

The Aitkin County Board of Commissioners met this 27<sup>th</sup> day of August, 2019 at 9:00 a.m., at the Aitkin Public Library, with the following members present: Board Chair Anne Marcotte, Commissioners J. Mark Wedel, Laurie Westerland, Don Niemi, Bill Pratt, County Administrator Jessica Seibert and Administrative Assistant Sue Bingham.

**CALL TO ORDER**

Motion by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members voting yes to approve the August 27, 2019 agenda.

**APPROVED AGENDA**

The Aitkin County Board of Commissioners met as the Aitkin County Health & Human Services Board at 9:01 a.m. and adjourned at 9:49 p.m. Their next meeting is scheduled September 24, 2019.

**HEALTH & HUMAN SERVICES BOARD**

Break: 9:49 a.m. to 10:12 a.m.

**BREAK**

Motion by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: August 13, 2019 to August 26, 2019; B) Approve County Board Minutes: August 13, 2019; C) Approve Electronic Funds Transfers: \$622,622.92; D) Approve Commissioner Warrants: General Fund \$79,525.70, Road & Bridge \$56,999.60, Health & Human Services \$6,327.36, State \$750.00, Trust \$25,099.91, Forest Development \$2,415.77, Aitkin County Collaboration \$20,000.00, Long Lake Conservation Center \$15,382.90, Parks \$22,604.90 for a total of \$229,106.14; E) Approve Auditor Warrants – July Sales & Use Tax: General Fund \$658.06, Road & Bridge \$1,778.06, Trust \$99.08, Forest Development \$3.80, Long Lake Conservation Center \$101.62, Parks \$338.41 for a total of \$2,979.03; F) Approve July Manual Warrants: General Fund \$4,668.65, Road & Bridge \$18,168.92, Health & Human Services \$-28,615.86, State \$12,477.36, Trust \$40.30, Long Lake Conservation Center \$789.90, Parks \$-590.00 for a total of \$6,939.27; G) Approve Out of State Travel – Sheriff’s Office; H) Adopt Resolution: Vacant Land Purchase for Fairgrounds; I) Adopt Resolution: County VSO Operational Enhancement Grant; J) Adopt Resolution: Accept Donation to STS; K) Adopt Resolution: Final Contract Payment – Contract No. 20184; L) Approve 2020 East Central Regional Library Budget

**CONSENT AGENDA**

Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members voting yes to authorize out of state travel for Deputy Sergeant Greg Payment to attend the 2019 Zuercher Conference in Sioux Falls, SD September 10-11, 2019.

**OUT OF STATE TRAVEL – SHERIFF’S OFFICE**

Under the consent agenda, motion for a resolution by Commissioner Wedel seconded by Commissioner Pratt and carried, all members voting yes to adopt resolution – Vacant Land Purchase for Fairgrounds:

**WHEREAS**, on July 9, 2019 the Aitkin County Auditor asked for County Board approval to purchase vacant land adjacent to the County Fairgrounds, and

**RESOLUTION 20190827-065 VACANT LAND PURCHASE FOR FAIRGROUNDS**

**WHEREAS**, the Aitkin County Board of Commissioners authorized moving ahead with such acquisition for a price of Ten Thousand Dollars (\$10,000.00), and

**WHEREAS**, on July 19, 2019 a Purchase Agreement was made between Leroy D. Wohlers, (Seller) and the County of Aitkin (Buyer), and

**WHEREAS**, Seller agreed to sell real property in Aitkin County, Minnesota, legally described as follows:

The South 477 feet of the North 661 feet of the Northeast Quarter of the Southwest Quarter (NE¼ SW¼) which lies West of Mud River in Section 24, Township 47, Range 27.

**NOW THEREFORE, BE IT RESOLVED** that the County Board officially approves the Purchase Agreement and directs that the Purchase Agreement be placed on file in the office of the County Administrator.

Under the consent agenda, motion for a resolution by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members voting yes to adopt resolution – County VSO Operational Enhancement Grant:

**BE IT RESOLVED** by **Aitkin County** that the County enter into the attached **Grant Contract** with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following Program: **County Veterans Service Office Operational Enhancement Grant Program**. The grant must be used to provide outreach to the county’s Veterans; to assist in the reintegration of combat veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance the operations of the county Veterans service office, as specified in Minnesota Statutes 197.608 and Minnesota Laws 2019, Chapter 10, Article 1, Section 37, Subdivision 2. This grant should not be used to supplant or replace other funding.

**BE IT FURTHER RESOLVED** by **Aitkin County** that the County Veterans Service Officer, **Penny Harms**, be authorized to execute the attached Grant Contract for the above-mentioned program on behalf of the County.

Under the consent agenda, motion for a resolution by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members voting yes to adopt resolution – Accept Donation to STS:

**WHEREAS**, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

**WHEREAS**, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

Cedar Lake Norwegian Lutheran Church                      \$50.00

**WHEREAS**, the terms or conditions of the donations, if any, are as follows:

Cedar Lake Norwegian Lutheran Church                      STS

**RESOLUTION  
20190827-066  
COUNTY VSO  
OPERATIONAL  
ENHANCEMENT  
GRANT**

**RESOLUTION  
20190827-067  
ACCEPT  
DONATION TO  
STS**

**WHEREAS**, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

**NOW THEREFORE BE IT RESOLVED**, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Under the consent agenda, motion for a resolution by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members voting yes to adopt resolution – Final Contract Payment – Contract No. 20184:

**WHEREAS**, Contract No. 20184 has in all been completed, and the County Board being fully advised in the premises.

**NOW THEN BE IT RESOLVED**, that the Aitkin County Board of Commissioners does hereby accept said completed contract for and on behalf of the County of Aitkin and authorize final payment to Anderson Brothers Construction in the amount of \$21,343.86.

Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members voting yes to adopt East Central Regional Library’s 2020 Budget.

Jessica Seibert, County Administrator introduced Lynne Jacobs, the new CARE Director, to the Board.

Cynthia Bennett, Health & Human Services Director and Carli Goble, Fiscal Supervisor/Collections Agent presented the proposed 2020 Health & Human Services budget to the Board.

Motion by Commissioner Niemi, seconded by Commissioner Pratt and carried, all members voting yes to accept consultant’s recommendation of Grade 9 for the Assistant Highway Maintenance Supervisor position.

John Welle, County Engineer reviewed with the Board the proposed 2020 Highway Department budget, and 5 Year Capital Improvement Plan.

Jessica Seibert, County Administrator and the Board discussed 2020 Legislative Priorities.

Jessica Seibert, County Administrator updated the Board on the following:

- Pathways Meeting
- MACA Executive Meeting
- Government Center

**RESOLUTION  
20190827-068  
FINAL  
CONTRACT  
PAYMENT –  
CONTRACT NO.  
20184**

**ECRL 2020  
BUDGET**

**NEW CARE  
DIRECTOR**

**PROPOSED 2020  
HHS BUDGET**

**ASST. HWY  
MAINTENANCE  
SUPERVISOR**

**PROPOSED 2020  
HWY DEPT.  
BUDGET**

**LEGISLATIVE  
PRIORITIES**

**COUNTY  
ADMINISTRATOR  
UPDATES**

The Board discussed: BSLWMP, AIS, ATV Alliance, Snake River, ECRL, Budget Committee, Personnel Committee, Historical Society, AMC Strategic Planning, and MHB.

**BOARD DISCUSSION**

Motion by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members voting yes to adjourn the meeting at 12:29 p.m. until Tuesday, September 10, 2019 at the Aitkin Public Library.

**ADJOURN**

  
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Anne Marcotte, Board Chair  
Aitkin County Board of Commissioners

  
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Jessica Seibert, County Administrator