

The Aitkin County Board of Commissioners met this 14<sup>th</sup> day of June, 2016 at 2:05 p.m. with the following members present: Chairperson J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Brian Napstad, Anne Marcotte, County Administrator Nathan Burkett, and Administrative Assistant Sue Bingham.

**CALL TO ORDER**

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to approve the June 14, 2016 amended agenda. Item 2O, Approve Use of Courthouse Grounds was added to the Consent Agenda.

**APPROVED AGENDA**

Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting yes to approve the amended Consent Agenda as follows: A) Correspondence File: May 24, 2016 to June 14, 2016; B) Approve County Board Minutes: May 24, 2016; C) Approve Commissioner Warrants – June 3rd: General Fund \$69,094.66, Road & Bridge \$13,077.04, Health & Human Services \$1,157.44, Trust \$14,322.01, Forest Development \$36,378.34, Long lake Conservation Center \$8,923.00, Parks \$16,986.01 for a total of \$159,938.50; D) Approve Commissioner Warrants – June 17<sup>th</sup>: General Fund \$65,140.36, Road & Bridge \$68,421.67, State \$375.00, Trust \$7,377.19, Forest Development \$18,954.68, Long Lake Conservation Center \$15,372.30, Parks \$30,945.35 for a total of \$206,586.55; E) Approve May Manual Warrants: General Fund \$122,712.59, Road & Bridge \$47,583.25, Health & Human Services \$1,266.22, State \$1,525,887.55, Agency \$-4.56, Taxes & Penalties \$5,621.44, Long Lake Conservation Center \$1,127.33, Parks \$95.00 for a total of \$1,704,288.82; F) Approve May/June School Advance: Agency \$1,970,259.79; G) Approve Auditor Warrants – Real Estate Tax Overpays: Taxes & Penalties \$13,899.73; H) Accept \$25.00 Donation to STS from Jacobson Community Church; I) Approve 2016-2020 Election Services Agreement with SeaChange; J) Approve CJDN Joint Powers Agreement; K) Approve DVS Business Partner Records Access Agreement; L) Approve Community Corrections Contracts; M) Approve Community Corrections Department Fees; N) Approve Out-of-State Travel Request – Commissioner Marcotte; O) Approve Use of Courthouse Grounds

**CONSENT AGENDA**

Under the consent agenda, motion for a resolution by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting yes to adopt resolution – Joint Powers Agreements with the State of Minnesota and County of Aitkin on Behalf of its Community Corrections Department:

**WHEREAS**, the County of Aitkin on behalf of its Community Corrections Department desires to enter into Joint Powers Agreements with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to use systems and tools available over the State’s criminal justice data communications network for which the County is eligible. The Joint Powers Agreements further provide the County with the ability to add, modify and delete connectivity, systems and tools over the five year life of the agreement and obligates the County to pay the costs for the network connection.

**NOW, THEREFORE, BE IT RESOLVED** by the County Board of Aitkin, Minnesota as follows:

1. That the State of Minnesota Joint Powers Agreements by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension and the County of Aitkin on behalf of its Community Corrections

**RESOLUTION  
20160614-041  
JOINT POWERS  
AGREEMENTS  
WITH THE STATE  
OF MINNESOTA  
AND COUNTY OF  
AITKIN ON  
BEHALF OF ITS  
COMMUNITY  
CORRECTIONS  
DEPARTMENT**

Department is hereby approved. Copies of the two Joint Powers Agreements are attached to this Resolution and made a part of it.

2. That the Director of Community Corrections, Elizabeth DeRuyck, or her successor, is designated the Authorized Representative for the Community Corrections Department. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the county's connection to the systems and tools offered by the State.
3. That J. Mark Wedel, the Chairman of the County of Aitkin Board and Nathan Burkett, County Board Clerk are authorized to sign the State of Minnesota Joint Powers Agreements.

Under the consent agenda, motion for a resolution by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting to adopt resolution – DVS Business Partner Records Access Agreement with the County of Aitkin on Behalf of its Community Corrections Department:

**WHEREAS**, the County of Aitkin on behalf of its Community Corrections Department desires to enter into a Business Partner Agreement with the State of Minnesota, Department of Public Safety, Department of Vehicle Services.

**NOW, THEREFORE, BE IT RESOLVED** by the County Board of Aitkin, Minnesota as follows:

1. That the DVS Business Partner Records Access Agreement with the State of Minnesota, Department of Public Safety, Department of Vehicle Services and the County of Aitkin on behalf of its Community Corrections Department is hereby approved.
2. That the Director of Community Corrections, Elizabeth DeRuyck, or her successor, is designated the Delegation of the Data Use Representative and is the Authorized Representative for the Community Corrections Department. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the county's connection to the systems and tools offered by the State.
3. That Elizabeth DeRuyck, Director of the Community Corrections Department is authorized to sign the DVS Business Partner Records Access Agreement.

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting to approve the following contracts for the Community Corrections Department, as presented:

1. Minnesota Government Access (MGA) Request and User Agreement
2. GovPay
3. Grand American Resources
4. Aitkin County Sobriety Court Joint Powers Agreement with State Court Administrator's Office (SCAO)

**RESOLUTION  
20160614-042  
DVS BUSINESS  
PARTNER  
RECORDS  
ACCESS  
AGREEMENT  
WITH THE  
COUNTY OF  
AITKIN ON  
BEHALF OF ITS  
COMMUNITY  
CORRECTIONS  
DEPARTMENT**

**COMMUNITY  
CORRECTIONS  
CONTRACTS**

<p>Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting to approve Community Corrections Department Fees as presented, and to include the fees in the Countywide Fee Schedule.</p>	<p><b>COMMUNITY CORRECTIONS DEPARTMENT FEES</b></p>
<p>Under the consent agenda, motion by Commissioner Napstad seconded by Commissioner Westerlund and carried, all members voting to approve out of state travel for Commissioner Anne Marcotte to attend the 2016 NACO Annual Conference.</p>	<p><b>OUT OF STATE TRAVEL - MARCOTTE</b></p>
<p>Under the consent agenda, motion by Commissioner Napstad seconded by Commissioner Westerlund and carried, all members voting to approve the request of the Aitkin County Republican Party to read the Declaration of Independence at 2:00 p.m. on July 4, 2016 on the Aitkin County Courthouse steps.</p>	<p><b>USE OF COURTHOUSE GROUNDS</b></p>
<p>Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting to appoint Elizabeth DeRuyck the Aitkin County Community Corrections Director.</p>	<p><b>APPOINT COMMUNITY CORRECTIONS DIRECTOR</b></p>
<p>Nathan Burkett, County Administrator reviewed a letter of appreciation from the Board to all who made the 2016 Governor’s Fishing Opener such a success.</p>	<p><b>2016 GOVERNOR’S FISHING OPENER</b></p>
<p>Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting to approve Community Corrections Comprehensive Plan.</p>	<p><b>COMMUNITY CORRECTIONS COMPREHENSIVE PLAN</b></p>
<p>Motion for a resolution by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting to adopt resolution – Central Minnesota Housing Partnership:</p>	
<p><b>WHEREAS</b>, Aitkin County has made significant progress in meeting the need for housing rehabilitation in the cities and rural areas of the county, and</p>	<p><b>RESOLUTION 20160614-043</b></p>
<p><b>WHEREAS</b>, an unmet need remains for the repair and rehabilitation of rental housing units, and</p>	<p><b>CENTRAL MINNESOTA HOUSING PARTNERSHIP</b></p>
<p><b>WHEREAS</b>, the Rental Rehabilitation Deferred Loan program sponsored by Minnesota Housing (MHFA) may provide a means for rehabilitating rental housing units in Aitkin County.</p>	
<p><b>NOW THEREFORE BE IT RESOLVED</b>, that the Central Minnesota Housing Partnership is hereby authorized to submit an “Application for Administrative Authority” to MHFA for participation in the Rental Rehabilitation Deferred Loan program, and the Central Minnesota Housing Partnership is designated as the administrative body for implementing this program in Aitkin County.</p>	

# AITKIN COUNTY BOARD

June 14, 2016

Motion by Commissioner Niemi, seconded by Commissioner Marcotte and carried, all members voting yes to approve \$5,000 grant application to Blandin Foundation and \$2,500 grant application to North East Regional Sustainable Development Partnership (NE RSDP) to conduct a feasibility study for starting and operating an Aquaponics/Hydroponics facility in Aitkin County.

**AQUAPONICS/  
HYDROPONICS  
FEASIBILITY  
STUDY**

Terry Neff, Environmental Services Director held a Public Hearing for Amendments to the Aitkin County Mobile Home Park and Recreational Camping Areas Ordinance. James Saylor and Ronald Domino of Sherwood Forest had questions about Sherwood Forest unrelated to the ordinance amendments. No other public comment was given. Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to adopt the ordinance amendments as presented.

**PUBLIC HEARING  
MHP & RCA  
ORDINANCE**

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting to approve the proposed fish house campsite fee effective January 1, 2017.

**AMEND FBL FEE  
SCHEDULE**

Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voting to approve budgeted bid of \$199,051.61 from Independent Emergency Services, LLC (IES) for replacement of our 9-1-1 telephone system, which includes 5 years of maintenance and support.

**9-1-1 TELEPHONE  
SYSTEM**

The Board discussed the following: 2016 Governor's Fishing Opener, Public Safety, NCLUCB, Press Conference in St. Paul, HRA, LLCC, Park Board, Aitkin County Corrections Advisory Board, TZD, Aitkin Airport, and Historical Society.

**BOARD  
DISCUSSION**

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting yes to adjourn the meeting at 3:59 p.m. until Tuesday, June 28, 2016 at 9:00 a.m.

**ADJOURN**



J. Mark Wedel, Chairperson  
Aitkin County Board of Commissioners



Nathan Burkett, County Administrator