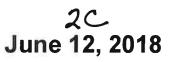
# **AITKIN COUNTY BOARD**



| The Aitkin County Board of Commissioners met this 12 <sup>th</sup> day of June, 2018 at 2:01<br>p.m. in Courtroom 3 of the Aitkin County Courthouse with the following members<br>present: Board Chair Anne Marcotte, Commissioners J. Mark Wedel, Laurie<br>Westerlund, Don Niemi, Bill Pratt, County Administrator Jessica Seibert and<br>Administrative Assistant Sue Bingham.   | CALL TO ORDER   |
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| Motion by Commissioner Niemi, seconded by Commissioner Westerlund and carried, all members voting yes to approve the June 12, 2018 amended agenda. Agenda Item 4.1 – Building Project Update, was added to the agenda.  | APPROVED AGENDA                                       |
| Representative Dale Lueck gave the Board a brief update on the 2018 bonding bill,<br>which includes funding for Mille Lacs/Malmo ATV Trail and Mental Health Crisis<br>Centers.   | CITIZEN'S PUBLIC<br>COMMENT                           |
| Motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to approve the amended Consent Agenda as follows: A) Correspondence File: May 22, 2018 to June 11, 2018; B) Approve County Board Minutes: May 22, 2018; C) Approve County Board Minutes: June 5, 2018 Special Meeting; D) Approve Commissioner Warrants: General Fund \$110,168.74, Road & Bridge \$36,928.28, Health & Human Services \$2,699.44, Debt Service \$9,787.16, Trust \$10,623.61, Forest Development \$17,428.53, Long Lake Conservation Center \$13,984.86, Parks \$8,488.15 for a total of \$210,108.77; E) Approve Auditor Warrants – School District Advances: Agency \$2,170,661.93; F) Approve Daughters of the American Revolution (DAR) WWI Memorial Rededication Ceremony on August 11, 2018 on the Courthouse lawn. | CONSENT AGENDA  |
| Bobbie Danielson, Human Resources Director presented Personnel Committee recommendations to the Board.  | PERSONNEL<br>COMMITTEE<br>RECOMMENDATIONS             |
| Motion by Commissioner Westerlund, seconded by Commissioner Pratt and carried, all members voting yes to create and fill a part-time Lifeguard position at LLCC.  | PT LIFEGUARD -<br>LLCC                                |
| Motion by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members voting yes to create and fill a part-time Bailiff position.   | PT BAILIFF  |
| Motion by Commissioner Westerlund, seconded by Commissioner Wedel and carried, all members voting yes to promote St. Scholastica's Meaningful Work Award program for Aitkin County employees.   | ST. SCHOLASTICA'S<br>MEANINGFUL WORK<br>AWARD PROGRAM |
| Motion for a resolution by Commissioner Niemi, seconded by Commissioner<br>Westerlund and carried, all members voting yes to adopt resolution – Award<br>Contract No. 20183:  |   |
| WHEREAS, Contract No. 20183 is for construction of S.A.P. 001-599-040, and  | RESOLUTION<br>20180612-044                            |
| WHEREAS, sealed bids were opened for this project at 2:00 p.m. on Monday, June  | AWARD CONTRACT  |

# **AITKIN COUNTY BOARD**

### June 12, 2018

| 11, 2018 with a total of six bids received, and   | NO. 20183   |  |
|---|---|--|
| <b>WHEREAS,</b> Roth Construction was the lowest responsible bidder in the amount of \$185,840.25.  |   |  |
| <b>THEREFORE, BE IT RESOLVED,</b> that Roth Construction is awarded Contract No. 20183.   | RESOLUTION<br>20180612-045<br>AWARD CONTRACT<br>NO. 20184 |  |
| <b>BE IT FURTHER RESOLVED,</b> that the chairperson of the Aitkin County Board and the Aitkin County Administrator are hereby authorized and directed to enter into a contract on behalf of Aitkin County with said low bidder upon presentation of proper contract documents.  |   |  |
| Motion for a resolution by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – Award Contract No. 20184:   |   |  |
| WHEREAS, Contract No. 20184 is for construction of S.P. 001-606-021, S.A.P. 001-608-006, and S.A.P. 001-632-006, and  |   |  |
| <b>WHEREAS,</b> sealed bids were opened for this project at 2:00 p.m. on Monday, June 11, 2018 with a total of three bids received, and   |   |  |
| <b>WHEREAS,</b> Anderson Brothers Construction Company of Brainerd LLC was the lowest responsible bidder in the amount of \$2,005,194.  |   |  |
| <b>THEREFORE, BE IT RESOLVED,</b> that Anderson Brothers Construction Company<br>of Brainerd LLC is awarded Contract No. 20184 contingent on Anderson Brothers<br>Construction Company of Brainerd LLC gaining Disadvantaged Business<br>Enterprise (DBE) certification from the MnDOT Office of Civil Rights for this project. |   |  |
| <b>BE IT FURTHER RESOLVED,</b> that the chairperson of the Aitkin County Board and the Aitkin County Administrator are hereby authorized and directed to enter into a contract on behalf of Aitkin County with said low bidder upon presentation of proper contract documents.  |   |  |
| Motion by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members voting yes to approve Right of Way Plat No. 20.   | RIGHT OF WAY PLAT<br>NO. 20                               |  |
| John Welle, County Engineer provided a Highway Department update to the Board, including:   | HIGHWAY<br>DEPARTMENT<br>UPDATE                           |  |
| <ul> <li>Calcium Chloride Application</li> <li>Legislative Update</li> </ul>  |   |  |
| Jessica Seibert, County Administrator updated the Board on the Government Center Building Project.  | BUILDING PROJECT<br>UPDATE                                |  |

## **AITKIN COUNTY BOARD**

#### June 12, 2018

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|   | The Board discussed: AMC District 1 Spring Meeting, Mille Lacs Watershed, Rivers & Lakes Fair, ECRL, Economic Development, Aitkin Airport, Horse Barn, Natural Resource Advisory Committee, Enbridge, and NCLUCB.                  | BOARD DISCUSSION |
|   | Motion by Commissioner Wedel seconded by Commissioner Westerlund and carried, all members voting yes to adjourn the meeting at 4:02 p.m. until Tuesday, June 26, 2018 at 9:00 a.m. in Courtroom 3 of the Aitkin County Courthouse. | ADJOURN          |
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|   | Anne Marcotte, Board Chair<br>Aitkin County Board of Commissioners   |                  |
|   | Jessica Seibert, County Administrator  |                  |