

KMR1  
8/26/20 1:24PM

# Aitkin County



2M

Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

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Print List in Order By: 1  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

*Elan Paid 8/20/20 - Allocated*

Explode Dist. Formulas Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
4	5462 Bremer Bank (Elan ACH) 01- 044- 920- 0000- 6800		1,178.00	Covid- 19 Logo Face Masks 07/31/2020		COVID Related Expenditures	N
5	01- 044- 920- 0000- 6800		1,178.00	Covid- 19 Logo Face Masks 07/31/2020		COVID Related Expenditures	N
11	01- 044- 920- 0000- 6800		161.28	Covid- 19 Thermometers 08/05/2020		COVID Related Expenditures	N
15	01- 044- 920- 0000- 6800		126.87	Covid- 19 Webcams 08/06/2020		COVID Related Expenditures	N
16	01- 044- 920- 0000- 6800		26.65	Covid- 19 Face Shields 08/06/2020		COVID Related Expenditures	N
19	01- 044- 920- 0000- 6800		160.00	Covid- 19 Webcams 08/10/2020		COVID Related Expenditures	N
22	01- 044- 920- 0000- 6800		409.50	Covid- 19 Headsets 08/12/2020		COVID Related Expenditures	N
23	01- 044- 920- 0000- 6800		81.90	Covid- 19 Headsets 08/12/2020		COVID Related Expenditures	N
24	01- 044- 920- 0000- 6800		81.90	Covid- 19 Headsets 08/12/2020		COVID Related Expenditures	N
26	01- 044- 920- 0000- 6800		79.98	Covid- 19 Webcams 08/12/2020		COVID Related Expenditures	N
27	01- 044- 920- 0000- 6800		179.99	Covid- 19 Microsoft Surface Doc 08/12/2020		COVID Related Expenditures	N
28	01- 044- 920- 0000- 6800		53.76	Covid- 19 Thermometers 08/12/2020		COVID Related Expenditures	N
29	01- 044- 920- 0000- 6800		48.91	Covid- 19 Hand Sanitizer 08/13/2020		COVID Related Expenditures	N
31	01- 044- 920- 0000- 6800		27.99	Covid- 19 Keyboard/Mouse 08/13/2020		COVID Related Expenditures	N
68	01- 044- 920- 0000- 6800		15.98	Cisco Systems (Webex)- Monthly		COVID Related Expenditures	N
50	01- 049- 000- 0000- 6405		33.64	Book, Wall Anchor		Office Supplies (Non Computer)	N
65	01- 053- 000- 0000- 6405		44.59	Canon Exchange Roller Kit DR- C		Office & Computer Supplies	N
69	01- 110- 000- 0000- 6422		369.88-	Returned - Water Filters 07/13/2020 07/13/2020		Janitorial Supplies	N
36	01- 252- 000- 0000- 6262		17.60	Riverwood Pharmacy- Inmate Meds		Medical Expenses & Supplies - Inmate	N
34	01- 252- 000- 0000- 6405		84.40	Walmart - Jail Supplies		Office & Computer Supplies	N
35	01- 252- 000- 0000- 6418		121.52	Walmart - Groceries		Groceries	N
32	01- 252- 000- 0000- 6424		118.00	Walmart - TV		Inmate Supplies	N
33	01- 252- 000- 0000- 6424		54.80	Walmart - Bath Towels		Inmate Supplies	N

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
66	01- 252- 000- 0000- 6424		118.00	Walmart - Jail TV		Inmate Supplies	N
1	01- 044- 000- 0000- 6800		10,355.83-	ELAN Paid 08/20/20- Allocation		ELAN - Statement Payment	N
39	01- 049- 000- 0000- 6402		181.98	Monitor	0918623	Computer Supplies & Software	N
46	01- 053- 000- 0000- 6231		225.00	ApplicantStack Recruit- OnBoard	125902	Services, Labor, Contracts	N
				08/01/2020 09/01/2020			
44	01- 049- 000- 0000- 6340		20.89	Dinner	164193	Meals (Overnight)	N
				08/06/2020 08/06/2020			
45	01- 049- 000- 0000- 6340		18.17	Lunch	2071	Meals (Overnight)	N
				08/07/2020 08/07/2020			
40	01- 049- 000- 0000- 6402		181.98	Monitor	2165867	Computer Supplies & Software	N
41	01- 049- 000- 0000- 6340		39.71	Overnight Dinner	24615	Meals (Overnight)	N
38	01- 049- 000- 0000- 6405		28.84	Pens, Batteries	4841848	Office Supplies (Non Computer)	N
42	01- 049- 000- 0000- 6332		284.78	2 night Hotel	86781044	Hotels / Motels	N
				07/29/2020 07/31/2020			
43	01- 049- 000- 0000- 6332		306.86	Hampton Inn - 2 nights lodging	86781332	Hotels / Motels	N
				08/05/2020 08/07/2020			
67	01- 043- 000- 0000- 6332		482.32	Lodging - MAAO Assess Admin Co	Balder	Hotel / Motel Lodging	N
				07/26/2020 07/29/2020			
55	01- 053- 000- 0000- 6298		25.00	Gift Card - Employee Rec.	Brand	Employee Recognition	N
58	01- 053- 000- 0000- 6298		75.00	Gift Card - Employee Rec.	Chenevert	Employee Recognition	N
57	01- 053- 000- 0000- 6298		75.00	Gift Card - Employee Rec.	Erickson	Employee Recognition	N
54	01- 053- 000- 0000- 6298		75.00	Gift Card - Employee Rec.	Exsted	Employee Recognition	N
63	01- 053- 000- 0000- 6298		75.00	Gift Card - Employee Rec.	Grams	Employee Recognition	N
62	01- 053- 000- 0000- 6298		75.00	Gift Card - Employee Rec.	Hallfrisch	Employee Recognition	N
56	01- 053- 000- 0000- 6298		100.00	Gift Card - Employee Rec.	Harmon	Employee Recognition	N
64	01- 053- 000- 0000- 6298		100.00	Gift Card - Employee Rec.	Lenk	Employee Recognition	N
60	01- 053- 000- 0000- 6298		75.00	Gift Card - Employee Rec.	Sinell	Employee Recognition	N
61	01- 053- 000- 0000- 6298		75.00	Gift Card - Employee Rec.	Sorenson	Employee Recognition	N
53	01- 053- 000- 0000- 6298		75.00	Gift Card - Employee Rec.	Sovde	Employee Recognition	N
59	01- 053- 000- 0000- 6298		125.00	Gift Card - Employee Rec.	Tibbetts	Employee Recognition	N
5462	Bremer Bank (Elan ACH)		3,601.92-	47 Transactions			
<b>1 Fund Total:</b>			<b>3,601.92-</b>	<b>General Fund</b>	<b>1 Vendors</b>	<b>47 Transactions</b>	

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Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

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2 Reserves Fund

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
52 5462 Bremer Bank (Elan ACH)		355.87	S&R Supplies, Ropes, Etc.		Sheriff Search & Rescue Reserve Exp N
37 02- 200- 020- 0000- 6231		2,277.00	Global Knowledge ASA Training	159533	Staff Training Reserve Expense - IT N
			08/13/2020		
5462 Bremer Bank (Elan ACH)		2,632.87		2 Transactions	
<b>2 Fund Total:</b>		<b>2,632.87</b>	<b>Reserves Fund</b>	<b>1 Vendors</b>	<b>2 Transactions</b>

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 3 Road & Bridge

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
5462 Bremer Bank (Elan ACH)					
47 03- 301- 000- 0000- 6400		180.00	DocuSign	20036571	Supplies And Materials N
48 03- 302- 000- 0000- 6449		12.50	Cylinder Molds	8939690	Rd/Br Engr. Supplies N
49 03- 302- 000- 0000- 6449		17.29	Shipping	8939690	Rd/Br Engr. Supplies N
5462 Bremer Bank (Elan ACH)		209.79	3 Transactions		
<b>3 Fund Total:</b>		<b>209.79</b>	<b>Road &amp; Bridge</b>	<b>1 Vendors</b>	<b>3 Transactions</b>

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formulari</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
5462 Bremer Bank (Elan ACH)					
8 05- 400- 430- 0408- 6406		64.12 WIC BF - Onsies/Iron on Vinyls 07/30/2020		PH Program Related Supplies	N
25 05- 400- 430- 0408- 6406		10.99 MCH- Water Bottle 08/11/2020		PH Program Related Supplies	N
6 05- 400- 440- 0410- 6405		16.70 Agency- Cutting Wheel 07/31/2020		Office Supplies	N
7 05- 400- 440- 0410- 6405		2.29 Agency - Scissors 07/31/2020		Office Supplies	N
9 05- 400- 440- 0410- 6405		3.20 Agency- Alphabet punch set 08/03/2020		Office Supplies	N
30 05- 400- 440- 0410- 6450		42.24 Rotary Trimmer/Paper Cutter 08/12/2020		Small Equipment: Telephones,Chair	N
6 05- 420- 600- 4800- 6405		34.46 Agency- Cutting Wheel 07/31/2020		Office Supplies	N
7 05- 420- 600- 4800- 6405		4.73 Agency - Scissors 07/31/2020		Office Supplies	N
9 05- 420- 600- 4800- 6405		6.60 Agency- Alphabet punch set 08/03/2020		Office Supplies	N
30 05- 420- 600- 4800- 6450		87.12 Rotary Trimmer/Paper Cutter 08/12/2020		Small Equipment: Telephones,Chair	N
3 05- 430- 700- 4800- 6241		60.00 St Louis Cty Conf Reg 07/31/2020		Meeting/Conference Registration Fe	N
13 05- 430- 700- 4800- 6241		60.00 St Louis Cty Conf Reg (BC) 08/05/2020		Meeting/Conference Registration Fe	N
14 05- 430- 700- 4800- 6241		15.00 MSSA Webinar Reg (JM) 08/06/2020		Meeting/Conference Registration Fe	N
18 05- 430- 700- 4800- 6241		119.00 Plans with a Purpose Conf Reg 08/11/2020		Meeting/Conference Registration Fe	N
20 05- 430- 700- 4800- 6402		49.99 Wireless Keyboard/Mouse (SJ) 08/07/2020		Computer/Technology Supplies	N
6 05- 430- 700- 4800- 6405		53.25 Agency- Cutting Wheel 07/31/2020		Office Supplies	N
7 05- 430- 700- 4800- 6405		7.31 Agency - Scissors 07/31/2020		Office Supplies	N
9 05- 430- 700- 4800- 6405		10.19 Agency- Alphabet punch set 08/03/2020		Office Supplies	N
17 05- 430- 700- 4800- 6405		29.97 Desktop Organizer (JH) 08/06/2020		Office Supplies	N

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Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

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5 Health & Human Services

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
30	05-430-700-4800-6450		134.63	Rotary Trimmer/Paper Cutter 08/12/2020		Small Equipment: Telephones,Chair	N
21	05-400-440-0410-6405		68.95	2 Pkt Folders- 7th Grade Orient 08/10/2020 08/10/2020		Office Supplies	N
10	05-430-700-4800-6405		31.51-	2 Pocket Fastener Folders (FC) 08/05/2020 08/05/2020		Office Supplies	N
12	05-400-440-0410-6239		3.20	Availity - July '20 07/01/2020 07/31/2020	00575192	Software Fees/License Fees	N
12	05-420-600-4800-6239		6.60	Availity - July '20 07/01/2020 07/31/2020	00575192	Software Fees/License Fees	N
12	05-430-700-4800-6239		10.20	Availity - July '20 07/01/2020 07/31/2020	00575192	Software Fees/License Fees	N
2	05-430-710-3980-6020		20.00	Background Check- Child Care 08/10/2020	64874049	License & Resource Development	N
5462	Bremer Bank (Elan ACH)		889.23	26 Transactions			
<b>5 Fund Total:</b>			<b>889.23</b>	<b>Health &amp; Human Services</b>	<b>1 Vendors</b>	<b>26 Transactions</b>	

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 19 Long Lake Conservation C

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Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
51 5462 Bremer Bank (Elan ACH)		Weather Station Access- Returne	Broken	Office & Computer Supplies	N
19- 521- 000- 0000- 6405	129.97-				
5462 Bremer Bank (Elan ACH)	129.97-	1 Transactions			
<b>19 Fund Total:</b>	129.97-	<b>Long Lake Conservation Center</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
<b>Final Total:</b>	0.00	<b>5 Vendors</b>	<b>79 Transactions</b>		



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Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO



**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	-3,601.92	General Fund
2	2,632.87	Reserves Fund
3	209.79	Road & Bridge
5	889.23	Health & Human Services
19	-129.97	Long Lake Conservation Center
All Funds	0.00	Total

Approved by,

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