

SMH1  
11/5/19 9:25AM

# Aitkin County

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Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

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2 - Department (Totals by Dept) 2 - Page Break by Dept  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name  
on Audit List?: N

Elan

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

SMH1  
 11/5/19 9:25AM  
 1 General Fund

# Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
1	DEPT				Commissioners			
	5462 Bremer Bank (Elan ACH)							
27	01-001-000-0000-6332			99.99	GrandStay- Glenwood/MRC Broadba 10/06/2019 10/06/2019		Hotel / Motel Lodging	N
24	01-001-000-0000-6405			9.95	Battery for cell phone/Wedel 10/04/2019	100419	Office & Computer Supplies	N
	5462 Bremer Bank (Elan ACH)			109.94	2 Transactions			
1	DEPT Total:			109.94	Commissioners	1 Vendors	2 Transactions	
40	DEPT				Auditor			
	5462 Bremer Bank (Elan ACH)							
57	01-040-021-0000-6205			29.40	Postage 10/04/2019		Postage	N
58	01-040-021-0000-6205			22.05	Postage 10/04/2019		Postage	N
	5462 Bremer Bank (Elan ACH)			51.45	2 Transactions			
40	DEPT Total:			51.45	Auditor	1 Vendors	2 Transactions	
43	DEPT				Assessor			
	5462 Bremer Bank (Elan ACH)							
62	01-043-000-0000-6332			146.68	Sugar Lake Lodge(Bal)MAAO Fall 09/29/2019 10/02/2019		Hotel / Motel Lodging	N
66	01-043-000-0000-6332			312.04	Country Inn, G. R., MN/MAAO- Da 09/29/2019 10/02/2019		Hotel / Motel Lodging	N
65	01-043-000-0000-6340			9.61	Arby's Lunch- Grand Rapids, MN/ 10/02/2019		Meals (Overnight)	N
25	01-043-000-0000-6208			65.00	Mn State Bd of Assess Intervie		Training/Education	N
26	01-043-000-0000-6208			3.75	Mn State Bd of Assess Convenie		Training/Education	N
28	01-043-000-0000-6231			225.00	ApplicantStack Recruit 10/01/2019 11/01/2019		Services, Labor, Contracts	N
29	01-043-000-0000-6241			96.00	MCHRMA- Ruttgers/Bobbie 10/03/2019 10/04/2019		Registration Fee	N
34	01-043-000-0000-6405			56.24	Rollers for scanner- Canon DR- 1 10/09/2019	3935179	Office, Film & Computer Supplies	N
50	01-043-000-0000-6230			39.93	Staples/business cards (Mello) 10/09/2019	6925218530	Printing, Publishing & Adv	N

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
5462	Bremer Bank (Elan ACH)					
		954.25		9 Transactions		
43	DEPT Total:	954.25	Assessor	1 Vendors	9 Transactions	
49	DEPT		Information Technologies			
5462	Bremer Bank (Elan ACH)					
31	01- 049- 000- 0000- 6402	6.88	Dry erase markers 09/26/2019		Computer Supplies & Software	N
32	01- 049- 000- 0000- 6402	14.99	Address labels 09/26/2019		Computer Supplies & Software	N
33	01- 049- 000- 0000- 6402	8.99	2.5" sata to usb enclosure 10/01/2019		Computer Supplies & Software	N
23	01- 049- 000- 0000- 6330	30.02	gasoline / Chris Sutch 10/02/2019	3844622	Transportation & Travel & Parking	N
5462	Bremer Bank (Elan ACH)	60.88		4 Transactions		
49	DEPT Total:	60.88	Information Technologies	1 Vendors	4 Transactions	
52	DEPT		Administration			
5462	Bremer Bank (Elan ACH)					
49	01- 052- 000- 0000- 6330	10.00	Best Western Cap Ridge- St Paul 09/26/2019 09/26/2019		Transportation & Travel & Parking	N
48	01- 052- 000- 0000- 6332	134.99	Best Western Cap Ridge- St Paul 09/26/2019 09/26/2019		Hotels / Motels	N
5462	Bremer Bank (Elan ACH)	144.99		2 Transactions		
52	DEPT Total:	144.99	Administration	1 Vendors	2 Transactions	
110	DEPT		Courthouse Maintenance			
5462	Bremer Bank (Elan ACH)					
59	01- 110- 000- 0000- 6422	20.49	Black & Yellow Hazard Tape 10/01/2019		Janitorial Supplies	N
60	01- 110- 000- 0000- 6422	118.87	Indoor/Outdoor Tape & Wrestlin 10/01/2019		Janitorial Supplies	N
61	01- 110- 000- 0000- 6422	38.98	LaRibbons 6in & Key Tags 10/08/2019		Janitorial Supplies	N
5462	Bremer Bank (Elan ACH)	178.34		3 Transactions		

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1 General Fund

Vendor Name	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
110 DEPT Total:		178.34	Courthouse Maintenance	1 Vendors	3 Transactions	
200 DEPT			Enforcement			
5462 Bremer Bank (Elan ACH)						
47 01-200-000-0000-6610		227.95	Stalker Radar - radar cables # 10/08/2019		Equipment & Radios	N
75 01-200-019-0000-6241		80.00	NPCA- Detection, Handler, Prote 10/01/2019		Registration Fee	N
36 01-200-000-0000-6409		38.52	Amazon - 3 Streamlight battery 10/02/2019		Deputy Supplies	N
37 01-200-000-0000-6409		8.20	Amazon - Vicks vaporub 10/02/2019		Deputy Supplies	N
38 01-200-000-0000-6409		23.58	Amazon - Dust masks 10/02/2019		Deputy Supplies	N
5462 Bremer Bank (Elan ACH)		378.25		5 Transactions		
200 DEPT Total:		378.25	Enforcement	1 Vendors	5 Transactions	
252 DEPT			Corrections			
5462 Bremer Bank (Elan ACH)						
42 01-252-003-0000-6511		22.73	Holiday- BCA LASO Trng gas 10/02/2019		Gas And Oil	N
46 01-252-252-0000-6405		93.15	Dollar Tree - Commissary activ 10/04/2019		Prisoner Welfare	N
5462 Bremer Bank (Elan ACH)		115.88		2 Transactions		
252 DEPT Total:		115.88	Corrections	1 Vendors	2 Transactions	
253 DEPT			Sentence to Serve			
5462 Bremer Bank (Elan ACH)						
67 01-253-000-0000-6405		59.47	Timmer Impl - jack 10/02/2019		Operating Supplies	N
5462 Bremer Bank (Elan ACH)		59.47		1 Transactions		
253 DEPT Total:		59.47	Sentence to Serve	1 Vendors	1 Transactions	
280 DEPT			Emergency Management			
5462 Bremer Bank (Elan ACH)						

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1 General Fund

<u>Vendor Name</u>		<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
45	01-280-003-0000-6332		Fortune Bay/EM Mgmt - Patrice 10/08/2019 10/09/2019		Hotel / Motel Lodging	N
43	01-280-003-0000-6340		Tamarack/Buffer- EM Mgmt - Patr 10/08/2019		Meals- Schooling	N
44	01-280-003-0000-6511		Holiday- EM Mgmt Assembly gas 10/10/2019		Gas & Oil	N
	5462 Bremer Bank (Elan ACH)			3 Transactions		
280	DEPT Total:		291.69	Emergency Management	1 Vendors	3 Transactions
391	DEPT			Solid Waste		
	5462 Bremer Bank (Elan ACH)					
64	01-391-000-0000-6241		RAM Conf. reg,Brooklyn Park, M 10/15/2019		Registration Fee	N
63	01-391-000-0000-6332		Arrowhead Hotel/Baxter- SWAA/Ne 09/26/2019		Hotel / Motel Lodging	N
	5462 Bremer Bank (Elan ACH)			2 Transactions		
391	DEPT Total:		377.01	Solid Waste	1 Vendors	2 Transactions
1	Fund Total:		2,722.15	General Fund		35 Transactions

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3 Road & Bridge

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
302	DEPT		R&B Engineering/Construction			
	5462 Bremer Bank (Elan ACH)					
30	03-302-000-0000-6296		Construction Site Trng/R Thomp		Meeting Expense/Physicals	N
			10/30/2019			
	5462 Bremer Bank (Elan ACH)			1 Transactions		
302	DEPT Total:		R&B Engineering/Construction	1 Vendors		1 Transactions
		120.00				
3	Fund Total:		Road & Bridge			1 Transactions
		120.00				

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5 Health & Human Services

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
400	DEPT			Public Health Department			
	5462 Bremer Bank (Elan ACH)						
12	05-400-410-0413-6406		49.89	WIC - Safety Gate 10/08/2019		PH Program Related Supplies	N
15	05-400-410-0413-6430		41.67	WIC - Safety Lancets 10/03/2019		WIC - Medical Supplies	N
2	05-400-440-0410-6330		8.00	LPHA Mtg - Parking 09/26/2019		Mileage/Parking	N
19	05-400-440-0410-6332		33.88	MFSCR Conf Lodging 10/09/2019		Hotel/Lodging	N
20	05-400-440-0410-6402		1.28	Agency- 4 Port USB hub 09/27/2019		Computer/Technology Supplies	N
7	05-400-440-0410-6405		25.12	Admin - Toner (SS) 09/26/2019		Office Supplies	N
8	05-400-440-0410-6405		3.35	Agency - Touch Screen Cleaner 09/26/2019		Office Supplies	N
21	05-400-450-0451-6406		45.00	SHIP - HC Tablecloth design fe 09/12/2019		PH Program Related Supplies	N
22	05-400-450-0451-6406		167.95	SHIP - HC Tablecloth 09/12/2019		PH Program Related Supplies	N
	5462 Bremer Bank (Elan ACH)		376.14		9 Transactions		
400	DEPT Total:		376.14	Public Health Department	1 Vendors	9 Transactions	
420	DEPT			Income Maintenance			
	5462 Bremer Bank (Elan ACH)						
19	05-420-600-4800-6332		69.87	MFSCR Conf Lodging 10/09/2019		Hotel/Lodging	N
20	05-420-600-4800-6402		2.64	Agency- 4 Port USB hub 09/27/2019		Computer/Technology Supplies	N
7	05-420-600-4800-6405		51.81	Admin - Toner (SS) 09/26/2019		Office Supplies	N
8	05-420-600-4800-6405		6.91	Agency - Touch Screen Cleaner 09/26/2019		Office Supplies	N
16	05-420-600-4800-6405		61.58	IM - Planners (DL/JA) 10/08/2019		Office Supplies	N
17	05-420-640-4800-6332		211.74	MFSCR Conf Lodging 10/09/2019		Hotel/Lodging	N
18	05-420-640-4800-6332		211.74	MFSCR Conf Lodging		Hotel/Lodging	N

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5 Health & Human Services

Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>On Behalf of Name</u>	
5462 Bremer Bank (Elan ACH)		616.29	10/09/2019 7 Transactions		
420 DEPT Total:		616.29	Income Maintenance	1 Vendors	7 Transactions
430 DEPT			Social Services		
5462 Bremer Bank (Elan ACH)					
19 05- 430- 700- 4800- 6332		107.99	MFSCR Conf Lodging 10/09/2019	Hotel/Lodging	N
1 05- 430- 700- 4800- 6340		30.65	H&HS Conf Meals 10/09/2019	Meal Reimbursement	N
4 05- 430- 700- 4800- 6340		25.54	H&HS Conf Meal 10/10/2019	Meal Reimbursement	N
5 05- 430- 700- 4800- 6340		35.71	H&HS Conf Meals 10/09/2019	Meal Reimbursement	N
20 05- 430- 700- 4800- 6402		4.07	Agency- 4 Port USB hub 10/11/2019	Computer/Technology Supplies	N
7 05- 430- 700- 4800- 6405		80.07	Admin - Toner (SS) 09/27/2019	Office Supplies	N
8 05- 430- 700- 4800- 6405		10.67	Agency - Touch Screen Cleaner 09/26/2019	Office Supplies	N
13 05- 430- 700- 4800- 6450		142.50	Plantronics- CS540 Headset (JH) 10/09/2019	Small Equipment: Telephones,Chairs,	N
3 05- 430- 700- 4800- 6810		150.00	MH- Flex Walmart Gift Card 09/27/2019	Mh Init - Flex	N
11 05- 430- 710- 3670- 6020		62.00	PSOP - 18 gal totes 10/07/2019	PSOP - Parent Support Outreach Serv	N
6 05- 430- 700- 4800- 6405		38.24	3M Adj Document Holder (AG) 09/27/2019	Office Supplies	N
9 05- 430- 700- 4800- 6450		104.99	Adj Standing Desk (AG) 09/27/2019	Small Equipment: Telephones,Chairs,	N
10 05- 430- 700- 4800- 6450		129.99	Adj Standing Desk (Jon M) 09/27/2019	Small Equipment: Telephones,Chairs,	N
14 05- 430- 700- 4800- 6450		189.99	Adj Standing Desk - (SP) 10/08/2019	Small Equipment: Telephones,Chairs,	N
5462 Bremer Bank (Elan ACH)		1,112.41	14 Transactions		



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5 Health & Human Services

<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
430 DEPT Total:		1,112.41	Social Services	1 Vendors		14 Transactions
5 Fund Total:		2,104.84	Health & Human Services			30 Transactions

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SMH1  
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10 Trust

Vendor	<u>Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
923	DEPT			Forfeited Tax Sales			
	5462 Bremer Bank (Elan ACH)						
52	10- 923- 000- 0000- 6405		27.30	2 AA High Capacity Rechargeabl		Office Supplies	N
				10/01/2019			
53	10- 923- 000- 0000- 6405		13.97	1 AA 1.5 volt Batteries		Office Supplies	N
				10/01/2019			
56	10- 923- 000- 0000- 6208		82.50	U of M/Remote Sensing Tools- Ti		Training/Education	N
				10/08/2019			
	5462 Bremer Bank (Elan ACH)		123.77	3 Transactions			
923	DEPT Total:		123.77	Forfeited Tax Sales	1 Vendors	3 Transactions	
10	Fund Total:		123.77	Trust		3 Transactions	

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11 Forest Development

<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
925 DEPT			Resource Management			
5462 Bremer Bank (Elan ACH)						
51 11-925-000-0000-6273		23.98	1 18" Deluxe Spot Spraygun/Shi		Timber Improvement	N
			10/01/2019			
5462 Bremer Bank (Elan ACH)		23.98	1 Transactions			
925 DEPT Total:		23.98	Resource Management	1 Vendors	1 Transactions	
11 Fund Total:		23.98	Forest Development		1 Transactions	

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19 Long Lake Conservation C

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
521 DEPT		LLCC Administration			
5462 Bremer Bank (Elan ACH)					
39 19- 521- 000- 0000- 6205		Adobe "Creative Cloud"	1088570831	Postage	N
		09/28/2019			
5462 Bremer Bank (Elan ACH)		1 Transactions			
521 DEPT Total:		LLCC Administration	1 Vendors	1 Transactions	
522 DEPT		LLCC Education			
5462 Bremer Bank (Elan ACH)					
40 19- 522- 000- 0000- 6416		Amazon/ wall hooks, paracord b		Education Supplies	N
		09/30/2019			
41 19- 522- 000- 0000- 6416		Amazon/2 Rite in the Rain- card		Education Supplies	N
		10/04/2019			
35 19- 522- 000- 0000- 6416		Crickets Small/Medium - 1000 c	1306403	Education Supplies	N
		10/08/2019			
5462 Bremer Bank (Elan ACH)		3 Transactions			
522 DEPT Total:		LLCC Education	1 Vendors	3 Transactions	
525 DEPT		LLCC Capital Improvement			
5462 Bremer Bank (Elan ACH)					
68 19- 525- 000- 0000- 6601		CablesandKits- Fiber Patch Cabl		Capital Outlay- Non Marcum House	N
		10/07/2019			
69 19- 525- 000- 0000- 6601		CablesandKits- Fiber Patch Cabl		Capital Outlay- Non Marcum House	N
		10/07/2019			
70 19- 525- 000- 0000- 6601		Amazon- Ubiquiti Access Point		Capital Outlay- Non Marcum House	N
		10/07/2019			
71 19- 525- 000- 0000- 6601		Amazon- Wireless USB WiFi Adapt		Capital Outlay- Non Marcum House	N
		10/07/2019			
72 19- 525- 000- 0000- 6601		Amazon- Gigabit Ethernet Media		Capital Outlay- Non Marcum House	N
		10/07/2019			
73 19- 525- 000- 0000- 6601		Amazon- Gigabit SFP Transceiver		Capital Outlay- Non Marcum House	N
		10/07/2019			
74 19- 525- 000- 0000- 6601		Amazon- Infinity Cable CAT5E Pl		Capital Outlay- Non Marcum House	N
		10/07/2019			
5462 Bremer Bank (Elan ACH)		7 Transactions			

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 19 Long Lake Conservation C

<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
525 DEPT Total:		1,793.92	LLCC Capital Improvement	1 Vendors		7 Transactions
19 Fund Total:		1,983.12	Long Lake Conservation Center			11 Transactions

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21 Parks

Vendor No.	Vendor Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
520	DEPT			Parks			
	5462 Bremer Bank (Elan ACH)						
54	21- 520- 000- 0000- 6406		65.13	1 Rite in the Rain Weatherproo 10/01/2019		Field Supplies	N
55	21- 520- 000- 0000- 6406		25.39	1 DeWalt Cutting Wheel for Cho 10/08/2019		Field Supplies	N
	5462 Bremer Bank (Elan ACH)		90.52	2 Transactions			
520	DEPT Total:		90.52	Parks	1 Vendors	2 Transactions	
21	Fund Total:		90.52	Parks		2 Transactions	
	Final Total:		7,168.38	21 Vendors	83 Transactions		

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<u>Recap by Fund</u>	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	2,722.15	General Fund
	3	120.00	Road & Bridge
	5	2,104.84	Health & Human Services
	10	123.77	Trust
	11	23.98	Forest Development
	19	1,983.12	Long Lake Conservation Center
	21	90.52	Parks
<b>All Funds</b>		<b>7,168.38</b>	<b>Total</b>

Approved by, .....

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