	0	0
01- 257- 022- 0000- 6335	Gas/Vehicle Fuel Charges	25	0	0	200	0
01- 257- 022- 0000- 6406	Sobriety Crt Expenses	12,668	8,189	1,539	0	0
01- 257- 251- 0000- 6108	Meals (Not Overnight)	0	0	11	10,000	10,000
01- 257- 251- 0000- 6241	Registration Fee	685	2,260	1,765	0	30
01- 257- 251- 0000- 6268	Staff Training, Development	0	376	78	1,600	2,000
01- 257- 251- 0000- 6330	Mileage	229	486	407	700	300
01- 257- 251- 0000- 6332	Hotel/Motel Lodging	930	1,692	1,773	500	500
01- 257- 251- 0000- 6335	Gas/Vehicle Fuel Charges	0	334	147	2,000	2,000
01- 257- 251- 0000- 6339	Meals (Overnight)	67	456	278	400	300
01- 257- 255- 0000- 6101	Salaries- Full Time	27,576	48,983	42,889	500	400
01- 257- 255- 0000- 6102	Wages- Part Time	0	11,015	2,634	53,508	53,799
01- 257- 255- 0000- 6108	Meals (Not Overnight)	0	0	0	0	0
01- 257- 255- 0000- 6109	Salaries- Overtime	0	21	0	100	30
01- 257- 255- 0000- 6124	Medicare Employer	301	631	613	0	0
01- 257- 255- 0000- 6148	Employer Deduct Contribution- HS,	1,500	2,717	2,362	780	780
01- 257- 255- 0000- 6150	Health Insurance Employer	7,812	12,599	9,952	2,260	2,260
01- 257- 255- 0000- 6152	Life Insurance- Employer	36	57	42	6,145	6,452
01- 257- 255- 0000- 6154	Long Term Disability- Employer	0	120	90	23	60
01- 257- 255- 0000- 6159	Pera Co- Or	1,881	1,972	6,545	120	121
01- 257- 255- 0000- 6165	Fica- Employer	1,286	2,697	2,623	4,013	4,035
01- 257- 255- 0000- 6204	Juvenile Detention	0	200,033	112,407	3,300	3,336
01- 257- 255- 0000- 6330	Mileage	0	0	39	270,000	270,000
01- 257- 255- 0000- 6335	Gas/Vehicle Fuel Charges	24	305	135	200	200
01- 257- 255- 0000- 6352	Insurance- Vehicles/Equipment/Lia	0	0	0	500	500
01- 257- 255- 0000- 6353	Workers Comp Insurance	0	0	11	230	0
01- 257- 255- 0000- 6405	Office Supplies	63	0	0	862	500
01- 257- 257- 0000- 6101	Salaries- Full Time	99,727	235,832	172,332	0	0
01- 257- 257- 0000- 6102	Wages- Part Time	0	8,973	14,924	284,533	256,425
01- 257- 257- 0000- 6108	Meals (Not Overnight)	0	0	0	0	0
01- 257- 257- 0000- 6109	Salaries- Overtime	0	286	0	100	50
01- 257- 257- 0000- 6124	Medicare Employer	1,414	3,593	2,645	600	600
					4,126	3,728

# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actuals</u> <u>Mo. 01 - 12</u>	2017 <u>Actuals</u> <u>Mo. 01 - 12</u>	2018 <u>YTD</u> <u>Mo. 01 - 08</u>	<u>ADOPTED</u> <u>2018</u>	<u>PROPOSED</u> <u>2019</u>
01-257-257-0000-6148	Employer Deduct Contribution- HS/	7,350	10,808	6,505	11,040	12,040
01-257-257-0000-6150	Health Insurance Employer	17,568	33,279	21,576	40,380	50,513
01-257-257-0000-6152	Life Insurance- Employer	124	177	109	202	203
01-257-257-0000-6154	Long Term Disability- Employer	0	576	376	578	577
01-257-257-0000-6159	Pera Co- Or	7,667	18,226	14,044	21,339	19,277
01-257-257-0000-6165	Fica- Employer	6,046	15,364	11,308	17,641	15,936
01-257-257-0000-6215	Wireless Telephone Services	233	652	436	1,600	1,600
01-257-257-0000-6220	Telephone	44	0	0	0	0
01-257-257-0000-6330	Mileage	529	1,654	698	1,600	1,600
01-257-257-0000-6335	Gas/Vehicle Fuel Charges	323	282	367	1,200	1,200
01-257-257-0000-6352	Insurance- Vehicles/Equipment/Lia	0	0	0	1,840	0
01-257-257-0000-6353	Workers Comp Insurance	0	0	5,187	4,905	6,000
01-257-257-0000-6405	Office Supplies	312	0	0	0	0
01-257-258-0000-5333	Drug Court Grant	0	79,327 -	50,587 -	75,721 -	55,000 -
01-257-258-0000-6101	Salaries- Full Time	0	70,129	50,183	69,603	55,357
01-257-258-0000-6124	Medicare Employer	0	908	671	1,009	803
01-257-258-0000-6148	Employer Deduct Contribution- HS/	0	3,260	2,090	3,260	2,260
01-257-258-0000-6150	Health Insurance Employer	0	13,741	7,535	14,045	6,452
01-257-258-0000-6152	Life Insurance- Employer	0	62	27	60	23
01-257-258-0000-6154	Long Term Disability- Employer	0	169	88	157	125
01-257-258-0000-6159	Pera Co- Or	0	5,065	3,383	5,220	4,152
01-257-258-0000-6165	Fica- Employer	0	3,883	2,868	4,315	3,432
01-257-258-0000-6302	Car Maintenance	0	79	52	0	200
01-257-258-0000-6330	Transportation/Travel/Parking	163	0	0	200	200
01-257-258-0000-6335	Gas/Vehicle Fuel Charges	0	311	228	500	1,500
01-257-258-0000-6352	Insurance- Vehicles/Equipment/Lia	0	0	0	230	300
01-257-258-0000-6353	Workers Comp Insurance	0	0	1,359	1,121	1,500
01-257-267-0000-5333	Sex Offender Polygraph Grant Reinr	0	0	0	500 -	500 -
01-257-267-0000-5555	Medical Test	405 -	435 -	0	500 -	500 -
01-257-267-0000-5557	Electronic Monitoring	29,768 -	85,611 -	34,107 -	50,000 -	60,000 -
01-257-267-0000-5558	Polygraph Fees	0	0	0	500 -	0
01-257-267-0000-5559	Program Fees	225 -	0	0	1,200 -	800 -
01-257-267-0000-6269	Professional Services	1,414	352	118	0	0
01-257-267-0000-6274	Drug Testing Fee	1,329	3,688	2,746	5,500	6,000
01-257-267-0000-6283	Professional Services	3	798	450	3,000	2,000
01-257-267-0000-6285	Polygraph Services	0	0	0	0	500

# Aitkin County



## USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>		<u>Account Description</u>	<u>2016</u> <u>Actuals</u> <u>Mo. 01 - 12</u>	<u>2017</u> <u>Actuals</u> <u>Mo. 01 - 12</u>	<u>2018</u> <u>YTD</u> <u>Mo. 01 - 08</u>	<u>ADOPTED</u> <u>2018</u>	<u>PROPOSED</u> <u>2019</u>
	01-257-267-0000-6341	Equipment Rental	9,810	42,238	21,504	25,000	30,000
DEPT	257	Community Corrections					
		<b>Revenue</b>	206,925 -	475,498 -	248,406 -	453,382 -	440,061 -
		<b>Expend.</b>	329,812	900,769	606,757	1,002,358	995,600
		<b>Net</b>	122,887	425,271	358,351	548,976	555,539
280	DEPT	Emergency Management					
	01-280-000-0000-5390	Emergency Service State Grant	20,755 -	19,629 -	0	19,194 -	19,194 -
	01-280-000-0000-6101	Salaries- Full Time	26,543	27,358	19,480	28,196	29,333
	01-280-000-0000-6108	Meals Reimbursed (Taxable)	13	5	43	0	0
	01-280-000-0000-6124	Medicare- Employer 1.45%	367	383	281	409	426
	01-280-000-0000-6148	Employer Deduct Contribution- HS:	0	659	753	0	1,130
	01-280-000-0000-6150	Health Insurance- Employer	6,000	4,515	2,048	4,203	3,227
	01-280-000-0000-6152	Life Insurance- Employer	31	31	20	33	30
	01-280-000-0000-6154	Long Term Disability- Employer	55	66	42	42	66
	01-280-000-0000-6159	Pera Co- Or 14.4%	2,323	2,394	1,705	2,468	2,567
	01-280-000-0000-6165	Fica- Employer 6.20%	1,569	1,639	1,201	1,749	1,819
	01-280-000-0000-6231	Services, Labor, Etc	148	0	0	1,000	1,000
	01-280-000-0000-6240	Dues	185	85	0	700	700
	01-280-000-0000-6250	Telephone	107	32	7	500	500
	01-280-000-0000-6330	Transportation & Travel & Parking	0	0	0	400	400
	01-280-000-0000-6332	Hotel / Motel Lodging	0	0	100	0	0
	01-280-000-0000-6340	Meals	0	0	11	0	0
	01-280-000-0000-6352	Insurance	327	270	242	234	250
	01-280-000-0000-6353	Workers Compensation Insurance	957	638	690	690	690
	01-280-000-0000-6374	Auto & Trailer License	16	0	16	0	0
	01-280-000-0000-6405	Office Supplies	0	257	10	500	500
	01-280-000-0000-6409	Deputy Supplie	0	0	0	1,000	100
	01-280-000-0000-6511	Gas And Oil	155	126	42	0	0
	01-280-000-0000-6610	Equipment	747	10,298	399	5,000	5,000
	01-280-003-0000-6241	Registration Fee	825	600	435	500	500
	01-280-003-0000-6330	Transporation	59	10	10	500	500
	01-280-003-0000-6332	Hotel / Motel Lodging	703	678	694	1,000	1,000
	01-280-003-0000-6340	Meals- Schooling	158	27	27	300	300
	01-280-003-0000-6511	Gas & Oil	108	55	104	0	0
DEPT	280	Emergency Management					
		<b>Revenue</b>	20,755 -	19,629 -	0	19,194 -	19,194 -
		<b>Expend.</b>	41,396	50,126	28,360	49,424	50,038



# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2016 Actuals</u> <u>Mo. 01 - 12</u>	<u>2017 Actuals</u> <u>Mo. 01 - 12</u>	<u>2018 YTD</u> <u>Mo. 01 - 08</u>	<u>ADOPTED 2018</u>	<u>PROPOSED 2019</u>
	<b>Net</b>	20,641	30,497	28,360	30,230	30,844
390 DEPT	Environmental Health (FBL)					
01-390-000-0000-5136	Fbl Licenses	70,973 -	73,201 -	69,363 -	70,500 -	70,500 -
01-390-000-0000-5537	Primary/Plan Fe	0	0	495 -	0	0
01-390-000-0000-6101	Salaries- Full Time	51,598	53,171	37,853	54,805	56,723
01-390-000-0000-6102	Salaries- - Part Time	3,000	3,000	0	3,000	3,000
01-390-000-0000-6108	Meals Reimbursed (Taxable)	41	41	49	100	100
01-390-000-0000-6124	Medicare- Employer 1.45%	741	768	546	838	867
01-390-000-0000-6150	Health Insurance- Employer	0	0	0	2,750	2,750
01-390-000-0000-6152	Life Insurance- Employer	62	62	40	70	60
01-390-000-0000-6154	Long Term Disability- Employer	129	133	82	140	128
01-390-000-0000-6159	Pera Co- Or 7.25%	3,870	3,988	2,839	4,340	4,254
01-390-000-0000-6165	Fica- Employer 6.20%	3,166	3,282	2,335	3,600	3,703
01-390-000-0000-6205	Postage	221	227	132	400	400
01-390-000-0000-6208	Training/Education	91	270	0	700	500
01-390-000-0000-6230	Printing, Publishing & Adv	317	0	0	300	300
01-390-000-0000-6231	Services, Labor, Contracts	0	0	2,000	0	0
01-390-000-0000-6240	Dues	140	281	0	120	150
01-390-000-0000-6250	Telephone	187	190	139	250	200
01-390-000-0000-6302	Car Maintenance	628	693	80	400	500
01-390-000-0000-6330	Transportation & Travel & Parking	8	42	16	100	50
01-390-000-0000-6332	Hotel / Motel Lodging	123	516	0	400	400
01-390-000-0000-6340	Meals	0	90	26	100	100
01-390-000-0000-6352	Insurance	1,072	1,027	1,043	1,035	1,050
01-390-000-0000-6353	Workers Compensation Insurance	791	990	1,007	1,006	1,000
01-390-000-0000-6374	Auto & Trailer License	16	0	16	0	0
01-390-000-0000-6405	Office, Film, And Field Supplies	323	485	193	500	1,500
01-390-000-0000-6511	Gas And Oil	729	749	518	1,000	1,000
01-390-000-0000-6625	Office Equipment & Other Equipme	113	0	261	1,250	0
01-390-000-0000-6820	Refunds	233	0	0	0	0
DEPT 390	Environmental Health (FBL)	<b>Revenue</b> 70,973 -	<b>Revenue</b> 73,201 -	<b>Revenue</b> 69,858 -	<b>Revenue</b> 70,500 -	<b>Revenue</b> 70,500 -
		<b>Expend.</b> 67,599	<b>Expend.</b> 70,005	<b>Expend.</b> 49,175	<b>Expend.</b> 77,204	<b>Expend.</b> 78,735
		<b>Net</b> 3,374 -	<b>Net</b> 3,196 -	<b>Net</b> 20,683 -	<b>Net</b> 6,704	<b>Net</b> 8,235

391 DEPT Solid Waste

# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2016 Actuals Mo. 01 - 12</u>	<u>2017 Actuals Mo. 01 - 12</u>	<u>2018 YTD Mo. 01 - 08</u>	<u>ADOPTED 2018</u>	<u>PROPOSED 2019</u>
01-391-000-0000-5001	Taxes	184,274 -	184,337 -	127,865 -	225,480 -	213,580 -
01-391-000-0000-5137	Solid Waste License	1,500 -	900 -	500 -	1,000 -	1,000 -
01-391-000-0000-5201	Mv Credit Ms Statute 273.1384	2,587 -	2,582 -	0	0	0
01-391-000-0000-5203	Disaster Abatement Credit	11 -	30 -	0	0	0
01-391-000-0000-5208	Tax Abatement	1,291 -	0	0	0	0
01-391-000-0000-5209	Disparity Reduction Aid	154 -	149 -	0	0	0
01-391-000-0000-5216	Taconite Credit- Current	4,571 -	4,497 -	0	0	0
01-391-000-0000-5251	In Lieu Apportionments & Receipts	1,978 -	1,954 -	0	0	0
01-391-000-0000-5545	Household Hazardous Waste	3,396 -	3,206 -	0	3,000 -	3,000 -
01-391-000-0000-5760	Donations	3,525 -	5,875 -	1,500 -	0	0
01-391-000-0000-5835	HHW PAINT REIMBURSEMENT	779 -	0	0	500 -	0
01-391-000-0000-5840	Misc Receipts	271 -	516 -	149 -	0	0
01-391-000-0000-5947	Planned Use of Fund Balance	0	0	0	0	45,000 -
01-391-000-0000-6101	Salaries- Full Time	122,306	127,797	90,576	130,801	134,438
01-391-000-0000-6102	Salaries- - Part Time	2,357	5,000	0	5,000	4,000
01-391-000-0000-6108	Meals Reimbursed (Taxable)	47	35	47	150	100
01-391-000-0000-6109	Overtime- Salaries	569	817	0	1,000	1,000
01-391-000-0000-6124	Medicare- Employer 1.45%	1,792	1,807	1,282	1,970	2,020
01-391-000-0000-6148	Employer Deduct Contribution- HS	1,500	3,390	2,260	3,390	3,390
01-391-000-0000-6150	Health Insurance- Employer	12,348	9,059	6,145	9,218	9,678
01-391-000-0000-6152	Life Insurance- Employer	72	34	23	0	35
01-391-000-0000-6154	Long Term Disability- Employer	306	316	198	350	304
01-391-000-0000-6159	Pera Co- Or 7.25%	9,216	9,451	6,728	10,185	10,160
01-391-000-0000-6165	Fica- Employer 6.20%	7,660	7,724	5,482	8,420	8,634
01-391-000-0000-6205	Postage	508	303	2	500	500
01-391-000-0000-6208	Training/Education	30	0	0	500	200
01-391-000-0000-6230	Printing, Publishing & Adv	2,593	2,487	2,868	2,000	2,000
01-391-000-0000-6231	Services, Labor, & Minor Contracts	14,489	20,890	17,049	16,000	16,000
01-391-000-0000-6240	Dues	320	375	160	300	300
01-391-000-0000-6241	Registration Fee	1,000	940	805	1,000	1,000
01-391-000-0000-6250	Telephone	957	1,045	567	1,000	1,000
01-391-000-0000-6302	Car Maintenance	487	331	0	750	500
01-391-000-0000-6330	Transportation & Travel & Parking	0	163	155	250	200
01-391-000-0000-6332	Hotel / Motel Lodging	1,696	709	584	1,200	1,200
01-391-000-0000-6340	Meals	125	63	34	100	100
01-391-000-0000-6352	Insurance	1,627	2,825	2,219	2,222	2,250

# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>		<u>Account Description</u>	2016 <u>Actuals</u> <u>Mo. 01 - 12</u>	2017 <u>Actuals</u> <u>Mo. 01 - 12</u>	2018 <u>YTD</u> <u>Mo. 01 - 08</u>	ADOPTED <u>2018</u>	PROPOSED <u>2019</u>	
	01-391-000-0000-6353	Workers Compensation Insurance	1,841	2,103	2,393	2,403	2,400	
	01-391-000-0000-6374	Auto & Trailer License	16	0	16	0	0	
	01-391-000-0000-6405	Office & Film Supplies	848	759	527	1,000	2,500	
	01-391-000-0000-6511	Gas And Oil	235	308	192	500	400	
	01-391-000-0000-6605	Building & Structures	0	1,485	0	0	0	
	01-391-000-0000-6620	Auto	0	0	0	0	15,000	
	01-391-000-0000-6625	Office Equipment	514	1,440	818	1,500	0	
	01-391-000-0000-6800	Miscellaneous(Promotional)	709	571	0	1,000	1,000	
	01-391-036-0000-6416	EED Expenses/Supplies	3,553	5,920	15	0	0	
	01-391-060-0000-5392	Score State Grant	68,710 -	68,711 -	33,864 -	67,729 -	67,729 -	
	01-391-060-0000-6360	Recycling Contract	90,627	93,713	79,153	95,000	110,000	
DEPT	391	Solid Waste	<b>Revenue</b>	<b>273,047 -</b>	<b>272,757 -</b>	<b>163,878 -</b>	<b>297,709 -</b>	<b>330,309 -</b>
			<b>Expend.</b>	<b>280,348</b>	<b>301,860</b>	<b>220,298</b>	<b>297,709</b>	<b>330,309</b>
			<b>Net</b>	<b>7,301</b>	<b>29,103</b>	<b>56,420</b>	<b>0</b>	<b>0</b>
392	DEPT	Water Wells						
	01-392-000-0000-5546	Drinking Water Test Fees	13,040 -	15,800 -	6,080 -	10,000 -	10,000 -	
	01-392-000-0000-6102	Wages- Part Time	0	2,030	0	2,000	2,000	
	01-392-000-0000-6231	Services, Labor, Contracts	1,310	416	307	1,500	1,500	
	01-392-000-0000-6405	Office & Film Supplies	3,018	2,368	852	3,000	3,000	
	01-392-000-0000-6820	Refunds	0	80	0	0	0	
DEPT	392	Water Wells	<b>Revenue</b>	<b>13,040 -</b>	<b>15,800 -</b>	<b>6,080 -</b>	<b>10,000 -</b>	<b>10,000 -</b>
			<b>Expend.</b>	<b>4,328</b>	<b>4,894</b>	<b>1,159</b>	<b>6,500</b>	<b>6,500</b>
			<b>Net</b>	<b>8,712 -</b>	<b>10,906 -</b>	<b>4,921 -</b>	<b>3,500 -</b>	<b>3,500 -</b>
500	DEPT	Library And Historical Society						
	01-500-500-0000-6350	Library Per Diem	1,295	385	175	0	0	
	01-500-500-0000-6801	Library Appropriations	219,932	225,882	224,577	224,577	224,577	
	01-500-501-0000-6352	Historical Society Insurance	2,737	2,386	2,130	3,000	3,000	
	01-500-501-0000-6353	Historical Society Workers Compen	50	50	50	50	50	
	01-500-501-0000-6801	Historical Society Appropriations	15,500	16,500	8,250	16,500	18,500	
	01-500-502-0000-6848	CARE Approp	54,567	45,900	45,900	45,900	53,900	
DEPT	500	Library And Historical Society	<b>Revenue</b>	<b>294,081</b>	<b>291,103</b>	<b>281,082</b>	<b>290,027</b>	<b>300,027</b>
			<b>Expend.</b>	<b>294,081</b>	<b>291,103</b>	<b>281,082</b>	<b>290,027</b>	<b>300,027</b>
			<b>Net</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
520	DEPT	Parks						

# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>		<u>Account Description</u>	2016 <u>Actuals</u> <u>Mo. 01 - 12</u>	2017 <u>Actuals</u> <u>Mo. 01 - 12</u>	2018 <u>YTD</u> <u>Mo. 01 - 08</u>	ADOPTED <u>2018</u>	PROPOSED <u>2019</u>
DEPT 520	Parks	Telephone	0	0	109	0	0
		Revenue					
		Expend.	0	0	109	0	0
		Net	0	0	109	0	0
600 DEPT	Ag Society, Soil & Water, Ag Inspect						
	01- 600- 550- 0000- 6352	Ag Society Insurance	4,172	3,830	3,617	4,000	4,000
	01- 600- 550- 0000- 6353	Ag Societyworkers Compensation I	50	50	50	50	50
	01- 600- 550- 0000- 6801	Ag Society Appropriations	10,000	10,000	10,000	10,000	10,000
	01- 600- 550- 0000- 6843	Ag Society Capital Improvements	10,000	10,000	10,000	10,000	10,000
	01- 600- 552- 0000- 6350	SRW Per Diem	140	175	70	140	140
	01- 600- 552- 0000- 6801	Soil & Water Appropriations	98,034	98,034	98,034	98,034	98,034
	01- 600- 552- 0000- 6836	Soil & Water Snake River Watershec	10,079	10,079	10,179	10,079	10,079
	01- 600- 552- 0000- 6847	Mississippi Headwaters Board	1,500	1,500	1,500	1,500	1,500
DEPT 600	Ag Society, Soil & Water, Ag Inspect	Revenue					
		Expend.	133,975	133,668	133,450	133,803	133,803
		Net	133,975	133,668	133,450	133,803	133,803
601 DEPT	Extension						
	01- 601- 000- 0000- 6205	Postage	302	496	302	600	600
	01- 601- 000- 0000- 6230	Printing, Publishing & Adv	0	0	0	100	100
	01- 601- 000- 0000- 6231	Services & Charges	0	367	86	450	450
	01- 601- 000- 0000- 6250	Telephone	68	29	56	250	250
	01- 601- 000- 0000- 6262	Univ Of Minn Contracts	64,323	52,823	37,721	74,692	76,280
	01- 601- 000- 0000- 6330	Transportation (Employees)	0	0	0	100	100
	01- 601- 000- 0000- 6332	Hotel / Motel Lodging	0	0	0	150	150
	01- 601- 000- 0000- 6340	Meals	0	0	0	50	50
	01- 601- 000- 0000- 6350	Per Diem	805	735	385	825	825
	01- 601- 000- 0000- 6353	Workers Compensation Insurance	23	0	0	0	0
	01- 601- 000- 0000- 6360	Extension Comm Expenses (Not Per	109	124	88	150	150
	01- 601- 000- 0000- 6405	Office Supplies	947	810	246	2,000	1,000
	01- 601- 000- 0000- 6625	Office Equipment	0	0	180	1,000	1,000
	01- 601- 551- 0000- 5840	4- H Plat Book Sales	920 -	1,240	480	0	0
DEPT 601	Extension	Revenue	920 -	1,240	480	0	0
		Expend.	66,577	55,384	39,064	80,367	80,955
		Net	65,657	56,624	39,544	80,367	80,955

# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actuals</u> Mo. 01 - 12	2017 <u>Actuals</u> Mo. 01 - 12	2018 <u>YTD</u> Mo. 01 - 08	ADOPTED <u>2018</u>	PROPOSED <u>2019</u>
700 DEPT	Promotion,AEOA Tran,Airport,RC&D,Tourism					
01- 700- 903- 0000- 6800	Aitkin Airport Appropriation	14,107	14,107	7,054	14,107	14,107
01- 700- 903- 0000- 6801	Mcgregor Airport Appropriation	13,900	13,900	6,950	13,900	13,900
01- 700- 909- 0000- 5840	Pilt Funds To Cover Tourism	0	1,500 -	0	0	0
01- 700- 909- 0000- 6800	Tourism Miscellaneous	14,669	10,257	5,915	0	0
01- 700- 909- 0000- 6801	Appropriations- Grant	500	4,000	1,500	10,000	10,000
DEPT 700	Promotion,AEOA Tran,Airport,RC&D,Tourism	0	1,500 -	0	0	0
	<b>Expend.</b>	43,176	42,264	21,419	38,007	38,007
	<b>Net</b>	43,176	40,764	21,419	38,007	38,007
711 DEPT	Economic Development					
01- 711- 000- 0000- 5840	Misc Receipts	9,458 -	7,583	4,530	0	1,000 -
01- 711- 000- 0000- 5947	Intergovernmental Transfer	0	0	0	0	60,593 -
01- 711- 000- 0000- 6101	Salaries- Full Time	29,084	29,969	21,565	31,120	79,927
01- 711- 000- 0000- 6108	Meals Reimbursed (Taxable)	5	0	0	0	0
01- 711- 000- 0000- 6124	Medicare- Employer 1.45%	423	436	313	451	1,159
01- 711- 000- 0000- 6148	Employer Deduct Contribution- HS/	400	904	603	904	2,260
01- 711- 000- 0000- 6150	Health Insurance- Employer	3,293	2,416	1,639	2,458	6,452
01- 711- 000- 0000- 6152	Life Insurance- Employer	25	25	16	26	60
01- 711- 000- 0000- 6154	Long Term Disability- Employer	73	75	46	84	180
01- 711- 000- 0000- 6159	Pera Co- Or 7.25%	2,181	2,248	1,600	2,334	5,995
01- 711- 000- 0000- 6165	Fica- Employer 6.20%	1,808	1,863	1,340	1,929	4,956
01- 711- 000- 0000- 6205	Postage	5	4	0	50	50
01- 711- 000- 0000- 6230	Printing, Publishing & Adv	18	0	0	0	0
01- 711- 000- 0000- 6240	Dues/Assoc Fees	250	250	250	300	300
01- 711- 000- 0000- 6241	Registration Fee	305	96	88	120	120
01- 711- 000- 0000- 6250	Telephone	114	106	43	150	150
01- 711- 000- 0000- 6303	Mcnight/Blandin Grant Expenses	7,385	59,253	3,818	0	0
01- 711- 000- 0000- 6330	Transportation/Travel/Parking (Ow	0	0	6	0	0
01- 711- 000- 0000- 6332	Hotel / Motel Lodging	0	0	0	200	200
01- 711- 000- 0000- 6340	Meals Reimbursed Non- Taxable	0	0	0	100	100
01- 711- 000- 0000- 6352	Insurance	294	235	205	197	197
01- 711- 000- 0000- 6353	Workers Compensation Insurance	162	150	114	114	120
01- 711- 000- 0000- 6405	Office & Computer Supplies	44	40	0	50	50
01- 711- 000- 0000- 6511	Gas And Oil	20	176	89	200	200
01- 711- 000- 0000- 6625	Office & Other Equipment	0	13	0	0	0

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# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actuals</u> <u>Mo. 01 - 12</u>	2017 <u>Actuals</u> <u>Mo. 01 - 12</u>	2018 <u>YTD</u> <u>Mo. 01 - 08</u>	ADOPTED <u>2018</u>	PROPOSED <u>2019</u>
01- 711- 042- 0000- 5840	Blandin- Research & Planning Grant	25,000 -	71,705 -	0	0	0
DEPT 711	Economic Development	Revenue 34,458 -	64,122 -	4,530	0	61,593 -
		Expend. 45,889	98,259	31,735	40,787	102,476
		Net 11,431	34,137	36,265	40,787	40,883

# Aitkin County



## USER- SELECTED BUDGET REPORT

03 FUND Road & Bridge

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actuals</u> Mo. 01 - 12	2017 <u>Actuals</u> Mo. 01 - 12	2018 <u>YTD</u> Mo. 01 - 08	ADOPTED <u>2018</u>	PROPOSED <u>2019</u>
000 DEPT Undesignated						
03-000-000-0000-5001	Taxes	1,323,085 -	1,205,360 -	271,163 -	1,365,150 -	1,292,447 -
03-000-000-0000-5201	Mv Credit Ms Statute 273.1384	35,017 -	33,876 -	0	0	0
03-000-000-0000-5203	Disaster Abatement Credit	149 -	391 -	0	0	0
03-000-000-0000-5208	Tax Abatement	17,474 -	0	0	0	0
03-000-000-0000-5209	Disparity Reduction Aid	2,081 -	1,956 -	0	0	0
03-000-000-0000-5216	Taconite Credit	123,470 -	117,737 -	0	0	0
03-000-000-0000-5227	Twp Road Allotment Gas Tax	378,304 -	378,264 -	442,343 -	400,400 -	452,000 -
03-000-000-0000-5251	In Lieu Apportionments & Receipts	26,759 -	25,641 -	0	0	0
03-000-000-0000-5330	State Grants- Disaster Funds	0	162,519 -	0	0	0
03-000-000-0000-5840	Misc Receipts	216,373 -	54,979 -	14,837 -	46,907 -	40,000 -
03-000-000-0000-5846	St Aid - Town Bridge	0	32,706 -	0	5,000 -	0
03-000-000-0000-5850	St Aid- Reg Construction	126,604 -	120,522 -	0	50,000 -	90,000 -
03-000-000-0000-5851	St Aid Mun Construction	0	0	0	50,000 -	10,000 -
03-000-000-0000-5852	State Aid Reg Maint	1,840,441 -	1,840,288 -	1,972,469 -	1,960,620 -	1,970,000 -
03-000-000-0000-5853	State Aid Municipal Maint	107,940 -	107,725 -	127,242 -	105,000 -	130,000 -
03-000-000-0000-5854	Charges- Townships	313,566 -	347,125 -	29,465 -	282,000 -	269,500 -
03-000-000-0000-5855	Charges- Individuals	14,722 -	14,466 -	9,740 -	13,000 -	11,430 -
03-000-000-0000-5857	Culverts	2,680 -	4,488 -	46 -	2,000 -	2,000 -
03-000-000-0000-5866	Co Auction Proceeds	10,972 -	4,946 -	3,769 -	1,000 -	2,000 -
03-000-000-0000-5881	Wetland Bank Credits	219,650 -	51,708 -	6,077 -	0	0
DEPT 000 Undesignated	Revenue	4,759,287 -	4,504,697 -	2,877,151 -	4,281,077 -	4,269,377 -
	Expend.					
	Net	4,759,287 -	4,504,697 -	2,877,151 -	4,281,077 -	4,269,377 -
301 DEPT R&B Administration						
03-301-000-0000-6101	Salaries- Full Time	339,220	340,123	238,315	342,456	342,407
03-301-000-0000-6108	Meals Reimbursed (Taxable)	170	142	30	200	200
03-301-000-0000-6124	Medicare- Employer 1.45%	4,733	4,602	3,275	4,965	4,965
03-301-000-0000-6148	Employer Deduct Contribution- HS/	11,350	12,209	8,253	12,379	12,040
03-301-000-0000-6150	Health Insurance- Employer	27,156	46,136	31,656	47,485	48,621
03-301-000-0000-6152	Life Insurance- Employer	222	215	137	272	202
03-301-000-0000-6154	Long Term Disability- Employer	494	744	461	1,335	686
03-301-000-0000-6159	Pera Employer 7.25%	23,534	23,805	16,991	24,758	24,755
03-301-000-0000-6165	Fica- Employer 6.20%	19,605	19,439	14,003	21,232	21,229
03-301-000-0000-6205	Postage	982	796	1,148	1,200	1,000

# Aitkin County

## USER- SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>		<u>Account Description</u>	2016 <u>Actuals</u> <u>Mo. 01 - 12</u>	2017 <u>Actuals</u> <u>Mo. 01 - 12</u>	2018 <u>YTD</u> <u>Mo. 01 - 08</u>	ADOPTED <u>2018</u>	PROPOSED <u>2019</u>
	03- 301- 000- 0000- 6240	Dues	2,518	2,960	3,010	3,000	3,050
	03- 301- 000- 0000- 6241	Fees/Prof/Misc	1,791	1,764	1,447	2,000	1,500
	03- 301- 000- 0000- 6296	Meeting Expense/Physicals	3,601	1,643	2,020	4,000	2,000
	03- 301- 000- 0000- 6300	Service Contracts	11,095	12,183	9,150	13,490	13,490
	03- 301- 000- 0000- 6330	Highway Travel	24	0	0	0	0
	03- 301- 000- 0000- 6352	Insurance	22,478	12,854	46,737	13,240	45,000
	03- 301- 000- 0000- 6353	Workers Compensation Insurance	3,692	5,241	4,722	5,400	4,960
	03- 301- 000- 0000- 6400	Supplies And Materials	5,879	4,774	3,701	5,000	5,000
DEPT 301	R&B Administration	Revenue					
		Expend.	478,544	489,630	385,056	502,412	531,105
		Net	478,544	489,630	385,056	502,412	531,105
302	DEPT R&B Engineering/Construction						
	03- 302- 000- 0000- 6101	Salaries- Full Time	272,206	255,159	186,938	315,929	325,420
	03- 302- 000- 0000- 6102	Salaries- - Part Time	4,044	6,640	6,077	7,756	7,457
	03- 302- 000- 0000- 6108	Meals Reimbursed (Taxable)	84	31	84	100	100
	03- 302- 000- 0000- 6109	Overtime- Salaries	34,797	30,240	9,606	41,517	42,903
	03- 302- 000- 0000- 6124	Medicare- Employer 1.45%	4,371	4,117	2,850	5,295	5,448
	03- 302- 000- 0000- 6148	Employer Deduct Contribution- HS:	1,000	2,260	1,507	2,260	2,260
	03- 302- 000- 0000- 6150	Health Insurance- Employer	52,232	53,689	35,997	68,845	73,052
	03- 302- 000- 0000- 6152	Life Insurance- Employer	217	216	147	393	323
	03- 302- 000- 0000- 6154	Long Term Disability- Employer	163	168	103	270	161
	03- 302- 000- 0000- 6159	Pera Employer 7.25%	22,541	21,283	14,577	26,809	27,626
	03- 302- 000- 0000- 6165	Fica- Employer 6.20%	18,688	17,606	12,187	22,642	23,298
	03- 302- 000- 0000- 6296	Meeting Expense/Physicals	2,951	363	4,011	3,000	2,500
	03- 302- 000- 0000- 6353	Workers Compensation Insurance	3,102	2,038	2,613	3,000	2,750
	03- 302- 000- 0000- 6411	Safety Footwear	221	269	134	725	725
	03- 302- 000- 0000- 6449	Rd/Br Engr. Supplies	5,230	2,831	6,569	5,000	6,000
DEPT 302	R&B Engineering/Construction	Revenue					
		Expend.	421,847	396,910	283,400	503,541	520,023
		Net	421,847	396,910	283,400	503,541	520,023
303	DEPT R&B Highway Maintenance						
	03- 303- 000- 0000- 6101	Salaries- Full Time	926,068	941,805	639,055	984,113	977,957
	03- 303- 000- 0000- 6102	Salaries- - Part Time	4,939	0	11,649	11,182	30,547
	03- 303- 000- 0000- 6108	Meals Reimbursed (Taxable)	32	0	0	100	100



# Aitkin County



## USER- SELECTED BUDGET REPORT

03 FUND Road & Bridge

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actuals</u> <u>Mo. 01 - 12</u>	2017 <u>Actuals</u> <u>Mo. 01 - 12</u>	2018 <u>YTD</u> <u>Mo. 01 - 08</u>	ADOPTED <u>2018</u>	PROPOSED <u>2019</u>
03-303-000-0000-6109	Overtime- Salaries	43,425	34,772	35,599	49,171	49,900
03-303-000-0000-6124	Medicare- Employer 1.45%	13,727	13,749	9,598	15,143	15,350
03-303-000-0000-6148	Employer Deduct Contribution- HS/	4,000	5,248	1,507	5,520	2,260
03-303-000-0000-6150	Health Insurance- Employer	216,776	225,842	160,297	244,590	246,212
03-303-000-0000-6152	Life Insurance- Employer	1,016	975	618	1,245	951
03-303-000-0000-6154	Long Term Disability- Employer	342	319	167	573	295
03-303-000-0000-6159	Pera Employer 7.25%	71,909	71,760	49,720	77,501	77,087
03-303-000-0000-6165	Fica- Employer 6.20%	58,695	58,790	41,042	64,754	65,622
03-303-000-0000-6254	Utilities	50,870	49,996	35,679	55,000	55,000
03-303-000-0000-6296	Meeting Expense/Physicals	2,113	2,244	2,313	2,100	2,000
03-303-000-0000-6297	Shop Fuel	14,599	14,722	17,696	16,000	17,000
03-303-000-0000-6298	Shop Maintenance	55,610	50,837	35,810	55,000	54,000
03-303-000-0000-6352	Insurance	5,405	4,758	4,470	4,900	4,700
03-303-000-0000-6353	Workers Compensation Insurance	78,129	60,691	56,469	62,500	59,300
03-303-000-0000-6411	Safety Footwear	2,168	1,820	1,063	2,465	2,465
03-303-000-0000-6513	Motor Fuel & Lubricants	184,222	200,419	134,526	205,000	222,400
03-303-000-0000-6514	Pavement Striping	34,405	49,301	60,269	62,150	46,355
03-303-000-0000-6515	Culverts	42,168	36,470	41,339	30,000	30,000
03-303-000-0000-6516	Signs & Posts	13,619	7,384	6,067	15,000	12,000
03-303-000-0000-6517	Asphalt,Crackfiller,Tack Oil,Etc	62,000	25,857	0	30,000	30,000
03-303-000-0000-6518	De- Icing Salt	115,068	117,883	50,762	140,000	96,260
03-303-000-0000-6519	Gravel & Royalties	74,288	198,107	22,227	150,000	130,000
03-303-000-0000-6520	Calcium Chloride Dust Control	319,082	244,915	198,819	260,000	196,488
03-303-000-0000-6521	Maintenance Supplies	85,613	26,602	18,796	15,000	205,000
03-303-000-0000-6524	Winter Sand	26,762	19,121	0	28,000	30,000
03-303-000-0000-6590	Repair & Maintenance Supplies	274,913	285,382	158,510	250,000	225,000
03-303-000-0000-6825	Maintenance Agreements	59,111	36,314	39,390	30,000	32,000
03-303-000-0000-6830	Twp Road Allotment Gas Tax	378,304	378,264	442,343	400,400	452,000
DEPT 303	R&B Highway Maintenance					
	Revenue					
	Expend.	3,219,378	3,164,347	2,275,800	3,267,407	3,368,249
	Net	3,219,378	3,164,347	2,275,800	3,267,407	3,368,249
307	DEPT R&B Capital Infrastructure					
03-307-000-0000-5001	Taxes, Aids, Etc.	600,000 -	600,000 -	600,000 -	600,000 -	600,000 -
03-307-000-0000-5840	Misc Receipts	24,533 -	0	102,750 -	0	0
03-307-000-0000-5841	Federal Transportation Funds	0	0	0	982,000 -	124,000 -

# Aitkin County



## USER- SELECTED BUDGET REPORT

03 FUND Road & Bridge

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actuals</u> <u>Mo. 01 - 12</u>	2017 <u>Actuals</u> <u>Mo. 01 - 12</u>	2018 <u>YTD</u> <u>Mo. 01 - 08</u>	ADOPTED <u>2018</u>	PROPOSED <u>2019</u>
03-307-000-0000-5842	State Park Fund	3,105	0	0	0	0
03-307-000-0000-5846	Town Bridge Funds	0	17,619 -	86,826 -	52,000 -	40,000 -
03-307-000-0000-5848	Bridge Bonding Funds	3,600 -	0	0	0	0
03-307-000-0000-5850	St Aid- Reg Construction Funds	2,553,305 -	2,924,199 -	0	3,540,600 -	3,401,000 -
03-307-000-0000-5851	St Aid- Mun Construction Funds	0	186,972 -	0	184,000 -	20,000 -
03-307-000-0000-5854	Township/City/Private Funds	57,200 -	20,000 -	0	0	0
03-307-000-0000-5864	Turnback Revenue	3,610,951 -	0	0	2,700,000 -	70,000 -
03-307-000-0000-6230	Printing & Publishing	270	520	528	600	1,000
03-307-000-0000-6260	Professional Services	123,755	71,935	40,570	136,000	120,000
03-307-000-0000-6262	Contract Payments	6,714,097	4,979,771	784,006	8,317,000	3,574,000
03-307-000-0000-6295	Utility Moves	0	140,848	0	40,000	30,000
03-307-000-0000-6362	Right Of Way	8,726	62,389	33,614	0	50,000
DEPT 307	R&B Capital Infrastructure	<b>Revenue</b> 6,846,484 -	<b>Revenue</b> 3,748,790 -	<b>Revenue</b> 789,576 -	<b>Revenue</b> 8,058,600 -	<b>Revenue</b> 4,255,000 -
		<b>Expend.</b> 6,846,848	<b>Expend.</b> 5,255,463	<b>Expend.</b> 858,718	<b>Expend.</b> 8,493,600	<b>Expend.</b> 3,775,000
		<b>Net</b> 364	<b>Net</b> 1,506,673	<b>Net</b> 69,142	<b>Net</b> 435,000	<b>Net</b> 480,000 -
308 DEPT	R&B Equipment & Facilities					
03-308-000-0000-5001	Taxes, Aids, Etc.	509,900 -	555,200 -	571,600 -	571,600 -	625,000 -
03-308-000-0000-6600	Capital Outlay- Facilities	819,105	126,816	73,328	571,600	625,000
DEPT 308	R&B Equipment & Facilities	<b>Revenue</b> 509,900 -	<b>Revenue</b> 555,200 -	<b>Revenue</b> 571,600 -	<b>Revenue</b> 571,600 -	<b>Revenue</b> 625,000 -
		<b>Expend.</b> 819,105	<b>Expend.</b> 126,816	<b>Expend.</b> 73,328	<b>Expend.</b> 571,600	<b>Expend.</b> 625,000
		<b>Net</b> 309,205	<b>Net</b> 428,384 -	<b>Net</b> 498,272 -	<b>Net</b> 0	<b>Net</b> 0
310 DEPT	R&B 232 Turnback					
03-310-000-0000-6600	Capital Outlay	3,788,986	4,523	0	0	0
DEPT 310	R&B 232 Turnback	<b>Revenue</b>	<b>Revenue</b>	<b>Revenue</b>	<b>Revenue</b>	<b>Revenue</b>
		<b>Expend.</b> 3,788,986	<b>Expend.</b> 4,523	<b>Expend.</b> 0	<b>Expend.</b> 0	<b>Expend.</b> 0
		<b>Net</b> 3,788,986	<b>Net</b> 4,523	<b>Net</b> 0	<b>Net</b> 0	<b>Net</b> 0

# Aitkin County



## USER- SELECTED BUDGET REPORT

04 FUND Special Revenue(Unorg R&B,Fire,Cemetary)

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actuals</u> Mo. 01 - 12	2017 <u>Actuals</u> Mo. 01 - 12	2018 <u>YTD</u> Mo. 01 - 08	<u>ADOPTED</u> <u>2018</u>	<u>PROPOSED</u> <u>2019</u>
421 DEPT	Unorganized Road & Bridge					
04- 421- 000- 0000- 5001	Property Taxes- Current	37,715 -	40,647 -	26,647 -	44,500 -	0
04- 421- 000- 0000- 5004	Property Taxes- Delinquent	1,169 -	692 -	745 -	0	0
04- 421- 000- 0000- 5060	Mobile Home- Current	119 -	113 -	0	0	0
04- 421- 000- 0000- 5064	Mobile Home- Delinquent	3 -	5 -	7 -	0	0
04- 421- 000- 0000- 5065	Severed Mineral- Current	80 -	75 -	68 -	0	0
04- 421- 000- 0000- 5071	Penalty & Interest - Delinquent	38 -	31 -	9 -	0	0
04- 421- 000- 0000- 5116	1/2 Beer License Unorganized	15 -	15 -	15 -	0	0
04- 421- 000- 0000- 5201	Mv Credit Ms Statute 273.1384	979 -	910 -	0	0	0
04- 421- 000- 0000- 5216	Taconite Credit- Current	1,466 -	1,461 -	0	0	0
04- 421- 000- 0000- 5251	In Lieu Apportionments & Receipts	2,676 -	3,377 -	0	0	0
04- 421- 000- 0000- 5252	Forf Tax Sales Apportionment	30,036 -	13,935 -	6,758 -	0	0
04- 421- 000- 0000- 6801	Appropriations	0	0	0	44,500	0
04- 421- 000- 0000- 6818	Unorganized Road & Bridge Work	70,537	85,157	0	0	0
04- 421- 143- 0000- 5227	Gasoline Tax	2,090 -	2,051 -	2,275 -	0	0
04- 421- 143- 0000- 5251	In Lieu Apport/Receipts 52- 22	25 -	3,214 -	0	0	0
04- 421- 144- 0000- 5227	Gasoline Tax	2,611 -	2,585 -	3,102 -	0	0
04- 421- 144- 0000- 5251	In Lieu Apport/Receipts 45- 24	35 -	0	0	0	0
04- 421- 145- 0000- 5227	Gasoline Tax	3,894 -	3,862 -	4,781 -	0	0
04- 421- 146- 0000- 5227	Gasoline Tax	2,537 -	2,512 -	3,084 -	0	0
04- 421- 146- 0000- 5251	In Lieu Apport/Receipts 52- 24	4,290 -	9,269 -	0	0	0
04- 421- 147- 0000- 5227	Gasoline Tax	5,103 -	5,041 -	6,133 -	0	0
04- 421- 147- 0000- 5251	In Lieu Apport/Receipts 50- 25	2,157 -	533 -	0	0	0
04- 421- 148- 0000- 5227	Gasoline Tax	1,236 -	1,234 -	1,524 -	0	0
04- 421- 148- 0000- 5251	In Lieu Apport/Receipts 51- 25	1,575 -	2,283 -	0	0	0
04- 421- 149- 0000- 5251	In Lieu Apport/Receipts 52- 25	5,235 -	9,083 -	0	0	0
04- 421- 150- 0000- 5227	Gasoline Tax	2,493 -	2,486 -	2,935 -	0	0
04- 421- 150- 0000- 5251	In Lieu Apport/Receipts 50- 26	1,759 -	2,149 -	0	0	0
04- 421- 151- 0000- 5227	Gasoline Tax	2,376 -	2,351 -	2,824 -	0	0
04- 421- 151- 0000- 5251	In Lieu Apport/Receipts 48- 27	37 -	53 -	0	0	0
04- 421- 152- 0000- 5227	Gasoline Tax	2,529 -	2,536 -	2,961 -	0	0
04- 421- 153- 0000- 5227	Gasoline Tax	1,232 -	1,230 -	1,453 -	0	0
04- 421- 153- 0000- 5251	In Lieu Apport/Receipts 50- 27	1 -	0	0	0	0
04- 421- 154- 0000- 5227	Gasoline Tax	1,379 -	1,377 -	1,461 -	0	0
04- 421- 155- 0000- 5227	Gasoline Tax	2,354 -	2,331 -	2,733 -	0	0
DEPT 421	Unorganized Road & Bridge	Revenue				
		119,244 -	117,441 -	69,515 -	44,500 -	0

# Aitkin County



## USER- SELECTED BUDGET REPORT

04 FUND Special Revenue(Unorg R&B,Fire,Cemetery)

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>		<u>2016</u> <u>Actuals</u> <u>Mo. 01 - 12</u>	<u>2017</u> <u>Actuals</u> <u>Mo. 01 - 12</u>	<u>2018</u> <u>YTD</u> <u>Mo. 01 - 08</u>	<u>ADOPTED</u> <u>2018</u>	<u>PROPOSED</u> <u>2019</u>
		<b>Expend.</b>	70,537	85,157	0	44,500	0
		<b>Net</b>	48,707 -	32,284 -	69,515 -	0	0
422 DEPT	Unorganized Fire						
04- 422- 000- 0000- 5001	Property Taxes- Current		30,117 -	28,466 -	25,343 -	37,450 -	42,050 -
04- 422- 000- 0000- 5004	Property Taxes- Delinquent		546 -	378 -	357 -	0	0
04- 422- 000- 0000- 5060	Mobile Home- Current		68 -	60 -	0	0	0
04- 422- 000- 0000- 5064	Mobile Home - Delinquent		2 -	3 -	4 -	0	0
04- 422- 000- 0000- 5065	Severed Mineral- Current		80 -	62 -	60 -	0	0
04- 422- 000- 0000- 5116	1/2 Beer License		5 -	5 -	5 -	0	0
04- 422- 000- 0000- 5201	Mv Credit Ms Statute 273.1384		845 -	726 -	0	0	0
04- 422- 000- 0000- 5216	Taconite Credit- Current		1,126 -	1,031 -	0	0	0
04- 422- 000- 0000- 5251	In Lieu Apportionments & Receipts		799 -	732 -	0	0	0
04- 422- 000- 0000- 6801	Appropriations		28,478	28,802	34,580	37,450	42,050
DEPT 422	Unorganized Fire	<b>Revenue</b>	33,588 -	31,463 -	25,769 -	37,450 -	42,050 -
		<b>Expend.</b>	28,478	28,802	34,580	37,450	42,050
		<b>Net</b>	5,110 -	2,661 -	8,811	0	0
423 DEPT	Unorganized Cemetary						
04- 423- 000- 0000- 5001	Property Taxes- Current		2,442 -	2,368 -	1,662 -	2,700 -	2,700 -
04- 423- 000- 0000- 5004	Property Taxes- Delinquent		129 -	52 -	104 -	0	0
04- 423- 000- 0000- 5065	Severed Mineral- Current		4 -	3 -	1 -	0	0
04- 423- 000- 0000- 5201	Mv Credit Ms Statute 273.1384		109 -	106 -	0	0	0
04- 423- 000- 0000- 5216	Taconite Credit- Current		71 -	64 -	0	0	0
04- 423- 000- 0000- 5251	In Lieu Apportionments & Receipts		112 -	97 -	0	0	0
04- 423- 000- 0000- 6801	Appropriations		2,805	2,727	215	2,700	2,700
DEPT 423	Unorganized Cemetary	<b>Revenue</b>	2,867 -	2,690 -	1,767 -	2,700 -	2,700 -
		<b>Expend.</b>	2,805	2,727	215	2,700	2,700
		<b>Net</b>	62 -	37	1,552 -	0	0

# Aitkin County



## USER- SELECTED BUDGET REPORT

05 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actuals</u> Mo. 01 - 12	2017 <u>Actuals</u> Mo. 01 - 12	2018 <u>YTD</u> Mo. 01 - 08	ADOPTED <u>2018</u>	PROPOSED <u>2019</u>
257 DEPT	Community Corrections					
05-257-000-0000-6254	Utilities	0	2,308	2,260	0	0
05-257-000-0000-6300	Maintenance- Service Contracts	0	261	157	0	0
05-257-000-0000-6342	Office Equipment Rental/Contracts	0	149	139	0	0
05-257-000-0000-6422	Janitorial Services/Supplies	0	533	519	0	0
05-257-000-0000-6605	Building & Structures	0	2,572	45	0	0
05-257-000-0000-6630	Miscellaneous- Capital Expense	0	228	0	0	0
DEPT 257	Community Corrections					
	Revenue					
	Expend.	0	6,051	3,120	0	0
	Net	0	6,051	3,120	0	0
390 DEPT	Environmental Health (FBL)					
05-390-000-0000-6254	Utilities	0	420	411	0	0
05-390-000-0000-6300	Maintenance- Service Contracts	0	48	29	0	0
05-390-000-0000-6342	Office Equipment Rental/Contracts	0	27	25	0	0
05-390-000-0000-6422	Janitorial Services/Supplies	0	97	94	0	0
05-390-000-0000-6605	Building & Structures	0	468	8	0	0
05-390-000-0000-6630	Miscellaneous- Capital Expense	0	42	0	0	0
DEPT 390	Environmental Health (FBL)					
	Revenue					
	Expend.	0	1,102	567	0	0
	Net	0	1,102	567	0	0
400 DEPT	Public Health Department					
05-400-000-0000-5001	All Current/Delinquent Taxes	309,923 -	357,421 -	243,115 -	374,523 -	448,643 -
05-400-000-0000-5201	MV Credit MS Statute 273.1384	4,623 -	5,143 -	0	0	0
05-400-000-0000-5203	Disaster/Tax Abatement Credit	2,413 -	59 -	0	0	0
05-400-000-0000-5205	In- Lieu	4,304 -	4,826 -	467 -	2,100 -	2,100 -
05-400-000-0000-5209	Disparity Reduction Aid	275 -	297 -	0	0	0
05-400-000-0000-5216	Taconite Credit- Current	16,305 -	17,873 -	0	0	0
05-400-000-0000-6801	Disaster Services - Expenditure	135	0	0	0	0
05-400-400-0402-5313	Lph Grant	13,036 -	45,084 -	19,328 -	28,769 -	28,769 -
05-400-400-0402-5321	MIIC Grant	0	194 -	305 -	0	0
05-400-400-0402-5421	EHDI.BD Grant	0	675 -	500 -	0	0
05-400-400-0402-5422	Public Health Emergency Prepare- F	17,399 -	33,803 -	14,202 -	23,446 -	23,446 -
05-400-400-0402-5500	Blood Lead and Other Misc. Reimbi	0	1,752 -	26 -	50 -	50 -
05-400-400-0402-5801	Ph Immunizations	250 -	328 -	458 -	250 -	500 -

# Aitkin County



## USER-SELECTED BUDGET REPORT

05 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2016 Actuals Mo. 01 - 12</u>	<u>2017 Actuals Mo. 01 - 12</u>	<u>2018 YTD Mo. 01 - 08</u>	<u>ADOPTED 2018</u>	<u>PROPOSED 2019</u>
05-400-400-0402-5802	Flu Shots/Pneumvax Fees	27,460 -	22,707 -	24,572 -	25,000 -	25,000 -
05-400-400-0402-5803	Hepatitis B Fees	1,002 -	1,403 -	1,008 -	1,500 -	1,250 -
05-400-400-0402-5804	Mantoux Fees	134 -	86 -	0	100 -	100 -
05-400-400-0402-5832	Misc Immun/Dp&C/Ep/Pan Flu	1,012 -	389 -	298 -	50 -	300 -
05-400-400-0402-6205	Postage	195	159	143	100	150
05-400-400-0402-6208	Staff Development/Training	0	315	0	50	50
05-400-400-0402-6231	Services/Labor/Contracts	444	1,037	412	500	500
05-400-400-0402-6241	Meeting/Conference Registration F	255	120	295	250	250
05-400-400-0402-6301	Rentals	195	0	0	200	200
05-400-400-0402-6330	Mileage/Parking	107	426	167	150	150
05-400-400-0402-6332	Hotel/Lodging	380	114	346	350	350
05-400-400-0402-6335	Gas/Vehicle Fuel Charges	236	196	170	250	250
05-400-400-0402-6340	Meal Reimbursement	117	46	91	100	100
05-400-400-0402-6401	Vaccine Cost	14,900	22,715	1,010	15,000	15,000
05-400-400-0402-6405	Office Supplies	0	0	25	0	0
05-400-400-0402-6406	PH Program Related Supplies	165	0	0	200	200
05-400-400-0402-6430	DP & C - Medical Supplies	2,045	413	84	2,000	2,000
05-400-400-0402-6625	Office & Other Equipment	0	156	0	0	0
05-400-400-0402-6800	Emergency Event - Flooding	0	0	6,303	6,000	0
05-400-401-0000-6809	No. Memorial Ambulance- Aitkin	20,000	20,000	17,145	20,000	20,000
05-400-401-0000-6812	Mcgregor Area Ambulance	13,000	13,000	8,160	13,000	13,000
05-400-401-0000-6813	Meds- 1 Hill City Ambulance	2,000	1,275	2,235	2,000	2,000
05-400-401-0000-6814	Isle Ambulance/Mille Lacs Health S	2,000	1,465	0	2,000	2,000
05-400-410-0413-5422	Wic Federal Grant	61,759 -	84,669 -	93,665 -	62,000 -	62,000 -
05-400-410-0413-6205	Postage	114	116	87	125	125
05-400-410-0413-6208	Staff Development/Training	0	102	0	0	100
05-400-410-0413-6231	Services/Labor/Contracts	273	0	0	100	100
05-400-410-0413-6241	Meeting/Conference Registration F	0	410	385	1,550	500
05-400-410-0413-6250	Telephone	1,292	1,292	800	1,293	1,390
05-400-410-0413-6301	Wic Space Rentals	360	360	270	180	360
05-400-410-0413-6330	Mileage/Parking	403	825	407	612	750
05-400-410-0413-6332	Hotel/Lodging	0	2,171	1,043	0	500
05-400-410-0413-6335	Gas/Vehicle Fuel Charges	189	343	189	500	500
05-400-410-0413-6340	Meal Reimbursement	0	456	40	50	50
05-400-410-0413-6402	Computer/Technology Supplies	240	240	160	240	240
05-400-410-0413-6405	Office Supplies	195	337	212	400	400

# Aitkin County



## USER- SELECTED BUDGET REPORT

05 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actuals</u> <u>Mo. 01 - 12</u>	2017 <u>Actuals</u> <u>Mo. 01 - 12</u>	2018 <u>YTD</u> <u>Mo. 01 - 08</u>	<u>ADOPTED</u> <u>2018</u>	<u>PROPOSED</u> <u>2019</u>
05-400-410-0413-6406	PH Program Related Supplies	349	273	762	1,330	1,000
05-400-410-0413-6430	WIC - Medical Supplies	484	534	0	500	675
05-400-410-0413-6625	Office & Other Equipment	0	0	672	0	0
05-400-430-0403-5328	C & Tc State Share	27,589 -	21,027 -	6,219 -	25,930 -	25,930 -
05-400-430-0403-5422	C & Tc Federal Share	27,589 -	21,027 -	6,219 -	25,930 -	25,930 -
05-400-430-0403-6205	Postage	862	1,122	908	1,110	1,110
05-400-430-0403-6231	Services/Labor/Contracts	6	0	0	0	0
05-400-430-0403-6330	Mileage/Parking	3	79	76	0	0
05-400-430-0403-6335	Gas/Vehicle Fuel Charges	38	28	14	590	50
05-400-430-0403-6405	Office Supplies	83	366	93	250	250
05-400-430-0403-6406	PH Program Related Supplies	812	124	0	550	500
05-400-430-0403-6416	C & TC Outreach Supplies	374	1,180	777	1,877	1,877
05-400-430-0407-6262	Family Planning Services/Methods	496	1,023	1,997	3,000	2,500
05-400-430-0408-5313	LPH Grant	13,036 -	36,850 -	19,328 -	0	0
05-400-430-0408-5421	Federal Grants- Family Health- TAN	22,682 -	48,727 -	18,690 -	34,139 -	34,139 -
05-400-430-0408-5422	Federal Grants- Family Health- MCH	18,750 -	26,034 -	21,496 -	25,000 -	25,000 -
05-400-430-0408-5423	Federal Grants- Family Health- Peer	5,317 -	5,463 -	4,775 -	5,680 -	5,000 -
05-400-430-0408-5500	Family Health- Third Party Reimbur	15,703 -	20,730 -	13,532 -	20,000 -	20,000 -
05-400-430-0408-5832	Car Seat/Booster Seat Reimburse	730 -	1,928 -	20 -	3,200 -	1,000 -
05-400-430-0408-5894	Healthy Starts/Follow A Long	2,000 -	2,416 -	967 -	1,933 -	1,933 -
05-400-430-0408-6205	Postage	778	864	352	1,100	1,000
05-400-430-0408-6208	Staff Development/Training	0	50	0	0	0
05-400-430-0408-6231	Services/Labor/Contracts	63	687	0	100	100
05-400-430-0408-6240	Membership/Dues/Association Fee	125	875	438	876	876
05-400-430-0408-6241	Meeting/Conference Registration F	4,860	0	312	150	200
05-400-430-0408-6250	Telephone	726	726	422	727	727
05-400-430-0408-6330	Mileage/Parking	1,142	535	416	400	500
05-400-430-0408-6332	Hotel/Lodging	2,667	415	0	300	500
05-400-430-0408-6335	Gas/Vehicle Fuel Charges	320	330	144	500	500
05-400-430-0408-6340	Meal Reimbursement	983	169	37	200	200
05-400-430-0408-6406	PH Program Related Supplies	707	1,231	1,967	1,550	1,500
05-400-430-0408-6416	Educational Supplies/Follow A Lon	0	0	215	1,000	1,000
05-400-440-0410-5325	MA*STLTSS*LCTS	22,931 -	17,515 -	6,257 -	17,000 -	14,000 -
05-400-440-0410-5425	MA*FELTSS*LCTS	22,931 -	18,190 -	7,178 -	17,000 -	14,000 -
05-400-440-0410-5500	Pca Assessment- Third Party	281 -	0	0	0	0
05-400-440-0410-5805	Misc Revenue (Lcts)	817 -	350 -	220 -	500 -	500 -

# Aitkin County



## USER- SELECTED BUDGET REPORT

05 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2016 Actuals Mo. 01 - 12</u>	<u>2017 Actuals Mo. 01 - 12</u>	<u>2018 YTD Mo. 01 - 08</u>	<u>ADOPTED 2018</u>	<u>PROPOSED 2019</u>
05-400-440-0410-6101	Gross Salary- Admin	120,825	110,587	80,995	121,600	124,067
05-400-440-0410-6108	Meals Reimbursed Taxable	23	29	43	50	50
05-400-440-0410-6109	Salaries Overtime	434	135	113	0	0
05-400-440-0410-6124	Medicare Employer 1.45%	1,533	1,691	1,088	1,786	1,798
05-400-440-0410-6148	Employer Deduct Contribution- HS/	4,206	4,693	3,982	6,692	6,152
05-400-440-0410-6149	Employer Deduct Contribution- Vet	62	0	0	0	0
05-400-440-0410-6150	Health Insurance Employer	23,002	17,111	14,121	23,420	23,306
05-400-440-0410-6151	Severence Pay	0	16,812	0	0	0
05-400-440-0410-6152	Life Insurance- Employer	116	98	76	144	131
05-400-440-0410-6154	Long Term Disability	139	197	126	145	195
05-400-440-0410-6159	Pera Employer- Admin	8,880	7,629	6,046	9,240	9,302
05-400-440-0410-6165	Fica Employer 6.2%	6,431	7,229	4,654	7,638	7,690
05-400-440-0410-6205	Postage	602	598	921	600	750
05-400-440-0410-6208	Staff Development/Training	776	45	8	800	500
05-400-440-0410-6231	Services/Labor/Contracts	2,425	5,978	2,663	3,000	3,000
05-400-440-0410-6239	Software Fees/License Fees	3,255	4,157	1,504	8,000	8,000
05-400-440-0410-6240	Membership/Dues/Association Fee	301	2,478	0	1,315	1,400
05-400-440-0410-6241	Meeting/Conference Registration F	401	936	364	500	500
05-400-440-0410-6250	Telephone	2,727	2,526	1,499	2,732	2,600
05-400-440-0410-6254	Utilities- Gas and Electric	4,753	4,489	2,876	5,500	5,500
05-400-440-0410-6267	Unemployment Compensation	18	0	0	0	0
05-400-440-0410-6272	New Employee Physical Examinatio	0	0	0	300	0
05-400-440-0410-6278	H & HS Advisory Committee	964	995	481	1,015	1,000
05-400-440-0410-6300	Maintenance/Service Contracts	13,232	12,462	6,119	13,200	13,200
05-400-440-0410-6301	Equipment Lease/Space Rental	6,291	6,459	4,262	6,300	6,300
05-400-440-0410-6330	Mileage/Parking	203	142	106	300	300
05-400-440-0410-6332	Hotel/Lodging	1,425	901	506	1,000	1,000
05-400-440-0410-6333	Allocated Admin Mileage/Motorpor	10,738	11,645	322	11,400	10,300
05-400-440-0410-6335	Gas/Vehicle Fuel Charges	199	146	144	400	400
05-400-440-0410-6340	Meal Reimbursement	146	73	82	250	150
05-400-440-0410-6352	Insurance- Vehicles/Equipment/Lia	1,061	1,130	2,287	2,289	2,500
05-400-440-0410-6353	Workers Comp Insurance	9,963	8,556	7,252	7,253	7,500
05-400-440-0410-6402	Computer/Technology Supplies	3,475	451	6,396	10,400	4,240
05-400-440-0410-6405	Office Supplies	3,060	3,298	2,147	3,200	3,200
05-400-440-0410-6406	PH Program Related Supplies	431	414	817	500	1,200
05-400-440-0410-6422	Janitorial Services/Supplies	1,095	895	660	1,200	1,200



# Aitkin County



## USER- SELECTED BUDGET REPORT

05 FUND \* Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2016 Actuals Mo. 01 - 12</u>	<u>2017 Actuals Mo. 01 - 12</u>	<u>2018 YTD Mo. 01 - 08</u>	<u>ADOPTED 2018</u>	<u>PROPOSED 2019</u>	
05-400-440-0410-6450	Small Equipment: Telephones,Chair	2,344	4,488	263	2,240	4,000	
05-400-440-0410-6605	Building & Structure Related Expen	150	3,274	58	12,760	8,000	
05-400-440-0410-6625	Office & Other Equipment	0	30	0	0	0	
05-400-440-0410-6630	Miscellaneous- Capital Expense	6,719	291	0	0	0	
05-400-440-0411-6101	Ph Staff Salaries	332,108	374,738	228,113	397,694	450,207	
05-400-440-0411-6108	Meals Reimbursed Taxable	25	102	71	45	50	
05-400-440-0411-6109	Salaries- Overtime	160	0	0	0	0	
05-400-440-0411-6124	Medicare Employer - Ph Nurse	4,573	5,135	3,110	5,767	6,528	
05-400-440-0411-6148	Employer Deduct Contribution- HS/	17,700	18,016	9,860	20,820	20,310	
05-400-440-0411-6150	Health Insurance Employer - Ph Nu	39,350	58,206	31,042	66,753	69,760	
05-400-440-0411-6152	Life Insurance- Employer - Ph Nurs	353	346	174	334	418	
05-400-440-0411-6154	Long Term Disability	581	890	493	780	920	
05-400-440-0411-6159	Pera Employer- Ph Staff	24,833	28,019	17,022	29,827	33,766	
05-400-440-0411-6165	Fica Employer - Nurse	19,554	21,958	13,297	24,657	27,913	
05-400-440-0411-6168	NACO Deferred Comp ER in Lieu H	279	0	0	0	0	
05-400-450-0451-5313	Lph Grant	0	8,234 -	0	28,769 -	28,769 -	
05-400-450-0451-5319	Health Ed State Grants	51,835 -	43,355 -	43,082 -	50,913 -	50,913 -	
05-400-450-0451-5832	Misc Health Ed Grants	1,506 -	1,450 -	0	1,500 -	1,500 -	
05-400-450-0451-6205	Postage	3,939	1,886	1,732	3,500	3,000	
05-400-450-0451-6231	Services/Labor/Contracts	8,369	8,077	3,431	6,000	8,000	
05-400-450-0451-6241	Meeting/Conference Registration F	0	500	255	400	400	
05-400-450-0451-6301	Equipment/Space Rentals and Leas	0	175	175	50	200	
05-400-450-0451-6330	Mileage/Parking	5	395	310	50	75	
05-400-450-0451-6332	Hotel/Lodging	0	1,462	508	250	300	
05-400-450-0451-6335	Gas/Vehicle Fuel Charges	61	308	151	200	200	
05-400-450-0451-6340	Meal Reimbursement	18	97	63	50	50	
05-400-450-0451-6405	Office Supplies	101	150	65	200	150	
05-400-450-0451-6406	PH Program Related Supplies	3,361	6,283	7,258	5,700	5,000	
DEPT 400	Public Health Department	<b>Revenue</b>	693,592 -	850,005 -	545,927 -	775,282 -	840,772 -
		<b>Expend.</b>	772,893	848,511	519,892	913,556	962,958
		<b>Net</b>	79,301	1,494 -	26,035 -	138,274	122,186
420	DEPT Income Maintenance						
05-420-000-0000-5001	All Current/Delinquent Taxes	524,777 -	612,722 -	501,424 -	642,039 -	925,327 -	
05-420-000-0000-5201	MV Credit MS Statute 273.1384	7,876 -	8,081 -	0	0	0	
05-420-000-0000-5203	Disaster/Tax Abatement Credit	4,137 -	93 -	0	0	0	

# Aitkin County



## USER-SELECTED BUDGET REPORT

05 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2016 Actuals Mo. 01 - 12</u>	<u>2017 Actuals Mo. 01 - 12</u>	<u>2018 YTD Mo. 01 - 08</u>	<u>ADOPTED 2018</u>	<u>PROPOSED 2019</u>
05-420-000-0000-5209	Disparity Reduction Aid	468 -	467 -	0	0	0
05-420-000-0000-5216	Taconite Credit- Current	27,780 -	30,639 -	0	0	0
05-420-600-0000-5205	In- Lieu	7,300 -	7,584 -	734 -	3,300 -	3,300 -
05-420-600-0000-5320	Periodic Data Match	0	7,541 -	7,927 -	0	7,927 -
05-420-600-0000-5321	State Grants- Admin	6,181 -	2,138 -	295 -	6,000 -	2,000 -
05-420-600-0000-5421	TANF Income Maintenance Admin	44,581 -	43,858 -	20,152 -	44,000 -	44,000 -
05-420-600-0000-5422	Title IV- E Income Maintenance Adr	1,809 -	3,244 -	1,164 -	1,500 -	2,500 -
05-420-600-0000-5423	SCHIP MN Care Direct	0	112 -	56 -	0	0
05-420-600-0000-5832	Misc Recoveries	13,545 -	3,771 -	0	8,000 -	8,000 -
05-420-600-4800-6101	Im O/Head Admin Salaries	208,788	184,479	127,573	232,462	234,733
05-420-600-4800-6108	H & Hs Meals	36	63	40	45	45
05-420-600-4800-6109	Salaries- Overtime	621	207	249	0	0
05-420-600-4800-6124	Medicare Employer	2,733	3,080	1,753	3,420	3,404
05-420-600-4800-6148	Employer Deduct Contribution- HS/	7,280	9,243	6,597	13,302	13,499
05-420-600-4800-6149	Employer Deduct Contribution- Vet	131	0	0	0	0
05-420-600-4800-6150	Im O/Head Admin Health Ins	40,871	30,293	22,069	48,336	51,483
05-420-600-4800-6151	Severence Pay	0	35,725	0	0	0
05-420-600-4800-6152	Im O/Head Admin Life Ins	205	179	121	308	278
05-420-600-4800-6154	Long Term Disability	210	291	189	150	287
05-420-600-4800-6159	Pera Employer	15,524	12,847	9,572	17,690	17,605
05-420-600-4800-6165	Im O/Head Admin Fica	11,425	13,169	7,497	14,623	14,553
05-420-600-4800-6205	Postage	6,695	10,500	6,838	6,200	7,000
05-420-600-4800-6208	Staff Development/Training	1,420	95	16	1,700	500
05-420-600-4800-6231	Services/Labor/Contracts	11,759	13,065	4,666	12,000	12,000
05-420-600-4800-6239	Software Fees/License Fees	34,386	26,843	15,616	30,700	26,000
05-420-600-4800-6240	Membership/Dues/Association Fee	894	889	200	900	900
05-420-600-4800-6241	Meeting/Conference Registration F	2,497	3,266	3,537	3,125	3,250
05-420-600-4800-6250	Telephone	5,253	5,221	3,625	5,260	6,300
05-420-600-4800-6254	Utilities- Gas and Electric	10,101	10,051	5,957	13,000	13,000
05-420-600-4800-6263	Contract Legal Services- Fraud	0	833	1,316	0	800
05-420-600-4800-6265	Sheriff - Fraud Investigation	180	1,159	135	1,100	500
05-420-600-4800-6267	Unemployment Compensation	38	0	0	0	0
05-420-600-4800-6278	H & HS Advisory Committee	2,048	2,115	993	2,154	2,200
05-420-600-4800-6300	Maintenance/Service Contracts	5,362	4,514	2,262	6,000	6,000
05-420-600-4800-6301	Equipment Lease/Space Rental	2,635	2,688	1,461	2,700	2,700
05-420-600-4800-6330	Mileage/Parking	0	16	179	0	150

# Aitkin County



## USER- SELECTED BUDGET REPORT

05 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actuals</u> <u>Mo. 01 - 12</u>	2017 <u>Actuals</u> <u>Mo. 01 - 12</u>	2018 <u>YTD</u> <u>Mo. 01 - 08</u>	<u>ADOPTED</u> <u>2018</u>	<u>PROPOSED</u> <u>2019</u>
05-420-600-4800-6332	Hotel/Lodging	4,161	3,178	1,337	3,000	3,000
05-420-600-4800-6333	Allocated Admin Mileage/Motorporc	5,116	3,308	663	5,000	3,250
05-420-600-4800-6335	Gas/Vehicle Fuel Charges	552	473	359	550	550
05-420-600-4800-6340	Meal Reimbursement	737	555	211	500	500
05-420-600-4800-6352	Insurance- Vehicles/Equipment/Lia	0	0	0	4,389	5,000
05-420-600-4800-6353	Workers Comp Insurance	1,979	2,300	2,164	2,164	2,300
05-420-600-4800-6402	Computer/Technology Supplies	15,990	4,661	1,844	5,200	8,745
05-420-600-4800-6405	Office Supplies	4,323	4,618	2,942	4,000	5,000
05-420-600-4800-6422	Janitorial Services/Supplies	2,304	2,159	1,368	3,000	3,000
05-420-600-4800-6450	Small Equipment: Telephones,Chain	4,649	9,132	839	4,760	4,750
05-420-600-4800-6605	Building & Structure Related Expen	319	7,241	119	27,115	16,500
05-420-600-4800-6630	Miscellaneous- Capital Expense	14,278	643	0	0	0
05-420-600-4800-6800	Other Expenses - Direct Charge	13,797	5,313 -	4,782 -	8,000	0
05-420-600-4820-6101	Im Rms Salaries	457,797	477,735	320,850	439,898	459,528
05-420-600-4820-6108	Meals Reimbursed Taxable	0	52	63	25	50
05-420-600-4820-6109	Salaries- Overtime	0	46	319	0	500
05-420-600-4820-6124	Medicare Employer	6,177	6,473	4,374	6,379	6,680
05-420-600-4820-6148	Employer Deduct Contribution- HS,	18,324	23,080	16,807	29,600	28,580
05-420-600-4820-6150	Im Rms Health Insurance Employer	87,592	86,196	64,132	85,226	89,007
05-420-600-4820-6152	Im Rms Life Insurance- Employer	672	689	418	655	598
05-420-600-4820-6159	Pera Employer - Rms	33,645	35,143	23,673	32,992	34,555
05-420-600-4820-6165	Im Rms Employer Fica	26,413	27,677	18,700	27,274	28,565
05-420-600-4820-6168	NACO Deferred Comp ER in Lieu H	6,700	2,750	0	0	0
05-420-610-0000-5832	Afdc/Mfip Recoveries- Non Maxis	0	186 -	0	0	0
05-420-610-0000-5836	Afdc/Mfip Recoveries- Maxis	7,776 -	5,332 -	1,808 -	6,000 -	6,000 -
05-420-610-4100-6011	County Share- Afdc/Mfip	4,650	1,194	4,904	4,320	4,320
05-420-610-4800-6800	Program Expenses- Direct Charge	50	100	240	50	250
05-420-620-0000-5322	State Grants- Programs Ga	2,285 -	1,394 -	0	2,285 -	1,500 -
05-420-620-0000-5832	Ga Recoveries- Non Maxis	89 -	10 -	0	0	0
05-420-620-0000-5836	Ga Recoveries - Maxis	1,176 -	415 -	241 -	1,200 -	1,000 -
05-420-620-4100-6011	County Share - Ga	613	2,667	7,309	800	9,000
05-420-620-4800-6804	Other Expenses - Allocated	0	0	120	0	0
05-420-630-0000-5421	Food Support Direct Admin Aid	125,154 -	121,246 -	65,881 -	130,000 -	127,000 -
05-420-630-0000-5422	Federal Grants- Bonus Bucks	0	8,457 -	0	0	0
05-420-630-0000-5832	Food Support Recoveries- Non Maxi	0	0	30 -	0	0
05-420-630-0000-5836	Food Support Recoveries- Maxis	2,795 -	3,939 -	890 -	3,000 -	2,500 -

# Aitkin County



## USER- SELECTED BUDGET REPORT

05 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2016 Actuals Mo. 01 - 12</u>	<u>2017 Actuals Mo. 01 - 12</u>	<u>2018 YTD Mo. 01 - 08</u>	<u>ADOPTED 2018</u>	<u>PROPOSED 2019</u>
05-420-630-4100-6011	County Share- Food Support	3,320	6,051	250	2,250	2,500
05-420-630-4800-6800	Other Expenses - Direct Charge	108	78	260	50	100
05-420-630-4800-6801	Bonus Bucks Expenditures	0	1,041	7,412	0	0
05-420-640-0000-5321	State Grants- Admin IV- D	0	29	0	0	0
05-420-640-0000-5328	Child Support Incentives - State	5,169	772	2,766	3,000	4,250
05-420-640-0000-5421	Title IV- D Child Support Admin	304,459	331,504	181,819	370,000	350,000
05-420-640-0000-5423	Title IV- D Child Support Incentive	41,064	45,852	18,000	40,000	40,000
05-420-640-0000-5832	Recoveries Child Support	1,740	1,275	575	1,800	1,000
05-420-640-4800-6205	Postage	2,757	2,487	1,558	2,500	2,500
05-420-640-4800-6208	Staff Development/Training	204	0	0	0	0
05-420-640-4800-6231	Services/Labor/Contracts	1,277	964	1,063	2,000	2,000
05-420-640-4800-6239	Software Fees/License Fees	0	1,401	0	0	0
05-420-640-4800-6241	Meeting/Conference Registration F	570	475	570	680	600
05-420-640-4800-6250	Telephone	1,111	1,060	1,066	1,120	1,500
05-420-640-4800-6263	Contract Legal Services Iv- D	23,861	25,481	16,219	28,000	28,000
05-420-640-4800-6270	Aitkin Co Sheriff Fees Iv- D	800	900	660	1,500	1,000
05-420-640-4800-6300	Maintenance/Service Contracts	610	710	400	650	650
05-420-640-4800-6301	Equipment Lease/Space Rental	2,153	2,338	1,559	2,153	2,400
05-420-640-4800-6330	Mileage/Parking	1,917	176	0	150	150
05-420-640-4800-6332	Hotel/Lodging	200	205	410	375	375
05-420-640-4800-6333	Allocated Admin Mileage/Motorpoc	0	1,085	0	1,780	950
05-420-640-4800-6335	Gas/Vehicle Fuel Charges	175	157	75	350	200
05-420-640-4800-6340	Meal Reimbursement	61	55	0	100	100
05-420-640-4800-6379	Other Iv- D Charges	2,408	2,665	915	2,500	2,500
05-420-640-4800-6397	Genetic Tests Iv- D	1,265	1,639	954	1,500	1,500
05-420-640-4800-6402	Computer/Technology Supplies	6,771	369	208	1,750	2,500
05-420-640-4800-6405	Office Supplies	1,149	1,040	450	1,200	1,200
05-420-640-4800-6422	Janitorial Services/Supplies	0	7	0	0	0
05-420-640-4800-6450	Small Equipment: Telephones,Chai	946	1,167	207	0	2,970
05-420-640-4820-6101	Gross Salary	230,445	257,241	181,725	289,717	296,117
05-420-640-4820-6108	Taxable Meals Iv- D	118	130	50	100	100
05-420-640-4820-6109	Salaries- Overtime	1,241	808	0	1,200	1,200
05-420-640-4820-6124	Medicare Employer	3,233	3,530	2,451	4,201	4,294
05-420-640-4820-6148	Employer Deduct Contribution- HS/	10,315	13,836	10,142	14,560	16,560
05-420-640-4820-6150	Health Insurance Employer	35,885	43,442	35,005	58,852	59,632
05-420-640-4820-6152	Life Insurance- Employer	256	277	204	354	359

# Aitkin County



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05 FUND Health & Human Services

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05-420-640-4820-6159	Pera Employer	17,147	19,001	13,543	21,729	22,209	
05-420-640-4820-6165	Fica Employer	13,824	15,095	10,481	17,962	18,359	
05-420-650-0000-5322	MA Medical Support State Incentive	130,079 -	113,629 -	86,081 -	145,000 -	145,000 -	
05-420-650-0000-5421	Medical Assistance Admin Aid	262,522 -	267,301 -	139,891 -	270,000 -	260,000 -	
05-420-650-0000-5422	MA Medical Support Fed Incentive	101,109 -	92,093 -	67,818 -	145,000 -	145,000 -	
05-420-650-0000-5500	PMAP Mileage Reimbursement	15,199 -	9,439 -	7,626 -	25,000 -	15,000 -	
05-420-650-0000-5828	County Burial Recoveries	5,283 -	1,747 -	176 -	2,000 -	2,000 -	
05-420-650-0000-5832	MA Recoveries	8,313 -	2,754 -	1,821 -	5,000 -	5,000 -	
05-420-650-0000-5836	MA Estate Recoveries	151,060 -	97,499 -	71,001 -	125,000 -	125,000 -	
05-420-650-4400-6020	Medicare Premium Reimbursement	25,650	21,490	18,990	25,000	25,000	
05-420-650-4400-6022	MA CEHI Reimbursement	117,883	90,354	107,326	120,000	140,000	
05-420-650-4400-6025	State/Fed Share - MA	170,786	79,734	45,953	90,000	90,000	
05-420-650-4400-6210	Medical Assistance Access	145	0	0	0	0	
05-420-650-4400-6212	MA PMAP Access	14,987	12,786	12,794	25,000	22,500	
05-420-650-4401-6210	MA Access- Individual(Vested Inter	38,339	44,616	24,055	38,000	38,000	
05-420-650-4402-6210	MA Access- Licensed Foster Parent	5,523	2,760	2,968	4,000	4,000	
05-420-650-4403-6210	MA Access- Volunteer	7,674	7,083	6,211	9,000	9,000	
05-420-650-4404-6210	MA Access- Taxi	15,451	22,990	15,985	16,000	18,000	
05-420-650-4405-6210	MA Access- Meals	1,325	1,128	1,281	1,600	1,600	
05-420-650-4406-6210	MA Access- Lodging	3,619	4,275	4,204	3,500	5,000	
05-420-650-4407-6210	MA Access- Parking	215	283	157	200	250	
05-420-650-4800-6800	Program Expenses Direct Charge Ff	0	1,910	65	0	0	
05-420-650-4800-6810	County Burials	34,601	36,645	22,237	32,000	35,000	
05-420-660-0000-5836	Msa Recoveries - Maxis	160 -	92 -	0	0	0	
05-420-660-4100-6011	County Share - Msa	80	46	0	0	0	
05-420-660-4800-6800	Other expenses - direct charge	0	0	60	0	0	
05-420-680-0000-5421	Refugee Assistance Admin Aid	299 -	313 -	0	225 -	225 -	
<b>DEPT 420</b>	<b>Income Maintenance</b>	<b>Revenue</b>	<b>1,804,185 -</b>	<b>1,823,984 -</b>	<b>1,178,176 -</b>	<b>1,979,349 -</b>	<b>2,223,529 -</b>
		<b>Expend.</b>	<b>1,882,335</b>	<b>1,798,599</b>	<b>1,241,557</b>	<b>1,933,655</b>	<b>1,992,290</b>
		<b>Net</b>	<b>78,150</b>	<b>25,385 -</b>	<b>63,381</b>	<b>45,694 -</b>	<b>231,239 -</b>
<b>430 DEPT</b>	<b>Social Services</b>						
05-430-000-0000-5001	All Current/Delinquent Taxes	1,542,027 -	1,582,865 -	774,928 -	1,655,221 -	1,430,051 -	
05-430-000-0000-5201	MV Credit MS Statute 273.1384	21,756 -	23,509 -	0	0	0	
05-430-000-0000-5202	Out of Home Placement MS 260C.01	0	0	15,699 -	31,397 -	30,306 -	
05-430-000-0000-5203	Disaster/Tax Abatement Credit	10,688 -	271 -	0	0	0	

# Aitkin County



## USER- SELECTED BUDGET REPORT

05 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actuals</u> <u>Mo. 01 - 12</u>	2017 <u>Actuals</u> <u>Mo. 01 - 12</u>	2018 <u>YTD</u> <u>Mo. 01 - 08</u>	ADOPTED <u>2018</u>	PROPOSED <u>2019</u>
05-430-000-0000-5209	Disparity Reduction Aid	1,293 -	1,358 -	0	0	0
05-430-000-0000-5216	Taconite Credit- Current	76,682 -	79,151 -	0	0	0
05-430-700-0000-5205	In- Lieu	21,103 -	22,063 -	2,134 -	9,600 -	9,600 -
05-430-700-0000-5322	LTSS * SSTS*ST57	163,811 -	169,063 -	87,894 -	152,000 -	170,000 -
05-430-700-0000-5325	VCAA Block Grant - 53	214,281 -	209,856 -	206,340 -	206,329 -	218,921 -
05-430-700-0000-5421	MA SSTS Admin*54	77,169 -	76,910 -	35,584 -	77,000 -	75,000 -
05-430-700-0000-5422	MA*LTSS*SSTS67	163,811 -	176,687 -	104,263 -	180,000 -	200,000 -
05-430-700-0000-5426	TXX SS Block Grant*56	114,820 -	112,787 -	64,519 -	110,613 -	118,236 -
05-430-700-0000-5828	Mh Initiative	0	0	700 -	0	0
05-430-700-0000-5832	Ss Administrative Recoveries	786 -	751 -	639 -	0	0
05-430-700-0000-5833	Mh Init- Housing	0	240 -	461 -	0	0
05-430-700-0000-5894	Special Kids Fund	343 -	0	0	0	0
05-430-700-4800-6101	Allocated Admin Salary	174,134	133,746	92,342	146,071	149,897
05-430-700-4800-6108	Meals Reimbursed Taxable	53	72	128	50	50
05-430-700-4800-6109	Salaries- Overtime	886	304	358	0	0
05-430-700-4800-6124	Medicare Employer	2,311	2,639	1,279	2,191	2,174
05-430-700-4800-6148	Employer Deduct Contribution- HS	5,558	5,474	4,461	6,650	7,293
05-430-700-4800-6149	Employer Deduct Contribution- Vet	193	0	0	0	0
05-430-700-4800-6150	Allocated Admin Health Ins	29,718	17,895	14,914	23,262	27,122
05-430-700-4800-6151	Severance Pay	0	52,536	0	0	0
05-430-700-4800-6152	Allocated Admin Life Ins	118	81	64	164	152
05-430-700-4800-6154	Long Term Disability	85	215	149	120	229
05-430-700-4800-6159	Pera Employer	12,860	8,576	6,931	11,330	11,242
05-430-700-4800-6165	Allocated Admin Fica	9,493	11,284	5,468	9,366	9,294
05-430-700-4800-6205	Postage	4,882	3,978	3,036	5,000	5,000
05-430-700-4800-6208	Staff Development/Training	2,152	171	356	2,500	1,000
05-430-700-4800-6231	Services/Labor/Contracts	9,779	18,809	7,428	9,800	10,000
05-430-700-4800-6239	Software Fees/License Fees	12,411	14,493	7,074	8,275	13,000
05-430-700-4800-6240	Membership/Dues/Association Fee	1,845	1,712	165	2,400	2,000
05-430-700-4800-6241	Meeting/Conference Registration F	3,633	6,982	2,580	5,200	5,500
05-430-700-4800-6250	Telephone	19,333	19,991	12,479	19,345	20,000
05-430-700-4800-6254	Utilities- Gas and Electric	14,855	13,578	9,038	18,000	18,000
05-430-700-4800-6267	Unemployment Compensation	56	0	0	0	0
05-430-700-4800-6272	New Employee Physical Examinatio	300	220	110	500	500
05-430-700-4800-6278	H & HS Advisory Committee	3,012	3,110	1,535	3,168	3,200
05-430-700-4800-6300	Maintenance/Service Contracts	7,885	6,532	3,736	7,885	7,500

# Aitkin County



## USER- SELECTED BUDGET REPORT

05 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2016 Actuals Mo. 01 - 12</u>	<u>2017 Actuals Mo. 01 - 12</u>	<u>2018 YTD Mo. 01 - 08</u>	<u>ADOPTED 2018</u>	<u>PROPOSED 2019</u>
05-430-700-4800-6301	Equipment Lease/Space Rental	3,874	3,888	2,248	3,900	3,900
05-430-700-4800-6330	Mileage/Parking	21,375	20,700	11,574	23,000	23,000
05-430-700-4800-6332	Hotel/Lodging	7,009	3,909	2,723	6,000	6,000
05-430-700-4800-6333	Allocated Admin Mileage/Motorpor	44,064	40,717	1,025	44,000	38,550
05-430-700-4800-6335	Gas/Vehicle Fuel Charges	4,777	4,912	3,769	5,000	5,000
05-430-700-4800-6340	Meal Reimbursement	2,018	919	412	1,800	1,500
05-430-700-4800-6352	Insurance- Vehicles/Equipment/Lia	17,471	18,454	13,157	8,778	15,000
05-430-700-4800-6353	Workers Comp Insurance	9,839	9,022	11,228	8,526	12,000
05-430-700-4800-6402	Computer/Technology Supplies	13,351	24,883	4,408	11,600	13,515
05-430-700-4800-6405	Office Supplies	6,406	6,512	5,782	6,000	7,500
05-430-700-4800-6416	Education Supplies- Social Services	18	178	0	200	200
05-430-700-4800-6422	Janitorial Services/Supplies	3,389	2,700	2,189	3,500	3,800
05-430-700-4800-6450	Small Equipment: Telephones,Chair	7,350	12,522	5,582	7,000	9,000
05-430-700-4800-6605	Building & Structure Related Expen	5,364	9,829	1,095	39,875	22,500
05-430-700-4800-6625	Office & Other Equipment	935	0	0	0	0
05-430-700-4800-6630	Miscellaneous- Capital Expense	20,998	872	0	0	0
05-430-700-4800-6800	Direct Charge Expenses Non Ffp	5,129	5,000	5,000	5,600	5,000
05-430-700-4800-6801	Non Profit Allocations	0	0	0	1,200	0
05-430-700-4800-6802	Mh Init - Lac	608	111	0	1,500	1,500
05-430-700-4800-6803	Mh Int - Consumer Support	200	172	676	10,000	1,000
05-430-700-4800-6804	Mh Init - Housing Expense	9,542	7,636	6,062	6,000	7,000
05-430-700-4800-6805	Mh Init - Transportation	963	4,621	7,466	0	12,000
05-430-700-4800-6809	Mh Init - Employability	7,252	2,860	180	8,000	3,000
05-430-700-4800-6810	Mh Init - Flex	10,672	5,980	2,001	6,000	6,000
05-430-700-4800-6823	Special Kids Fund - Expenditure	451	265	133	500	500
05-430-700-4820-6101	Direct Social Service Salaries	1,333,938	1,427,729	1,019,262	1,504,773	1,496,967
05-430-700-4820-6108	Meals Reimbursed Taxable	497	576	792	500	700
05-430-700-4820-6109	Salaries- Overtime	4,669	8,519	4,777	7,000	7,000
05-430-700-4820-6124	Direct Soc Serv Medicare	18,736	20,149	14,270	21,819	21,808
05-430-700-4820-6148	Employer Deduct Contribution- HS/	32,711	54,717	40,640	66,500	72,740
05-430-700-4820-6149	Employer Deduct Contribution- Vet	0	0	1,130	0	0
05-430-700-4820-6150	Direct Soc Serv Health Ins	167,577	162,398	143,385	221,366	248,657
05-430-700-4820-6152	Direct Soc Serv Life Ins	1,159	1,192	819	1,599	1,614
05-430-700-4820-6154	Long Term Disability	170	334	216	356	335
05-430-700-4820-6159	Pera Employer	98,792	105,623	74,032	112,858	112,797
05-430-700-4820-6165	Direct Soc Serv Fica	80,111	86,153	61,018	93,296	93,246

# Aitkin County



## USER- SELECTED BUDGET REPORT

05 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actuals</u> <u>Mo. 01 - 12</u>	2017 <u>Actuals</u> <u>Mo. 01 - 12</u>	2018 <u>YTD</u> <u>Mo. 01 - 08</u>	<u>ADOPTED</u> <u>2018</u>	<u>PROPOSED</u> <u>2019</u>
05-430-700-4820-6168	NACO Deferred Comp ER in Lieu H	3,350	0	1,833	0	0
05-430-700-4821-6101	Direct Ph Salaries	210,320	142,496	170,067	209,606	216,614
05-430-700-4821-6108	Meals Reimbursed Taxable	48	3	4	25	25
05-430-700-4821-6109	Salaries Overtime	88	16	0	0	0
05-430-700-4821-6124	Direct Ph Medicare	2,892	1,918	2,261	3,039	3,141
05-430-700-4821-6148	Employer Deduct Contribution- HS	6,573	6,938	9,131	10,436	10,436
05-430-700-4821-6150	Direct Ph Health Ins	33,835	25,417	36,225	40,292	42,169
05-430-700-4821-6152	Direct Ph Life Insurance	233	166	183	236	215
05-430-700-4821-6154	Long Term Disability- Employer	326	256	233	185	361
05-430-700-4821-6159	Pera Employer	15,705	10,513	12,742	15,720	16,246
05-430-700-4821-6165	Direct Ph Fica - Employer	12,367	8,200	9,670	12,996	13,430
05-430-700-4831-6101	Salaries- On- call	0	0	750	0	5,200
05-430-710-0000-5319	Child Protection Allocation - State	60,000 -	87,192 -	24,660 -	75,000 -	75,000 -
05-430-710-0000-5322	Northstar Foster Care S03	28,763 -	56,234 -	1,178 -	12,000 -	5,000 -
05-430-710-0000-5323	Family Response State Grant	3,635 -	2,152 -	1,137 -	2,020 -	2,444 -
05-430-710-0000-5324	State Share- CADI/CAC/BI S01	4,318 -	5,030 -	4,469 -	4,000 -	6,000 -
05-430-710-0000-5330	PSOP Grant Expansion	2,000 -	1,239 -	490 -	2,600 -	2,600 -
05-430-710-0000-5341	Consumer Support Grant S68	397 -	79 -	0	0	0
05-430-710-0000-5420	Fed- Cadi/Tbi/Ltcc F06	4,320 -	5,031 -	4,470 -	4,000 -	6,000 -
05-430-710-0000-5422	Family Group Dis Making - 08	0	149 -	76 -	0	0
05-430-710-0000-5423	Title IV- B2 Family Response*65	5,446 -	18,864 -	3,074 -	2,403 -	3,982 -
05-430-710-0000-5425	Title IV- B1 Family Response*65	3,054 -	1,117 -	0	1,583 -	2,625 -
05-430-710-0000-5429	IV- E Self Grant*04	1,841 -	4,493 -	1,721 -	2,000 -	2,000 -
05-430-710-0000-5430	PSOP - CHILDREN'S TRUST FUND	1,106 -	1,362 -	377 -	2,400 -	2,400 -
05-430-710-0000-5441	IV- E Foster Care*01	29,105 -	35,088 -	18,423 -	30,000 -	30,000 -
05-430-710-0000-5442	IV- E SSTS Admin*02	16,827 -	18,571 -	17,492 -	10,000 -	25,000 -
05-430-710-0000-5453	CW TCM Revenue	71,953 -	75,398 -	42,918 -	72,000 -	72,000 -
05-430-710-0000-5482	IV- E Admin LCTS*07	5,151 -	3,461 -	4,642 -	0	4,000 -
05-430-710-0000-5483	MA Admin LCTS*07	34,445 -	60,415 -	25,772 -	60,000 -	50,000 -
05-430-710-0000-5500	Third Party Reimbursements- PCA	1,941 -	1,949 -	3,323 -	2,000 -	3,500 -
05-430-710-0000-5832	Admin Foster Care Recoveries	54,172 -	29,065 -	33,883 -	50,000 -	50,000 -
05-430-710-0000-5833	IV- E Foster Care Recoveries	6,302 -	963 -	376 -	5,000 -	5,000 -
05-430-710-3160-6020	Transportation Child Serv	1,055	281	500	1,500	1,500
05-430-710-3160-6057	Foster Care- Transportation	5,773	11,046	2,429	7,000	5,000
05-430-710-3180-6020	Health- Related Services	612	1,371	2,175	1,200	1,200
05-430-710-3180-6057	Health Related Services- Foster Car	195	132	0	500	500



# Aitkin County



## USER- SELECTED BUDGET REPORT

05 FUND Health & Human Services

Report Basis: Cash

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05-430-710-3181-6020	Drug Testing - CMCC Juveniles	105	0	0	0	0
05-430-710-3190-6020	Court Related Services & Activities	5,239	2,736	3,001	4,000	5,000
05-430-710-3390-6050	Educational Assistance/Child Txx	0	21	0	0	0
05-430-710-3440-6050	Housing Services- Child	271	545	0	500	500
05-430-710-3450-6020	Social & Recreational/Hippo Therap	328	0	100	500	500
05-430-710-3460-6065	Self Funds - Adolescent Life Skills	1,916	2,574	1,754	2,000	2,000
05-430-710-3630-6020	Family- Based Life Mgmt Skills Serv	0	0	199	500	500
05-430-710-3640-6020	Family Assessment Response Servi	4,402	6,073	834	4,000	4,000
05-430-710-3650-6027	Serv For Concurrent Perm Plan	50	4,830	955	2,000	2,000
05-430-710-3660-6020	Family Group Decision Making	1,946	1,269	708	2,000	2,000
05-430-710-3661-6020	Triple P Activity	669	687	0	1,500	1,500
05-430-710-3670-6020	PSOP - Parent Support Outreach Se	848	630	15	1,000	1,000
05-430-710-3710-6050	Shelter- Truancy Program	356	0	0	600	0
05-430-710-3710-6053	Shelter- Corrective	712	0	0	400	0
05-430-710-3710-6057	Child Shelter	1,672	0	0	800	0
05-430-710-3750-6057	Northstar Kinship Assistance	0	0	10,796	0	10,000
05-430-710-3780-6057	Northstar Adoption Assistance	1,973	0	18,107	5,000	15,000
05-430-710-3800-6057	Treatment Foster Care	0	0	0	26,000	0
05-430-710-3802-6057	Treatment Foster Care/ICWA	18,632	11,055	7,966	0	0
05-430-710-3810-6057	Family Foster Care	289,650	234,738	180,368	328,419	300,000
05-430-710-3812-6057	Family Foster Care- Icwa	72,284	63,041	10,756	0	50,000
05-430-710-3820-6040	Relative Custody Assistance	307	0	0	0	0
05-430-710-3830-6057	Children's Group Residential Care	0	25,692	0	5,000	5,000
05-430-710-3850-6057	Correctional Facilities	125,466	83,298	48,900	70,000	70,000
05-430-710-3851-6057	Correctional Facilities - Correction:	23,756	0	0	0	0
05-430-710-3852-6057	Correctional Facilities- Icwa	47,201	890	27,643	0	25,000
05-430-710-3880-6057	Supervised Independent Living	0	3,960	0	2,500	2,500
05-430-710-3890-6020	Respite Care - Non Foster Care	1,300	2,420	2,349	2,500	2,500
05-430-710-3890-6057	Respite Care- Foster Care	1,276	2,356	0	2,500	2,500
05-430-710-3930-6020	General Case Management	574	313	439	500	500
05-430-710-3960-6050	Adoptions & Kinship	250	79	226	500	500
05-430-710-3970-6064	Collaborative Grant	39,596	60,537	30,414	60,000	50,000
05-430-710-3980-6020	License & Resource Development	1,432	300	150	1,500	1,500
05-430-720-0000-5322	MFIP Consolidated Fund - State	9,603 -	18,928 -	22,564 -	18,040 -	17,507 -
05-430-720-0000-5326	Child Care MFIP Admin- State 66	1,614 -	1,299 -	578 -	1,200 -	1,200 -
05-430-720-0000-5370	BSF Child Care Admin - State 08	3,886 -	1,494 -	822 -	2,974 -	3,373 -

# Aitkin County



## USER- SELECTED BUDGET REPORT

05 FUND Health & Human Services

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<u>Account Number</u>	<u>Account Description</u>	<u>2016 Actuals Mo. 01 - 12</u>	<u>2017 Actuals Mo. 01 - 12</u>	<u>2018 YTD Mo. 01 - 08</u>	<u>ADOPTED 2018</u>	<u>PROPOSED 2019</u>
05-430-720-0000-5426	Child Care MFIP Admin- Fed 13	1,684 -	1,356 -	601 -	1,200 -	1,200 -
05-430-720-0000-5432	Employment & Train Serv - F14	134,788 -	108,434 -	71,495 -	157,408 -	190,552 -
05-430-720-0000-5470	BSF Child Care Admin*15	4,750 -	1,827 -	1,004 -	4,106 -	3,510 -
05-430-720-0000-5832	Misc Child Care Recoveries/Fees	2,339 -	1,857 -	1,258 -	2,000 -	2,000 -
05-430-720-3020-6069	Community Ed & Prevent/Advertisi	895	1,195	633	860	860
05-430-720-3110-6069	Bsf Child Care	4,337	4,337	2,891	4,337	4,337
05-430-720-3140-6020	Other Child Care	727	326	607	500	500
05-430-720-3140-6057	Day Care- Foster Care	981	179	0	0	0
05-430-720-3370-6038	Mfip- Employment Services	124,317	129,325	83,662	135,448	143,059
05-430-720-3980-6020	License And Resource Developmen	430	355	340	430	430
05-430-730-0000-5321	CDTF Fund Admin S17	11,008 -	13,211 -	5,947 -	10,023 -	10,023 -
05-430-730-0000-5421	MA Rule 25 Admin SSTS*22	34,680 -	34,248 -	17,451 -	34,000 -	34,000 -
05-430-730-0000-5500	Rule 25 Assessment - Third Party	0	180 -	0	0	0
05-430-730-0000-5832	Detox Recoveries	14,920 -	10,693 -	12,154 -	14,000 -	14,000 -
05-430-730-3050-6050	Rule 25 Assessment	370	100	0	0	0
05-430-730-3090-6050	Pre- Petition Screening/Hearing	1,008	1,090	0	550	550
05-430-730-3160-6020	Cd Transportation	56	0	0	0	0
05-430-730-3170-6050	Detox Transportation	139	0	0	2,500	2,500
05-430-730-3590-6072	Ccdtf County % State Billings	65,495	94,439	42,400	65,000	65,000
05-430-730-3710-6020	Detoxification - Grand Rapids	34,125	24,050	15,621	38,000	35,000
05-430-730-3710-6080	Detoxification - Other	17,901	3,731	3,947	7,500	7,500
05-430-730-3930-6050	General Case Management	53	89	0	0	0
05-430-740-0000-5351	Child MH Combined S63	25,087 -	28,408 -	21,214 -	30,492 -	20,662 -
05-430-740-0000-5437	IV- E MH Foster Care*28	1,533 -	6,680 -	0	5,000 -	5,000 -
05-430-740-0000-5444	MA Rule 5 Foster Care*66	15,789 -	73,245 -	6,380 -	82,500 -	25,000 -
05-430-740-0000-5450	MA CMH TCM*64	38,357 -	25,935 -	10,650 -	37,000 -	25,000 -
05-430-740-0000-5500	Insurance Company Revenue	89,517 -	61,283 -	27,177 -	85,000 -	70,000 -
05-430-740-0000-5832	Misc Child MH Recoveries	3,675 -	2,762 -	0	500 -	500 -
05-430-740-3020-6050	Community Ed & Prevention	523	0	0	0	0
05-430-740-3050-6020	Child Outpat Assess/Psyc. Testing	9,359	8,126	3,242	15,000	10,000
05-430-740-3160-6020	Child MHTransportation	0	0	0	200	200
05-430-740-3160-6057	Mh Foster Care Transportation	325	0	0	500	500
05-430-740-3300-6020	Other Family Community Support	279	0	0	500	500
05-430-740-3530-6020	Child Outpatient Psychotherapy	0	0	0	600	600
05-430-740-3620-6020	Family Based Services Mh	308	0	0	1,000	500
05-430-740-3830-6057	Rule 5- Children's Residential Trmt	139,532	301,090	7,579	200,000	140,000

# Aitkin County



## USER- SELECTED BUDGET REPORT

05 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actuals</u> <u>Mo. 01 - 12</u>	2017 <u>Actuals</u> <u>Mo. 01 - 12</u>	2018 <u>YTD</u> <u>Mo. 01 - 08</u>	<u>ADOPTED</u> <u>2018</u>	<u>PROPOSED</u> <u>2019</u>
05-430-740-3832-6057	Rule 5 Chld Residential Trmt- Icwa	27,891	0	0	0	0
05-430-740-3890-6020	Child Mh Respite	4,060	2,290	567	4,000	3,000
05-430-740-3900-6020	Child Rule 79 Case Mgmt	5,186	2,228	1,598	4,000	4,000
05-430-740-3920-6020	Child General Case Mgmt	50	0	391	0	0
05-430-745-0000-5343	Adult MH Rule 78 CSP S25	59,954 -	55,418 -	46,565 -	55,418 -	55,418 -
05-430-745-0000-5421	MA Adult MH TCM*31	32,749 -	31,685 -	9,232 -	37,000 -	35,000 -
05-430-745-0000-5500	Insurance Company Revenue	22,029 -	29,395 -	16,701 -	39,000 -	35,000 -
05-430-745-3025-6020	COMMUNITY ED & PREVENTION	63,550	80,219	24,493	73,325	0
05-430-745-3030-6071	Client Outreach - Csp	0	0	4,101	1,500	74,591
05-430-745-3081-6020	Adult Outpatient Diag Assess- Corr	333	0	0	0	0
05-430-745-3085-6020	Adult Outpat Diagnostic Assess/Ps	6,412	23,221	5,877	15,000	15,000
05-430-745-3090-6050	Pre- Petition Screening/Hearing	2,325	4,708	4,118	3,600	4,500
05-430-745-3160-6050	Adult Transportation	5,042	1,886	0	1,000	1,000
05-430-745-3430-6050	Housing Subsidy	616 -	193	0	200	200
05-430-745-3720-6081	State- Operated Inpatient - Rtc Or C	125,696	0	4,000	50,000	25,000
05-430-745-3721-6081	Commitment Costs - Poor Relief	228,691	250,117	249,157	307,260	315,000
05-430-745-3730-6020	Adult Acute Care Hospital Inpatien	714	0	1,372	1,000	1,000
05-430-745-3910-6020	Adult Rule 79 Case Mgmt	4,646	3,443	2,295	4,646	4,000
05-430-750-0000-5323	State Share- DD Services S38	74,548 -	67,546 -	47,637 -	94,000 -	90,000 -
05-430-750-0000-5341	DD Family Support Grant*35	2,015 -	900	0	0	1,000 -
05-430-750-0000-5373	DD SILS Program S34	10,170 -	7,525 -	4,262 -	11,000 -	15,683 -
05-430-750-0000-5420	Fed Share- DD Services F38	74,571 -	67,565 -	47,648 -	94,000 -	90,000 -
05-430-750-0000-5445	MA VA/DD TCM*42	6,140 -	8,035 -	4,992 -	6,000 -	8,000 -
05-430-750-3340-6073	Semi- Independent Living Serv (Sils)	13,969	11,917	8,107	21,814	15,000
05-430-750-3350-6020	Family Support Program	0	0	1,000	0	1,000
05-430-750-3380-6050	Extended Supported Emplment	4,348	977	0	5,000	1,000
05-430-750-3410-6094	Environment Access,Adapt,Special	1,431	0	0	1,500	1,500
05-430-750-3950-6020	Public Guardianship Dd	6,572	6,995	6,846	7,200	8,500
05-430-760-0000-5322	State Share - CADI/CAC S44	81,029 -	90,470 -	47,407 -	84,000 -	80,000 -
05-430-760-0000-5323	State Share - EW S44	19,863 -	17,754 -	11,194 -	18,000 -	18,000 -
05-430-760-0000-5324	State Share - AC S45	5,260 -	4,030 -	5,289 -	6,000 -	7,000 -
05-430-760-0000-5325	State Share - TBI S44	8,689 -	8,204 -	4,140 -	8,000 -	8,000 -
05-430-760-0000-5331	State Share - RSC	644 -	0	1,033 -	1,500 -	1,500 -
05-430-760-0000-5420	Fed Share - AC F48	5,260 -	4,030 -	5,289 -	6,000 -	7,000 -
05-430-760-0000-5422	Fed Share - CADI/CAC F47	81,045 -	90,485 -	47,417 -	84,000 -	80,000 -
05-430-760-0000-5423	Fed Share - EW F47	19,864 -	17,755 -	11,195 -	18,000 -	18,000 -

# Aitkin County



## USER- SELECTED BUDGET REPORT

05 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2016 Actuals Mo. 01 - 12</u>	<u>2017 Actuals Mo. 01 - 12</u>	<u>2018 YTD Mo. 01 - 08</u>	<u>ADOPTED 2018</u>	<u>PROPOSED 2019</u>
05-430-760-0000-5425	Fed Share - TBI F47	8,689 -	8,206 -	4,140 -	8,000 -	8,000 -
05-430-760-0000-5432	Federal Share - RSC	645 -	0	1,033 -	1,500 -	1,500 -
05-430-760-0000-5500	Insurance Company Revenue	196,604 -	230,621 -	161,504 -	205,000 -	225,000 -
05-430-760-0000-5810	Co Share - Waivered Services	1,359 -	1,375 -	349 -	1,000 -	1,000 -
05-430-760-0000-5832	Misc Adult Service Recoveries	750 -	1,750 -	0	500 -	500 -
05-430-760-3020-6020	Community Education And Prevent	0	0	212	0	0
05-430-760-3160-6050	Transportation - Txx	195	1,192	140	500	500
05-430-760-3160-6075	Waiver & Ac Transportation	380	280	120	500	500
05-430-760-3220-6050	Companion Services	0	63,404	0	0	0
05-430-760-3370-6050	Employability - Txx	0	0	380	0	500
05-430-760-3410-6075	Environment Access,Adapt,Special	200	41,634	6,675	1,500	3,000
05-430-760-3440-6050	Housing Services	1,356	0	0	500	500
05-430-760-3950-6020	Guardianship/Conservatorship	4,980	7,856	6,021	6,700	10,000
DEPT 430 Social Services	Revenue	3,848,453 -	3,996,152 -	2,157,964 -	4,022,527 -	3,808,793 -
	Expend.	4,101,121	4,164,239	2,702,957	4,329,947	4,317,846
	Net	252,668	168,087	544,993	307,420	509,053

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 06 FUND Debt Service

# Aitkin County

## USER- SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>		<u>Account Description</u>	2016 <u>Actuals</u> Mo. 01 - 12	2017 <u>Actuals</u> Mo. 01 - 12	2018 <u>YTD</u> Mo. 01 - 08	<u>ADOPTED</u> <u>2018</u>	<u>PROPOSED</u> <u>2019</u>
000	DEPT	Undesignated					
		06-000-000-0000-5001 Current Property Taxes	0	0	0	0	748,456 -
		06-000-000-0000-6796 Interest	0	0	0	0	168,908
DEPT	000	Undesignated					
		<b>Revenue</b>	0	0	0	0	748,456 -
		<b>Expend.</b>	0	0	0	0	168,908
		<b>Net</b>	0	0	0	0	579,548 -
949	DEPT	Courthouse Addition					
		06-949-000-0000-5791 Interest Income	0	0	13,016 -	0	0
		06-949-000-0000-5940 G.O. Capt'l Impr Bonds	0	0	10,492,936 -	0	0
		06-949-000-0000-6231 Services, Labor, Contracts	0	234,917	711,607	0	0
DEPT	949	Courthouse Addition					
		<b>Revenue</b>	0	0	10,505,952 -	0	0
		<b>Expend.</b>	0	234,917	711,607	0	0
		<b>Net</b>	0	234,917	9,794,345 -	0	0

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 07 FUND Ditch

# Aitkin County

## USER- SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2016 Actuals Mo. 01 - 12</u>	<u>2017 Actuals Mo. 01 - 12</u>	<u>2018 YTD Mo. 01 - 08</u>	<u>ADOPTED 2018</u>	<u>PROPOSED 2019</u>
350 DEPT Ditch 2 (Judicial)						
07-350-000-0000-5791	Interest Income	61 -	120 -	99 -	0	0
07-350-000-0000-5947	Transfer In From Other Funds	0	10,493	0	0	0
DEPT 350 Ditch 2 (Judicial)	Revenue	61 -	10,373	99 -	0	0
	Expend.					
	Net	61 -	10,373	99 -	0	0
352 DEPT Ditch 30 (County)						
07-352-000-0000-5791	Interest Income	139 -	259 -	212 -	0	0
07-352-000-0000-6231	Services, Labor, Contracts	1,648	355 -	0	0	0
DEPT 352 Ditch 30 (County)	Revenue	139 -	259 -	212 -	0	0
	Expend.	1,648	355 -	0	0	0
	Net	1,509	614 -	212 -	0	0
353 DEPT Ditch 5 (County)						
07-353-000-0000-6231	Services, Labor, Contracts	0	440 -	0	0	0
DEPT 353 Ditch 5 (County)	Revenue	0	440 -	0	0	0
	Expend.	0	440 -	0	0	0
	Net	0	440 -	0	0	0
354 DEPT Ditch 23						
07-354-000-0000-6231	Services, Labor, Contracts	0	965 -	0	0	0
DEPT 354 Ditch 23	Revenue	0	965 -	0	0	0
	Expend.	0	965 -	0	0	0
	Net	0	965 -	0	0	0
356 DEPT Ditch 28 (County)						
07-356-000-0000-6231	Services, Labor, Contracts	0	185 -	0	0	0
DEPT 356 Ditch 28 (County)	Revenue	0	185 -	0	0	0
	Expend.	0	185 -	0	0	0
	Net	0	185 -	0	0	0
357 DEPT Ditch 34 (County)						
07-357-000-0000-6231	Services, Labor, Contracts	526	0	0	0	0
DEPT 357 Ditch 34 (County)	Revenue	526	0	0	0	0
	Expend.	526	0	0	0	0
	Net	526	0	0	0	0

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 07 FUND Ditch

# Aitkin County

## USER- SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2016 Actuals Mo. 01 - 12</u>	<u>2017 Actuals Mo. 01 - 12</u>	<u>2018 YTD Mo. 01 - 08</u>	<u>ADOPTED 2018</u>	<u>PROPOSED 2019</u>
359 DEPT Ditch 37 (County)						
07-359-000-0000-6231	Services, Labor, Contracts	0	7,980 -	0	0	0
DEPT 359 Ditch 37 (County)	Revenue					
	Expend.	0	7,980 -	0	0	0
	Net	0	7,980 -	0	0	0
360 DEPT Ditch 42 (County)						
07-360-000-0000-6231	Services, Labor, Contracts	0	425 -	0	0	0
DEPT 360 Ditch 42 (County)	Revenue					
	Expend.	0	425 -	0	0	0
	Net	0	425 -	0	0	0
362 DEPT Ditch 63 (County)						
07-362-000-0000-5020	Special Assessments	2 -	860 -	0	0	0
DEPT 362 Ditch 63 (County)	Revenue	2 -	860 -	0	0	0
	Expend.					
	Net	2 -	860 -	0	0	0
364 DEPT Ditch 20 (County)						
07-364-000-0000-6231	Services, Labor, Contracts	0	143 -	0	0	0
DEPT 364 Ditch 20 (County)	Revenue					
	Expend.	0	143 -	0	0	0
	Net	0	143 -	0	0	0

# Aitkin County

## USER- SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>			<u>Account Description</u>			<u>2016</u> <u>Actuals</u> <u>Mo. 01 - 12</u>	<u>2017</u> <u>Actuals</u> <u>Mo. 01 - 12</u>	<u>2018</u> <u>YTD</u> <u>Mo. 01 - 08</u>	<u>ADOPTED</u> <u>2018</u>	<u>PROPOSED</u> <u>2019</u>
921	DEPT	Co. Development								
			10- 921- 000- 0000- 5220	Concon Apport Ms 84 A 51 Intergo	198,410 -	269,747 -	0	250,000 -	250,000 -	
			10- 921- 000- 0000- 5251	In Lieu Apportionments & Receipts	85,221 -	82,590 -	0	85,000 -	85,000 -	
			10- 921- 000- 0000- 5396	Trail Grants- State	3,200 -	0	0	0	0	
			10- 921- 000- 0000- 5840	Misc Receipts	13,376 -	2,158 -	64 -	4,000 -	4,000 -	
			10- 921- 000- 0000- 6101	Salaries- Full Time	131,372	119,226	87,770	117,466	91,503	
			10- 921- 000- 0000- 6108	Meals (Not Overnight)	5	0	0	0	0	
			10- 921- 000- 0000- 6109	Overtime- Salaries	0	26	0	0	0	
			10- 921- 000- 0000- 6124	Medicare- Employer	1,902	1,718	1,258	1,703	1,327	
			10- 921- 000- 0000- 6148	Employer Deduct Contribution- HS:	2,280	4,235	3,111	3,842	3,112	
			10- 921- 000- 0000- 6150	Health Insurance- Employer	11,477	12,618	9,839	10,695	11,037	
			10- 921- 000- 0000- 6152	Life Insurance- Employer	110	92	59	111	57	
			10- 921- 000- 0000- 6154	Long Term Disability- Employer	147	114	86	97	134	
			10- 921- 000- 0000- 6159	Pera Co	9,535	8,674	6,425	8,810	6,863	
			10- 921- 000- 0000- 6165	Fica- Employer	8,133	7,347	5,377	7,283	5,673	
			10- 921- 000- 0000- 6205	Postage	14	2	0	0	0	
			10- 921- 000- 0000- 6208	Training/Education	255	248	0	0	0	
			10- 921- 000- 0000- 6231	Services, Labor, Contracts	9,952	12,140	8,997	100,000	75,000	
			10- 921- 000- 0000- 6240	Dues	198	114	0	2,500	2,500	
			10- 921- 000- 0000- 6250	Telephone	76	48	76	500	500	
			10- 921- 000- 0000- 6330	Transportation & Travel	676	245	0	0	0	
			10- 921- 000- 0000- 6332	Hotel/Motel Lodging	38	98	0	0	0	
			10- 921- 000- 0000- 6340	Meals Reimbursed Non- Taxable	10	8	0	0	0	
			10- 921- 000- 0000- 6353	Workers Compensation Insurance	917	718	731	571	1,500	
			10- 921- 000- 0000- 6356	License Fees	49	0	0	0	0	
			10- 921- 000- 0000- 6360	Miscellaneous- Services	10,493	12,877	0	0	0	
			10- 921- 000- 0000- 6405	Office Supplies	838	2,553	967	0	2,500	
			10- 921- 000- 0000- 6406	Field Supplies	2,301	1,435	1,045	0	0	
			10- 921- 000- 0000- 6515	Culverts	15,356	0	0	10,000	10,000	
			10- 921- 000- 0000- 6590	Repair & Maintenance Supplies	36	0	0	0	0	
			10- 921- 000- 0000- 6610	Equipment	0	0	0	0	15,000	
			10- 921- 000- 0000- 6801	Appropriations	50,220	46,220	48,220	100,000	100,000	
DEPT	921	Co. Development		Revenue	300,207 -	354,495 -	64 -	339,000 -	339,000 -	
				Expend.	256,390	230,756	173,961	363,578	326,706	
				Net	43,817 -	123,739 -	173,897	24,578	12,294 -	



# Aitkin County

## USER- SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>		<u>Account Description</u>	2016 <u>Actuals</u> Mo. 01 - 12	2017 <u>Actuals</u> Mo. 01 - 12	2018 <u>YTD</u> Mo. 01 - 08	ADOPTED <u>2018</u>	PROPOSED <u>2019</u>
922	DEPT	Cons. Forfeited Tax Sales					
		10- 922- 000- 0000- 5253 Conservation Forfeited Tax Sales	7,405 -	13,837 -	0	0	0
		10- 922- 000- 0000- 6205 Postage	5	4	0	0	0
		10- 922- 000- 0000- 6815 Cons. Forfeited Tax Sales	16,545	6,511	12,556	0	0
		10- 922- 000- 0000- 6831 1% Ctfs Receipts	889	1,277	0	0	0
DEPT	922	Cons. Forfeited Tax Sales	Revenue 7,405 -	13,837 -	0	0	0
			Expend. 17,439	7,792	12,556	0	0
			Net 10,034	6,045 -	12,556	0	0
923	DEPT	Forfeited Tax Sales					
		10- 923- 000- 0000- 5254 Forfeited Tax Sales	1,595,227 -	1,419,172 -	3,078 -	1,700,000 -	1,450,000 -
		10- 923- 000- 0000- 5257 FTS- Timber	0	446 -	468,433 -	0	0
		10- 923- 000- 0000- 5258 FTS- Land	0	0	68,258 -	0	0
		10- 923- 000- 0000- 5260 FTS- Leases/Easements	0	0	2,961 -	0	0
		10- 923- 000- 0000- 5840 FTS Misc Receipts	4,380 -	234 -	95 -	0	0
		10- 923- 000- 0000- 5860 Juror Reimbursement	0	40 -	0	0	0
		10- 923- 000- 0000- 6101 Salaries- Full Time	441,393	476,097	391,657	541,687	583,352
		10- 923- 000- 0000- 6102 Salaries- Part Time	1,202	372	13,963	0	0
		10- 923- 000- 0000- 6108 Meals (Not Overnight)	8	467	11	0	0
		10- 923- 000- 0000- 6109 Overtime- Salaries	1,429	1,020	748	1,000	1,000
		10- 923- 000- 0000- 6124 Medicare- Employer	6,048	6,620	5,718	7,855	8,459
		10- 923- 000- 0000- 6148 Employer Deduct Contribution- HS/	18,774	18,789	12,775	28,956	26,876
		10- 923- 000- 0000- 6150 Health Insurance- Employer	58,598	64,035	46,000	98,054	81,731
		10- 923- 000- 0000- 6152 Life Insurance- Employer	442	444	294	536	514
		10- 923- 000- 0000- 6154 Long Term Disability- Employer	558	576	364	124	362
		10- 923- 000- 0000- 6159 Pera Co	32,686	34,266	28,239	40,627	41,826
		10- 923- 000- 0000- 6165 Fica- Employer	25,861	28,308	24,447	33,584	36,168
		10- 923- 000- 0000- 6205 Postage	2,181	2,530	465	2,000	2,000
		10- 923- 000- 0000- 6208 Training/Education	422	3,047	1,344	2,000	2,000
		10- 923- 000- 0000- 6230 Printing, Publishing & Adv	35	2,573	714	2,000	2,000
		10- 923- 000- 0000- 6231 Services, Labor, Contracts	44,127	114,775	5,848	50,000	25,000
		10- 923- 000- 0000- 6240 Dues	1,375	2,292	500	2,500	2,500
		10- 923- 000- 0000- 6243 License Fee	0	0	0	1,000	1,000
		10- 923- 000- 0000- 6250 Telephone	515	272	176	2,500	2,000
		10- 923- 000- 0000- 6254 Utilities	2,007	1,190	2,164	1,000	1,000
		10- 923- 000- 0000- 6267 Unemployment Compensation	0	0	0	500	500

# Aitkin County

## USER- SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2016 Actuals Mo. 01 - 12</u>	<u>2017 Actuals Mo. 01 - 12</u>	<u>2018 YTD Mo. 01 - 08</u>	<u>ADOPTED 2018</u>	<u>PROPOSED 2019</u>
10-923-000-0000-6272	Physical Examinations	100	0	0	0	0
10-923-000-0000-6280	State Deed Forfeited Tax Sales	175	725	500	0	0
10-923-000-0000-6282	State Deed Repurchase	125	100	0	0	0
10-923-000-0000-6311	Sales Tax	181	228	0	250	250
10-923-000-0000-6330	Transportation & Travel	1,470	2,574	557	3,500	3,500
10-923-000-0000-6332	Hotel/Motel Lodging	483	49	456	1,000	1,000
10-923-000-0000-6340	Meals Reimbursed Non- Taxable	46	12	61	250	250
10-923-000-0000-6350	Per Diem	0	0	0	2,500	2,500
10-923-000-0000-6352	Insurance	10,669	7,176	7,900	10,000	10,000
10-923-000-0000-6353	Workers Compensation Insurance	2,733	4,394	5,750	5,021	3,000
10-923-000-0000-6356	License Fees	123	57	0	0	0
10-923-000-0000-6360	Miscellaneous- Services	920	0	0	0	0
10-923-000-0000-6374	Auto & Trailer License	96	0	132	700	700
10-923-000-0000-6405	Office Supplies	8,252	17,786	12,737	10,000	2,500
10-923-000-0000-6406	Field Supplies	7,378	614	494	5,000	0
10-923-000-0000-6450	Small Tools	1,683	369	0	3,000	0
10-923-000-0000-6511	Gas And Oil	12,796	21,946	23,773	25,000	25,000
10-923-000-0000-6590	Repair & Maintenance Supplies	37,800	73,187	53,942	25,000	25,000
10-923-000-0000-6610	Equipment	0	5,702	0	0	0
10-923-000-0000-6818	Apportionments	1,171,407	773,782	420,181	668,431	355,512
10-923-000-0000-6820	Refunds & Reimbursements	54,499	87,529	18,259	80,000	80,000
10-923-000-0000-6901	Incidental Transfers	100,331	50,495	0	50,000	122,500
DEPT 923	Forfeited Tax Sales					
	Revenue	1,599,607 -	1,419,892 -	542,825 -	1,700,000 -	1,450,000 -
	Expend.	2,048,928	1,804,398	1,080,169	1,705,575	1,450,000
	Net	449,321	384,506	537,344	5,575	0
926 DEPT	Law Library					
10-926-000-0000-5548	Law Library Fees	37,958 -	32,652 -	16,270 -	30,000 -	0
10-926-000-0000-6232	Attorney Services	0	780	340	0	0
10-926-000-0000-6250	Telephone	46	9	0	0	0
10-926-000-0000-6408	Law Books	21,853	26,682	15,831	30,000	0
DEPT 926	Law Library					
	Revenue	37,958 -	32,652 -	16,270 -	30,000 -	0
	Expend.	21,899	27,471	16,171	30,000	0
	Net	16,059 -	5,181 -	99 -	0	0
929 DEPT	Mn. Trust Insurance Fund					

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 10 FUND Trust

# Aitkin County

## USER- SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actuals</u> <u>Mo. 01 - 12</u>	2017 <u>Actuals</u> <u>Mo. 01 - 12</u>	2018 <u>YTD</u> <u>Mo. 01 - 08</u>	ADOPTED <u>2018</u>	PROPOSED <u>2019</u>
10-929-000-0000-5840	Dividends And Misc Reimbursemer	911 -	2,729 -	0	0	0
10-929-000-0000-6625	Office Equipment & Other Equipme	0	1,728	0	0	0
DEPT 929 Mn. Trust Insurance Fund	Revenue	911 -	2,729 -	0	0	0
	Expend.	0	1,728	0	0	0
	Net	911 -	1,001 -	0	0	0

# Aitkin County



## USER-SELECTED BUDGET REPORT

11 FUND Forest Development

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2016 Actuals Mo. 01 - 12</u>	<u>2017 Actuals Mo. 01 - 12</u>	<u>2018 YTD Mo. 01 - 08</u>	<u>ADOPTED 2018</u>	<u>PROPOSED 2019</u>
924 DEPT Forest Resource						
11-924-000-0000-5150	Sooline Rr Permits	500 -	175 -	209 -	500 -	0
11-924-000-0000-5222	Ms 477- A- Intergovernmental- PILT	142,011 -	141,938 -	0	142,000 -	0
11-924-000-0000-5840	Misc Receipts	9,054 -	100 -	0	0	0
11-924-000-0000-5866	Co Auction Proceeds	745 -	0	0	0	0
11-924-000-0000-6101	Salaries- Full Time	85,432	89,027	45,238	45,161	0
11-924-000-0000-6109	Overtime- Salaries	0	40	21	0	0
11-924-000-0000-6124	Medicare- Employer	1,180	1,271	651	655	0
11-924-000-0000-6148	Employer Deduct Contribution- HS:	2,700	4,342	2,092	2,260	0
11-924-000-0000-6150	Health Insurance- Employer	17,690	13,290	6,409	6,336	0
11-924-000-0000-6152	Life Insurance- Employer	84	83	36	66	0
11-924-000-0000-6159	Pera Co	6,407	6,602	3,321	3,387	0
11-924-000-0000-6165	Fica- Employer	5,047	5,435	2,783	2,800	0
11-924-000-0000-6205	Postage	0	16	0	0	0
11-924-000-0000-6208	Training/Education	0	200	565	0	0
11-924-000-0000-6231	Services, Labor, Contracts	18,640	17,601	11,741	30,000	0
11-924-000-0000-6240	Dues/Assoc Fees	0	230	243	0	0
11-924-000-0000-6250	Telephone	2,485	2,118	1,216	0	0
11-924-000-0000-6272	Physical Examinations	0	0	110	0	0
11-924-000-0000-6273	Timber Improvement	16,192	0	0	15,000	0
11-924-000-0000-6330	Transportation & Travel	652	2,309	2,191	0	0
11-924-000-0000-6340	Meals Reimbursed Non- Taxable	0	71	107	0	0
11-924-000-0000-6350	Per Diem	945	3,570	2,940	0	0
11-924-000-0000-6352	Insurance	2,070	1,988	1,989	1,500	0
11-924-000-0000-6353	Workers Compensation Insurance	930	1,150	642	1,000	0
11-924-000-0000-6361	Road Construction Service	0	0	1,792	20,000	0
11-924-000-0000-6374	Auto & Trailer License	16	0	48	0	0
11-924-000-0000-6405	Office Supplies	44	263	5,370	0	0
11-924-000-0000-6406	Field Supplies	7,499	10,836	1,847	0	0
11-924-000-0000-6450	Small Tools	0	787	0	0	0
11-924-000-0000-6590	Repair & Maintenance Supplies	853	1,143	0	2,500	0
11-924-000-0000-6620	Auto, Trailers, Snowmobiles	30,048	0	0	25,000	0
DEPT 924 Forest Resource	Revenue	152,310 -	142,213 -	209 -	142,500 -	0
	Expend.	198,914	162,372	91,352	155,665	0
	Net	46,604	20,159	91,143	13,165	0

# Aitkin County



## USER- SELECTED BUDGET REPORT

11 FUND Forest Development

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2016 Actuals</u> Mo. 01 - 12	<u>2017 Actuals</u> Mo. 01 - 12	<u>2018 YTD</u> Mo. 01 - 08	<u>ADOPTED 2018</u>	<u>PROPOSED 2019</u>	
925 DEPT	Resource Management						
11-925-000-0000-5150	Sooline Rr Permits	275 -	0	0	500 -	1,000 -	
11-925-000-0000-5222	L79C303 Ms 477- A- 11- 14 Intergov	0	0	0	0	142,000 -	
11-925-000-0000-5252	Forf Tax Sales Apportionment	295,918 -	196,761 -	106,374 -	170,450 -	179,154 -	
11-925-000-0000-5396	Trail Grants- State	15,161 -	10,465 -	0	0	0	
11-925-000-0000-5840	Misc Receipts	1,999 -	7,059 -	6,499 -	0	1,500 -	
11-925-000-0000-5866	Co Auction Proceeds	2,185 -	0	0	0	0	
11-925-000-0000-6101	Salaries- Full Time	72,893	58,989	42,940	70,005	146,758	
11-925-000-0000-6102	Salaries- Part Time	16,743	12,938	0	0	11,000	
11-925-000-0000-6108	Meals (Not Overnight)	6	458	0	0	0	
11-925-000-0000-6109	Overtime- Salaries	294	108	421	0	0	
11-925-000-0000-6124	Medicare- Employer	1,193	1,023	620	1,015	2,128	
11-925-000-0000-6148	Employer Deduct Contribution- HS:	3,809	2,760	1,558	4,390	8,270	
11-925-000-0000-6150	Health Insurance- Employer	17,123	9,062	5,389	13,668	19,246	
11-925-000-0000-6152	Life Insurance- Employer	71	49	32	66	105	
11-925-000-0000-6159	Pera Co	5,457	4,223	3,162	5,250	11,007	
11-925-000-0000-6165	Fica- Employer	5,102	4,373	2,651	4,340	9,099	
11-925-000-0000-6208	Training/Education	78	20	0	0	0	
11-925-000-0000-6231	Services, Labor, Contracts	83,825	55,533	11,004	50,000	50,000	
11-925-000-0000-6273	Timber Improvement	20,000	16,621	1,913	15,000	35,000	
11-925-000-0000-6312	Sales Tax Adjustment	0	1 -	0	0	0	
11-925-000-0000-6330	Transportation & Travel	93	127	0	0	0	
11-925-000-0000-6350	Per Diem	0	0	0	0	3,000	
11-925-000-0000-6352	Insurance	53	0	0	0	1,500	
11-925-000-0000-6353	Workers Compensation Insurance	3,621	2,557	1,692	2,500	3,500	
11-925-000-0000-6361	Road Construction Service	0	12,274	2,146	10,000	15,000	
11-925-000-0000-6374	Auto & Trailer License	32	0	0	0	0	
11-925-000-0000-6405	Office Supplies	0	0	0	0	2,500	
11-925-000-0000-6406	Field Supplies	12,755	3,823	19	0	0	
11-925-000-0000-6590	Repair & Maintenance Supplies	19,753	751	0	0	2,500	
11-925-000-0000-6610	Equipment	0	0	0	0	15,000	
11-925-000-0000-6620	Auto, Trailers, Snowmobiles	0	0	0	0	50,000	
DEPT 925	Resource Management	<b>Revenue</b>	315,538 -	214,285 -	112,873 -	170,950 -	323,654 -
		<b>Expend.</b>	262,901	185,688	73,547	176,234	385,613
		<b>Net</b>	52,637 -	28,597 -	39,326 -	5,284	61,959

# Aitkin County



## USER- SELECTED BUDGET REPORT

11 FUND Forest Development

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actuals</u> Mo. 01 - 12	2017 <u>Actuals</u> Mo. 01 - 12	2018 <u>YTD</u> Mo. 01 - 08	<u>ADOPTED</u> <u>2018</u>	<u>PROPOSED</u> <u>2019</u>
934 DEPT Memorial Forest						
11-934-000-0000-5252	Forf Tax Sales Apportionment	185,016 -	117,911 -	65,603 -	100,265 -	0
11-934-000-0000-6101	Salaries- Full Time	83,265	86,653	37,787	56,876	0
11-934-000-0000-6109	Overtime- Salaries	55	75	88	0	0
11-934-000-0000-6124	Medicare- Employer	1,194	1,197	524	825	0
11-934-000-0000-6148	Employer Deduct Contribution- HS,	4,050	3,260	1,358	3,260	0
11-934-000-0000-6150	Health Insurance- Employer	5,994	12,913	5,494	13,668	0
11-934-000-0000-6152	Life Insurance- Employer	94	93	37	66	0
11-934-000-0000-6159	Pera Co	6,245	6,440	2,776	4,266	0
11-934-000-0000-6165	Fica- Employer	5,108	5,116	2,243	3,526	0
11-934-000-0000-6231	Services, Labor, Contracts	10,632	59,934	19,289	20,000	0
11-934-000-0000-6273	Timber Improvement	41,688	22,103	16,223	10,000	0
11-934-000-0000-6353	Workers Compensation Insurance	650	477	1,486	1,629	0
11-934-000-0000-6361	Road Construction Service	15,872	9,998	2,590	0	0
11-934-000-0000-6620	Auto, Trailers, Snowmobiles	23,358	0	0	0	0
DEPT 934 Memorial Forest	<b>Revenue</b>	185,016 -	117,911 -	65,603 -	100,265 -	0
	<b>Expend.</b>	198,205	208,259	89,895	114,116	0
	<b>Net</b>	13,189	90,348	24,292	13,851	0
935 DEPT Forest Road						
11-935-000-0000-5301	Forest Road Grt Lw 1988Ch686	38,681 -	39,227 -	39,415 -	38,000 -	38,000 -
11-935-000-0000-5330	State Grants	0	0	0	0	38,342 -
11-935-000-0000-5840	Misc Receipts	250	0	0	38,300 -	0
11-935-000-0000-6102	Salaries- Part Time	32,814	27,394	15,038	23,597	34,115
11-935-000-0000-6109	Overtime- Salaries	0	0	176	0	0
11-935-000-0000-6124	Medicare- Employer	476	397	221	342	0
11-935-000-0000-6148	Employer Deduct Contribution- HS,	0	0	0	0	120
11-935-000-0000-6159	Pera Co- Or 7.25%	0	0	0	1,770	2,115
11-935-000-0000-6165	Fica- Employer	2,034	1,698	943	1,463	495
11-935-000-0000-6231	Services, Labor, Contracts	0	3,650	0	0	0
11-935-000-0000-6330	Transportation & Travel	1,120	0	0	0	0
11-935-000-0000-6353	Workers Compensation Insurance	2,655	1,812	1,304	1,895	3,000
11-935-000-0000-6361	Road Construction Service	0	0	0	35,000	38,000
11-935-000-0000-6374	Auto & Trailer License	32	0	32	0	0
11-935-000-0000-6406	Field Supplies	244	0	0	0	0
11-935-000-0000-6511	Gas And Oil	3,474	0	0	5,000	5,000

# Aitkin County



## USER- SELECTED BUDGET REPORT

11 FUND Forest Development

Report Basis: Cash

<u>Account Number</u>		<u>Account Description</u>	2016 <u>Actuals</u> <u>Mo. 01 - 12</u>	2017 <u>Actuals</u> <u>Mo. 01 - 12</u>	2018 <u>YTD</u> <u>Mo. 01 - 08</u>	ADOPTED <u>2018</u>	PROPOSED <u>2019</u>
	11- 935- 000- 0000- 6590	Repair & Maintenance Supplies	31,238	818	0	0	0
	11- 935- 084- 0000- 5330	State Grant Forest Rd Revenue	0	38,342 -	0	0	0
DEPT	935 Forest Road	Revenue	38,431 -	77,569 -	39,415 -	76,300 -	76,342 -
		Expend.	74,087	35,769	17,714	69,067	82,845
		Net	35,656	41,800 -	21,701 -	7,233 -	6,503
936	DEPT Gravel Pit						
	11- 936- 000- 0000- 5840	Misc Receipts	331 -	495 -	0	1,500 -	0
DEPT	936 Gravel Pit	Revenue	331 -	495 -	0	1,500 -	0
		Expend.					
		Net	331 -	495 -	0	1,500 -	0
939	DEPT County Surveyor						
	11- 939- 000- 0000- 5948	Intergovernmental Fund Transfer	0	0	0	0	168,734 -
	11- 939- 000- 0000- 6101	Salaries- Full Time	0	0	0	0	148,830
	11- 939- 000- 0000- 6124	Medicare Employer	0	0	0	0	2,158
	11- 939- 000- 0000- 6149	Employer Deduct Contribution- Vet	0	0	0	0	5,520
	11- 939- 000- 0000- 6150	Health Insurance Employer	0	0	0	0	21,139
	11- 939- 000- 0000- 6152	Life Insurance- Employer	0	0	0	0	82
	11- 939- 000- 0000- 6154	Long Term Disability- Employer	0	0	0	0	156
	11- 939- 000- 0000- 6159	Pera Co- Or	0	0	0	0	11,162
	11- 939- 000- 0000- 6165	Fica- Employer	0	0	0	0	9,227
	11- 939- 000- 0000- 6205	Postage	0	0	0	0	50
	11- 939- 000- 0000- 6208	Staff Development/Training	0	0	0	0	200
	11- 939- 000- 0000- 6231	Services, Labor, Contracts	0	0	0	0	50,000
	11- 939- 000- 0000- 6332	Hotel/Motel Lodging	0	0	0	0	150
	11- 939- 000- 0000- 6340	Meals (Overnight)	0	0	0	0	50
	11- 939- 000- 0000- 6405	Office & Computer Supplies	0	0	0	0	2,500
	11- 939- 000- 0000- 6610	Equipment	0	0	0	0	30,000
DEPT	939 County Surveyor	Revenue	0	0	0	0	168,734 -
		Expend.	0	0	0	0	281,224
		Net	0	0	0	0	112,490

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 12 FUND Agency

# Aitkin County

## USER- SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>		<u>Account Description</u>	2016 <u>Actuals</u> Mo. 01 - 12	2017 <u>Actuals</u> Mo. 01 - 12	2018 <u>YTD</u> Mo. 01 - 08	<u>ADOPTED</u> 2018	<u>PROPOSED</u> 2019
930	DEPT ARDC						
	12- 930- 000- 0000- 5001	Property Taxes- Current	44,274 -	44,391 -	27,553 -	49,469 -	0
	12- 930- 000- 0000- 5004	Property Taxes- Delinquent	1,180 -	1,112 -	622 -	0	0
	12- 930- 000- 0000- 5060	Mobile Home- Current	79 -	85 -	0	0	0
	12- 930- 000- 0000- 5064	Mobile Home- Delinquent	8 -	11 -	7 -	0	0
	12- 930- 000- 0000- 5065	Severed Mineral- Current	31 -	30 -	31 -	0	0
	12- 930- 000- 0000- 5067	Industrial Minerals- Current	3 -	3 -	3 -	0	0
	12- 930- 000- 0000- 5216	Taconite Credit- Current	2,304 -	2,273 -	0	0	0
	12- 930- 000- 0000- 6801	Apportionments	47,957	48,196	2,911	49,469	0
DEPT	930 ARDC	<b>Revenue</b>	47,879 -	47,905 -	28,216 -	49,469 -	0
		<b>Expend.</b>	47,957	48,196	2,911	49,469	0
		<b>Net</b>	78	291	25,305 -	0	0
931	DEPT Towns						
	12- 931- 000- 0000- 6801	Appropriations	2,225 -	2,225	0	0	0
DEPT	931 Towns	<b>Revenue</b>					
		<b>Expend.</b>	2,225 -	2,225	0	0	0
		<b>Net</b>	2,225 -	2,225	0	0	0
932	DEPT Schools						
	12- 932- 000- 0000- 5001	Property Taxes- Current	3,418,158 -	3,258,075 -	2,255,731 -	0	0
	12- 932- 000- 0000- 5004	Property Taxes- Delinquent	92,216 -	94,823 -	52,313 -	0	0
	12- 932- 000- 0000- 5060	Mobile Home- Current	5,474 -	4,821 -	0	0	0
	12- 932- 000- 0000- 5064	Mobile Home- Delinquent	560 -	1,076 -	430 -	0	0
	12- 932- 000- 0000- 5065	Severed Mineral- Current	2,520 -	2,412 -	2,094 -	0	0
	12- 932- 000- 0000- 5066	Severed Mineral- Delinquent	0	0	11 -	0	0
	12- 932- 000- 0000- 5067	Industrial Minerals- Current	252 -	239 -	190 -	0	0
	12- 932- 000- 0000- 5070	Penalty - Current	37,171 -	38,818 -	0	0	0
	12- 932- 000- 0000- 5071	Penalties & Interests- Delinquent	75,684 -	70,337 -	32,113 -	0	0
	12- 932- 000- 0000- 5216	Taconite Credit- Current	59,553 -	52,230 -	0	0	0
	12- 932- 000- 0000- 5251	In Lieu Apportionments & Receipts	264,546 -	359,663 -	0	0	0
	12- 932- 000- 0000- 5252	Forf Tax Sales Apportionment	197,278 -	131,175 -	70,916 -	0	0
	12- 932- 000- 0000- 6801	Appropriations	4,217,582	4,131,524	2,608,677	0	0
DEPT	932 Schools	<b>Revenue</b>	4,153,412 -	4,013,669 -	2,413,798 -	0	0
		<b>Expend.</b>	4,217,582	4,131,524	2,608,677	0	0
		<b>Net</b>	64,170	117,855	194,879	0	0



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 13 FUND Taxes & Penalties

# Aitkin County

## USER- SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actuals</u> Mo. 01 - 12	2017 <u>Actuals</u> Mo. 01 - 12	2018 <u>YTD</u> Mo. 01 - 08	<u>ADOPTED</u> <u>2018</u>	<u>PROPOSED</u> <u>2019</u>
949 DEPT Courthouse Addition						
13- 949- 000- 0000- 6231	Services, Labor, Contracts	0	0	19,261	0	0
DEPT 949 Courthouse Addition	Revenue					
	Expend.	0	0	19,261	0	0
	Net	0	0	19,261	0	0

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 14 FUND Capital Project

# Aitkin County

## USER- SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>		<u>Account Description</u>	2016 <u>Actuals</u> Mo. 01 - 12	2017 <u>Actuals</u> Mo. 01 - 12	2018 <u>YTD</u> Mo. 01 - 08	<u>ADOPTED</u> 2018	<u>PROPOSED</u> 2019
949	DEPT	Courthouse Addition					
		14- 949- 000- 0000- 6231 Services, Labor, Contracts	0	0	277,106	0	0
DEPT	949	Courthouse Addition					
		Revenue					
		Expend.	0	0	277,106	0	0
		Net	0	0	277,106	0	0

# Aitkin County



## USER- SELECTED BUDGET REPORT

15 FUND Aitkin County Collaborative

Report Basis: Cash

<u>Account Number</u>		<u>Account Description</u>	2016 <u>Actuals</u> Mo. 01 - 12	2017 <u>Actuals</u> Mo. 01 - 12	2018 <u>YTD</u> Mo. 01 - 08	<u>ADOPTED</u> <u>2018</u>	<u>PROPOSED</u> <u>2019</u>
000	DEPT	Undesignated					
		15- 000- 000- 0000- 5791 Interest Income	512 -	931 -	0	520 -	0
		15- 000- 000- 0000- 5832 Lcts Revenue Earned	74,070 -	60,537 -	30,414 -	70,000 -	0
DEPT	000	Undesignated	<b>Revenue</b> 74,582 -	<b>Revenue</b> 61,468 -	<b>Revenue</b> 30,414 -	<b>Revenue</b> 70,520 -	<b>Revenue</b> 0
			<b>Expend.</b>	<b>Expend.</b>	<b>Expend.</b>	<b>Expend.</b>	<b>Expend.</b>
			<b>Net</b> 74,582 -	<b>Net</b> 61,468 -	<b>Net</b> 30,414 -	<b>Net</b> 70,520 -	<b>Net</b> 0
450	DEPT	Collaborative- Aitkin School					
		15- 450- 000- 0000- 6231 Aitkin School Services	27,850	20,000	20,000	25,000	0
DEPT	450	Collaborative- Aitkin School	<b>Revenue</b> 27,850	<b>Revenue</b> 20,000	<b>Revenue</b> 20,000	<b>Revenue</b> 25,000	<b>Revenue</b> 0
			<b>Expend.</b> 27,850	<b>Expend.</b> 20,000	<b>Expend.</b> 20,000	<b>Expend.</b> 25,000	<b>Expend.</b> 0
			<b>Net</b> 27,850	<b>Net</b> 20,000	<b>Net</b> 20,000	<b>Net</b> 25,000	<b>Net</b> 0
451	DEPT	Collaborative- Hill City School					
		15- 451- 000- 0000- 6231 Hill City School Services	0	15,000	15,000	15,000	0
DEPT	451	Collaborative- Hill City School	<b>Revenue</b> 0	<b>Revenue</b> 15,000	<b>Revenue</b> 15,000	<b>Revenue</b> 15,000	<b>Revenue</b> 0
			<b>Expend.</b> 0	<b>Expend.</b> 15,000	<b>Expend.</b> 15,000	<b>Expend.</b> 15,000	<b>Expend.</b> 0
			<b>Net</b> 0	<b>Net</b> 15,000	<b>Net</b> 15,000	<b>Net</b> 15,000	<b>Net</b> 0
452	DEPT	Collaborative- Mcgregor School					
		15- 452- 000- 0000- 6231 Mcgregor School Services	35,000	20,000	20,000	15,000	0
DEPT	452	Collaborative- Mcgregor School	<b>Revenue</b> 35,000	<b>Revenue</b> 20,000	<b>Revenue</b> 20,000	<b>Revenue</b> 15,000	<b>Revenue</b> 0
			<b>Expend.</b> 35,000	<b>Expend.</b> 20,000	<b>Expend.</b> 20,000	<b>Expend.</b> 15,000	<b>Expend.</b> 0
			<b>Net</b> 35,000	<b>Net</b> 20,000	<b>Net</b> 20,000	<b>Net</b> 15,000	<b>Net</b> 0
453	DEPT	Collaborative- Aitkin Co Hlth & Hmn Svs					
		15- 453- 000- 0000- 6231 Ach&Hs Services	0	0	0	5,000	0
DEPT	453	Collaborative- Aitkin Co Hlth & Hmn Svs	<b>Revenue</b> 0	<b>Revenue</b> 0	<b>Revenue</b> 0	<b>Revenue</b> 5,000	<b>Revenue</b> 0
			<b>Expend.</b> 0	<b>Expend.</b> 0	<b>Expend.</b> 0	<b>Expend.</b> 5,000	<b>Expend.</b> 0
			<b>Net</b> 0	<b>Net</b> 0	<b>Net</b> 0	<b>Net</b> 5,000	<b>Net</b> 0
456	DEPT	Collaborative- Other Lcts					
		15- 456- 000- 0000- 6062 Misc Expend. Lcts	35	0	0	0	0
DEPT	456	Collaborative- Other Lcts	<b>Revenue</b> 35	<b>Revenue</b> 0	<b>Revenue</b> 0	<b>Revenue</b> 0	<b>Revenue</b> 0
			<b>Expend.</b> 35	<b>Expend.</b> 0	<b>Expend.</b> 0	<b>Expend.</b> 0	<b>Expend.</b> 0
			<b>Net</b> 35	<b>Net</b> 0	<b>Net</b> 0	<b>Net</b> 0	<b>Net</b> 0

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# Aitkin County



## USER- SELECTED BUDGET REPORT

18 FUND Environmental Trust Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actuals</u> Mo. 01 - 12	2017 <u>Actuals</u> Mo. 01 - 12	2018 <u>YTD</u> Mo. 01 - 08	ADOPTED <u>2018</u>	PROPOSED <u>2019</u>
937 DEPT	Environmental Trust Fund					
18-937-000-0000-5791	Interest Income	14,744 -	14,911 -	3,016 -	15,000 -	15,000 -
18-937-000-0000-6900	Transfers to Other Funds	14,639	6,810	0	15,000	15,000
DEPT 937	Environmental Trust Fund					
	Revenue	14,744 -	14,911 -	3,016 -	15,000 -	15,000 -
	Expend.	14,639	6,810	0	15,000	15,000
	Net	105 -	8,101 -	3,016 -	0	0

# Aitkin County



## USER- SELECTED BUDGET REPORT

19 FUND Long Lake Conservation Center

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2016 Actuals Mo. 01 - 12</u>	<u>2017 Actuals Mo. 01 - 12</u>	<u>2018 YTD Mo. 01 - 08</u>	<u>ADOPTED 2018</u>	<u>PROPOSED 2019</u>
000 DEPT Undesignated						
19-000-000-0000-5947	Transfer In	663,127 -	0	0	0	0
DEPT 000 Undesignated	<b>Revenue</b>	663,127 -	0	0	0	0
	<b>Expend.</b>					
	<b>Net</b>	663,127 -	0	0	0	0
521 DEPT LLCC Administration						
19-521-000-0000-5751	Contributions- Unrestricted	2,059 -	2,758 -	692 -	2,500 -	2,500 -
19-521-000-0000-5762	Restricted Contributions	1,750 -	7,587 -	525 -	0	0
19-521-000-0000-5830	Monarch Grant Revenue	0	2,500 -	0	0	0
19-521-000-0000-5831	Technology Grant Revenue	0	9,800 -	0	0	0
19-521-000-0000-5840	Misc Receipts	247 -	180 -	13,163 -	2,000 -	2,000 -
19-521-000-0000-5861	Insurance Proceeds/Dividends	7,995 -	4,576 -	0	4,576 -	4,576 -
19-521-000-0000-5884	Commissary Sales Non Taxable	20,665 -	25,332 -	18,690 -	22,000 -	22,000 -
19-521-000-0000-5885	Commissary Sales Taxable	18,256 -	16,175 -	11,710 -	22,000 -	22,000 -
19-521-000-0000-5896	Phone/Postage/Mileage Reimburse	10 -	14 -	30 -	0	0
19-521-000-0000-6101	Salaries- Full Time	25,888	28,456	20,584	28,278	60,782
19-521-000-0000-6109	Salaries- Overtime	563	0	0	0	0
19-521-000-0000-6124	Medicare- Employer 1.45%	380	404	285	410	881
19-521-000-0000-6148	Employer Deduct Contribution- HS:	1,350	1,130	1,087	1,630	3,260
19-521-000-0000-6150	Health Insurance- Employer	1,998	3,277	4,109	6,164	12,794
19-521-000-0000-6152	Life Insurance- Employer	31	31	20	33	60
19-521-000-0000-6154	Long Term Disability- Employer	56	69	42	59	59
19-521-000-0000-6159	Pera Co- Or 7.25%	1,984	2,057	1,464	2,121	4,559
19-521-000-0000-6165	Fica- Employer 6.20%	1,623	1,729	1,217	1,753	3,769
19-521-000-0000-6205	Postage	342	334	326	400	300
19-521-000-0000-6208	Training/Education	1,824	2,996	1,202	1,800	1,460
19-521-000-0000-6230	Printing, Publ & Adv Promotion	7,635	2,758	2,499	1,900	4,179
19-521-000-0000-6231	Services, Labor, Contracts	21,508	20,796	14,291	16,310	14,186
19-521-000-0000-6240	Dues/Assoc Fees	1,115	1,400	2,462	1,380	570
19-521-000-0000-6250	Telephone	5,749	6,253	4,177	5,400	6,250
19-521-000-0000-6254	Utilities	40,363	29,612	33,889	45,000	39,700
19-521-000-0000-6255	Garbage	1,109	1,109	739	1,200	1,200
19-521-000-0000-6272	Physical Examinations	200	0	0	0	0
19-521-000-0000-6303	Monarch Grant Expenses	0	1,873	389	0	0
19-521-000-0000-6304	Technology Grant Expenses	0	8,204	1,451	0	0

# Aitkin County



## USER- SELECTED BUDGET REPORT

19 FUND Long Lake Conservation Center

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2016 Actuals Mo. 01 - 12</u>	<u>2017 Actuals Mo. 01 - 12</u>	<u>2018 YTD Mo. 01 - 08</u>	<u>ADOPTED 2018</u>	<u>PROPOSED 2019</u>
19- 521- 000- 0000- 6330	Transportation/Travel/Parking	887	857	0	250	250
19- 521- 000- 0000- 6332	Hotel / Motel Lodging	79	481	0	250	0
19- 521- 000- 0000- 6340	Meals Reimbursed Non- Taxable	23	123	0	100	100
19- 521- 000- 0000- 6352	Insurance	2,336	8,473	9,545	9,564	9,564
19- 521- 000- 0000- 6353	Workers Compensation Insurance	720	204	82	63	63
19- 521- 000- 0000- 6374	Auto & Trailer License	32	0	32	100	100
19- 521- 000- 0000- 6400	Commissary Items	21,370	27,362	19,305	20,000	20,000
19- 521- 000- 0000- 6405	Office & Computer Supplies	3,763	1,084	452	1,000	1,000
19- 521- 000- 0000- 6590	Repair & Maintenance Supplies	110	0	0	0	0
DEPT 521 LLCC Administration	Revenue	50,982 -	68,922 -	43,760 -	53,076 -	53,076 -
	Expend.	143,038	151,072	119,649	145,165	185,086
	Net	92,056	82,150	75,889	92,089	132,010
522 DEPT LLCC Education						
19- 522- 000- 0000- 5553	Non School Groups	131,488 -	107,616 -	70,147 -	119,439 -	123,717 -
19- 522- 000- 0000- 5557	Adventure Program Pkg Fees	64,616 -	69,422 -	50,700 -	102,100 -	82,850 -
19- 522- 000- 0000- 5558	School Program Pkg Fees	347,642 -	382,104 -	166,283 -	347,766 -	363,201 -
19- 522- 000- 0000- 6101	Salaries- Full Time	67,285	83,622	45,953	72,107	106,945
19- 522- 000- 0000- 6102	Wages- Part Time	93,222	79,114	72,679	93,114	93,067
19- 522- 000- 0000- 6109	Salaries- Overtime	1,978	713	966	0	0
19- 522- 000- 0000- 6124	Medicare- Employer 1.45%	2,409	2,448	1,645	2,396	2,900
19- 522- 000- 0000- 6148	Employer Deduct Contribution- HS:	1,350	3,390	2,260	3,390	4,520
19- 522- 000- 0000- 6150	Health Insurance- Employer	1,998	9,059	6,145	9,218	12,904
19- 522- 000- 0000- 6152	Life Insurance- Employer	36	37	23	98	46
19- 522- 000- 0000- 6154	Long Term Disability- Employer	59	211	108	108	0
19- 522- 000- 0000- 6155	Long Term Disability- Employee	0	0	0	0	108
19- 522- 000- 0000- 6159	Pera Co- Or 7.25%	9,630	7,924	7,327	12,392	15,001
19- 522- 000- 0000- 6165	Fica- Employer 6.20%	10,301	10,466	7,039	10,244	12,401
19- 522- 000- 0000- 6208	Training/Education	0	45	0	0	0
19- 522- 000- 0000- 6217	Credit Card Fees	2,075	2,056	2,495	1,600	1,600
19- 522- 000- 0000- 6224	Permits/License/Field Trips	590	0	0	0	0
19- 522- 000- 0000- 6241	Registration Fee	0	3,529	3,060	4,200	3,600
19- 522- 000- 0000- 6267	Unemployment Compensation	0	0	0	500	500
19- 522- 000- 0000- 6353	Workers Compensation Insurance	2,719	3,492	3,778	3,598	3,598
19- 522- 000- 0000- 6405	Office & Computer Supplies	0	0	477	0	0
19- 522- 000- 0000- 6416	Education Supplies	11,398	7,303	6,046	6,265	4,785

# Aitkin County



## USER- SELECTED BUDGET REPORT

19 FUND Long Lake Conservation Center

Report Basis: Cash

<u>Account Number</u>		<u>Account Description</u>	2016 <u>Actuals</u> <u>Mo. 01 - 12</u>	2017 <u>Actuals</u> <u>Mo. 01 - 12</u>	2018 <u>YTD</u> <u>Mo. 01 - 08</u>	ADOPTED <u>2018</u>	PROPOSED <u>2019</u>
	19-522-000-0000-6430	Medical Supplies	669	246	216	200	200
	19-522-000-0000-6820	Refunds & Reimbursements	4,230	1,037	1,101	0	0
DEPT 522	LLCC Education	<b>Revenue</b>	543,746 -	559,142 -	287,130 -	569,305 -	569,768 -
		<b>Expend.</b>	209,949	214,692	161,318	219,430	262,175
		<b>Net</b>	333,797 -	344,450 -	125,812 -	349,875 -	307,593 -
523	DEPT LLCC Food						
	19-523-000-0000-5543	Special Milk Refunds	3,739 -	4,696 -	2,445 -	4,500 -	4,500 -
	19-523-000-0000-6101	Salaries- Full Time	46,861	48,745	34,450	49,379	49,670
	19-523-000-0000-6102	Wages- Part Time	23,416	18,831	14,171	23,776	23,801
	19-523-000-0000-6109	Salaries- Overtime	4,273	2,086	2,066	1,000	1,000
	19-523-000-0000-6124	Medicare- Employer 1.45%	1,064	982	718	1,075	1,080
	19-523-000-0000-6148	Employer Deduct Contribution- HS,	3,000	3,260	2,173	3,260	3,260
	19-523-000-0000-6150	Health Insurance- Employer	8,544	12,085	8,219	12,328	12,794
	19-523-000-0000-6152	Life Insurance- Employer	62	62	40	66	60
	19-523-000-0000-6154	Long Term Disability- Employer	9	0	0	108	108
	19-523-000-0000-6159	Pera Co- Or 7.25%	5,591	5,182	3,741	5,111	5,585
	19-523-000-0000-6165	Fica- Employer 6.20%	4,548	4,198	3,068	4,598	4,617
	19-523-000-0000-6267	Unemployment Compensation	2,522	0	0	500	500
	19-523-000-0000-6353	Workers Compensation Insurance	1,752	1,410	1,331	1,214	1,214
	19-523-000-0000-6418	Groceries- Students	63,714	62,363	41,836	58,000	58,000
	19-523-000-0000-6420	Food Service Supplies	4,735	2,200	1,532	2,000	2,000
DEPT 523	LLCC Food	<b>Revenue</b>	3,739 -	4,696 -	2,445 -	4,500 -	4,500 -
		<b>Expend.</b>	170,091	161,404	113,345	162,415	163,689
		<b>Net</b>	166,352	156,708	110,900	157,915	159,189
524	DEPT LLCC Maintenance						
	19-524-000-0000-5840	Misc Receipts	0	60 -	0	0	75,000 -
	19-524-000-0000-6101	Salaries- Full Time	44,865	38,196	27,702	38,584	41,472
	19-524-000-0000-6102	Wages- Part Time	5,886	20,825	11,141	19,843	16,328
	19-524-000-0000-6109	Salaries- Overtime	986	479	298	600	600
	19-524-000-0000-6124	Medicare- Employer 1.45%	673	790	546	847	0
	19-524-000-0000-6148	Employer Deduct Contribution- HS,	2,667	3,260	2,173	3,260	3,260
	19-524-000-0000-6150	Health Insurance- Employer	13,846	13,741	9,363	14,045	14,687
	19-524-000-0000-6152	Life Insurance- Employer	68	62	40	66	60
	19-524-000-0000-6154	Long Term Disability- Employer	40	109	58	108	90

# Aitkin County



## USER- SELECTED BUDGET REPORT

19 FUND Long Lake Conservation Center

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2016 Actuals Mo. 01 - 12</u>	<u>2017 Actuals Mo. 01 - 12</u>	<u>2018 YTD Mo. 01 - 08</u>	<u>ADOPTED 2018</u>	<u>PROPOSED 2019</u>
19- 524- 000- 0000- 6159	Pera Co- Or 7.25%	3,542	4,463	3,060	4,427	4,380
19- 524- 000- 0000- 6165	Fica- Employer 6.20%	2,878	3,380	2,335	3,660	3,621
19- 524- 000- 0000- 6267	Unemployment Compensation	200	0	991	500	500
19- 524- 000- 0000- 6272	Physical Examinations	0	110	0	0	0
19- 524- 000- 0000- 6302	Vehicle Maintenance	1,507	1,546	368	500	500
19- 524- 000- 0000- 6353	Workers Compensation Insurance	2,550	2,728	2,250	2,080	2,080
19- 524- 000- 0000- 6422	Janitorial Services/Supplies	9,356	8,561	7,197	11,500	7,500
19- 524- 000- 0000- 6511	Gas And Oil	585	806	685	500	750
19- 524- 000- 0000- 6590	Repair & Maintenance Supplies	12,677	10,396	6,085	7,500	7,500
DEPT 524 LLCC Maintenance	Revenue	0	60-	0	0	75,000-
	Expend.	102,326	109,452	74,292	108,020	103,328
	Net	102,326	109,392	74,292	108,020	28,328
525 DEPT LLCC Capital Improvement						
19- 525- 000- 0000- 5840	Capital Improvement Donations	5,293 -	9,928 -	50,750 -	14,400 -	0
19- 525- 000- 0000- 6600	Capital Outlay- Marcum Project	0	100	0	0	0
19- 525- 000- 0000- 6601	Capital Outlay- Non Marcum House	4,575	4,019	107,649	0	4,000
19- 525- 085- 0000- 5867	Rental Income- Cap Improv.Resider	1,800 -	7,200 -	8,400 -	0	14,400 -
19- 525- 085- 0000- 6600	Capital Improvement- Residential	0	384	862	0	0
DEPT 525 LLCC Capital Improvement	Revenue	7,093-	17,128-	59,150-	14,400-	14,400-
	Expend.	4,575	4,503	108,511	0	4,000
	Net	2,518-	12,625-	49,361	14,400-	10,400-



# Aitkin County

## USER-SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2016</u> <u>Actuals</u> <u>Mo. 01 - 12</u>	<u>2017</u> <u>Actuals</u> <u>Mo. 01 - 12</u>	<u>2018</u> <u>YTD</u> <u>Mo. 01 - 08</u>	<u>ADOPTED</u> <u>2018</u>	<u>PROPOSED</u> <u>2019</u>
520 DEPT Parks						
21-520-000-0000-5001	Taxes	14,582 -	14,591 -	8,463 -	15,000 -	15,000 -
21-520-000-0000-5201	MV Credit MS Statute 273.1384	203 -	203 -	0	0	0
21-520-000-0000-5203	Disaster Abatement Credit	1 -	2 -	0	0	0
21-520-000-0000-5208	Tax Abatement	101 -	0	0	0	0
21-520-000-0000-5209	Disparity Reduction Aid	12 -	12 -	0	0	0
21-520-000-0000-5216	Taconite Credit- Current	362 -	356 -	0	0	0
21-520-000-0000-5251	In Lieu Apportionments & Receipts	156 -	154 -	0	0	0
21-520-000-0000-5252	Forf Tax Sales Apportionment	197,278 -	131,175 -	70,916 -	113,633 -	71,102 -
21-520-000-0000-5256	Intgov Rev Dnr- Public Access Main	5,700 -	3,800 -	0	3,800 -	3,800 -
21-520-000-0000-5330	State Grants- Other	0	18,810 -	0	0	0
21-520-000-0000-5396	Trail Grants- State	477,074 -	372,170 -	267,924 -	325,000 -	325,000 -
21-520-000-0000-5398	Trail Grants- Federal	0	19,889 -	0	0	0
21-520-000-0000-5510	Co. Parks Campground Fees	24,666 -	24,197 -	14,310 -	25,000 -	25,000 -
21-520-000-0000-5840	Misc Receipts	10,000 -	4,567 -	34 -	0	0
21-520-000-0000-5866	Co Auction Proceeds	3,059 -	0	0	0	0
21-520-000-0000-6101	Salaries- Full Time	43,962	41,513	29,375	40,013	37,975
21-520-000-0000-6102	Salaries- Part Time	7,116	13,623	4,904	34,686	20,518
21-520-000-0000-6109	Overtime- Salaries	517	252	0	0	0
21-520-000-0000-6124	Medicare Employer	729	788	494	1,000	551
21-520-000-0000-6148	Employer Deduct Contribution- HS	3,075	2,260	1,224	2,260	2,750
21-520-000-0000-6150	Health Insurance- Employer	5,949	6,039	3,329	4,543	0
21-520-000-0000-6152	Life Insurance- Employer	50	25	20	66	60
21-520-000-0000-6159	Pera Co	3,330	3,132	2,177	5,200	2,848
21-520-000-0000-6165	Fica- Employer	3,119	3,368	2,112	4,200	2,354
21-520-000-0000-6205	Postage	196	90	0	0	0
21-520-000-0000-6208	Training/Education	409	20	0	0	0
21-520-000-0000-6230	Printing, Publishing & Adv	532	0	0	0	0
21-520-000-0000-6231	Services, Labor, Contracts	79,874	45,219	40,140	25,000	25,000
21-520-000-0000-6240	Dues/Assoc Fees	0	396	635	0	0
21-520-000-0000-6243	License Fee	1,000	1,461	1,027	0	0
21-520-000-0000-6250	Telephone	547	538	320	0	0
21-520-000-0000-6254	Utilities	9,357	9,324	15,549	10,000	9,000
21-520-000-0000-6330	Transportation & Travel	1,407	0	0	0	0
21-520-000-0000-6350	Per Diem	1,492	0	0	0	0
21-520-000-0000-6352	Insurance	2,631	2,472	2,273	2,328	2,500

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 21 FUND Parks

# Aitkin County

## USER- SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2016</u> <u>Actuals</u> <u>Mo. 01 - 12</u>	<u>2017</u> <u>Actuals</u> <u>Mo. 01 - 12</u>	<u>2018</u> <u>YTD</u> <u>Mo. 01 - 08</u>	<u>ADOPTED</u> <u>2018</u>	<u>PROPOSED</u> <u>2019</u>
21- 520- 000- 0000- 6353	Workers Compensation Insurance	406	2,572	2,088	1,543	3,000
21- 520- 000- 0000- 6361	Road Construction Service	0	0	12,910	10,000	3,500
21- 520- 000- 0000- 6374	Auto & Trailer License	144	17	112	0	0
21- 520- 000- 0000- 6405	Office Supplies	900	2,346	257	0	0
21- 520- 000- 0000- 6406	Field Supplies	22,392	12,062	12,298	15,000	1,500
21- 520- 000- 0000- 6511	Gas And Oil	14,034	12,942	4,251	15,000	10,000
21- 520- 000- 0000- 6590	Repair & Maintenance Supplies	85,725	10,621	4,223	0	0
21- 520- 000- 0000- 6610	Equipment	0	10,666	0	0	0
21- 520- 000- 0000- 6802	Trail Grants- State	418,251	192,882	300,877	300,000	300,000
21- 520- 000- 0000- 6808	State Grant- Other	0	16,795	0	0	0
21- 520- 000- 0000- 6820	Refunds & Reimbursements	0	1,122	217 -	0	0
21- 520- 000- 0000- 6900	Transfers to Other Funds	0	0	0	0	60,000
<b>DEPT 520 Parks</b>	<b>Revenue</b>	<b>733,194 -</b>	<b>589,926 -</b>	<b>361,647 -</b>	<b>482,433 -</b>	<b>439,902 -</b>
	<b>Expend.</b>	<b>707,144</b>	<b>392,545</b>	<b>440,378</b>	<b>470,839</b>	<b>481,556</b>
	<b>Net</b>	<b>26,050 -</b>	<b>197,381 -</b>	<b>78,731</b>	<b>11,594 -</b>	<b>41,654</b>
<b>Final Totals</b>	<b>Revenue</b>	<b>40,771,328 -</b>	<b>36,756,793 -</b>	<b>29,874,459 -</b>	<b>37,331,719 -</b>	<b>34,767,289 -</b>
	<b>Expend.</b>	<b>44,200,025</b>	<b>37,505,624</b>	<b>23,966,728</b>	<b>38,224,372</b>	<b>34,398,721</b>
	<b>Net</b>	<b>3,428,697</b>	<b>748,831</b>	<b>5,907,731 -</b>	<b>892,653</b>	<b>368,568 -</b>



# Board of County Commissioners Agenda Request

63  
Agenda Item #

**Requested Meeting Date:** September 11, 2019

**Title of Item:** 2019 Appropriations and Dues

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Jessica Seibert		<b>Department:</b> Administration
<b>Presenter (Name and Title):</b> Jessica Seibert, County Administrator		<b>Estimated Time Needed:</b> 10 minutes
<b>Summary of Issue:</b>  Attached is the appropriations and dues table for your review. The table includes all requests received. For organizations we have not received requests or notifications from, we have assumed no change.  At Tuesday's meeting the Board will be asked to discuss the requests, make changes if necessary, and then approve the 2019 appropriations and dues.		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> After discussion, approve the 2019 appropriations and dues.		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No      Please Explain:		

## Aitkin County Budget Appropriations and Dues

	2017	2018	2019	Percent Increase	Comments	Other Agreement/ Statute
<b>Dues</b>						
North Counties Land Use Coordinating Board (10-921)	\$2,000	\$2,000	\$2,000	0.0%	Assume No Change	
MN Rural Counties Caucus (MRCC) (01-44-6844)	\$2,100	\$2,300	\$2,500	8.7%		
Association of MN Counties (AMC) (01-44-6845)	\$9,718	\$9,893	\$10,140	2.5%		
Arrowhead Counties (01-44-6846)	\$2,750	\$2,750	\$2,750	0.0%	Assume No Change	
Joint Counties Natural Resource Board (Land Dpt.)	\$1,000	\$1,000	\$1,000	0.0%		
<b>Joint Powers</b>						
East Central Regional Library (Dept 500-500-6801)	\$225,882	\$224,577	\$224,577	0.0%	Assume No Change	
Airport-McGregor (Dept 700-903-6801)	\$13,900	\$13,900	\$13,900	0.0%	Assume No Change	
Snake River Watershed (Dept 600-552-6836)	\$10,079	\$10,079	\$10,079	0.0%		
Airport-Aitkin (Dept 700-903-6800)	\$14,107	\$14,107	\$14,107	0.0%	Assume No Change	
Mississippi Headwaters Board (Dept 600-552-6847)	\$1,500	\$1,500	\$1,500	0.0%		
<b>Appropriations</b>						
Soil and Water (Dept 600-552-6801)	\$98,034	\$98,034	\$98,034	0.0%		MS 103C
C.A.R.E. (Dept 500-502-6848)	\$37,900	\$37,900	\$37,900	0.0%		
Historical Society (Dept 500-501-6801)	\$16,500	\$16,500	\$18,500	12.1%		MS 138.052
Historical Society Insurance (Dept 500)	\$3,000	\$3,000	\$3,000	0.0%		MS 138.052
Ag Society (Dept 600-550-6801)	\$10,000	\$10,000	\$10,000	0.0%		MS 38.14
Ag Society Capital Improvement (Dept 600-550-6843)	\$10,000	\$10,000	\$10,000	0.0%		
Ag Society Insurance (Dept 600)	\$5,000	\$4,000	\$4,000	0.0%		
Total Dues & Appropriations	\$459,370	\$461,540	\$463,987	0.5%		
<b>New Requests Approved in 2018</b>			<b>2019</b>			
CARE - Additional request		\$8,000	\$16,000	100.0%		
Support Within Reach (01-44-6847)		\$500	\$1,500	200.0%		
AEOA Rural Rides Program (01-44-6848)		\$5,000	\$5,000	0.0%		
<b>New Requests in 2019</b>						
ANGELS			\$45,000			
With Additional Requests		\$475,040	\$533,506	12.3%		



# Board of County Commissioners Agenda Request

6C  
Agenda Item #

**Requested Meeting Date:** September 11, 2018

**Title of Item:** Set 2019 Public Budget Hearing

<input checked="" type="checkbox"/> REGULAR AGENDA	<b>Action Requested:</b>	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

<b>Submitted by:</b> Jessica Seibert	<b>Department:</b> Administration
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<b>Presenter (Name and Title):</b> Jessica Seibert, County Administrator	<b>Estimated Time Needed:</b>
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**Summary of Issue:**

There are three options available within the City of Aitkin to hold the 2019 Public Budget Hearing:

1. Aitkin City Hall
2. Mille Lacs Energy
3. Courtroom 3

All three spaces are tentatively reserved for Tuesday, December 11th from 4:00 p.m. to 8:00 p.m. so that we can conduct our regular Board meeting in the late afternoon, just prior to the Budget Hearing which will start at 6:05 p.m.

Commissioner Westerlund has also indicated her cafe in Malmo would also be available, if needed, as they close at 2:00 p.m.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**  
Set 2019 Public Budget Hearing for Tuesday, December 11th at 6:05 p.m. at \_\_\_\_\_.

**Financial Impact:**  
 Is there a cost associated with this request?  Yes  No  
 What is the total cost, with tax and shipping? \$ \_\_\_\_\_  
 Is this budgeted?  Yes  No *Please Explain:*



# Board of County Commissioners Agenda Request

6D  
Agenda Item #

**Requested Meeting Date:** September 11, 2018

**Title of Item:** 2019 Legislative Priorities

<input checked="" type="checkbox"/> REGULAR AGENDA	<b>Action Requested:</b>	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

<b>Submitted by:</b> Jessica Seibert, County Administrator	<b>Department:</b> Administration
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<b>Presenter (Name and Title):</b> Jessica Seibert, County Administrator	<b>Estimated Time Needed:</b> 10 minutes
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**Summary of Issue:**

Attached is a list of proposed 2019 legislative priorities based on feedback from Department Heads. The Board will have an opportunity to review, discuss, and edit the priorities. This information will not only guide Aitkin County advocacy efforts during the upcoming legislative session, but will be provided to both the Association of MN Counties and MN Rural Counties to aid in their development of legislative platforms.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**  
Approve 2019 Aitkin County Legislative Priorities.

**Financial Impact:**

Is there a cost associated with this request?  Yes  No

What is the total cost, with tax and shipping? \$

Is this budgeted?  Yes  No *Please Explain:*

# 2019 Aitkin County Legislative Priorities by Department

## Administration

1. Aitkin County and the Association of MN Counties support the state of Minnesota providing financial compensation to all units of local government for court ordered refunds due to state determined values or state required assessment practices.
2. Aitkin County supports legislative changes allowing counties to appoint the following positions: Auditor, Treasurer, and Recorder.

## Assessor

1. Repeal of the Statute that requires field appraisers to have the AMA license. This is Minnesota Statute 270C.9901. This law should be repealed because small rural counties have no need for this level of licensure. It will likely exacerbate a shortage of rural appraisers that perform assessment functions. The County Board passed a resolution supporting this back in 2014.
2. Simplification of the property tax system. We should support legislation that would reduce the number of classifications of property in Minnesota. When assessors spend lots of time classifying property, they have less time available to value property. The complexity makes the system difficult for most people to understand. After the last legislative session, Minnesota has expanded the total number of classifications to 68 which is the most in the US by a wide margin.
3. Change State Law to grant assessors access to location data of more predatory offenders. Field staff are required to do physical inspections of all real estate in the County. Not knowing where dangerous criminals live puts the staff at risk. The Stearns County Assessor is proposing a legislative change to grant assessors access to the locations of Level 2 offenders.
4. Any new program mandated by the State should be funded by the State.

## Attorney's Office

1. Additional sustainable (on-going) funding for County Attorneys for child protection.
2. Additional sustainable (on-going) funding for County Attorneys for the state judiciary's shift of a substantial amount of court administration duties to the County Attorneys' Offices.

# Community Corrections

Aitkin County supports the following MN Association of Community Corrections Act Counties (MACCAC) legislative policy positions:

- 1. Effective supervision and offender programming in the community are key to reducing prison growth, while producing preferable offender outcomes.** It is intended that changes in Department of Corrections (DOC) policies related to Intensive Supervised Release (ISR) eligibility criteria and Supervised Release (SR) revocation criteria have already impacted caseload and programming resources in CCA counties, and will continue to do so at an increasing rate in the future. These changes are grounded in good correctional practice and are not an issue in principle, but there has been NO commensurate increase in state funding to address the associated caseload/workload increase or to develop local housing, treatment and other resources that are needed to successfully implement these changes in the community.
- 2. Community corrections supervision must address both short and long-term issues in order to reduce recidivism and protect public safety over the long term.** Research shows that the use of offender risk and needs assessment, case planning, and targeting interventions specific to client needs yields improved public safety. These supervision methods cannot be implemented effectively without increased financial support at the state level. Minnesota counties will not be able to sustain current efforts to utilize proven evidence-based practices without increased state funding. The recent Minnesota Management and Budget Results First Cost-Benefit Analysis highlighted great return on taxpayer investment through the use of evidence-based community interventions.
- 3. Increased emphasis on pre-trial services will require additional correctional resources.** MACCAC recognizes the research-supported national trend to move away from cash bail in favor of proven practices that more effectively address public safety. The Minnesota State Judiciary has followed suit and implemented statewide changes in pre-trial bail evaluation methods meant to standardize assessments and release decisions. These changes will place additional demands on county resources, and call for commensurate state funding.
- 4. Community Corrections Act agencies have benefitted from progress made in the last three biennia towards improved funding of basic services.** However, over the last decade and a half, statewide funding for community corrections has not kept pace at the level required to provide effective correctional practices proven by research to keep incarceration rates low, reduce recidivism, and increase public safety.
- 5. Community Corrections Act (CCA) Jurisdictions**  
MACCAC supports the expansion of CCA counties with full and ongoing state funding. MACCAC supports the removal of systemic or statutory requirements that act as barriers to counties in choosing the correctional delivery system that best meets their individual needs.
- 6. Distribution of Funds**  
Future funding should be allocated using an equitable and transparent model that considers the need of each county.
- 7. Mental Health and Substance Abuse**  
MACCAC supports legislation to provide a continuum of effective mental health and substance abuse services for offenders suffering from these issues. This should include providing adequate and effective mental health treatment in a timely manner, access to substance abuse assessments followed by the appropriate type and length of treatment, and strong collaboration between the criminal justice, public health, and social service partners. MACCAC also urges the legislature to address the urgent need for appropriate treatment and residential settings for juveniles with serious mental health issues.



## 8. Sex Offender Supervision

MACCAC supports legislation that takes a strong statewide approach to sex offender supervision by effectively monitoring overall behavior and activities of offenders using risk assessment and evidence based practices that enhance public safety.

State funding must be increased for local implementation of any enhanced state standards for the supervision of sex offenders, particularly those offenders that may transition to the community from the state Minnesota Sex Offender Program (MSOP). Additionally, MACCAC supports the following principles related to sex offender supervision:

- Residency restriction laws do nothing to address offender treatment or overall risk reduction, which are paramount to protecting public safety.
- Lengthy probation terms (in excess of the current 12-year average) are not consistent with correctional best practices and will have costly caseload impacts for counties.
- Juvenile sex offender registration requirements should focus on the appropriate group of the most serious offenders.

## 9. Probation Length

MACCAC recognizes that a robust discussion and evaluation of probation lengths is needed as part of a broader review of sentencing policy and potential new practices.

## 10. Human Trafficking

MACCAC supports ongoing efforts to treat victims of human trafficking with trauma specific and trauma sensitive services rather than subjecting them to the criminal justice system. MACCAC also supports ongoing efforts to prosecute offenders who are subjecting these victims to exploitation. MACCAC further supports continued education and awareness efforts to eliminate human trafficking.

## 11. Re-Entry

MACCAC supports the development and implementation of comprehensive initiatives and expanded transitional housing to assist juvenile and adult offenders' reintegration back into their communities and reduce recidivism and its public costs.

# Economic Development

1. Funding for the Border to Border Grant fund be set at \$1,000,000.00. For communities that are un-served by the State of MN definition, the current 50/50 match be lowered to a 30/70 match. This would allow more Border to Border Broadband grant funds to be utilized in areas that are most in need.
2. Increased funding for the State Grant In Aid (GIA) trails for ATV use. ATV riding is a fast growing family activity and current GIA funding is not keeping up for trail construction or maintenance.

## Environmental Services

1. SWAA supports efforts to make improvements that would maximize the e-waste recycling program. Additionally, SWAA supports the use of manufacturer payments to fully reimburse county collection efforts.
2. MACPZA supports modifications to the SSTS licensing programs to ensure tests are consistent with course materials and Minnesota Rules 7080-7083.
3. MACPZA supports administering and allocating current NRBG funding for mandated state programs through the Minnesota Department of Revenue, similar to County Program Aid. Allocations for mandated state programs through the NRBG should not be considered grants.
4. MACPZA supports state funding to the Minnesota Department of Natural Resources for purposes of establishing ordinary high water and 100 year flood elevations on public waters.

## Health & Human Services

1. Aitkin County supports the need to reallocate dollars originally associated with Anoka Metro Regional Treatment Center (AMRTC) to invest in a mental health infrastructure.
2. Aitkin County supports legislative language to eliminate the cost sharing responsibilities associated with AMRTC and reallocating to community mental health resources.
3. Aitkin County supports DHS transparency in time study formulas.
4. Aitkin County supports increased housing options and services for children/teens with behaviors.
5. Aitkin County supports improving reliability and systems of the DHS MN Choices program.

Specific to the AMRTC Issues- here is additional information:

Proposals to use the county cost share associated with the Anoka Metro Regional Treatment Center (AMRTC) to invest in mental health infrastructure and services are likely to continue to come forward. Recall that Governor Dayton's budget proposal suggests directing a portion of the current county cost share to a grant program for counties to build and expand community-based mental health infrastructure. This week, the Minnesota Hospital Association introduced similar legislation that would direct \$10 million of the cost share to hospitals, nonprofits and/or counties for infrastructure investments. We also know that NAMI is likely to come forward with a proposal to direct that funding.

In order to best position counties, AMC and MACSSA will be introducing a bill to sunset the existing county cost share and to direct the current cost share to counties for mental health investments. The county lobbying team will be working this week to coordinate bill drafting and recruit legislative authors.

ISSUES:

1. When an individual is receiving care at the Anoka-Metro Regional Treatment Center (AMRTC) or a Community Behavioral Health Hospital (CBHH) and no longer requires the high level of care these programs provide, counties are responsible for 100 percent of the cost.
2. While the recent increases in county shares have facilitated more proactive discharge planning on the part of counties, they have also created significant financial pressure on county budgets and highlighted

barriers related to finding community placements for people once they no longer need care at a state-operated facility.

3. Currently, all of the revenue collected from counties for cost of care goes back into the state's General Fund, where it supports the entire range of state-funded priorities rather than specifically helping to address the underlying issues leading people to stay in state-operated facilities when they don't need that level of care.

## Highway Department

1. Local Road Improvement Program/Local Bridge Bonding Program  
Aitkin County supports immediate funding of the Local Road Improvement Program and the Local Bridge Bonding Program to fund regionally significant local road and bridge projects throughout the state.
2. Increase in Highway Funding  
Aitkin County supports long term, sustainable transportation funding increases distributed through the Highway User Tax Distribution Fund by increases in the state gas tax and license tab fees. Aitkin County also supports dedicating the existing sales tax revenue on motor vehicle parts to the Highway User Tax Distribution Fund.
3. Revise M.S. 163.06 Subd. 6, to allow all counties, regardless of the number of townships or market value, the ability, by resolution, to expend the funds provided in subdivision 4 in any organized territory or portion thereof in such county.

## Human Resources

1. Require the State Bureau of Mediation Services to create a neutral informational flyer, posted on their website, that employers and union representatives can share with new hires outlining the 3 options that employees now have for union membership following the Janus v. AFSCME supreme court decision, including the full share, fair share, and (new) **non-paying dues member** option, all of which entitle the employee to the benefits contained under the collective bargaining agreement. These options need to be clearly and openly communicated to all employees. No employer should have to fear receiving or defend a costly Unfair Labor Practice charge for openly sharing the new **non-paying dues member** option with current employees and new hires.
2. Simplify the process and shorten the timeline (no longer than 6 months) for Minnesota Counties who are interested in exiting the Minnesota Merit System. Allow counties to exit at any time throughout the calendar year.
3. Employers are required to promote the Public Service Loan Forgiveness (PSLF) Program annually and to every new hire. Remove this mandate. Allow information to be placed on the intranet.
4. Pay Equity – eliminate the need for pay equity reporting for all employers that have a uniform wage scale and no employees placed either below the MIN or above the MAX.
5. Require the State to go through all of the mandates that require county staff training, and have the State develop a condensed online video training library –partnering with OSHA and the federal government as necessary– so the counties can access a free training library 24/7/365. The trainings can be shown to existing staff and to new hires during orientation, and would ensure all MN counties had access to the same training info, law changes, legislative updates, etc. -- and would provide efficiencies and reduce local

costs because all staff could take the training in a staff meeting or at their desk (instead of traveling long distances across the State to obtain the required trainings).

6. Develop a system to allow county HR staff, with training, electronic access to the BCA system for running immediate/onsite criminal background checks to expedite recruitments. Currently, we are required to mail requests and it can take a week or more to receive the results.
7. Clearly state in the law that County Boards (and city/township/school) are allowed to discuss non-union wages and benefits in closed session too, in addition to union negotiations strategy.
8. Public Employee Insurance Program (PEIP) groups (Aitkin County offers PEIP) are exempt from the health insurance bidding law which requires employers to bid every 60 months. PEIP also offers dental insurance and life insurance. Recommend the State offer a short-term disability, long-term disability, and vision plan, also exempt from the bidding law and that pools MN public-sector employees benefits together to obtain the best purchasing power.
9. State Unemployment – Update eligibility criteria to ensure employees who voluntarily resign or retire are not later deemed eligible for unemployment benefits charged to the employer, if they have not held subsequent employment. Example: Employee voluntarily resigned, was brought back temporarily to train in new hire, then filed for unemployment and was approved. Update eligibility to include an end date for eligibility when hours are reduced so the claim does not continue to accrue for multiple years on end (LLCC). Update eligibility to ensure employees who resign instead of going through an investigation, following alleged crimes being committed against the employer (i.e. theft), should not be eligible to receive unemployment. Update eligibility criteria so that limited term jobs, seasonal/summer temps jobs, and election clerks do not trigger unemployment eligibility.

## Land Department

1. Outdoor Heritage (Legacy) funds to support RELC's (i.e. Long Lake CC) – if we're acquiring/protecting lands for our future, it would seem like educating our youth about the "outdoors" should be a priority.
2. Outdoor Heritage (Legacy) funds to support updating forest inventory on County/State lands – how can we protect/enhance habitat if we have irregular data on what we currently have?
3. Address tax-forfeited blight clean-up costs.
4. Support state funding for beaver control.

## Recorder's Office

1. Set minimum deed tax to \$3.30 from \$1.65 (considerations equal to \$1,000 and \$500) so it matches when a Certificate of Real Estate Value is required. Alternately, repeal minimum deed tax so offices do not have to collect \$1.65 when no money is changing hands.
2. Require that deed in fulfillment of contracts reference contract recording information and consideration to ensure proper deed tax is being collected on fulfillment. Allow Certificate of Real Estate for fulfillment to be "reused" from contract if no terms have changed (currently one needs to be filed with contract and with deed).

## Sheriff's Office

1. Pursue legislation that would prohibit firearms in county buildings where court services occur.

## Treasurer's Office

1. Under Return of state fees - Suggest adding Marriage License fees to be retained by the county as the state receives most of the revenue but all the work is done in my office.
2. Have Mobile Homes returned to tabs issued by the DVM rather than being taxed thru the property tax system or raising the value threshold for them to be taxed thru the property tax system.



# Board of County Commissioners Agenda Request

6E

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Agenda Item #

**Requested Meeting Date:** September 11, 2018

**Title of Item:** Organizational Structure Update

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
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<b>Submitted by:</b> Jessica Seibert, County Administrator	<b>Department:</b> Administration
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<b>Presenter (Name and Title):</b> Jessica Seibert, County Administrator	<b>Estimated Time Needed:</b> 5 minutes
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**Summary of Issue:**

A short update will be provided on the status of the organizational structure plan process.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**

Discussion only.

**Financial Impact:**

Is there a cost associated with this request?       Yes       No

What is the total cost, with tax and shipping? \$

Is this budgeted?       Yes       No      *Please Explain:*



# Aitkin County Board of Commissioners Agenda Request Form

7

Agenda Item #

**Requested Meeting Date:** September 11, 2018  
**Title of Item:** Committee Reports

<input checked="" type="checkbox"/> REGULAR AGENDA	<b>Action Requested by:</b> County Business		
Committee	Freq.	Schedule	Current Board Representatives
Association of MN Counties (AMC) Environment & Natural Resources Policy General Government Health & Human Services Indian Affairs Task Force Public Safety Committee Transportation Policy			Commissioner Anne Marcotte Commissioner Don Niemi HHS Director Cynthia Bennett Commissioner Laurie Westerlund Commissioner Bill Pratt
Aitkin Airport Commission	Monthly	1 <sup>st</sup> Thursday	Wedel
Aquatic Invasive Species (AIS)	Monthly	3 <sup>rd</sup> Thursday	Wedel and Pratt
Aitkin County CARE Board	Monthly	2 <sup>nd</sup> Tuesday	Westerlund
Aitkin County Community Corrections Advisory	Quarterly	Varies	Wedel and Marcotte
Aitkin County Water Planning Task Force	Bi-monthly	3 <sup>rd</sup> Wednesday	Wedel
Aitkin Economic Development Administration	As needed		Wedel
Arrowhead Counties Association	8 or 9x yearly	3 <sup>rd</sup> Wednesday	Niemi and Westerlund
Arrowhead Economic Opportunity Agency	Quarterly		Westerlund, Alt. Niemi
Arrowhead Regional Development Council	Monthly	3 <sup>rd</sup> Thursday	Niemi, Alt. Westerlund
ATV Committee	As needed		Pratt and Westerlund
Big Sandy Lake Management Plan	Monthly	2 <sup>nd</sup> Thursday	Pratt, Alt. Marcotte
Budget Committee 2019			Wedel, Westerlund
Development Achievement Center	Monthly	3 <sup>rd</sup> Thursday	Westerlund, Alt. Niemi
East Central Regional Library Board	Monthly	2 <sup>nd</sup> Monday	Niemi, Alt. Pratt
Economic Development	Monthly	1 <sup>st</sup> Wednesday	Pratt and Niemi
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Marcotte and Pratt
Extension	4x year	Monday	Westerlund, Alt. Marcotte
Facilities/Technology	As needed		Wedel and Marcotte
H&HS Advisory (Liaison)	Monthly except July	1 <sup>st</sup> Wednesday	Wedel and Pratt
Historical Society (Liaison)	Monthly	4 <sup>th</sup> Wednesday	Wedel
HRA (Liaison)	Monthly	4 <sup>th</sup> Monday	Westerlund
Investment	As needed		All Commissioners
Joint Powers Natural Resource Board	Monthly	Last Monday	Pratt and Land Cmr Jacobs
Labor Management	Quarterly	Varies	Wedel, Alt. Westerlund
Lakes and Pines	Monthly	3 <sup>rd</sup> Monday	Niemi, Alt. Marcotte
Law Library	Quarterly	Set by Judge	Niemi
McGregor Airport Commission	Monthly	1 <sup>st</sup> Wednesday	Pratt
Mille Lacs Fisheries Input Group	Monthly		Westerlund
Mille Lacs Watershed	10x year	4 <sup>th</sup> Thursday	Westerlund, Alt. Niemi
Mississippi Headwaters Board	Monthly	4 <sup>th</sup> Friday	Marcotte, Alt. Pratt
MN Rural Counties	8x year	Varies	Niemi, Alt. Pratt
Natural Resources Advisory Committee	8-10x year	2 <sup>nd</sup> Monday	Marcotte and Pratt
NE MN Office Job Training	As called		Niemi
NE MN ATP	Quarterly		Pratt, Alt. Niemi and Engineer Welle
NE MN Regional ECB	5x year	4 <sup>th</sup> Thursday	Marcotte, Alt. Sheriff Turner
Northeast Waste Advisory Committee	Quarterly	2 <sup>nd</sup> Monday	Pratt, Alt. Westerlund
Northern Counties Land Use Coordinating Board	Monthly	1 <sup>st</sup> Thursday	Marcotte, Alt. Pratt
Ordinance	As needed		Pratt and Marcotte
Personnel/Insurance	As needed		Marcotte and Wedel
Planning Commission	Monthly	3 <sup>rd</sup> Monday	Westerlund
Snake River Watershed	Monthly	4 <sup>th</sup> Monday	Niemi
Sobriety Court	Monthly	3 <sup>rd</sup> Tuesday	Wedel
Solid Waste Advisory	As needed		Pratt and Westerlund
Toward Zero Deaths	Monthly	2 <sup>nd</sup> Wednesday	Wedel
Tri-County Community Health Services	Quarterly & as needed	2 <sup>nd</sup> Thursday	Westerlund



# Board of County Commissioners Agenda Request

8A  
Agenda Item #

**Requested Meeting Date:** September 11, 2018

**Title of Item:** Closed Meeting - MN Statute 13D.03 - Labor Negotiations

<input checked="" type="checkbox"/> REGULAR AGENDA	<b>Action Requested:</b>	<input checked="" type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input checked="" type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

<b>Submitted by:</b> Jessica Seibert, County Administrator	<b>Department:</b> Administration
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<b>Presenter (Name and Title):</b> Jessica Seibert, County Administrator	<b>Estimated Time Needed:</b> 20 minutes
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**Summary of Issue:**

Closed meeting under MN Statute 13D.03 to discuss labor negotiations.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**

Discussion/direction only.

**Financial Impact:**

Is there a cost associated with this request?  Yes  No

What is the total cost, with tax and shipping? \$

Is this budgeted?  Yes  No *Please Explain:*