



# Board of County Commissioners Agenda Request

2M  
Agenda Item #

**Requested Meeting Date:** June 26, 2018

**Title of Item:** Approve Vehicle Purchase - County Assessor's Office

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
<b>Submitted by:</b> Mike Dangers		<b>Department:</b> County Assessor
<b>Presenter (Name and Title):</b>		<b>Estimated Time Needed:</b>
<b>Summary of Issue:</b> Please see attached memo for details.		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Please pass motion to approve purchase of 2014 Jeep Compass SUV with 42,700 miles for \$13,925 plus taxes and fees.		
<b>Financial Impact:</b> Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ \$14,971.88 Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



**OFFICE OF  
AITKIN COUNTY ASSESSOR**  
209 2<sup>nd</sup> ST N.W. Room 111  
AITKIN, MINNESOTA 56431  
Phone: 218/927-7327 – Fax: 218/927-7379  
[assessor@co.aitkin.mn.us](mailto:assessor@co.aitkin.mn.us)

## MEMO

June 19, 2018

To: County Board of Commissioners  
Jessica Seibert, County Administrator

From: Mike Dangers, County Assessor

Re: Vehicle Purchase

The County Assessor's Office is scheduled to replace one vehicle in 2018. The Office currently has a 4-wheel drive vehicle for each field appraiser. They are used to better access remote areas of the County, especially in the winter months. Our workload does not allow the appraisers to complete the assessment field work earlier in the year. Many other counties in Northern Minnesota also provide these types of vehicles for their staff.

Written quotes were obtained from local dealerships. Only Brandl Motors had vehicles that met the criteria on June 18, 2018. Specifically, I looked for small sport-utility type vehicles with 4-wheel drive that would be priced near \$14,000. Also, only vehicles with under 90,000 miles and less than 6 years old were considered. Please see the summarized written quotes received below:

1. 2014 Jeep Compass SUV with 42,700 miles for \$13,925
2. 2015 GMC Terrain SUV with 77,300 miles for \$14,925
3. 2014 Honda CRV SUV with 73,700 miles for \$14,425

I recommend the purchase of #1 above which is the lowest priced vehicle quote we received. This vehicle also has new tires, fewer miles, and is smaller than the other two vehicles. The smaller size is good for accessing the more remote properties with narrow roads.

This vehicle replaces a 2004 Chevrolet Trailblazer that the County has owned for about 10 years. We intend to sell this vehicle on the State surplus property website in the near future.

The total price of this vehicle is \$14,971.88 including tax, title, and license fees. Please pass a motion to authorize this purchase and contact me with any questions. Thank you.