



Board of County Commissioners Agenda Request

7B

Agenda Item #

Requested Meeting Date: January 3, 2017

Title of Item: Designation of Official County Newspaper

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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Submitted by: Patrick Wussow, Interim County Administrator	Department: Administration
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Presenter (Name and Title): Patrick Wussow, Interim County Administrator	Estimated Time Needed:
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Summary of Issue:
 At the first meeting of the year, the County Board must designate an official newspaper. Enclosed for your review are the results of the request for bids that were sent to the Aitkin Independent Age, Voyageur Press, and the Newshopper. The County Board authorized the bid forms and procedures at the November 8, 2016 County Board meeting.

Attached is the 2017 bid summary sheet for the County Board to review, the 2016 and 2015 bid summary sheets for comparison, and the proposed resolution.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$ See attachments.

Is this budgeted? Yes No Please Explain:

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED January 3, 2017

By Commissioner: xx

20170103-0xx

2017 Official County Newspaper

BE IT RESOLVED, that the *Aitkin Independent Age/Voyageur Press* is hereby designated by the Aitkin County Board of Commissioners as the newspaper in which all official business shall be published. *Voyageur Press* is named second publication of Financial Statement.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Patrick Wussow, Interim County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 3rd day of January 2017, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 3rd day of January 2017

Patrick Wussow
Interim County Administrator

**AITKIN COUNTY - BID COMPARISON FORM
PRINTING & PUBLISHING SERVICES CALENDAR YEAR 2017**

(1) PUBLICATION OF OFFICIAL PROCEEDINGS

Aitkin Age & Voyageur Press

NewsHopper

\$ 10.50 per column inch (covers both publications)

\$ no bid per column inch

(2) PUBLICATION OF LEGAL NOTICES & MISC. ADVERTISEMENTS

Aitkin Age & Voyageur Press

NewsHopper

\$ 10.50 per column inch (covers both publications)

\$ no bid per column inch

(3) PUBLICATION OF DELINQUENT REAL ESTATE NOTICE & LIST

Aitkin Age & Voyageur Press

NewsHopper

\$ 10.50 per column inch (covers both publications)

\$ no bid per column inch

(4) FIRST PUBLICATION OF FINANCIAL STATEMENT

Aitkin Age only

NewsHopper

\$ 7.00 per column inch

\$ no bid per column inch

(5) SECOND PUBLICATION OF FINANCIAL STATEMENT

Voyageur Press only

NewsHopper

\$ 3.50 per column inch

\$ no bid per column inch

Size in inches of newspaper single page sheet = 10 3/8" by 21" **Aitkin Age**, 10 1/4" x 15" **VP**

Size in inches of newspaper single page sheet = No bid **NewsHopper**

Maximum number of columns per page in legal notice section = 6 **Aitkin Age** 4 **VP**

Maximum number of columns per page in legal notice section = No bid **NewsHopper**

Newspaper circulation within the boundaries of Aitkin County = 2,850 **Age**, 575 **VP**

Newspaper circulation within the boundaries of Aitkin County = no bid **NewsHopper**

Weekly circulation within the boundaries of Aitkin County = 2,850 **Age**, 575 **VP**

Weekly circulation within the boundaries of Aitkin County = no bid **NewsHopper**

Subscription cost per individual customer within Aitkin County for 1 year = \$36

Subscription cost per individual customer within Aitkin County for 1 year = no bid **NewsHopper**

AITKIN COUNTY - BID COMPARISON FORM
PRINTING & PUBLISHING SERVICES CALENDAR YEAR 2016

(1) PUBLICATION OF OFFICIAL PROCEEDINGS

Aitkin Age & Voyageur Press

NewsHopper

\$ 10.00 per column inch (covers both publications)

\$ no bid per column inch

(2) PUBLICATION OF LEGAL NOTICES & MISC. ADVERTISEMENTS

Aitkin Age & Voyageur Press

NewsHopper

\$ 10.00 per column inch (covers both publications)

\$ no bid per column inch

(3) PUBLICATION OF DELINQUENT REAL ESTATE NOTICE & LIST

Aitkin Age & Voyageur Press

NewsHopper

\$ 10.00 per column inch (covers both publications)

\$ no bid per column inch

(4) FIRST PUBLICATION OF FINANCIAL STATEMENT

Aitkin Age only

NewsHopper

\$ 6.50 per column inch

\$ no bid per column inch

(5) SECOND PUBLICATION OF FINANCIAL STATEMENT

Voyageur Press only

NewsHopper

\$ 3.50 per column inch

\$ no bid per column inch

Size in inches of newspaper single page sheet = 10 3/8" by 21" **Aitkin Age**, 10 1/4" x 15" **VP**

Size in inches of newspaper single page sheet = No bid **NewsHopper**

Maximum number of columns per page in legal notice section = 6 **Aitkin Age** 4 **VP**

Maximum number of columns per page in legal notice section = No bid **NewsHopper**

Newspaper circulation within the boundaries of Aitkin County = 3,388 **Age**, 575 **VP**

Newspaper circulation within the boundaries of Aitkin County = no bid **NewsHopper**

Weekly circulation within the boundaries of Aitkin County = 3,388 **Age**, 575 **VP**

Weekly circulation within the boundaries of Aitkin County = no bid **NewsHopper**

Subscription cost per individual customer within Aitkin County for 1 year = \$35 **Age**/\$35 **VP**

Subscription cost per individual customer within Aitkin County for 1 year = no bid **NewsHopper**

AITKIN COUNTY - BID COMPARISON FORM
PRINTING & PUBLISHING SERVICES CALENDAR YEAR 2015

(1) PUBLICATION OF OFFICIAL PROCEEDINGS

Aitkin Age & Voyageur Press

NewsHopper

\$ 9.00 per column inch

\$ no bid per column inch

(2) PUBLICATION OF LEGAL NOTICES & MISC. ADVERTISEMENTS

Aitkin Age & Voyageur Press

NewsHopper

\$ 9.00 per column inch

\$ no bid per column inch

(3) PUBLICATION OF DELINQUENT REAL ESTATE NOTICE & LIST

Aitkin Age & Voyageur Press

NewsHopper

\$ 9.00 per column inch

\$ no bid per column inch

(4) FIRST PUBLICATION OF FINANCIAL STATEMENT

Aitkin Age only

NewsHopper

\$ 6.00 per column inch

\$ no bid per column inch

(5) SECOND PUBLICATION OF FINANCIAL STATEMENT

Voyageur Press only

NewsHopper

\$ 3.00 per column inch

\$ no bid per column inch

Size in inches of newspaper single page sheet = 10 3/8" by 21" **Aitkin Age**, 10 1/4" x 15" **VP**

Size in inches of newspaper single page sheet = No bid **NewsHopper**

Maximum number of columns per page in legal notice section = 6 **Aitkin Age** 4 **VP**

Maximum number of columns per page in legal notice section = No bid **NewsHopper**

Newspaper circulation within the boundaries of Aitkin County = 3,032 **Age**, 575 **VP**

+ web readers 4,174

Newspaper circulation within the boundaries of Aitkin County = no bid **NewsHopper**

Weekly circulation within the boundaries of Aitkin County = 3,607 **Aitkin Age/VP**

Weekly circulation within the boundaries of Aitkin County = no bid **NewsHopper**

Subscription cost per individual customer within Aitkin County for 1 year = \$33 **Age**/\$34 **VP**

Subscription cost per individual customer within Aitkin County for 1 year = no bid **NewsHopper**

Joint Bid:
Aitkin Independent Age & Voyager Press

AITKIN COUNTY - BID FORM
PRINTING & PUBLISHING SERVICES CALENDAR YEAR 2017

Refer to Page 2 for general printing and publication requirements and Pages 2-3 for details on each specific type of publication.

- (1) PUBLICATION OF OFFICIAL PROCEEDINGS (Official Newspaper)
\$ 10⁵⁰ per column inch (covers both Publications)
- (2) PUBLICATION OF LEGAL NOTICES & MISC. ADVERTISEMENTS (Official Newspaper)
\$ 10⁵⁰ per column inch (covers both Publications)
- (3) PUBLICATION OF DELINQUENT REAL ESTATE NOTICE & LIST (Official Newspaper)
\$ 10⁵⁰ per column inch (covers both Publications)
- (4) FIRST PUBLICATION OF FINANCIAL STATEMENT (Official Newspaper)
\$ 7⁰⁰ per column inch Aitkin Age only
- (5) SECOND PUBLICATION OF FINANCIAL STATEMENT (Official Newspaper)
\$ 3⁵⁰ per column inch Voyager Press only

Size in inches of newspaper single page sheet = 10^{3/8} by 15²¹ Age
Voyager

Maximum number of columns per page in legal notice section = 6 Age
4 VP

Newspaper circulation within the boundaries of Aitkin County = 2850 Age
575 VP

Weekly circulation within the boundaries of Aitkin County = 2850 Age
575 VP

Subscription cost per individual customer within Aitkin County for 1 year = 36⁻

(Please Print Clearly)

Name of Bidding Newspaper: Aitkin Independent Age Voyager Press
213 Minnesota Ave N 15 Country House Lane
PO Box 259 PO Box 59
Aitkin MN 56431 McGregor MN 55760

Printed Name of Submitter Kevin G Anderson Title Publisher

Phone: 218-927-3741

The undersigned certifies that the newspaper listed above meets the requirements for a qualified newspaper pursuant to Minnesota State Statute 331A.

Kevin Anderson
Signature in Ink of Submitter

11/15/16
Date