

The Aitkin County Board of Commissioners met this 26<sup>th</sup> day of April, 2016 at 9:04 a.m. with the following members present: Chairperson J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Brian Napstad, Anne Marcotte, County Administrator Nathan Burkett, and Administrative Assistant Sue Bingham.

Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voting yes to approve the April 26, 2016 agenda.

**AITKIN COUNTY HEALTH & HUMAN SERVICES  
BOARD MEETING MINUTES  
April 26, 2016**

**CALL TO ORDER**

**APPROVED  
AGENDA**

**HEALTH &  
HUMAN  
SERVICES  
BOARD**

**I. Attendance**

The Aitkin County Board of Commissioners met this 26<sup>th</sup> day of April, 2016, at 9:08 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Chairperson Commissioner Mark Wedel; Commissioners, Anne Marcotte, Brian Napstad, Don Niemi and Laurie Westerlund; and others present included: County Administrator Nathan Burkett; H&HS Director Tom Burke; H&HS Staff Members Jessi Schultz, Social Service Supervisor; Jessi Goble, Financial Assistance Supervisor; Kathy Ryan, Fiscal Supervisor; Erin Melz, Public Health Supervisor; Julie Lueck, Clerk to the Health & Human Services Board; and guests; Adam Hoogenakker, Aitkin Independent Age; and Roberta Elvecrog, Marlene Abear and Bob Marcum, H&HS Advisory Committee Members; and Bob Harwarth and Georgia Johnson, Citizens.

**II. Approval of Health & Human Services Board Agenda**

Motion by Commissioner Marcotte, seconded by Commissioner Napstad, and carried; the vote was to approve the Agenda.

**III. Review March 22, 2016 Health & Human Service Board Minutes**

Motion by Commissioner Marcotte, seconded by Commissioner Napstad, and carried; the vote was to approve the Minutes of the March 22, 2016 Health & Human Services Board Meeting.

**IV. Review Bills**

Motion by Commissioner Westerlund, seconded by Commissioner Niemi, and carried; the vote was to approve the Bills.

**V. General/Miscellaneous Information**

**A. Child Protection Talking Points for MACSSA Members** - Tom Burke noted issues that need to be addressed include funding, staffing needs and additional foster homes. Aitkin County has had the highest rate of screenings for a long time compared to other counties but the rate of out-of-home placements is increasing also. These are issues for the legislature as most of these are unexpected costs resulting from the Governor's Task Force recommendations.

**VI. FYI**

**A. Improving Care at Minnesota's Anoka-Metro Mental Hospital - Article** Tom Burke & Kathy Ryan discussed and answered questions during the discussion under Review Bills to address the one month (February) payment to DHS-Anoka Metro in the amount of \$37,961 for one person.

Many ideas and suggestions were shared with Tom for further discussion at the MACSSA and other upcoming meetings.

- B. MSSA - Staff Achievement Award presented to Rae Zahn** - Tom Burke and Jessi Schultz discussed the honor that this award brings to our agency for the outstanding work over and above our expectations that was so deserved by our Social Worker Rae Zahn. Commissioner Wedel asked us to convey congratulations from the County Board of Commissioners to Rae Zahn for her Outstanding Staff Achievement Award.

**VII. Administrative Reports:**

- A. Financial & Transportation Reports** - Kathleen Ryan noted we are right on track with our budget and the transportation per diem for the volunteer drivers has been re-instated due to the increase in gas prices.

**VIII. Committee Reports from Commissioners**

- A. H&HS Advisory Committee** – Commissioners Westerlund and/or Marcotte Committee Members attending today: Bob Marcum & Marlene Abear. Bob Marcum discussed the State Medicaid Citizens Advisory Committee he serves on and a request for a Commissioner to attend and speak to some of the issues surrounding taxpayers picking up costs of specific services. He also addressed the question as to what does the Advisory Committee do and how do they respond to issues? He also discussed bringing visitors to the Advisory Committee meetings.
- B. AEOA Committee Update** – Commissioner Westerlund noted there was a meeting but she was unable to attend.
- C. NEMOJT Committee Update** – Commissioner Napstad noted they met and discussed grants for displaced workers and the process for training them.
- D. CJI (Children’s Justice Initiative)** – Commissioner Westerlund noted they talked about the processes for Child Protection. They had representation from DHS, Law Enforcement, Tribal, and CJI at the meeting.
- E. Lakes & Pines Update** – Commissioner Niemi noted they did not meet.
- F. Tri-County Community Health Board (CHS) Update**  
Commissioner Westerlund / Erin Melz / Tom Burke - Erin Melz noted they talked about a variety of topics including the Nightingale Notes computer program, strategic planning with our SHIP program, Healthy Northland, creating an MOU for emergency response between counties. She also discussed the fact that Mille Lacs County is dissolving with their CHB and would like to go independent although they may not meet the population requirements. Erin also discussed the Farm to School lunch programs in the Hill City and Rippleside Schools.

Next Meeting – May 24, 2016

Break: 10:19 a.m. to 10:31 a.m.

**BREAK**

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence

**REGULAR BOARD RECONVENED**

File: April 12, 2016 to April 25, 2016; B) Approve County Board Minutes: April 12, 2016; C) Approve Commissioner Warrants: General Fund \$112,680.86, Road & Bridge \$20,619.64, State \$540.00, Trust \$49,417.58, Forest Development \$1,722.41, Long Lake Conservation Center \$4,778.20, Parks \$51,248.06 for a total of \$241,006.75; D) Approve Auditor Warrants – March Sales & Use Tax: General Fund \$511.95, Road & Bridge \$603.00, State \$6,517.00, Trust \$0.97, Forest Development \$3.25, Long Lake Conservation Center \$139.90, Parks \$40.20 for a total of \$7,816.27; E) Accept \$50.00 Donation to STS from St. John’s Episcopal Church; F) Accept \$250.00 Donation to STS from Logan Township; G) Approve 3.2% Malt Liquor Licenses; H) Approve Consumption & Display Permit – Larson’s Barn; I) Adopt (2) Resolutions – Toward Zero Deaths; J) Adopt Resolution – Snowmobile / Ski Trail Funding; K) Adopt Resolution – Recreation Trail Easements; L) Adopt Resolution: LG220 Exempt Permit Wealthwood Rod & Gun Club; M) Adopt Resolution: Liquor License – Eagle Point

**CONSENT AGENDA**

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to approve the following 3.2% Malt Liquor License Renewals for a period ending April 30, 2017:

**3.2% MALT LIQUOR LICENSE RENEWALS**

**OFF Sale:**

KRIM15, LLC, d/b/a **(The) Junction** – Hazelton Township

**ON Sale:**

Danny J. Volk, d/b/a **Hidden Meadows** – Unorg 48-27 Township

Minnewawa Sportsmen’s Club Inc., d/b/a **Minnewawa Sportsmen’s Club** – Shamrock Township

**ON & OFF Sale:**

Dean H. Hanson, d/b/a **Agate Bay Resort** – Lakeside Township

Kulifaj Resorts Inc., d/b/a **The Red Door Resort & Motel** – Wealthwood Township

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting to approve the following Application for Consumption & Display (Set Up) Permit:

**CONSUMPTION & DISPLAY (SET UP) PERMIT – LARSON’S BARN**

Larson, Leonard and Kathy, d/b/a **Larson’s Barn** – Workman Township

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting to adopt the following (2) resolutions – Towards Zero Deaths:

**TOWARD ZERO DEATHS**

**BE IT RESOLVED**, that the Aitkin County Board supports the Toward Zero Deaths Coalition.

**RESOLUTION 20160426-028 SUPPORT TOWARD ZERO DEATHS COALITION**

**BE IT RESOLVED**, that Toward Zero Deaths enter into a grant agreement with the Minnesota Department of Public Safety, for traffic safety projects during the period from October 1, 2016 through September 30, 2017.

**BE IT ALSO RESOLVED**, that Kirk Peysar, Aitkin County Auditor, is hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of Toward Zero Deaths and to be the fiscal agent and administer the grant.

Under the consent agenda, motion for a resolution by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting to adopt resolution – Snowmobile / Ski Trail Funding:

**WHEREAS**, local units of government can apply for State aide for trail development, maintenance, grooming and administration from the Minnesota Department of Natural Resources at the rate of 65% reimbursement of the cost of trail maintenance and 90% reimbursement of costs of grooming, and

**WHEREAS**, Aitkin County does not have the facilities to maintain the entire trail system in Aitkin County, and

**WHEREAS**, Snowmobile clubs have maintained these trails in the past, and wish to contract with the County for maintaining trails during the 2016-2017 winter season, and

**WHEREAS**, these trails benefit the winter recreation, resort, industry, and economy of Aitkin County.

**NOW, THEREFORE BE IT RESOLVED**, that the Aitkin County Trail Administrator be authorized to apply for Grants in Aide assistance funds for snowmobile trail maintenance and grooming, and ski trail maintenance and grooming for the following trails.

Aitkin Sno-Drifters Trails
McGrath/Finlayson Trails
Tamarack Trails
Haypoint Trails
Palisade Trails
Mille Lacs Trails
No Achen / LLCC ski trails

**BE IT FURTHER RESOLVED**, that the Aitkin County Trail Administrator be authorized to contract for the 2016-2017 winter season for the development, maintenance, and grooming of the aforementioned trails with each of the corresponding interested clubs.

Under the consent agenda, motion for a resolution by Commissioner Marcotte seconded by Commissioner Westerlund and carried, all members voting to adopt resolution - Recreation Trail Easements:

**RESOLUTION  
20160426-029  
TZD FISCAL  
AGENT  
AGREEMENT**

**RESOLUTION  
20160426-030  
SNOWMOBILE /  
SKI TRAIL  
FUNDING**

**WHEREAS**, certain parcels of County-managed tax-forfeited land are needed for recreational purposes,

**NOW, THEREFORE, BE IT RESOLVED**, pursuant to M.S. 282.04, Subd 4, that the Auditor is authorized and instructed to issue a 16 foot wide perpetual easement for recreational trail purposes to Aitkin County over and across the following tax-forfeited lands:

1. r/w in NW-NE Sec 28 Twp 47 Rge 27

Also described as:

That part of the former Cuyuna Iron Range Railroad right-of-way that is located in the northwest corner the Northwest Quarter of the Northeast Quarter of Section 28, Township 47, Range 27, Aitkin County, Minnesota.

2. r/w in NW-NE Sec 29 Twp 47 Rge 27

Also described as:

The former Cuyuna Iron Range Railroad right-of-way located in the West Half of the Northeast Quarter of Section 29, Township 47, Range 27, Aitkin County, Minnesota.

Under the consent agenda, motion for a resolution by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting to adopt resolution – LG220 Exempt Permit Wealthwood Rod & Gun Club:

**BE IT RESOLVED**, the Aitkin County Board of Commissioners agrees to approve the Application for Exempt Permit – Form LG220 – of the Wealthwood Rod & Gun Club, at the following location – Wealthwood Rod & Gun Club, which has an address of 23573 420<sup>th</sup> Place, Aitkin, MN 56431 – Hazelton Township. (Note: Date of activity for Raffle – October 1, 2016)

Under the consent agenda, motion for a resolution by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting to adopt resolution – Liquor License – Eagle Point:

**BE IT RESOLVED**, the Aitkin County Board of Commissioners agrees to approve the following liquor license for a period from April 29 thru December 31, 2016:

**“ON”, “OFF” and “SUNDAY” Sale:**

**EAGLE POINT INC**, d/b/a **Eagle Point** – Shamrock Township  
This establishment has an address of 49394 State Highway 65, McGregor, MN 55760

Motion for a resolution by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting to adopt resolution – Award Contract No. 20161:

**WHEREAS**, Contract No. 20161 is for construction of C.S.A.P. 001-603-017, reconstruction of 6.11 miles of CSAH 3, and C.P. 001-088-001, bituminous paving of

**RESOLUTION  
20160426-031  
RECREATION  
TRAIL  
EASEMENTS**

**RESOLUTION  
20160426-032  
LG220 EXEMPT  
PERMIT  
WEALTHWOOD  
ROD & GUN CLUB**

**RESOLUTION  
20160426-033  
LIQUOR LICENSE  
– EAGLE POINT**

**RESOLUTION  
20160426-034**

1.02 miles of CR 88, and

**WHEREAS**, sealed bids were opened for this project at 2:00 p.m. on Monday, April 25, 2016 with a total of seven bids received, and

**WHEREAS**, Anderson Brothers Construction Co. was the lowest responsible bidder in the amount of \$3,733,034.01.

**THEREFORE, BE IT RESOLVED**, that Anderson Brothers Construction Co. is awarded Contract No. 20161.

**BE IT FURTHER RESOLVED**, that the chairperson of the Aitkin County Board and the Aitkin County Auditor are hereby authorized and directed to enter into a contract on behalf of Aitkin County with said low bidder upon presentation of proper contract documents.

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting to close the meeting at 10:41 a.m. under MN Statute 13D.05 Attorney Client Privilege – EverStar vs. Aitkin County.

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting to reopen the meeting at 11:19 a.m.

The Board reported on the following: Enbridge/EQB, AIS, Upcoming Governor’s Fishing Opener, Transportation Meeting in Brainerd, Township Meeting, Satellite internet, Facilities Committee, Arrowhead Counties, State General Tax, ARDC, Snake River Watershed, Forest Advisory, Mille Lacs Watershed, DAC, EDA, CMCC, and Personnel Committee.

Commissioner Napstad left at 12:00 p.m.

Commissioner Niemi left at 12:28 p.m.

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried (3-0 Napstad/Niemi absent), all members voting yes to adjourn the meeting at 12:29 p.m. until Tuesday, May 10, 2016 at 9:00 a.m.

\_\_\_\_\_  
J. Mark Wedel, Chairperson  
Aitkin County Board of Commissioners

\_\_\_\_\_  
Nathan Burkett, County Administrator

**AWARD  
CONTRACT NO.  
20161**

**CLOSED  
SESSION**

**REOPEN  
MEETING**

**BOARD  
DISCUSSION**

**NAPSTAD LEFT**

**NIEMI LEFT**

**ADJOURN**