



# Board of County Commissioners Agenda Request

2N  
Agenda Item #

**Requested Meeting Date:** March 24, 2020

**Title of Item:** County Administrator Performance Evaluation Summary

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
<b>Submitted by:</b> Jessica Seibert	<b>Department:</b> Administration
<b>Presenter (Name and Title):</b> Jessica Seibert, County Administrator	<b>Estimated Time Needed:</b>
<b>Summary of Issue:</b>  On March 10, 2020 the County Board held a closed session to evaluate the annual performance of County Administrator, Jessica Seibert. The statute requires that "At its next open meeting, the public body shall summarize its conclusions regarding the evaluation."  Commissioners evaluated the performance of Administrator Seibert in the following areas:  - Delivering Exceptional Customer Service - Building Teams & Collaborating - Innovating & Being Open to Change - Accurate Work Product & Efficiency  Commissioners concluded that Administrator Seibert exceeded expectations in these areas.	
<b>Alternatives, Options, Effects on Others/Comments:</b>	
<b>Recommended Action/Motion:</b>  Approve summary of the conclusions of the March 10, 2020 performance evaluation.	
<b>Financial Impact:</b> <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>	