

The Aitkin County Board of Commissioners met this 25<sup>th</sup> day of October, 2016 at 9:03 a.m. with the following members present: Board Chair J. Mark Wedel, Commissioners Don Niemi, Brian Napstad, and Anne Marcotte. Commissioner Laurie Westerlund was present via interactive tv. Her physical location was 12167 Douglas Street Yucaipa, CA 92399. Interim County Administrator Patrick Wussow and Administrative Assistant Sue Bingham were also present.

Motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voting yes to approve the October 25, 2016 amended agenda. Item 4C - Approve MOU with IPPC Technologies, and Item 4D – Approve 3<sup>rd</sup> Avenue Road Closure Design, were added.

**AITKIN COUNTY HEALTH & HUMAN SERVICES  
BOARD MEETING MINUTES  
October 25, 2016**

**I. Attendance**

The Aitkin County Board of Commissioners met this 25th day of October, 2016, at 9:05 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Chairperson Commissioner Mark Wedel; Commissioners, Brian Napstad, Anne Marcotte, and Don Niemi, Commissioner Laurie Westerlund participated via skype; and others present included: Interim County Administrator Patrick Wussow; H&HS Staff Members Erin Melz, Public Health Supervisor; Kathy Ryan, Fiscal Supervisor; Julie Lueck, Clerk to the Health & Human Services Board; and guests; Adam Hoogenakker, Aitkin Independent Age; and Carole Holton, Marlene Abear and Roberta Elvecrog, H&HS Advisory Committee Members; Bob Harwarth, Bill Pratt, Kris Kahler, and Mike Hagen, Citizens.

**II. Approval of Health & Human Services Board Agenda**

Motion by Commissioner Marcotte, seconded by Commissioner Napstad, and carried; the vote was to approve the Agenda with two additions under IX.-F. METS Program - Anne Marcotte and under VII-A. ICWA Out of Home Placements - Anne Marcotte.

**III. Review September 27, 2016 Health & Human Service Board Minutes**

Motion by Commissioner Napstad, seconded by Commissioner Niemi, and carried; the vote was to approve the Minutes of the September 27, 2016 Health & Human Services Board Meeting.

**IV. Review Bills**

Motion by Commissioner Marcotte, seconded by Commissioner Napstad, and carried; the vote was to approve the Bills.

Kathy Ryan noted that another client has been placed in Anoka with 100% responsibility on Aitkin County as of October 10th. Letters will be written to get further clarification on this placement and staff will report back to the Board.

**V. General/Miscellaneous Information**

**A. NACo (National Association of Counties) Appointments of Tom Burke**

**CALL TO ORDER**

**APPROVED  
AGENDA**

**HEALTH &  
HUMAN  
SERVICES  
BOARD**

- 1. **Confirmed nomination as member of the Health Steering Committee**
  - 2. **Member appointment of the Healthy Counties Initiative Advisory Board**
- Motion by Commissioner Marcotte, seconded by Commission Napstad, and carried, the vote was to deny the above two appointments of Tom Burke as a member to the NACO (National Association of Counties) Health Steering Committee and the Healthy Counties Initiative Advisory Board.

**VI. Contracts/Agreements**

- A. **CY17/18 Adult Mental Health Grant Plan** - Motion by Commissioner Marcotte, seconded by Commission Niemi, and carried, the vote was to approve and authorize the Board Chair to sign the State of Minnesota Department of Human Services County Mental Health Grant Contract effective January 1, 2017 through December 31, 2018.

**VII. Administrative Reports:**

- A. **Financial Report** - Kathleen Ryan presented and reviewed the new format of reporting. Commissioner Marcotte discussed the ICWA (Indian Child Welfare Out of Home Placement) costs noting Aitkin County is one of 24 counties with a high number of ICWA placements and those placement costs are currently covered by the County.

**VIII. Joint Powers Board Reports:**

- A. **Tri-County Community Health Services Board (CHS)**  
Commissioner Westerlund & Erin Melz reported on the Interviews for the CHS Planner/Administrator and the fact that an offer was made and accepted by an individual currently going through the background check process.

Erin Melz also noted we applied for and received the Breastfeeding Friendly Workplace Recognition. The Recognition reads as follows: "MDH recognizes Aitkin County for its exemplary effort in supporting and promoting breastfeeding. This designation is achieved by adopting a written breastfeeding policy, ensuring adequate break time for breastfeeding employees, providing a clean, private place to pump breast milk, and demonstrating a strong commitment to supporting breastfeeding in the workplace." The Board Congratulated Erin and staff.

**IX. Committee Reports from Commissioners**

- A. **H&HS Advisory Committee** – Commissioners Westerlund and/or Marcotte  
Committee Members attending today Carole Holten & Marlene Abear - Carole Holten noted that she had just joined the Adult Social Services Task Force and the supervisor resigned so she has not been able to attend a Task Force meeting yet.
- B. **AEOA Committee Update** – Commissioner Westerlund reported a meeting in Biwabik last week. The chairperson retired but they had an Annual Meeting with a tour of the camp facility along with some budget discussion. She also noted that the Arrowhead Transit drivers may go on strike as they are being asked to work late or night shifts. Commissioner Marcotte noted that AEOA had a recent Beacon Program Meeting with

lots of organizations participating and sharing information about programs available.

- C. NEMOJT Committee Update** – Commissioner Napstad noted no recent meeting to report on.
- D. CJI (Children’s Justice Initiative)** – Commissioner Westerlund reported no meeting/no report.
- E. Lakes & Pines Update** – Commissioner Niemi reported no meeting/no report.
- F. Commissioner Marcotte** reported on the METS Standing Task Force thru AMC (the new name for MNSURE). METS is Minnesota Eligibility Technology System but she reported there are no IT folks on the task force. It is believed it will take two years to become operable and require 33% more staff to implement it. They will invest \$10 million into the project and still won't know if it will work.

Next Meeting – November 22, 2016

Break: 10:12 a.m. to 10:27 a.m.

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: October 11, 2016 to October 24, 2016; B) Approve County Board Minutes: October 11, 2016; C) Approve Commissioner Warrants: General Fund \$138,425.29, Road & Bridge \$123,279.64, State \$90.00, Trust \$18,670.92, Forest Development \$83,483.72, Agency \$4,320.23, Long Lake Conservation Center \$5,988.31, Parks \$7,120.89 for a total of \$381,379.00; D) Approve Auditor Warrants – September Sales & Use Tax: General Fund \$715.33, Road & Bridge \$1,421.71, State \$7,086.50, Trust \$17.76, Forest Development \$0.24, Long Lake Conservation Center \$65.75, Parks \$176.79 for a total of \$9,484.28; E) Approve September Manual Warrants: General Fund \$192,483.21, Road & Bridge \$50.00, Health & Human Services \$223.37, State \$49,305.30, Trust \$210.42, Taxes & Penalties \$1,142.00, Long Lake Conservation Center \$1,085.95, Parks \$270.18 for a total of \$24,770.43; F) Approve Anderson Brothers Contract Payment: Road & Bridge \$297,142.12; G) Accept \$1,500 Donation to Aitkin County STS from McGregor Area Lions Club; H) Approve 2017 Fire Protection Contract – City of McGrath; I) Adopt Resolution: Resolution Authorizing Signing Authority Allowing Access to Minnesota Government Access (MGA) Accounts for Electronic Court Records and Documents

Under the consent agenda, motion for a resolution by Commissioner Napstad, seconded by Commissioner Niemi and carried, to adopt resolution – Resolution Authorizing Signing Authority Allowing Access to Minnesota Government Access (MGA) Accounts for Electronic Court Records and Documents:

**WHEREAS**, the new Minnesota Government Access Accounts, allowing government agencies to view appropriate electronic court records and documents stored in the Minnesota Court Information System for cases in Minnesota district courts, require authorization from the governing body.

**NOW, THEREFORE, BE IT RESOLVED**, the County Board of Aitkin County, Minnesota as follows:

**BREAK**

**REGULAR BOARD RECONVENES**

**CONSENT AGENDA**

**RESOLUTION 20161025-071 RESOLUTION AUTHORIZING SIGNING AUTHORITY ALLOWING ACCESS TO**

1. Approves and authorizes Scott A. Turner, Aitkin County Sheriff, to sign the Master Subscriber Agreement for Minnesota Court Data Services for Governmental Agencies.
2. That the Aitkin County Sheriff, Scott A. Turner, is the designated Authorized Representative for the Aitkin County Sheriff's Office. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the County's connection to the systems and tools offered by the State.
3. To assist the Authorized Representative with the administration of the agreement, Undersheriff John Drahota, is appointed as the Authorized Representative's designee.
4. That Commissioner J. Mark Wedel, the Chair of the County Board, and Patrick Wussow, the Interim Board Clerk, are authorized to sign this Resolution.

Motion for a resolution by Commissioner Niemi, seconded by Commissioner Westerlund and carried, all members voting yes to adopt resolution: Expedited Land Exchange Class 2 and Class 3 Property:

**WHEREAS**, Aitkin County owns in fee title Gov't lot 3, 4, 10, and 14, in S 4 T 52 R 23 along the Mississippi River and administers County tax forfeited land in SE-NE S 11 T 47 R 25 and SW-NW S 12 T 47 R 25 (less BNSF RR ROW), and

**WHEREAS**, exchanging the status of these properties would offer added protection to the Mississippi River and provide potential commercial property for enhancing economic development, and

**WHEREAS**, the appraised value of the property is substantially equal as required under MN Statute 94.3495 for an expedited land exchange involving class 2 and class 3 properties.

**THEREFORE, BE IT RESOLVED**, that the Aitkin County Board of Commissioners approves the land appraisal and the exchange of the class 2 and class 3 lands.

Patrick Wussow, Interim County Administrator reviewed the 2016 Third Quarter Revenue & Expenditures Report with the Board.

Patrick Wussow, Interim County Administrator updated the Board on the status of the Request for Quotes for 2017 and 2018 Aitkin County Annual Audits.

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to approve Elizabeth DeRuyck, Aitkin County Community Corrections Director enter into a Memorandum of Understanding (MOU) with IPPC Technologies on behalf of Aitkin County Community Corrections.

**MINNESOTA  
GOVERNMENT  
ACCESS (MGA)  
ACCOUNTS FOR  
ELECTRONIC  
COURT RECORDS  
AND DOCUMENTS**

**RESOLUTION  
20161025-072  
EXPEDITED LAND  
EXCHANGE  
CLASS 2 AND  
CLASS 3  
PROPERTY**

**3<sup>rd</sup> QUARTER  
REVENUE &  
EXPENDITURES**

**REQUEST FOR  
QUOTES –  
ANNUAL AUDITS**

**MOU WITH IPPC  
TECHNOLOGIES**

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to approve quote of \$30,227 from Anderson Brothers Construction for 3<sup>rd</sup> Avenue road closure project. The quote is a unit price quote, so the actual cost may vary based on actual quantities of work performed.

**3<sup>RD</sup> AVENUE  
ROAD CLOSURE  
DESIGN**

The Board discussed the following: Forest Advisory, AMC, Facilities, BWSR, AIS, JCNRB, ARDC, Drug Abuse, Drones, Mille Lacs Watershed, HRA, ACAT, CARE Finance Mtg., DAC, Fisheries Input Group, Personnel, EDA, and Emergency Preparedness.

**BOARD  
DISCUSSION**

Commissioner Don Niemi left at 12:11 p.m.

**NIEMI LEFT**

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried (4-0 Niemi absent), to adjourn the meeting at 12:25 p.m. until Tuesday, November 8, 2016 at 9:00 a.m.

**ADJOURN**



J. Mark Wedel, Board Chair  
Aitkin County Board of Commissioners



Patrick Wussow, Interim County Administrator