

AITKIN COUNTY BOARD

March 22, 2022

<p>The Aitkin County Board of Commissioners met this 22nd day of March, 2022 at 9:01 a.m. at the Aitkin Government Center with the following members present: Board Chair J. Mark Wedel, Commissioners Donald Niemi, Ann Marcotte, Brian Napstad, Laurie Westerlund, County Administrator Jessica Seibert, and Administrative Assistant Brittany Searle.</p> <p>Motion made by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all voting yes to approve the March 22, 2022 agenda as amending removing item 2P.</p> <p style="text-align: center;">AITKIN COUNTY HEALTH & HUMAN SERVICES BOARD MEETING</p> <p>Attendance</p> <p>The Aitkin County Board of Commissioners met this 22nd day of March 2022, at 9:01 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Commissioners Anne Marcotte, Brian Napstad, J. Mark Wedel, Don Niemi, and Laurie Westerlund. Others present included: Health & Human Services Director Cynthia Bennett, Administrative Assistant to the H&HS Director Paula Arimborgo, Accounting Supervisor Carli Goble, County Administrator Jessica Seibert, Assistant to the County Administrator Brittany Searle, Public Health Supervisor Erin Melz, Public Health Registered Dietician/Educator Hannah Colby, Public Health Nurse Liz Short, Community Corrections Probation Officer Andy Walsh, Advisory Committee members Cindy Chuhanic & Lynne Jacobs and attending via WebEx: H&HS Financial Supervisor Jessi Goble, AC Economic Development Coordinator Mark Jeffers, and U of M Program Leader, Family Resiliency Mary Jo Katras, PhD.</p> <p>Agenda</p> <p>Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members present voting yes to approve the March 22, 2022 Health & Human Services Board agenda.</p> <p>Minutes</p> <p>Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members present voting yes to approve the March 1, 2022 Health & Human Services Board minutes.</p> <p>Bills</p> <p>Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members present voting yes to approve the bills.</p> <p>Director Update</p> <p>Cynthia updated the board on the Legislative Updates to include: Competency Restoration Reform, Development of new Adult Mental Health Initiative formula, a Bill to re-instate COVID waivers, Testimony to support additional dollars for local public health</p>	<p>Call to Order</p> <p>Approved Agenda</p> <p>Health and Human Services Board Meeting</p>
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for emergency preparedness, and no relevant bills related to DHS system modernization. Commissioner Niemi questioned whether anyone had heard anything about a medical bill regarding pharmacies in rural MN. Cynthia will gather information and send an update to the commissioners.

Making a Change Pilot Program Presentation

Presented by Hannah Colby, Public Health Registered Dietician/Educator; Liz Short Public Health Nurse; and Andy Walsh, AC Community Corrections Probation Officer.

- Funding provided through the Substance Abuse and Mental Health Services Administration (SAMHSA) Grant with the purpose of developing and disseminating training for rural communities to address opioid and substance issues affecting communities like Aitkin County.
- Aitkin County is collaborating with University of Minnesota Extension to strengthen community resources to prevent opioid and substance misuse. Mary Jo Katras, PhD, Family Resiliency Program Leader is the grant writer and has been the liaison with H&HS Public Health.
- Andy Walsh is responsible for the coordination of participants, Hannah Colby teaches Nutrition for Recovery, and Liz Short teaches Financial Capability.
- A 20-week program made up of 6 participants: 3 male and 3 female, offers education in the areas of nutrition and financial capability.
- Designed as a skills development group program to help members develop the necessary tools to break free of addiction to substance or alcohol abuse.
- Individuals involved in this program have responded positively and relay that they are realizing their abilities and successes in these areas, feeling a sense of accomplishment and independence outside of addiction and substance use/misuse.

Committee Updates

H&HS Advisory Committee Update – Cindy Chuhanic, Vice Chairperson briefed the board On the presentation they received at their last meeting from Carli Goble on the Medical Assistance Estate Recovery Program. The board would like a presentation at a future County Board meeting. Lynne Jacobs announced the committee has a new member.

CARE Board Update – Commissioner Westerlund - Discussed financials, Rides for Health, money for transportation services, Powerful Tools for Caregivers book, Aging with Gusto, Community Connect – April 23rd at McGregor High School and April 30th at Aitkin High School.

Lakes & Pines Update – Commissioner Niemi – Talked about the book authored by Michael Lindell, The Pillow Guy, what are the Odds? From Crack Addict to CEO. Discussed the FAIM program – a matched savings project that helps Minnesota resident low-wage Earners build assets in the state through: purchase of a first home, pursuit of Post-secondary education, launch or expansion of a small business, and purchase of a personal vehicle. Discussed the increased cost of propane and how it will affect Lakes & Pines. Currently the limit for propane assistance is \$600. Executive Director Bob Benes' last day will be September 2, 2022.

The meeting was adjourned at 10:13 a.m.

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Next Meeting – April 26, 2022

There was no Citizens' Public Comment

**Citizens' Public
Comment**

Motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voting yes to approve the Consent Agenda as amended, removing item 2P.

Consent Agenda

A) Correspondence File March 8, 2022 to March 21, 2022; B) Approve March 8, 2022 County Board Minutes; C) Approve Electronic Funds Transfers \$852,303.53; D) Approve Commissioner Vouchers: General Fund \$97,031.68, Reserves Fund \$600.00, Road & Bridge \$144,031.34, Health & Human Services \$73,379.31, State \$6,185.00 Trust \$6,525.24, Forest Development \$290.22, Long Lake Conservation Center \$19,761.61, Parks \$33.34 for a total of \$347,837.74; E) Approve Auditor's Vouchers – Sales/Use Tax and Diesel Tax: February 2022: General Fund \$268.37, Road & Bridge \$2,176.44, LLCC \$101.40, Parks \$83.95 for a total of \$2,630.16; F) Approve Manual Warrants/Voids/Corrections – ELAN Paid 3/3/2022: General Fund \$-2,819.18, Reserves Fund \$115.56, Health & Human Services \$180.19, Trust \$87.21, LLCC \$1,137.36, Parks \$1,298.86 for a total of \$0.00; G) Approve Manual Warrants/Voids/Corrections – FSA Claims #40145214: General Fund \$734.30, for a total of \$734.30; H) Approve Manual Warrants/Voids/Corrections – MTG Reg and Deed Tax February 2022: General Fund \$-0.04, State \$45,313.48 for a total of \$45,313.44; I) Approve Manual Warrants/Voids/Corrections – Elan Paid 2/17/2022: General Fund \$-1,989.73, Road & Bridge \$45.00, Health & Human Services \$997.47, Trust \$572.72, Forest Development \$205.44, LLCC \$169.10 for a total of \$0.00; J) Approve Manual Warrants/Voids/Corrections – Credit Card Fees, February 2022 LLCC: Long Lake Conservation Center \$174.19, for a total of \$174.19; K) Approve Manual Warrants/Voids/Corrections – Returned NSF Check and FSA Claims #40156591: General Fund \$1,752.00, Health & Human Services \$17.99, for a total of \$1,769.99; L) Approve Affidavit for Duplicate of Lost Warrant-YMCA; M) Approve Extension Committee Appointments; N) Approve Fire Protection Contracts; O) Approve Make Retail Sales of Cigarette & other Tobacco Products; P) Approve Vehicle Agreement; Q) Approve County Administrator Performance Evaluation Summary; R) Approve Appointment of Land Commissioner; S) Approve Affidavit for Duplicate Lost Warrant-Kip Studaker; T) Approve Engineering Services Agreement; U) Adopt Resolution: Revenue Loss Designation-ARPA Funds; V) Adopt Resolution: Search & Rescue Donation-Wealthwood Township; W) Adopt Resolution: Award Contract No. 20224

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voted to approve – Affidavit for Duplicate of Lost Warrant-YMCA.

**Affidavit for
Duplicate of Lost
Warrant-YMCA**

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voted to approve – Extension Committee Appointments.

**Extension
Committee
Appointments**

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voted to approve – Make Retail Sales of Cigarette & Other Tobacco Products.

**Retails Sales of
Cigarette &
Tobacco Products**

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Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voted to approve – County Administrator Performance Evaluation Summary.

County Administrator Performance Evaluation Summary

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voted to adopt resolution: Appointment of Land Commissioner.

Resolution #20220322-039 Appoint Land Commissioner

WHEREAS, Minnesota Statute 282.13 enables the County Board of Commissioners to appoint a land commissioner,

THEREFORE, BE IT RESOLVED, that Dennis Thompson is hereby appointed County Land Commissioner of Aitkin County commencing on March 22, 2022 pursuant to the provisions of Minnesota Statute 282.13.

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voted to approve – Affidavit for Duplicate Lost Warrant-Kip Studaker.

Affidavit for Duplicate Lost Warrant-Kip Studaker

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voted to approve – Engineering Services Agreement.

Engineering Services Agreement

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voted to adopt resolution: Revenue Loss Designation-ARPA Funds.

Resolution #20220322-040 Revenue Loss Designation-ARPA Funds

WHEREAS, Congress adopted the American Rescue Plan Act in March 2021 (“ARPA”).

WHEREAS, ARPA funds are intended to provide support to state, local, and tribal governments in responding to the impact of COVID-19 and in their efforts to contain COVID-19 in their communities, residents, and businesses.

WHEREAS, The Coronavirus State and Local Fiscal Recovery Funds ensures that governments have the resources needed to fight the pandemic and support families and businesses struggling with its public health and economic impacts, maintain vital public services, even amid declines in revenue, and build a strong, resilient, and equitable recovery by making investments that support long-term growth and opportunity.

WHEREAS, In May 2021, the US Department of Treasury (“Treasury”) published the Interim Final Rule describing eligible and ineligible uses of funds as well as other program provisions, sought feedback from the public on these program rules, and began to distribute funds.

WHEREAS, on January 6, 2022, Treasury issued the final rule. The final rule delivers broader flexibility and greater simplicity in the program, responsive to feedback in the comment process.

WHEREAS, the final rule offers a standard allowance for revenue loss of up to \$10 million, allowing recipients to select between a standard amount of revenue loss or complete a full revenue loss calculation.

WHEREAS, recipients that select the standard allowance may use that amount, in many cases their full award, for government services, with streamlined reporting requirements.

NOW THEREFORE, BE IT RESOLVED, By the Aitkin County Board of Commissioners Aitkin, Minnesota, the County elects the standard allowance available under the revenue loss provision of the American Rescue Plan.

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voted to adopt resolution: Search & Rescue Donation-Wealthwood Township.

WHEREAS, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

Wealthwood Township \$1,000.00

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Wealthwood Township Aitkin County Search and Rescue

WHEREAS, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voted to adopt resolution: Award Contract No. 20224

WHEREAS, Contract No. 20224 is for construction of CP 001-090-039, and

WHEREAS, sealed bids were opened for this project at 2:00 p.m. on Monday, February 28, 2022 with a total of six bids received, and

WHEREAS, MP Asphalt Maintenance - Buffalo, MN - was the lowest responsible bidder in the amount of \$71,025.30.

NOW THEREFORE, BE IT RESOLVED, that MP Asphalt Maintenance be awarded Contract 20224.

**Resolution
#20220322-041
Search & Rescue
Donation-
Wealthwood
Township**

**Resolution
#20220322-042
Award Contract
No. 20224**

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BE IT FURTHER RESOLVED, that the chairperson of the Aitkin County Board and the Aitkin County Auditor are hereby authorized and directed to enter into a contract on behalf of Aitkin County with said low bidder upon presentation of proper contract documents

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voted to adopt resolution – Award Contract 20225;

WHEREAS, Contract No. 20225 is for the placement of calcium chloride on various county highways and township roads, and

WHEREAS, sealed bids were opened for this project at 2:00 p.m. on Monday, March 14, 2022 with a total of two bids received, and

WHEREAS, Knife River, Sauk Rapids, MN was the lowest responsible bidder in the amount of \$541,450.

NOW THEREFORE, BE IT RESOLVED, that Knife River be awarded Contract 20225.

BE IT FURTHER RESOLVED, that the chairperson of the Aitkin County Board and the Aitkin County Auditor are hereby authorized and directed to enter into a contract on behalf of Aitkin County with said low bidder upon presentation of proper contract documents.

Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voted to adopt resolution – Award Contract 20226;

WHEREAS, Contract No. 20226 is for construction of SAP 001-030-007, and

WHEREAS, sealed bids were opened for this project at 2:00 p.m. on Monday, March 14, 2022 with a total of five bids received, and

WHEREAS, Asphalt Surface Technologies Corp. - St. Cloud, MN - was the lowest responsible bidder in the amount of \$493,564.47.

NOW THEREFORE, BE IT RESOLVED, that Asphalt Surface Technologies Corp. be awarded Contract 20226.

BE IT FURTHER RESOLVED, that the chairperson of the Aitkin County Board and the Aitkin County Auditor are hereby authorized and directed to enter into a contract on behalf of Aitkin County with said low bidder upon presentation of proper contract documents

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members present voted to approve Request Referral to Planning Commission.

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voted to adopt resolution – Zoning Ordinance Amendment;

WHEREAS, Aitkin County Zoning Ordinance Appendix A-Classification List contains two

**Resolution
#20220322-043
Award Contract
20225**

**Resolution
#20220322-044
Award Contract
20226**

**Request Referral
to Planning
Commission**

**Resolution
#20220322-045
Zoning Ordinance
Amendment**

<p>Solid Waste Classifications; and</p> <p>WHEREAS, the need has risen for the additional classification of Solid Waste Transfer Station; and</p> <p>WHEREAS, a Solid Waste Transfer Station is a less intensive use than a Solid Waste Disposal Site and shall be conditionally permitted in Farm Residential, Public, and Open zones; and</p> <p>WHEREAS, Aitkin County Zoning Ordinance Appendix A-Classification List will now be more exhaustive and better serve Aitkin County citizens and Aitkin County Planning & Zoning into the future;</p> <p>NOW, THEREFORE BE IT RESOLVED, that the Aitkin County Board of Commissioners does hereby authorize the amendment to Appendix A-Classification List to the Aitkin County Zoning Ordinance</p> <p>Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members present voted by roll call vote (4-0-1 Napstad abstained) to approve License to Sell Tobacco Products-Fisherman’s Bay.</p> <p>Kirk Peysar – County Auditor presented Commissioner District Options.</p> <p>Jessica Seibert, County Administrator updated the Board on the following:</p> <ul style="list-style-type: none">• Dan Haasken Recognition• Performance Reviews• Lakes Area United Way• Hilgart Legislature Update <p>The Board discussed: HHS Advisory, AMC, Natural Resources Advisory Committee, Arrowhead Regional Development Council, Lakes and Pines, Historical Society, Aitkin Airport Commission, Planning Commission.</p> <p>Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting yes to close the meeting at 12:02 p.m. under Statute 13D.03 Subd.1(b) Labor Negotiations.</p> <p>Motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voting yes to reopen the meeting at 1:10 p.m.</p>	<p>License to Sell Tobacco Products-Fisherman’s Bay</p> <p>Commissioner Districts Discussion</p> <p>Administrator Updates</p> <p>Board Discussion</p> <p>Closed Session under State 13D.03 Subd.1(b) Labor Negotiations</p> <p>Reopen</p>
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AITKIN COUNTY BOARD

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Motion by Commissioner Niemi, seconded by Commissioner Westerlund and carried, all members voting yes to adjourn the meeting at 1:11 p.m. until Tuesday, April, 2022 at the Aitkin County Government Center.

Adjourn

J. Mark Wedel, Board Chair
Aitkin County Board of Commissioners

Jessica Seibert
County Administrator