Board of County Commissioners
Agenda Request

Aitkin County

Requested Meeting Date: 12/19/2017

Title of Item: Garn furnace downpayment

2K
Agenda Item #

☐ REGULAR AGENDA	**Action Requested:**	☐ Direction Requested
☑ CONSENT AGENDA	☑ Approve/Deny Motion	☐ Discussion Item
☐ INFORMATION ONLY	☐ Adopt Resolution (attach draft)	☐ Hold Public Hearing*
		provide copy of hearing notice that was published

Submitted by: Land Commissioner	**Department:** Land Department

Presenter (Name and Title): Mark Jacobs	**Estimated Time Needed:** n/a

Summary of Issue:

In order to lock in the 2017 quoted price we must put an $18,000 (20%) down payment on the Garn wood furnaces for Long Lake Conservation Center, with anticipated installation in 2018.

We will hold the 2017 pricing for 4 standard WHS 2000 V units for Long Lake provided:
• DECTRA receives a PO for such as soon as one can be provided for the standard units. Extras (off peak equipment, headers, flue) can be added later, either under a separate PO or a revised PO, whichever is easiest for Long Lake.
• We receive a $4,500 deposit for each of the 4 standard units ($18,000 total) on or before December 25, 2017.
• Delivery would occur in April 2018.
• All four units would include rain caps and air inlet dampers.

The four new units will replace the five 25+ year old units that are requiring a lot of maintenance to keep operating.

The down payment will come from the County Parks account (21-520).

Alternatives, Options, Effects on Others/Comments:

IRRRB grant will cover roughly 50% of cost and we are currently seeking other non-tax levy sources (public & private) to fund the balance. I intend to have a funding package to submit to the board early in 2018 that will cover most if not all of the balance.

Recommended Action/Motion:

Authorize a $18,000 down payment on 4 Garn wood stove units from the County Parks account, to be delivered/installed in 2018.

Financial Impact:
Is there a cost associated with this request?   ☑ Yes   ☐ No
What is the total cost, with tax and shipping? $ $18,000 down payment
Is this budgeted?   ☐ Yes   ☐ No   *Please Explain:*

Legally binding agreements must have County Attorney approval prior to submission.