

AITKIN COUNTY BOARD

January 3, 2017

<p>Interim County Administrator Patrick Wussow called the 2017 Board Meeting to order this 3rd day of January, 2017 at 9:10 a.m. with the following members present: Commissioners J. Mark Wedel, Laurie Westerlund, Don Niemi, Bill Pratt, Anne Marcotte, Interim County Administrator Patrick Wussow and Human Resources Specialist Nicole Visnovec.</p>	<p>CALL TO ORDER</p>
<p>Motion by Commissioner Marcotte to appoint commissioner Wedel as Chair person, and there were no other nominations, vote on the nomination 5-0 unanimous ballot in favor of Commissioner Wedel as Chairperson for the year 2017.</p>	<p>NOMINATION OR BOARD CHAIR</p>
<p>Motion by Commissioner Westerlund, seconded by Commissioner Niemi to nominate Commissioner Marcotte as Vice Chairperson for the year 2017.</p>	<p>NOMINATION OF VICE CHAIR</p>
<p>Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to close the nominations and cast a unanimous ballot in favor of Commissioner Marcotte as Vice Chairperson for the year 2017.</p>	<p>UNANIMOUS BALLOT</p>
<p>Chairperson Wedel administered the Oath of Office to Mike Dangers, County Assessor.</p>	<p>OATH OF OFFICE COUNTY ASSESSOR</p>
<p>Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to approve the January 3, 2017 agenda.</p>	<p>APPROVED AGENDA</p>
<p>Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to approve the Consent Agenda as follows: A) Approve Commissioner Warrants: General Fund \$169,529.10, Road & Bridge \$47,658.31, Trust \$10,536.72, Forest Development \$11,505.81, Long Lake Conservation Center \$7,234.96, Parks \$97,820.29, for a total of \$344,285.19; B) Approve Auditor Warrants – 2016 Period 2 Real Estate Tax Overpays: Taxes & Penalties \$28,564.74 for a total of \$28,564.74; C) Accept \$150.00 Donation to the Aitkin County STS Program from the Riceland Chapter of Minnesota Deer Hunters Association; D) Approve MCIS JPA and Bylaw Updates; E) Authorize entering into an Agreement with the State Auditor 2016.</p>	<p>CONSENT AGENDA</p>
<p>Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting to approve the MCIS JPA and Bylaw Updates.</p>	<p>MCIS JPA AND BYLAWS UPDATES</p>
<p>Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting to approve entering into agreement with the State Auditor for the financial year of 2016.</p>	<p>ENTER INTO AGREEMENT WITH STATE AUDITOR 2016</p>
<p>Motion by Commissioner Westerlund, seconded by Commissioner Pratt and carried, all members voting to set the 2017 County Board meeting schedule for the second and fourth Tuesdays of each month, with the exception of December. In December the</p>	<p>2017 BOARD MEETING SCHEDULE</p>

Board will meet on the first and third Tuesdays.

The County Board reviewed the bid submitted for the "Official Newspaper." Motion for a resolution by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting yes to approve resolution - 2017 Official County Newspaper:

BE IT RESOLVED, that the *Aitkin Independent Age/Voyageur Press* is hereby designated by the Aitkin County Board of Commissioners as the newspaper in which all official business shall be published. *Voyageur Press* is named second publication of Financial Statement.

Motion for a resolution by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting to approve resolution - 2017 Board of Commissioners Meeting Procedures & Rules of Business:

WHEREAS, the Aitkin County Board of Commissioners sees it prudent and necessary to review and adopt rules of procedure governing the conduct of County Board Meetings; and

WHEREAS, the Aitkin County Board has adopted and utilized rules of business, board procedures, and Robert's Rules of Order; and

WHEREAS, the Aitkin County Board of Commissioners believes it is important to annually reaffirm the rules; and

THEREFORE, BE IT RESOLVED, that the "Aitkin County Board of Commissioners Meeting Procedures and Rules of Business" is hereby amended and reaffirmed.

Motion for a resolution by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting yes to approve the following committee appointments:

BE IT HEREBY RESOLVED, that the Aitkin County Board of Commissioners makes the following committee appointments for the year 2017:

Assessor for Unorganized Twps.
Fairgrounds Custodian
AMC Delegates (8)

Mike Dangers
Kirk Peysar
County Board
Environmental
Services Director
HHS Director
County Administrator
J. Mark Wedel
Anne Marcotte
J. Mark Wedel
John Welle
Bill Pratt
William Bedor
Laurie Westerlund
Don Niemi

Facilities/Technology Committee

Aitkin Airport Commission (2)

McGregor Airport Commission (2)

Tri-County Community Health Services Board
Arrowhead Regional Development Council

**RESOLUTION
20170103-002
2017 OFFICIAL
COUNTY
NEWSPAPER**

**RESOLUTION
20170103-003
2017 BOARD OF
COMMISSIONERS
MEETING
PROCEDURES &
RULES OF
BUSINESS**

**RESOLUTION
20170103-004
COMMITTEE
APPOINTMENTS**

AITKIN COUNTY BOARD

January 3, 2017

Aitkin County Water Planning Task Force
Snake River Watershed Management Board
NE MN Office Job Training

Mark Wedel
Don Niemi
Don Niemi

Motion for a resolution by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting yes to approve the following committee appointments:

**RESOLUTION
20170103-005
COMMITTEE
APPOINTMENTS**

BE IT HEREBY RESOLVED, that Board Chair J. Mark Wedel make the following committee appointments for the year 2017:

Aitkin County CARE Board	Laurie Westerlund
Aitkin County Community Corrections Advisory Board	J. Mark Wedel
	Laurie Westerlund
Aitkin Economic Development Administration	J. Mark Wedel
Aquatic Invasive Species (AIS)	J. Mark Wedel
	Bill Pratt
Arrowhead Counties Association	Don Niemi
	Anne Marcotte
Arrowhead Economic Opportunity Agency	Laurie Westerlund
ATV Committee (2)	Bill Pratt
	Anne Marcotte
Big Sandy Lake Management Plan (1 + Alternate)	Bill Pratt
	Anne Marcotte, Alternate
Development Achievement Center (liaison) (1 + Alternate)	Laurie Westerlund
	Don Niemi, Alternate
East Central Regional Library Board	Don Niemi
Economic Development (2)	Bill Pratt
	Don Niemi
Environmental Assessment Worksheet (2)	Anne Marcotte
	Bill Pratt
Emergency Management	J. Mark Wedel
Extension Committee (2)	J. Mark Wedel
	Laurie Westerlund
Natural Resources Advisory Committee (2)	Anne Marcotte
	Bill Pratt
H & HS Advisory Committee (Liaison)	Laurie Westerlund
	Bill Pratt
Historical Society (Liaison)	J. Mark Wedel
Investment Committee	County Board
Joint Powers Natural Resources Board	Bill Pratt
	Mark Jacobs
Labor Management Committee	J. Mark Wedel
	Laurie Westerlund, Alternate
Lakes and Pines (1+ Alternate)	Don Niemi
	Anne Marcotte, Alternate
Law Library	Don Niemi
MCIT Representative (1 + Alternate)	Laurie Westerlund
	Kirk Peysar, Alternate

Mille Lacs Fisheries Input Group
Mille Lacs Watershed (2)

Laurie Westerlund
Don Niemi
Laurie Westerlund

COMMITTEE APPOINTMENTS

Mississippi Headwaters Board (MHB)
MN Rural Counties Caucus (1 + Alternate)

Anne Marcotte
Don Niemi
Bill Pratt, Alternate

Northeast MN ATP

Don Niemi
John Welle

Northeast Waste Advisory Committee (NEWAC)
(1+Alternate)

Bill Pratt
Laurie Westerlund,
Alternate

Northern Counties Land Use Coordinating Board
(NCLUCB) (1 + Alternate)

Anne Marcotte
Bill Pratt,
Alternate

Ordinance Committee (2)

Bill Pratt
Anne Marcotte

Personnel/Insurance Committee (2)

Anne Marcotte
J. Mark Wedel

Planning Commission
Sobriety Court

Laurie Westerlund
J. Mark Wedel

Solid Waste Task Force (2)

Laurie Westerlund
Bill Pratt

Toward Zero Deaths (TZD)

J. Mark Wedel

Bobbie Danielson, Human Resources Director updated the Board on the status of the recruitment process for County Administrator.

**COUNTY
ADMINISTRATOR
RECRUITMENT**

Motion by Commissioner Niemi, seconded by Commissioner Pratt and carried, all members voting to authorize Mark Wedel, Anne Marcotte, Patrick Wussow, Bobbie Danielson, and Liz DeRuyck to serve as the interview panel for the HHS Director position, and Interim County Administrator Wussow to make a conditional job offer to the top finalist. (Following acceptance of the conditional job offer, the HR Office will conduct a thorough employment reference and criminal background check and report findings to the interview panel. Provided all results are satisfactory, the Board will then be asked for final approval, and a start date will be arranged with the selected candidate.)

**HHS DIRECTOR
RECRUITMENT**

The Board discussed the following: Arrowhead Counties Association, Niemi meeting with Senator Gazelka, Toward Zero Death, Facilities Committee, and Personnel Committee.

**BOARD
DISCUSSION**

Motion by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members voting to move to closed session under MN statute 13D.05 Subd3b Attorney Client Privilege

**CLOSED
SESSION**

Motion by Commissioner Marcotte, seconded by Commissioner Pratt and carried, all

OPEN SESSION

members voting to move to open session.

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting to approve the Settlement Agreement.

SETTLEMENT AGREEMENT

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting to adjourn the meeting at 10:53 a.m. until Tuesday, January 10, 2017 at 9:00 a.m.

ADJOURN

J. Mark Wedel, Board Chair
Aitkin County Board of Commissioners

Patrick Wussow, Interim County Administrator