

ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS November 28, 2017 – BOARD AGENDA

- 9:00 1) **J. Mark Wedel, County Board Chairperson**
- A) **Call to Order**
 - B) **Pledge of Allegiance**
 - C) **Board of Commissioners Meeting Procedure**
 - D) **Approval of Agenda**
- 9:05 E) **Health & Human Services (see separate HHS agenda)**
- 9:50 **Break**
- 10:00 F) **Citizens' Public Comment** – Comments from visitors must be informational in nature and not exceed (5) minutes per person. The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting.
- 2) **Consent Agenda** – All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the items will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.
- A) **Correspondence File November 14, 2017 – November 27, 2017**
 - B) **Approve November 14, 2017 County Board Minutes**
 - C) **Approve Commissioner Warrants**
 - D) **Approve Auditor Warrants – October Sales and Use Tax**
 - E) **Approve Auditor Warrants – RE Tax Overpays**
 - F) **Approve Auditor Warrants – 2017 PER 2 RE Tax Settlement Payments**
 - G) **Approve Amendment to Joint Powers Agreement with MN DNR**
 - H) **Approve 2018 Newspaper Bid Specifications**
 - I) **Approve Fire Protection Contract – City of McGrath**
 - J) **Approve Consultant's Job Classification Recommendation – Assistant Maintenance Supervisor (R&B)**
 - K) **Approve Vehicle Purchase – County Assessor's Office**
 - L) **Approve Final Plat of Pine Grove Cemetery 4th Addition**
- 10:02 3) **Bobbie Danielson, Human Resources Director**
- A) **Approve Personnel Committee Recommendations**
 - 1. **Hire two 67 day Temporary Scanning Clerks – Environmental Services**
 - 2. **Refill Vacant IT Position as a Grade 6 Network/Application Support Specialist**
 - 3. **Remove On-Site Living Requirement from LLCC Education Manager Job Description**
 - 4. **Discuss Sheriff's Salary Request**

- 10:30 4) Jessica Seibert, County Administrator**
- A) Approve Request to Fill Committee Vacancies**
 - 1. East Central Regional Library**
 - 2. Housing and Redevelopment Authority**
 - 3. Board of Adjustment**
 - 4. Planning Commission**
 - B) Government Center Design Project Update**

11:30 5) Committee Updates

12:00 Adjourn

The Aitkin County Board of Commissioners met this 14th day of November, 2017 at 9:02 a.m. with the following members present: Board Chair J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Bill Pratt, Anne Marcotte, County Administrator Jessica Seibert and Administrative Assistant Sue Bingham.

Motion by Commissioner Pratt, seconded by Commissioner Westerlund and carried, all members voting yes to approve the November 14, 2017 agenda.

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: October 24, 2017 to November 13, 2017; B) Approve County Board Minutes: October 24, 2017; C1) Approve Commissioner Warrants – Report 1: General Fund \$93,534.25, Road & Bridge \$23,519.53, Health & Human Services \$1,233.25, Trust \$28,662.13, Forest Development \$3,000.00, Long Lake Conservation Center \$10,464.93, Parks \$5,784.43 for a total of \$166,198.52; C2) Approve Commissioner Warrants – Report 2: General Fund \$97,097.98, Road & Bridge \$73,392.19, Health & Human Services \$4,364.11, Debt Service \$63,124.77, Trust \$20,487.78, Forest Development \$17,377.62, Long Lake Conservation Center \$6,784.37, Parks \$3,408.58 for a total of \$286,037.20; D) Approve Auditor Warrants – October/November School Advance: Agency \$1,279,356.70; E) Approve October Manual Warrants: General Fund \$37,836.80, Road & Bridge \$382,896.16, Health & Human Services \$865.57, State \$1,082,757.01, Trust \$4,345.46, Taxes & Penalties \$4,750.94, Long Lake Conservation Center \$1,511.05, Parks \$35.00 for a total of \$1,514,997.99; F1) Accept \$100 Donation to STS from Evangelical Lutheran Church of Beaver; F2) Accept \$200 Donation to STS from Cedar Lake Norwegian Lutheran Church, and \$200 from Malmo Township ; G) Adopt Resolution: LG230 Off-Site Gambling – Minnewawa Sportsmen’s Club; H) Approve 2018 Fire Protection Contract with Ball Bluff Twp.; I) Adopt Resolution: All-Terrain Vehicle Trail Funding; J) Adopt Resolution: Repurchase of Tax-Forfeited Land – Maudal; K) Approve Amended License Center Rental Agreement; L) Adopt Resolutions (5): Sponsorship of City of Aitkin Projects for LRIP; M) Approve MnCCC Agreement and Board Ratification Statement

Under the consent agenda, motion for a resolution by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – LG230 Off-Site Gambling – Minnewawa Sportsmen’s Club:

BE IT RESOLVED, the Aitkin County Board of Commissioners agrees to approve the Application to Conduct Off-Site Gambling - Form LG230 - of the Minnewawa Sportsmen’s Club at the following location – North of McGregor, MN on Hwy 65 and 5 miles East on Goshawk St. on Lake Minnewawa, McGregor, MN 56431– Shamrock Township. (Note: Date of activity for Raffle – February 10, 2018)

Under the consent agenda, motion for a resolution by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – All-Terrain Vehicle Trail Funding:

WHEREAS, local units of government can apply for State aide for trail development, maintenance, grooming and administration from the Minnesota Department of Natural

CALL TO ORDER

APPROVED AGENDA

CONSENT AGENDA

**RESOLUTION
20171114-080
LG230
MINNEWAWA
SPORTSMEN’S
CLUB**

**RESOLUTION
20171114-081**

Resources at the rate of 90% reimbursement of costs of grooming and maintenance, and

**ALL-TERRAIN
VEHICLE TRAIL
FUNDING**

WHEREAS, Aitkin County does not have the facilities to maintain the entire trail system in Aitkin County, and

WHEREAS, Clubs wish to contract with the County for maintaining these trails, and

WHEREAS, these trails benefit the recreation, resort, tourism, industry, and economy of Aitkin County.

NOW THEREFORE, BE IT RESOLVED, that the Aitkin County Trail Administrator be authorized to apply for Grants in Aide assistance funds for All Terrain Vehicle Trail maintenance and grooming for the following trail:

Northwoods Regional ATV trail which consists of the following segments:
South Soo Line, North Soo Line, Rabey Line, Blind Lake, Redtop, Moose River Connector, Lawler, Blind Lake Connector Trail, Hill City Connector trail and Solana ATV trails.

BE IT FURTHER RESOLVED, that the Aitkin County Trail Administrator be authorized to contract for the development, maintenance and grooming of the aforementioned trails with qualified, interested clubs.

Under the consent agenda, motion for a resolution by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – Repurchase of Tax-Forfeited Land – Maudal:

WHEREAS, Mark Maudal, the former owner has made and filed an application with the County Auditor for the repurchase of the hereinafter described parcel of tax forfeited land, in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, of amended, which land is situated in the County of Aitkin, Minnesota, and described as follows, to-wit:

**RESOLUTION
20171114-082
REPURCHASE OF
TAX-FORFEITED
LAND - MAUDAL**

Rodenberg Plat in Town of McGregor Lots 11 and 12 Blk 4

And WHEREAS, said applicant has set forth in his application, that

- a) *Hardship and injustice has resulted because of forfeiture of said land, for the following reasons, to-wit:* Haven't been able to find anywhere to live. I thought I was paying confession of judgment, but I wasn't.
- b) *That the repurchase of said land by me will promote and best serve the public interest, because:* I am going to get my taxes back up to date within 1 year and I will continue to keep my taxes and utilities current.

And WHEREAS, this board is of the opinion that said application should be granted a contract for repurchase for such reasons with the following conditions,

Total repurchase costs are: \$8,059.74 until November 1, 2017 at which time additional fees and interest will occur. Down payment paid on the repurchase amount was \$2,400.00 leaving a balance of \$5,659.74. The balance of the costs, will be paid with a monthly payment of \$500.00 until paid in full. Each payment will go to interest first and then to principal. Interest will be computed

on the unpaid balance at the state rate of 10% simple interest. First payment will be due on November 30th, 2017. Payments will be due on the 30th of each month until amount is paid in full. Prepayment is allowed on the contract with no penalty.

Mr. Maudal is responsible for paying each year's real estate taxes when they become due. No special assessments (unpaid utilities with the city) can occur during this period. If during the period of this contract, any of the before mentioned items happen or payments are not made when due, the forfeiture will be enforced. Notification of the reinstatement of the forfeiture will happen upon a 30 day notice on the subject property and/or mailed to the landowner. The property will be promptly vacated, but in no case later than 11:59 a.m. on the 31st day after the posting or mailing of the notice.

Mr. Maudal is not entitled to any refund of any amounts paid towards the repurchase costs in the event of a default on the contract to repurchase. The forfeiture will be enforced unless Mr. Maudal pays the entire outstanding repurchase balance before the 30th day.

Mr. Maudal will also be required to carry a liability policy on this property during the term of this contract with Aitkin County listed as an additional insured. This liability policy must be equal or greater than the County's statutory liability caps. The Aitkin County Land Department will be provided with a copy of the binder on the policy along with a copy of the paid receipt. This will be due effective the date of the agreement on this repurchase contract. Coverage verification will be due to the County by November 7th, 2017. If the liability insurance is not received on this property, Mr. Maudal will be considered in violation of the contract to repurchase.

Mr. Maudal will not be receiving the deed in his name until the contract for repurchase is paid in full.

NOW THEREFORE BE IT RESOLVED, that the application of Mark Maudal for the purchase of the above described parcel of tax-forfeited land be and the same is hereby granted and the County Auditor is hereby authorized, and directed to permit such repurchase according to the provisions of Minnesota Statutes 1945, Section 282.241, as amended upon the completion of the contract for repurchase.

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to approve amended License Center Rental Agreement which allows for a 90 day early termination notice in the event the license center moves to the new courthouse addition prior to the end of the lease period of December 31, 2021.

**AMENDED
LICENSE CENTER
RENTAL
AGREEMENT**

Under the consent agenda, motion for a resolution by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – Sponsorship of City of Aitkin Project for LRIP - #1:

WHEREAS, approximately \$25,300,000 of bond funds were appropriated to the Local Road Improvement Program by the Minnesota Legislature during the 2017 legislative session for a statewide solicitation to fund projects in the Routes of Regional Significance Account, the Rural Road Safety Account, or the Trunk Highway Account, and

**RESOLUTION
20171114-083
SPONSORSHIP OF
CITY OF AITKIN
PROJECT FOR
LRIP - #1**

WHEREAS, grant applications are currently being solicited by the Minnesota

Department of Transportation for eligible local projects, and

WHEREAS, non state-aid cities and townships are required to have county sponsorship to be eligible for grant funding, and

WHEREAS, the City of Aitkin has requested that Aitkin County sponsor their project on 1st Street NW from 2nd Avenue NW to 4th Avenue NW, and

WHEREAS, the City of Aitkin understands that it will be responsible for all project costs not covered by Local Road Improvement Program funding.

NOW, THEREFORE, BE IT RESOLVED, that Aitkin County agrees to sponsor the project on 1st Street NW from 2nd Avenue NW to 4th Avenue NW for the purpose of the Local Road Improvement Program application.

Under the consent agenda, motion for a resolution by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – Sponsorship of City of Aitkin Project for LRIP - #2:

WHEREAS, approximately \$25,300,000 of bond funds were appropriated to the Local Road Improvement Program by the Minnesota Legislature during the 2017 legislative session for a statewide solicitation to fund projects in the Routes of Regional Significance Account, the Rural Road Safety Account, or the Trunk Highway Account, and

WHEREAS, grant applications are currently being solicited by the Minnesota Department of Transportation for eligible local projects, and

WHEREAS, non state-aid cities and townships are required to have county sponsorship to be eligible for grant funding, and

WHEREAS, the City of Aitkin has requested that Aitkin County sponsor their project on 1st Street NW from 4th Avenue NW to 7th Avenue NW, including 7th Avenue NW from 1st Street NW to 4th Street NW, and

WHEREAS, the City of Aitkin understands that it will be responsible for all project costs not covered by Local Road Improvement Program funding.

NOW, THEREFORE, BE IT RESOLVED, that Aitkin County agrees to sponsor the project on 1st Street NW from 4th Avenue NW to 7th Avenue NW, including 7th Avenue NW from 1st Street NW to 4th Street NW for the purpose of the Local Road Improvement Program application.

Under the consent agenda, motion for a resolution by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – Sponsorship of City of Aitkin Project for LRIP - #3:

WHEREAS, approximately \$25,300,000 of bond funds were appropriated to the Local Road Improvement Program by the Minnesota Legislature during the 2017 legislative session for a statewide solicitation to fund projects in the Routes of Regional Significance Account, the Rural Road Safety Account, or the Trunk Highway Account,

**RESOLUTION
20171114-084
SPONSORSHIP OF
CITY OF AITKIN
PROJECT FOR
LRIP - #2**

**RESOLUTION
20171114-085
SPONSORSHIP OF
CITY OF AITKIN**

and

WHEREAS, grant applications are currently being solicited by the Minnesota Department of Transportation for eligible local projects, and

WHEREAS, non state-aid cities and townships are required to have county sponsorship to be eligible for grant funding, and

WHEREAS, the City of Aitkin has requested that Aitkin County sponsor their project on 1st Street NW from 7th Avenue NW to 12th Avenue NW, and

WHEREAS, the City of Aitkin understands that it will be responsible for all project costs not covered by Local Road Improvement Program funding.

NOW, THEREFORE, BE IT RESOLVED, that Aitkin County agrees to sponsor the project on 1st Street NW from 7th Avenue NW to 12th Avenue NW for the purpose of the Local Road Improvement Program application.

Under the consent agenda, motion for a resolution by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – Sponsorship of City of Aitkin Project for LRIP - #4:

WHEREAS, approximately \$25,300,000 of bond funds were appropriated to the Local Road Improvement Program by the Minnesota Legislature during the 2017 legislative session for a statewide solicitation to fund projects in the Routes of Regional Significance Account, the Rural Road Safety Account, or the Trunk Highway Account, and

WHEREAS, grant applications are currently being solicited by the Minnesota Department of Transportation for eligible local projects, and

WHEREAS, non state-aid cities and townships are required to have county sponsorship to be eligible for grant funding, and

WHEREAS, the City of Aitkin has requested that Aitkin County sponsor their project on 1st Street NE from Minnesota Avenue to 1st Avenue NE, and

WHEREAS, the City of Aitkin understands that it will be responsible for all project costs not covered by Local Road Improvement Program funding.

NOW, THEREFORE, BE IT RESOLVED, that Aitkin County agrees to sponsor the project on 1st Street NE from Minnesota Avenue to 1st Avenue NE for the purpose of the Local Road Improvement Program application.

Under the consent agenda, motion for a resolution by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – Sponsorship of City of Aitkin Project for LRIP - #5:

WHEREAS, approximately \$25,300,000 of bond funds were appropriated to the Local Road Improvement Program by the Minnesota Legislature during the 2017 legislative session for a statewide solicitation to fund projects in the Routes of Regional

PROJECT FOR LRIP - #3

RESOLUTION 20171114-086 SPONSORSHIP OF CITY OF AITKIN PROJECT FOR LRIP - #4

RESOLUTION 20171114-087 SPONSORSHIP OF

Significance Account, the Rural Road Safety Account, or the Trunk Highway Account, and

**CITY OF AITKIN
PROJECT FOR
LRIP - #5**

WHEREAS, grant applications are currently being solicited by the Minnesota Department of Transportation for eligible local projects, and

WHEREAS, non state-aid cities and townships are required to have county sponsorship to be eligible for grant funding, and

WHEREAS, the City of Aitkin has requested that Aitkin County sponsor their project on Bunker Hill Drive from County State-Aid Highway 12 to Trunk Highway 47, and

WHEREAS, the City of Aitkin understands that it will be responsible for all project costs not covered by Local Road Improvement Program funding.

NOW, THEREFORE, BE IT RESOLVED, that Aitkin County agrees to sponsor the project on Bunker Hill Drive from County State-Aid Highway 12 to Trunk Highway 47 for the purpose of the Local Road Improvement Program application.

Sarah Hawkins, East Central Regional Library Resource Librarian gave a presentation to the Board about the MN Writes MN Reads program.

**ECRL
PRESENTATION**

Ross Wagner, Economic Development & Forest Industry Coordinator and Penny Simonson, East Central Regional Development Commission discussed the efforts being made to designate State Highways around Mille Lacs Lake as an official "Scenic Byway." No action was taken.

**MILLE LACS
SCENIC BYWAY
PRESENTATION**

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting yes to accept the following Iron Range/Blandin Broadband Community grants, and to authorize County Administrator to sign agreements:

**IRON RANGE/
BLANDIN
BROADBAND
COMMUNITY
GRANTS**

- \$ 4,987.00 Aitkin High School – 4 Wi-Fi enabled busses
- \$ 4,530.00 ECRL – 14 mobile Wi-Fi hotspots
- \$ 2,496.00 Long Lake Conservation Center Foundation – Wi-Fi and bandwidth
- \$ 4,600.00 Palisade Wi-Fi Project Berglund Park
- \$ 1,000.00 Aitkin County Administrative - for programming and events
- \$17,613.00 Grant amount
- \$ 5,144.00 Plus local match
- **\$22,757.00 Total project costs**

Sheriff Scott Turner discussed mass notification systems CodeRed and Everbridge with the Board. Motion by Commissioner Marcotte, seconded by Commissioner Pratt and carried, all members voting yes to approve a three year mass notification system contract with Everbridge, which will include automatic national weather alerts. Total cost for the first year is \$7,020.00. Years two and three will cost \$6,500.00 a year.

**MASS
NOTIFICATION
SYSTEM**

Penny Harms, Veterans Service Officer gave the Board an update on the Veterans Services Office.

VETERANS SERVICES UPDATE

The Board recognized Terry Neff, Environmental Services Director for the award he received from the Minnesota Association of County Planning and Zoning Administrators honoring his many years of service and dedication.

AWARD TO TERRY NEFF

The Board honored the following Aitkin County Veteran employees:

HONORING AITKIN COUNTY VETERAN EMPLOYEES

Veteran	Branch Served
Bochow, Aaron	US Army
Courier, Don	Military
Curtis, Dee	Army National Guard
Derksen, Larry	Army National Guard
Flier, Randy	Military
Guida, Dan	US Army, US Air Force, Air National Guard
Harms, Penny	US Army, Army National Guard
Hicks, Jim	US Navy
Hughley, Josh	Army National Guard, US Army
Johnson, Carter	US Army
Kazmerzak, Paul	US Army
Lundquist, Allen	US Army
Malloy, Scott	Army National Guard
Moriarty, Dan	US Marine Corps
Novotny, John	US Army
Olson, "Butch"	US Coast Guard
Speed, Shawn	US Air Force, Air National Guard
Stavish, Ashley	Army National Guard
Sutch, Chris	US Air Force
Thaemert, Carol	US Navy, Navy Ready Reserves
Turnock Kevin	Army National Guard
Wilke, Gary	US Army

Break: 10:44 a.m. to 11:13 a.m.

BREAK

Jessica Seibert, County Administrator updated the Board on the November 7th Budget Committee meeting.

BUDGET COMMITTEE

The Board discussed: AMC Legislative Priorities, Arrowhead Counties, Economic Development, AMC District 1 Mtg., Mille Lacs Fisheries, DAC, HRA, McGregor Airport, BSLWMP, Historical Society, Aitkin Airport, TZD, and Mn Dept. of Health Mtg.

BOARD DISCUSSION

Motion by Commissioner Westerlund seconded by Commissioner Pratt and carried, all members voting to adjourn the meeting at 12:16 p.m. until Tuesday, November 28, 2017 at 9:00 a.m.

ADJOURN

J. Mark Wedel, Board Chair
Aitkin County Board of Commissioners

Jessica Seibert, County Administrator

DKB1
11/21/17 4:18PM

Aitkin County

20



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
1 DEPT		Commissioners		
248 Association of Mn Counties				
01-001-000-0000-6241		35.00 AMC Meeting- Westerlund	48464	Registration Fee
01-001-000-0000-6241		35.00 AMC Meeting- Pratt	48464	Registration Fee
01-001-000-0000-6241		35.00 AMC Meeting- Marcotte	48464	Registration Fee
01-001-000-0000-6241		35.00 AMC Meeting- Niemi	48464	Registration Fee
248 Association of Mn Counties		140.00		4 Transactions
6097 Verizon Wireless				
01-001-000-0000-6250		31.50 cell phone charges	286287802	Telephone
01-001-000-0000-6250		35.01 monthly mifi charge	786663881	Telephone
6097 Verizon Wireless		66.51		2 Transactions
1 DEPT Total:		206.51	2 Vendors	6 Transactions
12 DEPT		Court Administration		
11634 Gammello & Pearson PLLC				
01-012-000-0000-6232		150.00 FEES 01- JV- 17- 469	60100	Attorney Services
01-012-000-0000-6232		32.10 costs 01- JV- 17- 469	60100	Attorney Services
11634 Gammello & Pearson PLLC		182.10		2 Transactions
5851 Gustafson Attorney at Law/Jean M.				
01-012-000-0000-6232		437.50 FEES 01- PR- 17- 1120	00177	Attorney Services
5851 Gustafson Attorney at Law/Jean M.		437.50		1 Transactions
12 DEPT Total:		619.60	2 Vendors	3 Transactions
40 DEPT		Auditor		
783 Canon Financial Services, Inc				
01-040-000-0000-6231		220.24 Contract Charge- 026	17949119	Services, Labor, Contracts
783 Canon Financial Services, Inc		220.24		1 Transactions
8175 Centurylink				
01-040-021-0000-6250		305.63 License center local calls	314154028	License Center- Phone
8175 Centurylink		305.63		1 Transactions
10185 Centurylink Communications Inc				
01-040-021-0000-6250		148.53 Long Distance	320146217	License Center- Phone

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
10185 Centurylink Communications Inc		1 Transactions		
148.53				
40 DEPT Total:		Auditor	3 Vendors	3 Transactions
674.40				
42 DEPT		Treasurer		
6108 MACO		2018 MACO Conference		Registration Fee
01-042-000-0000-6241				
275.00				
6108 MACO		1 Transactions		
275.00				
14330 US Bank		Ricoh Copier Contract	343529913	Office Equipment
01-042-000-0000-6625				
117.53				
14330 US Bank		1 Transactions		
117.53				
42 DEPT Total:		Treasurer	2 Vendors	2 Transactions
392.53				
43 DEPT		Assessor		
86235 The Office Shop Inc		dividers,sticky notes,staples	1035251-0	Office, Film & Computer Supplies
01-043-000-0000-6405				
34.61				
01-043-000-0000-6405		Red pens	1035251-1	Office, Film & Computer Supplies
18.65				
01-043-000-0000-6405		post- its- lined 3x5	1035313-0	Office, Film & Computer Supplies
23.12				
01-043-000-0000-6405		returned sticky notes	C1035251-0	Office, Film & Computer Supplies
6.34				
86235 The Office Shop Inc		4 Transactions		
70.04				
6097 Verizon Wireless		October cell phone bill	680690882	Telephone
01-043-000-0000-6250				
148.94				
6097 Verizon Wireless		1 Transactions		
148.94				
43 DEPT Total:		Assessor	2 Vendors	5 Transactions
218.98				
44 DEPT		Central Services		
783 Canon Financial Services, Inc		Copier Contract- 031	17949123	Services, Labor, Contracts
01-044-000-0000-6231				
326.43				
783 Canon Financial Services, Inc		1 Transactions		
326.43				
10185 Centurylink Communications Inc		Toll Free Charges	320295974	Telephone
01-044-000-0000-6250				
0.36				
10185 Centurylink Communications Inc		1 Transactions		
0.36				

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
13624	MailFinance		Lease 9/18/17- 12/17/17	N6857029	Postage Rentals
	01- 044- 048- 0000- 6302				
13624	MailFinance		1 Transactions		
44	DEPT Total:		900.06	Central Services	3 Vendors 3 Transactions
45	DEPT		Motor Pool		
13934	Tire Barn		#3 three new tires	41014	Car Maintenance
	01- 045- 000- 0000- 6302				
	01- 045- 000- 0000- 6302		#47- Four new tires	41017	Car Maintenance
	01- 045- 000- 0000- 6302				
	01- 045- 000- 0000- 6302		#55 4 new tires	41032	Car Maintenance
13934	Tire Barn		3 Transactions		
45	DEPT Total:		1,444.52	Motor Pool	1 Vendors 3 Transactions
49	DEPT		Information Technologies		
10820	Prodata		2018 DBU Maintenance	503914	Programming, Services, Contracts
	01- 049- 000- 0000- 6231				
10820	Prodata		1 Transactions		
	6097 Verizon Wireless		November Broadband	386695110	Programming, Services, Contracts
	01- 049- 000- 0000- 6231				
6097	Verizon Wireless		1 Transactions		
49	DEPT Total:		575.01	Information Technologies	2 Vendors 2 Transactions
52	DEPT		Administration/Personnel Dept		
248	Association of Mn Counties		AMC Meeting- Seibert	48464	Registration Fee
	01- 052- 000- 0000- 6241				
248	Association of Mn Counties		1 Transactions		
	5398 CDW Government, Inc		Canon Roller system	KST2093	Office Equipment
	01- 052- 000- 0000- 6625				
5398	CDW Government, Inc		1 Transactions		
86235	The Office Shop Inc		Staple Remover	1035376	Office & Computer Supplies
	01- 052- 000- 0000- 6405				

DKB1
 11/21/17 4:18PM
 1 General Fund

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor Name	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
86235 The Office Shop Inc			12.43		1 Transactions	
6097 Verizon Wireless						
01-052-000-0000-6250			26.02	monthly mifi charge	786663881	Telephone
6097 Verizon Wireless			26.02		1 Transactions	
52 DEPT Total:			125.45	Administration/Personnel Dept	4 Vendors	4 Transactions
90 DEPT				Attorney		
117 Aitkin County Sheriff						
01-090-000-0000-6250			18.01	Ratz cell phone	17-0735	Telephone
117 Aitkin County Sheriff			18.01		1 Transactions	
783 Canon Financial Services, Inc						
01-090-000-0000-6405			359.91	Contract charge-038	17966330	Office & Computer Supplies
783 Canon Financial Services, Inc			359.91		1 Transactions	
10185 Centurylink Communications Inc						
01-090-000-0000-6250			0.92	Toll Free Charges	320295974	Telephone
10185 Centurylink Communications Inc			0.92		1 Transactions	
89541 Culligan						
01-090-000-0000-6213			69.50	monthly supplies	150X00928408	Drug & Forfeiture Ms387.213
89541 Culligan			69.50		1 Transactions	
3251 Mn Attorney Generals Office						
01-090-000-0000-6208			82.38	Reimb.for staff travel/Patten	443895	Training/Education
3251 Mn Attorney Generals Office			82.38		1 Transactions	
9489 Redwood Toxicology Laboratory, Inc						
01-090-000-0000-6213			47.07	pretrial defendent testing	122891201710	Drug & Forfeiture Ms387.213
9489 Redwood Toxicology Laboratory, Inc			47.07		1 Transactions	
86235 The Office Shop Inc						
01-090-000-0000-6405			32.83	Backrest	1034187-0	Office & Computer Supplies
01-090-000-0000-6405			75.05	envelopes,pens,paper,pads	1035103-0	Office & Computer Supplies
86235 The Office Shop Inc			107.88		2 Transactions	
5173 Thomson Reuters- West Publishing						

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	01-090-000-0000-6406		October Information charges	837091379	Law Publ. & Subscriptions
	01-090-000-0000-6406		October Subscriptions	837194912	Law Publ. & Subscriptions
5173	Thomson Reuters- West Publishing		2 Transactions		
90	DEPT Total:	2,208.31	Attorney	8 Vendors	10 Transactions
100	DEPT		Recorder		
10795	Moriarty/Michael				
	01-100-000-0000-6241	35.00	Reg Fee/MCRA Torrens Workshop	11/15/17	Registration Fee
	01-100-000-0000-6332	100.25	Hotel/MCRA Torrens Workshop	11/15/17	Hotels / Motels
	01-100-000-0000-6340	14.84	Meal/MCRA Torrens Workshop	11/15/17	Meals
	01-100-000-0000-6330	79.51	Mileage/MCRA Torrens Workshop	182.8@.435	Transportation & Travel
10795	Moriarty/Michael	229.60	4 Transactions		
86235	The Office Shop Inc				
	01-100-000-0000-6405	72.33	Office Supplies	1035478-0	Office & Computer Supplies
	01-100-000-0000-6405	58.97	SCS Dater- Reusing Custo	1035820-0	Office & Computer Supplies
86235	The Office Shop Inc	131.30	2 Transactions		
14749	US Imaging, Inc				
	01-100-195-0000-6231	20,276.98	Stage 1 Scanning- Cards,bks etc	10758	Services, Labor, Contracts- Land Records
	01-100-196-0000-6231	20,276.98	Stage 1 Scanning- Cards,bks etc	10758	Services, Labor, Contracts- Recorder's
14749	US Imaging, Inc	40,553.96	2 Transactions		
100	DEPT Total:	40,914.86	Recorder	3 Vendors	8 Transactions
110	DEPT		Courthouse Maintenance		
8239	Ameripride Linen & Apparel Services				
	01-110-000-0000-6422	39.45	Mop dry/mop dry handle	2200985439	Janitorial Supplies
8239	Ameripride Linen & Apparel Services	39.45	1 Transactions		
88628	Dalco				
	01-110-000-0000-6422	151.00	toilet tissue,hard roll towels	3247293	Janitorial Supplies
88628	Dalco	151.00	1 Transactions		
2186	Hillyard Inc - Kansas City				
	01-110-000-0000-6422	168.66	Liners	602769368	Janitorial Supplies

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
2186	Hillyard Inc - Kansas City		1 Transactions		
9692	Minnesota Energy Resources Corporation				
	01-110-000-0000-6254	874.69	Gas- Courthouse	0506823754	Utilities & Heating
9692	Minnesota Energy Resources Corporation		1 Transactions		
13934	Tire Barn				
	01-110-000-0000-6610	713.08	4 new tires- Maintenance truck	41024	Equipment
13934	Tire Barn		1 Transactions		
		713.08			
6097	Verizon Wireless				
	01-110-000-0000-6250	31.38	cell phone charges	286287802	Phone
6097	Verizon Wireless		1 Transactions		
		31.38			
110	DEPT Total:	1,978.26	Courthouse Maintenance	6 Vendors	6 Transactions
120	DEPT		Service Officer		
12445	Brandl Chevrolet, Buick GMC				
	01-120-000-0000-6302	33.14	oil change, tire rotation	305048	Car Maintenance
12445	Brandl Chevrolet, Buick GMC		1 Transactions		
		33.14			
10185	Centurylink Communications Inc				
	01-120-000-0000-6250	2.10	Toll Free Charges	320295974	Telephone
10185	Centurylink Communications Inc		1 Transactions		
		2.10			
3518	Voyageur Press Of Mcgregor/The				
	01-120-000-0000-6230	185.00	1/2 Color Ad	36891	Printing, Publishing & Adv
3518	Voyageur Press Of Mcgregor/The		1 Transactions		
		185.00			
120	DEPT Total:	220.24	Service Officer	3 Vendors	3 Transactions
122	DEPT		Planning & Zoning		
4010	Rasley Oil Company				
	01-122-000-0000-6511	55.37	October Fuel	AITCOZOS	Gas And Oil
4010	Rasley Oil Company		1 Transactions		
		55.37			
86235	The Office Shop Inc				
	01-122-000-0000-6405	134.56	Office Supplies	1035321-0	Office, Computer, Film, & Field Supplies

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
86235	The Office Shop Inc				
		134.56		1 Transactions	
122	DEPT Total:	189.93	Planning & Zoning	2 Vendors	2 Transactions
200	DEPT		Enforcement		
117	Aitkin County Sheriff				
	01- 200- 019- 0000- 6231	60.00	(3) Certs- Nat'l Police Canine		Services, Labor, Contracts
117	Aitkin County Sheriff	60.00		1 Transactions	
10185	Centurylink Communications Inc				
	01- 200- 000- 0000- 6250	7.46	Toll Free Charges	320295974	Telephone
10185	Centurylink Communications Inc	7.46		1 Transactions	
3100	McGregor Oil				
	01- 200- 000- 0000- 6511	98.91	October gas	AITKINSH	Gas And Oil
3100	McGregor Oil	98.91		1 Transactions	
3255	Mn Counties Intergovernmental Trust				
	01- 200- 000- 0000- 6352	1,224.30	deductible(Engebretson- DVS)	13PE0392	Insurance
3255	Mn Counties Intergovernmental Trust	1,224.30		1 Transactions	
12110	Revelin Vehicle Solutions, LLC				
	01- 200- 000- 0000- 6302	130.00	warning switch box #202	190	Car Maintenance
	01- 200- 000- 0000- 6302	65.00	Hookup siren box #210	190	Car Maintenance
	01- 200- 000- 0000- 6302	65.00	Replace/Install I/O box #204	190	Car Maintenance
12110	Revelin Vehicle Solutions, LLC	260.00		3 Transactions	
4681	Streichers				
	01- 200- 000- 0000- 6410	49.99-	return belt #206	CM277767	Clothing Allowance
	01- 200- 000- 0000- 6410	137.98	#221 Cargo Pant	I1284485	Clothing Allowance
	01- 200- 000- 0000- 6410	25.99	#206 belt	I1284703	Clothing Allowance
	01- 200- 000- 0000- 6410	293.93	#219 flashlight,belt keepers	I1287149	Clothing Allowance
4681	Streichers	407.91		4 Transactions	
86235	The Office Shop Inc				
	01- 200- 000- 0000- 6405	19.50	zip drive - #206	295402- 0	Office Supplies
86235	The Office Shop Inc	19.50		1 Transactions	
13934	Tire Barn				

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
		Amount			
	01-200-000-0000-6302	558.88	#212 4 tires,install, balance	40941	Car Maintenance
	01-200-000-0000-6302	496.56	#204 LOF,front brakes,rotate	40954	Car Maintenance
	01-200-000-0000-6302	449.50	#212 Wheel hub, rear bearings	40997	Car Maintenance
	01-200-000-0000-6302	192.45	battery #216	41034	Car Maintenance
13934	Tire Barn	1,697.39			
			4 Transactions		
9642	WEX BANK				
	01-200-000-0000-6511	4,592.23	Gas	0424007043961	Gas And Oil
9642	WEX BANK	4,592.23			
			1 Transactions		
200	DEPT Total:	8,367.70	Enforcement	9 Vendors	17 Transactions
201	DEPT		Sheriff Contingency For D & A		
10405	Digital Ally,Inc.				
	01-201-000-0000-6212	7,986.75	2 Squad Cameras	1097598	Sheriff Contgt Exp Ms387.212
10405	Digital Ally,Inc.	7,986.75			
			1 Transactions		
201	DEPT Total:	7,986.75	Sheriff Contingency For D & A	1 Vendors	1 Transactions
202	DEPT		Boat & Water		
9642	WEX BANK				
	01-202-000-0000-6511	36.13	Gas	0424007043961	Gas And Oil
9642	WEX BANK	36.13			
			1 Transactions		
202	DEPT Total:	36.13	Boat & Water	1 Vendors	1 Transactions
204	DEPT		ATV		
9642	WEX BANK				
	01-204-000-0000-6511	217.11	Gas	0424007043961	Gas And Oil
9642	WEX BANK	217.11			
			1 Transactions		
204	DEPT Total:	217.11	ATV	1 Vendors	1 Transactions
206	DEPT		Forfeitures		
117	Aitkin County Sheriff				
	01-206-000-0000-6409	43.50	title forfeited vehicles	11/9/17	Forfeiture Supplies

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
117 Aitkin County Sheriff		43.50	1 Transactions	
10405 Digital Ally, Inc.				
01-206-000-0000-6409		63.25	part of 2 squad cameras cost	1097598 Forfeiture Supplies
10405 Digital Ally, Inc.		63.25	1 Transactions	
206 DEPT Total:		106.75	Forfeitures	2 Vendors 2 Transactions
252 DEPT			Corrections	
12106 Antoine Electric				
01-252-000-0000-6590		318.60	retrofit kitchen, post 2 fixtu	16436 Repair & Maintenance Supplies
12106 Antoine Electric		318.60	1 Transactions	
10185 Centurylink Communications Inc				
01-252-000-0000-6250		7.46	Toll Free Charges	320295974 Telephone
10185 Centurylink Communications Inc		7.46	1 Transactions	
88628 Dalco				
01-252-000-0000-6422		166.60	Return	3195298 Janitorial Supplies
01-252-000-0000-6422		124.95	Return	3218424 Janitorial Supplies
01-252-000-0000-6422		327.10	Jail paper products	3247291 Janitorial Supplies
88628 Dalco		35.55	3 Transactions	
2186 Hillyard Inc - Kansas City				
01-252-000-0000-6422		574.25	Janitorial	602769403 Janitorial Supplies
2186 Hillyard Inc - Kansas City		574.25	1 Transactions	
3160 Mille Lacs Energy Coop- Albert Lea				
01-252-000-0000-6254		254.04	SHELTER/TOWER	34-54-015-01 Utilities & Heating
3160 Mille Lacs Energy Coop- Albert Lea		254.04	1 Transactions	
9692 Minnesota Energy Resources Corporation				
01-252-000-0000-6254		1,030.38	Gas- Jail	0505221458 Utilities & Heating
01-252-000-0000-6254		386.04	Gas- Jail	0505399584 Utilities & Heating
01-252-000-0000-6254		90.03	Gas- STS	0506726121 Utilities & Heating
9692 Minnesota Energy Resources Corporation		1,506.45	3 Transactions	
3789 Pan- O- Gold Baking Company				
01-252-000-0000-6418		182.22	Groceries	10002417313023 Groceries

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
		Amount		
3789 Pan- O- Gold Baking Company		182.22	1 Transactions	
4761 Sysco Minnesota Inc				
01- 252- 000- 0000- 6418		3,628.70	Groceries	153196211 Groceries
4761 Sysco Minnesota Inc		3,628.70	1 Transactions	
86235 The Office Shop Inc				
01- 252- 000- 0000- 6625		2,011.80	desk panels,connectors Records	1035047- 0 Office Equipment
01- 252- 000- 0000- 6231		132.00	repair jail laserjet	1035467- 0 Services & Labor (Incl Contracts)
86235 The Office Shop Inc		2,143.80	2 Transactions	
9642 WEX BANK				
01- 252- 000- 0000- 6330		441.85	Gas	0424007043961 Prisoner Transportation & Travel
9642 WEX BANK		441.85	1 Transactions	
252 DEPT Total:		9,092.92	Corrections	10 Vendors 15 Transactions
253 DEPT			Sentence to Serve	
12844 Department of Corrections				
01- 253- 003- 0000- 6241		120.00	Adv,Crew leader conf- Scollard	445446 Registration Fee
01- 253- 003- 0000- 6241		120.00	Adv,Crew leader conf- Olesen	445446 Registration Fee
12844 Department of Corrections		240.00	2 Transactions	
253 DEPT Total:		240.00	Sentence to Serve	1 Vendors 2 Transactions
257 DEPT			Community Corrections	
12844 Department of Corrections				
01- 257- 251- 0000- 6268		31.00	Trng meals- Walsh/Rickmeyer	445982,445985 Staff Training, Development
12844 Department of Corrections		31.00	1 Transactions	
4641 Holiday Credit Office				
01- 257- 251- 0000- 6335		48.15	OCTOBER GAS	1400000155373 Gas/Vehicle Fuel Charges
01- 257- 255- 0000- 6335		52.73	OCTOBER GAS	1400000155373 Gas/Vehicle Fuel Charges
01- 257- 257- 0000- 6335		38.59	OCTOBER GAS	1400000155373 Gas/Vehicle Fuel Charges
4641 Holiday Credit Office		139.47	3 Transactions	
11406 Innovative Office Solutions				
01- 257- 000- 0000- 6405		95.32	calendars and office supplies	IN1820555 Office Supplies

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor No.	Vendor Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
11406	Innovative Office Solutions		95.32		1 Transactions	
13056	McKenzie/Jill 01- 257- 022- 0000- 6406		30.00	Holiday Station Gift Cards		Sobriety Crt Expenses
13056	McKenzie/Jill		30.00		1 Transactions	
3810	Paulbeck's County Market 01- 257- 022- 0000- 6406		15.05	steering comm. mtg ice/donuts	9277299	Sobriety Crt Expenses
3810	Paulbeck's County Market		15.05		1 Transactions	
9489	Redwood Toxicology Laboratory, Inc 01- 257- 267- 0000- 6274		132.00	Urinalysis testing	022399201710	Drug Testing Fee
9489	Redwood Toxicology Laboratory, Inc		132.00		1 Transactions	
9360	Redwood Toxicology Laboratory, Inc. 01- 257- 267- 0000- 6274		346.06	urinalysis testing supplies	623058	Drug Testing Fee
9360	Redwood Toxicology Laboratory, Inc.		346.06		1 Transactions	
257	DEPT Total:		788.90	Community Corrections	7 Vendors	9 Transactions
280	DEPT			Emergency Management		
10185	Centurylink Communications Inc 01- 280- 000- 0000- 6250		1.30	Toll Free Charges	320295974	Telephone
10185	Centurylink Communications Inc		1.30		1 Transactions	
280	DEPT Total:		1.30	Emergency Management	1 Vendors	1 Transactions
391	DEPT			Solid Waste		
5398	CDW Government, Inc 01- 391- 000- 0000- 6625		356.50	Office Pro Plus- Sovde	KRT1006	Office Equipment
5398	CDW Government, Inc		356.50		1 Transactions	
2880	Long Lake Conservation Ctr 01- 391- 036- 0000- 6416		3,815.00	Food&program costs- EE Days	412	EED Expenses/Supplies
2880	Long Lake Conservation Ctr		3,815.00		1 Transactions	
4010	Rasley Oil Company 01- 391- 000- 0000- 6511		22.11	October Fuel	AITCOZOS	Gas And Oil

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
4010	Rasley Oil Company				
		22.11		1 Transactions	
4370	Science Museum Of Minnesota				
	01-391-036-0000-6416	1,100.00	EED programs at LLCC	18-0201	EED Expenses/Supplies
4370	Science Museum Of Minnesota				
		1,100.00		1 Transactions	
13146	The Retrofit Companies, Inc				
	01-391-000-0000-6231	1,248.13	Recycable items	0095831- IN	Services, Labor, & Minor Contracts
13146	The Retrofit Companies, Inc				
		1,248.13		1 Transactions	
6097	Verizon Wireless				
	01-391-000-0000-6250	58.82	monthly cellular charges	286252299	Telephone
6097	Verizon Wireless				
		58.82		1 Transactions	
391	DEPT Total:	6,600.56	Solid Waste	6 Vendors	6 Transactions
601	DEPT		Extension		
11187	Regents Of The University of Minnesota				
	01-601-000-0000-6231	300.00	Fair entry subscription	0300019164	Services & Charges
11187	Regents Of The University of Minnesota				
		300.00		1 Transactions	
601	DEPT Total:	300.00	Extension	1 Vendors	1 Transactions
700	DEPT		Promotion,AEOA Tran,Airport,RC&D,Tou		
14751	Corner Club				
	01-700-909-0000-6800	180.00	Meals/Leg.bonding commission	22272	Tourism Miscellaneous
14751	Corner Club				
		180.00		1 Transactions	
700	DEPT Total:	180.00	Promotion,AEOA Tran,Airport,RC&D,T	1 Vendors	1 Transactions
711	DEPT		Economic Development		
13834	Minnesota Interactive Inc				
	01-711-000-0000-6303	452.50	Event Page/Web Design	5354	Mcnight/Blandin Grant Expenses
	01-711-000-0000-6303	65.00	Event Page/Web Design	5400	Mcnight/Blandin Grant Expenses
13834	Minnesota Interactive Inc				
		517.50		2 Transactions	

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Vendor Name		Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
711	DEPT Total:		Economic Development	1 Vendors	2 Transactions
			517.50		
1	Fund Total:		General Fund		119 Transactions
			85,104.28		

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Vendor No.	Name <u>Account/Formula</u>	Rpt <u>Accr</u>	<u>Amount</u>	<u>Warrant Description</u> <u>Service Dates</u>	<u>Invoice #</u> <u>Paid On Bhf #</u>	<u>Account/Formula Description</u> <u>On Behalf of Name</u>
301	DEPT			R&B Administration		
783	Canon Financial Services, Inc 03- 301- 000- 0000- 6300		212.26	CONTRACT CHARGE	17949118	Service Contracts
783	Canon Financial Services, Inc		212.26	1 Transactions		
9261	RTVision, Inc. 03- 301- 000- 0000- 6300		1,780.19	ANNUAL SUPPORT- TIME CARD 1/18-	12966	Service Contracts
	03- 301- 000- 0000- 6300		1,050.00	TIMECARD- PLUS UPGRADE	12966	Service Contracts
9261	RTVision, Inc.		2,830.19	2 Transactions		
11605	Shred Right 03- 301- 000- 0000- 6400		30.00	DOCUMENT DESTRUCTION	287114	Supplies And Materials
11605	Shred Right		30.00	1 Transactions		
301	DEPT Total:		3,072.45	R&B Administration	3 Vendors	4 Transactions
303	DEPT			R&B Highway Maintenance		
9402	Ammala Excavating/Allen 03- 303- 000- 0000- 6521		3,515.00	SUMMER ROAD GRADING		Maintenance Supplies
9402	Ammala Excavating/Allen		3,515.00	1 Transactions		
13725	Beartooth True Value 03- 303- 000- 0000- 6298		129.00	AITKIN SHOP SUPPLIES	A24087	Shop Maintenance
13725	Beartooth True Value		129.00	1 Transactions		
12787	Centra Sota Cooperative 03- 303- 000- 0000- 6513		15,923.00	AITKIN DIESEL	8104945	Motor Fuel & Lubricants
12787	Centra Sota Cooperative		15,923.00	1 Transactions		
11411	Charter Communications 03- 303- 000- 0000- 6254		140.25	PHONE: HWY OFFICE	NOV- DEC	Utilities
11411	Charter Communications		140.25	1 Transactions		
8078	Dead Stock Upholstery 03- 303- 000- 0000- 6590		50.00	SEAT REPAIR		Repair & Maintenance Supplies
8078	Dead Stock Upholstery		50.00	1 Transactions		
13910	FLIER/RICK 03- 303- 000- 0000- 6411		145.00	WORK BOOTS REIMBURSEMENT	14	Safety Footwear

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
13910 FLIER/RICK		145.00	1 Transactions	
13468 G & K Services				
03-303-000-0000-6298		21.37	SHOP LAUNDRY	6043118243 Shop Maintenance
03-303-000-0000-6298		21.37	SHOP LAUNDRY	6043124000 Shop Maintenance
13468 G & K Services		42.74	2 Transactions	
1880 Gravelle Plumbing & Heating, Inc				
03-303-000-0000-6298		270.22	JACOBSON SHOP	75256 Shop Maintenance
1880 Gravelle Plumbing & Heating, Inc		270.22	1 Transactions	
91187 Lake Country Power				
03-303-000-0000-6254		319.18	OCT-NOV SWATARA	140946401 Utilities
91187 Lake Country Power		319.18	1 Transactions	
14038 Lube-Tech & Partners, LLC				
03-303-000-0000-6298		1,945.47	AITKIN SHOP SUPPLIES	1059049 Shop Maintenance
14038 Lube-Tech & Partners, LLC		1,945.47	1 Transactions	
2991 Malmo Market				
03-303-000-0000-6513		30.24	GASOLINE	Motor Fuel & Lubricants
03-303-000-0000-6513		36.61	GASOLINE	30324 Motor Fuel & Lubricants
03-303-000-0000-6513		64.71	GASOLINE	31813 Motor Fuel & Lubricants
03-303-000-0000-6513		36.94	GASOLINE	32044 Motor Fuel & Lubricants
03-303-000-0000-6513		38.71	GASOLINE	33544 Motor Fuel & Lubricants
03-303-000-0000-6513		34.32	GASOLINE	34569 Motor Fuel & Lubricants
03-303-000-0000-6513		38.70	GASOLINE	34901 Motor Fuel & Lubricants
03-303-000-0000-6590		9.55	REPAIR PARTS	35534 Repair & Maintenance Supplies
03-303-000-0000-6513		49.00	GASOLINE	35630 Motor Fuel & Lubricants
2991 Malmo Market		338.78	9 Transactions	
3100 McGregor Oil				
03-303-000-0000-6513		1.28	DISCOUNT	Motor Fuel & Lubricants
03-303-000-0000-6513		1,074.50	JACOBSON DIESEL	11113 Motor Fuel & Lubricants
03-303-000-0000-6513		55.79	GASOLINE	65236 Motor Fuel & Lubricants
3100 McGregor Oil		1,129.01	3 Transactions	
5917 Mike's Bobcat Service				
03-303-000-0000-6825		200.00	BLADING	SEPT/OCT Maintenance Agreements

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
5917 Mike's Bobcat Service				
	200.00		1 Transactions	
3160 Mille Lacs Energy Coop- Albert Lea				
03- 303- 000- 0000- 6254	305.80	POWER: PALISADE	18- 52- 026- 01	Utilities
03- 303- 000- 0000- 6254	57.29	169 & CSAH 3	19- 23- 010- 01	Utilities
03- 303- 000- 0000- 6254	117.54	POWER: MCGREGOR	29- 53- 003- 01	Utilities
03- 303- 000- 0000- 6254	1,015.34	POWER: AITKIN	33- 52- 007- 02	Utilities
03- 303- 000- 0000- 6254	58.78	169 & CSAH 28	39- 62- 022- 01	Utilities
03- 303- 000- 0000- 6254	37.63	CSAH 12	40- 06- 000- 01	Utilities
03- 303- 000- 0000- 6254	62.15	47 & CSAH 2	54- 51- 104- 01	Utilities
3160 Mille Lacs Energy Coop- Albert Lea	1,654.53		7 Transactions	
14155 Minnesota Beaver Control				
03- 303- 000- 0000- 6521	320.00	BEAVER CONTROL	268603	Maintenance Supplies
03- 303- 000- 0000- 6521	193.32	Mileage	328@.54	Maintenance Supplies
14155 Minnesota Beaver Control	513.32		2 Transactions	
10720 Nuss Truck & Equipment				
03- 303- 000- 0000- 6590	159.96	REPAIR PARTS	6104081P	Repair & Maintenance Supplies
10720 Nuss Truck & Equipment	159.96		1 Transactions	
13116 Rally Snares				
03- 303- 000- 0000- 6521	773.50	Mileage	1547@.5	Maintenance Supplies
03- 303- 000- 0000- 6521	101.00	mileage	202@.5	Maintenance Supplies
03- 303- 000- 0000- 6521	1,235.00	BEAVER REMOVAL	OCT/NOV 2017	Maintenance Supplies
03- 303- 000- 0000- 6521	1,035.00	BEAVER REMOVAL	SEPT/OCT 2017	Maintenance Supplies
13116 Rally Snares	3,144.50		4 Transactions	
10431 Verizon Business				
03- 303- 000- 0000- 6254	19.73	OCT- HWY OFFICE	4227948181710	Utilities
10431 Verizon Business	19.73		1 Transactions	
6097 Verizon Wireless				
03- 303- 000- 0000- 6254	340.14	OCT- DEPT CELL PHONES	9795521136	Utilities
6097 Verizon Wireless	340.14		1 Transactions	
5295 Ziegler Inc				
03- 303- 000- 0000- 6590	176.32	FILTERS	PC190071455	Repair & Maintenance Supplies
03- 303- 000- 0000- 6590	1,454.40	REPAIR PARTS	PC190071491	Repair & Maintenance Supplies

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 3 Road & Bridge

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
03-303-000-0000-6590		1,163.52	REPAIR PARTS	PC190071526 Repair & Maintenance Supplies
03-303-000-0000-6590		1,454.40	REPAIR PARTS	PR190007074 Repair & Maintenance Supplies
5295 Ziegler Inc		1,339.84		
			4 Transactions	
303 DEPT Total:		31,319.67	R&B Highway Maintenance	20 Vendors 44 Transactions
307 DEPT			R&B Capital Infrastructure	
9556 American Engineering Testing Inc				
03-307-000-0000-6260		33,487.00	PROJECT TESTING SVCS	700259 Professional Services
03-307-000-0000-6260		1,155.00	PROJECT TESTING SVCS	700333 Professional Services
9556 American Engineering Testing Inc		34,642.00		
			2 Transactions	
307 DEPT Total:		34,642.00	R&B Capital Infrastructure	1 Vendors 2 Transactions
310 DEPT			R&B 232 Turnback	
14752 Doucette's Landscaping & Contracting				
03-310-000-0000-6600		4,522.50	HYDRO SEEDING	8245 Capital Outlay
14752 Doucette's Landscaping & Contracting		4,522.50		
			1 Transactions	
310 DEPT Total:		4,522.50	R&B 232 Turnback	1 Vendors 1 Transactions
3 Fund Total:		73,556.62	Road & Bridge	51 Transactions

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
400	DEPT		Public Health Department		
10185	Centurylink Communications Inc		Toll Free Charges	320295974	Telephone
	05- 400- 440- 0410- 6250	5.23			
10185	Centurylink Communications Inc				1 Transactions
		5.23			
400	DEPT Total:		Public Health Department	1 Vendors	1 Transactions
		5.23			
420	DEPT		Income Maintenance		
10185	Centurylink Communications Inc		Toll Free Charges	320295974	Telephone
	05- 420- 600- 4800- 6250	11.11			
10185	Centurylink Communications Inc				1 Transactions
		11.11			
420	DEPT Total:		Income Maintenance	1 Vendors	1 Transactions
		11.11			
430	DEPT		Social Services		
10185	Centurylink Communications Inc		Toll Free Charges	320295974	Telephone
	05- 430- 700- 4800- 6250	16.35			
10185	Centurylink Communications Inc				1 Transactions
		16.35			
430	DEPT Total:		Social Services	1 Vendors	1 Transactions
		16.35			
5	Fund Total:		Health & Human Services		3 Transactions
		32.69			

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 6 Debt Service

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



	<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
949	DEPT			Courthouse Addition		
	9556 American Engineering Testing Inc		4,200.00	Geotech. Exploration/Review	700355	Services, Labor, Contracts
	06- 949- 000- 0000- 6231					
	9556 American Engineering Testing Inc		4,200.00	1 Transactions		
949	DEPT Total:		4,200.00	Courthouse Addition	1 Vendors	1 Transactions
6	Fund Total:		4,200.00	Debt Service		1 Transactions

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 9 State

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
0	DEPT		Undesignated		
	4580 Mn Dept Of Finance		October marriage license fees		State Fees, Assessments & Surcharges
	09- 000- 000- 0000- 2030				
	4580 Mn Dept Of Finance		1 Transactions		
0	DEPT Total:		Undesignated	1 Vendors	1 Transactions
		195.00			
9	Fund Total:		State		1 Transactions
		195.00			

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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10 Trust

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
923	DEPT			Forfeited Tax Sales		
91022	Courtemanche/Richard 10- 923- 000- 0000- 6330		16.09	mileage to LLCC staff meeting	37@.435	Transportation & Travel
91022	Courtemanche/Richard		16.09	1 Transactions		
4641	Holiday Credit Office 10- 923- 000- 0000- 6511		759.54	October billing	1400000134961	Gas And Oil
4641	Holiday Credit Office		759.54	1 Transactions		
3100	McGregor Oil 10- 923- 000- 0000- 6511		1,019.00	October Gas	AITKINLA	Gas And Oil
3100	McGregor Oil		1,019.00	1 Transactions		
13934	Tire Barn 10- 923- 000- 0000- 6590		49.39	LOF	40958	Repair & Maintenance Supplies
13934	Tire Barn		49.39	1 Transactions		
923	DEPT Total:		1,844.02	Forfeited Tax Sales	4 Vendors	4 Transactions
10	Fund Total:		1,844.02	Trust		4 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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11 Forest Development

Vendor No.	Vendor Name	Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
924	DEPT				Forest Resource		
14747	MSPS	11- 924- 000- 0000- 6240		230.00	MSPS Membership Fees		Dues/Assoc Fees
14747	MSPS			230.00	1 Transactions		
6097	Verizon Wireless	11- 924- 000- 0000- 6250		88.01	Cell phone service	580683827	Telephone
6097	Verizon Wireless			88.01	1 Transactions		
924	DEPT Total:			318.01	Forest Resource	2 Vendors	2 Transactions
925	DEPT				Reforestation		
1701	Forestry Suppliers Inc	11- 925- 000- 0000- 6406		351.62	field supplies	272480- 00	Field Supplies
		11- 925- 000- 0000- 6406		18.62	Freight	272480- 00	Field Supplies
		11- 925- 000- 0000- 6406		22.42	return	272480- 00	Field Supplies
1701	Forestry Suppliers Inc			347.82	3 Transactions		
925	DEPT Total:			347.82	Reforestation	1 Vendors	3 Transactions
934	DEPT				Memorial Forest		
14748	Northwoods Forestry Inc	11- 934- 000- 0000- 6273		4,448.19	Budcapping	3345	Timber Improvement
14748	Northwoods Forestry Inc			4,448.19	1 Transactions		
934	DEPT Total:			4,448.19	Memorial Forest	1 Vendors	1 Transactions
11	Fund Total:			5,114.02	Forest Development		6 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
521 DEPT		LLCC Administration		
85003 Aitkin County DAC		October cleaning 11 days		Services, Labor, Contracts
19- 521- 000- 0000- 6231				
85003 Aitkin County DAC		1 Transactions		
1,957.50				
246 Brothers Fire & Security		Annual monitoring agreement	22832	Services, Labor, Contracts
19- 521- 000- 0000- 6231				
246 Brothers Fire & Security		1 Transactions		
315.00				
246 Brothers Fire & Security				
315.00				
783 Canon Financial Services, Inc		Contract Charges- 037	17949138	Services, Labor, Contracts
19- 521- 000- 0000- 6231				
783 Canon Financial Services, Inc		1 Transactions		
106.01				
783 Canon Financial Services, Inc				
106.01				
3160 Mille Lacs Energy Coop- Albert Lea		Directors Residence	271300401	Utilities
19- 521- 000- 0000- 6254				
73.64		Energy Center	271300502	Utilities
19- 521- 000- 0000- 6254				
551.45		Dining Hall	271300601	Utilities
19- 521- 000- 0000- 6254				
998.64		North Star Lodge	271300703	Utilities
19- 521- 000- 0000- 6254				
669.27		Parking Lot	271300801	Utilities
19- 521- 000- 0000- 6254				
69.38		Staff Residence	271300901	Utilities
19- 521- 000- 0000- 6254				
83.96				
3160 Mille Lacs Energy Coop- Albert Lea		6 Transactions		
2,446.34				
3358 Minnesota State Auditor		2016 Audit Billing	68762	Services, Labor, Contracts
19- 521- 000- 0000- 6231				
518.00		1 Transactions		
3358 Minnesota State Auditor				
518.00				
521 DEPT Total:		LLCC Administration	5 Vendors	10 Transactions
5,342.85				
523 DEPT		LLCC Food		
3810 Paulbeck's County Market		Meeting refreshments	7684653	Groceries- Students
19- 523- 000- 0000- 6418				
15.48		1 Transactions		
3810 Paulbeck's County Market				
15.48				
523 DEPT Total:		LLCC Food	1 Vendors	1 Transactions
15.48				
524 DEPT		LLCC Maintenance		
86467 Auto Value Aitkin		supplies/parts for plow truck	40110769	Vehicle Maintenance
19- 524- 000- 0000- 6302				
60.46				

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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19 Long Lake Conservation C

Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
86467 Auto Value Aitkin				
			1 Transactions	
13725 Beartooth True Value				
19- 524- 000- 0000- 6422		72.38	A23160	Janitorial Services/Supplies
19- 524- 000- 0000- 6422		33.76	A23198	Janitorial Services/Supplies
19- 524- 000- 0000- 6422		63.30	A23519	Janitorial Services/Supplies
19- 524- 000- 0000- 6422		96.23	A23771	Janitorial Services/Supplies
19- 524- 000- 0000- 6422		9.78	B47923	Janitorial Services/Supplies
19- 524- 000- 0000- 6422		50.37	B48313	Janitorial Services/Supplies
19- 524- 000- 0000- 6422		146.60	B48874	Janitorial Services/Supplies
19- 524- 000- 0000- 6422		90.55	B49781	Janitorial Services/Supplies
13725 Beartooth True Value		562.97		
			8 Transactions	
11946 McGuire Mechanical				
19- 524- 000- 0000- 6590		348.25	8136	Repair & Maintenance Supplies
19- 524- 000- 0000- 6590		937.25	8137	Repair & Maintenance Supplies
11946 McGuire Mechanical		1,285.50		
			2 Transactions	
524 DEPT Total:		1,908.93	LLCC Maintenance	
			3 Vendors	11 Transactions
19 Fund Total:		7,267.26	Long Lake Conservation Center	
				22 Transactions

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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21 Parks

Vendor	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
520	DEPT		Parks		
9354	Kangas Enterprise, Inc				
	21- 520- 000- 0000- 6231		90.00	Oct.Pumping- Axtell	15296 Services, Labor, Contracts
	21- 520- 000- 0000- 6231		90.00	Oct.Pumping- Lawler trail head	15296 Services, Labor, Contracts
	21- 520- 000- 0000- 6231		90.00	Oct.Pumping- McGrath trail head	15296 Services, Labor, Contracts
	21- 520- 000- 0000- 6231		90.00	Oct.Pumping- McGrego trail head	15296 Services, Labor, Contracts
9354	Kangas Enterprise, Inc		360.00	4 Transactions	
10337	Mille Lacs Driftskippers				
	21- 520- 000- 0000- 6802		7,203.01	Redtop Trail Work	6/6- 9/4 Trail Grants- State
10337	Mille Lacs Driftskippers		7,203.01	1 Transactions	
3160	Mille Lacs Energy Coop- Albert Lea				
	21- 520- 000- 0000- 6254		111.39	Berglund park electricity	18- 51- 106- 02 Utilities
3160	Mille Lacs Energy Coop- Albert Lea		111.39	1 Transactions	
12182	Northwoods Quads				
	21- 520- 000- 0000- 6802		154.33	cleared trail of trees & debri	Trail Grants- State
	21- 520- 000- 0000- 6802		29.19	newspaper ad for bids	Trail Grants- State
	21- 520- 000- 0000- 6802		5,616.00	rock/piling for HHC trail repa	Trail Grants- State
12182	Northwoods Quads		5,799.52	3 Transactions	
12718	Up North Riders				
	21- 520- 000- 0000- 6802		2,914.73	Lawler ATV reimbursement	8/7/17- 11/1/17 Trail Grants- State
12718	Up North Riders		2,914.73	1 Transactions	
520	DEPT Total:		16,388.65	Parks	5 Vendors 10 Transactions
21	Fund Total:		16,388.65	Parks	10 Transactions
	Final Total:		193,702.54	137 Vendors	217 Transactions

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	85,104.28	General Fund
	3	73,556.62	Road & Bridge
	5	32.69	Health & Human Services
	6	4,200.00	Debt Service
	9	195.00	State
	10	1,844.02	Trust
	11	5,114.02	Forest Development
	19	7,267.26	Long Lake Conservation Center
	21	16,388.65	Parks
	All Funds	193,702.54	Total

Approved by,

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Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

October Sales & Use Tax

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
89991	Bremer Bank						
1	01-040-021-0000-5840			0.13	Receipt Nbr 1230 10/10/2017		Misc Receipts
2	01-040-021-0000-5840			0.61	Receipt Nbr 1231 10/10/2017		Misc Receipts
3	01-040-021-0000-5840			1.61	Receipt Nbr 1231 10/10/2017		Misc Receipts
4	01-042-000-0000-5840			0.26	Receipt Nbr 4658 10/03/2017		Misc Receipts
5	01-042-000-0000-5840			0.90	Receipt Nbr 4658 10/03/2017		Misc Receipts
6	01-042-000-0000-5840			0.26	Receipt Nbr 4658 10/03/2017		Misc Receipts
7	01-042-000-0000-5840			0.13	Receipt Nbr 4662 10/05/2017		Misc Receipts
8	01-042-000-0000-5840			0.13	Receipt Nbr 4662 10/05/2017		Misc Receipts
9	01-042-000-0000-5840			0.13	Receipt Nbr 4663 10/06/2017		Misc Receipts
10	01-042-000-0000-5840			0.90	Receipt Nbr 4666 10/11/2017		Misc Receipts
11	01-042-000-0000-5840			0.13	Receipt Nbr 4673 10/18/2017		Misc Receipts
12	01-042-000-0000-5840			0.51	Receipt Nbr 4673 10/18/2017		Misc Receipts
13	01-042-000-0000-5840			0.13	Receipt Nbr 4679 10/23/2017		Misc Receipts
14	01-042-000-0000-5840			0.13	Receipt Nbr 4689 10/30/2017		Misc Receipts
15	01-043-000-0000-5840			0.51	Receipt Nbr 1042 10/06/2017		Misc Receipts
16	01-043-000-0000-5840			0.26	Receipt Nbr 1042 10/06/2017		Misc Receipts
17	01-043-000-0000-5840			0.26	Receipt Nbr 1042 10/06/2017		Misc Receipts
18	01-090-000-0000-5840			1.29	Receipt Nbr 1955 10/05/2017		Misc Receipts
19	01-090-000-0000-5840			0.64	Receipt Nbr 1956 10/06/2017		Misc Receipts
20	01-090-000-0000-5840			1.93	Receipt Nbr 1957 10/11/2017		Misc Receipts
21	01-090-000-0000-5840			0.64	Receipt Nbr 1960 10/13/2017		Misc Receipts
22	01-090-000-0000-5840			1.93	Receipt Nbr 1962 10/23/2017		Misc Receipts
23	01-090-000-0000-5840			0.64	Receipt Nbr 1963 10/27/2017		Misc Receipts
24	01-090-000-0000-5840			1.93	Receipt Nbr 1965 10/27/2017		Misc Receipts
25	01-122-000-0000-5840			1.61	Receipt Nbr 2142 10/23/2017		Misc Receipts
26	01-252-252-0000-5872			113.22	Receipt Nbr 3300 10/11/2017		Phone Card Prisoner Welfare(Taxable)
27	01-252-252-0000-5872			248.42	Receipt Nbr 3306 10/19/2017		Phone Card Prisoner Welfare(Taxable)
28	01-252-252-0000-5872			31.13	Receipt Nbr 3314 10/30/2017		Phone Card Prisoner Welfare(Taxable)
29	01-252-252-0000-5885			53.65	Receipt Nbr 3300 10/11/2017		Commissary Sales Taxable
30	01-252-252-0000-5885			26.52	Receipt Nbr 3305 10/19/2017		Commissary Sales Taxable
31	01-252-252-0000-5885			19.93	Receipt Nbr 3311 10/27/2017		Commissary Sales Taxable
32	01-252-252-0000-5885			2.03	Receipt Nbr 3315 10/30/2017		Commissary Sales Taxable
70	01-100-000-0000-6311			139.63	October copies sales tax		Sales Tax
71	01-100-000-0000-6312			0.37	Oct. sales tax adjustment		Sales Tax Adjustment
89991	Bremer Bank			652.50			
					34 Transactions		
1 Fund Total:				652.50	General Fund	1 Vendors	34 Transactions

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 3 Road & Bridge

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

<u>Vendor Name</u>		<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
61	8410 Bremer Bank		1,527.60	October Diesel Tax	Motor Fuel & Lubricants
	8410 Bremer Bank		1,527.60	1 Transactions	
	89991 Bremer Bank				
33	03-000-000-0000-5855		1.93	Receipt Nbr 2115 10/04/2017	Charges- Individuals
34	03-000-000-0000-5855		3.86	Receipt Nbr 1015 10/09/2017	Charges- Individuals
35	03-000-000-0000-5855		1.93	Receipt Nbr 2120 10/09/2017	Charges- Individuals
36	03-000-000-0000-5855		1.93	Receipt Nbr 2120 10/09/2017	Charges- Individuals
37	03-000-000-0000-5855		0.26	Receipt Nbr 1016 10/10/2017	Charges- Individuals
38	03-000-000-0000-5855		1.93	Receipt Nbr 2130 10/13/2017	Charges- Individuals
39	03-000-000-0000-5855		1.93	Receipt Nbr 2133 10/17/2017	Charges- Individuals
40	03-000-000-0000-5855		0.13	Receipt Nbr 1018 10/20/2017	Charges- Individuals
41	03-000-000-0000-5855		1.93	Receipt Nbr 2140 10/23/2017	Charges- Individuals
42	03-000-000-0000-5855		1.93	Receipt Nbr 2148 10/30/2017	Charges- Individuals
43	03-000-000-0000-5855		9.65	Receipt Nbr 1019 10/31/2017	Charges- Individuals
44	03-000-000-0000-5855		0.39	Receipt Nbr 1019 10/31/2017	Charges- Individuals
45	03-000-000-0000-5857		11.76	Receipt Nbr 1015 10/09/2017	Culverts
	89991 Bremer Bank		39.56	13 Transactions	
3 Fund Total:			1,567.16	Road & Bridge	2 Vendors 14 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
11/14/17 10:55AM
9 State

Vendor	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name
4580	Mn Dept Of Finance						
63	09-000-000-0000-2022			144.00	October Birth		Birth/Death Surcharges
64	09-000-000-0000-2022			480.00	October Death		Birth/Death Surcharges
69	09-000-000-0000-2024			108.00	October Childrens		St Share Of Birth Cert.- Children
65	09-000-000-0000-2031			18.00	October Torens		Real Estate Assurance (Was 5874 And 627
66	09-000-000-0000-2031			2,817.00	October Tax Forfeit		Real Estate Assurance (Was 5874 And 627
67	09-000-000-0000-2036			6,562.50	October State Gen Fund		Recording Surcharges (Was 5871 & 6281)
68	09-000-000-0000-2036			360.00	October State Gen Fund Surchar		Recording Surcharges (Was 5871 & 6281)
4580	Mn Dept Of Finance			10,489.50		7 Transactions	
3375	Mn Dept Of Health						
62	09-000-000-0000-2027			1,445.00	October State Well		State Well Cert Fees (Was 5097 & 6203)
3375	Mn Dept Of Health			1,445.00		1 Transactions	
9 Fund Total:				11,934.50	State	2 Vendors	8 Transactions

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
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10 Trust

<u>Vendor Name</u>		<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
89991	Bremer Bank				
46	10- 921- 000- 0000- 5840		1.93	Receipt Nbr 3230 10/04/2017	Misc Receipts
72	10- 923- 000- 0000- 6311		18.66	October sales tax	Sales Tax
89991	Bremer Bank		20.59	2 Transactions	
10 Fund Total:			20.59	Trust	1 Vendors 2 Transactions

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
11/14/17 10:55AM
11 Forest Development

<u>Vendor Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>			<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
89991 Bremer Bank					
73 11- 925- 000- 0000- 6312			October sales tax adjustment		Sales Tax Adjustment
89991 Bremer Bank			1 Transactions		
11 Fund Total:			0.34	1 Vendors	1 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
 11/14/17 10:55AM
 19 Long Lake Conservation C

<u>Vendor Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>				<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
89991 Bremer Bank						
47 19- 521- 000- 0000- 5885			22.78	Receipt Nbr 1536 10/11/2017		Commissary Sales Taxable
48 19- 521- 000- 0000- 5885			11.47	Receipt Nbr 1545 10/24/2017		Commissary Sales Taxable
89991 Bremer Bank			34.25	2 Transactions		
19 Fund Total:			34.25	Long Lake Conservation Center	1 Vendors	2 Transactions

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
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21 Parks

Vendor Name	Accr	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula			Service Dates	Paid On Bhf #	On Behalf of Name
89991 Bremer Bank					
49 21- 520- 000- 0000- 5510	6.75		Receipt Nbr 3232 10/06/2017		Co. Parks Campground Fees
50 21- 520- 000- 0000- 5510	6.43		Receipt Nbr 3232 10/06/2017		Co. Parks Campground Fees
51 21- 520- 000- 0000- 5510	1.48		Receipt Nbr 3232 10/06/2017		Co. Parks Campground Fees
52 21- 520- 000- 0000- 5510	7.08		Receipt Nbr 3233 10/11/2017		Co. Parks Campground Fees
53 21- 520- 000- 0000- 5510	2.89		Receipt Nbr 3234 10/11/2017		Co. Parks Campground Fees
54 21- 520- 000- 0000- 5510	2.57		Receipt Nbr 3234 10/11/2017		Co. Parks Campground Fees
55 21- 520- 000- 0000- 5510	18.53		Receipt Nbr 3235 10/12/2017		Co. Parks Campground Fees
56 21- 520- 000- 0000- 5510	2.57		Receipt Nbr 3239 10/13/2017		Co. Parks Campground Fees
57 21- 520- 000- 0000- 5510	0.96		Receipt Nbr 3240 10/16/2017		Co. Parks Campground Fees
58 21- 520- 000- 0000- 5510	0.96		Receipt Nbr 3241 10/16/2017		Co. Parks Campground Fees
59 21- 520- 000- 0000- 5510	1.93		Receipt Nbr 3241 10/16/2017		Co. Parks Campground Fees
60 21- 520- 000- 0000- 5510	10.61		Receipt Nbr 3244 10/31/2017		Co. Parks Campground Fees
89991 Bremer Bank	62.76				
			12 Transactions		
21 Fund Total:	62.76		Parks	1 Vendors	12 Transactions
Final Total:	14,272.10		9 Vendors	73 Transactions	

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	652.50	General Fund
	3	1,567.16	Road & Bridge
	9	11,934.50	State
	10	20.59	Trust
	11	0.34	Forest Development
	19	34.25	Long Lake Conservation Center
	21	62.76	Parks
All Funds		14,272.10	Total

Approved by,

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DKB1
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Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Print List in Order By:	2	1 - Fund (Page Break by Fund)	Page Break By:	1	1 - Page Break by Fund
		2 - Department (Totals by Dept)			2 - Page Break by Dept
		3 - Vendor Number			
		4 - Vendor Name			

Explode Dist. Formulas N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D

D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

RE Tax Overpays

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



DKB1
11/13/17 11:00AM
13 Taxes & Penalties

Vendor No.	Vendor Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
						Service Dates	Paid On Bhf #	On Behalf of Name
943	DEPT					Taxes And Penalties		
86198	Aitkin County Treasurer	13- 943- 000- 0000- 2001			1.00	11- 1- 172000 overpay per 2	Kipka	Cur - Property Taxes
86198	Aitkin County Treasurer				1.00	1 Transactions		
14672	Albrecht/Judy	13- 943- 000- 0000- 2001			483.00	29- 1- 454500 overpay per 2	Albrecht	Cur - Property Taxes
14672	Albrecht/Judy				483.00	1 Transactions		
14446	American Bank	13- 943- 000- 0000- 2001			147.00	12- 0- 019700 overpay per 2	Struble	Cur - Property Taxes
14446	American Bank				147.00	1 Transactions		
12079	American National Bank	13- 943- 000- 0000- 2001			238.00	24- 0- 037228 overpay per 2	American	Cur - Property Taxes
12079	American National Bank				238.00	1 Transactions		
14715	Anderson/Marian F	13- 943- 000- 0000- 2001			6.00	29- 0- 057303 overpay per 2	Anderson	Cur - Property Taxes
14715	Anderson/Marian F				6.00	1 Transactions		
14673	Baron/Esther	13- 943- 000- 0000- 2001			18.72	29- 1- 304100 overpay per 2	Baron	Cur - Property Taxes
14673	Baron/Esther				18.72	1 Transactions		
14674	Bauer/Steven	13- 943- 000- 0000- 2001			461.00	12- 0- 001101 overpay per 2	Bauer	Cur - Property Taxes
14674	Bauer/Steven				461.00	1 Transactions		
14675	Bayerle/Renee	13- 943- 000- 0000- 2001			5.96	44- 0- 036702 overpay per 2	Bayerle	Cur - Property Taxes
14675	Bayerle/Renee				5.96	1 Transactions		
14717	Bendorf/Michele	13- 943- 000- 0000- 2001			593.00	24- 0- 056300 overpay per 2	Bendorf	Cur - Property Taxes
14717	Bendorf/Michele				593.00	1 Transactions		
14676	Bennett/Brent	13- 943- 000- 0000- 2001			4.80	32- 0- 008400 overpay per 2	Bennett	Cur - Property Taxes

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES



DKB1
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13 Taxes & Penalties

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
14676 Bennett/Brent		4.80	1 Transactions	
14677 Benson/Todd				
13- 943- 000- 0000- 2001		24.32	08- 0- 000100 overpay per 2	Benson Cur - Property Taxes
14677 Benson/Todd		24.32	1 Transactions	
14716 Bjerke/David				
13- 943- 000- 0000- 2001		172.00	01- 1- 103500 overpay per 2	Bferke Cur - Property Taxes
14716 Bjerke/David		172.00	1 Transactions	
14678 Bohnick Properties LLC				
13- 943- 000- 0000- 2001		150.00	57- 1- 074700 overpay per 2	Bohnick Cur - Property Taxes
14678 Bohnick Properties LLC		150.00	1 Transactions	
14718 Boline/Floyd				
13- 943- 000- 0000- 2001		830.40	29- 1- 150200 overpay per 2	Boline Cur - Property Taxes
14718 Boline/Floyd		830.40	1 Transactions	
12233 Bremer Bank				
13- 943- 000- 0000- 2001		265.00	29- 1- 396700 overpay per 2	Fritz Cur - Property Taxes
13- 943- 000- 0000- 2001		74.00	29- 1- 392500 overpay per 2	Fritz Cur - Property Taxes
12233 Bremer Bank		339.00	2 Transactions	
10933 Brodkorb/Linda				
13- 943- 000- 0000- 2001		100.00	29- 1- 475000 overpay per 2	Brodkorb Cur - Property Taxes
10933 Brodkorb/Linda		100.00	1 Transactions	
14679 Coates/Ann				
13- 943- 000- 0000- 2001		18.88	26- 0- 038200 overpay per 2	Coates Cur - Property Taxes
14679 Coates/Ann		18.88	1 Transactions	
11472 Corelogic Real Estate Tax Service				
13- 943- 000- 0000- 2001		780.00	59- 1- 034000 overpay per 2	Bohanon Cur - Property Taxes
13- 943- 000- 0000- 2001		138.00	07- 1- 103800 overpay per 2	Bostrom Cur - Property Taxes
13- 943- 000- 0000- 2001		631.00	07- 1- 104000 overpay per 2	Bostrom Cur - Property Taxes
13- 943- 000- 0000- 2001		348.00	11- 1- 171600 overpay per 2	Brill Cur - Property Taxes
13- 943- 000- 0000- 2001		320.00	56- 1- 091000 overpay per 2	Canfield Cur - Property Taxes
13- 943- 000- 0000- 2001		716.00	11- 1- 084700 overpay per 2	Danielson Cur - Property Taxes
13- 943- 000- 0000- 2001		451.00	07- 0- 007801 overpay per 2	Fed Mtg Cur - Property Taxes

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES



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13 Taxes & Penalties

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
13- 943- 000- 0000- 2001	345.00	10- 0- 040700 overpay per 2	Johnson	Cur - Property Taxes
13- 943- 000- 0000- 2001	504.00	32- 1- 076400 overpay per 2	Varholdt	Cur - Property Taxes
13- 943- 000- 0000- 2001	620.00	08- 1- 080500 overpay per 2	Wellnitz	Cur - Property Taxes
13- 943- 000- 0000- 2001	58.00	08- 1- 080400 overpay per 2	Wellnitz	Cur - Property Taxes
13- 943- 000- 0000- 2001	105.00	08- 1- 080600 overpay per 2	Wellnitz	Cur - Property Taxes
11472 Corelogic Real Estate Tax Service	5,016.00	12 Transactions		
14719 Crow Wing Co Abstract				
13- 943- 000- 0000- 2001	172.00	07- 0- 014800 overpay per 2	Tuthill	Cur - Property Taxes
14719 Crow Wing Co Abstract	172.00	1 Transactions		
14680 Davis/Marion				
13- 943- 000- 0000- 2001	100.00	29- 1- 456200 overpay per 2	Davis	Cur - Property Taxes
14680 Davis/Marion	100.00	1 Transactions		
13733 Deerwood Bank				
13- 943- 000- 0000- 2001	454.00	01- 0- 089401 overpay per 2	Deerwood Bank	Cur - Property Taxes
13733 Deerwood Bank	454.00	1 Transactions		
14720 Dillner/Steven				
13- 943- 000- 0000- 2001	435.00	07- 0- 052701 overpay per 2	Dillner	Cur - Property Taxes
14720 Dillner/Steven	435.00	1 Transactions		
14681 Eder/Matthew				
13- 943- 000- 0000- 2001	62.00	34- 0- 039509 overpay per 2	Eder	Cur - Property Taxes
14681 Eder/Matthew	62.00	1 Transactions		
14721 Edna Mae Farms LLC				
13- 943- 000- 0000- 2001	94.00	24- 1- 126700 overpay per 2	Edna Mae	Cur - Property Taxes
14721 Edna Mae Farms LLC	94.00	1 Transactions		
14682 Ekelund/Harry				
13- 943- 000- 0000- 2001	10.00	29- 0- 032801 overpay per 2	Ekelund	Cur - Property Taxes
14682 Ekelund/Harry	10.00	1 Transactions		
13668 Fisher/David				
13- 943- 000- 0000- 2001	14.00	11- 1- 118600 overpay per 2	Fisher	Cur - Property Taxes
13668 Fisher/David	14.00	1 Transactions		

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES



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13 Taxes & Penalties

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
14683 Friesen/Cheryl 13- 943- 000- 0000- 2001		12.00	29- 1- 411700 overpay per 2	Friesen	Cur - Property Taxes
14683 Friesen/Cheryl		12.00	1 Transactions		
13090 Fritz/Barbara 13- 943- 000- 0000- 2001		453.00	29- 1- 392500 overpay per 2	Fritz	Cur - Property Taxes
13090 Fritz/Barbara		453.00	1 Transactions		
14684 Gallagher/Lisa 13- 943- 000- 0000- 2001		17.00	35- 1- 070700 overpay per 2	Gallagher	Cur - Property Taxes
14684 Gallagher/Lisa		17.00	1 Transactions		
13804 General Proto Fab Co Inc 13- 943- 000- 0000- 2001		30.00	29- 1- 275600 overpay per 2	Gen Proto	Cur - Property Taxes
13804 General Proto Fab Co Inc		30.00	1 Transactions		
14685 Good/Lisa 13- 943- 000- 0000- 2001		25.00	29- 1- 409500 overpay per 2	Good	Cur - Property Taxes
14685 Good/Lisa		25.00	1 Transactions		
14722 Haluptzok/Tina 13- 943- 000- 0000- 2001		12.00	29- 1- 390302 overpay per 2	Haluptzok	Cur - Property Taxes
14722 Haluptzok/Tina		12.00	1 Transactions		
14686 Hamann/Robert 13- 943- 000- 0000- 2001		41.00	36- 0- 011900 overpay per 2	Hamann	Cur - Property Taxes
14686 Hamann/Robert		41.00	1 Transactions		
14687 Hambleton/Michael 13- 943- 000- 0000- 2001		3.06	41- 0- 035300 overpay per 2	Hambleton	Cur - Property Taxes
14687 Hambleton/Michael		3.06	1 Transactions		
14723 Hansen/Gary 13- 943- 000- 0000- 2001		666.00	11- 0- 067102 overpay per 2	Hansen	Cur - Property Taxes
14723 Hansen/Gary		666.00	1 Transactions		
14688 Hawkinson/Robin 13- 943- 000- 0000- 2001		10.00	29- 1- 106500 overpay per 2	Hawkinson	Cur - Property Taxes

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES



<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
14688 Hawkinson/Robin		10.00	1 Transactions	
14724 Hawks/Linda				
13- 943- 000- 0000- 2001		26.00	09- 1- 078600 overpay per 2	Hawks Cur - Property Taxes
14724 Hawks/Linda		26.00	1 Transactions	
14689 Heggem/Renee				
13- 943- 000- 0000- 2001		21.50	14- 0- 023500 overpay per 2	Heggem Cur - Property Taxes
14689 Heggem/Renee		21.50	1 Transactions	
14690 Heggemeyer/Richard				
13- 943- 000- 0000- 2001		43.00	30- 0- 005100 overpay per 2	Heggemeyer Cur - Property Taxes
14690 Heggemeyer/Richard		43.00	1 Transactions	
14691 Hegna/Marie				
13- 943- 000- 0000- 2001		801.00	33- 0- 0037700 overpay per 2	Hegna Cur - Property Taxes
14691 Hegna/Marie		801.00	1 Transactions	
14725 Hostrawser/Carole				
13- 943- 000- 0000- 2001		51.00	26- 0- 044800 overpay per 2	Hostrawser Cur - Property Taxes
13- 943- 000- 0000- 2001		94.00	26- 0- 044700 overpay per 2	Hostrawser Cur - Property Taxes
14725 Hostrawser/Carole		145.00	2 Transactions	
14692 Howe/JoAnn				
13- 943- 000- 0000- 2001		77.00	29- 1- 129400 overpay per 2	Howe Cur - Property Taxes
14692 Howe/JoAnn		77.00	1 Transactions	
14726 Hutchinson/Peter				
13- 943- 000- 0000- 2001		5.00	09- 1- 079400 overpay per 2	Hutchinson Cur - Property Taxes
14726 Hutchinson/Peter		5.00	1 Transactions	
14693 Hyovalti/Yvette				
13- 943- 000- 0000- 2001		66.48	24- 0- 052101 overpay per 2	Hyovalti Cur - Property Taxes
14693 Hyovalti/Yvette		66.48	1 Transactions	
2763 J & H Transfer Station- Lakes Sanitary				
13- 943- 000- 0000- 2001		139.00	30- 0- 014101 overpay per 2	J&H Cur - Property Taxes
2763 J & H Transfer Station- Lakes Sanitary		139.00	1 Transactions	

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



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13 Taxes & Penalties

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
9337 Jackman/David		14-0-045703 overpay per 2	Jackman	Cur - Property Taxes
13-943-000-0000-2001				
13-943-000-0000-2001		14-0-045704 overpay per 2	Jackman	Cur - Property Taxes
9337 Jackman/David		2 Transactions		
14694 Johnson/Timothy		32-1-078301 overpay per 2	Johnson	Cur - Property Taxes
13-943-000-0000-2001				
14694 Johnson/Timothy		1 Transactions		
14727 K1K2K3 LLC		39-1-068700 overpay per 2	K1K2K3	Cur - Property Taxes
13-943-000-0000-2001				
14727 K1K2K3 LLC		1 Transactions		
13335 Kandt/Jeffrey		29-1-213400 overpay per 2	kandt	Cur - Property Taxes
13-943-000-0000-2001				
13335 Kandt/Jeffrey		1 Transactions		
14695 KleinBank		16-0-040002 overpay per 2	Lamparter	Cur - Property Taxes
13-943-000-0000-2001				
14695 KleinBank		1 Transactions		
13806 Landrus/Carmen		55-0-023700 overpay per 2	Landrus	Cur - Property Taxes
13-943-000-0000-2001				
13806 Landrus/Carmen		1 Transactions		
5707 Lereta LLC		14-0-044000 overpay per 2	Tast	Cur - Property Taxes
13-943-000-0000-2001				
5707 Lereta LLC		1 Transactions		
14697 Lester/Robert		29-1-427600 overpay per 2	Lester	Cur - Property Taxes
13-943-000-0000-2001				
14697 Lester/Robert		1 Transactions		
14696 Lofgren/Scott		23-0-040200 overpay per 2	Lofgren	Cur - Property Taxes
13-943-000-0000-2001				
14696 Lofgren/Scott		1 Transactions		
13803 Long/Gary		60-1-021003 overpay per 2	Long	Cur - Property Taxes
13-943-000-0000-2001				

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



DKB1
11/13/17 11:00AM
13 Taxes & Penalties

<u>Vendor No.</u>	<u>Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
13803	Long/Gary		120.60			
				1 Transactions		
14698	Lorinser/Misty- Dawn Marie					
	13- 943- 000- 0000- 2001		6.00	08- 0- 041900 overpay per 2	Lorinser	Cur - Property Taxes
14698	Lorinser/Misty- Dawn Marie		6.00			
				1 Transactions		
14699	Marano/Jacqueline					
	13- 943- 000- 0000- 2001		21.00	56- 1- 010000 overpay per 2	Marano	Cur - Property Taxes
14699	Marano/Jacqueline		21.00			
				1 Transactions		
14700	McCann/Julie					
	13- 943- 000- 0000- 2001		50.00	07- 0- 052002 overpay per 2	McCann	Cur - Property Taxes
14700	McCann/Julie		50.00			
				1 Transactions		
14728	Members Cooperative Credit Union					
	13- 943- 000- 0000- 2001		412.00	15- 0- 040400 overpay per 2	Anderson	Cur - Property Taxes
	13- 943- 000- 0000- 2001		782.00	07- 0- 028501 overpay per 2	Duffney	Cur - Property Taxes
	13- 943- 000- 0000- 2001		441.00	09- 0- 027501 overpay per 2	Erickson	Cur - Property Taxes
	13- 943- 000- 0000- 2001		63.00	09- 0- 002601 overpay per 2	Weir	Cur - Property Taxes
14728	Members Cooperative Credit Union		1,698.00			
				4 Transactions		
14701	MJRB TCB					
	13- 943- 000- 0000- 2001		42.00	14- 0- 031700 overpay per 2	MJRB	Cur - Property Taxes
14701	MJRB TCB		42.00			
				1 Transactions		
14256	MN National Holdings LLC					
	13- 943- 000- 0000- 2001		300.00	39- 1- 081301 overpay per 2	MN Nat'l holdi	Cur - Property Taxes
14256	MN National Holdings LLC		300.00			
				1 Transactions		
14702	Moody/Fred					
	13- 943- 000- 0000- 2001		6.77	19- 0- 041502 overpay per 2	Moody	Cur - Property Taxes
14702	Moody/Fred		6.77			
				1 Transactions		
14703	Nagengast/Lillian					
	13- 943- 000- 0000- 2001		167.00	03- 0- 049600 overpay per 2	Nagengast	Cur - Property Taxes
14703	Nagengast/Lillian		167.00			
				1 Transactions		
13756	Nelson/Val					
	13- 943- 000- 0000- 2001		17.00	20- 0- 010900 overpay per 2	Nelson	Cur - Property Taxes

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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13 Taxes & Penalties

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
13756 Nelson/Val		17.00	1 Transactions	
12203 Northview Bank				
13- 943- 000- 0000- 2001		105.00	34- 1- 083200 overpay per 2	Nowak Cur - Property Taxes
13- 943- 000- 0000- 2001		993.00	34- 1- 084700 overpay per 2	Nowak Cur - Property Taxes
12203 Northview Bank		1,098.00	2 Transactions	
14704 O'Bannon/Cheryl				
13- 943- 000- 0000- 2001		4.00	29- 0- 009608 overpay per 2	O'Bannon Cur - Property Taxes
14704 O'Bannon/Cheryl		4.00	1 Transactions	
14729 Olmeim/Dana				
13- 943- 000- 0000- 2001		20.00	08- 1- 086100 overpay per 2	Olmeim Cur - Property Taxes
14729 Olmeim/Dana		20.00	1 Transactions	
14730 Olsen/Karl				
13- 943- 000- 0000- 2001		96.00	02- 0- 019202 overpay per 2	Olsen Cur - Property Taxes
14730 Olsen/Karl		96.00	1 Transactions	
13280 Olson/Margaret				
13- 943- 000- 0000- 2001		102.00	07- 1- 089500 overpay per 2	Olson Cur - Property Taxes
13280 Olson/Margaret		102.00	1 Transactions	
14705 Osterman/Holly				
13- 943- 000- 0000- 2001		7.00	11- 0- 005501 overpay per 2	Osterman Cur - Property Taxes
14705 Osterman/Holly		7.00	1 Transactions	
14706 Papadakis/Konstantinos				
13- 943- 000- 0000- 2001		4.16	27- 0- 050700 overpay per 2	Papadakis Cur - Property Taxes
14706 Papadakis/Konstantinos		4.16	1 Transactions	
14707 Payne/Barbara				
13- 943- 000- 0000- 2001		8.00	29- 1- 484000 overpay per 2	Payne Cur - Property Taxes
14707 Payne/Barbara		8.00	1 Transactions	
14708 Porietis/Inara				
13- 943- 000- 0000- 2001		19.00	24- 1- 099400 overpay per 2	Porietis Cur - Property Taxes
14708 Porietis/Inara		19.00	1 Transactions	

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Vendor Name	No.	Account/Formula	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
						Service Dates	Paid On Bhf #	On Behalf of Name
13675	PURVIS/RICHARD	13-943-000-0000-2001			122.38	29-0-014528 overpay per 2	Purvis	Cur - Property Taxes
13675	PURVIS/RICHARD				122.38	1 Transactions		
14709	Rasche/Jeffrey	13-943-000-0000-2001			19.00	26-0-040100 overpay per 2	Rasche	Cur - Property Taxes
14709	Rasche/Jeffrey				19.00	1 Transactions		
14731	Rasmussen Services LLC	13-943-000-0000-2001			118.00	29-1-481100 overpay per 2	Rasmussen	Cur - Property Taxes
14731	Rasmussen Services LLC				118.00	1 Transactions		
14732	Raushel/Marissa	13-943-000-0000-2001			21.00	07-0-002800 overpay per 2	Raushel	Cur - Property Taxes
14732	Raushel/Marissa				21.00	1 Transactions		
14710	Roberts/David	13-943-000-0000-2001			52.00	11-1-220000 overpay per 2	Roberts	Cur - Property Taxes
14710	Roberts/David				52.00	1 Transactions		
14711	Schmidt/Mara	13-943-000-0000-2001			24.00	08-0-035107 overpay per 2	Schmidt	Cur - Property Taxes
14711	Schmidt/Mara				24.00	1 Transactions		
13375	Schwanz/Wayne	13-943-000-0000-2001			486.00	06-0-006402 overpay per 2	Schwanz	Cur - Property Taxes
13375	Schwanz/Wayne				486.00	1 Transactions		
14712	Sheldon/Gregory	13-943-000-0000-2001			90.00	29-0-013742 overpay per 2	Sheldon	Cur - Property Taxes
14712	Sheldon/Gregory				90.00	1 Transactions		
14733	Six Js Construction Inc	13-943-000-0000-2001			54.00	29-1-330602 overpay per 2	Six J's	Cur - Property Taxes
14733	Six Js Construction Inc				54.00	1 Transactions		
14713	Smith/James	13-943-000-0000-2001			7.00	29-1-493900 overpay per 2	Smith	Cur - Property Taxes

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
14713	Smith/James				
		7.00		1 Transactions	
14145	Sulzbach/Clarice				
	13- 943- 000- 0000- 2001	85.00	07- 0- 061900 overpay per 2	Sulzbach	Cur - Property Taxes
	13- 943- 000- 0000- 2001	85.00	07- 0- 041400 overpay per 2	Sulzbach	Cur - Property Taxes
14145	Sulzbach/Clarice	170.00		2 Transactions	
14734	Theis/Betsy				
	13- 943- 000- 0000- 2001	55.00	30- 0- 041800 overpay per 2	Theis	Cur - Property Taxes
	13- 943- 000- 0000- 2001	59.50	30- 0- 041700 overpay per 2	Theis	Cur - Property Taxes
	13- 943- 000- 0000- 2001	87.50	30- 0- 041400 overpay per 2	Theis	Cur - Property Taxes
	13- 943- 000- 0000- 2001	44.50	30- 0- 041300 overpay per 2	Theis	Cur - Property Taxes
14734	Theis/Betsy	246.50		4 Transactions	
14735	Thon/Lois				
	13- 943- 000- 0000- 2001	4.00	29- 0- 050004 overpay per 2	Thon	Cur - Property Taxes
14735	Thon/Lois	4.00		1 Transactions	
14736	Wakefield Brook Boarding & Grooming				
	13- 943- 000- 0000- 2001	64.00	30- 0- 021501 overpay per 2	Wakefield	Cur - Property Taxes
14736	Wakefield Brook Boarding & Grooming	64.00		1 Transactions	
6119	Wells Fargo RE Tax Service				
	13- 943- 000- 0000- 2001	693.00	07- 1- 140300 overpay per 2	Kabat	Cur - Property Taxes
	13- 943- 000- 0000- 2001	951.00	16- 0- 007900 overpay per 2	Scott	Cur - Property Taxes
6119	Wells Fargo RE Tax Service	1,644.00		2 Transactions	
14737	Williamson/Anthony				
	13- 943- 000- 0000- 2001	980.00	24- 1- 071500 overpay per 2	Williamson	Cur - Property Taxes
14737	Williamson/Anthony	980.00		1 Transactions	
943	DEPT Total:	21,556.17	Taxes And Penalties	89 Vendors	112 Transactions
13	Fund Total:	21,556.17	Taxes & Penalties		112 Transactions
	Final Total:	21,556.17	89 Vendors	112 Transactions	

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
13	21,556.17	Taxes & Penalties
All Funds	21,556.17	Total

Approved by,
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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

2017 PER 2 RE Tax Settlement
Payments

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES



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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
931 DEPT		Towns		
1010 City Of Aitkin				
12- 931- 156- 0000- 2045	0.36	PILT		Payable To Village Of Aitkin
12- 931- 156- 0000- 2045	107,716.01	TIF		Payable To Village Of Aitkin
12- 931- 156- 0000- 2045	446,943.06	OCT/NOV SETTLEMENT		Payable To Village Of Aitkin
1010 City Of Aitkin	554,659.43		3 Transactions	
173 City Of Hill City				
12- 931- 157- 0000- 2045	117,128.88	OCT/NOV SETTLEMENT		Payable To Village Of Hill City
173 City Of Hill City	117,128.88		1 Transactions	
1025 City Of McGrath- Treasurer				
12- 931- 158- 0000- 2045	0.17	PILT		Payable To Village Of McGrath
12- 931- 158- 0000- 2045	5,021.52	OCT/NOV SETTLEMENT		Payable To Village Of McGrath
1025 City Of McGrath- Treasurer	5,021.69		2 Transactions	
175 City Of Mcgregor				
12- 931- 159- 0000- 2045	103,662.48	OCT/NOV SETTLEMENT		Payable To Village Of Mcgregor
12- 931- 159- 0000- 2045	8,703.75	TIF		Payable To Village Of Mcgregor
12- 931- 159- 0000- 2045	14.53	PILT		Payable To Village Of Mcgregor
175 City Of Mcgregor	112,380.76		3 Transactions	
176 City Of Palisade				
12- 931- 160- 0000- 2045	40,281.76	OCT/NOV SETTLEMENT		Payable To Village Of Palisade
176 City Of Palisade	40,281.76		1 Transactions	
178 City Of Tamarack				
12- 931- 161- 0000- 2045	9,967.13	OCT/NOV SETTLEMENT		Payable To Village Of Tamarack
12- 931- 161- 0000- 2045	102.65	PILT		Payable To Village Of Tamarack
12- 931- 161- 0000- 2045	7,167.40	MINERAL RENTS/ROYALTIES		Payable To Village Of Tamarack
12- 931- 161- 0000- 2045	70.76	MINERAL LEASE REVENUE		Payable To Village Of Tamarack
178 City Of Tamarack	17,307.94		4 Transactions	
13110 Lake Minnewawa Lake Improvement Dist				
12- 931- 163- 0000- 2045	13,969.22	OCT/NOV SETTLEMENT		Payable To Lake Minnewawa LID
13110 Lake Minnewawa Lake Improvement Dist	13,969.22		1 Transactions	
7000 Town Of Aitkin Treasurer				
12- 931- 101- 0000- 2045	69,169.93	OCT/NOV SETTLEMENT		Payable To Aitkin Twp

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>On Behalf of Name</u>
			<u>Paid On Bhf #</u>	
12-931-101-0000-2045		812.49	PILT	Payable To Aitkin Twp
12-931-101-0000-2045		40.00	BEER	Payable To Aitkin Twp
7000 Town Of Aitkin Treasurer		70,022.42		3 Transactions
7001 Town Of Ball Bluff Treasurer				
12-931-102-0000-2045		38,028.58	OCT/NOV SETTLEMENT	Payable To Ball Bluff Twp
12-931-102-0000-2045		1,608.44	PILT	Payable To Ball Bluff Twp
12-931-102-0000-2045		40.00	BEER	Payable To Ball Bluff Twp
7001 Town Of Ball Bluff Treasurer		39,677.02		3 Transactions
7002 Town Of Balsam Treasurer				
12-931-103-0000-2045		8,325.39	PILT	Payable To Balsam Twp
12-931-103-0000-2045		2,409.53	OCT/NOV SETTLEMENT	Payable To Balsam Twp
12-931-103-0000-2045		2,137.35	CON CON	Payable To Balsam Twp
7002 Town Of Balsam Treasurer		12,872.27		3 Transactions
7003 Town Of Beaver Treasurer				
12-931-104-0000-2045		1,724.36	PILT	Payable To Beaver Twp
12-931-104-0000-2045		18,007.78	OCT/NOV SETTLEMENT	Payable To Beaver Twp
7003 Town Of Beaver Treasurer		19,732.14		2 Transactions
7004 Town Of Clark Treasurer				
12-931-105-0000-2045		11,526.77	OCT/NOV SETTLEMENT	Payable To Clark Twp
12-931-105-0000-2045		3,572.10	MINERAL RENTS/ROYALTIES	Payable To Clark Twp
12-931-105-0000-2045		213.91	PUBLIC HUNTING GROUND	Payable To Clark Twp
12-931-105-0000-2045		1,745.18	PILT	Payable To Clark Twp
12-931-105-0000-2045		13,026.09	CON CON	Payable To Clark Twp
12-931-105-0000-2045		35.63	MINERAL LEASE REVENUE	Payable To Clark Twp
7004 Town Of Clark Treasurer		30,119.68		6 Transactions
7005 Town Of Cornish Treasurer				
12-931-106-0000-2045		2,843.66	PILT	Payable To Cornish Twp
12-931-106-0000-2045		4,711.86	OCT/NOV SETTLEMENT	Payable To Cornish Twp
12-931-106-0000-2045		65.04	CON CON	Payable To Cornish Twp
7005 Town Of Cornish Treasurer		7,620.56		3 Transactions
7006 Town Of Farm Island Treasurer				
12-931-107-0000-2045		114,230.33	OCT/NOV SETTLEMENT	Payable To Farm Island Twp
12-931-107-0000-2045		761.71	PUBLIC HUNTING GROUNDS	Payable To Farm Island Twp

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>On Behalf of Name</u>
			<u>Paid On Bhf #</u>	
7006 Town Of Farm Island Treasurer		1,068.48	PILT	Payable To Farm Island Twp
		116,060.52		
			3 Transactions	
7007 Town Of Fleming Treasurer		622.83	PILT	Payable To Fleming Twp
		2,819.80	PUBLIC HUNTING GROUNDS	Payable To Fleming Twp
		55,983.12	OCT/NOV SETTLEMENT	Payable To Fleming Twp
7007 Town Of Fleming Treasurer		59,425.75		
			3 Transactions	
7008 Town Of Glen Treasurer		46,335.88	OCT/NOV SETTLEMENT	Payable To Glen Twp
		69.88	PUBLIC HUNTING GROUNDS	Payable To Glen Twp
		906.18	PILT	Payable To Glen Twp
7008 Town Of Glen Treasurer		47,311.94		
			3 Transactions	
7009 Town Of Haugen Treasurer		2,514.03	PILT	Payable To Haugen Twp
		2,107.33	CON CON	Payable To Haugen Twp
		32,519.48	MINERAL RENTS/ROYALTIES	Payable To Haugen Twp
		18,030.06	OCT/NOV SETTLEMENT	Payable To Haugen Twp
		196.68	MINERAL LEASE REVENUE	Payable To Haugen Twp
7009 Town Of Haugen Treasurer		55,367.58		
			5 Transactions	
7010 Town Of Hazelton Treasurer		85,034.76	OCT/NOV SETTLEMENT	Payable To Hazelton Twp
		599.12	PUBLIC HUNTING GROUNDS	Payable To Hazelton Twp
		1,199.98	CON CON	Payable To Hazelton Twp
		2,455.28	PILT	Payable To Hazelton Twp
		5.00	BEER	Payable To Hazelton Twp
7010 Town Of Hazelton Treasurer		89,294.14		
			5 Transactions	
4879 Town Of Hill Lake Clerk- Treas		1,458.71	PILT	Payable To Hill Lake Twp
		3,061.05	CON CON	Payable To Hill Lake Twp
		35,036.87	OCT/NOV SETTLEMENT	Payable To Hill Lake Twp
		13.20	VOLSTEAD	Payable To Hill Lake Twp
4879 Town Of Hill Lake Clerk- Treas		39,569.83		
			4 Transactions	
7011 Town Of Idun Treasurer				

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<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
12- 931- 113- 0000- 2045		OCT/NOV SETTLEMENT		Payable To Idun Twp
12- 931- 113- 0000- 2045		PILT		Payable To Idun Twp
7011 Town Of Idun Treasurer			2 Transactions	
12- 931- 114- 0000- 2045		PILT		Payable To Jevne Twp
12- 931- 114- 0000- 2045		PUBLIC HUNTING GROUNDS		Payable To Jevne Twp
12- 931- 114- 0000- 2045		OCT/NOV SETTLEMENT		Payable To Jevne Twp
7012 Town Of Jevne Treasurer			3 Transactions	
12- 931- 115- 0000- 2045		OCT/NOV SETTLEMENT		Payable To Kimberly Twp
12- 931- 115- 0000- 2045		PUBLIC HUNTING GROUNDS		Payable To Kimberly Twp
12- 931- 115- 0000- 2045		PILT		Payable To Kimberly Twp
7013 Town Of Kimberly Treasurer			3 Transactions	
12- 931- 116- 0000- 2045		PILT		Payable To Lakeside Twp
12- 931- 116- 0000- 2045		OCT/NOV SETTLEMENT		Payable To Lakeside Twp
12- 931- 116- 0000- 2045		BEER		Payable To Lakeside Twp
7014 Town Of Lakeside Treasurer			3 Transactions	
12- 931- 117- 0000- 2045		OCT/NOV SETTLEMENT		Payable To Lee Twp
12- 931- 117- 0000- 2045		PUBLIC HUNTING GROUNDS		Payable To Lee Twp
12- 931- 117- 0000- 2045		PILT		Payable To Lee Twp
12- 931- 117- 0000- 2045		WILDLIFE REVENUE SHARING		Payable To Lee Twp
7015 Town Of Lee Treasurer			4 Transactions	
12- 931- 118- 0000- 2045		PILT		Payable To Libby Twp
12- 931- 118- 0000- 2045		OCT/NOV SETTLEMENT		Payable To Libby Twp
7016 Town Of Libby Treasurer			2 Transactions	
12- 931- 119- 0000- 2045		OCT/NOV SETTLEMENT		Payable To Logan Twp
12- 931- 119- 0000- 2045		PILT		Payable To Logan Twp
12- 931- 119- 0000- 2045		PUBLIC HUNTING GROUNDS		Payable To Logan Twp
12- 931- 119- 0000- 2045		CON CON		Payable To Logan Twp

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>On Behalf of Name</u>
			<u>Paid On Bhf #</u>	
7017 Town Of Logan Treasurer		24,782.57	4 Transactions	
7018 Town Of Macville Treasurer				
12- 931- 120- 0000- 2045		550.65	PUBLIC HUNTING GROUNDS	Payable To Macville Twp
12- 931- 120- 0000- 2045		2,219.81	PILT	Payable To Macville Twp
12- 931- 120- 0000- 2045		3,232.16	CON CON	Payable To Macville Twp
12- 931- 120- 0000- 2045		11,107.28	OCT/NOV SETTLEMENT	Payable To Macville Twp
7018 Town Of Macville Treasurer		17,109.90	4 Transactions	
7019 Town Of Malmo Treasurer				
12- 931- 121- 0000- 2045		35,856.27	OCT/NOV SETTLEMENT	Payable To Malmo Twp
12- 931- 121- 0000- 2045		1,113.98	PILT	Payable To Malmo Twp
7019 Town Of Malmo Treasurer		36,970.25	2 Transactions	
7020 Town Of Mcgregor - Treasurer				
12- 931- 122- 0000- 2045		4,150.93	PILT	Payable To Mcgregor Twp
12- 931- 122- 0000- 2045		230.77	PUBLIC HUNTING GROUNDS	Payable To Mcgregor Twp
12- 931- 122- 0000- 2045		6.32	CON CON	Payable To Mcgregor Twp
12- 931- 122- 0000- 2045		3,045.12	OCT/NOV SETTLEMENT	Payable To Mcgregor Twp
12- 931- 122- 0000- 2045		1.13	MINERAL LEASE REVENUE	Payable To Mcgregor Twp
7020 Town Of Mcgregor - Treasurer		7,434.27	5 Transactions	
7021 Town Of Millward Treasurer				
12- 931- 141- 0000- 2045		4,269.15	OCT/NOV SETTLEMENT	Payable To Millward Twp
12- 931- 141- 0000- 2045		3,281.12	PILT 44- 22	Payable To Millward Twp
12- 931- 141- 0000- 2045		2,454.83	PILT 45- 22	Payable To Millward Twp
12- 931- 141- 0000- 2045		6,308.04	CON CON	Payable To Millward Twp
7021 Town Of Millward Treasurer		16,313.14	4 Transactions	
7022 Town Of Morrison Treasurer				
12- 931- 123- 0000- 2045		1,388.67	CON CON	Payable To Morrison Twp
12- 931- 123- 0000- 2045		977.44	PILT	Payable To Morrison Twp
12- 931- 123- 0000- 2045		10,670.37	OCT/NOV SETTLEMENT	Payable To Morrison Twp
12- 931- 123- 0000- 2045		755.88	PUBLIC HUNTING GROUNDS	Payable To Morrison Twp
7022 Town Of Morrison Treasurer		13,792.36	4 Transactions	
7023 Town Of Nordland Treasurer				
12- 931- 124- 0000- 2045		104,428.47	OCT/NOV SETTLEMENT	Payable To Nordland Twp
12- 931- 124- 0000- 2045		734.24	PUBLIC HUNTING GROUNDS	Payable To Nordland Twp

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
7023 Town Of Nordland Treasurer		PILT		Payable To Nordland Twp
12- 931- 124- 0000- 2045	861.47			
	106,024.18		3 Transactions	
7024 Town Of Pliny Treasurer		PILT		Payable To Pliny Twp
12- 931- 125- 0000- 2045	2,532.48			
12- 931- 125- 0000- 2045	918.92	CON CON		Payable To Pliny Twp
12- 931- 125- 0000- 2045	4,668.12	OCT/NOV SETTLEMENT		Payable To Pliny Twp
12- 931- 125- 0000- 2045	147.63	PUBLIC HUNTING GROUNDS		Payable To Pliny Twp
7024 Town Of Pliny Treasurer	8,267.15		4 Transactions	
7025 Town Of Rice River Treasurer		PUBLIC HUNTING GROUNDS		Payable To Rice River Twp
12- 931- 126- 0000- 2045	1,617.08			
12- 931- 126- 0000- 2045	749.61	PILT		Payable To Rice River Twp
12- 931- 126- 0000- 2045	16,560.06	OCT/NOV SETTLEMENT		Payable To Rice River Twp
7025 Town Of Rice River Treasurer	18,926.75		3 Transactions	
7026 Town Of Salo Treasurer		OCT/NOV SETTLEMENT		Payable To Salo Twp
12- 931- 127- 0000- 2045	5,835.74			
12- 931- 127- 0000- 2045	301.04	PUBLIC HUNTING GROUNDS		Payable To Salo Twp
12- 931- 127- 0000- 2045	2,196.14	PILT		Payable To Salo Twp
12- 931- 127- 0000- 2045	1,460.60	MINERAL RENTS & ROYALTIES		Payable To Salo Twp
7026 Town Of Salo Treasurer	9,793.52		4 Transactions	
7027 Town Of Seavey Treasurer		PILT		Payable To Seavey Twp
12- 931- 128- 0000- 2045	2,073.65			
12- 931- 128- 0000- 2045	9,892.62	OCT/NOV SETTLEMENT		Payable To Seavey Twp
7027 Town Of Seavey Treasurer	11,966.27		2 Transactions	
7028 Town Of Shamrock Treasurer		OCT/NOV SETTLEMENT		Payable To Shamrock Twp
12- 931- 129- 0000- 2045	295,950.83			
12- 931- 129- 0000- 2045	5,328.94	CON CON		Payable To Shamrock Twp
12- 931- 129- 0000- 2045	3,687.03	PILT		Payable To Shamrock Twp
12- 931- 129- 0000- 2045	13,969.22	Lake Minnewawa Improv.Distr.		Payable To Shamrock Twp
12- 931- 129- 0000- 2045	20.00	BEER		Payable To Shamrock Twp
12- 931- 129- 0000- 2045	0.13	MINERAL LEASE REVENUE		Payable To Shamrock Twp
7028 Town Of Shamrock Treasurer	291,017.71		6 Transactions	
7029 Town Of Spalding Treasurer		PILT		Payable To Spalding Twp
12- 931- 130- 0000- 2045	1,019.69			

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
12- 931- 130- 0000- 2045		OCT/NOV SETTLEMENT		Payable To Spalding Twp
12- 931- 130- 0000- 2045		MINERAL RENTS/ROYALTIES		Payable To Spalding Twp
12- 931- 130- 0000- 2045		WILDLIFE REVENUE SHARING		Payable To Spalding Twp
12- 931- 130- 0000- 2045		MINERAL LEASE REVENUE		Payable To Spalding Twp
7029 Town Of Spalding Treasurer			5 Transactions	
16,164.29				
53.33				
1,080.54				
0.72				
18,318.57				
7030 Town Of Spencer Treasurer			4 Transactions	
12- 931- 131- 0000- 2045		OCT/NOV SETTLEMENT		Payable To Spencer Twp
12- 931- 131- 0000- 2045		PUBLIC HUNTING GROUNDS		Payable To Spencer Twp
12- 931- 131- 0000- 2045		PILT		Payable To Spencer Twp
12- 931- 131- 0000- 2045		CON CON		Payable To Spencer Twp
7030 Town Of Spencer Treasurer			4 Transactions	
34,428.90				
427.47				
1,122.38				
762.14				
36,740.89				
7031 Town Of Turner Treasurer			3 Transactions	
12- 931- 132- 0000- 2045		CON CON		Payable To Turner Twp
12- 931- 132- 0000- 2045		PILT		Payable To Turner Twp
12- 931- 132- 0000- 2045		OCT/NOV SETTLEMENT		Payable To Turner Twp
7031 Town Of Turner Treasurer			3 Transactions	
6,320.02				
4,891.15				
38,425.74				
49,636.91				
7032 Town Of Verdon Treasurer			3 Transactions	
12- 931- 133- 0000- 2045		OCT/NOV SETTLEMENT		Payable To Verdon Twp
12- 931- 133- 0000- 2045		CON CON		Payable To Verdon Twp
12- 931- 133- 0000- 2045		PILT		Payable To Verdon Twp
7032 Town Of Verdon Treasurer			3 Transactions	
5,893.85				
2,608.46				
2,831.78				
11,334.09				
7033 Town Of Wagner Treasurer			2 Transactions	
12- 931- 134- 0000- 2045		PILT		Payable To Wagner Twp
12- 931- 134- 0000- 2045		OCT/NOV SETTLEMENT		Payable To Wagner Twp
7033 Town Of Wagner Treasurer			2 Transactions	
1,326.45				
30,906.76				
32,233.21				
7034 Town Of Waukenabo Treasurer			4 Transactions	
12- 931- 135- 0000- 2045		OCT/NOV SETTLEMENT		Payable To Waukenabo Twp
12- 931- 135- 0000- 2045		PUBLIC HUNTING GROUNDS		Payable To Waukenabo Twp
12- 931- 135- 0000- 2045		PILT		Payable To Waukenabo Twp
12- 931- 135- 0000- 2045		CON CON		Payable To Waukenabo Twp
7034 Town Of Waukenabo Treasurer			4 Transactions	
38,574.21				
447.10				
2,169.26				
5,891.42				
47,081.99				
7035 Town Of Wealthwood Treasurer				
12- 931- 136- 0000- 2045		CON CON		Payable To Wealthwood Twp
1,109.24				

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



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12 Agency

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
12- 931- 136- 0000- 2045		3,568.75		Payable To Wealthwood Twp
12- 931- 136- 0000- 2045		138.53		Payable To Wealthwood Twp
12- 931- 136- 0000- 2045		16,585.42		Payable To Wealthwood Twp
12- 931- 136- 0000- 2045		25.00		Payable To Wealthwood Twp
7035 Town Of Wealthwood Treasurer		21,426.94	5 Transactions	
7036 Town Of White Pine Treasurer				
12- 931- 137- 0000- 2045		1,424.36		Payable To White Pine Twp
12- 931- 137- 0000- 2045		3,159.45		Payable To White Pine Twp
12- 931- 137- 0000- 2045		2,939.90		Payable To White Pine Twp
12- 931- 137- 0000- 2045		148.10		Payable To White Pine Twp
7036 Town Of White Pine Treasurer		7,671.81	4 Transactions	
7037 Town Of Williams Treasurer				
12- 931- 138- 0000- 2045		1,685.28		Payable To Williams Twp
12- 931- 138- 0000- 2045		10,066.98		Payable To Williams Twp
12- 931- 138- 0000- 2045		20.00		Payable To Williams Twp
7037 Town Of Williams Treasurer		11,772.26	3 Transactions	
7038 Town Of Workman - Treasurer				
12- 931- 139- 0000- 2045		30,676.63		Payable To Workman Twp
12- 931- 139- 0000- 2045		440.79		Payable To Workman Twp
12- 931- 139- 0000- 2045		397.00		Payable To Workman Twp
7038 Town Of Workman - Treasurer		31,514.42	3 Transactions	
931 DEPT Total:		2,523,534.20	Towns	47 Vendors
				156 Transactions
932 DEPT			Schools	
393 Isd 1 Aitkin- Treasurer				
12- 932- 000- 0000- 2047		5,480.00		Taconite Production Tax
12- 932- 000- 0000- 6801		35,353.53		Appropriations
12- 932- 000- 0000- 6801		2,543.49		Appropriations
12- 932- 000- 0000- 6801		59,785.08		Appropriations
12- 932- 000- 0000- 6801		132.22		Appropriations
393 Isd 1 Aitkin- Treasurer		103,294.32	5 Transactions	
1985 Isd 182 Crosby- Treasurer				
12- 932- 000- 0000- 6801		0.22		Appropriations

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
1985 Isd 182 Crosby- Treasurer		0.22	1 Transactions	
392 Isd 2 Hill City- Treasurer				
12- 932- 000- 0000- 6801		113,289.74	CON CON	Appropriations
12- 932- 000- 0000- 6801		11,763.60	OCT/NOV SETTLEMENT	Appropriations
12- 932- 000- 0000- 6801		1,277.89	PUBLIC HUNTING GROUNDS	Appropriations
12- 932- 000- 0000- 6801		15.62	VOLSTEAD	Appropriations
392 Isd 2 Hill City- Treasurer		126,346.85	4 Transactions	
1983 Isd 2165 Hinckley Finlayson- Treasurer				
12- 932- 000- 0000- 6801		1,429.73	OCT/NOV SETTLEMENT	Appropriations
1983 Isd 2165 Hinckley Finlayson- Treasurer		1,429.73	1 Transactions	
1979 ISD 2580 East Central- Treasurer				
12- 932- 000- 0000- 6801		740.40	OCT/NOV SETTLEMENT	Appropriations
1979 ISD 2580 East Central- Treasurer		740.40	1 Transactions	
395 ISD 4 McGregor- Treasurer				
12- 932- 000- 0000- 6801		26,994.76	OCT/NOV SETTLEMENT	Appropriations
12- 932- 000- 0000- 6801		2,912.46	PUBLIC HUNTING GROUNDS	Appropriations
12- 932- 000- 0000- 6801		172,544.26	CON CON	Appropriations
12- 932- 000- 0000- 6801		89,545.80	MINERAL RENTS/ROYALTIES	Appropriations
12- 932- 000- 0000- 6801		610.10	MINERAL LEASE REVENUE	Appropriations
12- 932- 000- 0000- 6801		259.28	VOLSTEAD	Appropriations
12- 932- 000- 0000- 6801		5,270.35	WILDLIFE REVENUE SHARING	Appropriations
395 ISD 4 McGregor- Treasurer		298,137.01	7 Transactions	
1982 Isd 473 Isle- Treasurer				
12- 932- 000- 0000- 6801		7,589.39	OCT/NOV SETTLEMENT	Appropriations
1982 Isd 473 Isle- Treasurer		7,589.39	1 Transactions	
1981 Isd 577 Willow River- Treasurer				
12- 932- 000- 0000- 6801		163.24	OCT/NOV SETTLEMENT	Appropriations
12- 932- 000- 0000- 6801		1,187.35	CON CON	Appropriations
1981 Isd 577 Willow River- Treasurer		1,350.59	2 Transactions	
394 Isd 698 Floodwood- Treasurer				
12- 932- 000- 0000- 6801		368.95	OCT/NOV SETTLEMENT	Appropriations
12- 932- 000- 0000- 6801		12,856.11	CON CON	Appropriations

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 12 Agency

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
394	Isd 698 Floodwood- Treasurer		13,225.06	2 Transactions		
1984	Isd 95 Cromwell- Wright- Treasurer					
	12- 932- 000- 0000- 6801		3.17	OCT/NOV SETTLEMENT		Appropriations
1984	Isd 95 Cromwell- Wright- Treasurer		3.17	1 Transactions		
932	DEPT Total:		552,116.74	Schools	10 Vendors	25 Transactions
12	Fund Total:		3,075,650.94	Agency		181 Transactions
	Final Total:		3,075,650.94	57 Vendors	181 Transactions	

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	12	3,075,650.94	Agency
All Funds		3,075,650.94	Total

Approved by,

.....

.....



Board of County Commissioners Agenda Request

26

Agenda Item #

Requested Meeting Date: 11/28/2017

Title of Item: Amendment to Joint Powers Agreement with MN DNR

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <small><i>*provide copy of hearing notice that was published</i></small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
--	---	---

Submitted by: Land Commissioner	Department: Land Department
---	---------------------------------------

Presenter (Name and Title): Mark Jacobs	Estimated Time Needed: n/a
---	--------------------------------------

Summary of Issue:

At the 1/10/2017 board meeting, Aitkin County entered into a Joint Powers Agreement with MN DNR regarding proposed leases with American Peat Technology in Kimberly and Seavey Township. Upon review it was discovered that some land parcels were mistakenly omitted from the original request.

DNR is requesting that we amend the JPA (dated 2/6/17) to include the parcels in the attached amendment.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

I recommend amending the JPA to include the land parcels in the attached document.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

AMENDMENT TO
JOINT POWERS PEAT LEASING AGREEMENT

This AMENDMENT, made this _____ day of _____, 2017, between the STATE OF MINNESOTA, acting by and through its Commissioner of Natural Resources, hereinafter referred to as the "Commissioner", and the COUNTY OF AITKIN, MINNESOTA, acting by and through its County Board, hereinafter referred to as "Aitkin County";

WITNESSETH:

WHEREAS, by a joint powers agreement made on February 6, 2017, Aitkin County authorized the Commissioner to lease certain tax-forfeited lands for the removal of peat;

WHEREAS, additional tax-forfeited lands have been requested for a peat lease in the Seavey Bog area covered by the joint powers agreement;

NOW THEREFORE, IT IS MUTUALLY AGREED BY AND BETWEEN THE PARTIES HERETO, THAT THE JOINT POWERS AGREEMENT DATED FEBRUARY 6, 2017, is amended to add the following described tax-forfeited lands:

Seavey Bog Area

North Half of Northeast Quarter (N1/2-NE1/4) in Section Thirteen (13),

Southeast Quarter of Southwest Quarter (SE1/4-SW1/4) in Section Fourteen (14),

North Half of Southwest Quarter (N1/2-SW1/4), Southeast Quarter of Southwest Quarter (SE1/4-SW1/4), except the Southwest Quarter thereof, and Southwest Quarter of Southeast Quarter (SW1/4-SE1/4) in Section Twenty-three (23),

North Half of Southwest Quarter (N1/2-SW1/4) in Section Twenty-four (24),

all in Township Forty-four (44) North, Range Twenty-four (24) West in Aitkin County.

Except as expressly provided herein, all of the provisions of the joint powers agreement shall remain in full force and effect.

APPROVED:

DEPARTMENT OF NATURAL RESOURCES

By _____
Jess Richards, Director
Division of Lands and Minerals

Date: _____, 2017

COUNTY BOARD OF AITKIN
By resolution dated:

_____, 2017
(certified copy attached)

COUNTY OF AITKIN

Kirk Peysar, County Auditor

Date: _____, 2017



Board of County Commissioners Agenda Request

2H

Agenda Item #

Requested Meeting Date: November 28, 2017

Title of Item: 2018 Newspaper Bid Specifications

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Sue Bingham		Department: Administration
Presenter (Name and Title): n/a		Estimated Time Needed: n/a
Summary of Issue: Attached is a draft of the 2018 Newspaper Bid Specifications. Upon approval this will be mailed out to Aitkin Independent Age, Voyageur Press, and NewsHopper.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve 2018 Newspaper Bid Specifications.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

AITKIN COUNTY ADMINISTRATION

Aitkin County Courthouse
217 Second Street N.W., Rm. 134
Aitkin, MN 56431
218-927-3093
Fax: 218-927-7374

November 29, 2017

Aitkin Independent Age
213 Minnesota Avenue N.
Aitkin, MN 56431

Voyageur Press
PO Box 59
McGregor, MN 55760

NewsHopper
PO Box 563
Ironton, MN 56455

Re: 2018 Newspaper Bid Specifications

Please see the attached information requesting 2018 newspaper advertising bids.

The deadline for submitting your bid is Noon on Wednesday, December 20th. We look forward to receiving your bid.

Please contact Jessica Seibert, County Administrator at 927-3093 if you have any questions or concerns.

Sincerely,

Sue Bingham
Administrative Assistant
Aitkin County Administration

**CALENDAR YEAR 2018 BID SPECIFICATIONS
NEWSPAPER PUBLICATION OF AITKIN COUNTY LEGAL NOTICES**

Aitkin County is requesting bids for newspaper publication of the following County legal notices for 2018:

1. Official Proceedings (in Summary form)
2. Legal Notices
3. Delinquent Real Estate Notice and List
4. First Publication of the Financial Statement
5. Second Publication of the Financial Statement

This bid package contains the following:

- I. General Information for Bidders (page 2)
- II. Specific Requirements for Bidders (pages 2-3)
- III. Bid Award Criteria (page 3)
- IV. Bid Form (page 4)

County Contact Person: Jessica Seibert, Aitkin County Administrator
(218) 927-3093

**CALENDAR YEAR 2018 BID SPECIFICATIONS
NEWSPAPER PUBLICATION OF AITKIN COUNTY LEGAL NOTICES**

I. GENERAL INFORMATION FOR BIDDERS

- A. Sealed bids for newspaper publication of Aitkin County legal notices for 2018 will be received in the **Aitkin County Administrator's Office**, 217 2nd Street NW - Room 134, Aitkin, MN 56431, until **Noon on Wednesday, December 20, 2017** at which time they will be opened, read and tabulated.
- B. All bids must be typewritten or written legibly in ink, sealed in an envelope, and bear the inscription "2018 NEWSPAPER PUBLISHING BID" together with the name and address of the publisher.
- C. Bidders must use the attached form when submitting a bid.
- D. Bids received after the time set for bid opening will be returned to the bidder unopened.
- E. Bids will be considered at the Aitkin County Board of Commissioners meeting on **January 2, 2018**.
- F. Copies of all bids received will be available for inspection in the Aitkin County Administrator's Office at Noon on Wednesday, December 20, 2017.
- G. Aitkin County will send written notice of bid awards to the successful publishers.
- H. Aitkin County reserves the right to waive any irregularities in the bids, to reject any or all bids and to make any award which it considers to be in the best interest of the County.
- I. Aitkin County does not discriminate on the basis of disability, race, color, national origin, sex, religion, age or handicapped status in employment or the provision of services. If you need assistance due to disability or language barrier please call (218) 927-3093.

II. SPECIFIC REQUIREMENTS FOR BIDDERS

- A. Separate bids are required for each type of publication notice.
- B. Bids must be submitted using the attached form.
- C. Types of legal notices to which bids are requested.
 - (1) **PUBLICATION OF OFFICIAL PROCEEDINGS IN SUMMARY FORM:** (Minnesota Statute 375.12 refers.) The County will provide all official proceedings in digital format and may specify font, point size and leading.
 - (2) **PUBLICATION OF LEGAL NOTICES & MISC. ADVERTISEMENTS:** (Minnesota Statute 331A.01 subd. 7 and 331A.05 - .07 refer.) The County will provide all legal notices and miscellaneous advertisements in digital format and may specify font, point size and leading.

**CALENDAR YEAR 2018 BID SPECIFICATIONS
NEWSPAPER PUBLICATION OF AITKIN COUNTY LEGAL NOTICES**

- (3) **PUBLICATION OF DELINQUENT REAL ESTATE NOTICE AND LIST:** Minnesota Statute 279.08 refers.) The list of real estate taxes remaining delinquent on the first Monday of January 2018 shall be published once in each of two non-consecutive weeks. The county will provide the Real Estate List in digital format and may specify font, point size and leading.
- (4) **FIRST PUBLICATION OF FINANCIAL STATEMENT:** (Minnesota Statute 375.17 refers.) State Statute requires the County Financial Statement to be published twice, with the second publication to be done in a newspaper located in a different municipality. The Financial Statement must be arranged in the newspaper so as to be pulled out or inserted as a unit, and first publisher may be asked to provide copies of Financial Statement **insert** for second publication. The County will provide the Financial Statement in camera ready format.
- (5) **SECOND PUBLICATION OF FINANCIAL STATEMENT:** (Minnesota Statute 375.17 refers.) State Statute requires the County Financial Statement to be published twice, with the second publication of the financial statement to be done in one other newspaper, if one of general circulation is located in a different municipality in the county than the official newspaper. Per MN statute the county board shall call for separate bids for each publication. The Financial Statement must be arranged in the newspaper so as to be pulled out or inserted as a unit. To be considered for award of the bid for second publication of the financial statement, bidders must include a specific bid for the second publication of the Financial Statement. The County will provide the Financial Statement in camera ready format.

III. BID AWARD CRITERIA

- A. A successful bidder will be designated by the County Board as the "Official County Newspaper" for calendar year 2018 and will be required to publish all legal notices and advertisements as required by law to be published in the official newspaper.
- B. A successful bidder will be designated by the County Board for publication of the "Second Publication of the County Financial Statement." That bidder must be other than the bidder designated as the official county newspaper and located in a municipality other than the official newspaper per MN Statute 375.17 subd. 3.
- C. Bidder must certify by signature they meet the requirements of a qualified newspaper pursuant to MN Statute Chapter 331A.
- D. In determining the lowest bidder, the cost per media impression provided to the public within the boundaries of Aitkin County will be considered.
- E. The board may reject any offer if, in its judgment, the public interests require, and may then designate a newspaper without regard to any rejected offer.
- F. Bidder's adherence to all bid submission instructions and requirements. Failure to properly fill out the bid form may result in that bid being disqualified. Failure to enter a bid amount for each of item designated as "Official Newspaper" (Items 1-4) on the bid form may result in rejection of the entire bid with respect to designation the official newspaper.

**AITKIN COUNTY - BID FORM
PRINTING & PUBLISHING SERVICES CALENDAR YEAR 2018**

Refer to Page 2 for general printing and publication requirements and Pages 2-3 for details on each specific type of publication.

- (1) PUBLICATION OF OFFICIAL PROCEEDINGS (Official Newspaper)
\$ _____ per column inch
- (2) PUBLICATION OF LEGAL NOTICES & MISC. ADVERTISEMENTS (Official Newspaper)
\$ _____ per column inch
- (3) PUBLICATION OF DELINQUENT REAL ESTATE NOTICE & LIST (Official Newspaper)
\$ _____ per column inch
- (4) FIRST PUBLICATION OF FINANCIAL STATEMENT (Official Newspaper)
\$ _____ per column inch
- 5) SECOND PUBLICATION OF FINANCIAL STATEMENT (Official Newspaper)
\$ _____ per column inch

Size in inches of newspaper single page sheet = _____ by _____

Maximum number of columns per page in legal notice section = _____

Newspaper circulation within the boundaries of Aitkin County = _____

Weekly circulation within the boundaries of Aitkin County = _____

Subscription cost per individual customer within Aitkin County for 1 year = _____

(Please Print Clearly)

Name of Bidding Newspaper: _____

Official Address: _____

Printed Name of Submitter _____ Title _____

Phone: _____

The undersigned certifies that the newspaper listed above meets the requirements for a qualified newspaper pursuant to Minnesota State Statute 331A.

Signature in Ink of Submitter

Date



Board of County Commissioners Agenda Request

2 I
Agenda Item #

Requested Meeting Date: November 28, 2017

Title of Item: Fire Protection Contract-City of McGrath

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
Submitted by: Kirk Peysar, County Auditor		Department: County Auditor
Presenter (Name and Title): Kirk Peysar, County Auditor		Estimated Time Needed: n/a
Summary of Issue: Approve and authorize signatures to the 2018 Fire Protection Contract for the Unorganized Town of 45-24 (Jewett) with McGrath Fire Department.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve and authorize signatures to the contract with Ball Bluff Township for 2018		
Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ as attached Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

Kirk Peysar
Aitkin County Auditor
209 Second Street Northwest Room 202
Aitkin, Minnesota 56431
218.927.7354

November 17, 2017

To: Board of Commissioners

From: Kirk Peysar, County Auditor

Re: 2018 Fire Protection contract with City of McGrath

City of McGrath has submitted a renewal contract to provide fire protection to the unorganized township 45-24 (Jewett). The allocation of fire protection cost is as follows:
45-24 \$527.76

Request to authorize signatures to the 2018 Fire Protection contract with City of McGrath Township for the unorganized township.

CONTRACT FOR TOWNSHIP FIRE PROTECTION

This agreement, made and entered into this 1st day of JAN 2018 by and between the City of McGrath, Aitkin County, Minnesota and the township of UNORGANIZED, Aitkin County, Minnesota.

Whereas, the second party, deeming it advisable to have available for the benefit of the residents of said Township, services of the McGrath Fire Department and electors of Township have pursuant to law, provided a fund for furnishing of such services and

Whereas, City by appropriate action authorized it's Mayor and Clerk to enter into contract with Township.

Now, therefore; it is mutually agreed between parties, that for a period of 1 year from and after the date hereof, the Fire Department of McGrath will answer any and all fire calls of the residents in the following sections 45-24 of Township and will respond to such calls with suitable firefighting apparatus to render all assistance possible in the saving of life and property. In the event of two calls, the first call shall have priority and the second call shall be answered as soon as possible, it being understood that McGrath has other contracts, and it being further understood that the property within City limits shall have first call on the services of the Fire Department.

In consideration of such services, second party agrees to pay the sum of \$ 527.76, payable in advance.

It is understood and agreed however that in the event that the road and weather conditions be such that the fire run cannot be made with reasonable safety to men and equipment, the decision of the Fire Chief or other Fire Department official being final in such event, that said City shall not be liable in any way to Township, or to any person, firm or corporation for failure of the department to attend a fire or to extinguish a fire or for damage to or loss of goods.

In consideration of such services, parties served agreed to pay \$250.00 per fire run.

It is understood and agreed that this contract shall continue in effect for a period of not more than 1 year with the privilege of cancelling by either party with a written notice within thirty days.

CONTRACT DATE JAN 1 2018 to JAN 1 2019

In witness thereof, the respective parties have caused this instrument to be executed by the respective officers thereof.

CITY OF MCGRATH

TOWNSHIP

MAYOR

CHAIRMAN

CLERK

CLERK



Board of County Commissioners Agenda Request

25
Agenda Item #

Requested Meeting Date: 11/28/2017

Title of Item: Consultant's Recommendation - Assistant Maintenance Supervisor (R&B)

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Bobbie Danielson		Department: Administration/HR
Presenter (Name and Title): Bobbie Danielson, HR Director		Estimated Time Needed: N/A consent
Summary of Issue: The Assistant Maintenance Supervisor position was modified following the retirement of Brian Zimpel, Maintenance Supervisor. Changes are attached. The consultant recommends this position be a Grade 7. (It is currently a Grade 6.) (Scott Kellerman, Assistant Maintenance Supervisor, was promoted to Maintenance Supervisor on November 27, 2017, so the Assistant Maintenance Supervisor position is currently vacant.)		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Motion to accept the consultant's recommendation of Grade 7 for the Assistant Maintenance Supervisor position, effective 11/28/2017.		
Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> Funds are available in the R&B budget. Wage range \$45,312 - \$67,271. Last incumbent was at \$61,256.		

Legally binding agreements must have County Attorney approval prior to submission.



Position Description

ASSISTANT ~~HIGHWAY~~ MAINTENANCE SUPERVISOR

Department Road and Bridge Department

Grade To be determined

Deleted: B24 Grade 6

Reports to Highway Maintenance Supervisor

Deleted: Foreman

FLSA Status Exempt

Union Status Non-union Position

Final Appointing Authority

This position shall not be filled until final approval of the County Administrator. All offers of employment are made in writing by the Human Resources Department.

Job Summary

~~Under the direction of the Highway Maintenance Supervisor, provides To assist in the oversight and supervision of assigned all maintenance personnel engaged in the operation of equipment, maintenance of equipment, and the maintenance of all public drainage county-ditches and county highways roads. To plan, organize, and coordinate maintenance projects and track materials and labor.~~

Deleted: 10

Supervision Received

Employees working in this job class work under general direction and are usually in charge of an organizational unit. They plan and carry out assignments with considerable independence, and have some latitude in developing procedures and methods. They report to a superior by occasional conferences to discuss work progress or problems requiring upper advisement.

Supervision Exercised

Supervises assigned staff, including heavy equipment operators, ~~mechanics~~, and seasonal equipment operators.

Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities include planning, assigning, and directing work; appraising performance; addressing complaints; training and rewarding employees. Responsibilities also include, in collaboration with the County Engineer and Human Resources Department, interviewing, hiring, implementing performance improvement plans, disciplining employees, and resolving grievances.

Essential Functions

This position description is not intended to be all-inclusive. Employee may perform other essential and nonessential functions as assigned or apparent to meet the ongoing needs of the department and organization. Regular attendance is an essential requirement of this position.

- ~~Assists in the directing of maintenance staff of the road and bridge department to ensure safe and usable roads for the general public. Assists in the supervision~~ Supervises assigned of subordinates engaged in repairing and maintaining highways, snow and ice removal, hauling materials, mowing and clearing roadsides, posting signs, and other related activities. Estimates equipment and



Position Description

manpower needs of maintenance projects and schedule work time of subordinates to efficiently complete the project. Trains maintenance personnel on repair and maintenance techniques.

2. Assists in coordinating annual emergency practice drills at all shops with maintenance personnel.
3. Observes and instructs subordinates of governmental safety regulations regarding road maintenance; alerts subordinates to dangerous equipment and working conditions. Inspects highway maintenance projects to ensure that all standards have been met.
4. Assists with the management of various activities related to the maintenance of roads and road rights-of way. Inspects roads for maintenance needs and report findings to Highway Maintenance Supervisor Foreman. Inspects road conditions outside of the normal work day on an alternating basis with the Highway Maintenance Supervisor Foreman and dispatches subordinates for snow and ice removal operations.
5. Meets and confers with the County Engineer and Highway Maintenance Supervisor Foreman to assess equipment, material and maintenance needs of the department and to develop the annual maintenance program. Performs field reviews of entrance permits and utility permits. Acquires the necessary quantity, and grade of materials to be used for road maintenance activities in compliance with department purchasing policies.
6. In collaboration with the Human Resources Department, assists in resolving personnel issues involving maintenance employees, participates in the hiring of applicants upon request. Disciplines Assists in discipline of maintenance employees by issuing verbal warnings and counseling statments. Recommends written reprimands, suspension, demotion and discharge of maintenance employees.
7. Answers questions and take complaints from the general public. Communicates Negotiates with the public on various departmental matters.
8. Represents the department at various meetings, seminars, and conferences.
9. Adheres to collective bargaining agreements, county policies and procedures, and applicable laws, including timely/accurate reporting and consistent/uniform administration of EEO, FLSA, FMLA, ADA, Workers' Compensation and Return to Work programs, in close collaboration with the Human Resources Department. Completes departmental new hire orientations promptly and staff performance appraisals in accordance with county policy.

- Performs other related duties as assigned or apparent.

Deleted: the

Minimum Qualifications

High school diploma or general education degree (GED), plus two years experience in a supervisory capacity in roadway maintenance or construction, or four years equipment operator experience; or an equivalent combination of education and experience.

A Class A commercial driver's license is preferred, but not required, required to perform the essential functions of this position. Required to obtain Class A CDL upon request by the employer.

Deleted: preferred, but not required.

Employment reference checks, a criminal background check, pre-employment physical and drug test will be performed as part of the pre-employment process.

With a Class A CDL, this This position is subject to drug and alcohol testing pursuant to the federal Omnibus Transportation Employee Testing Act which requires that all employees whose job duties



Position Description

include operating a commercial motor vehicle (CMV) and who are required to hold a commercial driver's license (CDL) shall be subject to testing.

Must be willing to work flexible hours and weekends as needed.

Knowledge, Skills, and Abilities Required

Knowledge of:

1. County and departmental policies, procedures, and practices to safely and effectively accomplish the needs of the department.
2. Materials, methods, and techniques commonly used in highway maintenance and repair activities.
3. Occupational hazards involved and the safety precautions necessary to safely conduct work.
4. Forces of nature that affect road conditions and proper procedures to ensure safe use of roads under unusual conditions.
5. Correct usage of construction equipment and tools used for the maintenance and construction of roads and bridges.
6. Materials safety data (MSDS) information and the necessary precautions of materials handled.
7. Safety procedures and rules.

Skill in:

1. Communication and interpersonal skills as applied to interaction with staff and the general public sufficient to exchange or convey information and to receive work direction.
2. Organizing, prioritizing, delegating, and supervising work.
3. Operating heavy road equipment.
4. Operating survey equipment.

Ability to:

1. Present a positive attitude in the workplace, promote a spirit of teamwork and cooperation, and be able to treat co-workers, supervisor, and subordinates with respect, honesty, and consideration.
2. Maintain confidentiality regarding personnel matters.
3. Plan, assign, evaluate, discipline, and motivate diverse highway maintenance personnel in a manner conducive to high morale efficiency.
4. Determine precedents and practices.
5. Use resourcefulness and tact in solving new problems.
6. Comprehend and follow complex oral and written instructions and to work from sketches and plans.
7. Exercise independent judgment, initiative, and discretion in developing work methods and operating procedures in order to implement departmental activities and policies.
8. Remain prepared for road maintenance emergencies.
9. Establish and maintain effective working relationships with other employees, subordinates, county officials, contractors, property owners, other government agencies, and the general public.

Language Skills



Position Description

Intermediate Skills - Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write reports and correspondence. Ability to speak effectively before groups of customers or employees of the organization.

Mathematical Skills

Intermediate Skills - Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs. Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference, and volume.

Reasoning Skills

High Skills – Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

Computer Skills

To perform this job successfully, an individual should be proficient at using the following software.

County Payroll Software, E-time, Webfusion, Microsoft Word, Excel, Outlook, and Internet.

Ability to Travel

Frequent travel required throughout the county, an estimated 30,000 miles per year.

Competencies

To perform the job successfully, an individual should consistently demonstrate the following competencies (definitions attached or available upon request):

Ethics, attendance/punctuality, safety and security, dependability, design, problem solving, project management, technical skills, customer service, interpersonal skills, oral communication, written communication, teamwork, delegation, leadership, managing people, quality management, business acumen, cost consciousness, diversity, organizational support, judgment, motivation, planning/organizing, professionalism, quality, quantity, adaptability, initiative, strategic thinking, visionary leadership, innovation, flexibility, and crisis management.

Work Environment

The noise level in the work environment is usually loud.

Working conditions will be dirty and hazardous at times, including exposure to hazardous chemicals, traffic control, construction equipment operations, excessive noise, overhead and underground utility lines, and adverse weather conditions. Duties beyond regular working schedule require an "on call" status.

This position requires a considerable amount of time beyond 40 hours per week to deal with the ever changing effects that nature has on a roadway system especially in the winter months. Incumbent must



Position Description

be self-motivated to perform this job to the level required. Incumbent is the person making the decisions when, where and how the department is going to react to all weather-related conditions that affect the roadways.

Equipment and Tools

Computer, copier, fax, telephone, printer, calculator, power tools, hand tools, surveying equipment, laser levels, measuring and metering devices, county-owned vehicles, and personal vehicle (requires proof of insurance on file).

Physical Activities/Requirements

Climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, pushing, pulling, lifting, use of fingers, grasping, feeling, talking, hearing, seeing, and repetitive motions. Must have the ability to lift and/or carry up to 70 pounds.

While performing the duties of this job, the employee performs heavy work, exerting up to 70 pounds of force occasionally, and/or up to 50 pounds of force frequently, and/or up to 20 pounds of force constantly to move objects.

Working safely is a condition of employment. Aitkin County is a drug-free workplace.

Disclaimer

The above statements are intended to describe the general nature and level of the work being performed by employees assigned to this job classification. This is not an exhaustive list of all duties and responsibilities. Aitkin County reserves the right to amend and change responsibilities to meet organizational needs as necessary. This job description does not constitute an employment agreement between the employer and employee.

Reasonable Accommodation Notice

The County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

10/4/2017

Deleted: 05/13/2014

"Providing Quality Services and Efficient Resource Management for the Citizens and Guests of Aitkin County."



Board of County Commissioners Agenda Request

2K
Agenda Item #

Requested Meeting Date: November 28, 2017

Title of Item: Approve Vehicle Purchase - County Assessor's Office

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Hold Public Hearing*

Submitted by: Mike Dangers	Department: County Assessor
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Presenter (Name and Title):	Estimated Time Needed:
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Summary of Issue:
Please see attached memo for details.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Please pass motion to approve purchase of vehicle.

Financial Impact:
 Is there a cost associated with this request? Yes No
 What is the total cost, with tax and shipping? \$ 15,270
 Is this budgeted? Yes No *Please Explain:*

Legally binding agreements must have County Attorney approval prior to submission.



**OFFICE OF
AITKIN COUNTY ASSESSOR**
209 2nd ST N.W. Room 111
AITKIN, MINNESOTA 56431
Phone: 218/927-7327 – Fax: 218/927-7379
assessor@co.aitkin.mn.us

MEMO

November 21, 2017

To: County Board of Commissioners
Jessica Seibert, County Administrator

From: Mike Dangers, County Assessor

A handwritten signature in dark ink, appearing to be "MD", is written over the printed name "Mike Dangers".

Re: Vehicle Purchase

The County Assessor's Office is scheduled to replace two appraiser vehicles in 2017. The Office currently has a 4-wheel drive vehicle for each field appraiser. They are used to better access remote areas of the County, especially in the winter months. Our workload does not allow the appraisers to complete the assessment field work earlier in the year. Many other counties in Northern Minnesota also provide these types of vehicles for their staff.

Written quotes were requested from local dealerships and both Aitkin Motors and Brandl responded. Specifically, the request was for small sport-utility type vehicles with 4-wheel drive that would be priced near \$15,000 which is approximately the amount left in our budget for vehicle purchases. Please see the summarized written quotes received below:

1. 2013 Ford Escape SUV with 78,500 miles for \$15,270
2. 2012 Chevrolet Equinox SUV with 58,200 miles for \$15,502

I recommend the purchase of #1 above which is the lowest priced vehicle quote we received. This vehicle also has better tires, better gas mileage and is smaller than the second vehicle. The smaller size is good for accessing the more remote properties with narrow roads.

This vehicle replaces a 2004 Ford Escape that the County has owned for over 10 years. We intend to sell this vehicle on the State surplus property website in the near future.

The total price of this vehicle is \$15,270 including tax, title, and license fees. Please pass a motion to authorize this purchase and contact me with any questions. Thank you.



Board of County Commissioners Agenda Request

2L
Agenda Item #

Requested Meeting Date: November 28, 2017

Title of Item: Approve Final Plat of Pine Grove Cemetery 4th Addition

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing*

**provide copy of hearing notice that was published*

Submitted by: Terry Neff, Environmental Services Director	Department: Environmental Services
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Presenter (Name and Title): Terry Neff, Environmental Services Director	Estimated Time Needed: N/A
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Summary of Issue:

See attached memorandum.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Approve Final Plat of Pine Grove Cemetery 4th Addition.

Financial Impact:

Is there a cost associated with this request? Yes No


What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

Aitkin County Environmental Services Planning and Zoning
209 Second Street NW
Room 100
Aitkin, MN 56431
Phone: 218-927-7342
Fax: 218-927-4372



MEMORANDUM

DATE: November 22, 2017
TO: Aitkin County Board of Commissioners
FROM: Terry Neff, Environmental Services Director 
RE: Final Plat of Pine Grove Cemetery 4th Addition

Enclosed is a final plat of Pine Grove Cemetery 4th Addition. This Plat is allowed to be approved by the Aitkin County Board of Commissioners per Minnesota State Statutes 306.05, without preliminary plat approval by the Aitkin County Planning Commission. The plat is located in Sections 32 and 33 of Logan Township. The project proposer has satisfied all requirements for final plat submittal.

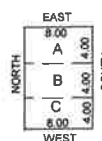
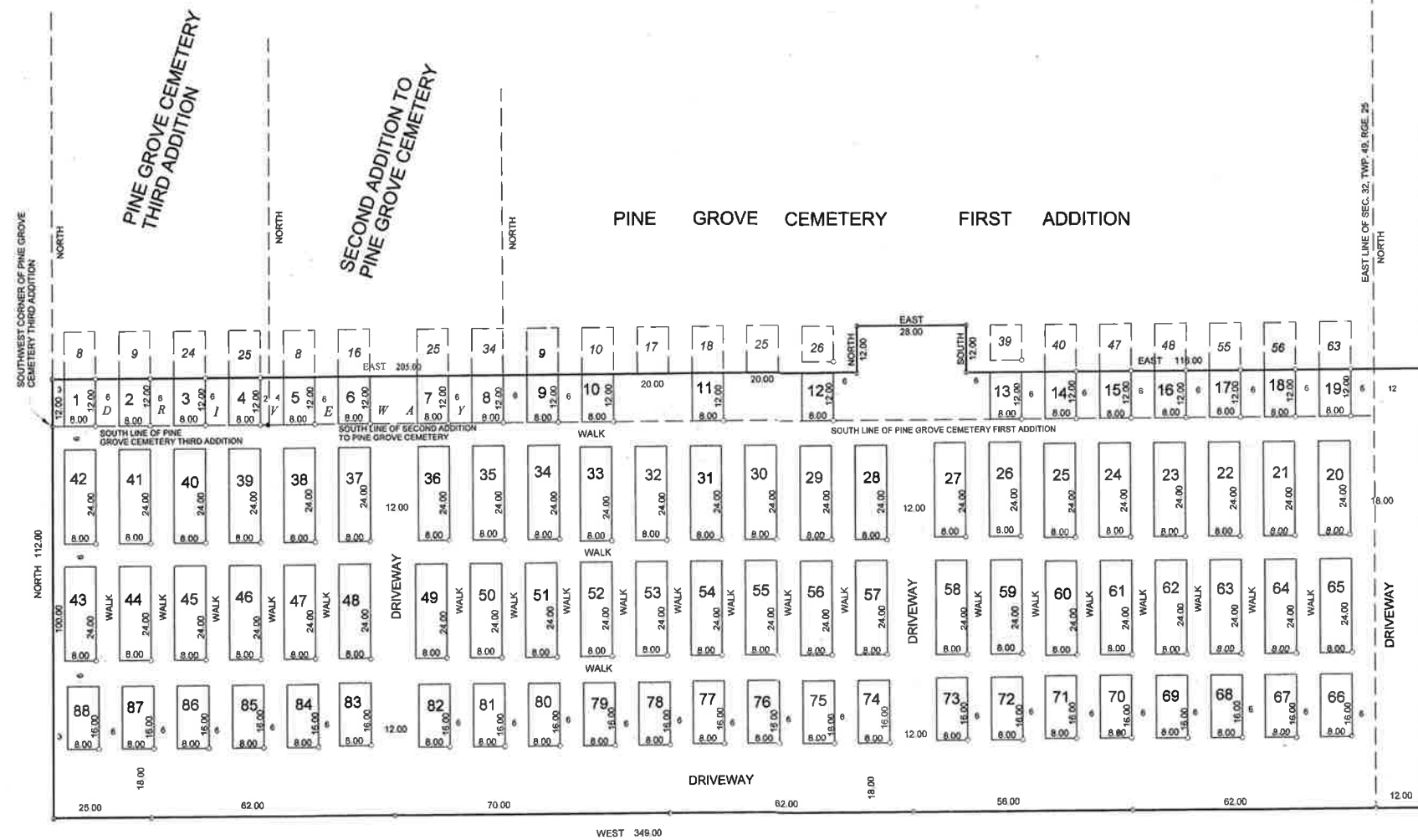
At the November 28, 2017, Aitkin County Board of Commissioner meeting, I will be requesting approval of the final plat and the Board Chair's signature on the final plat documents.

If you have any questions prior to the meeting, please contact me at 218-927-7342 or by e-mail at tneff@co.aitkin.mn.us.

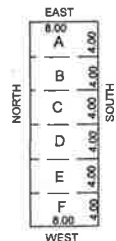
enclosures

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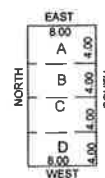
PINE GROVE CEMETERY FOURTH ADDITION



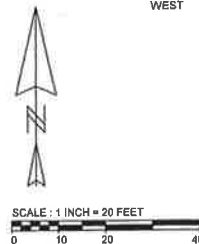
LOTS 1-19
TYPICAL LOT CONSISTING OF 3 PLOTS
NO SCALE



LOTS 20-65
TYPICAL LOT CONSISTING OF 6 PLOTS
NO SCALE



LOTS 66-88
TYPICAL LOT CONSISTING OF 4 PLOTS
NO SCALE



- FOUND IRON MONUMENT
- 3/8 INCH DIA. RE-ROD WITH RLS CAP NO. 17774 ESTABLISHED
- CAST ALUMINUM LOT MARKER

BEARING DATUM IS BASED ON THE WEST LINE OF PINE GROVE CEMETERY THIRD ADDITION HAVING A BEARING OF NORTH

MARVIN KOHOUT
LICENSED LAND SURVEYOR
PO BOX 384
AITKIN, MN 56431-0384
218-827-5462

THIS PLAT OF PINE GROVE CEMETERY FOURTH ADDITION WAS ACCEPTED AND APPROVED BY THE AITKIN COUNTY BOARD OF COMMISSIONERS ON THIS ____ DAY OF _____, 20__.

J. MARK WEDEL, CHAIRPERSON
CHAIRPERSON, AITKIN COUNTY BOARD OF COMMISSIONERS

KIRK PEYSAR, AITKIN COUNTY AUDITOR

KNOW ALL PERSONS BY THESE PRESENTS: THAT THE PINE GROVE CEMETERY ASSOCIATION, A CORPORATION UNDER THE LAWS OF THE STATE OF MINNESOTA, IS THE OWNER OF THAT PART OF THE NORTHEAST QUARTER OF THE NORTHEAST QUARTER (NE 1/4-NE 1/4) OF SECTION 32 AND THAT PART OF GOVERNMENT LOT 3 (GOVT LOT 3) SECTION 33, BOTH IN TOWNSHIP 48, RANGE 25, AITKIN COUNTY, MINNESOTA, THAT PART OF PINE GROVE CEMETERY FIRST ADDITION, THAT PART OF SECOND ADDITION TO PINE GROVE CEMETERY AND THAT PART OF PINE GROVE CEMETERY THIRD ADDITION DESCRIBED AS FOLLOWS: BEGINNING AT THE SOUTHWEST CORNER OF SAID THIRD ADDITION, THENCE NORTH 12.00 FEET ALONG THE WEST LINE OF SAID THIRD ADDITION, THENCE EAST 205.00 FEET; THENCE NORTH 12.00 FEET; THENCE EAST 28.00 FEET; THENCE SOUTH 12.00 FEET; THENCE EAST 118.00 FEET TO THE EAST LINE OF THE WEST 12.00 FEET OF SAID GOVT LOT 3; THENCE SOUTH 112.00 FEET ALONG SAID EAST LINE; THENCE WEST 349.00 FEET; THENCE NORTH 100.00 FEET TO THE POINT OF BEGINNING. HAS CAUSED THE SAME TO BE SURVEYED AND PLATTED AS PINE GROVE CEMETERY FOURTH ADDITION, THE SAME TO BE USED EXCLUSIVELY AS A CEMETERY FOR THE BURIAL OF THE DEAD AND FOR PURPOSES NECESSARY AND PROPER THERETO. SUBJECT TO ANY EASEMENTS, RESERVATIONS OR RESTRICTIONS OF RECORD.

IN WITNESS WHEREOF SAID PINE GROVE CEMETERY ASSOCIATION HAS CAUSED THESE PRESENTS TO BE EXECUTED THIS ____ DAY OF _____, 20__.

PRESIDENT CLERK

STATE OF MINNESOTA
COUNTY OF AITKIN

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS ____ DAY OF _____, 20__ BY DAVID TEVIE AND CRAIG J. LESLIE, PRESIDENT AND CLERK OF THE PINE GROVE CEMETERY ASSOCIATION, A MINNESOTA CORPORATION, ON BEHALF OF THE CORPORATION.

NOTARY PUBLIC, AITKIN COUNTY, MINNESOTA

I DO HEREBY CERTIFY THAT I HAVE SURVEYED AND PLATTED THE PROPERTY DESCRIBED IN THE DEDICATION OF THIS PLAT AS PINE GROVE CEMETERY FOURTH ADDITION; THAT THIS PLAT IS A CORRECT REPRESENTATION OF SAID SURVEY; THAT ALL DISTANCES ARE CORRECTLY SHOWN ON SAID PLAT IN FEET AND HUNDRETH OF A FOOT, THAT ALL MONUMENTS HAVE BEEN CORRECTLY PLACED IN THE GROUND AS SHOWN ON THE PLAT; THAT THE OUTSIDE BOUNDARY LINES ARE CORRECTLY DESIGNATED ON THE PLAT; AND THAT THERE ARE NO WETLANDS OR PUBLIC HIGHWAYS TO BE DESIGNATED ON SAID PLAT OTHER THAN SHOWN THEREON.

MARVIN R. KOHOUT, SURVEYOR
MINNESOTA LICENSE NO. 17774

STATE OF MINNESOTA
COUNTY OF AITKIN

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS ____ DAY OF _____, 20__ BY MARVIN R. KOHOUT, A LICENSED LAND SURVEYOR.

NOTARY PUBLIC, AITKIN COUNTY, MINNESOTA

I, KIRK PEYSAR, AUDITOR FOR AITKIN COUNTY, MINNESOTA, DO HEREBY CERTIFY THAT THE TAXES ON LANDS DESCRIBED HEREON HAVE BEEN PAID FOR THE YEARS PRIOR TO ____.

KIRK PEYSAR, AUDITOR, AITKIN COUNTY, MINNESOTA

I, LORI GRAMS, TREASURER FOR AITKIN COUNTY, MINNESOTA, DO HEREBY CERTIFY THAT THE TAXES ON THE LANDS DESCRIBED HEREON, PAYABLE THE YEAR _____, HAVE BEEN PAID.

LORI GRAMS, TREASURER, AITKIN COUNTY, MINNESOTA

I HEREBY CERTIFY THAT THIS PLAT HAS BEEN CHECKED AND APPROVED ON THIS ____ DAY OF _____, 20__.

RANDY A. GIUALE, LS
AITKIN COUNTY SURVEYOR
MN LICENSE NO. 42830



Aitkin
County

Board of County Commissioners Agenda Request

3A
Agenda Item #

Requested Meeting Date: 11/28/2017

Title of Item: Personnel Committee Recommendations

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Hold Public Hearing*

Submitted by: Bobbie Danielson	Department: Administration/HR
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Presenter (Name and Title): Bobbie Danielson, HR Director	Estimated Time Needed: 5-10 minutes
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Summary of Issue:

The Personnel Committee met on November 14, 2017, and recommends the following:

- *Hire two 67 day temporary scanning clerks to prep/scan file records in the Environmental Services Dept. The department is clearing out the storage vault, making space for upcoming office/file relocations. Funds are available in the P&Z and Central Services budget to cover this expense.
- *Will propose elected Dept Head official salaries on the next board agenda. (Informational only.)
- *When the Grade 4 Computer Specialist/Web position was last evaluated, it was agreed to refill it at the higher Grade 6, Network/Application Support Specialist level when it became vacant. The current incumbent is retiring 12/8/2017, so it is being advertised at the Grade 6 level.
- *The LLCC Education Manager job description was edited to remove the on-site living requirement. A policy has been implemented to ensure on-site coverage. This edit will be effective 1/1/2018.
- *Gather additional info on the request to refill the Assistant County Attorney position. The next Personnel Cmte meeting will be held in mid December.
- *Discuss Sheriff's Salary Request

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Motion to hire two 67 day temporary scanning clerks to prep/scan file records in the Environmental Services Dept., to refill the vacant IT position as a Grade 6 Network/Application Support Specialist position, and to remove the on-site living requirement from the LLCC Education Mgr job description.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No **Please Explain:**

Funds are available in the current budget to cover all recommendations.

Legally binding agreements must have County Attorney approval prior to submission.



Board of County Commissioners Agenda Request

4A
Agenda Item #

Requested Meeting Date: November 28, 2017

Title of Item: Approve Requests to Fill Committee Vacancies

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Jessica Seibert	Department: Administration
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Presenter (Name and Title): Jessica Seibert, County Administrator	Estimated Time Needed: 15 minutes
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Summary of Issue:

The following committees have openings. Applications have been included for your review.

1. East Central Regional Library - One opening, one application has been received.
2. Housing and Redevelopment Authority - One opening, two applications have been received.
3. Board of Adjustment - One opening in District 2, two applications have been received.
One opening in District 4, one application has been received.
4. Planning Commission - Two total openings from Districts 1, 2, 3, or 4, five applications have been received.

Terry Neff included a memo (attached) and will be present to answer questions.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Make appointments for each of the above committee openings.

Financial Impact:
Is there a cost associated with this request? Yes No
What is the total cost, with tax and shipping? \$
Is this budgeted? Yes No *Please Explain:*

NEWS RELEASE

AITKIN COUNTY HAS AN OPENING ON THE FOLLOWING COMMITTEE:

1. East Central Regional Library Board

*At Large

Serve as a citizen representative from Aitkin County on the joint governing board of East Central Regional Library, along with representatives of Chisago, Isanti, Kanabec, Mille Lacs, and Pine Counties. The Board is comprised of 1 county commissioner and 2 citizens appointed by each of the respective counties who are signatories of a Joint Powers Agreement. The Board is responsible for policies, goals and objectives, budget, hiring a director, and advocacy for the regional library system. Board meetings are held at 9:30 a.m. on the second Monday of the month, generally at the regional library headquarters in Cambridge with 2-3 meetings per year at one of the other branch libraries. Board members also serve on working committees as appointed by the Board President. Mileage is reimbursed. Applications are being accepted through Friday, November 17, 2017. The Aitkin County Board of Commissioners will make the selection at their Tuesday, November 28, 2017 County Board meeting.

For additional information on the East Central Regional Library Board, please email Carla Lydon @ clydon@ecrlib.org

Applications can be found on the Aitkin County website, picked up in the West Annex of the Courthouse, or call 218-927-3093 to request an application by mail.

Please contact Sue Bingham at (218) 927-7306 for any questions concerning this news release that you will not bill to the County. Thank you.

**MINNESOTA OPEN APPOINTMENT ACT
APPLICATION FOR SERVICE ON COUNTY/STATE AGENCY**

NAME OF AGENCY OR COMMITTEE YOU WISH TO SERVE ON:

ECRL Board - re-appointment

AITKIN COUNTY COMMISSIONER DISTRICT _____

Minnesota Statutes 15.0597, state that the application shall include a "statement that the nominee satisfies any legally prescribed qualifications and any other information the nominating person feels be helpful to the appointing authority." (May include employment, community service experience, or education that would be pertinent to this appointment)

I was appointed to the ECRL board Aug 2016 to complete Jim Raiser's term. I would like to continue on the ECRL board. My past employment was 40 yrs as RN and nurse practitioner. I retired May 2016. Libraries are a great resource for the public. I personally have a passion for reading and strongly support the public library system. Please consider me for re-appointment to the ECRL Board.

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.

Rebecca May

Signature of Applicant

10-13-17

Date

If applicant is being nominated by another person or group, the above signature indicates consent to nomination.

Is this application submitted by appointing authority? Yes _____ No _____

Is this application submitted at the suggestion of appointing authority? Yes _____ No _____

**Please return application to the Aitkin County Administrator's office, located at
217 2nd Street NW - Room 130, Aitkin, MN 56431**

NAME OF APPLICANT: Rebecca May

STREET ADDRESS OF APPLICANT:
101 Main Ave So
Aitkin, MN 56431

PHONE NUMBERS:
DAYS 218 927 3481
EVENINGS "

For Office Use Only

Date Appointed: _____ Date of Term Expiration: _____ Term #: _____

NEWS RELEASE

AITKIN COUNTY HAS AN OPENING ON THE FOLLOWING COMMITTEE:

Aitkin County Housing Authority Board

*District 1

This committee meets 13 times each year. Travel required. Qualifications include participation and knowledge of housing programs in the service area. Applications are being accepted through Friday, November 17, 2017. Please email Nancy J. Houg at: nancy@aitkinhra.org for more information. The Aitkin County Board of Commissioners will make the selection at a County Board meeting.

Applications can be found on the Aitkin County website, picked up in the West Annex of the Courthouse, or mailed to you if requested.

**MINNESOTA OPEN APPOINTMENT ACT
APPLICATION FOR SERVICE ON COUNTY/STATE AGENCY**

NAME OF AGENCY OR COMMITTEE YOU WISH TO SERVE ON:

Housing and Redevelopment Authority of Aitkin County

AITKIN COUNTY COMMISSIONER DISTRICT 1

Minnesota Statutes 15.0597, state that the application shall include a "statement that the nominee satisfies any legally prescribed qualifications and any other information the nominating person feels be helpful to the appointing authority." (May include employment, community service experience, or education that would be pertinent to this appointment)

I am currently retired after being employed by the Aitkin County Public Health Department for 10 1/2 years as a staff Public Health nurse and also as director of the department. I was a retail small business owner in Aitkin for 25 years. I am currently a board member of the Aitkin-Itasca-Hoodichewy Community Health Services Board Board

I am also a current member of various local non-profit organizations

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.

Shleen E. Williams

Signature of Applicant

10-11-17

Date

If applicant is being nominated by another person or group, the above signature indicates consent to nomination.

Is this application submitted by appointing authority? Yes No

Is this application submitted at the suggestion of appointing authority? Yes No

**Please return application to the Aitkin County Administrator's office, located at
217 2nd Street NW - Room 130, Aitkin, MN 56431**

NAME OF APPLICANT: Ihleen E. Williams

STREET ADDRESS OF APPLICANT:

36987 US Hwy 169
Aitkin, Mn 56431

PHONE NUMBERS:

DAYS 218-927-3966
EVENINGS 218-927-3966

For Office Use Only

Date Appointed: _____

Date of Term Expiration: _____

Term #: _____

NOV 15 2017

MINNESOTA OPEN APPOINTMENT ACT APPLICATION FOR SERVICE ON COUNTY/STATE AGENCY

NAME OF AGENCY OR COMMITTEE YOU WISH TO SERVE ON:

AITKIN COUNTY HOUSING AUTHORITY BOARD

AITKIN COUNTY COMMISSIONER DISTRICT 1

Minnesota Statutes 15.0597, state that the application shall include a "statement that the nominee satisfies any legally prescribed qualifications and any other information the nominating person feels be helpful to the appointing authority." (May include employment, community service experience, or education that would be pertinent to this appointment)

Served terms on Health + Human Services Board
Respite Care Coordinator/Provider
DIRECTOR AITKIN COUNTY CARE - 2016

I am very familiar with housing options
in Aitkin County. Provided services in these
housing options

BLANDIN LEADERSHIP Trng -
AITKIN TOWNSHIP Board - Deputy Clerk @ Present
Previous Supervisor @ Clerk

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.

Renee Larson
Signature of Applicant

11/12/17
Date

If applicant is being nominated by another person or group, the above signature indicates consent to nomination.

Is this application submitted by appointing authority? Yes _____ No X

Is this application submitted at the suggestion of appointing authority? Yes _____ No X

Please return application to the Aitkin County Administrator's office, located at
217 2nd Street NW - Room 130, Aitkin, MN 56431

NAME OF APPLICANT: Renee LARSON

STREET ADDRESS OF APPLICANT:
329-4th St SE
AITKIN MN 56431

PHONE NUMBERS:
DAYS 218-839-0708
EVENINGS 218 429-0040

For Office Use Only

Date Appointed: _____

Date of Term Expiration: _____

Term #: _____

Aitkin County Environmental Services Planning and Zoning
209 Second Street NW
Room 100
Aitkin, MN 56431
Phone: 218-927-7342
Fax: 218-927-4372



MEMORANDUM

DATE: November 20, 2017

TO: Aitkin County Board of Commissioners
Jessica Seibert, County Administrator

FROM: Terry Neff, Environmental Services Director 

RE: Board of Adjustment and Planning Commission Appointments

I have reviewed the applications for the openings on the Board of Adjustment for Districts 2 and 4. We received two applications for District 2 and one for District 4. The current District 2 member, Ed Spiel, has good attendance and has been a good member. I recommend Ed Spiel representing District 2 be reappointed for another term and Jeremy Paquette representing District 4 be reappointed for another term.

I have reviewed the applications for the openings on the Planning Commission. There are currently two openings on the Commission. Five applications were received, one from current Commission member Dennise Sonnee. Dennise has served one term, participates well and has had good attendance. I recommend Dennise Sonnee be reappointed for another term. The other four applicants all have good backgrounds and would likely serve well. They are Steve Kulifaj – District 2, Terry Betley – District 1, Brian Anderson – District 1 and Robert Harwarth – District 1.

If you have any questions prior to the meeting, please contact me at 218-927-7342 or by e-mail at tneff@co.aitkin.mn.us.

c:\ctybrd\ctybrd2017

NEWS RELEASE

AITKIN COUNTY HAS OPENINGS ON THE FOLLOWING COMMITTEES:

1. Aitkin County Board of Adjustment
 - Commissioner District 2 (One opening)
 - Commissioner District 4 (One opening)

Reviews variance applications and interpretations from Aitkin County Zoning Ordinances. Individuals will participate in public hearings for reviewing variance applications from Aitkin County Zoning Ordinances. Meetings are held the first Wednesday of each month at 4:00 P.M.

2. Aitkin County Planning Commission
 - Commissioner District 1, 2, 3, or 4 (Two openings total)

Reviews applications for Conditional Use Permits, Interim Use Permits, Planned Unit Developments, Rezoning and Subdivisions to ensure compliance with Aitkin County Ordinances and the Comprehensive Land Use Plan. Individual will participate in public hearings for review of the applications. Meetings are held on the third Monday of each month at 4:00 P.M.

Applications for both committees will be accepted until Noon on November 17, 2017, or until filled. The positions will start the first meeting of January 2018. Terms are three years. Applications can be found on the Aitkin County website, picked up in the West Annex of the Courthouse, or mailed to you if requested.

The Aitkin County Board of Commissioners will make the committee selections from submitted applications during a County Board meeting. All applicants will receive notification by mail whether or not they have been selected. For more information please contact Terry Neff, Environmental Services Director at 218-927-7342.

Please contact Sue Bingham at 218-927-3093 for any questions concerning this news release that you will not bill to the County. Thank you.

Sue

MINNESOTA OPEN APPOINTMENT ACT APPLICATION FOR SERVICE ON COUNTY/STATE AGENCY

NAME OF AGENCY OR COMMITTEE YOU WISH TO SERVE ON:

Aitkin County Board of Adjustment

AITKIN COUNTY COMMISSIONER DISTRICT 2

Minnesota Statutes 15.0597, state that the application shall include a "statement that the nominee satisfies any legally prescribed qualifications and any other information the nominating person feels be helpful to the appointing authority." (May include employment, community service experience, or education that would be pertinent to this appointment)

I AM Retired, but still Licensed to practice LAW
Since 1982

I Live at 41199 310th LN Aitkin
FARM ISLAND Township

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.

W.A. Schmitt
Signature of Applicant

Oct 16, 2017
Date

If applicant is being nominated by another person or group, the above signature indicates consent to nomination.

Is this application submitted by appointing authority? Yes _____ No _____

Is this application submitted at the suggestion of appointing authority? Yes _____ No _____

**Please return application to the Aitkin County Administrator's office, located at
217 2nd Street NW - Room 130, Aitkin, MN 56431**

NAME OF APPLICANT: William A. Schmitt

STREET ADDRESS OF APPLICANT:
41199 310th LN
Aitkin, MN 56431

PHONE NUMBERS:
DAYS 218 927 6796
EVENINGS _____

For Office Use Only

Date Appointed: _____

Date of Term Expiration: _____

Term #: _____

**MINNESOTA OPEN APPOINTMENT ACT
APPLICATION FOR SERVICE ON COUNTY/STATE AGENCY**

NAME OF AGENCY OR COMMITTEE YOU WISH TO SERVE ON:

BOA

AITKIN COUNTY COMMISSIONER DISTRICT 2

Minnesota Statutes 15.0597, state that the application shall include a "statement that the nominee satisfies any legally prescribed qualifications and any other information the nominating person feels be helpful to the appointing authority." (May include employment, community service experience, or education that would be pertinent to this appointment)

I have been on the Aitkin County Board of Adjustment for the past ten years and have attended three continuing education classes for this board. I also have been second chair for six years. Graduated high school '56', Marine Corps '66' school for machinest then tool & die maker till I started my own Machine shop in '83' till retirement in '97'. Currently active in St James Church, Knights of Columbus & the American Legion

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.

Edward Spief
Signature of Applicant

11/2/17
Date

If applicant is being nominated by another person or group, the above signature indicates consent to nomination.

Is this application submitted by appointing authority? Yes _____ No _____

Is this application submitted at the suggestion of appointing authority? Yes _____ No _____

**Please return application to the Aitkin County Administrator's office, located at
217 2nd Street NW - Room 130, Aitkin, MN 56431**

NAME OF APPLICANT: Edward Spief

STREET ADDRESS OF APPLICANT:
31479 - 395th Place
Aitkin, Mn. 56431

PHONE NUMBERS:
DAYS 927-2658
EVENINGS Same

For Office Use Only

Date Appointed: _____ Date of Term Expiration: _____ Term #: _____

**MINNESOTA OPEN APPOINTMENT ACT
APPLICATION FOR SERVICE ON COUNTY/STATE AGENCY**

NAME OF AGENCY OR COMMITTEE YOU WISH TO SERVE ON:

AITKIN COUNTY BOARD OF ADJUSTMENTS

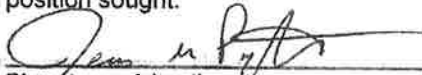
AITKIN COUNTY COMMISSIONER DISTRICT 4

Minnesota Statutes 15.0597, state that the application shall include a "statement that the nominee satisfies any legally prescribed qualifications and any other information the nominating person feels be helpful to the appointing authority." (May include employment, community service experience, or education that would be pertinent to this appointment)

I HAVE SERVED ON THE BOA FOR THE LAST 3 TERMS

I AM A LOCAL CONTRACTOR

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.


Signature of Applicant

11/11/2017
Date

If applicant is being nominated by another person or group, the above signature indicates consent to nomination.

Is this application submitted by appointing authority? Yes _____ No X

Is this application submitted at the suggestion of appointing authority? Yes X No _____

**Please return application to the Aitkin County Administrator's office, located at
217 2nd Street NW – Room 130, Aitkin, MN 56431**

NAME OF APPLICANT: Jeremy Paquette

STREET ADDRESS OF APPLICANT:

50801 237th Place

McGregor MN 55760

PHONE NUMBERS:

DAYS _____

EVENINGS _____

For Office Use Only

Date Appointed: _____

Date of Term Expiration: _____

Term #: _____

**MINNESOTA OPEN APPOINTMENT ACT
APPLICATION FOR SERVICE ON COUNTY/STATE AGENCY**

NAME OF AGENCY OR COMMITTEE YOU WISH TO SERVE ON:

Planning Commission

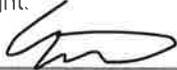
AITKIN COUNTY COMMISSIONER DISTRICT 2

Minnesota Statutes 15.0597, state that the application shall include a "statement that the nominee satisfies any legally prescribed qualifications and any other information the nominating person feels be helpful to the appointing authority." (May include employment, community service experience, or education that would be pertinent to this appointment)

I request to be considered for appointment to the planning commisiion as a
vested business owner, home owner, and employer in Wealthwood township.

As a serial entrepreneur, former CEO, education director, and someone who has been
involved in the Conditional Use Permit process on multiple occasions, I am confident
that I could offer valuable input and be a strong contributor to the process. I have
experience on multiple boards an am currently representing the rights and interests
of Aitkin county residents on the MLFAC board. I will be a dedicated board member
and educate myself on all aspects necessary to best serve the residents and board.

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.



Signature of Applicant

10/22/17

Date

If applicant is being nominated by another person or group, the above signature indicates consent to nomination.

Is this application submitted by appointing authority? Yes _____ No _____

Is this application submitted at the suggestion of appointing authority? Yes _____ No _____

**Please return application to the Aitkin County Administrator's office, located at
217 2nd Street NW – Room 130, Aitkin, MN 56431**

NAME OF APPLICANT: Steve Kulifaj

STREET ADDRESS OF APPLICANT:
38421 State Hwy 18, Aitkin MN 56431

PHONE NUMBERS:
DAYS 775-750-6772

EVENINGS 775-750-6772

For Office Use Only

Date Appointed: _____

Date of Term Expiration: _____

Term #: _____

MINNESOTA OPEN APPOINTMENT ACT APPLICATION FOR SERVICE ON COUNTY/STATE AGENCY

NAME OF AGENCY OR COMMITTEE YOU WISH TO SERVE ON:

PLANNING COMMISSION

AITKIN COUNTY COMMISSIONER DISTRICT 1

Minnesota Statutes 15.0597, state that the application shall include a "statement that the nominee satisfies any legally prescribed qualifications and any other information the nominating person feels be helpful to the appointing authority." (May include employment, community service experience, or education that would be pertinent to this appointment)

REGISTERED LAND SURVEYOR

FORMER ASSIST. CLERK WITH COUNTY DISTRICT

FORMER AITKIN COUNTY SURVEYOR

LICENSED ABSTRACTOR

LICENSED TITLE INSURANCE PROVIDER

OWNER OF AITKIN COUNTY ABSTRACT COMPANY

FORMER MEMBER DISTRICT 1, BOARD OF ADJUSTMENT

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.

Terry J. Betley
Signature of Applicant

10/24/17
Date

If applicant is being nominated by another person or group, the above signature indicates consent to nomination.

Is this application submitted by appointing authority? Yes _____ No X

Is this application submitted at the suggestion of appointing authority? Yes _____ No X

Please return application to the Aitkin County Administrator's office, located at
217 2nd Street NW – Room 130, Aitkin, MN 56431

NAME OF APPLICANT: TERRY J. BETLEY

STREET ADDRESS OF APPLICANT:
12 THIRD ST NW
AITKIN MN 56431

PHONE NUMBERS:
DAYS 218-727-6339
EVENINGS 218-727-2851

For Office Use Only

Date Appointed: _____ Date of Term Expiration: _____ Term #: _____

MINNESOTA OPEN APPOINTMENT ACT APPLICATION FOR SERVICE ON COUNTY/STATE AGENCY

NAME OF AGENCY OR COMMITTEE YOU WISH TO SERVE ON:

Aitkin Co Planning Commission

AITKIN COUNTY COMMISSIONER DISTRICT 3

Minnesota Statutes 15.0597, state that the application shall include a "statement that the nominee satisfies any legally prescribed qualifications and any other information the nominating person feels be helpful to the appointing authority." (May include employment, community service experience, or education that would be pertinent to this appointment)

I have served on this committee for the previous 3 yrs. I am a real estate broker & certified residential appraiser.

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.

Signature of Applicant

Dennise Sonnee

Date

10-27-17

If applicant is being nominated by another person or group, the above signature indicates consent to nomination.

Is this application submitted by appointing authority? Yes _____ No X

Is this application submitted at the suggestion of appointing authority? Yes _____ No X

Please return application to the Aitkin County Administrator's office, located at
217 2nd Street NW – Room 130, Aitkin, MN 56431

NAME OF APPLICANT:

Dennise Sonnee

STREET ADDRESS OF APPLICANT:

20585 326th Ave
Isle, MN 56342

PHONE NUMBERS:

DAYS 612-759-8174

EVENINGS Same

For Office Use Only

Date Appointed: _____

Date of Term Expiration: _____

Term #: _____

MINNESOTA OPEN APPOINTMENT ACT APPLICATION FOR SERVICE ON COUNTY/STATE AGENCY

NAME OF AGENCY OR COMMITTEE YOU WISH TO SERVE ON:

AITKIN COUNTY PLANNING & ZONING COM

AITKIN COUNTY COMMISSIONER DISTRICT 1

Minnesota Statutes 15.0597, state that the application shall include a "statement that the nominee satisfies any legally prescribed qualifications and any other information the nominating person feels be helpful to the appointing authority." (May include employment, community service experience, or education that would be pertinent to this appointment)

I LIVE IN AITKIN COUNTY 19 YEARS AT SAME ADDR.

I HAVE BEEN ON SPENCER TOWNSHIP BOARD
FOR 7 YEARS - 7 YEARS AS ROAD SUP &
BOARD CHAIRPERSON 5 YEARS.

I WAS ON PLANNING & ZONING 2012 TO 2014
FOR AITKIN COUNTY

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.

Robert A. Harwarth
Signature of Applicant

OCT 31 2017
Date

If applicant is being nominated by another person or group, the above signature indicates consent to nomination.

Is this application submitted by appointing authority? Yes _____ No X

Is this application submitted at the suggestion of appointing authority? Yes _____ No X

**Please return application to the Aitkin County Administrator's office, located at
217 2nd Street NW - Room 130, Aitkin, MN 56431**

NAME OF APPLICANT: ROBERT A. HARWARTH

STREET ADDRESS OF APPLICANT:

38191 360ST P.O. 70
AITKIN MINN 56431

PHONE NUMBERS:

DAYS 218-927-4572
EVENINGS _____

For Office Use Only

Date Appointed: _____

Date of Term Expiration: _____

Term #: _____

**MINNESOTA OPEN APPOINTMENT ACT
APPLICATION FOR SERVICE ON COUNTY/STATE AGENCY**

NAME OF AGENCY OR COMMITTEE YOU WISH TO SERVE ON:

AITKIN COUNTY PLANNING COMMISSION

AITKIN COUNTY COMMISSIONER DISTRICT 1,2,3,4

Minnesota Statutes 15.0597, state that the application shall include a "statement that the nominee satisfies any legally prescribed qualifications and any other information the nominating person feels be helpful to the appointing authority." (May include employment, community service experience, or education that would be pertinent to this appointment)

MY NAME IS BRIAN ANDERSON OF AITKIN AND I AM INTERESTED IN SERVING ON THE PLANNING COMMISSION. I LIVED IN THE ST. PAUL AREA FOR MANY YEARS AND MOVED TO AITKIN IN 2011. I HAVE A DEGREE IN FINANCE FROM ST. CLOUD STATE UNIVERSITY AND GRADUATED IN 1979. I WORKED IN HEALTH CARE ADMINISTRATION FOR OVER THIRTY YEARS INCLUDING AT BLUE CROSS & UNITED HEALTH CARE. NEGOTIATED PROVIDER CONTRACTS AND CALCULATED PREMIUM RATES. CURRENTLY WORKING PT AT AITKIN CHAMBER AND SERVES ON AITKIN COUNTY CARE BOARD OF DIRECTORS.

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.

Brian Anderson
Signature of Applicant

NOVEMBER 2, 2017
Date

If applicant is being nominated by another person or group, the above signature indicates consent to nomination.

Is this application submitted by appointing authority? Yes No

Is this application submitted at the suggestion of appointing authority? Yes No

Please return application to the Aitkin County Administrator's office, located at
217 2nd Street NW - Room 130, Aitkin, MN 56431

NAME OF APPLICANT: BRIAN ANDERSON

STREET ADDRESS OF APPLICANT:
408 6TH STREET NW
AITKIN, MN 56431

PHONE NUMBERS:
DAYS 218 821-6613
EVENINGS 218-429-0132

For Office Use Only

Date Appointed: _____

Date of Term Expiration: _____

Term #: _____



Board of County Commissioners Agenda Request

4B
Agenda Item #

Requested Meeting Date: November 28, 2017

Title of Item: Government Center Project Update

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input checked="" type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing*

**provide copy of hearing notice that was published*

Submitted by: Jessica Seibert	Department: Administration
---	--------------------------------------

Presenter (Name and Title): Jessica Seibert, County Administrator	Estimated Time Needed: 45 minutes
---	---

Summary of Issue:

BKV Group and Contegrity will be present to give an update on the Government Center Design Project and to answer questions.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No

Please Explain:

Legally binding agreements must have County Attorney approval prior to submission.



Aitkin County Board of Commissioners Agenda Request Form

5

Agenda Item #

Requested Meeting Date: November 28, 2017
Title of Item: Committee Reports

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested by: County Business		
Committee	Freq.	Schedule	Current Board Representatives
Association of MN Counties (AMC) Environment & Natural Resources Policy General Government Health & Human Services Indian Affairs Task Force Public Safety Committee Transportation Policy			Commissioner Anne Marcotte Commissioner Don Niemi HHS Director Cynthia Bennett Commissioner Laurie Westerlund Commissioner Laurie Westerlund Commissioner Bill Pratt
Aitkin Airport Commission	Monthly	1 st Thursday	Wedel
Aquatic Invasive Species (AIS)	Monthly	3 rd Thursday	Wedel and Pratt
Aitkin County CARE Board			Westerlund
Aitkin County Community Corrections Advisory			Wedel and Westerlund
Aitkin County Water Planning Task Force	Bi-monthly	3 rd Wednesday	Wedel
Aitkin Economic Development Administration	As needed		Wedel
Arrowhead Counties Association	8 or 9x yearly	1x a month	Niemi and Marcotte
Arrowhead Economic Opportunity Agency	Quarterly		Westerlund
Arrowhead Regional Development Council	Monthly	3 rd Thursday	Niemi
ATV Committee	As needed		Pratt and Marcotte
Big Sandy Lake Management Plan	Monthly	2 nd Thursday	Pratt, Alt. Marcotte
Development Achievement Center	Monthly	3 rd Thursday	Westerlund, Alt. Niemi
East Central Regional Library Board	Monthly	2 nd Monday	Niemi
Economic Development	Monthly	1 st Wednesday	Pratt and Niemi
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Marcotte and Pratt
Extension	4x year	Monday	Wedel and Westerlund
Facilities/Technology	As needed		Wedel and Marcotte
H&HS Advisory (Liaison)	Monthly except July	1 st Wednesday	Westerlund and Pratt
Historical Society (Liaison)	Monthly	4 th Wednesday	Wedel
HRA	Monthly	4 th Monday	Westerlund
Investment	As needed		All Commissioners
Joint Powers Natural Resource Board	Monthly	Last Monday	Pratt and Land Cmr Jacobs
Labor Management	Quarterly	Varies	Wedel, Alt. Westerlund
Lakes and Pines	Monthly	3 rd Monday	Niemi, Alt. Marcotte
Law Library	Quarterly	Set by Judge	Niemi
McGregor Airport Commission	Monthly	1 st Wednesday	Pratt
Mille Lacs Fisheries Input Group			Westerlund
Mille Lacs Watershed	Monthly	3 rd Monday	Niemi, Westerlund
Mississippi Headwaters Board	Monthly	3 rd Friday	Marcotte
MN Rural Counties Caucus	8x year	Varies	Niemi, Alt. Pratt
Natural Resources Advisory Committee	8-10x year	2nd Monday	Marcotte and Pratt
NE MN Office Job Training	As called		Niemi
Northeast MN ATP	2x year		Niemi and Engineer Welle
Northeast Waste Advisory Committee	Quarterly	2 nd Monday	Pratt, Alt. Westerlund
Northern Counties Land Use Coordinating Board	Monthly	1 st Thursday	Marcotte, Alt. Pratt
Ordinance	As needed		Pratt and Marcotte
Personnel/Insurance	As needed		Marcotte and Wedel
Planning Commission	Monthly	3 rd Monday	Westerlund
Snake River Watershed	Monthly	4 th Monday	Niemi
Sobriety Court	Monthly	3 rd Tuesday	Wedel
Solid Waste Advisory	As needed		Pratt and Westerlund
Toward Zero Deaths	Monthly	2 nd Wednesday	Wedel
Tri-County Community Health Services	Quarterly & as needed	2 nd Thursday	Westerlund