



# Board of County Commissioners Agenda Request

**2Y**  
Agenda Item #

Requested Meeting Date: January 25, 2022

Title of Item: OJP Grant

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> County Attorney James Ratz	<b>Department:</b> County Attorney	
<b>Presenter (Name and Title):</b> James Ratz		<b>Estimated Time Needed:</b>
<b>Summary of Issue:</b>  <p>Requesting a resolution authorizing the Aitkin County Attorney to execute the Office of Justice Programs grant agreements and amendments. The 2022 grant funds the majority of the Crime Victim Coordiniator salary/program. The OJP grant monies help fund the Aitkin County Crime Victim Services Program.</p>		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b>		
<b>Financial Impact:</b> <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

**JAMES P. RATZ**  
AITKIN COUNTY ATTORNEY  
209 SECOND STREET N.W., ROOM 268  
AITKIN, MINNESOTA 56431

---

TELEPHONE (218) 927-7347  
TOLL FREE 1-888-422-7347  
FAX (218) 927-7365

SENIOR ASSISTANT COUNTY ATTORNEY  
LISA ROGGENKAMP RAKOTZ


ASSISTANT COUNTY ATTORNEYS  
SARAH WINGE  
TOM KLOSOWSKI  
DEVEN NICE

PARALEGALS  
TAMMY K. MILLER  
SONDRA L. SWANSON

CRIME VICTIM COORDINATOR  
GABREA ANDERSON  
TELEPHONE (218) 927-7446

**MEMORANDUM**

**TO:** Aitkin County Board

**FROM:** James P. Ratz, County Attorney 

**DATE:** January 7, 2022

**RE:** Office of Justice Programs Grant

-----

Attached please find the Consent Agenda Request and Resolution Authorizing Execution of Agreement for the Office of Justice Programs grant. Please complete the resolution authorizing the Aitkin County Attorney to execute the Office of Justice Programs grant agreements and amendments, and provide me with a copy of the resolution once complete. Thank you.

JPR:tkm

## RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT

Authorization to execute grant agreements can be conferred by  
1) Statute, 2) Bylaws, or 3) this Resolution

Resolution is not needed if the authorized officials below are signing the grant agreement. These officials may confer their grant signing authority to others by this resolution, and they are the only acceptable signatures on this form:

Statutory Cities	Mayor and City Clerk
County	Board chair and Clerk of the Board
Non-Profit	Board chair, or official authorized in bylaws

**Non-profits:** Please attach and highlight your bylaws to document signing authority, whether the resolution is needed or not. You cannot authorize yourself.

Be it resolved that Atkin County will enter into a cooperative  
(Name of your organization)  
agreement with the Office of Justice Programs in the Minnesota Department of Public  
Safety.

Atkin County Attorney is hereby authorized to execute such agreements and  
(Title of authorized official)  
amendments, as are necessary to implement the project on behalf of

Atkin County  
(Name of your organization)

I certify that the above resolution was adopted by the Board of Commissioners of  
(Executive Body)  
Atkin County on January 25, 2022  
(Name of your organization) (Date)

SIGNED:

WITNESSETH:

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Date)