



AITKIN COUNTY HEALTH & HUMAN SERVICES

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**AITKIN COUNTY HEALTH & HUMAN SERVICES
ADVISORY COMMITTEE**

Meeting Minutes

April 7, 2021

Committee Members Present: Cindy Chuhanic
Joel Hoppe (Via WebEx)
Rebecca Person (Via WebEx)
Kari Paulsen (Via WebEx)
Luke Christensen (Via WebEx)
Terri Mathis
Penny Olson
Lynne Jacobs
Jennifer Sheets (Via WebEx)
Steve Teff (Via WebEx)

Commissioner Mark Wedel (Via WebEx)
Commissioner Laurie Westerlund (Via WebEx)

Guests: Cynthia Bennett, H&HS Director (Via WebEx)
Erin Melz, Public Health Supervisor
Shawn Speed, Scribe

Absent: Pastor Dawn
Carole Holten

I. Call to Order

A. Joel called to order the meeting of the Aitkin County Health & Human Services Advisory Committee at 3:05 pm on April 7, 2021 at Aitkin County Health & Human Services in the large conference room.

II. Approval of April 7, 2021 Agenda

A. Terri moved to approve the agenda, Cindy seconded, all members voting yes to approve the agenda.

III. Approval of minutes from the October 7, 2020 meeting

A. Lynne moved to approve the minutes as written, Commissioner Westerlund seconded, all members voting yes to approve the minutes.

“This institution is an equal opportunity provider.”

IV. New Member Welcome

- A. The committee welcomed Rebecca Person, the new H&HS Union representative to the Advisory Committee and Becca gave a brief introduction of herself to the other members.

V. Committee Member Input/Updates

- A. None

VI. Review of the Committee By-Laws

- A. After some discussion on the subject it was decided to table this item until the members all had a chance to thoroughly review the current by-laws until the next meeting.

VII. Discuss Meeting Location

- A. Discussed changing the meeting location to a bigger venue so that there would be more room for all committee members to attend in person and still abide by COVID-19 protocols.
- B. The meeting locations discussed were as follows-
1. Aitkin City Library
 2. The Aitkin County Board Room - -Meeting here would require changing the day that the committee meets as the first Wednesdays of the month are already booked by Environmental Services.
 3. MLEC Meeting Room
 4. Long Lake Conservation Center
- C. It was decided that Shawn would check the availability of the Aitkin City Library and let the members know.

VIII. Discuss McGregor Community Meal

- A. This item was tabled and Cynthia was going to be following up on this with Carole.

IX. Review Discussion Topics for 2021 Meetings

- A. The topics that were decided on and the months they will be presented are as follows-
1. May 5 – SHIP Update
 2. June 2 – Guardianship Presentation
 3. July 7 – No Meeting
 4. August 4 – 2022 H&HS Budget Proposal

5. September 1 – SHIP Update
6. October 6 – Foster Care Presentation
7. November 3 – Suicide Prevention Presentation
8. December 1 – SHIP Update

X. COVID-19 Update – Erin Melz

- A. Erin gave an update on the COVID-19 vaccination rollout from its initial rollout to present time.

XI. Adjournment

- A. The meeting was adjourned at 4:16 pm.
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Carole Holton, Chairperson

Shawn Speed, Clerk to the ACH&HS Advisory Board

The following documents were included in the packet of information sent to the members for review prior to the meeting or distributed at the meeting:

- Copy of the agenda for the April 7, 2021 meeting.
- Draft copy of the minutes from the October 7, 2020 meeting.
 - Copy of the By-Laws
 - Copy of Discussion Topics
- Copy of the COVID-19 Presentation.