

<p>The Aitkin County Board of Commissioners met this 11th day of September, 2018 at 9:03 a.m., at the Aitkin County Courthouse, 3rd Floor, Courtroom 3, with the following members present: Board Chair Anne Marcotte, Commissioners J. Mark Wedel, Laurie Westerlund, Don Niemi, Bill Pratt, County Administrator Jessica Seibert and Administrative Assistant Sue Bingham.</p>	<p>CALL TO ORDER</p>
<p>Board Chair Anne Marcotte called for a moment of silence in remembrance of September 11, 2001.</p>	<p>MOMENT OF SILENCE</p>
<p>Motion by Commissioner Niemi, seconded by Commissioner Pratt and carried, all members voting yes to approve the September 11, 2018 amended agenda. Agenda Item 5C – Pipeline Easement Proposal, was removed.</p>	<p>APPROVED AGENDA</p>
<p>Motion by Commissioner Wedel, seconded by Commissioner Westerlund and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: August 28, 2018 to September 10, 2018; B) Approve County Board Minutes: August 28, 2018; C) Approve Commissioner Warrants: General Fund \$274,217.88, Road & Bridge \$26,617.66, Health & Human Services \$36,603.96, Trust \$6,278.17, Forest Development \$4,416.67, Long Lake Conservation Center \$4,742.35, Parks \$4,824.15 for a total of \$357,700.84; D) Approve July Manual Warrants: General Fund \$5,980.93, Road & Bridge \$74.29, Health & Human Services \$-77.40, State \$9,320.96, Trust \$-746.75, Agency \$62,694.00, Taxes & Penalties \$1,913.00, Long Lake Conservation Center \$375.34, Parks \$80.00 for a total of \$79,614.37; E) Approve Elan Manual Warrants: General Fund \$7,328.52, Road & Bridge \$503.14, Health & Human Services \$3,488.79, Trust \$146.16, Long Lake Conservation Center \$306.46 for a total of \$11,773.07; F) Approve Auditor Warrants: Contract Payments Road & Bridge - for a total of \$661,860.83; G) Approve Auditor Warrants: Contegrity Payment – for a total of \$434,634.05; H) Approve Electronic Funds Transfers: \$1,122,062.18; I) Approve Out of State Travel Request – Sheriff's Office; J) Approve Affidavit for Duplicate of Lost Warrant: Tammy Clos, Warrant #105352, dated July 1, 2016 in the amount of \$104.90; K) Approve AIT Airport Grant Agreement; L) Adopt Resolution: Final Contract Payment – Contract No. 20173; M) Information Only: TIF District Reports</p>	<p>CONSENT AGENDA</p>
<p>Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Westerlund and carried, all members voting yes to approve the Sheriff's Office request to send two employees to the annual Zuercher conference held in Sioux Falls, SD on September 12th and 13th. There is no cost for the conference. The only cost incurred will be approximately \$500 for travel and two nights lodging.</p>	<p>OUT OF STATE TRAVEL REQUEST SHERIFF'S OFFICE</p>
<p>Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Westerlund and carried, all members voting yes to approve the AIT Grant Agreement for the Airport to purchase the land from Aitkin County Growth, to complete the Runway Crack Repair, and to authorize Board Chair's signature.</p>	<p>AIT GRANT AGREEMENT</p>

Under the consent agenda, motion for a resolution by Commissioner Wedel, seconded by Commissioner Westerlund and carried, all members voting yes to adopt resolution – Final Contract Payment – Contract No. 20173:

WHEREAS, Contract No. 20173 has in all been completed, and the County Board being fully advised in the premises.

NOW THEN BE IT RESOLVED, that the Aitkin County Board of Commissioners does hereby accept said completed contract for and on behalf of the County of Aitkin and authorize final payment to Young Excavating in the amount of \$47,500.49.

Bobbie Danielson, Human Resources Director presented Personnel Committee recommendations to the Board.

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to update Flexible Schedules Policy as presented.

Motion by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members voting yes to authorize the Personnel Committee to conduct Land Commissioner interviews on September 21, 2018, make the conditional job offer and recommend the selected candidate to the Board after background check.

Ross Wagner, Economic Development & Forest Industry Coordinator shared with the Board that the County's IRRRB Grant request was acted upon. The IRRRB awarded Aitkin County \$150,000 for the 2018 Aitkin County Broadband Development Grant. Motion by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members voting yes to approve SCI Broadband Inc. and Mille Lacs Energy Cooperative each be awarded \$150,000 from Aitkin County Broadband Development Grant, as recommended by the Economic Development Committee. The \$150,000 IRRRB grant proceeds will go to Mille Lacs Energy Cooperative, and SCI Broadband, Inc. will receive \$150,000 from Aitkin County's Broadband Development Grant.

Motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to sell the County's interest in Gov't Lot 1, S 28, T 47, R 27, PID 01-0-066200, 01-0-066300 to the other private interest, Janice Bare, at a cost of \$75,000, which is the fair market value as determined by the County Assessor. This land is classified as non-conservation and MN DNR has approved the sale.

Motion by Commissioner Westerlund, seconded by Commissioner Pratt and carried, all members voting yes to budget \$50,000 from County Development Fund 10-921, which is a non-tax levy account, to contract private surveyors to re-locate survey corners in the Consolidated Conservation Areas in parts of Hazelton and Wealthwood Townships, as proposed.

Mark Jacobs, Land Commissioner gave a PowerPoint presentation to the Board titled State of the County Forest – 2018. The PowerPoint presentation included internal planning documents he created in 2005 when he took over as Land Commissioner and looked 15 years into the future, along with many of the results 13 years later.

**RESOLUTION
20180911-061
FINAL CONTRACT
PAYMENT –
CONTRACT NO.
20173**

**PERSONNEL
COMMITTEE**

**FLEXIBLE
SCHEDULES**

**LAND
COMMISSIONER
POSITION**

**2018 AITKIN
COUNTY
BROADBAND
DEVELOPMENT
GRANT**

**SALE OF
UNDIVIDED
INTEREST**

**ACCELERATED
SURVEY
MONUMENT
RELOCATION
PROJECT**

**STATE OF THE
COUNTY FOREST
2018**

After Mark Jacob's presentation, Board Chair Anne Marcotte presented him with a gift from the Board for his more than 38 years of service, thanked him for his time and dedication to the Aitkin County Land Department, wished him well in his retirement, and told him he will be greatly missed.

**MARK JACOBS
RECOGNITION**

Jessica Seibert, County Administrator discussed the following with the Board:

**COUNTY
ADMINISTRATOR
REPORTS**

- 2019 Proposed Budget
- 2019 Appropriations and Dues
- 2019 Public Budget Hearing
- 2019 Legislative Priorities
- Organizational Structure Update

The following action was taken:

Motion by Commissioner Niemi, seconded by Commissioner Wedel and carried, all members voting yes to schedule the 2019 Public Budget Hearing at 6:05 p.m. on December 11, 2018 at Aitkin City Hall.

**2019 PUBLIC
BUDGET HEARING
SET**

Motion by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members present (4-0 Wedel stepped out momentarily) voting yes to approve the 2019 Legislative Priorities with changes as discussed.

**2019 LEGISLATIVE
PRIORITIES**

The Board discussed: Library, McGregor Airport, Natural Resources Advisory Committee, ATV Kick-Off, Personnel Committee, Budget Committee, Facilities Committee, Aitkin Airport, and MHB.

**BOARD
DISCUSSION**

Motion by Commissioner Wedel, seconded by Commissioner Westerlund and carried, all members voting yes to close the meeting at 12:11 p.m. under MN Statute 13D.03 Subd. 1(b) Labor Negotiations.

CLOSED SESSION

Board Chair Anne Marcotte reopened the meeting at 12:38 p.m.

REOPEN MEETING

Motion by Commissioner Wedel seconded by Commissioner Pratt and carried, all members voting yes to adjourn the meeting at 12:38 p.m. until Tuesday, September 25, 2018 at 9:00 a.m. at the Aitkin Public Library.

ADJOURN

Anne Marcotte, Board Chair
Aitkin County Board of Commissioners

Jessica Seibert, County Administrator