

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 3-18-13

Via: Patrick Wussow, County Administrator

From: Patrick Wussow, County Administrator

Title of Item:

Invitation to Reaccreditation External Review Exit Report - LLCC

Requested Meeting Date: 3-26-13 Estimated Presentation Time: _____

Presenter: Patrick Wussow, County Administrator

Type of Action Requested (check all that apply)

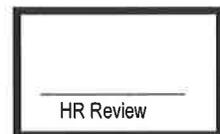
- For info only, no action requested
- For discussion with possible action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____
- Approve under Consent Agenda
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes _____ No _____ (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) _____

Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items WILL NOT be placed on the Board agenda unless complete documentation is provided for the Board packets.

From: Ryan Perish [<mailto:ryan@llcc.org>]
Sent: Monday, March 18, 2013 9:46 AM
To: 'Patrick Wussow'
Subject: reaccreditation external review exit report

March 18, 2013

Patrick:

At present, Long Lake Conservation Center is undergoing the process of reaccreditation as a school and will be hosting an external review on March 25-27, 2013. The review will be done by professionals from the education field under the direction of Advanc-Ed, the accrediting authority in the much of the United States.

The lead evaluator from the review team will be presenting the group's exit report on Wednesday, March 27 at 2:30 in the School House building at Long Lake Conservation Center. The team will highlight some of LLCC's successes and provide feedback and required actions for LLCC to maintain accreditation.

I would like to personally invite you to attend the exit report. I also plan to invite the members of the county board and the ACPC. I hope you will be able to attend on the March 27. Please let me know if you have any questions.

Most Respectfully,

Ryan Perish
Long Lake Conservation Center
Instruction Coordinator