

ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS July 26, 2016 – BOARD AGENDA

- 9:00** 1) **J. Mark Wedel, County Board Chairperson**
A) **Call to Order**
B) **Pledge of Allegiance**
C) **Board of Commissioners Meeting Procedure**
D) **Approval of Agenda**
- 9:05** E) **Health & Human Services (see separate HHS agenda)**
- 10:00** Break
- 10:15** F) **Citizens' Public Comment** – Comments from visitors must be informational in nature and not exceed (5) minutes per person. The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting.
- 2) **Consent Agenda** – All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the items will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.
- A) **Correspondence File July 12, 2016 to July 25, 2016**
B) **Approve July 12, 2016 County Board Minutes**
C) **Approve July 14, 2016 County Board Minutes – Emergency Mtg.**
D) **Approve Commissioner Warrants**
E) **Approve Auditor Warrants – June Sales & Use Tax**
F) **Adopt Resolution – Federal Awards Policy**
G) **Approve 2016 Emergency Management Performance Grant (EMPG)**
H) **Authorize Signatures to Secretary of State Joint Powers Agreements – 2016 Primary and General Election Recounts**
- 10:17** 3) **Nathan Burkett, County Administrator**
A) **Discussion – Temporary Slow-No Wake Lake Restrictions**
B) **Adopt Resolution – Highway 18 Safety Concerns**
C) **Adopt Resolution – Annual Financial Audit**
- 11:00** 4) **Committee Updates**
- 11:45** **Adjourn**

AITKIN COUNTY BOARD

July 12, 2016

The Aitkin County Board of Commissioners met this 12th day of July, 2016 at 9:03 a.m. with the following members present: Chairperson J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Brian Napstad, Anne Marcotte, County Administrator Nathan Burkett, and Administrative Assistant Sue Bingham.

Elizabeth DeRuyck, Aitkin County Community Corrections Director introduced the following Aitkin County Community Corrections staff to the Board: Allison Rian, Lou Paulson, Mike Patras, Kami Genz, and Dick McKanna. Janet Tougas was not present.

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting yes to approve the July 12, 2016 amended agenda. A 10:00 a.m. discussion about the recent flooding, including the possible adoption of a resolution declaring a local emergency, was added to the agenda.

Bob Harwarth, Spencer Township reported to the Board that yesterday's heavy rainfall caused significant flooding problems in Spencer Township.

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: June 28, 2016 to July 11, 2016; B) Approve County Board Minutes: June 28, 2016; C) Approve Commissioner Warrants: General Fund \$276,370.67, Road & Bridge \$356,284.40, Special Revenue \$1,638.35, Health & Human Services \$1,081.57, State \$4,612.12, Trust \$7,951.58, Forest Development \$7,058.82, Agency \$27,194.14, Taxes & Penalties \$6.02, Long Lake Conservation Center \$8,917.28, Parks \$8,643.52 for a total of \$699,758.47; D) Approve June Manual Warrants: General Fund \$134,315.47, Road & Bridge \$2,023,422.01, Health & Human Services \$3,558.39, State \$144,773.15, Forest Development \$52,166.86, Taxes & Penalties \$87,540.70, Long Lake Conservation Center \$2,207.22, Parks \$2,863.93 for a total of \$2,450,867.73; E) Accept \$125 Donation to STS from Workman Township; F) Information Only – Aitkin County Soils Training Class; G) Approve Temporary 3.2% Malt Liquor License – White Pine Logging Show; H) Approve Temporary 3.2% Malt Liquor License – Aitkin Fire Department; I) Approve Engineering Services Agreement; J) Approve Site Preparation/Release/Invasive Species Project Quotes

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to approve the following Temporary 3.2 Malt Liquor License for a period from September 3, 2016 through September 5, 2016:

ON Sale

Isle Lions, d/b/a Isle Lions – Williams Township (White Pine Logging Show)

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting to approve the following Temporary 3.2 Malt Liquor License for July 16, 2016:

CALL TO ORDER

INTRODUCTION TO COMMUNITY CORRECTIONS STAFF

APPROVED AGENDA

CITIZENS' PUBLIC COMMENT

CONSENT AGENDA

TEMPORARY 3.2 MALT LIQUOR LICENSE – WHITE PINE LOGGING SHOW

TEMPORARY 3.2 MALT LIQUOR LICENSE – AITKIN FIRE DEPT.

ON Sale:

Aitkin Fire Department, d/b/a Aitkin Fire Department Relief Association – Aitkin Township

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting to approve quote of \$10,700 from WSN in Baxter to conduct topography survey for 2018 CSAH 12 reconstruction project.

Under the consent agenda, motion by Commissioner Napstad seconded by Commissioner Niemi and carried, all members voting to approve quote of \$21,913.68 (\$161.13/acre) from Future Forest Inc. for 136 acres of chemical/mechanical site preparation, tree seedling release, and invasive species control (buckthorn) in various locations on Aitkin County administered lands.

Steve Hughes, SWCD District Manager gave the Board an update on noxious weeds and control efforts in Aitkin County.

Motion for a resolution by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting to adopt resolution - Opting-Out of the Requirements of Minnesota Statutes, Section 394.307:

WHEREAS, on May 12, 2016, the Governor of Minnesota signed into law Chapter 111 of the 89th Legislature of the State of Minnesota establishing definitions and requirements for Temporary Family Health Care Dwellings, which was introduced during the 2016 legislative session as Senate File 2555 and House File 2497; and

WHEREAS, Chapter 111 amends Minnesota Statute § 394 which regulates county permitting and zoning processes by establishing new rules for the placement of Temporary Family Health Care Dwellings on residential property; and

WHEREAS, the Minnesota Association of County Planning & Zoning Administrators, the professional association for county planning and zoning staff in Minnesota, supports the concept of Temporary Family Health Care Dwellings; and

WHEREAS, Chapter 111 erodes local control of the permitting process; limiting a county’s ability to foster and guide development, and placing an undue burden on county staff to forego standard permitting practices; and

WHEREAS, it is the intent of the Aitkin County Board of Commissioners to protect the public health, safety and welfare of County residents and the environment of the County; and

WHEREAS, subdivision 9 of Minnesota Statute § 394.307 allows a county to “opt-out” of the regulations through the passage of a county board resolution; now therefore,

BE IT RESOLVED, Aitkin County elects to regulate Temporary Family Health Care Dwellings through already existing permitting standards of the Aitkin County Zoning Ordinance; and

**TOPOGRAPHY
SURVEY CSAH 12**

**SITE
PREPARATION,
TREE SEEDLING
RELEASE &
INVASIVE
SPECIES
CONTROL**

NOXIOUS WEEDS

**RESOLUTION
20160712-047
OPTING-OUT OF
THE
REQUIREMENTS
OF MINNESOTA
STATUTES,
SECTION 394.307**

BE IT RESOLVED, pursuant to authority granted by Minnesota Statutes, Section 394.307, Subdivision 9, of the County of Aitkin opts-out of the requirements of Minnesota Statute 394.307, which defines and regulates Temporary Family Health Care Dwellings.

Ross Wagner, Economic Development & Forest Industry Coordinator updated the Board on the latest Broadband developments and activities.

Sheriff Scott Turner, County Engineer John Welle, Health & Human Services Director Tom Burke, and Environmental Services Director Terry Neff updated the Board on the flooding in Aitkin County. Sheriff Scott Turner, Emergency Management requested a resolution declaring a local emergency.

Motion for a resolution by Commissioner Niemi, seconded by Commissioner Napstad and carried, all members voting yes to adopt resolution – State of Emergency Declaration:

WHEREAS, the County of Aitkin, Minnesota has sustained severe losses of a major proportion, brought on by precipitation and flash flooding on the dates of July 11 and 12, 2016, and;

WHEREAS, Aitkin County is a public entity within the State of Minnesota, and;

WHEREAS, the following conditions exist in Aitkin County as a result of the disaster: significant damage to public infrastructure including roads, bridges, culverts and ATV trails.

NOW, THEREFORE, BE IT RESOLVED, that the Aitkin County Board of Commissioners, acting on behalf of and for the people of Aitkin County, declare that a state of emergency exists within Aitkin County, with all the powers and responsibilities attending thereto as provided by Chapter 12 of Minnesota Statutes.

The Board discussed the following: Ordinance Committee, McGregor Airport, NCLUCB, State General Tax, Personnel, County Fair, 4th of July Celebration, County Road 18, and Aitkin Airport.

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to adjourn the meeting at 11:39 a.m. until Tuesday, July 26, 2016 at 9:00 a.m.

J. Mark Wedel, Chairperson
Aitkin County Board of Commissioners

Nathan Burkett, County Administrator

**BROADBAND
UPDATE**

FLOODING

**RESOLUTION
20160712-048
STATE OF
EMERGENCY
DECLARATION**

**BOARD
DISCUSSION**

ADJOURN

AITKIN COUNTY BOARD - EMERGENCY MTG

July 14, 2016

The Aitkin County Board of Commissioners met this 14th day of July, 2016 at 1:05 p.m. with the following members present: Board Chair J. Mark Wedel, Commissioners Don Niemi, Brian Napstad, and Anne Marcotte. Commissioner Laurie Westerlund was absent. County Administrator Nathan Burkett and Administrative Assistant Sue Bingham were also present.

CALL TO ORDER

Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried (4-0 Westerlund absent), to approve the July 14, 2016 agenda.

**APPROVED
AGENDA**

Gordon Prickett, President of Aitkin County Lakes & River Association (ACLARA) stated that all the lakes in Aitkin County are experiencing high water levels.

**CITIZENS'
PUBLIC
COMMENTS**

Scott Turner, Sheriff discussed with the Board the recent heavy rains and gave updates on Aitkin County flooding issues, and subsequent high lake levels.

FLOODING

Additional comments and concerns were voiced by Cheryl McDonough and Jim Hausauer from Farm Island Lake; Ronald and Ruth Fudala from Hammal Lake; Gordon Prickett from Nord Lake; Taylor Hochstein, Conservation Officer with Mille Lacs Band; Steve Hughes, Aitkin County Soil & Water District; and Terry Neff, Aitkin County Environmental Services Director.

**ADDITIONAL
COMMENTS &
CONCERNS**

Motion for a resolution by Commissioner Napstad, seconded by Commissioner Marcotte and carried (4-0 Westerlund absent), to adopt resolution – Temporary Aitkin County Lakes Slow-No Wake Restrictions:

WHEREAS, due to extraordinary weather conditions, including excessive rainfall during July of 2016, high water elevations prevail on certain Aitkin County lakes, and

WHEREAS, wave action from wind and watercraft has and will exacerbate shoreline erosion and cause damage to real and personal property, and

WHEREAS, high-water levels coupled with increased wave action have led to the inundation of low-lying yards and structures, and

WHEREAS, in an effort to protect property and limit environmental damage to lakes from shoreline erosion where the County can and may exert some control, the County Board of Commissioners enacts this 14th day of July, 2016, the following Temporary Special Controls to Section 5 Regulations of the Watercraft Ordinance.

**RESOLUTION
20160714-049
TEMPORARY
AITKIN COUNTY
LAKES
SLOW-NO WAKE
RESTRICTIONS**

NOW THEREFORE, BE IT RESOLVED, the following lakes shall have a slow-no wake restriction on the entire lake, effective immediately and concluding at 11:59 pm on July 25,

2016:

Hill Lake	Hill Lake
Dam	Glen
Long	Glen
Gun	Fleming
Hammal – (Bass)	Farm Island
Nord	Nordland
Farm Island	Farm Island / Hazelton
Cedar	Aitkin / Farm Island
Lone	Nordland

Motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried (4-0 Westerlund absent), to adjourn the meeting at 1:56 p.m.

ADJOURN

J. Mark Wedel, Chairperson
Aitkin County Board of Commissioners

Nathan Burkett, County Administrator

DKB1
7/25/16 11:30AM

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
1	DEPT			Commissioners		
	6097 Verizon Wireless					
	01-001-000-0000-6250		31.41	CELL PHONE CHARGES	286287802	Telephone
				06/07/2016 07/06/2016		
	01-001-000-0000-6250		35.01	MONTHLY MIFI CHARGE	786663881	Telephone
				06/05/2016 07/04/2016		
	6097 Verizon Wireless		66.42	2 Transactions		
1	DEPT Total:		66.42	Commissioners	1 Vendors	2 Transactions
12	DEPT			Court Administration		
	8175 Centurylink					
	01-012-000-0000-6250		126.59	LONG DISTANCE Q3	313645966	Telephone
	8175 Centurylink		126.59	1 Transactions		
12	DEPT Total:		126.59	Court Administration	1 Vendors	1 Transactions
40	DEPT			Auditor		
	783 Canon Financial Services, Inc					
	01-040-000-0000-6231		220.24	CONTRACT CHARGE-026	16271691	Services, Labor, Contracts
	783 Canon Financial Services, Inc		220.24	1 Transactions		
	8175 Centurylink					
	01-040-000-0000-6250		14.20	LONG DISTANCE	313645966	Telephone
	01-040-021-0000-6250		304.91	Local Calls License Center	314154028	License Center-Phone
	8175 Centurylink		319.11	2 Transactions		
	10185 Centurylink Communications Inc					
	01-040-021-0000-6250		30.98	JUNE LONG DISTANCE	320146217	License Center-Phone
	10185 Centurylink Communications Inc		30.98	1 Transactions		
	2214 Holder/Maryann					
	01-040-021-0000-6301		750.00	August Rent		Rentals
	2214 Holder/Maryann		750.00	1 Transactions		
	3267 Peysar/Kirk					
	01-040-000-0000-6330		54.00	MCIS Board Mtg-7/21/16	100@.54	Transportation & Travel

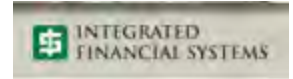
Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
3267	Peysar/Kirk		54.00		1 Transactions	
86235	The Office Shop Inc					
	01-040-021-0000-6405		272.67	Toner	1007338-0	Office & Computer Supplies
	01-040-021-0000-6625		488.64	Shredder-AUTOMAX 20	1008573-0	Office Equipment & Other Equipment
	01-040-021-0000-6405		20.93	tabs,hanging folders	285990-0	Office & Computer Supplies
	01-040-021-0000-6405		17.27	cash register rolls, paper	286192-0	Office & Computer Supplies
	01-040-021-0000-6405		17.69	Pens	286194-0	Office & Computer Supplies
86235	The Office Shop Inc		817.20		5 Transactions	
40	DEPT Total:		2,191.53	Auditor	6 Vendors	11 Transactions
41	DEPT			Internal Audit		
3358	Minnesota State Auditor					
	01-041-000-0000-6231		9,019.97	Audit Services for 12/31/15	67248	Services, Labor, Etc
3358	Minnesota State Auditor		9,019.97		1 Transactions	
41	DEPT Total:		9,019.97	Internal Audit	1 Vendors	1 Transactions
42	DEPT			Treasurer		
8175	Centurylink					
	01-042-000-0000-6250		7.04	LONG DISTANCE	313645966	Telephone
8175	Centurylink		7.04		1 Transactions	
86235	The Office Shop Inc					
	01-042-000-0000-6405		14.99	Paper, Resume	1008121-0	Office & Computer Supplies
	01-042-000-0000-6405		13.89	Paper, Resume	1008121-0	Office & Computer Supplies
	01-042-000-0000-6405		16.69	Binder, Data	1008121-0	Office & Computer Supplies
	01-042-000-0000-6405		17.49	Pen, Gel	1008121-0	Office & Computer Supplies
	01-042-000-0000-6405		10.19	Wallet	1008121-0	Office & Computer Supplies
	01-042-000-0000-6405		14.99	Return Paper, Resume	C1008121-0	Office & Computer Supplies
	01-042-000-0000-6405		16.69	Return Binder, Data	C1008121-0	Office & Computer Supplies
86235	The Office Shop Inc		41.57		7 Transactions	
42	DEPT Total:		48.61	Treasurer	2 Vendors	8 Transactions
43	DEPT			Assessor		
8175	Centurylink					

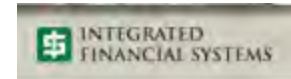
Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
8175	Centurylink 01-043-000-0000-6250		14.68	LONG DISTANCE	313645966	Telephone
			14.68	1 Transactions		
4641	Holiday Credit Office 01-043-000-0000-6405		8.00	Bug spray	1400000147443	Office, Film & Computer Supplies
	01-043-000-0000-6511		413.71	June gas	1400000147443	Gas And Oil
4641	Holiday Credit Office		421.71	2 Transactions		
9686	MAAP 01-043-000-0000-6208		85.00	MAAP Reg.Fees-C.Olson		Training/Education
	01-043-000-0000-6208		85.00	MAAP Reg.Fees-M.Hills		Training/Education
	01-043-000-0000-6240		10.00	Membership Fee-Cathy Olson		Dues & License Renewal
	01-043-000-0000-6240		10.00	Membership Fee-Marcia Hills		Dues & License Renewal
9686	MAAP		190.00	4 Transactions		
6097	Verizon Wireless 01-043-000-0000-6250		149.60	MONTHLY CELL PHONE BILL	680690882	Telephone
				06/02/2016 07/01/2016		
6097	Verizon Wireless		149.60	1 Transactions		
43	DEPT Total:		775.99	Assessor	4 Vendors	8 Transactions
44	DEPT			Central Services		
783	Canon Financial Services, Inc 01-044-000-0000-6231		326.43	Contract Charges-031	16271695	Services, Labor, Contracts
783	Canon Financial Services, Inc		326.43	1 Transactions		
8175	Centurylink 01-044-000-0000-6250		7.64	LONG DISTANCE	313645966	Telephone
8175	Centurylink		7.64	1 Transactions		
10185	Centurylink Communications Inc 01-044-000-0000-6250		0.58	TOLL FREE CHARGES	320295974	Telephone
10185	Centurylink Communications Inc		0.58	1 Transactions		
9867	Government Management Group Inc 01-044-000-0000-6231		3,600.00	2015 Cost Allocation Plan	1501	Services, Labor, Contracts
9867	Government Management Group Inc		3,600.00	1 Transactions		

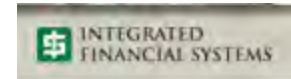
Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
44	DEPT Total:		3,934.65	Central Services	4 Vendors	4 Transactions
45	DEPT			Motor Pool		
	170 Aitkin Motor Company 01-045-000-0000-6302		48.73	#3 oil change, tire rotation	9561	Car Maintenance
	170 Aitkin Motor Company		48.73		1 Transactions	
45	DEPT Total:		48.73	Motor Pool	1 Vendors	1 Transactions
49	DEPT			Information Technologies		
	5245 Bennett/Steve 01-049-000-0000-6340		5.34	meal-MNCITLA conference		Meals (Overnight)
	01-049-000-0000-6330		180.40	mileage-MNCITLA conference	410@.44	Transportation & Travel & Parking
	5245 Bennett/Steve		185.74		2 Transactions	
	8175 Centurylink 01-049-000-0000-6250		3.46	LONG DISTANCE	313645966	Telephone
	8175 Centurylink		3.46		1 Transactions	
	14071 Marco Technologies LLC 01-049-000-0000-6231		1,680.00	Network Transition for Probati	INV3430967	Programming, Services, Contracts
	14071 Marco Technologies LLC		1,680.00		1 Transactions	
	6097 Verizon Wireless 01-049-000-0000-6231		61.03	RENEWAL	386695110	Programming, Services, Contracts
				06/02/2016 07/01/2016		
	6097 Verizon Wireless		61.03		1 Transactions	
49	DEPT Total:		1,930.23	Information Technologies	4 Vendors	5 Transactions
52	DEPT			Administration/Personnel Dept		
	13230 BLR 01-052-000-0000-6208		3,021.00	HR Library-12 Months	17155125-R1	Training/Education
	13230 BLR		3,021.00		1 Transactions	
	8175 Centurylink 01-052-000-0000-6250		59.06	LONG DISTANCE	313645966	Telephone

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
8175	Centurylink		59.06		1 Transactions	
12048	McDowell Agency, Inc./The 01-052-000-0000-6234		203.00	Background screening	77828	Background Check Fee
12048	McDowell Agency, Inc./The		203.00		1 Transactions	
13412	Pemberton, Sorlie, Rufer & Kershner PLLC 01-052-000-0000-6232		94.50	.9@105.00	20146317-000M	Attorney Services
	01-052-000-0000-6232		510.00	3@170.00	20146317-000M	Attorney Services
13412	Pemberton, Sorlie, Rufer & Kershner PLLC		604.50		2 Transactions	
6097	Verizon Wireless 01-052-000-0000-6250		26.02	MONTHLY MIFI CHARGE 06/05/2016 07/04/2016	786663881	Telephone
6097	Verizon Wireless		26.02		1 Transactions	
52	DEPT Total:		3,913.58	Administration/Personnel Dept	5 Vendors	6 Transactions
60	DEPT			Elections		
11051	Department of Human Services 01-060-000-0000-6405		133.66	Mailing Services	A300IC01160I	Office & Computer Supplies
11051	Department of Human Services		133.66		1 Transactions	
11372	DS Solutions, Inc. 01-060-000-0000-6406		1,638.00	Premarked test deck ballots	11282	Ballots & Programming
11372	DS Solutions, Inc.		1,638.00		1 Transactions	
1601	Election Systems & Software Inc 01-060-000-0000-6406		4,935.00	(1) DS200	975855	Ballots & Programming
1601	Election Systems & Software Inc		4,935.00		1 Transactions	
2099	Harmon/Elizabeth 01-060-000-0000-6330		29.92	ERM Training mileage	68@.44	Transportation & Travel
2099	Harmon/Elizabeth		29.92		1 Transactions	
13129	SeaChange 01-060-000-0000-6208		200.00	ERM refresher training-Harmon	16593	Training/Education
13129	SeaChange		200.00		1 Transactions	

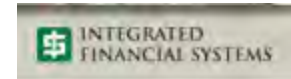
Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
60	DEPT Total:		6,936.58	Elections	5 Vendors	5 Transactions
90	DEPT			Attorney		
117	Aitkin County Sheriff 01-090-000-0000-6250		21.14	Ratz monthly phone bill	16-0895	Telephone
117	Aitkin County Sheriff		21.14		1 Transactions	
783	Canon Financial Services, Inc 01-090-000-0000-6625		355.45	COPIER LEASE-028	16289286	Office Equipment
783	Canon Financial Services, Inc		355.45		1 Transactions	
8175	Centurylink 01-090-000-0000-6250		49.16	LONG DISTANCE	313645966	Telephone
8175	Centurylink		49.16		1 Transactions	
10185	Centurylink Communications Inc 01-090-000-0000-6250		1.44	TOLL FREE CHARGES	320295974	Telephone
10185	Centurylink Communications Inc		1.44		1 Transactions	
89541	Culligan 01-090-000-0000-6213		84.00	monthly water supplies	150x00825000	Drug & Forfeiture Ms387.213
89541	Culligan		84.00		1 Transactions	
2390	Itasca Co Sheriff 01-090-000-0000-6234		55.00	Subpoena CR-16-312	201601636	Co Sheriff Services
2390	Itasca Co Sheriff		55.00		1 Transactions	
9489	Redwood Toxicology Laboratory, Inc 01-090-000-0000-6213		30.07	UA REIMBURSEMENT	12289120166	Drug & Forfeiture Ms387.213
9489	Redwood Toxicology Laboratory, Inc		30.07		1 Transactions	
86235	The Office Shop Inc 01-090-000-0000-6405		235.66	Office Supplies	1008321-0	Office & Computer Supplies
	01-090-000-0000-6405		232.10	Office Supplies	1008321-1	Office & Computer Supplies
	01-090-000-0000-6405		30.15	Office Supplies	1008321-2	Office & Computer Supplies
86235	The Office Shop Inc		497.91		3 Transactions	
5173	THOMSON REUTERS-WEST PUBLISHING 01-090-000-0000-6406		1,158.11	June Information Charges	834258628	Law Publ. & Subscriptions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
5173	THOMSON REUTERS-WEST PUBLISHING		1,158.11	1 Transactions		
90	DEPT Total:		2,252.28	Attorney	9 Vendors	11 Transactions
100	DEPT			Recorder		
8175	Centurylink 01-100-000-0000-6250		23.74	LONG DISTANCE	313645966	Telephone
8175	Centurylink		23.74	1 Transactions		
3951	Pro West & Associates, Inc 01-100-195-0000-6231		27.50	parcel order configuration	000648	Services, Labor, Contracts-Land Records
3951	Pro West & Associates, Inc		27.50	1 Transactions		
100	DEPT Total:		51.24	Recorder	2 Vendors	2 Transactions
110	DEPT			Courthouse Maintenance		
3483	AAF International 01-110-000-0000-6422		355.54	Perfectpleat/Megapleat	91022474	Janitorial Supplies
3483	AAF International		355.54	1 Transactions		
8175	Centurylink 01-110-000-0000-6250		9.90	LONG DISTANCE	313645966	Phone
8175	Centurylink		9.90	1 Transactions		
9692	Minnesota Energy Resources Corporation 01-110-000-0000-6254		49.49	Gas-Courthouse	0506823754	Utilities & Heating
9692	Minnesota Energy Resources Corporation		49.49	1 Transactions		
11120	Nardini Fire Equipment Co.,Inc 01-110-000-0000-6231		288.00	demand service fire alarm	00005933	Services, Labor, Contracts
11120	Nardini Fire Equipment Co.,Inc		288.00	1 Transactions		
6097	Verizon Wireless 01-110-000-0000-6250		31.33	CELL PHONE CHARGES 06/07/2016 07/06/2016	286287802	Phone
6097	Verizon Wireless		31.33	1 Transactions		

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
110	DEPT Total:		734.26	Courthouse Maintenance	5 Vendors	5 Transactions
111	DEPT			Buildings		
14044	Boarman Kroos Vogel Group Inc 01-111-000-0000-6605		6,275.00	Gov't Concept Study	42146	Building & Structures
	01-111-000-0000-6605		152.86	Expenses	42146	Building & Structures
14044	Boarman Kroos Vogel Group Inc		6,427.86		2 Transactions	
111	DEPT Total:		6,427.86	Buildings	1 Vendors	2 Transactions
120	DEPT			Service Officer		
10452	AT&T Mobility 01-120-000-0000-6625		199.99	cell phone for Asst VSO	287270539560	Office Equipment
10452	AT&T Mobility		199.99		1 Transactions	
8175	Centurylink 01-120-000-0000-6250		48.80	LONG DISTANCE	313645966	Telephone
8175	Centurylink		48.80		1 Transactions	
10185	Centurylink Communications Inc 01-120-000-0000-6250		4.40	TOLL FREE CHARGES	320295974	Telephone
10185	Centurylink Communications Inc		4.40		1 Transactions	
4641	Holiday Credit Office 01-120-000-0000-6511		217.71	June Vet Van Gas	1400000136034	Gas And Oil
4641	Holiday Credit Office		217.71		1 Transactions	
13602	Hughley/Josh 01-120-000-0000-6340		99.01	Meals-VSO Training 07/11/2016 07/14/2016		Meals
	01-120-000-0000-6330		119.88	Mileage-VSO Training 07/11/2016 07/14/2016	222@.54	Transportation & Travel
13602	Hughley/Josh		218.89		2 Transactions	
4669	Sterling Solutions, Inc 01-120-000-0000-6300		450.00	VIMS MAINT.AGREEMENT	02036-047	Maintenance-Service Contracts
4669	Sterling Solutions, Inc		450.00		1 Transactions	

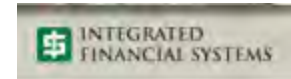
Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
86235	The Office Shop Inc 01-120-000-0000-6405 01-120-000-0000-6405		200.99 368.97	Black Laser Toner Color Laser Toner (3)	1008216-0 1008511-0	Office & Computer Supplies Office & Computer Supplies
86235	The Office Shop Inc		569.96	2 Transactions		
120	DEPT Total:		1,709.75	Service Officer	7 Vendors	9 Transactions
122	DEPT			Planning & Zoning		
86222	Aitkin Independent Age 01-122-000-0000-6230 01-122-000-0000-6230 01-122-000-0000-6230		187.50 90.00 77.50	BOA Notice of Hrg PC Notice of Hrg PC Notice of Hrg	1482 1482 1482	Printing, Publishing & Adv Printing, Publishing & Adv Printing, Publishing & Adv
86222	Aitkin Independent Age		355.00	3 Transactions		
170	Aitkin Motor Company 01-122-000-0000-6302		102.37	2012 Escape-A/C repair	9677	Car Maintenance
170	Aitkin Motor Company		102.37	1 Transactions		
14072	Blahosky/Lisa 01-122-000-0000-6820 01-122-000-0000-6820		150.00 150.00	Full refund App# 2016-000611 Partial Refund App# 2016-00065	Inv#1113 Inv#1203	Refunds & Reimbursements Refunds & Reimbursements
14072	Blahosky/Lisa		300.00	2 Transactions		
734	Bright/Irene 01-122-038-0000-6330 01-122-000-0000-6350 01-122-000-0000-6350 01-122-000-0000-6350 01-122-000-0000-6350 01-122-000-0000-6350 01-122-000-0000-6350 01-122-000-0000-6350 01-122-000-0000-6350 01-122-000-0000-6350 01-122-000-0000-6350		102.28 50.00 10.00 10.00 10.00 10.00 10.00 10.00 10.00 10.00 10.00	Mileage BOA MEETING ONSITE ONSITE ONSITE ONSITE ONSITE ONSITE ONSITE ONSITE ONSITE	189.4@.54 7/6/16 BRETHHORST KUBAB MARTIN MCFARLAND MIELKE MUELLER PEARSON SPEED	Boa/Pc Mileage Per Diem Per Diem Per Diem Per Diem Per Diem Per Diem Per Diem Per Diem Per Diem Per Diem
734	Bright/Irene		232.28	10 Transactions		
783	Canon Financial Services, Inc 01-122-000-0000-6231		248.73	monthly copier charges-029	16271693	Services, Labor, Contracts, Programming

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
783	Canon Financial Services, Inc		248.73		1 Transactions	
8175	Centurylink 01-122-000-0000-6250		120.75	LONG DISTANCE	313645966	Telephone
8175	Centurylink		120.75		1 Transactions	
5845	Goble Portable Toilets 01-122-000-0000-6231		90.00	1 toilet rental-soils class	17329	Services, Labor, Contracts, Programming
5845	Goble Portable Toilets		90.00		1 Transactions	
13442	Hagen/Michael 01-122-000-0000-6350		10.00	ONSITE	2016-000486	Per Diem
	01-122-000-0000-6350		10.00	ONSITE	2016-000501	Per Diem
	01-122-000-0000-6350		10.00	ONSITE	2016-000516	Per Diem
	01-122-038-0000-6330		122.58	PC/ONSITES MILEAGE	227@.54	Boa/Pc Mileage
	01-122-000-0000-6350		50.00	PC MEETING	7/18/16	Per Diem
13442	Hagen/Michael		202.58		5 Transactions	
13066	Hargrave/Bryan 01-122-000-0000-6231		3,500.00	CONTRACT INSPECTIONS 07/11/2016 07/22/2016	10@350.00	Services, Labor, Contracts, Programming
13066	Hargrave/Bryan		3,500.00		1 Transactions	
14070	Hendershott/Larry 01-122-000-0000-6820		150.00	partial refund-app 2016000472	Inv#881	Refunds & Reimbursements
14070	Hendershott/Larry		150.00		1 Transactions	
4641	Holiday Credit Office 01-122-000-0000-6511		67.08	June Gas	1400000135321	Gas And Oil
4641	Holiday Credit Office		67.08		1 Transactions	
2340	Hyytinen Hardware Hank 01-122-000-0000-6405		21.95	Pointing Trowels	1335072	Office, Computer, Film, & Field Supplies
2340	Hyytinen Hardware Hank		21.95		1 Transactions	
5784	Lake/Robert 01-122-038-0000-6330		84.78	Mileage	157@.54	Boa/Pc Mileage
	01-122-000-0000-6350		50.00	BOA Meeting	7/6/16	Per Diem
	01-122-000-0000-6350		10.00	ONSITE	KUBAT	Per Diem

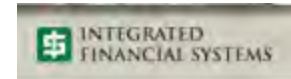
Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf # On Behalf of Name
01-122-000-0000-6350		10.00	ONSITE	MARTIN Per Diem
01-122-000-0000-6350		10.00	ONSITE	MIELKE Per Diem
01-122-000-0000-6350		10.00	ONSITE	MUELLOER Per Diem
01-122-000-0000-6350		10.00	ONSITE	PEARSON Per Diem
01-122-000-0000-6350		10.00	ONSITE	QUAST Per Diem
01-122-000-0000-6350		10.00	ONSITE	SPEED Per Diem
5784 Lake/Robert		204.78		9 Transactions
11990 Lange/David				
01-122-000-0000-6350		10.00	ONSITE	2016-000426 Per Diem
01-122-000-0000-6350		10.00	ONSITE	2016-000486 Per Diem
01-122-000-0000-6350		10.00	ONSITE	2016-000491 Per Diem
01-122-000-0000-6350		10.00	ONSITE	2016-000501 Per Diem
01-122-000-0000-6350		10.00	ONSITE	2016-000516 Per Diem
01-122-038-0000-6330		117.72	PC MILEAGE	218@.54 Boa/Pc Mileage
01-122-000-0000-6350		50.00	PC MEETING	7/18/16 Per Diem
11990 Lange/David		217.72		7 Transactions
2880 Long Lake Conservation Ctr				
01-122-000-0000-6231		540.00	Soils class mtg space/meals	237 Services, Labor, Contracts, Programming
2880 Long Lake Conservation Ctr		540.00		1 Transactions
5516 Paquette/Jeremy M				
01-122-038-0000-6330		121.50	Mileage	225@.54 Boa/Pc Mileage
01-122-000-0000-6350		50.00	BOA MEETING	7/6/16 Per Diem
01-122-000-0000-6350		10.00	ONSITE	BRETHORST Per Diem
01-122-000-0000-6350		10.00	ONSITE	KUBAT Per Diem
01-122-000-0000-6350		10.00	ONSITE	MARTIN Per Diem
01-122-000-0000-6350		10.00	ONSITE	MCFARLAND Per Diem
01-122-000-0000-6350		10.00	ONSITE	MIELKE Per Diem
01-122-000-0000-6350		10.00	ONSITE	MUELLER Per Diem
01-122-000-0000-6350		10.00	ONSITE	PEARSON Per Diem
01-122-000-0000-6350		10.00	ONSITE	SPEED Per Diem
5516 Paquette/Jeremy M		251.50		10 Transactions
13424 Sonnee/Dennise J				
01-122-000-0000-6350		10.00	ONSITE	2016-000426 Per Diem
01-122-000-0000-6350		10.00	ONSITE	2016-000491 Per Diem
01-122-000-0000-6350		10.00	ONSITE	2016-000501 Per Diem

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
01-122-000-0000-6350		10.00	ONSITE	2016-000516 Per Diem
01-122-000-0000-6350		10.00	ONSITE	2016-000786 Per Diem
01-122-038-0000-6330		113.40	PC MILEAGE	210@.54 Boa/Pc Mileage
01-122-000-0000-6350		50.00	PC MEETING	7/18/16 Per Diem
13424 Sonnee/Dennise J		213.40		7 Transactions
10028 Spiel/Edward				
01-122-038-0000-6330		78.30	mileage	145@.54 Boa/Pc Mileage
01-122-000-0000-6350		50.00	BOA MEETING	7/6/16 Per Diem
01-122-000-0000-6350		10.00	ONSITE	BRETHORST Per Diem
01-122-000-0000-6350		10.00	ONSITE	KUBAT Per Diem
01-122-000-0000-6350		10.00	ONSITE	MARTIN Per Diem
01-122-000-0000-6350		10.00	ONSITE	MCFARLAND Per Diem
01-122-000-0000-6350		10.00	ONSITE	MIELKE Per Diem
01-122-000-0000-6350		10.00	ONSITE	MUELLER Per Diem
01-122-000-0000-6350		10.00	ONSITE	PEARSON Per Diem
01-122-000-0000-6350		10.00	ONSITE	SPEED Per Diem
10028 Spiel/Edward		208.30		10 Transactions
10017 Tveit/Galen				
01-122-038-0000-6330		116.64	Mileage	216@.54 Boa/Pc Mileage
01-122-000-0000-6350		50.00	BOA MEETING	7/6/16 Per Diem
01-122-000-0000-6350		10.00	ONSITE	KUBAT Per Diem
01-122-000-0000-6350		10.00	ONSITE	MARTIN Per Diem
01-122-000-0000-6350		10.00	ONSITE	MIELKE Per Diem
01-122-000-0000-6350		10.00	ONSITE	MUELLER Per Diem
01-122-000-0000-6350		10.00	ONSITE	PEARSON Per Diem
01-122-000-0000-6350		10.00	ONSITE	QUAST Per Diem
01-122-000-0000-6350		10.00	ONSITE	SPEED Per Diem
10017 Tveit/Galen		236.64		9 Transactions
6097 Verizon Wireless				
01-122-000-0000-6250		40.57	MONTHLY CELLULAR	380690138 Telephone
			06/14/2016 07/13/2016	
6097 Verizon Wireless		40.57		1 Transactions
10895 Westerlund/Laurie Ann				
01-122-038-0000-6330		108.54	PC MILEAGE	201@.54 Boa/Pc Mileage
01-122-000-0000-6350		10.00	ONSITE	2016-000426 Per Diem

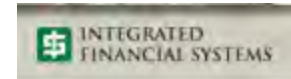
Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
	01-122-000-0000-6350		10.00	ONSITE	2016-000491	Per Diem
	01-122-000-0000-6350		10.00	ONSITE	2016-000501	Per Diem
	01-122-000-0000-6350		10.00	ONSITE	2016-000516	Per Diem
	01-122-000-0000-6350		10.00	ONSITE	2016-000786	Per Diem
10895	Westerlund/Laurie Ann		158.54			6 Transactions
122	DEPT Total:		7,462.19	Planning & Zoning		21 Vendors 88 Transactions
123	DEPT			Coroner		
988	Hennepin Co Medical Centers					
	01-123-000-0000-6260		150.00	ME 16-1345		Autopsies--Pathologist, Xrays, Etc
988	Hennepin Co Medical Centers		150.00			1 Transactions
2939	McGee P.A./M.B.					
	01-123-000-0000-6231		500.00	ME 2016-0941	2559	Coroner Fees
	01-123-000-0000-6231		500.00	ME 2016-1003	2559	Coroner Fees
	01-123-000-0000-6231		500.00	ME 2016-1298	2559	Coroner Fees
	01-123-000-0000-6231		500.00	ME 2016-1481	2559	Coroner Fees
	01-123-000-0000-6231		500.00	ME 2016-1345	2559	Coroner Fees
2939	McGee P.A./M.B.		2,500.00			5 Transactions
3987	Ramsey County Medical Examiner					
	01-123-000-0000-6260		1,400.00	ME 16-1345		Autopsies--Pathologist, Xrays, Etc
3987	Ramsey County Medical Examiner		1,400.00			1 Transactions
123	DEPT Total:		4,050.00	Coroner		3 Vendors 7 Transactions
200	DEPT			Enforcement		
117	Aitkin County Sheriff					
	01-200-000-0000-6374		19.75	Title 2016 Ford Exp	ck 9493 7/13	Auto & Trailer License
117	Aitkin County Sheriff		19.75			1 Transactions
11960	ASAP Towing					
	01-200-000-0000-6359		144.00	Tow 2007 Yamaha 16-2213	3683	Wrecker Service
	01-200-000-0000-6359		244.00	Tow GMC Acadia 16-2286	3693	Wrecker Service
	01-200-000-0000-6359		192.00	tow Pontiac Grand Am 16-2303	3694	Wrecker Service
11960	ASAP Towing		580.00			3 Transactions

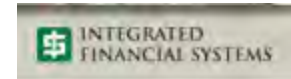
Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	Amount			
7053 Bill's Sportsman's Service 01-200-000-0000-6231	20.00	rent pontoon trailer 16-1947	9748	Services & Labor (Incl Contracts)
7053 Bill's Sportsman's Service	20.00	1 Transactions		
13325 Bruggman/Paul 01-200-040-0000-6304	1,088.00	JUNE HOURS WORKED		TZD Grant Expenses
01-200-040-0000-6304	10.00	JUNE PHONE EXPENSE		TZD Grant Expenses
01-200-040-0000-6304	92.88	JUNE MILEAGE	172@.54	TZD Grant Expenses
13325 Bruggman/Paul	1,190.88	3 Transactions		
10442 Bureau Of Crim.Apprehension 01-200-039-0000-6425	595.00	NEW & RENEWALS	01-000049	Gun Permit Expenses
10442 Bureau Of Crim.Apprehension	595.00	1 Transactions		
783 Canon Financial Services, Inc 01-200-000-0000-6231	164.95	COPIER CONTRACT-001	16230873	Services & Labor (Incl Contracts)
783 Canon Financial Services, Inc	164.95	1 Transactions		
8175 Centurylink 01-200-000-0000-6250	150.69	LD PROBATION	313645966	Telephone
01-200-000-0000-6250	140.43	LONG DISTANCE	313645966	Telephone
8175 Centurylink	291.12	2 Transactions		
10185 Centurylink Communications Inc 01-200-000-0000-6250	116.33	JUNE LONG DISTANCE	320146217	Telephone
01-200-000-0000-6250	8.01	TOLL FREE CHARGES	320295974	Telephone
10185 Centurylink Communications Inc	124.34	2 Transactions		
13717 CovertTrack Group, Inc. 01-200-000-0000-6231	1,200.00	renew Tracking product subscri	17414	Services & Labor (Incl Contracts)
13717 CovertTrack Group, Inc.	1,200.00	1 Transactions		
1339 Dennis' Towing 01-200-000-0000-6359	149.00	tow Jeep CJ5 16-2150	07/07/16	Wrecker Service
1339 Dennis' Towing	149.00	1 Transactions		
3392 Exsted/Debra 01-200-000-0000-6330	10.12	gas for county car-TRIAD	7/19/16	Transportation & Travel & Parking

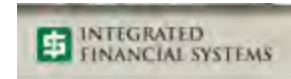
Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
3392 Exsted/Debra		10.12	1 Transactions	
14069 First International Bank & Trust				
01-200-000-0000-6231		134.11	U-haul Rental 16-1471	Services & Labor (Incl Contracts)
01-200-000-0000-6231		37.73	Finance Fee	Services & Labor (Incl Contracts)
14069 First International Bank & Trust		171.84	2 Transactions	
1777 Grand Rapids Veterinary Clinic				
01-200-019-0000-6231		125.70	meds for Loki	218426 Services, Labor, Contracts
1777 Grand Rapids Veterinary Clinic		125.70	1 Transactions	
4641 Holiday Credit Office				
01-200-000-0000-6511		188.24	June Gas	1400000288942 Gas And Oil
4641 Holiday Credit Office		188.24	1 Transactions	
12553 MEYER'S SERVICE CENTER				
01-200-000-0000-6302		35.79	oil change #217	7991 Car Maintenance
12553 MEYER'S SERVICE CENTER		35.79	1 Transactions	
4010 Rasley Oil Company				
01-200-000-0000-6511		94.65	JUNE GAS	AITCOSHERS Gas And Oil
4010 Rasley Oil Company		94.65	1 Transactions	
4681 Streichers				
01-200-000-0000-6410		7,537.50	BALLISTIC VESTS	11216056 Clothing Allowance
4681 Streichers		7,537.50	1 Transactions	
86235 The Office Shop Inc				
01-200-000-0000-6231		160.75	admin copier service billing	286342-0 Services & Labor (Incl Contracts)
86235 The Office Shop Inc		160.75	1 Transactions	
13934 Tire Barn				
01-200-000-0000-6302		563.69	#210 two tires,install, oil	35041 Car Maintenance
01-200-000-0000-6302		19.50	#217 tire repair	35043 Car Maintenance
01-200-000-0000-6302		326.64	#225 brake rotor, pad	35120 Car Maintenance
01-200-000-0000-6302		20.00	tire repair #224	35157 Car Maintenance
01-200-000-0000-6302		55.00	#209 one tire, install	35169 Car Maintenance
13934 Tire Barn		984.83	5 Transactions	

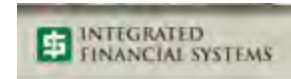
Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
13848	WYATT'S TOWING 01-200-000-0000-6590		193.00	TOW CHEV 1500 16-2229	7/9/16	Repair & Maintenance Supplies
13848	WYATT'S TOWING		193.00	1 Transactions		
200	DEPT Total:		13,837.46	Enforcement	20 Vendors	31 Transactions
202	DEPT			Boat & Water		
4010	Rasley Oil Company 01-202-000-0000-6511		541.86	B&W Gas	AITCOB&WS	Gas And Oil
4010	Rasley Oil Company		541.86	1 Transactions		
202	DEPT Total:		541.86	Boat & Water	1 Vendors	1 Transactions
206	DEPT			Forfeitures		
9344	Foremost Promotions 01-206-000-0000-6409		666.00	Drug Free lollipops	350942	Forfeiture Supplies
9344	Foremost Promotions		666.00	1 Transactions		
206	DEPT Total:		666.00	Forfeitures	1 Vendors	1 Transactions
252	DEPT			Corrections		
3483	AAF International 01-252-000-0000-6590		649.37	Air filters	91022491	Repair & Maintenance Supplies
3483	AAF International		649.37	1 Transactions		
116	Aitkin Pet & Farm Supply Inc 01-252-000-0000-6590		293.51	softener salt	699913	Repair & Maintenance Supplies
116	Aitkin Pet & Farm Supply Inc		293.51	1 Transactions		
14005	American Tower Corporation 01-252-000-0000-6231		316.69	Jacobson Tower Rent	403278100	Services & Labor (Incl Contracts)
	01-252-000-0000-6231		316.69	Jacobson Tower Rent	403370839	Services & Labor (Incl Contracts)
	01-252-000-0000-6231		307.47	Jacobson Tower Rent	8623996	Services & Labor (Incl Contracts)
	01-252-000-0000-6231		307.47	Jacobson Tower Rent	8804974	Services & Labor (Incl Contracts)
	01-252-000-0000-6231		307.47	Jacobson Tower Rent	8939461	Services & Labor (Incl Contracts)
14005	American Tower Corporation		1,555.79	5 Transactions		
5658	Amerigas					

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
01-252-000-0000-6254		60.00	Water tower tank rental 06/01/2016 05/31/2017	802921282 Utilities & Heating
01-252-000-0000-6254		61.00	Hwy 169 tower tank rental 06/18/2015 06/17/2016	802921282 Utilities & Heating
5658 Amerigas		121.00	2 Transactions	
8175 Centurylink				
01-252-000-0000-6250		291.84	LONG DISTANCE	313645966 Telephone
8175 Centurylink		291.84	1 Transactions	
10185 Centurylink Communications Inc				
01-252-000-0000-6250		8.01	TOLL FREE CHARGES	320295974 Telephone
10185 Centurylink Communications Inc		8.01	1 Transactions	
5583 Crawford Supply Company				
01-252-252-0000-6408		145.20	Commissary Supplies	715634 Commissary Supplies
5583 Crawford Supply Company		145.20	1 Transactions	
88628 Dalco				
01-252-000-0000-6422		506.50	Jail paper products	3047967 Janitorial Supplies
88628 Dalco		506.50	1 Transactions	
88880 Datacomm Computers & Networks Inc				
01-252-000-0000-6625		28.00	replacement battery	9006 Office Equipment
88880 Datacomm Computers & Networks Inc		28.00	1 Transactions	
14069 First International Bank & Trust				
01-252-000-0000-6231		2.00	Finance charge	4326 #1 Services & Labor (Incl Contracts)
01-252-003-0000-6332		134.66	Hotel/Taser Training P.Martin	4326 #1 School Hotels / Motels
01-252-003-0000-6340		53.72	Meals/Taser Training P.Martin	4326 #1 Schooling Meals
01-252-003-0000-6511		18.77	Gas/Taser Training P.Martin	4326 #1 Gas And Oil
14069 First International Bank & Trust		209.15	4 Transactions	
2186 Hillyard Inc - Kansas City				
01-252-000-0000-6422		755.87	Janitorial	602144319 Janitorial Supplies
2186 Hillyard Inc - Kansas City		755.87	1 Transactions	
11889 Honeywell International Inc.				
01-252-000-0000-6590		2,413.59	solenoid valves, extra parts	5236860613 Repair & Maintenance Supplies

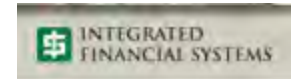
Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
11889	Honeywell International Inc.		2,413.59		1 Transactions	
5503	Keefe Supply Company 01-252-252-0000-6405		443.16	commissary supplies	715636	Prisoner Welfare
5503	Keefe Supply Company		443.16		1 Transactions	
13073	Lakes Area Lock & Door Hardware Inc. 01-252-000-0000-6231		145.00	REPAIR LOCK CELL 1	88316	Services & Labor (Incl Contracts)
13073	Lakes Area Lock & Door Hardware Inc.		145.00		1 Transactions	
3160	Mille Lacs Energy Coop-Albert Lea 01-252-000-0000-6254		400.48	Shelter/Tower	34-54-015-01	Utilities & Heating
3160	Mille Lacs Energy Coop-Albert Lea		400.48		1 Transactions	
3284	Minnesota Department Of Health 01-252-000-0000-6240		35.00	Statewide Hospitality Fee	655789	Dues
3284	Minnesota Department Of Health		35.00		1 Transactions	
9692	Minnesota Energy Resources Corporation 01-252-000-0000-6254		49.49	Gas-Jail	0505221458	Utilities & Heating
	01-252-000-0000-6254		433.14	Gas-Jail	0505399584	Utilities & Heating
	01-252-000-0000-6254		19.79	Gas-STS	0506726121	Utilities & Heating
9692	Minnesota Energy Resources Corporation		502.42		3 Transactions	
3712	Office Depot 01-252-000-0000-6405		550.76	toner/printer cartridges	834816038001	Office & Computer Supplies
	01-252-000-0000-6405		503.46	toner/printer cartridges	841589657001	Office & Computer Supplies
	01-252-000-0000-6405		769.37	toner/printer cartridges	848318304001	Office & Computer Supplies
3712	Office Depot		1,823.59		3 Transactions	
3789	Pan-O-Gold Baking Company 01-252-000-0000-6418		173.74	Groceries	010024618933	Groceries
	01-252-000-0000-6418		4.44	Groceries	010024618934	Groceries
	01-252-000-0000-6418		149.58	Groceries	010024619632	Groceries
3789	Pan-O-Gold Baking Company		327.76		3 Transactions	
3810	Paulbeck's County Market 01-252-000-0000-6418		46.08	cake mix	927210202	Groceries

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
3810	Paulbeck's County Market		46.08		1 Transactions	
11947	Phoenix Supply 01-252-000-0000-6424		202.33	INMATE SUPPLIES	9744	Inmate Supplies
11947	Phoenix Supply		202.33		1 Transactions	
10771	Regional Diagnostic Radiology 01-252-000-0000-6262		33.25	LINDER, c.	RDR273905	Medical Expenses & Supplies - Inmates
10771	Regional Diagnostic Radiology		33.25		1 Transactions	
4761	Sysco Minnesota Inc 01-252-000-0000-6418		2,933.46	GROCERIES	607070641	Groceries
	01-252-000-0000-6418		3,341.59	Groceries	607140643	Groceries
4761	Sysco Minnesota Inc		6,275.05		2 Transactions	
86235	The Office Shop Inc 01-252-000-0000-6405		110.04	receipt books	1008179-0	Office & Computer Supplies
86235	The Office Shop Inc		110.04		1 Transactions	
11608	Thrifty White Pharmacy-McGregor 01-252-000-0000-6262		4,118.05	JUNE PRESCRIPTIONS	52914536063080	Medical Expenses & Supplies - Inmates
11608	Thrifty White Pharmacy-McGregor		4,118.05		1 Transactions	
13934	Tire Barn 01-252-000-0000-6302		973.89	4 tires/install,oil chg,cam ki	35115	Car Maintenance
13934	Tire Barn		973.89		1 Transactions	
252	DEPT Total:		22,413.93	Corrections	26 Vendors	41 Transactions
253	DEPT			Aitkin Co Community Corrections		
86467	Auto Value Aitkin 01-253-000-0000-6302		38.99	1.5 amp charger	40085575	Car Maintenance
86467	Auto Value Aitkin		38.99		1 Transactions	
8175	Centurylink 01-253-000-0000-6250		5.49	LONG DISTANCE	313645966	Telephone
8175	Centurylink		5.49		1 Transactions	
14069	First International Bank & Trust					

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
	01-253-000-0000-6405		18.36	PVC board-ST5		Operating Supplies
	01-253-000-0000-6405		46.58	Alum Duct, fan-ST5		Operating Supplies
14069	First International Bank & Trust		64.94		2 Transactions	
12927	Midwest Machinery Co.					
	01-253-000-0000-6405		43.00-	overpay		Operating Supplies
	01-253-000-0000-6405		63.94	blades, choke knob,5 gal mix	1294174	Operating Supplies
12927	Midwest Machinery Co.		20.94		2 Transactions	
6072	North Homes-Treatment Foster Care					
	01-253-000-0000-6204		227.83	Secure 16-0984 03/31/2016 03/31/2016	3616350	Juvenile Detention
	01-253-000-0000-6204		2,522.20	Secure 16-0984 04/04/2016 04/14/2016	3617114	Juvenile Detention
	01-253-000-0000-6204		1,139.15	Secure 16-1282 04/26/2016 04/30/2016	3618228	Juvenile Detention
	01-253-000-0000-6204		3,417.45	Secure 16-1496 05/17/2016 05/31/2016	3618427	Juvenile Detention
	01-253-000-0000-6204		683.49	Secure 16-1282 05/01/2016 05/04/2016	3618427	Juvenile Detention
	01-253-000-0000-6204		683.49	Secure 16-0984 04/01/2016 04/04/2016	44042	Juvenile Detention
	01-253-000-0000-6204		176.00	Transport 15-4236 11/10/2015 11/10/2015	MR10025	Juvenile Detention
	01-253-000-0000-6204		143.00	Transport 16-0619 03/01/2016 03/01/2016	MR10128	Juvenile Detention
	01-253-000-0000-6204		132.00	Transport 16-0619 03/07/2016 03/07/2016	MR10128	Juvenile Detention
	01-253-000-0000-6204		77.00	Transport 16-0619 03/17/2016 03/17/2016	MR10129	Juvenile Detention
	01-253-000-0000-6204		77.00	Transport 16-0784 03/17/2016 03/17/2016	MR10130	Juvenile Detention
	01-253-000-0000-6204		110.00	Transport 16-0784 03/31/2016 03/31/2016	MR10131	Juvenile Detention
	01-253-000-0000-6204		110.00	Transport 16-0968 03/31/2016 03/31/2016	MR10132	Juvenile Detention
	01-253-000-0000-6204		132.00	Transport 15-1481 04/06/2016 04/06/2016	MR10155	Juvenile Detention
	01-253-000-0000-6204		154.00	Transport 15-1481	MR10155	Juvenile Detention

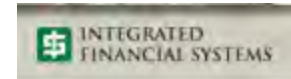
Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
	01-253-000-0000-6204		154.00	04/14/2016 04/14/2016 Transport 16-0984	MR10156	Juvenile Detention
	01-253-000-0000-6204		143.00	04/01/2016 04/01/2016 Transport 16-0984	MR10156	Juvenile Detention
	01-253-000-0000-6204		209.00	04/14/2016 04/14/2016 Transport 15-3440	MR10185	Juvenile Detention
6072	North Homes-Treatment Foster Care		10,290.61	05/12/2016 05/12/2016 18 Transactions		
4010	Rasley Oil Company 01-253-000-0000-6511		326.97	JUNE GAS	AITCOSHERS	Gas And Oil
4010	Rasley Oil Company		326.97	1 Transactions		
253	DEPT Total:		10,747.94	Aitkin Co Community Corrections	6 Vendors	25 Transactions
257	DEPT			Community Corrections		
	783 Canon Financial Services, Inc 01-257-000-0000-6342		281.34	Contract Charge-036	16271698	Office Equipment Rental/Contracts
	01-257-000-0000-6342		65.00	Documentation Fee	16271698	Office Equipment Rental/Contracts
	783 Canon Financial Services, Inc		346.34	2 Transactions		
	5398 CDW Government, Inc 01-257-000-0000-6249		261.09	Microsoft Office STD 2016	DMD4203	Software License Fees
	5398 CDW Government, Inc		261.09	1 Transactions		
	88879 Central Mn Community Corrections-DT 01-257-000-0000-6330		158.22	APRIL MILES	293@.54	Mileage
	01-257-000-0000-6330		248.94	MAY MILES	461@.54	Mileage
	01-257-000-0000-6330		260.82	MARCH MILES	483@.54	Mileage
	88879 Central Mn Community Corrections-DT		667.98	3 Transactions		
257	DEPT Total:		1,275.41	Community Corrections	3 Vendors	6 Transactions
280	DEPT			Emergency Management		
	10185 Centurylink Communications Inc 01-280-000-0000-6250		1.40	TOLL FREE CHARGES	320295974	Telephone
	10185 Centurylink Communications Inc		1.40	1 Transactions		

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
		<u>Amount</u>			
280	DEPT Total:	1.40	Emergency Management	1 Vendors	1 Transactions
390	DEPT		Environmental Health (FBL)		
	86222 Aitkin Independent Age				
	01-390-000-0000-6230	202.50	Mobile-Camping Public hrg	1482	Printing, Publishing & Adv
	86222 Aitkin Independent Age	202.50		1 Transactions	
	8175 Centurylink				
	01-390-000-0000-6250	8.47	LONG DISTANCE	313645966	Telephone
	8175 Centurylink	8.47		1 Transactions	
	4641 Holiday Credit Office				
	01-390-000-0000-6511	61.90	June Gas	1400000135321	Gas And Oil
	4641 Holiday Credit Office	61.90		1 Transactions	
390	DEPT Total:	272.87	Environmental Health (FBL)	3 Vendors	3 Transactions
391	DEPT		Solid Waste		
	86222 Aitkin Independent Age				
	01-391-000-0000-6230	191.40	Recycling Opp	1482	Printing, Publishing & Adv
	86222 Aitkin Independent Age	191.40		1 Transactions	
	8175 Centurylink				
	01-391-000-0000-6250	18.14	LONG DISTANCE	313645966	Telephone
	8175 Centurylink	18.14		1 Transactions	
	1754 Garrison Disposal Company, Inc				
	01-391-060-0000-6360	4,695.80	monthly recycling contract		Recycling Contract
	1754 Garrison Disposal Company, Inc	4,695.80		1 Transactions	
	2763 J & H Transfer Station-Lakes Sanitary				
	01-391-060-0000-6360	268.20	ADD'L JUNE RECYCLING		Recycling Contract
	01-391-060-0000-6360	1,805.85	monthly recycling contract	JUNE	Recycling Contract
	2763 J & H Transfer Station-Lakes Sanitary	2,074.05		2 Transactions	
	6097 Verizon Wireless				
	01-391-000-0000-6250	73.67	MONTHLY CELL CHARGES	286252299	Telephone
			06/03/2016 07/02/2016		

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
6097 Verizon Wireless		73.67	1 Transactions		
391 DEPT Total:		7,053.06	Solid Waste	5 Vendors	6 Transactions
392 DEPT			Water Wells		
405 A.W. Research Laboratories, Inc.					
01-392-000-0000-6231		41.00	Sampling	14554	Services, Labor, Contracts
01-392-000-0000-6231		41.00	Sampling	14595	Services, Labor, Contracts
01-392-000-0000-6231		41.00	Sampling	14596	Services, Labor, Contracts
405 A.W. Research Laboratories, Inc.		123.00	3 Transactions		
12169 NBS Calibrations					
01-392-000-0000-6231		179.00	service/calibration of scale	101111	Services, Labor, Contracts
12169 NBS Calibrations		179.00	1 Transactions		
392 DEPT Total:		302.00	Water Wells	2 Vendors	4 Transactions
600 DEPT			Ag Society, Soil & Water, Ag Inspect		
3255 Mn Counties Intergovernmental Trust					
01-600-550-0000-6352		61.00	add 12-34 Food Court Bldg	632107	Ag Society Insurance
3255 Mn Counties Intergovernmental Trust		61.00	1 Transactions		
600 DEPT Total:		61.00	Ag Society, Soil & Water, Ag Inspect	1 Vendors	1 Transactions
601 DEPT			Extension		
8175 Centurylink					
01-601-000-0000-6250		1.55	LONG DISTANCE	313645966	Telephone
8175 Centurylink		1.55	1 Transactions		
601 DEPT Total:		1.55	Extension	1 Vendors	1 Transactions
700 DEPT			Promotion,AEOA Tran,Airport,RC&D,Tot		
13995 Midwest Outdoors					
01-700-909-0000-6800		300.00	Northwoods ATV Trail Ad	7096	Tourism Miscellaneous
13995 Midwest Outdoors		300.00	1 Transactions		

DKB1
 7/25/16 11:30AM
 1 General Fund

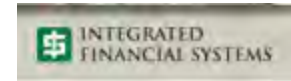
Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
		<u>Amount</u>			
700	DEPT Total:	300.00	Promotion,AEOA Tran,Airport,RC&D,T	1 Vendors	1 Transactions
711	DEPT		Economic Development		
	8175 Centurylink				
	01-711-000-0000-6250	2.03	LONG DISTANCE	313645966	Telephone
	8175 Centurylink	2.03		1 Transactions	
711	DEPT Total:	2.03	Economic Development	1 Vendors	1 Transactions
1	Fund Total:	109,156.97	General Fund		299 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
301	DEPT			R&B Administration		
	783 Canon Financial Services, Inc 03-301-000-0000-6300		212.26	CONTRACT CHARGE 071316	16271690	Service Contracts
	783 Canon Financial Services, Inc		212.26	1 Transactions		
301	DEPT Total:		212.26	R&B Administration	1 Vendors	1 Transactions
303	DEPT			R&B Highway Maintenance		
	9760 Advanced Diesel Service 03-303-000-0000-6590 03-303-000-0000-6590		363.13 409.50	REPAIR SUPPLIES 071216 REPAIR LABOR 071216	23052 23052	Repair & Maintenance Supplies Repair & Maintenance Supplies
	9760 Advanced Diesel Service		772.63	2 Transactions		
	50 Aitkin Body Shop, Inc 03-303-000-0000-6298		39.63	MCGRATH SHOP SUPPLIES 072016	874	Shop Maintenance
	50 Aitkin Body Shop, Inc		39.63	1 Transactions		
	170 Aitkin Motor Company 03-303-000-0000-6590 03-303-000-0000-6590		26.82 21.92	REPAIR PARTS 071516 REPAIR PARTS 071916	11735 11748	Repair & Maintenance Supplies Repair & Maintenance Supplies
	170 Aitkin Motor Company		48.74	2 Transactions		
13649	Aitkin Rental Center 03-303-000-0000-6298 03-303-000-0000-6298		42.50 42.50	SCISSORS LIFT 071816 SCISSORS LIFT 071816	42621 42621	Shop Maintenance Shop Maintenance
13649	Aitkin Rental Center		85.00	2 Transactions		
	195 Aitkin Tire Shop 03-303-000-0000-6590 03-303-000-0000-6590 03-303-000-0000-6590 03-303-000-0000-6590 03-303-000-0000-6590 03-303-000-0000-6590		91.00 20.00 652.00 60.00 20.00 40.00	REPAIR LABOR 070716 REPAIR LABOR 071116 TIRES 071416 REPAIR LABOR 071316 REPAIR LABOR 071116 REPAIR LABOR 070716	0-056051 0-056070 0-056085 0-056087 0-56065 056051	Repair & Maintenance Supplies Repair & Maintenance Supplies Repair & Maintenance Supplies Repair & Maintenance Supplies Repair & Maintenance Supplies Repair & Maintenance Supplies
	195 Aitkin Tire Shop		883.00	6 Transactions		
8175	Centurylink 03-303-000-0000-6254 03-303-000-0000-6254		70.16 31.35	LONG DISTANCE FAX: HWY OFFICE 071116	313645966 JUN-JUL	Utilities Utilities

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
8175 Centurylink		101.51	2 Transactions	
11411 Charter Communications				
03-303-000-0000-6254		140.25	PHONE: HWY OFFICE 070916 JUL-AUG	Utilities
11411 Charter Communications		140.25	1 Transactions	
176 City Of Palisade				
03-303-000-0000-6825		3,458.96	2016-2017 MUNICIPAL MAI 070516	Maintenance Agreements
176 City Of Palisade		3,458.96	1 Transactions	
13468 G & K Services				
03-303-000-0000-6298		18.93	SHOP LAUNDRY 071116 1043522316	Shop Maintenance
03-303-000-0000-6298		18.93	SHOP LAUNDRY 071816 1043527855	Shop Maintenance
13468 G & K Services		37.86	2 Transactions	
1829 Goble's Sewer Service Inc.				
03-303-000-0000-6298		160.00	PALISADE TANK 070716 1215	Shop Maintenance
1829 Goble's Sewer Service Inc.		160.00	1 Transactions	
11715 Granite Electronics				
03-303-000-0000-6590		465.00	RADIO SYSTEM LABOR 070716 153002164-1	Repair & Maintenance Supplies
11715 Granite Electronics		465.00	1 Transactions	
4641 Holiday Credit Office				
03-303-000-0000-6513		9.92-	FEDERAL TAX ADJUSTMENT 063016	Motor Fuel & Lubricants
03-303-000-0000-6513		1.63-	REBATE 063016	Motor Fuel & Lubricants
03-303-000-0000-6513		29.90	GASOLINE 061016 0-75818036	Motor Fuel & Lubricants
03-303-000-0000-6513		52.40	GASOLINE 062216 120119032	Motor Fuel & Lubricants
03-303-000-0000-6513		36.95	GASOLINE 060316 134538092	Motor Fuel & Lubricants
4641 Holiday Credit Office		107.70	5 Transactions	
91187 Lake Country Power				
03-303-000-0000-6254		71.26	MAY-JUN JACOBSON SHOP 070516 1400073000	Utilities
03-303-000-0000-6254		100.45	MAY-JUN SWATARA 070816 140946401	Utilities
91187 Lake Country Power		171.71	2 Transactions	
2991 Malmo Market				
03-303-000-0000-6513		27.50	GASOLINE 062516 20104	Motor Fuel & Lubricants
03-303-000-0000-6513		29.00	GASOLINE 062716 20890	Motor Fuel & Lubricants

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>On Behalf of Name</u>
			<u>Paid On Bhf #</u>	
03-303-000-0000-6513		60.58	GASOLINE 060816	26688 Motor Fuel & Lubricants
03-303-000-0000-6513		36.60	GASOLINE 060816	26750 Motor Fuel & Lubricants
03-303-000-0000-6513		66.44	GASOLINE 062016	28847 Motor Fuel & Lubricants
03-303-000-0000-6513		39.56	GASOLINE 060116	32218 Motor Fuel & Lubricants
03-303-000-0000-6513		48.78	GASOLINE 061016	34334 Motor Fuel & Lubricants
03-303-000-0000-6513		55.20	GASOLINE 061316	35313 Motor Fuel & Lubricants
03-303-000-0000-6513		51.99	GASOLINE 061416	35488 Motor Fuel & Lubricants
03-303-000-0000-6513		31.74	GASOLINE 061516	35645 Motor Fuel & Lubricants
03-303-000-0000-6513		55.66	GASOLINE 061716	35933 Motor Fuel & Lubricants
03-303-000-0000-6513		43.98	GASOLINE 062016	36959 Motor Fuel & Lubricants
03-303-000-0000-6513		23.37	GASOLINE 062016	37003 Motor Fuel & Lubricants
03-303-000-0000-6513		54.06	GASOLINE 062216	37498 Motor Fuel & Lubricants
2991 Malmo Market		624.46		14 Transactions
3100 McGregor Oil				
03-303-000-0000-6513		5.74-	DISCOUNT 063016	Motor Fuel & Lubricants
03-303-000-0000-6513		45.90	GASOLINE 060216	55120 Motor Fuel & Lubricants
03-303-000-0000-6513		32.85	GASOLINE 060816	55121 Motor Fuel & Lubricants
03-303-000-0000-6513		66.41	GASOLINE 061416	55122 Motor Fuel & Lubricants
03-303-000-0000-6513		37.30	GASOLINE 062016	55123 Motor Fuel & Lubricants
03-303-000-0000-6513		58.37	GASOLINE 063016	55124 Motor Fuel & Lubricants
3100 McGregor Oil		235.09		6 Transactions
5917 Mike's Bobcat Service				
03-303-000-0000-6825		300.00	MAY-JUN BLADING 070516	JUL 2016 Maintenance Agreements
5917 Mike's Bobcat Service		300.00		1 Transactions
3160 Mille Lacs Energy Coop-Albert Lea				
03-303-000-0000-6254		119.36	POWER: PALISADE 071116	18-52-026-01 Utilities
03-303-000-0000-6254		48.24	169 & CSAH 3 071116	19-23-010-01 Utilities
03-303-000-0000-6254		144.89	POWER: MCGREGOR 071116	29-53-003-01 Utilities
03-303-000-0000-6254		867.50	POWER: AITKIN 071116	33-52-007-02 Utilities
03-303-000-0000-6254		57.15	169 & CSAH 28 071116	39-62-022-01 Utilities
03-303-000-0000-6254		37.23	CSAH 12 071116	40-06-000-01 Utilities
03-303-000-0000-6254		53.87	47 & CSAH 2 071116	54-51-104-01 Utilities
3160 Mille Lacs Energy Coop-Albert Lea		1,328.24		7 Transactions
9692 Minnesota Energy Resources Corporation				
03-303-000-0000-6297		55.59	NAT GAS: AITKIN SHOP 070516	MAY-JUN Shop Fuel

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
9692	Minnesota Energy Resources Corporation		55.59		1 Transactions	
8691	Northland Hydraulic Service					
	03-303-000-0000-6590		216.31	REPAIR PARTS 071216	8244	Repair & Maintenance Supplies
	03-303-000-0000-6590		720.00	REPAIR LABOR 071216	8244	Repair & Maintenance Supplies
8691	Northland Hydraulic Service		936.31		2 Transactions	
10720	Nuss Truck & Equipment					
	03-303-000-0000-6590		77.04	REPAIR PARTS 070716	3154099P	Repair & Maintenance Supplies
	03-303-000-0000-6590		110.39	REPAIR PARTS 071416	3154380P	Repair & Maintenance Supplies
	03-303-000-0000-6590		110.39	REPAIR PARTS 071416	3154380P	Repair & Maintenance Supplies
10720	Nuss Truck & Equipment		297.82		3 Transactions	
8537	Powerplan OIB					
	03-303-000-0000-6590		97.99-	REPAIR PARTS 062116	1388980	Repair & Maintenance Supplies
	03-303-000-0000-6590		3,610.00	REPAIR LABOR 062116	1517348	Repair & Maintenance Supplies
	03-303-000-0000-6590		2,184.97	REPAIR PARTS 062116	1517348	Repair & Maintenance Supplies
8537	Powerplan OIB		5,696.98		3 Transactions	
4070	Riley Auto Supply					
	03-303-000-0000-6590		193.78	REPAIR PARTS 060116	575247	Repair & Maintenance Supplies
	03-303-000-0000-6590		21.99	REPAIR PARTS 060116	575262	Repair & Maintenance Supplies
	03-303-000-0000-6590		332.99	REPAIR PARTS 060116	575281	Repair & Maintenance Supplies
	03-303-000-0000-6590		62.00	REPAIR PARTS 060716	575455	Repair & Maintenance Supplies
	03-303-000-0000-6590		119.38	REPAIR PARTS 060916	575582	Repair & Maintenance Supplies
	03-303-000-0000-6298		219.95	AITKIN SHOP SUPPLIES 061416	575734	Shop Maintenance
	03-303-000-0000-6298		3.39	AITKIN SHOP SUPPLIES 061616	575853	Shop Maintenance
	03-303-000-0000-6590		5.00	REPAIR PARTS 061716	575863	Repair & Maintenance Supplies
	03-303-000-0000-6590		8.37	REPAIR PARTS 062116	576042	Repair & Maintenance Supplies
	03-303-000-0000-6590		315.93	REPAIR PARTS 062216	576053	Repair & Maintenance Supplies
	03-303-000-0000-6590		131.87	REPAIR PARTS 062716	576280	Repair & Maintenance Supplies
	03-303-000-0000-6298		8.29	JACOBSON SHOP SUPPLIES 062816	576337	Shop Maintenance
	03-303-000-0000-6590		144.02	REPAIR PARTS 062916	576352	Repair & Maintenance Supplies
	03-303-000-0000-6590		236.00	REPAIR PARTS 062916	576364	Repair & Maintenance Supplies
	03-303-000-0000-6590		176.00	REPAIR PARTS 062916	576371	Repair & Maintenance Supplies
4070	Riley Auto Supply		1,978.96		15 Transactions	
7888	Ruffridge Johnson Equip.Co,Inc.					
	03-303-000-0000-6590		129.76	REPAIR PARTS 071916	IA04524	Repair & Maintenance Supplies

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
7888	Ruffridge Johnson Equip.Co,Inc.		129.76		1 Transactions	
12788	Timmer Implement of Aitkin 03-303-000-0000-6590		47.97	FILTERS FOR REPAIR 070816	IA07398	Repair & Maintenance Supplies
12788	Timmer Implement of Aitkin		47.97		1 Transactions	
11695	Triangle Oil Company 03-303-000-0000-6513		11,426.06	AITKIN DIESEL 071216	193700	Motor Fuel & Lubricants
11695	Triangle Oil Company		11,426.06		1 Transactions	
10431	Verizon Business 03-303-000-0000-6254		19.40	HWY OFFICE 060216	4227948181605	Utilities
10431	Verizon Business		19.40		1 Transactions	
6097	Verizon Wireless 03-303-000-0000-6254		338.71	DEPT CELL PHONES 070116	9767987423	Utilities
6097	Verizon Wireless		338.71		1 Transactions	
8605	Wayne's Sanitation Llc 03-303-000-0000-6254		26.25	GARBAGE: MCGRATH 060916	261698	Utilities
8605	Wayne's Sanitation Llc		26.25		1 Transactions	
5295	Ziegler Inc 03-303-000-0000-6590		1,882.80	8' CUTTING EDGES 070216	PC190057806	Repair & Maintenance Supplies
	03-303-000-0000-6590		711.60	4' CUTTING EDGES 070216	PC190057806	Repair & Maintenance Supplies
	03-303-000-0000-6590		530.06	REPAIR PARTS 070716	PC190057880	Repair & Maintenance Supplies
	03-303-000-0000-6590		170.70	REPAIR PARTS 070816	PC190057931	Repair & Maintenance Supplies
	03-303-000-0000-6590		401.64	REPAIR PARTS 071316	PC190058035	Repair & Maintenance Supplies
5295	Ziegler Inc		3,696.80		5 Transactions	
303	DEPT Total:		33,610.39	R&B Highway Maintenance	29 Vendors	91 Transactions
3	Fund Total:		33,822.65	Road & Bridge		92 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
400	DEPT			Public Health Department		
8175	Centurylink					
	05-400-440-0410-6250		1.45	LONG DISTANCE	313645966	Telephone
	05-400-440-0410-6250		13.42	LONG DISTANCE-HHS	313645966	Telephone
	05-400-440-0410-6250		87.70	LONG DISTANCE-PH	313645966	Telephone
8175	Centurylink		102.57			3 Transactions
10185	Centurylink Communications Inc					
	05-400-440-0410-6250		5.90	TOLL FREE CHARGES	320295974	Telephone
10185	Centurylink Communications Inc		5.90			1 Transactions
400	DEPT Total:		108.47	Public Health Department	2 Vendors	4 Transactions
420	DEPT			Income Maintenance		
8175	Centurylink					
	05-420-600-4800-6250		3.08	LONG DISTANCE	313645966	Telephone
	05-420-600-4800-6250		28.52	LONG DISTANCE-HHS	313645966	Telephone
	05-420-600-4800-6250		318.21	LONG DISTANCE -IM	313645966	Telephone
	05-420-640-4800-6250		91.51	LONG DISTANCE-CS	313645966	Telephone
8175	Centurylink		441.32			4 Transactions
10185	Centurylink Communications Inc					
	05-420-600-4800-6250		12.55	TOLL FREE CHARGES	320295974	Telephone
10185	Centurylink Communications Inc		12.55			1 Transactions
420	DEPT Total:		453.87	Income Maintenance	2 Vendors	5 Transactions
430	DEPT			Social Services		
8175	Centurylink					
	05-430-700-4800-6250		4.54	LONG DISTANCE	313645966	Telephone
	05-430-700-4800-6250		41.94	LONG DISTANCE-HHS	313645966	Telephone
	05-430-700-4800-6250		445.04	LONG DISTANCE-SS	313645966	Telephone
8175	Centurylink		491.52			3 Transactions
10185	Centurylink Communications Inc					
	05-430-700-4800-6250		18.46	TOLL FREE CHARGES	320295974	Telephone
10185	Centurylink Communications Inc		18.46			1 Transactions

DKB1
 7/25/16 11:30AM
 5 Health & Human Services

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
430	DEPT Total:		509.98	Social Services	2 Vendors 4 Transactions
5	Fund Total:		1,072.32	Health & Human Services	13 Transactions

DKB1
7/25/16 11:30AM
10 Trust

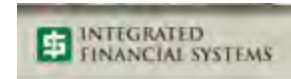
Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
900	DEPT			Timber Permit Bonds		
2694	Kromy/Ted 10-900-000-0000-2300		239.00	timber bond refund R#2614	13445	Timber Permit Bonds
2694	Kromy/Ted		239.00	1 Transactions		
900	DEPT Total:		239.00	Timber Permit Bonds	1 Vendors	1 Transactions
921	DEPT			Co. Development		
8175	Centurylink 10-921-000-0000-6250		5.61	LONG DISTANCE -GIS	313645966	Telephone
	10-921-000-0000-6250		5.01	LONG DISTANCE	313645966	Telephone
8175	Centurylink		10.62	2 Transactions		
11324	Otto's Lawn Care Llc 10-921-000-0000-6231		187.03	RL Swim Beach Mowing-June	3952	Services, Labor, Contracts
11324	Otto's Lawn Care Llc		187.03	1 Transactions		
921	DEPT Total:		197.65	Co. Development	2 Vendors	3 Transactions
923	DEPT			Forfeited Tax Sales		
10925	Aitkin Co Assessor's Office 10-923-000-0000-6231		200.00	estimation-Fleming parcels		Services, Labor, Contracts
	10-923-000-0000-6231		50.00	estimation-Mini 47		Services, Labor, Contracts
10925	Aitkin Co Assessor's Office		250.00	2 Transactions		
170	Aitkin Motor Company 10-923-000-0000-6590		45.76	LOF	9444	Repair & Maintenance Supplies
	10-923-000-0000-6590		264.71	right upper control arm	9605	Repair & Maintenance Supplies
	10-923-000-0000-6590		49.95	new key	9645	Repair & Maintenance Supplies
	10-923-000-0000-6590		650.47	LOF, key, 2 tires	9678	Repair & Maintenance Supplies
170	Aitkin Motor Company		1,010.89	4 Transactions		
195	Aitkin Tire Shop 10-923-000-0000-6590		848.00	tires	56039	Repair & Maintenance Supplies
195	Aitkin Tire Shop		848.00	1 Transactions		
11365	Apex Envirocare Ltd. 10-923-000-0000-6231		937.45	Asbestos inspections	16d104	Services, Labor, Contracts

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
11365	Apex Envirocare Ltd.			937.45	1 Transactions		
783	Canon Financial Services, Inc 10-923-000-0000-6405			327.05	CONTRACT CHARGES-022	16271697	Office Supplies
783	Canon Financial Services, Inc			327.05	1 Transactions		
8175	Centurylink 10-923-000-0000-6250			9.78	LONG DISTANCE	313645966	Telephone
8175	Centurylink			9.78	1 Transactions		
8726	D & S Truck Repair & Service 10-923-000-0000-6590			320.00	repair brake pedal	3444	Repair & Maintenance Supplies
8726	D & S Truck Repair & Service			320.00	1 Transactions		
4641	Holiday Credit Office 10-923-000-0000-6511			449.40	June billing	1400000134961	Gas And Oil
4641	Holiday Credit Office			449.40	1 Transactions		
10567	Lake Country Auto Center Of Aitkin 10-923-000-0000-6590			60.00	swap tires	23558	Repair & Maintenance Supplies
	10-923-000-0000-6590			60.00	swap tires	23563	Repair & Maintenance Supplies
10567	Lake Country Auto Center Of Aitkin			120.00	2 Transactions		
2991	Malmo Market 10-923-000-0000-6511			56.81	June Gas bills	28831	Gas And Oil
2991	Malmo Market			56.81	1 Transactions		
90805	Temco 10-923-000-0000-6590			949.88	repair large trailer	20260	Repair & Maintenance Supplies
90805	Temco			949.88	1 Transactions		
86235	The Office Shop Inc 10-923-000-0000-6406			37.58	AAG books (2)	1007082-1	Field Supplies
	10-923-000-0000-6406			46.74	envelopes	1008653-0	Field Supplies
86235	The Office Shop Inc			84.32	2 Transactions		
12788	Timmer Implement of Aitkin 10-923-000-0000-6590			16.84	brake fluid	IA07136	Repair & Maintenance Supplies

DKB1
7/25/16 11:30AM
10 Trust

Aitkin County

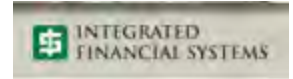


Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
12788	Timmer Implement of Aitkin		16.84		1 Transactions	
13934	Tire Barn 10-923-000-0000-6590		793.78	LOF, 4 tires	35005	Repair & Maintenance Supplies
13934	Tire Barn		793.78		1 Transactions	
923	DEPT Total:		6,174.20	Forfeited Tax Sales	14 Vendors	20 Transactions
926	DEPT			Law Library		
5173	THOMSON REUTERS-WEST PUBLISHING 10-926-000-0000-6408		1,164.16	JUNE INFO CHARGES	834258629	Law Books
	10-926-000-0000-6408		654.13	JUNE SUBSCRIPTION	834339786	Law Books
5173	THOMSON REUTERS-WEST PUBLISHING		1,818.29		2 Transactions	
926	DEPT Total:		1,818.29	Law Library	1 Vendors	2 Transactions
10	Fund Total:		8,429.14	Trust		26 Transactions

DKB1
7/25/16 11:30AM
11 Forest Development

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
924	DEPT			Forest Resource		
6097	Verizon Wireless 11-924-000-0000-6250		107.90	June cell phone service 06/02/2016 07/01/2016	580683827	Telephone
6097	Verizon Wireless		107.90	1 Transactions		
924	DEPT Total:		107.90	Forest Resource	1 Vendors	1 Transactions
925	DEPT			Reforestation		
9354	Kangas Enterprise, Inc 11-925-000-0000-6231 11-925-000-0000-6231 11-925-000-0000-6231		90.00 90.00 90.00	pump Lawler outhouses pump McGregor Soo Line pump McGrath Soo Line		Services, Labor, Contracts Services, Labor, Contracts Services, Labor, Contracts
9354	Kangas Enterprise, Inc		270.00	3 Transactions		
13726	MCGREGOR BAKING CO. 11-925-000-0000-6208		336.28	lunches for FSG tour	2880-29	Training/Education
13726	MCGREGOR BAKING CO.		336.28	1 Transactions		
12788	Timmer Implement of Aitkin 11-925-000-0000-6590		75.98	hyd oil	IA07116	Repair & Maintenance Supplies
12788	Timmer Implement of Aitkin		75.98	1 Transactions		
925	DEPT Total:		682.26	Reforestation	3 Vendors	5 Transactions
934	DEPT			Memorial Forest		
11096	Carlson's Gravel 11-934-000-0000-6231 11-934-000-0000-6361 11-934-000-0000-6361		1,620.00 540.00 300.00	brush piles-dozer replace culvert-Rat house Rd gravel to Wakefield Rd	1186 1186	Services, Labor, Contracts Road Construction Service Road Construction Service
11096	Carlson's Gravel		2,460.00	3 Transactions		
934	DEPT Total:		2,460.00	Memorial Forest	1 Vendors	3 Transactions
11	Fund Total:		3,250.16	Forest Development		9 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
521	DEPT			LLCC Administration		
13320	Amer Sports Winter and Outdoor 19-521-000-0000-6400		136.16	12 compasses for commissary	4520430572	Commissary Items
13320	Amer Sports Winter and Outdoor		136.16	1 Transactions		
783	Canon Financial Services, Inc 19-521-000-0000-6231		126.47	Contract Charges-020	16243891	Services, Labor, Contracts
783	Canon Financial Services, Inc		126.47	1 Transactions		
2763	J & H Transfer Station-Lakes Sanitary 19-521-000-0000-6255		92.38	July Garbage Service	106868	Garbage
2763	J & H Transfer Station-Lakes Sanitary		92.38	1 Transactions		
3160	Mille Lacs Energy Coop-Albert Lea 19-521-000-0000-6254		107.38	Directors Residence	271300401	Utilities
	19-521-000-0000-6254		311.81	Energy Center	271300502	Utilities
	19-521-000-0000-6254		668.13	Dining Hall	271300601	Utilities
	19-521-000-0000-6254		464.61	North Star Lodge	271300703	Utilities
	19-521-000-0000-6254		68.89	Parking Lot	271300801	Utilities
	19-521-000-0000-6254		146.41	Staff Residence	271300901	Utilities
3160	Mille Lacs Energy Coop-Albert Lea		1,767.23	6 Transactions		
3284	Minnesota Department Of Health 19-521-000-0000-6208		35.00	MN Food Mgr Cert. Renewal		Training/Education
3284	Minnesota Department Of Health		35.00	1 Transactions		
3810	Paulbeck's County Market 19-521-000-0000-6400		43.74	pop for canteen	7684653	Commissary Items
3810	Paulbeck's County Market		43.74	1 Transactions		
86235	The Office Shop Inc 19-521-000-0000-6231		246.88	COPIER CONTRACT	286264-0	Services, Labor, Contracts
86235	The Office Shop Inc		246.88	1 Transactions		
521	DEPT Total:		2,447.86	LLCC Administration	7 Vendors	12 Transactions
522	DEPT			LLCC Education		
9753	Mn Dept Of Natural Resources 19-522-000-0000-6416		75.00	Bow Hunter Certificates	15@\$5	Education Supplies

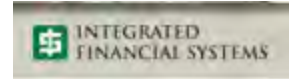
Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
9753	Mn Dept Of Natural Resources		75.00		1 Transactions	
522	DEPT Total:		75.00	LLCC Education	1 Vendors	1 Transactions
523	DEPT			LLCC Food		
5662	McGregor Dairy, Inc 19-523-000-0000-6418		131.70	Groceries	25567	Groceries-Students
5662	McGregor Dairy, Inc		131.70		1 Transactions	
3810	Paulbeck's County Market 19-523-000-0000-6418		25.33	groceries	7684653	Groceries-Students
3810	Paulbeck's County Market		25.33		1 Transactions	
4968	Upper Lakes Foods, Inc 19-523-000-0000-6418		1,404.73	Groceries	723170-00	Groceries-Students
	19-523-000-0000-6418		915.95	Groceries	730370-00	Groceries-Students
	19-523-000-0000-6420		43.02	supplies	730370-00	Food Service Supplies
4968	Upper Lakes Foods, Inc		2,363.70		3 Transactions	
523	DEPT Total:		2,520.73	LLCC Food	3 Vendors	5 Transactions
524	DEPT			LLCC Maintenance		
86467	Auto Value Aitkin 19-524-000-0000-6302		31.52	light parts for canoe trailer	40086165	Vehicle Maintenance
86467	Auto Value Aitkin		31.52		1 Transactions	
13725	Beartooth True Value 19-524-000-0000-6422		31.45	water softener salt	A8921	Janitorial Services/Supplies
13725	Beartooth True Value		31.45		1 Transactions	
88628	Dalco 19-524-000-0000-6422		27.00-	shipping credit	3017798	Janitorial Services/Supplies
	19-524-000-0000-6422		27.00-	shipping credit-see documentat	3017798	Janitorial Services/Supplies
	19-524-000-0000-6422		188.65	Toilet tissue	3048004	Janitorial Services/Supplies
88628	Dalco		134.65		3 Transactions	
1880	Gravelle Plumbing & Heating, Inc 19-524-000-0000-6590		7.17	parts for MH urinals	0007900	Repair & Maintenance Supplies

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
1880	Gravelle Plumbing & Heating, Inc				
		7.17		1 Transactions	
7525	Hometown Bldg Supply				
	19-524-000-0000-6422	17.47	MATERIALS FOR DOCK	81336	Janitorial Services/Supplies
7525	Hometown Bldg Supply			1 Transactions	
2340	Hyytinen Hardware Hank				
	19-524-000-0000-6422	14.27	PARTS-DOCK	1331803	Janitorial Services/Supplies
	19-524-000-0000-6422	8.92	PARTS-GREASE TRAP	1332030	Janitorial Services/Supplies
	19-524-000-0000-6422	3.20	PARTS-DOCK	1332347	Janitorial Services/Supplies
	19-524-000-0000-6422	43.90	grass seed,carpet shampoo,key	1334936	Janitorial Services/Supplies
	19-524-000-0000-6422	9.99	ANT SPRAY	1337274	Janitorial Services/Supplies
2340	Hyytinen Hardware Hank	80.28		5 Transactions	
12709	K & N Electric LLC				
	19-524-000-0000-6590	3,217.38	repair boiler wiring/breakers	1850	Repair & Maintenance Supplies
	19-524-000-0000-6590	558.00	repair observation field light	1850	Repair & Maintenance Supplies
12709	K & N Electric LLC	3,775.38		2 Transactions	
4010	Rasley Oil Company				
	19-524-000-0000-6511	30.94	fuel for mower	59698	Gas And Oil
4010	Rasley Oil Company	30.94		1 Transactions	
524	DEPT Total:	4,108.86	LLCC Maintenance	8 Vendors	15 Transactions
19	Fund Total:	9,152.45	Long Lake Conservation Center		33 Transactions

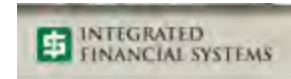
Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
520	DEPT			Parks		
86467	Auto Value Aitkin 21-520-000-0000-6590		44.90	parts	40083959	Repair & Maintenance Supplies
86467	Auto Value Aitkin		44.90		1 Transactions	
13725	Beartooth True Value 21-520-000-0000-6590		10.07	covers, roller trays	A7201	Repair & Maintenance Supplies
	21-520-000-0000-6406		133.31	cleaning supplies	B15493	Field Supplies
	21-520-000-0000-6406		4.99	hose hanger	B15591	Field Supplies
13725	Beartooth True Value		148.37		3 Transactions	
589	Blomberg/Judith 21-520-000-0000-6350		21.60	PARKS MILEAGE	40@.54	Per Diem
	21-520-000-0000-6350		35.00	PARKS MEETING	7/11/16	Per Diem
589	Blomberg/Judith		56.60		2 Transactions	
1829	Goble's Sewer Service Inc. 21-520-000-0000-6231		135.00	pumping-Aitkin RV station	1309	Services, Labor, Contracts
1829	Goble's Sewer Service Inc.		135.00		1 Transactions	
2340	Hyytinen Hardware Hank 21-520-000-0000-6406		21.98	screen, installation tool	1332373	Field Supplies
2340	Hyytinen Hardware Hank		21.98		1 Transactions	
9354	Kangas Enterprise, Inc 21-520-000-0000-6231		119.98	pump Jacobson Campground	12853	Services, Labor, Contracts
	21-520-000-0000-6231		119.98	pump Jacobson wayside	12853	Services, Labor, Contracts
	21-520-000-0000-6231		260.00	6-15 & 6-29 Berglund Pumping	12854	Services, Labor, Contracts
9354	Kangas Enterprise, Inc		499.96		3 Transactions	
12927	Midwest Machinery Co. 21-520-000-0000-6590		20.00	parts	1275106	Repair & Maintenance Supplies
	21-520-000-0000-6590		26.95	parts	1294213	Repair & Maintenance Supplies
12927	Midwest Machinery Co.		46.95		2 Transactions	
3160	Mille Lacs Energy Coop-Albert Lea 21-520-000-0000-6254		145.15	Berglund park electricity	18-51-106-02	Utilities
3160	Mille Lacs Energy Coop-Albert Lea		145.15		1 Transactions	

Aitkin County

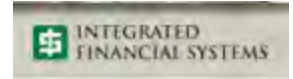


Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
9692	Minnesota Energy Resources Corporation 21-520-000-0000-6254		50.99	heating gas for shop	0502544561	Utilities
9692	Minnesota Energy Resources Corporation		50.99	1 Transactions		
12182	Northwoods Quads 21-520-000-0000-6802		2,827.80	Hill city Connector 06/08/2016 06/27/2016		Trail Grants-State
	21-520-000-0000-6802		580.26	Rabey Line 06/04/2016 07/01/2016		Trail Grants-State
	21-520-000-0000-6802		329.76	Moose River Connector 06/15/2016 07/02/2016		Trail Grants-State
	21-520-000-0000-6802		1,710.00-	Retain-Hill city Connector	till statepays	Trail Grants-State
12182	Northwoods Quads		2,027.82	4 Transactions		
4070	Riley Auto Supply 21-520-000-0000-6406		5.49	drill bit	575604	Field Supplies
	21-520-000-0000-6590		57.99	bearings, seal	575774	Repair & Maintenance Supplies
	21-520-000-0000-6590		55.49	idler hub	576002	Repair & Maintenance Supplies
	21-520-000-0000-6590		21.98	bearing kit, seal	576270	Repair & Maintenance Supplies
	21-520-000-0000-6590		5.99	nut	576287	Repair & Maintenance Supplies
4070	Riley Auto Supply		146.94	5 Transactions		
4927	Turnock/Franklin Allen 21-520-000-0000-6330		32.40	PARKS MILEAGE	60@.54	Transportation & Travel
	21-520-000-0000-6350		35.00	PARKS MEETING	7/11/16	Per Diem
4927	Turnock/Franklin Allen		67.40	2 Transactions		
12718	Up North Riders 21-520-000-0000-6802		266.65	Lawler ATV Reimbursement 06/16/2016 06/16/2016		Trail Grants-State
	21-520-000-0000-6802		418.43	Lawler ATV Reimbursement 06/22/2016 06/22/2016		Trail Grants-State
12718	Up North Riders		685.08	2 Transactions		
12065	Warnest/Timothy 21-520-000-0000-6330		33.48	PARKS MILEAGE	62@.54	Transportation & Travel
	21-520-000-0000-6350		35.00	PARKS MEETING	7/11/16	Per Diem
12065	Warnest/Timothy		68.48	2 Transactions		

DKB1
 7/25/16 11:30AM
 21 Parks

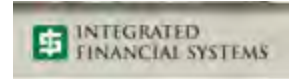
Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
520	DEPT Total:		Parks	14 Vendors	30 Transactions
21	Fund Total:		Parks		30 Transactions
	Final Total:		246 Vendors	502 Transactions	

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	109,156.97	General Fund	
	3	33,822.65	Road & Bridge	
	5	1,072.32	Health & Human Services	
	10	8,429.14	Trust	
	11	3,250.16	Forest Development	
	19	9,152.45	Long Lake Conservation Center	
	21	4,145.62	Parks	
	All Funds	169,029.31	Total	Approved by,
			
			

2E

DKB1
7/15/16 12:59PM

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

June Sales & Use Tax

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
7/15/16 12:59PM
1 General Fund

Vendor Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formular Description
No. Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name
89991 Bremer Bank						
1 01-040-000-0000-5840			0.19	Receipt Nbr 1294 06/13/2016		Misc Receipts
2 01-040-021-0000-5840			0.26	Receipt Nbr 1115 06/08/2016		Misc Receipts
3 01-040-021-0000-5840			0.61	Receipt Nbr 1115 06/08/2016		Misc Receipts
4 01-040-021-0000-5840			2.89	Receipt Nbr 1115 06/08/2016		Misc Receipts
5 01-040-021-0000-5840			1.29	Receipt Nbr 1119 06/27/2016		Misc Receipts
6 01-040-021-0000-5840			0.51	Receipt Nbr 1119 06/27/2016		Misc Receipts
7 01-042-000-0000-5840			0.13	Receipt Nbr 4108 06/06/2016		Misc Receipts
8 01-042-000-0000-5840			0.13	Receipt Nbr 4110 06/07/2016		Misc Receipts
9 01-042-000-0000-5840			0.06	Receipt Nbr 4116 06/16/2016		Misc Receipts
10 01-042-000-0000-5840			0.13	Receipt Nbr 4121 06/21/2016		Misc Receipts
11 01-042-000-0000-5840			0.26	Receipt Nbr 4122 06/22/2016		Misc Receipts
12 01-042-000-0000-5840			0.26	Receipt Nbr 4126 06/24/2016		Misc Receipts
13 01-042-000-0000-5840			0.13	Receipt Nbr 4129 06/28/2016		Misc Receipts
14 01-043-000-0000-5840			3.60	Receipt Nbr 957 06/02/2016		Misc Receipts
15 01-043-000-0000-5840			1.53	Receipt Nbr 958 06/14/2016		Misc Receipts
16 01-043-000-0000-5840			113.98	Receipt Nbr 959 06/17/2016		Misc Receipts
17 01-043-000-0000-5840			113.98	Receipt Nbr 960 06/24/2016		Misc Receipts
18 01-049-000-0000-5525			3.44	Receipt Nbr 583 06/13/2016		Label & Listing Sales
19 01-090-000-0000-5840			0.64	Receipt Nbr 1765 06/01/2016		Misc Receipts
20 01-090-000-0000-5840			4.50	Receipt Nbr 1766 06/06/2016		Misc Receipts
21 01-090-000-0000-5840			0.64	Receipt Nbr 1767 06/06/2016		Misc Receipts
22 01-090-000-0000-5840			0.64	Receipt Nbr 1772 06/23/2016		Misc Receipts
23 01-252-000-0000-5840			3.86	Receipt Nbr 2946 06/10/2016		Misc Receipts
24 01-252-252-0000-5872			55.90	Receipt Nbr 2946 06/10/2016		Phone Card Prisoner Welfare(Taxable)
25 01-252-252-0000-5872			132.29	Receipt Nbr 2952 06/17/2016		Phone Card Prisoner Welfare(Taxable)
26 01-252-252-0000-5885			34.17	Receipt Nbr 2946 06/10/2016		Commissary Sales Taxable
27 01-252-252-0000-5885			24.24	Receipt Nbr 2952 06/17/2016		Commissary Sales Taxable
123 01-100-000-0000-6311			111.56	June Sales Tax		Sales Tax
124 01-100-000-0000-6312			0.44	June sales tax adjustment		Sales Tax Adjustment
89991 Bremer Bank			612.26			
				29 Transactions		
1 Fund Total:			612.26	General Fund	1 Vendors	29 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
7/15/16 12:59PM
3 Road & Bridge

Vendor Name	Accr	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula			Service Dates	Paid On Bhf #	On Behalf of Name
115 8410 Bremer Bank			June Diesel Tax		Motor Fuel & Lubricants
8410 Bremer Bank				1 Transactions	
89991 Bremer Bank					
28 03-000-000-0000-5855		1.93	Receipt Nbr 2705 06/03/2016		Charges- Individuals
29 03-000-000-0000-5855		1.93	Receipt Nbr 2706 06/03/2016		Charges- Individuals
30 03-000-000-0000-5855		1.93	Receipt Nbr 2707 06/03/2016		Charges- Individuals
31 03-000-000-0000-5855		1.93	Receipt Nbr 2714 06/09/2016		Charges- Individuals
32 03-000-000-0000-5855		1.93	Receipt Nbr 2715 06/09/2016		Charges- Individuals
33 03-000-000-0000-5855		1.93	Receipt Nbr 2716 06/09/2016		Charges- Individuals
34 03-000-000-0000-5855		1.93	Receipt Nbr 930 06/10/2016		Charges- Individuals
35 03-000-000-0000-5855		7.72	Receipt Nbr 930 06/10/2016		Charges- Individuals
36 03-000-000-0000-5855		3.44	Receipt Nbr 930 06/10/2016		Charges- Individuals
37 03-000-000-0000-5855		0.13	Receipt Nbr 930 06/10/2016		Charges- Individuals
38 03-000-000-0000-5855		1.93	Receipt Nbr 2728 06/17/2016		Charges- Individuals
39 03-000-000-0000-5855		1.93	Receipt Nbr 2729 06/17/2016		Charges- Individuals
40 03-000-000-0000-5855		1.93	Receipt Nbr 2735 06/20/2016		Charges- Individuals
41 03-000-000-0000-5855		1.93	Receipt Nbr 2736 06/20/2016		Charges- Individuals
42 03-000-000-0000-5855		1.93	Receipt Nbr 933 06/23/2016		Charges- Individuals
43 03-000-000-0000-5855		7.72	Receipt Nbr 933 06/23/2016		Charges- Individuals
44 03-000-000-0000-5855		0.64	Receipt Nbr 933 06/23/2016		Charges- Individuals
45 03-000-000-0000-5855		1.93	Receipt Nbr 2740 06/24/2016		Charges- Individuals
46 03-000-000-0000-5855		1.93	Receipt Nbr 2742 06/24/2016		Charges- Individuals
47 03-000-000-0000-5855		1.93	Receipt Nbr 2747 06/28/2016		Charges- Individuals
89991 Bremer Bank		48.60		20 Transactions	
3 Fund Total:		1,345.64	Road & Bridge	2 Vendors	21 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKBI
7/15/16 12:59PM
9 State

Vendor Name	Accr	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula			Service Dates	Paid On Bhf #	On Behalf of Name
4580 Mn Dept Of Finance					
116 09-000-000-0000-2022		160.00	June Birth		Birth/Death Surcharges
117 09-000-000-0000-2022		512.00	June Death		Birth/Death Surcharges
118 09-000-000-0000-2024		120.00	June Childrens		St Share Of Birth Cert.- Children
119 09-000-000-0000-2031		10.50	June Torrens		Real Estate Assurance (Was 5874 And 627
120 09-000-000-0000-2036		5,113.50	June State General Fund		Recording Surcharges (Was 5871 & 6281)
121 09-000-000-0000-2036		400.00	June leg surcharge		Recording Surcharges (Was 5871 & 6281)
4580 Mn Dept Of Finance		6,316.00		6 Transactions	
3375 Mn Dept Of Health					
122 09-000-000-0000-2027		1,147.50	June State Well		State Well Cert Fees (Was 5097 & 6203)
3375 Mn Dept Of Health		1,147.50		1 Transactions	
9 Fund Total:		7,463.50	State	2 Vendors	7 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
7/15/16 12:59PM
10 Trust

<u>Vendor Name</u>		<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
89991	Bremer Bank				
48	10-921-000-0000-5840		1.61	Receipt Nbr 2708 06/03/2016	Misc Receipts
49	10-921-000-0000-5840		1.61	Receipt Nbr 2724 06/14/2016	Misc Receipts
126	10-923-000-0000-6311		4.82	June sales tax on gravel	Sales Tax
89991	Bremer Bank		8.04	3 Transactions	
10 Fund Total:			8.04	Trust	1 Vendors 3 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
7/15/16 12:59PM
11 Forest Development

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
89991 Bremer Bank				
127 11-925-000-0000-6312		0.18	June sales tax adjustment	Sales Tax Adjustment
89991 Bremer Bank		0.18	1 Transactions	
11 Fund Total:		0.18	Forest Development	1 Vendors 1 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
7/15/16 12:59PM
19 Long Lake Conservation C

<u>Vendor Name</u>		<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
	89991 Bremer Bank				
50	19-521-000-0000-5885		18.36	Receipt Nbr 1267 06/06/2016	Commissary Sales Taxable
51	19-521-000-0000-5885		55.50	Receipt Nbr 1270 06/08/2016	Commissary Sales Taxable
52	19-521-000-0000-5885		10.21	Receipt Nbr 1275 06/22/2016	Commissary Sales Taxable
53	19-521-000-0000-5885		48.91	Receipt Nbr 1285 06/30/2016	Commissary Sales Taxable
	89991 Bremer Bank		132.98	4 Transactions	
19 Fund Total:			132.98	Long Lake Conservation Center	1 Vendors 4 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
7/15/16 12:59PM
21 Parks

<u>Vendor Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>				<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
89991 Bremer Bank						
54 21-520-000-0000-5510			3.86	Receipt Nbr 2700 06/01/2016		Co. Parks Campground Fees
55 21-520-000-0000-5510			5.15	Receipt Nbr 2700 06/01/2016		Co. Parks Campground Fees
56 21-520-000-0000-5510			1.29	Receipt Nbr 2701 06/01/2016		Co. Parks Campground Fees
57 21-520-000-0000-5510			12.54	Receipt Nbr 2702 06/02/2016		Co. Parks Campground Fees
58 21-520-000-0000-5510			8.17	Receipt Nbr 2702 06/02/2016		Co. Parks Campground Fees
59 21-520-000-0000-5510			3.86	Receipt Nbr 2702 06/02/2016		Co. Parks Campground Fees
60 21-520-000-0000-5510			11.58	Receipt Nbr 2702 06/02/2016		Co. Parks Campground Fees
61 21-520-000-0000-5510			13.89	Receipt Nbr 2702 06/02/2016		Co. Parks Campground Fees
62 21-520-000-0000-5510			1.29	Receipt Nbr 2703 06/02/2016		Co. Parks Campground Fees
63 21-520-000-0000-5510			2.57	Receipt Nbr 2703 06/02/2016		Co. Parks Campground Fees
64 21-520-000-0000-5510			2.57	Receipt Nbr 2709 06/03/2016		Co. Parks Campground Fees
65 21-520-000-0000-5510			2.57	Receipt Nbr 2709 06/03/2016		Co. Parks Campground Fees
66 21-520-000-0000-5510			2.57	Receipt Nbr 2709 06/03/2016		Co. Parks Campground Fees
67 21-520-000-0000-5510			2.57	Receipt Nbr 2710 06/06/2016		Co. Parks Campground Fees
68 21-520-000-0000-5510			7.72	Receipt Nbr 2710 06/06/2016		Co. Parks Campground Fees
69 21-520-000-0000-5510			1.93	Receipt Nbr 2711 06/06/2016		Co. Parks Campground Fees
70 21-520-000-0000-5510			2.57	Receipt Nbr 2711 06/06/2016		Co. Parks Campground Fees
71 21-520-000-0000-5510			2.57	Receipt Nbr 2712 06/07/2016		Co. Parks Campground Fees
72 21-520-000-0000-5510			1.93	Receipt Nbr 2713 06/07/2016		Co. Parks Campground Fees
73 21-520-000-0000-5510			3.86	Receipt Nbr 2717 06/09/2016		Co. Parks Campground Fees
74 21-520-000-0000-5510			5.15	Receipt Nbr 2718 06/13/2016		Co. Parks Campground Fees
75 21-520-000-0000-5510			9.01	Receipt Nbr 2718 06/13/2016		Co. Parks Campground Fees
76 21-520-000-0000-5510			5.15	Receipt Nbr 2719 06/13/2016		Co. Parks Campground Fees
77 21-520-000-0000-5510			2.57	Receipt Nbr 2720 06/13/2016		Co. Parks Campground Fees
78 21-520-000-0000-5510			3.86	Receipt Nbr 2720 06/13/2016		Co. Parks Campground Fees
79 21-520-000-0000-5510			1.29	Receipt Nbr 2720 06/13/2016		Co. Parks Campground Fees
80 21-520-000-0000-5510			3.86	Receipt Nbr 2721 06/13/2016		Co. Parks Campground Fees
81 21-520-000-0000-5510			2.57	Receipt Nbr 2721 06/13/2016		Co. Parks Campground Fees
82 21-520-000-0000-5510			2.57	Receipt Nbr 2721 06/13/2016		Co. Parks Campground Fees
83 21-520-000-0000-5510			2.57	Receipt Nbr 2721 06/13/2016		Co. Parks Campground Fees
84 21-520-000-0000-5510			2.57	Receipt Nbr 2722 06/14/2016		Co. Parks Campground Fees
85 21-520-000-0000-5510			6.43	Receipt Nbr 2725 06/15/2016		Co. Parks Campground Fees
86 21-520-000-0000-5510			2.57	Receipt Nbr 2725 06/15/2016		Co. Parks Campground Fees
87 21-520-000-0000-5510			3.86	Receipt Nbr 2726 06/17/2016		Co. Parks Campground Fees
88 21-520-000-0000-5510			1.29	Receipt Nbr 2726 06/17/2016		Co. Parks Campground Fees
89 21-520-000-0000-5510			3.86	Receipt Nbr 2726 06/17/2016		Co. Parks Campground Fees
90 21-520-000-0000-5510			2.57	Receipt Nbr 2726 06/17/2016		Co. Parks Campground Fees
91 21-520-000-0000-5510			2.57	Receipt Nbr 2726 06/17/2016		Co. Parks Campground Fees

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKBI
7/15/16 12:59PM
21 Parks

Vendor Name	Accr	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
92 21- 520- 000- 0000- 5510		8.68	Receipt Nbr 2726 06/17/2016		Co. Parks Campground Fees
93 21- 520- 000- 0000- 5510		9.65	Receipt Nbr 2727 06/17/2016		Co. Parks Campground Fees
94 21- 520- 000- 0000- 5510		11.58	Receipt Nbr 2730 06/20/2016		Co. Parks Campground Fees
95 21- 520- 000- 0000- 5510		25.73	Receipt Nbr 2730 06/20/2016		Co. Parks Campground Fees
96 21- 520- 000- 0000- 5510		5.85	Receipt Nbr 2730 06/20/2016		Co. Parks Campground Fees
97 21- 520- 000- 0000- 5510		6.43	Receipt Nbr 2731 06/20/2016		Co. Parks Campground Fees
98 21- 520- 000- 0000- 5510		3.86	Receipt Nbr 2731 06/20/2016		Co. Parks Campground Fees
99 21- 520- 000- 0000- 5510		1.29	Receipt Nbr 2732 06/20/2016		Co. Parks Campground Fees
100 21- 520- 000- 0000- 5510		5.15	Receipt Nbr 2737 06/22/2016		Co. Parks Campground Fees
101 21- 520- 000- 0000- 5510		3.86	Receipt Nbr 2741 06/24/2016		Co. Parks Campground Fees
102 21- 520- 000- 0000- 5510		2.57	Receipt Nbr 2741 06/24/2016		Co. Parks Campground Fees
103 21- 520- 000- 0000- 5510		5.15	Receipt Nbr 2743 06/27/2016		Co. Parks Campground Fees
104 21- 520- 000- 0000- 5510		1.93	Receipt Nbr 2743 06/27/2016		Co. Parks Campground Fees
105 21- 520- 000- 0000- 5510		1.93	Receipt Nbr 2743 06/27/2016		Co. Parks Campground Fees
106 21- 520- 000- 0000- 5510		1.93	Receipt Nbr 2743 06/27/2016		Co. Parks Campground Fees
107 21- 520- 000- 0000- 5510		1.93	Receipt Nbr 2743 06/27/2016		Co. Parks Campground Fees
108 21- 520- 000- 0000- 5510		5.79	Receipt Nbr 2743 06/27/2016		Co. Parks Campground Fees
109 21- 520- 000- 0000- 5510		1.93	Receipt Nbr 2744 06/27/2016		Co. Parks Campground Fees
110 21- 520- 000- 0000- 5510		2.57	Receipt Nbr 2744 06/27/2016		Co. Parks Campground Fees
111 21- 520- 000- 0000- 5510		3.86	Receipt Nbr 2745 06/28/2016		Co. Parks Campground Fees
112 21- 520- 000- 0000- 5510		1.29	Receipt Nbr 2746 06/28/2016		Co. Parks Campground Fees
114 21- 520- 000- 0000- 6231		166.71	Warr Nbr 44798 06/21/2016		Services, Labor, Contracts
113 21- 520- 000- 0000- 6406		19.25	Warr Nbr 1535 06/02/2016		Field Supplies
125 21- 520- 000- 0000- 5510		4.00	camping sales tax overpay		Co. Parks Campground Fees
89991 Bremer Bank		436.94		62 Transactions	
21 Fund Total:		436.94	Parks	1 Vendors	62 Transactions
Final Total:		9,999.54	9 Vendors	127 Transactions	

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	612.26	General Fund
3	1,345.64	Road & Bridge
9	7,463.50	State
10	8.04	Trust
11	0.18	Forest Development
19	132.98	Long Lake Conservation Center
21	436.94	Parks
All Funds	9,999.54	Total

Approved by,

.....

.....



Aitkin
County

Board of County Commissioners Agenda Request

2F
Agenda Item #

Requested Meeting Date: July 26, 2016

Title of Item: Federal Awards

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Kirk Peysar, County Auditor		Department: County Auditor
Presenter (Name and Title): Kirk Peysar, County Auditor		Estimated Time Needed: n/a
Summary of Issue: Acknowledge 2 year grace period for the adoption of Uniform Administrative Requirement for Federal Awards procurement policy.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Adopt resolution		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ as attached Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

By Commissioner: xx

20160726-0xx

Federal Awards Policy

WHEREAS, the Aitkin County Board of Commissioners acknowledges the need to develop a written procurement policy in compliance with the Uniform Administrative Requirement for Federal Awards; and

WHEREAS, the new procurement requirements are effective on 2015 Federal Grant Awards; and

WHEREAS, Aitkin County chooses to take advantage of a two-year grace period for implementation of the new requirements.

NOW THEREFORE BE IT RESOLVED, that Aitkin County will develop the written standards in compliance with the uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards beginning in 2017.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Nathan Burkett, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 26th day of July 2016, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 26th day of July 2016.

Nathan Burkett
County Administrator



Board of County Commissioners Agenda Request

26
Agenda Item #

Requested Meeting Date: 07/18/16

Title of Item: 2016 EMPG Grant

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Sheriff Scott Turner	Department: Sheriff's Office
--	--

Presenter (Name and Title): Sheriff Scott Turner	Estimated Time Needed:
--	-------------------------------

Summary of Issue:

See attached memo and agreement.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Approve grant agreement and authorize signatures

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

This is a budgeted revenue item.

SCOTT A. TURNER
SHERIFF OF AITKIN COUNTY

217 Second Street NW
Aitkin, MN 56431

218-927-2138 Emergency 911
Sheriff Fax 218-927-7359 / Dispatch Fax 218-927-6887
TOLL FREE 1-888-900-2138

MEMO

To: Aitkin County Board of Commissioners

Date: July 18, 2016

From: Sheriff Scott Turner

Re: Annual EMPG grant

Enclosed is the annual Emergency Management Performance Grant (EMPG) award for the year 2016. The award amount for this year is \$19,754. This amount does not totally fund our Emergency Management activities, rather it assists with some of the cost. At this time, three of us are actively involved in Emergency Management for Aitkin County. This grant period actually took effect on January 1, 2016. I am looking for the authorization to have the board chair and clerk sign this agreement with the State of Minnesota for this funding of our Emergency Management program.

If you have any questions relative to this process, please do not hesitate to give me a call.



Minnesota Department of Public Safety ("State") Homeland Security and Emergency Management Division 445 Minnesota Street, Suite 223 St. Paul, Minnesota 55101	Grant Program: Emergency Management Performance Grant 2016 Grant Agreement No.: A-EMPG-2016-AITKINCO-002
Grantee: Aitkin County Emergency Management 217 2 nd Street N.W., Suite 185 Aitkin, MN 56431	Grant Agreement Term: Effective Date: 1/1/2016 Expiration Date: 12/31/2016
Grantee's Authorized Representative: Scott Turner 217 2 nd Street N.W., Suite 185 Aitkin, MN 56431 Phone: (218) 927-7420 e-mail: scott.turner@co.aitkin.mn.us	Grant Agreement Amount: Original Agreement \$ 19,754.00 Matching Requirement \$ 19,754.00
State's Authorized Representative: Matti Gurney Homeland Security and Emergency Management 445 Minnesota St., Suite 223 St. Paul, Minnesota 55101 Phone: 651-201-7422 Matti.Gurney@state.mn.us	Federal Funding: CFDA 97.042 State Funding: none Special Conditions: None

Under Minn. Stat. § 299A.01, Subd 2 (4) the State is empowered to enter into this grant agreement.

Term: Effective date is the date shown above or the date the State obtains all required signatures under Minn. Stat. § 16B.98, subd. 7, whichever is later. Once this grant agreement is fully executed, the Grantee may claim reimbursement for expenditures incurred pursuant to the Payment clause of this grant agreement. Reimbursements will only be made for those expenditures made according to the terms of this grant agreement. Expiration date is the date shown above or until all obligations have been satisfactorily fulfilled, whichever occurs first.

The Grantee, who is not a state employee will:

Perform and accomplish such purposes and activities as specified herein and in the Grantee's approved Emergency Management Performance Grant 2016 Application ("Application") which is incorporated by reference into this grant agreement and on file with the State at Homeland Security and Emergency Management Division, 445 Minnesota Street, Suite 223, St. Paul, Minnesota 55101. The Grantee shall also comply with all requirements referenced in the Emergency Management Performance Grant 2016 Guidelines and Application which includes the Terms and Conditions and Grant Program Guidelines (<https://app.dps.mn.gov/EGrants>), which are incorporated by reference into this grant agreement.

Budget Revisions: The breakdown of costs of the Grantee's Budget is contained in Exhibit A, which is attached and incorporated into this grant agreement. As stated in the Grantee's Application and Grant Program Guidelines, the Grantee will submit a written change request for any substitution of budget items or any deviation and in accordance with the Grant Program Guidelines. Requests must be approved prior to any expenditure by the Grantee.

Matching Requirements: (If applicable.) As stated in the Grantee's Application, the Grantee certifies that the matching requirement will be met by the Grantee.



Payment: As stated in the Grantee's Application and Grant Program Guidance, the State will promptly pay the Grantee after the Grantee presents an invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services and in accordance with the Grant Program Guidelines. Payment will not be made if the Grantee has not satisfied reporting requirements.

Certification Regarding Lobbying: (If applicable.) Grantees receiving federal funds over \$100,000.00 must complete and return the Certification Regarding Lobbying form provided by the State to the Grantee.

1. ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05.

Signed: _____

Date: _____

3. STATE AGENCY

By: _____
(with delegated authority)

Title: _____

Date: _____

Grant Agreement No. A-EMPG-2016-AITKINCO-002/ PO# 3000041459

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

Distribution: DPS/FAS
Grantee
State's Authorized Representative

2016 (EMPG) Emergency Management Performance Grant

EXHIBIT A

Organization: Aitkin County

A-EMPG-2016-AITKINCO-002

Budget Summary (Report)

EMPG			
Budget Category	Award	Match	
Organization			
Costs for Aitkin County Emergency Management Operation	\$18,758.00	\$18,758.00	
Equipment and Field Supplies	\$996.00	\$996.00	
Total	\$19,754.00	\$19,754.00	
Total	\$19,754.00	\$19,754.00	
Allocation	\$19,754.00	\$19,754.00	
Balance	\$0.00	\$0.00	



Board of County Commissioners Agenda Request

2H
Agenda Item #

Requested Meeting Date: July 26, 2016

Title of Item: Primary and General Election Recounts

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
Submitted by: Kirk Peysar, County Auditor		Department: County Auditor
Presenter (Name and Title): Kirk Peysar, County Auditor		Estimated Time Needed: n/a
Summary of Issue: Authorize payment of primary/general election recount expenses to Aitkin County in the event of a recount at the Federal, State, or Judicial level(s).		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Authorize signatures to agreements with the MN Secretary of State for recounts.		
Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ as attached Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:		

Legally binding agreements must have County Attorney approval prior to submission.

Kirk Peysar
Aitkin County Auditor
209 Second Street Northwest Room 202
Aitkin, Minnesota 56431
218.927.7354

July 18, 2016

To: County Board

From: Kirk Peysar, County Auditor 

Re: Secretary of State-Joint Powers Agreements-2016 Primary and General Election
Recounts

The Minnesota Secretary of State has asked that a joint powers agreement be executed to authorize the payment of primary/general election recount expenses to Aitkin County in the event of a recount at the Federal, State, or Judicial level(s). The term of the agreements will be from July 1, 2016 to December 31, 2016.

The request is to authorize board chair and my signature to the agreements.

STATE OF MINNESOTA
JOINT POWERS AGREEMENT

This agreement is between the State of Minnesota, acting through its Office of the Secretary of State ("State") and the County Auditor of each of the Counties or the City Clerk of each of the cities listed in Appendix A. ("Contractor").

Recitals

Under Minn. Stat. § 471.59, subd. 10, and Minnesota Rules, subpart 8235.0200 the State is empowered to engage such assistance as deemed necessary. The State is in need of election recount services for the automatic recount of votes pursuant to Minnesota Statutes, section 204C.35, subd. 1 for the 2016 general election, as necessary for state offices. The Contractor represents that it is duly qualified and agrees to perform all services described in this contract to the satisfaction of the State.

Agreement

1 Term of Agreement

- 1.1 *Effective date:* November 1, 2016, or the date the State obtains all required signatures under Minnesota Statutes Section 16C.05, subdivision 2, whichever is later.
- 1.2 *Expiration date:* December 31, 2016, or until all obligations have been satisfactorily fulfilled, whichever occurs later.

2 Agreement between the Parties

The Contractor will act as a Deputy Recount Official designated by the Secretary of State pursuant to Minnesota Rules, part 8235.0200 and will conduct a recount as necessary of the votes cast in the county in which the Contractor is the County Auditor and in any additional jurisdiction mutually agreed upon by Contractor and State, pursuant to the provisions of Minnesota Statutes and Minnesota Rules relating to recounts, the Minnesota 2016 Recount Guide, all of which are attached to this contract as Appendices B, C and D, respectively, as well as the information provided during the Web streaming video transmission to counties to be provided on a date to be determined by State, and any other guidance provided to the Deputy Recount Official by State. Appendix A is the list of participating jurisdictions and it will be updated prior to the commencement of the recount to reflect all participating jurisdictions. The general election recount will begin on November 30, 2016 at 9:00 A.M. and recounts will continue until all ballots in the jurisdictions being counted by the Deputy Recount Official are counted or designated as challenged. In the event that an election contest is filed in any of these elections and the court takes jurisdiction, the State may cancel the relevant portion of this contract immediately and without any further cause. The State and Contractor agree that this process will be completed on December 5, 2016 for any general election recount, unless civil litigation delays completion. The results of the recount, along with all explanatory notes and any ballots challenged by candidates in the election shall be securely forwarded and provided to the State by personal delivery or express courier for delivery to the State, at the expense of the State at the conclusion of the recount process in the county or city.

3. Payment

- a) *Compensation.* The Contractor will be paid four cents for each ballot handled in the course of any recount covered by this agreement, with a minimum payment of \$100 if a recount occurs in the Contractor's jurisdiction. The Contractor will submit a log of all ballots handled to State to verify the total.
- b) *Travel.* No travel expenses will be paid.

The total obligation of the State under this agreement will not exceed an aggregate of \$120,000 for all Contractors for the general election.

4. Authorized Representatives

The State's Authorized Representative is Gary Poser, Director of Elections, 180 State Office Building, Saint Paul MN 55155, 651-556-0612, or his/her successor, and has the responsibility to monitor the Contractor's performance and the authority to accept the services provided under this contract. If the services are satisfactory, the State's Authorized Representative will certify acceptance on each invoice submitted for payment.

The Governmental Unit's Authorized Representative is the County Auditor or municipal clerk who has signed the contract.

5 Assignment, Amendments, Waiver, and Contract Complete

- 5.1 **Assignment.** The Governmental Unit may neither assign nor transfer any rights or obligations under this agreement without the prior consent of the State and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this agreement, or their successors in office.
- 5.2 **Amendments.** Any amendment to this agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original agreement, or their successors in office.
- 5.3 **Waiver.** If the State fails to enforce any provision of this agreement, that failure does not waive the provision or its right to enforce it.
- 5.4 **Contract Complete.** This agreement contains all negotiations and agreements between the State and the Governmental Unit. No other understanding regarding this agreement, whether written or oral, may be used to bind either party.

6. Liability

The Governmental Unit will indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this agreement by the Governmental Unit or the Governmental Unit's agents or employees. This clause will not be construed to bar any legal remedies the Governmental Unit may have for the State's failure to fulfill its obligations under this agreement.

7. Termination

Either party may terminate this agreement upon thirty days' written notice to the other party. State may terminate this agreement immediately if no recounts are requested pursuant to law during the statutory request period.

Signatures for this agreement are being obtained by the signing of counterparts. Each Contractor will sign signature block #2 and return the entire agreement document to Jenny Kurz, Office of the Secretary of State, 60 Empire Drive, Suite 100, Saint Paul MN 55103-2141.

1. STATE ENCUMBRANCE VERIFICATION
Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05.

Signed: Jenny Kurz
Date: 6/8/16

SWIFT Contract No. 110414 SWIFT PO 1832

2. GOVERNMENTAL UNIT

By: _____
Print Name: _____
Title: _____
Address: _____
Telephone Number: _____
Date: _____

3. STATE AGENCY

By: [Signature]
(with delegated authority)
Title: DIRECTOR OF ELECTIONS
Date: 6-10-16

4. COMMISSIONER OF ADMINISTRATION
delegated to Materials Management Division

By: _____
Date: _____

By: _____

Print Name: _____

Title: _____

Address: _____

Telephone Number: _____

Date: _____

APPENDICES ATTACHED:

APPENDIX A – List of Participating Jurisdictions

APPENDIX B – Minnesota Statutes Relating to Recounts

APPENDIX C – Minnesota Rules Relating to Recounts

APPENDIX D – Minnesota 2016 Recount Guide

STATE OF MINNESOTA
JOINT POWERS AGREEMENT

This agreement is between the State of Minnesota, acting through its Office of the Secretary of State ("State") and the County Auditor of each of the Counties or the City Clerk of each of the cities listed in Appendix A. ("Contractor").

Recitals

Under Minn. Stat. § 471.59, subd. 10, and Minnesota Rules, subpart 8235.0200 the State is empowered to engage such assistance as deemed necessary. The State is in need of election recount services for the automatic recount of votes pursuant to Minnesota Statutes, section 204C.35, subd. 1 for the 2016 primary election, as necessary for state offices. The Contractor represents that it is duly qualified and agrees to perform all services described in this contract to the satisfaction of the State.

Agreement

1 Term of Agreement

- 1.1 *Effective date:* July 1, 2016, or the date the State obtains all required signatures under Minnesota Statutes Section 16C.05, subdivision 2, whichever is later.
- 1.2 *Expiration date:* September 30, 2016, or until all obligations have been satisfactorily fulfilled, whichever occurs later.

2 Agreement between the Parties

The Contractor will act as a Deputy Recount Official designated by the Secretary of State pursuant to Minnesota Rules, part 8235.0200 and will conduct a recount as necessary of the votes cast in the county in which the Contractor is the County Auditor and in any additional jurisdiction mutually agreed upon by Contractor and State, pursuant to the provisions of Minnesota Statutes and Minnesota Rules relating to recounts, the Minnesota 2016 Recount Guide, all of which are attached to this contract as Appendices B, C and D, respectively, as well as the information provided during the Web streaming video transmission to counties to be provided on a date to be determined by State, and any other guidance provided to the Deputy Recount Official by State. Appendix A is the list of participating jurisdictions and it will be updated prior to the commencement of the recount to reflect all participating jurisdictions. The primary election recount will begin on August 17, 2016 at 9:00 A.M. and recounts will continue until all ballots in the jurisdictions being counted by the Deputy Recount Official are counted or designated as challenged. In the event that an election contest is filed in any of these elections and the court takes jurisdiction, the State may cancel the relevant portion of this contract immediately and without any further cause. The State and Contractor agree that this process will be completed on August 19, 2016 for any primary election recount, unless civil litigation delays completion. The results of the recount, along with all explanatory notes and any ballots challenged by candidates in the election shall be securely forwarded and provided to the State by personal delivery or express courier for delivery to the State, at the expense of the State at the conclusion of the recount process in the county or city.

3. Payment

- a) *Compensation.* The Contractor will be paid four cents for each ballot handled in the course of any recount covered by this agreement, with a minimum payment of \$100 if a recount occurs in the Contractor's jurisdiction. The Contractor will submit a log of all ballots handled to State to verify the total.
- b) *Travel.* No travel expenses will be paid.

The total obligation of the State under this agreement will not exceed an aggregate of \$ 50,000 for all Contractors for the primary election.

4. Authorized Representatives

The State's Authorized Representative is Gary Poser, Director of Elections, 180 State Office Building, Saint Paul MN 55155, 651-556-0612, or his/her successor, and has the responsibility to monitor the Contractor's performance and the authority to accept the services provided under this contract. If the services are satisfactory, the State's Authorized Representative will certify acceptance on each invoice submitted for payment.

The Governmental Unit's Authorized Representative is the County Auditor or municipal clerk who has signed the contract.

5 Assignment, Amendments, Waiver, and Contract Complete

5.1 Assignment. The Governmental Unit may neither assign nor transfer any rights or obligations under this agreement without the prior consent of the State and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this agreement, or their successors in office.

5.2 Amendments. Any amendment to this agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original agreement, or their successors in office.

5.3 Waiver. If the State fails to enforce any provision of this agreement, that failure does not waive the provision or its right to enforce it.

5.4 Contract Complete. This agreement contains all negotiations and agreements between the State and the Governmental Unit. No other understanding regarding this agreement, whether written or oral, may be used to bind either party.

6. Liability

The Governmental Unit will indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this agreement by the Governmental Unit or the Governmental Unit's agents or employees. This clause will not be construed to bar any legal remedies the Governmental Unit may have for the State's failure to fulfill its obligations under this agreement.

7. Termination

Either party may terminate this agreement upon thirty days' written notice to the other party. State may terminate this agreement immediately if no recounts are requested pursuant to law during the statutory request period.

Signatures for this agreement are being obtained by the signing of counterparts. Each Contractor will sign signature block #2 and return the entire agreement document to Jenny Kurz, Office of the Secretary of State, 60 Empire Drive, Suite 100, Saint Paul MN 55103-2141.

1. STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05.

Signed: Jenny Kurz
Date: 6/8/16

SWIFT Contract No. 110412, SWIFT PO 1831

2. GOVERNMENTAL UNIT

By: _____

Print Name: _____

Title: _____

Address: _____

Telephone Number: _____

Date: _____

3. STATE AGENCY

By: [Signature]
(with delegated authority)

Title: DIRECTOR OF ELECTIONS

Date: 6-10-16

4. COMMISSIONER OF ADMINISTRATION

delegated to Materials Management Division

By: _____

Date: _____

By: _____

Print Name: _____

Title: _____

Address: _____

Telephone Number: _____

Date: _____

APPENDICES ATTACHED:

APPENDIX A – List of Participating Jurisdictions

APPENDIX B – Minnesota Statutes Relating to Recounts

APPENDIX C – Minnesota Rules Relating to Recounts

APPENDIX D – Minnesota 2016 Recount Guide

APPENDIX B – MINNESOTA STATUTES RELATING TO RECOUNTS

204C.35 FEDERAL, STATE, AND JUDICIAL RACES.

Changes effective July 1, 2015

Subdivision 1. **Publicly funded recounts.** (a) In a state primary when the difference between the votes cast for the candidates for nomination to:

(1) a state legislative office is less than one-half of one percent of the total number of votes counted for that nomination or is ten votes or less and the total number of votes cast for the nomination is 400 votes or less; or

(2) a statewide federal office, state constitutional office, statewide judicial office, congressional office, or district judicial office is less than one-quarter of one percent of the total number of votes counted for that nomination or is ten votes or less and the total number of votes cast for the nomination is 400 votes or less; and the difference determines the nomination, the canvassing board with responsibility for declaring the results for that office shall manually recount the vote upon receiving a written request from the candidate whose nomination is in question.

Immediately following the meeting of the board that has responsibility for canvassing the results of the nomination, the filing officer must notify the candidate that the candidate has the option to request a recount of the votes at no cost to the candidate. This written request must be received by the filing officer no later than ~~48 hours~~ 5:00 p.m. on the second day after the canvass of the primary for which the recount is being sought.

(b) In a state general election when the difference between the votes of a candidate who would otherwise be declared elected to:

(1) a state legislative office is less than one-half of one percent of the total number of votes counted for that office or is ten votes or less and the total number of votes cast for the office is 400 votes or less; or

(2) a statewide federal office, state constitutional office, statewide judicial office, congressional office, or district judicial office and the votes of any other candidate for that office is less than one-quarter of one percent of the total number of votes counted for that office or is ten votes or less if the total number of votes cast for the office is 400 votes or less, the canvassing board shall manually recount the votes upon receiving a written request from the candidate whose election is in question.

Immediately following the meeting of the board that has responsibility for canvassing the results of the general election, the filing officer must notify the candidate that the candidate has the option to request a recount of the votes at no cost to the candidate. This written request must be received by the filing officer no later than ~~48 hours~~ 5:00 p.m. on the second day after the canvass of the election for which the recount is being sought.

(c) A recount must not delay any other part of the canvass. The results of the recount must be certified by the canvassing board as soon as possible.

(d) Time for notice of a contest for an office which is recounted pursuant to this section shall begin to run upon certification of the results of the recount by the canvassing board.

Subd. 2. **Discretionary candidate recounts.** (a) A losing candidate whose name was on the ballot for nomination or election to a statewide federal office, state constitutional office, statewide judicial office, congressional office, state legislative office, or district judicial office may request a recount in a manner provided in this section at the candidate's own expense when the vote difference is greater than the difference required by this section. The votes shall be manually recounted as provided in this section if the candidate files a request during the time for filing notice of contest of the primary or election for which a recount is sought.

(b) The requesting candidate shall file with the filing officer a bond, cash, or surety in an amount set by the filing officer for the payment of the recount expenses. The requesting candidate is responsible for the following expenses: the compensation of the secretary of state, or designees, and any election judge, municipal clerk, county auditor, administrator, or other personnel who participate in the recount; necessary supplies and travel

2015 MINNESOTA ELECTION LAWS

related to the recount; the compensation of the appropriate canvassing board and costs of preparing for the canvass of recount results; and any attorney fees incurred in connection with the recount by the governing body responsible for the recount.

(c) a discretionary recount of a primary must not delay delivery of the notice of nomination to the winning candidate under section 204C.32.

(d) The requesting candidate may provide the filing officer with a list of up to three precincts that are to be recounted first and may waive the balance of the recount after these precincts have been counted. If the candidate provides a list, the recount official must determine the expenses for those precincts in the manner provided by paragraph (b).

(e) The results of the recount must be certified by the canvassing board as soon as possible.

~~(d)~~ (f) If the winner of the race is changed by the optional recount, the cost of the recount must be paid by the jurisdiction conducting the recount.

~~(e)~~ (g) If a result of the vote counting in the manual recount is different from the result of the vote counting reported on election day by a margin greater than the standard for acceptable performance of voting systems provided in section 206.89, subdivision 4, the cost of the recount must be paid by the jurisdiction conducting the recount.

Subd. 3. Scope of recount. A recount conducted as provided in this section is limited in scope to the determination of the number of votes validly cast for the office to be recounted. Only the ballots cast in the election and the summary statements certified by the election judges may be considered in the recount process. Original ballots that have been duplicated under section 206.86, subdivision 5, are not within the scope of a recount and must not be examined except as provided by a court in an election contest under chapter 209.

Subd. 4. Filing officer. For the purpose of this section, the secretary of state is the filing officer for candidates for all federal offices and for state offices voted on in more than one county. The county auditor is the filing officer for state offices voted on in only one county.

History: 1981 c 29 art 5 s 35; 1981 c 187 s 1; 1983 c 253 s 17; 1989 c 291 art 1 s 14; 1990 c 486 s 1; 1993 c 68 s 1; 1998 c 254 art 2 s 24; 1Sp2001 c 10 art 18 s 28; 2004 c 293 art 2 s 27; 2008 c 336 s 2, 3; 2010 c 201 s 44, 45; 2013 c 131 art 2 s 37, 38; 2015 c 70 art 1 s 42, 43

NOTES AND DECISIONS

204C.35

During automatic administrative recount, absent a voluntary agreement between local election officials and two candidates for seat in United States Senate that absentee ballots had been rejected in error and that the absentee-ballot envelopes should be opened and the ballots should be counted, resolution of whether the absentee ballots were rejected in error would have to await an election contest proceeding. *Coleman v. Ritchie*, 759 N.W. 2d 47 (Minn. 2009).

A manual administrative recount, which is necessary when the margin of victory in an election is less than one-half of one percent, is intended to ensure that the votes cast in the election were accurately counted. *Coleman v. Ritchie*, 759 N.W.2d 47 (Minn. 2009).

204C.36 RECOUNTS IN COUNTY, SCHOOL DISTRICT, AND MUNICIPAL ELECTIONS.

Changes effective July 1, 2015

Subdivision 1. Publicly funded recounts. (a) Except as provided in paragraphs (b) and (c), a losing candidate for nomination or election to a county, municipal, or school district office may request a recount of the votes cast for the nomination or election to that office if the difference between the vote cast for that candidate and for a winning candidate for nomination or election is less than one-quarter of one percent of the total votes counted for that office. In case of offices where two or more seats are being filled from among all the candidates for the office, the one-quarter of one percent difference is between the elected candidate with the fewest votes and the candidate with the most votes from among the candidates who were not elected.

(b) A losing candidate for nomination or election to a county, municipal, or school district office may request a recount of the votes cast for nomination or election to that office if the difference between the votes cast for that candidate and for a winning candidate for nomination or election is less than one-half of one

2015 MINNESOTA ELECTION LAWS

percent, and the total number of votes cast for the nomination or election of all candidates is more than 400 but less than 50,000. In cases of offices where two or more seats are being filled from among all the candidates for the office, the one-half of one percent difference is between the elected candidate with the fewest votes and the candidate with the most votes from among the candidates who were not elected.

(c) A losing candidate for nomination or election to a county, municipal, or school district office may request a recount of the votes cast for nomination or election to that office if the difference between the vote cast for that candidate and for a winning candidate for nomination or election is ten votes or less, and the total number of votes cast for the nomination or election of all candidates is no more than 400. In cases of offices where two or more seats are being filled from among all the candidates for the office, the ten vote difference is between the elected candidate with the fewest votes and the candidate with the most votes from among the candidates who were not elected.

(d) Candidates for county offices shall file a written request for the recount with the county auditor. Candidates for municipal or school district offices shall file a written request with the municipal or school district clerk as appropriate. All requests shall be filed during the time for notice of contest of the primary or by 5:00 p.m. on the fifth day after the canvass of a primary or special primary or by 5:00 p.m. on the seventh day of the canvass of a special or general election for which a recount is sought.

(e) Upon receipt of a request made pursuant to this section, the county auditor shall recount the votes for a county office at the expense of the county, the governing body of the municipality shall recount the votes for a municipal office at the expense of the municipality, and the school board of the school district shall recount the votes for a school district office at the expense of the school district.

Subd. 2. Discretionary candidate recounts. (a) A losing candidate for nomination or election to a county, municipal, or school district office may request a recount in the manner provided in this section at the candidate's own expense when the vote difference is greater than the difference required by subdivision 1, clauses (a) to (e). The votes shall be manually recounted as provided in this section if the requesting candidate files with the county auditor, municipal clerk, or school district clerk a bond, cash, or surety in an amount set by the governing body of the jurisdiction or the school board of the school district for the payment of the recount expenses.

(b) The requesting candidate may provide the filing officer with a list of up to three precincts that are to be recounted first and may waive the balance of the recount after these precincts have been counted. If the candidate provides a list the recount official must determine the expenses for those precincts in the manner provided by paragraph (b).

(c) A discretionary recount of a primary must not delay delivery of the notice of nomination to the winning candidate under section 204C.32.

(d) The results of the recount must be certified by the canvassing board as soon as possible.

(e) If the winner of the race is changed by the optional recount, the cost of the recount must be paid by the jurisdiction conducting the recount.

~~(d)~~ (f) If a result of the vote counting in the manual recount is different from the result of the vote counting reported on election day by a margin greater than the standard for acceptable performance of voting systems provided in section 206.89, subdivision 4, the cost of the recount must be paid by the jurisdiction conducting the recount.

Subd. 3. Discretionary ballot question recounts. A recount may be conducted for a ballot question when the difference between the votes for and the votes against the question is less than or equal to the difference provided in subdivision 1. A recount may be requested by any person eligible to vote on the ballot question. A written request for a recount must be filed with the filing officer of the county, municipality, or school district placing the question on the ballot and must be accompanied by a petition containing the signatures of 25 voters eligible to vote on the question. Upon receipt of a written request when the difference between the votes for and the votes against the question is less than or equal to the difference provided in subdivision 1, the county

2015 MINNESOTA ELECTION LAWS

auditor shall recount the votes for a county question at the expense of the county, the governing body of the municipality shall recount the votes for a municipal question at the expense of the municipality, and the school board of the school district shall recount the votes for a school district question at the expense of the school district. If the difference between the votes for and the votes against the question is greater than the difference provided in subdivision 1, the person requesting the recount shall also file with the filing officer of the county, municipality, or school district a bond, cash, or surety in an amount set by the appropriate governing body for the payment of recount expenses. The written request, petition, and any bond, cash, or surety required must be filed during the time for notice of contest for the election for which the recount is requested.

Subd. 4. Expenses. In the case of a question, a person, or a candidate requesting a discretionary recount, is responsible for the following expenses: the compensation of the secretary of state, or designees, and any election judge, municipal clerk, county auditor, administrator, or other personnel who participate in the recount; necessary supplies and travel related to the recount; the compensation of the appropriate canvassing board and costs of preparing for the canvass of recount results; and any attorney fees incurred in connection with the recount by the governing body responsible for the recount.

Subd. 5. Notice of contest. Time for notice of contest of a nomination or election to a county office which is recounted pursuant to this section shall begin to run upon certification of the results of the recount by the county canvassing board. Time for notice of contest of a nomination or election to a municipal office which is recounted pursuant to this section shall begin to run upon certification of the results by the governing body of the municipality. Time for notice of contest of a school district election that is recounted under this subdivision begins to run on certification of the results of the recount by the school board.

Subd. 6. Scope of recount. A recount conducted as provided in this section is limited in scope to the determination of the number of votes validly cast for the office or question to be recounted. Only the ballots cast in the election and the summary statements certified by the election judges may be considered in the recount process.

History: 1981 c 29 art 5 s 36; 1987 c 266 art 1 s 47; 1989 c 291 art 1 s 15; 1Sp2001 c 10 art 18 s 29,30; 2004 c 293 art 2 s 28; 2008 c 336 s 4; 2010 c 201 s 46, 47; 2013 c 131 art 2 s 39; 2015 c 70 art 1 s 44, 45

NOTES AND DECISIONS

204C.36

Certificate of proper canvassing board declaring election result is prima facie evidence of result and places on contestant burden of showing that person declared elected did not receive majority of votes. *Kearin v. Roach*, 381 N.W. 2d 531 (Minn. Ct. App. 1986).

204C.361 RULES FOR RECOUNTS.

(a) The secretary of state shall adopt rules according to the Administrative Procedure Act establishing uniform recount procedures. All recounts provided for by sections 204C.35, 204C.36, and 206.88, shall be conducted in accordance with these rules.

(b) Notwithstanding Minnesota Rules, part 8235.0800, the requirement that ballots be recounted by precinct means that a recount official shall maintain the segregation of ballots by precinct but the recount official may recount more than one precinct at a time in physically separate locations within the room in which the recount is administered.

History: 1983 c 253 s 18; 1989 c 291 art 1 s 16; 1990 c 426 art 1 s 25; 2004 c 293 art 2 s 29

2015 MINNESOTA ELECTION LAWS

204C.37 COUNTY CANVASS; RETURN OF REPORTS TO SECRETARY OF STATE.

A copy of the report required by sections 204C.32, subdivision 1 and 204C.33, subdivision 1 shall be certified under the official seal of the county auditor. The copy shall be enclosed in an envelope addressed to the secretary of state, with the county auditor's name and official address and the words "Election Returns" endorsed on the envelope. The copy of the canvassing board report and the precinct summary statements must be sent by express mail or delivered to the secretary of state. If the copy is not received by the secretary of state within ten days following the applicable election, the secretary of state shall immediately notify the county auditor, who shall deliver another copy to the secretary of state by special messenger.

History: 1981 c 29 art 5 s 37; 2000 c 467 s 22; 2010 c 201 s 48

NOTES AND DECISIONS

204C.37

The function of canvassing election returns is ministerial, and it entails review only of the precinct summary statements of returns, not examination of actual ballots. *Coleman v. Ritchie*, 759 N.W.2d 47 (Minn. 2009).

204C.38 CORRECTION OF OBVIOUS ERRORS; WHEN CANDIDATES AGREE.

Subdivision 1. Errors of election judges. If the candidates for an office unanimously agree in writing that the election judges in any precinct have made an obvious error in the counting or recording of the votes for that office, they shall deliver the agreement to the county auditor of that county who shall reconvene the county canvassing board, if necessary, and present the agreement to it. The county canvassing board shall correct the error as specified in the agreement.

Subd. 2. Errors of county canvassing board. If the candidates for an office unanimously agree in writing that the county canvassing board has made an obvious error in the counting and recording of the vote for that office they shall notify the county auditor who shall reconvene the canvassing board. The county canvassing board shall promptly correct the error as specified in the agreement and file an amended report. When an error is corrected pursuant to this subdivision, the county canvassing board and the county auditor shall proceed in accordance with sections 204C.32 to 204C.36.

Subd. 3. Errors of state canvassing board. If the candidates for an office unanimously agree in writing that the state canvassing board has made an obvious error in the counting and recording of the vote for that office they shall deliver the agreement to the secretary of state. If a certificate of election has not been issued, the secretary of state shall reconvene the state canvassing board and present the agreement to it. The board shall promptly correct the error as specified in the agreement and file an amended statement. When an error is corrected pursuant to this subdivision by the state canvassing board, the state canvassing board and the secretary of state shall proceed in accordance with sections 204C.32 to 204C.36.

History: 1981 c 29 art 5 s 38

NOTES AND DECISIONS

204C.38

Improper rejection of an absentee ballot envelope was not within the scope of errors subject to correction under statutory procedure for correction by county canvassing boards of obvious errors in the counting and recording of votes, and therefore county canvassing boards lacked statutory authority to count such ballots on that basis. *Coleman v. Ritchie*, 759 N.W.2d 47 (Minn. 2009).

During automatic administrative recount, absent a voluntary agreement between local election officials and two candidates for seat in United States Senate that absentee ballots had been rejected in error and that the absentee-ballot envelopes should be opened and the ballots should be counted, resolution of whether the absentee ballots were rejected in error would have to await an election contest proceeding. *Coleman v. Ritchie*, 759 N.W.2d 47 (Minn. 2009).

Former section intended to protect potential candidates for public office from errors and omissions of person charged with properly completed procedural and mechanical duties attendant to election process. It does not apply to error of applicant who in affidavit of candidacy inadvertently designated legislative district of her residence as "43B" instead of "43A" and who sought order directing county auditor to place her name on primary election ballot. *Schroeder v. Johnson*, 311 Minn. 144, 252 N.W. 2d 851 (1976).

Candidates not admitted or entitled to be admitted to practice law in state are not eligible for office of associate justice of Supreme Court. In re *Scarrella*, 300 Minn. 500, 221 N.W. 2d 562 (1974).

Premeditated attempt to group names of endorsed candidates on primary election ballots would raise inference of unfairness sufficiently serious to constitute an error. *Mattson v. McKenna*, 301 Minn. 103, 222 N.W. 2d 273 (1974).

2015 MINNESOTA ELECTION LAWS

Reconvened county canvassing board may be compelled under former section 204A.52, although letter is technically incorrect procedure. *Application of Andersen*, 264 Minn. 257, 119 N.W. 2d 1 (1962).

Candidate for election by petition held included by inference in former section. *Williams v. Donovan*, 253 Minn. 493, 92 N.W., 2d 915 (1958).

204C.39 CORRECTION OF OTHER OBVIOUS ERRORS.

Subdivision 1. **Manner of correction.** A county canvassing board may determine by majority vote that the election judges have made an obvious error in counting or recording the votes for an office. The county canvassing board shall then promptly notify all candidates for that office of the determination, including a description of the error. A candidate who receives notification pursuant to this subdivision or any candidate who believes that the election judges in a precinct have made an obvious error in the counting or recording of the votes for an office may apply without unreasonable delay to the district court of the county containing the precinct in which the alleged error was made for an order determining whether or not an obvious error has been made. The applicant shall describe the alleged error in the application and may submit additional evidence as directed by the court. The applicant shall notify the county canvassing board and all candidates for the affected office in the manner directed by the court. If the court finds that the election judges made an obvious error it shall issue an order specifying the error and directing the county canvassing board to inspect the ballots and returns of the precinct in order to correct the error and to proceed further in accordance with this section or otherwise as the court may direct.

Subd. 2. **Inspection; time; place.** The county auditor shall schedule a meeting of the county canvassing board at the auditor's office as soon as practicable after the court issues an order under subdivision 1 and shall give sufficient advance notice of the meeting to the affected candidates. The board, in the presence of all the candidates for the office or their representatives shall inspect the ballots and returns, correct any error and proceed further in accordance with the order of the court. Preparation of the county canvassing board report with respect to other offices on the ballot shall not be delayed because of an inspection required by this section.

Subd. 3. **Report of canvassing board; addendum.** After the canvassing board has inspected the ballots and returns, it shall promptly submit to the county auditor an addendum to its regular report, which addendum shall contain the following information:

- (a) A copy of the order of the court, if any;
- (b) The minutes of the meeting showing the time, date, and place of the meeting, the names of the candidates or their representatives who were present, and the action taken by the board;
- (c) A copy of the meeting notice given to each candidate and proof of service; and
- (d) The names of the candidates for each office for which votes were inspected and the total number of votes received by each candidate for that office in the county and in each precinct.

Subd. 4. **Canvassing board; declaration of results; notification.** The canvassing board shall declare the results of the election upon completing the inspection for the office in question. The report and declaration shall be filed by the county auditor, who shall mail a certified copy to each candidate for that office. The county auditor shall promptly notify the secretary of state by certified mail of the action of the county canvassing board.

History: 1981 c 29 art 5 s 39; 1986 c 444

NOTES AND DECISIONS

204C.39

Improper rejection of an absentee ballot envelope was not within the scope of errors subject to correction under statutory procedure for correction by county canvassing boards of obvious errors in the counting and recording of votes, and therefore county canvassing boards lacked statutory authority to count such ballots on that basis. *Coleman v. Ritchie*, 759 N.W.2d 47 (Minn. 2009).

During automatic administrative recount, absent a voluntary agreement between local election officials and two candidates for seat in United States Senate that absentee ballots had been reflected in error and that the absentee-ballot envelopes should be opened and the ballots should be counted, resolution of whether the absentee ballots were rejected in error would have to await an election contest proceeding. *Coleman v. Ritchie*, 759 N.W.2d 47 (Minn. 2009).

See notes to sections 204C.33, 204C.38.

2015 MINNESOTA ELECTION LAWS

204C.40 CERTIFICATES OF ELECTION.

Changes effective July 1, 2015

Subdivision 1. Preparation; method of delivery. The county auditor shall prepare an election certificate for every county candidate declared elected by the county canvassing board, and the secretary of state shall prepare a certificate for every state and federal candidate declared elected by either a county canvassing board or the state canvassing board. Except as otherwise provided in this section, the secretary of state or county auditor, as appropriate, shall deliver an election certificate on demand to the elected candidate. In an election for United States representative, the secretary of state shall deliver the original election certificate to the chief clerk of the United States house of representatives. In an election for United States senator, the governor shall prepare an original certificate of election, countersigned by the secretary of state, and deliver it to the secretary of the United States senate. In an election for state representative or state senator, the secretary of state shall deliver the original election certificate to the chief clerk of the house or the secretary of the senate. The chief clerk of the house or the secretary of the senate shall give a copy of the certificate to the representative-elect or senator-elect. Upon taking the oath of office, the representative or senator shall receive the original certificate of election. If a recount is undertaken by a canvassing board pursuant to section 204C.35, no certificate of election shall be prepared or delivered until after the recount is completed. In case of a contest, the court may invalidate and revoke the certificate as provided in chapter 209.

Subd. 2. Time of issuance; certain offices. No certificate of election shall be issued until seven days after the canvassing board has declared the result of the election. ~~In case of a contest, an election certificate shall not be issued until a court of proper jurisdiction has finally determined the contest. This subdivision shall not apply to candidates elected to the office of state senator or representative.~~

History: 1981 c 29 art 5 s 40; 1986 c 475 s 15; 1991 c 227 s 18; 1999 c 132 s 24; 2015 c 70 art 1 s 46

NOTES AND DECISIONS

204C.40

State statute under which governor was prohibited from issuing a certificate of election to either United States Senate candidate until a state court had finally decided a then-pending election contest did not infringe upon or usurp the authority of United States Senate to determine the "Elections, Returns and Qualifications of its own Members," as provided by the United States Constitution; election contest under state law could properly be characterized as an integral part of the electoral process within the ambit of the broad powers delegated to the States, and nothing prevented the United States Senate from seating petitioner, the apparent winner, on a provisional or conditional basis. *Franken v. Pawlenty*, 762 N.W. 2d 558 (Minn. 2009).

No federal constitutional or statutory mandate requires governor to issue to petitioner, the apparent winner in election for United States Senate, a certificate of election by the date designated by Congress for commencement of newly-elected Senators' terms. *Franken v. Pawlenty*, 762 N.W.2d 558 (Minn. 2009).

Provision of state election-contest statute mandating issuance of certificate of election upon completion of recount did not conflict with nor otherwise supersede provision precluding issuance of certificate until state courts had finally decided a pending election contest. *Franken v. Pawlenty*, 762 N.W. 2d 558 (Minn. 2009).

State statute that precluded issuance of certificate of election until state courts had finally decided a pending election contest applied to elections for United States Senate; applicability of statute's contest tolling provision, under which governor refused to issue certificate, was dependent upon existence of a court of proper jurisdiction which could finally determine the contest, and despite exclusive authority of Senate to decide contests pending in Congress, "contest," as used in statute, applied to contests initiated pursuant to general election laws of the state, in state courts. *Franken v. Pawlenty*, 762 N.W.2d 558 (Minn. 2009).

Former section held not to apply to election contests pending in the Congress of the United States pursuant to U.S. Const. art 1, s 4, 5. *Odegard v. Olson*, 264 Minn. 439, 119 N.W. 2d 717 (1963).

Certificate of election is *prima facie* evidence against direct challenge to election and conclusive against collateral attack. *Doyle v. Ries*, 205 Minn. 82, 285 N.W. 480 (1939).

Secretary of state has no statutory authority to withhold certificate of election of representative in Congress, but Congress may have authority to direct that procedure be held in abeyance. Op. Atty. Gen. 185B-1, December 4, 1958.

2015 MINNESOTA ELECTION LAWS

CHAPTER 8235
SECRETARY OF STATE
RECOUNTS

- 8235.0200 RECOUNTS.
- 8235.0300 NOTICE.
- 8235.0400 SECURING BALLOTS AND MATERIALS.
- 8235.0600 FACILITIES AND EQUIPMENT.
- 8235.0700 GENERAL PROCEDURES.
- 8235.0800 COUNTING AND CHALLENGING BALLOTS.
- 8235.1100 CANVASSING BOARD.
- 8235.1200 SECURITY DEPOSIT.

8235.0200 RECOUNTS.

This chapter establishes procedures for the conduct of all publicly funded and discretionary recounts provided for in Minnesota Statutes, sections 204C.35 and 204C.36. The secretary of state or secretary of state's designee is the recount official for recounts conducted by the State Canvassing Board. The county auditor or auditor's designee is the recount official for recounts conducted by the county canvassing board. The county auditor or auditor's designee shall conduct recounts for county offices. The municipal clerk or clerk's designee is the recount official for recounts conducted by the municipal governing body. The school district clerk or clerk's designee is the recount official for recounts conducted by the school board, or by a school district canvassing board as provided in Minnesota Statutes, section 205A.10, subdivision 5. A recount official may delegate the duty to conduct a recount to a county auditor or municipal clerk by mutual consent. When the person who would otherwise serve as recount official is a candidate or is the spouse, child, parent, grandparent, grandchild, stepparent, stepchild, sibling, half-sibling, or stepsibling of a candidate for the office to be recounted, the appropriate canvassing board shall select a county auditor or municipal clerk from another jurisdiction to conduct the recount. "Legal adviser" means counsel to the recount official and the canvassing board for the office being recounted. The scope of a publicly funded or discretionary recount is limited to the recount of the ballots cast and the declaration of the person nominated or elected. The ballots in the envelope labeled "Original ballots from which duplicates are to be or were made" are not within the scope of the recount and this envelope must not be opened during the recount.

Statutory Authority: *MS s 204C.361*

History: *8 SR 1348; 12 SR 2215; 17 SR 8; 34 SR 1561; 38 SR 1368*

Published Electronically: *May 1, 2014*

8235.0300 NOTICE.

Within 24 hours after determining that a publicly funded recount is authorized and requested, or within 48 hours of receipt of a written request for a discretionary recount and filing of a security deposit if one is required, the official in charge of the recount shall send notice to the candidates for the office to be recounted and the county auditor of each county wholly or partially within the election district. The notice must include the date, starting time, and location of the recount, the office to be recounted, and the name of the official performing the recount. The notice must state that the recount is open to the public.

8235.0700 RECOUNTS

2

Statutory Authority: *MS s 204C.361*

History: *8 SR 1348; 19 SR 593; 38 SR 1368*

Published Electronically: *May 1, 2014*

8235.0400 SECURING BALLOTS AND MATERIALS.

The official who has custody of the voted ballots is responsible for keeping secure all election materials. Registration cards of voters who registered on election day may be processed as required by part 8200.2700. All other election materials must be kept secure by precinct as returned by the election judges until all recounts have been completed and until the time for contest of election has expired.

Statutory Authority: *MS s 204C.361*

History: *8 SR 1348; 34 SR 1561*

Published Electronically: *May 26, 2010*

8235.0500 [Repealed, 34 SR 1561]

Published Electronically: *May 26, 2010*

8235.0600 FACILITIES AND EQUIPMENT.

All recounts must be accessible to the public. In a multicounty recount the secretary of state may locate the recount in one or more of the election jurisdictions or at the site of the canvassing board. Each election jurisdiction where a recount is conducted shall make available without charge to the recount official or body conducting the recount adequate accessible space and all necessary equipment and facilities.

Statutory Authority: *MS s 204C.361*

History: *8 SR 1348; 34 SR 1561*

Published Electronically: *May 26, 2010*

8235.0700 GENERAL PROCEDURES.

At the opening of a recount the recount official or legal adviser shall present the procedures contained in this rule for the recount. The custodian of the ballots shall make available to the recount official the precinct summary statements, the precinct boxes or the sealed containers of voted ballots, and any other election materials requested by the recount official. If the recount official needs to leave the room for any reason, the recount official must designate a deputy recount official to preside during the recount official's absence. A recount official must be in the room at all times. The containers of voted ballots must be unsealed and resealed within public view. No ballots or election materials may be handled by candidates, their representatives, or members of the public. There must be an area of the room from which the public may observe the recount. Cell phones and video cameras may be used in this public viewing area, as long as their use is not disruptive. The recount official shall arrange the counting of the ballots so that the candidates and their representatives may observe the ballots as they are recounted. Candidates may each have one representative observe the sorting of each precinct. One additional representative per candidate may observe the ballots when they have been sorted and are being counted pursuant to part 8235.0800, subpart 2. Candidates may have additional representatives in the public viewing area of the room. If other

election materials are handled or examined by the recount officials, the candidates and their representatives may observe them. The recount official shall ensure that public observation does not interfere with the counting of the ballots. The recount official shall prepare a summary of the recount vote by precinct.

Statutory Authority: *MS s 204C.361*

History: *8 SR 1348; 34 SR 1561*

Published Electronically: *May 26, 2010*

8235.0800 COUNTING AND CHALLENGING BALLOTS.

Subpart 1. **Breaks in counting process.** Recount officials may not take a break for a meal or for the day prior to the completion of the sorting, counting, review, and labeling of challenges, and secure storage of the ballots for any precinct. All challenged ballots must be stored securely during breaks in the counting process.

Subp. 2. **Sorting ballots.** Ballots must be recounted by precinct. The recount official shall open the sealed container of ballots and recount them in accordance with Minnesota Statutes, section 204C.22. The recount official must review each ballot and sort the ballots into piles based upon the recount official's determination as to which candidate, if any, the voter intended to vote for: one pile for each candidate that is the subject of the recount and one pile for all other ballots (those for other candidates, overvotes, undervotes, etc.). During the sorting, a candidate or candidate's representative may challenge the ballot if he or she disagrees with the recount official's determination of for whom the ballot should be counted and whether there are identifying marks on the ballot. At a recount of a ballot question, the manner in which a ballot is counted may be challenged by the person who requested the recount or that person's representative. Challenges may not be automatic or frivolous and the challenger must state the basis for the challenge pursuant to Minnesota Statutes, section 204C.22. Challenged ballots must be placed into separate piles, one for ballots challenged by each candidate. A challenge is frivolous if it is based upon an alleged identifying mark other than a signature or an identification number written anywhere on the ballot or a name written on the ballot completely outside of the space for the name of a write-in candidate.

Subp. 3. **Counting ballots.** Once ballots have been sorted, the recount officials must count the piles using the stacking method described in Minnesota Statutes, section 204C.21. A candidate or candidate's representative may immediately request to have a pile of 25 counted a second time if there is not agreement as to the number of votes in the pile.

Subp. 4. **Reviewing and labeling challenged ballots.** After the ballots from a precinct have been counted, the recount official may review the challenged ballots with the candidate or the candidate representative. The candidate representative may choose to withdraw any challenges previously made. The precinct name, the reason for the challenge, and the name of the person challenging the ballot (or the candidate that person represents), and a sequential number must be marked on the back of each remaining challenged ballot before it is placed in an envelope marked "Challenged Ballots." After the count of votes for the precinct has been determined, all ballots except the challenged ballots must be resealed in the ballot envelopes and returned with the other election materials to the custodian of the ballots. The recount official may make copies of the challenged ballots. After the count of votes for all precincts has been determined during that day of counting, the challenged ballot envelope must be sealed and kept secure for presentation to the canvassing board.

8235.1200 RECOUNTS

4

Statutory Authority: *MS s 204C.361*

History: *8 SR 1348; 17 SR 8; 34 SR 1561*

Published Electronically: *May 26, 2010*

8235.0900 [Repealed, 23 SR 459]

Published Electronically: *October 9, 1998*

8235.1000 [Repealed, 34 SR 1561]

Published Electronically: *May 26, 2010*

8235.1100 CANVASSING BOARD.

The recount official shall present the summary statement of the recount and any challenged ballots to the canvassing board. The candidate or candidate representative who made the challenge may present the basis for the challenge to the canvassing board. The canvassing board shall rule on the challenged ballots and incorporate the results into the summary statement. The canvassing board shall certify the results of the recount. Challenged ballots must be returned to the election official who has custody of the ballots.

Statutory Authority: *MS s 204C.361*

History: *8 SR 1348*

Published Electronically: *October 9, 1998*

8235.1200 SECURITY DEPOSIT.

When a bond, cash, or surety for recount expenses is required by Minnesota Statutes, section 204C.35 or 204C.36, the governing body or recount official shall set the amount of security deposit at an amount which will cover expected recount expenses. In multicounty districts, the secretary of state shall set the amount taking into consideration the expenses of the election jurisdictions in the district and the expenses of the secretary of state. The security deposit must be filed during the period for requesting a discretionary recount. In determining the expenses of the recount, only the actual recount expenditures incurred by the recount official and the election jurisdiction in conducting the recount may be included. General office and operating costs may not be taken into account.

Statutory Authority: *MS s 204C.361*

History: *8 SR 1348; 38 SR 1368*

Published Electronically: *May 1, 2014*

2016 Recount Guide



Office of the Minnesota Secretary of State

180 State Office Building
100 Rev. Dr. Martin Luther King Jr. Blvd.
St. Paul, MN 55155

Phone: (651) 215-1440
Toll Free: 1-877-600-8683
Minnesota Relay Service: 1-800-627-3529

Email: elections.dept@state.mn.us

Website: www.sos.state.mn.us

Appendix A – Official Designations and Locations

County	Name of Deputy Recount Official	Title of Deputy Recount Official	Phone Number	Start Date	Start Time	Recount Address	Room Name or Number	Number of Teams
Aitkin	Kirk Peysar	County Auditor	218-927-7354	August 17 th November 30 th	9:00 AM	40 Club Convention Center 960 2nd Street NW Aitkin, MN	N/A	4-6
Anoka	Cindy Reichert	Elections Manager	763-323-5277	August 17 th November 30 th	9:00 AM	Govt Center 2100 3 rd Ave S Anoka, MN	Atrium	10+
Becker	Mary E. Hendrickson	County Auditor-Treasurer	218-846-7311	August 17 th November 30 th	9:00 AM	Courthouse – Courts Addition 915 Lake Ave Detroit Lakes, MN	3 rd Floor Jury Assembly Room	3
Beltrami	JoDee Treat	County Auditor-Treasurer	218-333-4175	August 17 th November 30 th	9:00 AM	Admin Bldg 701 Minnesola Ave NE Bemidji, MN	County Board Room	10
Benton	Karri Thorsten	County Auditor-Treasurer	320-968-5006	August 17 th November 30 th	9:00 AM	Govt Center 531 Dewey St Foley, MN	TBD	3
Big Stone	Michelle R. Knutson	County Auditor	320-839-6366	August 17 th November 30 th	9:00 AM	Courthouse 20 2nd St SE Ortonville, MN 56278	Commissioners' Room	1 or 2
Blue Earth	Michael Stalberger	Director Taxpayer Services	507-304-4257 or 507-304-4341	August 17 th November 30 th	9:00 AM	Govt. Center 410 South Fifth St Mankato, MN	TBD	TBD
Brown	Jean Prochniak	County Auditor-Treasurer	507-233-6617	August 17 th November 30 th	9:00 AM	Brown County Courthouse 14 S State Street New Ulm, MN	LEC Training Center	9
Carlton	Paul G. Gassert	County Auditor-Treasurer	218-384-9133	November 30 th	9:00 AM	Courthouse 301 Walnut Ave Carlton MN	Board Room	2
Carver	Laurie Davies	County Auditor-Treasurer	952-361-1910	August 17 th November 30 th	9:00 AM	Govt Center 600 E 4th St Chaska, MN	Township Hall Conf Room	4



Board of County Commissioners Agenda Request

3A

Agenda Item #

Requested Meeting Date: July 26, 2016

Title of Item: Temporary Slow-No Wake Lake Restrictions

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Nathan Burkett		Department: Administration
Presenter (Name and Title): Nathan Burkett, County Administrator		Estimated Time Needed: 15 minutes
Summary of Issue: At the July 14th County Board meeting the Board passed Resolution #20160714-049 putting Slow-No Wake Restrictions on several Aitkin County lakes. At Tuesday's meeting the Board will need to determine whether or not it is necessary to pass another resolution. On Monday, July 25th, staff will visit a few area lakes and bring recommendations to the Board on Tuesday. Attached is a copy of the current resolution, Sheriff Turner's Press Release, and a draft resolution.		
Alternatives, Options, Effects on Others/Comments: Adopt a new resolution, or let all lake restrictions expire.		
Recommended Action/Motion: 		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:		

By Commissioner: Napstad

20160714-049

Temporary Aitkin County Lakes Slow-No Wake Restrictions

WHEREAS, due to extraordinary weather conditions, including excessive rainfall during July of 2016, high water elevations prevail on certain Aitkin County lakes, and

WHEREAS, wave action from wind and watercraft has and will exacerbate shoreline erosion and cause damage to real and personal property, and

WHEREAS, high-water levels coupled with increased wave action have led to the inundation of low-lying yards and structures, and

WHEREAS, in an effort to protect property and limit environmental damage to lakes from shoreline erosion where the County can and may exert some control, the County Board of Commissioners enacts this 14th day of July, 2016, the following Temporary Special Controls to Section 5 Regulations of the Watercraft Ordinance

NOW THEREFORE, BE IT RESOLVED, the following lakes shall have a slow-no wake restriction on the entire lake, effective immediately and concluding at 11:59 pm on July 25, 2016:

Hill Lake	Hill Lake
Dam	Glen
Long	Glen
Gun	Fleming
Hammal – (Bass)	Farm Island
Nord	Nordland
Farm Island	Farm Island / Hazelton
Cedar	Aitkin / Farm Island
Lone	Nordland

Commissioner Marcotte moved the adoption of the resolution and it was declared adopted upon the following vote

FOUR MEMBERS PRESENT

(4-0 Westerlund absent)

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Nathan Burkett, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 14th day of July 2016, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 14th day of July 2016

Nathan Burkett
County Administrator

Aitkin County

City of Aitkin



217 Second Street NW

Aitkin, MN 56431

218-927-7435

109 First Avenue NW

Aitkin, MN 56431

218-927-2527

Press Release (updated)

July 15, 2016

Aitkin County and the City of Aitkin received some good news with the Mississippi River expected to crest in Aitkin at around 14.2 feet later tonight.

There is much water still standing in the Snake River watershed in the southeast part of Aitkin County and other areas. As of this morning the following Aitkin County Roads remain closed:

County Road 54 – north of Aitkin at the Sissabagamah Creek

County Road 56 – from the Rice River Bridge to Kimberly

County Road 26 – west of Hwy. 65

County Road 34 north of Arthyde to County Road 2

County Road 61 between 160th Avenue and 180th Avenue

We also once again remind people not to drive through water-covered roadways as the integrity of the road bed is unknown.

We remain in a local state of emergency that was declared on Tuesday, July 12. Today at an emergency Board Meeting, the Aitkin County Board passed a resolution enacting a “No Wake” status for watercraft operation on the following lakes in Aitkin County until July 26th, 2016:

<u>Lake</u>	<u>Township</u>	<u>Lake</u>	<u>Township</u>
Hill	Hill Lake	Dam	Glen
Gun	Fleming	Long	Glen
Nord	Nordland	Farm Island	Farm Island/Hazelton
Cedar	Aitkin/Farm Island	Hammal (Bass)	Farm Island
Lone	Nordland		

In addition, a “No Wake” Advisory is issued for all other lakes. The high water has also resulted in dock sections, trees and other debris and to being set adrift in many lakes posing a hazard to boaters. Please operate your watercraft carefully to avoid striking one of these free-floating hazards. We ask that everyone engaging in boating activities to be good stewards of the resources and tailor your activities so that no wake is created within 300 feet of shoreline until further notice.

City of Aitkin residents with questions or concerns can call Aitkin City Hall at 927-2527 or Public Utilities at 927-3222.

Sandbags will be available to Aitkin County residents at the Aitkin County Sheriff’s Office.

The Salvation Army has made available 50 clean-up kits. They are available to Aitkin County residents at the Aitkin County Sheriff’s Office on a first come first served basis.

Any county residents with questions or concerns are asked to call the Aitkin County Sheriff’s Office at 218-927-7435 or 888-900-2138.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED July 26, 2016

By Commissioner: xx

20160726-0xx

Temporary Aitkin County Lakes Slow-No Wake Restrictions

WHEREAS, due to extraordinary weather conditions, including excessive rainfall during July of 2016, high water elevations prevail on certain Aitkin County lakes, and

WHEREAS, wave action from wind and watercraft has and will exacerbate shoreline erosion and cause damage to real and personal property, and

WHEREAS, high-water levels coupled with increased wave action have led to the inundation of low-lying yards and structures, and

WHEREAS, in an effort to protect property and limit environmental damage to lakes from shoreline erosion where the County can and may exert some control, the County Board of Commissioners enacts this 26th day of July, 2016, the following Temporary Special Controls to Section 5 Regulations of the Watercraft Ordinance

NOW THEREFORE, BE IT RESOLVED, the following lakes shall have a slow-no wake restriction on the entire lake, effective immediately and concluding at (Time) on (Date), 2016:

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Nathan Burkett, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 26th day of July 2016, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 26th day of July 2016

Nathan Burkett
County Administrator



Board of County Commissioners Agenda Request

3B
Agenda Item #

Requested Meeting Date: July 26, 2016

Title of Item: Highway 18 Safety Concerns

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
--	--	---

Submitted by: Nathan Burkett	Department: Administration
--	--------------------------------------

Presenter (Name and Title): Nathan Burkett, County Administrator	Estimated Time Needed:
--	-------------------------------

Summary of Issue:

Please see attachments.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Adopt resolution.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

July 8, 2016

Steve Kulifaj
38373 State Hwy 18
Aitkin, MN 56431
218-670-7027

To Whom It May Concern:

In 2015, I sent in a letter to the DOT regarding the dangerous road conditions along Highway 18 in Aitkin County on the north side of Lake Mille Lacs. Owning a resort and home along Hwy 18, I had personally witnessed numerous "close calls" as well as accidents. With a speed limit of 55 mph, no shoulder on either side of the road, dense overhanging trees, and thousands of vacationing families in the area, I stated that it is not "if" someone was going to be killed but "when" someone would be killed; in June, our fears came true when a 10 year old girl was struck and killed.

I am writing this letter as a final effort for someone to hear our pleas. There have been 7 significant accidents on HWY 18 since January 2016. Being a resort area, with 4 resorts, 2 restaurants and a bar within a 5 miles stretch of HWY 18, drivers do not expect to come around a corner and see people crossing the road. The Red Door Resort & Motel at 38421 State Hwy 18, has 232 fish house sites on individual lots across the north side of Hwy 18. At full capacity, our fish house parks can house over 1000 people. On any given weekend, we will have hundreds of people crossing back and forth across the highway to go to the lake, the restaurant or the park. I am confident that this is busier than any main street in any of the surrounding cities. Add Barnacles, Barneveld's Resort, and Doc's Harbor to the mix, and the population in this small area is more than the population of the city of Aitkin.

Every weekend, there are close calls on Highway 18. Vehicles pulling boats make wide turns into parking lots because there is no shoulder on the road. Kids with towels, bare feet and swimsuits walk back and forth the highway and speeding vehicles and semi-trucks often slam on their brakes to avoid pedestrians. All along Hwy 18, there are skid marks and tire tracks through the ditches from close calls.

It is our hope that this latest fatality will not be regarded as insignificant and that MnDOT will take the issue seriously. Hwy 169 has a 55MPH speed limit with wide paved shoulders and no pedestrians crossing; Hwy 18 is 55MPH with NO shoulders, heavy tree coverage, blind corners, in one of Minnesota's most popular tourist and resort areas with hundreds of pedestrians crossing each day. It is our belief that a speed limit of 40 MPH for approximately 6 miles around the resorts, along with several warning signs about pedestrian traffic and vehicles turning should be implemented immediately. Lives are at stake here and we must act soon. In addition, wide shoulders along Hwy 18 should be added and vegetation should be cut back. This will reduce the number of accidents and also reduce the auto/deer collisions. Please implement these changes as soon as possible because they will reduce accidents and save lives.

We appreciate your consideration and hope that you will take this serious safety issue seriously and act quickly. We ask that you strongly consider our request as we believe it is necessary to reduce further injuries and even deaths along Hwy 18.

Thank you for your consideration.

Steve Kulifaj



Aitkin County



TZD Coalition

Our mission is to eliminate traffic fatalities and serious injuries on Aitkin County roadways through Education, Enforcement, Engineering and EMS.

The Aitkin County Towards Zero Death (TZD) Coalition unanimously supports the citizens movement to take all necessary steps to reduce the speed limit on portions of Minnesota State Highway 18 (between State Highway 169 and State Highway 47).

In light of the number of accidents, including a recent pedestrian fatality, the Aitkin County TZD Coalition encourages the Aitkin County Board to adopt a formal resolution supporting a speed reduction and, furthermore, submit said resolution to the appropriate State authorities in a sincere effort to achieve our Toward Zero Death endeavors.

Paul W. Bruggman

Coordinator for Aitkin County TZD

Paul W. Bruggman 7-19-2016

Working to create a culture in which traffic fatalities and serious injuries are no longer acceptable through the integrated application of education, engineering, enforcement, and emergency medical and trauma services.

Our mission is to move Aitkin County **Toward Zero Deaths** on our roads and to assist in carrying out the mission of the Minnesota **TZD** Initiative.

TOWARD ZERO DEATHS

169.14 SPEED LIMITS, ZONES; RADAR.

Subdivision 1. **Duty to drive with due care.** No person shall drive a vehicle on a highway at a speed greater than is reasonable and prudent under the conditions. Every driver is responsible for becoming and remaining aware of the actual and potential hazards then existing on the highway and must use due care in operating a vehicle. In every event speed shall be so restricted as may be necessary to avoid colliding with any person, vehicle or other conveyance on or entering the highway in compliance with legal requirements and the duty of all persons to use due care.

Subd. 1a. **License revocation for extreme speed.** The driver's license of a person who violates any speed limit established in this section, by driving in excess of 100 miles per hour, is revoked for six months under section 171.17, or for a longer minimum period of time applicable under section 169A.53, 169A.54, or 171.174.

Subd. 2. **Speed limits.** (a) Where no special hazard exists the following speeds shall be lawful, but any speeds in excess of such limits shall be prima facie evidence that the speed is not reasonable or prudent and that it is unlawful; except that the speed limit within any municipality shall be a maximum limit and any speed in excess thereof shall be unlawful:

(1) 30 miles per hour in an urban district;

(2) 65 miles per hour on noninterstate expressways, as defined in section 160.02, subdivision 18b, and noninterstate freeways, as defined in section 160.02, subdivision 19;

(3) 55 miles per hour in locations other than those specified in this section;

(4) 70 miles per hour on interstate highways outside the limits of any urbanized area with a population of greater than 50,000 as defined by order of the commissioner of transportation;

(5) 65 miles per hour on interstate highways inside the limits of any urbanized area with a population of greater than 50,000 as defined by order of the commissioner of transportation;

(6) ten miles per hour in alleys;

(7) 25 miles per hour in residential roadways if adopted by the road authority having jurisdiction over the residential roadway; and

(8) 35 miles per hour in a rural residential district if adopted by the road authority having jurisdiction over the rural residential district.

(b) A speed limit adopted under paragraph (a), clause (7), is not effective unless the road authority has erected signs designating the speed limit and indicating the beginning and end of the residential roadway on which the speed limit applies.

(c) A speed limit adopted under paragraph (a), clause (8), is not effective unless the road authority has erected signs designating the speed limit and indicating the beginning and end of the rural residential district for the roadway on which the speed limit applies.

(d) Notwithstanding section 609.0331 or 609.101 or other law to the contrary, a person who violates a speed limit established in this subdivision, or a speed limit designated on an appropriate sign under subdivision 4, 5, 5b, 5c, or 5e, by driving 20 miles per hour or more in excess of the applicable speed limit, is assessed an additional surcharge equal to the amount of the fine imposed for the speed violation, but not less than \$25.

Subd. 2a. **Increased speed limit when passing.** Notwithstanding subdivision 2, the speed limit is increased by ten miles per hour over the posted speed limit when the driver:

- (1) is on a two-lane highway having one lane for each direction of travel;
- (2) is on a highway with a posted speed limit that is equal to or higher than 55 miles per hour;
- (3) is overtaking and passing another vehicle proceeding in the same direction of travel; and
- (4) meets the requirements in section 169.18.

Subd. 3. **Reduced speed required.** (a) The driver of any vehicle shall, consistent with the requirements, drive at an appropriate reduced speed when approaching or passing an authorized emergency vehicle stopped with emergency lights flashing on any street or highway, when approaching and crossing an intersection or railway grade crossing, when approaching and going around a curve, when approaching a hill crest, when traveling upon any narrow or winding roadway, and when special hazards exist with respect to pedestrians or other traffic or by reason of weather or highway conditions.

(b) A person who fails to reduce speed appropriately when approaching or passing an authorized emergency vehicle stopped with emergency lights flashing on a street or highway shall be assessed an additional surcharge equal to the amount of the fine imposed for the speed violation, but not less than \$25.

Subd. 4. **Establishment of zones by commissioner.** On determining upon the basis of an engineering and traffic investigation that any speed set forth in this section is greater or less than is reasonable or safe under the conditions found to exist on any trunk highway or upon any part thereof, the commissioner may erect appropriate signs designating a reasonable and safe speed limit thereat, which speed limit shall be effective when such signs are erected. Any speeds in excess of such limits shall be prima facie evidence that the speed is not reasonable or prudent and that it is unlawful; except that any speed limit within any municipality shall be a maximum limit and any speed in excess thereof shall be unlawful. On determining upon that basis that a part of the trunk highway system outside a municipality should be a zone of maximum speed limit, the commissioner may establish that part as such a zone by erecting appropriate signs showing the beginning and end of the zone, designating a reasonable and safe speed therefor, which may be different than the speed set forth in this section, and that it is a zone of maximum speed limit. The speed so designated by the commissioner within any such zone shall be a maximum speed limit, and speed in excess of such limit shall be unlawful. The commissioner may in the same manner from time to time alter the boundary of such a zone and the speed limit therein or eliminate such zone.

Subd. 4a. [Repealed, 1997 c 143 s 20]

Subd. 5. **Zoning within local area.** When local authorities believe that the existing speed limit upon any street or highway, or part thereof, within their respective jurisdictions and not a part of the trunk highway system is greater or less than is reasonable or safe under existing conditions, they may request the commissioner to authorize, upon the basis of an engineering and traffic investigation, the erection of appropriate signs designating what speed is reasonable and safe, and the commissioner may authorize the erection of appropriate signs designating a reasonable and safe speed limit thereat, which speed limit shall be effective when such signs are erected. Any speeds in excess of these speed limits shall be prima facie evidence that the speed is not reasonable or prudent and that it is unlawful; except that any speed limit within any municipality shall be a maximum limit and any speed in excess thereof shall be unlawful. Alteration of speed limits on streets and highways shall be made only upon authority of the commissioner except as provided in subdivision 5a.

By Commissioner: xx

20160726-0xx

Highway 18 Safety Concerns

WHEREAS, the citizens of Aitkin County are concerned about the dangers on Highway 18 on the north side of Lake Mille Lacs, and

WHEREAS, there was one fatality and several significant accidents on Highway 18 since January 2016, and

WHEREAS, there are four resorts, two restaurants, and a bar within a five mile stretch of Highway 18 with fish house parks that can easily house over 1,000 people, and

WHEREAS, on any given weekend there are hundreds of people crossing back and forth along the highway to go to the lake, the restaurant, or the park, and

WHEREAS, every weekend there are close calls on Highway 18:

- Vehicles pulling boats make wide turns into parking lots because there is no shoulder on the road
- Kids with towels, bare feet and swimsuits walk back and forth
- Speeding vehicles and semi-trucks often slam their brakes to avoid pedestrians
- All along Highway 18 there are skid marks and tire tracks through the ditches from close calls, and

WHEREAS, Highway 18 has a 55 mph speed limit with NO shoulders, heavy tree coverage, and blind corners in a popular tourist and resort area, and

WHEREAS, Aitkin County Towards Zero Death (TZD) Coalition unanimously supports the citizens' movement to take all necessary steps to reduce the speed limit on portions of Minnesota State Highway 18 (between State Highway 169 and State Highway 47).

NOW, THEREFORE, BE IT RESOLVED, the Aitkin County Board of Commissioners supports the citizens' movement and the TZD Coalition in reducing the speed limit, adding signage, and any other measures necessary to make Highway 18 safe.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Nathan Burkett, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 26th day of July 2016, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 26th day of July 2016.

Nathan Burkett
County Administrator



Board of County Commissioners Agenda Request

3C
Agenda Item #

Requested Meeting Date: July 26, 2016

Title of Item: County Audit Options

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Nathan Burkett		Department: Administration
Presenter (Name and Title): Nathan Burkett, County Administrator		Estimated Time Needed: 15 min
Summary of Issue: <p>During the 2015 legislative session the legislature adopted a law which allows counties to use a private auditor to conduct their annual audit, as opposed to the State Auditor's office. Some counties already have private auditors that perform their audits, as they have been released by the State Auditor's office to do so. The law allows counties to release themselves from the State Auditor's office. This resolution must be passed prior to August 1, 2016 for Aitkin County to have the option to choose between a private auditor or the state auditor.</p> <p>The finance workgroup of the county, comprised of employees that work in finance and accounting is holding a meeting on July 21, 2016. The workgroup may make a recommendation to the Board as to the passage of this resolution, if that is the case the recommendation will be made at the Board meeting. Ultimately, the decision is up to the County Board.</p> <p>If the Board passes the resolution, the County Administrator will issue an RFP for audit services. It is expected that private auditors as well as the State Auditor's office will respond to the RFP. The finance workgroup will interview and consider the proposals and make a recommendation to the County Board as to which auditor to use.</p> <p>If the Board does not pass the resolution, the State Auditor will continue to audit Aitkin County.</p>		
Alternatives, Options, Effects on Others/Comments: Pass resolution/do not pass		
Recommended Action/Motion:		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:		

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED July 26, 2016

By Commissioner: xx

20160726-0xx

Annual Financial Audit

Declaring [INSERT COUNTY NAME]'s intent to retain [the Office of the State Auditor OR a CPA firm] to perform its annual financial audit.

WHEREAS, Minnesota Statutes, section 6.481, subdivision 2 requires counties to have an annual financial audit; and

WHEREAS, Minnesota Statutes, section 6.481, subdivision 2 permits counties to "choose to have the audit performed by the state auditor, or may choose to have the audit performed by a CPA firm"; now, therefore;

BE IT RESOLVED, [INSERT COUNTY NAME] chooses to [INSERT EITHER A OR B FROM BELOW]

- A) Retain the services of the Office of the State Auditor for its annual financial audit.
- B) Retain the services of a CPA firm, that meets the requirements established in Minnesota Statutes, section 326A.05, for its annual financial audit.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Nathan Burkett, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 26th day of July 2016, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 26th day of July 2016

Nathan Burkett
County Administrator



Aitkin County Board of Commissioners Agenda Request Form

4

Agenda Item #

Requested Meeting Date: July 26, 2016
Title of Item: Committee Reports

REGULAR AGENDA	Action Requested by: County Business		
Committee	Freq.	Schedule	Current Board Representatives
Association of MN Counties (AMC) Environment & Natural Resources Policy General Government Health & Human Services Indian Affairs Task Force Public Safety Committee Transportation Policy			Commissioner Brian Napstad Commissioner Anne Marcotte HHS Director Tom Burke HHS Director Tom Burke Commissioner Laurie Westerlund Commissioner Don Niemi
Aitkin Airport Commission	Monthly	1 st Thursday	Wedel
Aquatic Invasive Species (AIS)	Monthly	3 rd Thursday	Wedel and Napstad
Aitkin County CARE Board			Westerlund
Aitkin County Water Planning Task Force	Bi-monthly	3 rd Wednesday	Wedel
Aitkin Economic Development Administration	As needed		Wedel
Arrowhead Counties Association	8 or 9x yearly	1x a month	Niemi and Marcotte
Arrowhead Economic Opportunity Agency	Quarterly		Westerlund
Arrowhead Regional Development Council	Monthly	3 rd Thursday	Niemi
ATV Committee	As needed		Napstad and Marcotte
Big Sandy Lake Management Plan	Monthly	2 nd Thursday	Napstad, Alt. Marcotte
Central MN Corrections	Monthly	3 rd Wednesday	Wedel, Westerlund
Development Achievement Center	Monthly	3 rd Thursday	Westerlund, Alt. Niemi
East Central Regional Library Board	Monthly	2 nd Monday	Niemi
Economic Development	Monthly	1 st Wednesday	Marcotte and Niemi
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Marcotte and Napstad
Extension	4x year	Monday	Wedel and Westerlund
Facilities/Technology	As needed		Wedel and Napstad
Forest Advisory	Every other month	3 rd Tues of even numbered mths	Marcotte and Napstad
H&HS Advisory (Liaison)	Monthly except July	1 st Wednesday	Westerlund and Marcotte
Historical Society (Liaison)	Monthly	4 th Wednesday	Wedel
HRA	Monthly	4 th Monday	Westerlund
Investment	As needed		All Commissioners
Joint Powers Natural Resource Board	Monthly	Last Monday	Napstad and Land Cmr Jacobs
Labor Management	Quarterly	Varies	Wedel, Alt. Westerlund
Lakes and Pines	Monthly	3 rd Monday	Niemi, Alt. Marcotte
Law Library	Quarterly	Set by Judge	Niemi
McGregor Airport Commission	Monthly	1 st Wednesday	Napstad
Mille Lacs Fisheries Input Group			Westerlund
Mille Lacs Watershed	Monthly	3 rd Monday	Niemi, Westerlund
Mississippi Headwaters Board	Monthly	3 rd Friday	Napstad
MN Rural Counties Caucus	8x year	Varies	Niemi, Alt. Marcotte
NE MN Office Job Training	As called		Napstad
Northeast MN ATP	2x year		Niemi and Engineer Welle
Northeast Waste Advisory Committee	Quarterly	2 nd Monday	Napstad, Alt. Westerlund
Northern Counties Land Use Coordinating Board	Monthly	1 st Thursday	Napstad, Alt. Marcotte
Ordinance	As needed		Napstad and Marcotte
Park Commission	Monthly	2 nd Monday	Westerlund
Personnel/Insurance	As needed		Marcotte and Wedel
Planning Commission	Monthly	3 rd Monday	Westerlund
Snake River Watershed	Monthly	4 th Monday	Niemi
Sobriety Court	Monthly	3 rd Tuesday	Wedel
Solid Waste Advisory	As needed		Napstad and Westerlund
Toward Zero Deaths	Monthly	2 nd Wednesday	Wedel
Tri-County Community Health Services	Quarterly & as needed	2 nd Thursday	Westerlund