

# AITKIN COUNTY BOARD

The Aitkin County Board of Commissioners met this 22<sup>nd</sup> day of May, 2018 at 9:04 a.m. with the following members present: Board Chair Anne Marcotte, Commissioners J. Mark Wedel, Laurie Westerlund, Don Niemi, Bill Pratt, County Administrator Jessica Seibert and Administrative Assistant Sue Bingham.

**CALL TO ORDER**

Motion by Commissioner Pratt, seconded by Commissioner Westerlund and carried, all members voting yes to approve the May 22, 2018 amended agenda. Consent Agenda Item 2I) Committee of the Whole Rescheduled, was removed from the consent agenda and placed on the regular agenda.

**APPROVED AGENDA**

**AITKIN COUNTY HEALTH & HUMAN SERVICES  
BOARD MEETING MINUTES  
May 22, 2018**

**HEALTH & HUMAN SERVICES BOARD**

**Attendance**

The Aitkin County Board of Commissioners met this 22<sup>nd</sup> day of May, 2018, at 9:05 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Board Chair Anne Marcotte, Commissioners Laurie Westerlund, J. Mark Wedel, Don Niemi, and Bill Pratt. Others present included: County Administrator Jessica Seibert, Health & Human Services Director Cynthia Bennett, Financial Assistance Supervisor Jessi Goble, Public Health Supervisor Erin Melz, Health & Human Services Administrative Assistant Shawn Speed, and Guests: Roberta Elvecrog/H&HS Advisory Committee Member, Marlene Abear/H&HS Advisory Committee Member, Brielle Bredsten/Aitkin Independent Age, and Bob Harwarth/Citizen.

**Agenda**

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to approve the May 22, 2018 Health & Human Services Board agenda.

**Minutes**

Motion by Commissioner Pratt, seconded by Commissioner Westerlund and carried, all members voting yes to approve the April 24, 2018 Health and Human Services Board minutes.

**Bills**

Cynthia Bennett, Health & Human Services Director, presented the bills to the board in Carli Goble's absence, and noted no significant changes.

Motion by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members voting yes to approve the bills.

**Health & Human Services Director Report, Cynthia Bennett H&HS Director**

Cynthia started by talking about the legislative session. Noted that as of now it is unclear of what had come from this year's session. There was a lot of controversy, in the legislature, over the omnibus bill and whether it funded items adequately enough specifically related to opioids and eldercare. The Governor has 14 days from the close of the session to sign the bill but, as of now, he is threatening to veto the bill. We are still watching to see what happened to all of the other bills that we were

hoping would be supported or not in legislation. These include elimination of the 20% child support withholding, 5 million for school linked mental health services, required collaboration between DHS and counties when developing new software or systems and the mandate to test pilot programs prior to implementation, changes in MNChoices assessments to assure efficiency and person centered care, support of jail diversion programs like the yellow line program in Blue Earth, creation of an appeal process for counties when they disagree with the "at hospital level of care" status determined by the RTC, and the additional work requirements for medical assistance eligibility.

Commissioner Marcotte asked about whether they had put any money into fixing the METS system and as of now we are unsure of what has been done.

Cynthia moved onto the Financial Report for H&HS and relayed that in Carli's and Kim's absence we will not discuss details of the Regional Treatment Center costs, however those discussions will continue when all of the individuals who have detailed knowledge of all the various pieces of this issue are present.

Noted that there is client in St. Peter who has made progress and as such has entered the transition phase of treatment. This phase prepares him for reentry into the community. Due to this, his costs have risen yet once this individual moves back into the community it is probable that his daily costs will diminish.

**SNAP Survey Results, Jessi Goble**

Jessi gave an update on the performance report/survey that they recently went through and that they did great.

**BCBS Audit Results, Erin Melz**

Erin Melz provided an update on the Annual Blue Cross Blue Shield (BCBS) Audit for the Home and Community Based Services Unit. BCBS contracts with Aitkin County to provide Care Coordination services for individuals over the age of 65, on Medical Assistance and who choose BCBS for their health insurance carrier. Melz reported that these individuals may be living in the community, in nursing facilities or in other housing options. Overall, the Audit was successful with many positive comments from the auditors. Out of nearly 100 elements, Aitkin County has been asked to provide follow-up on 4 separate issues noted by the assessors. Each element has a 95% threshold. Because of relatively small sample sizes in Aitkin County, it is common to have only 1 or 2 charts cause the percentage to drop below that 95% requirement. Processes have already been developed and implemented for these 4 areas, and a formal Corrective Action Plan will be drafted and submitted to BCBS.

**Committee Reports****H&HS Advisory Committee – Commissioner Wedel and/or Pratt**

1. Committee members Roberta Elvecrog and Marlene Abear provided details of their last meeting, held May 2, 2018.
  - a. Talked about the presentation given by Kim Larson and Erin Melz about MNChoices Programs.
2. Commissioner Pratt talked about the MNChoices presentation and how it gave him a lot of information about the program that he can now pass on to his constituents.

**Lakes & Pines Update – Commissioner Niemi**

1. Talked about Lakes & Pines going through their own audit and that there were findings but no findings of fraud.

- 2. Not sure what will happen with weatherization and fuel assistance from the Federal government yet.
- 3. Commissioner Marcotte asked about the number of homes in the county that Lakes & Pines has weatherized and Commissioner Niemi will find that out for her.
- 4. Commissioner Wedel asked whether there was a cap on the amount that people receive and was informed there is and it is based on each different circumstance.

Commissioner Marcotte acknowledged the Mental Health event that was held at the Beanery. Jessi Goble commented that the comedian was really good and that a lot of people seemed very supportive and there were many connections made between many different people that she had saw. It was very good to put a face to the mental health issues in the community with many different community members and make us more aware.

Commissioner Westerlund noted that the Community Health Assessment stakeholders meeting was held last Thursday and they narrowed down the data to 9 key areas to present to the general public to vote on at the County Fair to narrow down to the three key areas that will be concentrated on.

Cynthia Bennett ended the meeting by reminding the Board that Jessica Seibert had done the research on whether we could change our format for the meeting and it was found that we could so we plan to make the change and hope to have it in place by the next meeting.

The meeting was adjourned at 9:52 a.m.

Next Meeting – June 26, 2018

Break: 9:52 a.m. to 10:10 a.m.

Motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to approve the amended Consent Agenda as follows: A) Correspondence File: May 8, 2018 to May 21, 2018; B) Approve County Board Minutes: May 8, 2018; C) Approve Commissioner Warrants: General Fund \$65,841.12, Road & Bridge \$29,201.68, Health & Human Services \$16,305.05, Debt Service \$136.59, State \$480.00, Trust \$24,057.21, Forest Development \$10,325.82, Taxes & Penalties \$87,723.67, Long Lake Conservation Center \$23,907.68, Parks \$44,439.35 for a total of \$302,418.17; D) Approve Auditor Warrants – Sales & Use Tax: General Fund \$624.42, Road & Bridge \$617.87, Health & Human Services \$1.29, State \$6102.00, Long Lake Conservation Center \$79.08, Parks \$72.03 for a total of \$7,496.69; E) Approve Auditor Warrants – Government Center Construction Project: Debt Service \$88,932.13; F) Approve April Manual Warrants: General Fund \$14,990.26, Road & Bridge \$4,548.52, Health & Human Services \$10,151.62, State \$64,398.74, Trust \$208.77, Taxes & Penalties \$1,151.81, Long Lake Conservation Center \$5,466.85 for a total of \$100,916.57; G) Adopt Resolution: County Administrator Authorization to Approve Change Orders; H) Approve Updates to Aitkin County Board of Commissioners Meeting Procedures and Rules of Business; J) Approve Collaborative Transportation System – Sheriff’s Office; K) Adopt (2) Resolutions for Apportionment of Forfeited Tax Sales; L) Adopt Resolution: Federal Advance Construction Agreement No.1031159; M) Approve Affidavit of Lost Warrant – Health & Human Services: Warrant #108708 issued April 27, 2018 to Kimberly Lynn

**HHS BOARD  
ADJOURNS**

**BREAK**

**CONSENT  
AGENDA**

for \$39.82; N) Adopt Resolution: High Lifter Quadna Mud Nationals

Under the consent agenda, motion for a resolution by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes adopt Resolution – County Administrator Authorization to Approve Change Orders:

**WHEREAS**, the Aitkin County Board has authorized construction of the Aitkin County Government Center project; and

**WHEREAS**, construction change orders may be requested throughout the process; and

**WHEREAS**, change orders are required to be completed in a timely manner.

**NOW THEREFORE BE IT RESOLVED**, that the Aitkin County Board of Commissioners hereby authorizes County Administrator, Jessica Seibert, to approve construction change orders for the Government Center building project in the amount of \$10,000 or less per change order.

Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to approve (2) Collaborative Transportation System Agreements – Sheriff’s Office: 1. Criminal Justice System Services Agreement and, 2. Mutual Aid Agreement for County Sheriff Transport. The annual cost for Aitkin County is \$332.23.

Under the consent agenda, motion for a resolution by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution: Transfer of 2017 Tax-Forfeited Funds:

**WHEREAS**, according to M.S. 282.09, Subdivision 1, the County Board does hereby determine that the \$3.00 fee from each certificate of sale, contract for deed, and each lease executed by the Auditor and the compensation for clerical help on tax-forfeited land matters in the County Auditor’s office during the 2017 calendar year was \$30,000.00, and

**WHEREAS**, the county revenue cost for office space and maintenance for the Aitkin County Land Dept in the Courthouse for the 2017 calendar year is \$20,000.00, and

**WHEREAS**, a gravel pit rehabilitation account has been established, and \$.15 per yard of gravel taken out of county pits will be placed in this account, the 2017 amount to be placed in this account is \$422.74.

**NOW THEREFORE, BE IT RESOLVED**, that the amount of \$30,000.00 be transferred from the Forfeited Tax Sales Account (10-923-6901) to the County Auditor account (01-040-5590) to cover the costs of this clerical hire, AND that the amount of \$20,000.00 be transferred from the Forfeited Tax Sales Account (10-923-6901) to the County General Revenue Account (01-110-5840) for office rent and maintenance, AND that the amount of \$422.74 shall be transferred from the Forfeited Tax Sales Account (10-923-6901) to the Gravel Pit Account (11-936-5840).

**RESOLUTION  
20180522-036  
COUNTY  
ADMINISTRATOR  
AUTHORIZATION  
TO APPROVE  
CHANGE ORDERS**

**COLLABORATIVE  
TRANSPORTATION  
SYSTEM  
AGREEMENTS**

**RESOLUTION  
20180522-037  
TRANSFER OF  
2017 TAX-  
FORFEITED  
FUNDS**

Under the consent agenda, motion for a resolution by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution: Apportionment of 2017 Tax-Forfeited Funds:

**WHEREAS**, pursuant to Minnesota Statute 282.08, County boards are authorized to set aside monies from the tax forfeited sale fund for timber and park development.

**NOW, THEREFORE, BE IT RESOLVED**, that in compliance with said law, that thirty (30) percent of the remaining receipts are to be used for forest development and twenty (20) percent of these receipts remaining are to be used for the maintenance and development of County Parks or recreational areas, as defined in Minnesota Statute Section 398.31 to 398.36 to be expended under the supervision of the County Board.

Under the consent agenda, motion for a resolution by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – Federal Advance Construction Agreement No. 1031159:

**BE IT RESOLVED**, that pursuant to Minnesota Statute Sec. 161.36, the Commissioner of Transportation be appointed as Agent of the County of Aitkin to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

**BE IT FURTHER RESOLVED**, the Aitkin County Board Chairman and the Aitkin County Administrator are hereby authorized and directed for and on behalf of the County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in “Minnesota Department of Transportation Agency Agreement No. 1031159, a copy of which said agreement was before the County Board and which is made a part hereof by reference.

Under the consent agenda, motion for a resolution by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – High Lifter Quadna Mud Nationals:

**BE IT RESOLVED**, the Aitkin County Board of Commissioners agrees to approve the following Application for Large Assembly:

ATV/SxS Event – High Lifter Quadna Mud Nationals (High Lifter Products, Inc., d/b/a Mud National Events, LLC) – City of Hill City and Hill Lake Township

This is scheduled to take place June 7th – 10th, 2018 from 8:00 A.M. to 10:00 P.M. daily.

Steve Hughes, District Manager Aitkin County Soil & Water Conservation District provided the following updates to the Board:

- Aquatic Invasive Species (AIS)
- One Watershed One Plan (Rum River)
- Rivers and Lakes Fair - June 16th

**RESOLUTION  
20180522-038  
APPORTIONMENT  
OF 2017 TAX-  
FORFEITED  
FUNDS**

**RESOLUTION  
20180522-039  
FEDERAL  
ADVANCE  
CONSTRUCTION  
AGREEMENT NO.  
1031159**

**RESOLUTION  
20180522-040  
HIGH LIFTER  
QUADNA MUD  
NATIONALS**

**AITKIN COUNTY  
SWCD UPDATES**

<p>John Welle, County Engineer presented and reviewed bids for Contract No. 20182. Motion by Commissioner Wedel, seconded by Commissioner Westerlund and carried, all members voting to table this item until the June 12, 2018 County Board meeting.</p> <p>Motion for a resolution by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – Final Contract Payment – Contract No. 20161:</p> <p><b>WHEREAS</b>, Contract No. 20161 has in all been completed, and the County Board being fully advised in the premises.</p> <p><b>NOW THEN BE IT RESOLVED</b>, that the Aitkin County Board of Commissioners does hereby accept said completed contract for and on behalf of the County of Aitkin and authorize final payment to Anderson Brothers Construction in the amount of \$80,950.02.</p> <p>John Welle, County Engineer discussed M.S. 169.869 which allows issuance of a road construction materials special hauling permit by MnDOT and local road authorities. Motion by Commissioner Niemi, seconded by Commissioner Pratt and carried (4-1 Westerlund) to offer this special hauling permit on Aitkin County highways for one year on a trial basis.</p> <p>Jennifer Smith, Community Engagement Manager with Enbridge gave a PowerPoint presentation to the Board on the proposed Line 3 Replacement Project and answered questions. Motion for a resolution by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – In Support of Line 3 Replacement Project and Enbridge’s Proposed Route:</p> <p><b>WHEREAS</b>, on April 23, 2018, Administrative Law Judge, Ann C. O’Reilly confirmed the need to replace Line 3 stating that, “(Enbridge) has established, by a preponderance of the evidence, that the probable result of denial of the Certificate of Need Application would adversely affect the future adequacy, reliability, or efficiency of the transportation of crude oil supply by Applicant’s customers, particularly Canadian crude oil shippers”.</p> <p><b>WHEREAS</b>, Judge C. O’Reilly expressly states that Enbridge’s Route Alternative 7 be approved rather than the proposed route;</p> <p><b>WHEREAS</b>, Enbridge has been operating safely and successfully in our state for more than 65 years, with hundreds of employees and contractors that live, work and raise their families here in Minnesota;</p> <p><b>WHEREAS</b>, the proposed route reduces the safety hazards involved in disturbing an existing pipeline;</p> <p><b>WHEREAS</b>, any delay in the Line 3 Replacement Project, or any significant reroute, will prevent Aitkin County from benefiting from the significant positive economic impact that will result from this project;</p> <p><b>WHEREAS</b>, construction delays will limit the availability of employment for skilled craft</p>	<p><b>AWARD CONTRACT NO. 20182 - Tabled</b></p> <p><b>RESOLUTION 20180522-041 FINAL CONTRACT PAYMENT – CONTRACT NO. 20161</b></p> <p><b>ROAD CONSTRUCTION MATERIALS SPECIAL PERMIT</b></p> <p><b>RESOLUTION 20180522-042 IN SUPPORT OF LINE 3 REPLACEMENT PROJECT AND ENBRIDGE’S PROPOSED ROUTE</b></p>
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workers;

**WHEREAS**, Enbridge has worked with all state and local authorities to determine the proposed route of the Line 3 Replacement across the state of Minnesota, respecting all impacts to people and the environment while fulfilling all applicable regulatory requirements;

**WHEREAS**, the Enbridge proposed route honors the request of the Leech Lake Band of Ojibwe that the replacement line not be constructed across their reservation;

**NOW, THEREFORE, BE IT RESOLVED** that Aitkin County extends its support for Enbridge's proposed Line 3 Replacement Project, their Preferred Route and their plan for deactivating the existing Line 3 and urges an efficient permitting process for the Line 3 Replacement and approval Enbridge's proposed route.

**FISCAL NOTE:** There is no direct cost to Aitkin County resulting from the adoption of this resolution.

Jessica Seibert, County Administrator presented an amendment to the City Storm Sewer Cooperative Construction Agreement with the City of Aitkin. Motion by Commissioner Westerlund, seconded by Commissioner Pratt and carried, all members voting yes to approve the amendment as presented.

Motion by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members voting to hold a Committee of the Whole meeting at 10:00 a.m. on June 12, 2018 at the Aitkin Public Library. The purpose of this meeting will be to review and discuss the Organizational Structure Study.

The Board discussed: Arrowhead Counties, ECRL, CARE, P&Z, Sandy Lake Watershed Mgmt., Natural Resources Advisory Board, Joint Powers Natural Resources Board, TZD, Sobriety Court, Personnel, NCLUCB, and Palisade City Planning.

Motion by Commissioner Westerlund seconded by Commissioner Wedel and carried, all members voting yes to adjourn the meeting at 12:45 p.m. until Tuesday, June 12, 2018 at 2:00 p.m. in Courtroom 3 of the Aitkin County Courthouse.

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Anne Marcotte, Board Chair  
Aitkin County Board of Commissioners

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Jessica Seibert, County Administrator

**CITY STORM  
SEWER  
COOPERATIVE  
CONSTRUCTION  
AGREEMENT  
AMENDMENT**

**COMMITTEE OF  
THE WHOLE  
MEETING**

**BOARD  
DISCUSSION**

**ADJOURN**