## Aitkin County Board of Commissioners Board Meeting Attendance Record

Date: March 18, 2020

	Please check the boxes that apply.		
Name	Aitkin County Citizen	Aitkin County Employee	Company Representative – please list.
Paul Vold			KKINRadio
Chris Sutil		X	I.T.
Erin Mess		X	
Bobbie Danielan		X	
Dawn Houser		X	
Dawn Houser	X		



## Communication

- Whitehouse update calls
- AMC/LMC/MDH call
- Homeland Security/Cybersecurity call
- NACO call
- MDH/CDC webinars & teleconferences
- Communication wth Aitkin Independent Age & KKIN
- E-mails to city councils & churches
- Information posted on internet & intranet
- Email updates to staff
- Regular communication with county collegues and AMC
- PH regular meetings with Riverwood Healthcare
- Internal departmental & staff meetings

## **Actions**

- PH & Facilities Coordinator coordinated efforts to purchase supplies
- Signage developed and posted at County buildings
- PH & LLCC staff coodinated communication to LLCC parents
- Developed & distributed talking points to HHS staff
- HHS staff updating Pan Flu Plan
- Developing Q&A for employees to be emailed 3/18/20
- Department heads/supervisors met to discuss policy recommendations
- Department heads working to identify continuity of operations and remote work options
- Developed policy recommendations & scheduled emergency Board meeting
- Regular media releases being developed
- Gathering up-to-date information on food shelves and food resources to disseminate
- Contacted school superintendents regarding childcare for essential workers
- Working with AMC to determine possibilities for legislative deadline relief