

ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS January 26, 2016 – BOARD AGENDA

9:00 1) J. Mark Wedel, County Board Chairperson

- A) Call to Order**
- B) Pledge of Allegiance**
- C) Board of Commissioners Meeting Procedure**
- D) Approval of Agenda**

9:05 E) Health & Human Services (see separate HHS agenda)

10:00 Break

10:15 F) Citizens' Public Comment – Comments from visitors must be informational in nature and not exceed (5) minutes per person. The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting.

2) Consent Agenda – All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the items will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.

- A) Correspondence File January 12, 2016 to January 25, 2016**
- B) Approve January 12, 2016 County Board Minutes**
- C) Approve Commissioner Warrants**
- D) Approve Auditor Warrants - December Sales & Use Tax**
- E) Approve Auditor Warrants – Tax Settlements**
- F) Accept \$100 Donation to STS from VFW Post #1727**
- G) Approve Updated Countywide Fee Schedule**
- H) Approve Purchase of Two Vehicles – Motor Pool**
- I) Approve County Administrator's Performance Evaluation Summary**

10:17 3) Mike Dangers, County Assessor

- A) Schedule 2016 County Board of Appeal & Equalization Meeting**

10:25 4) Nathan Burkett, County Administrator

- A) Aitkin County CARE Funding**
- B) Approve or Deny Leave of Absence Request**
- C) Adopt CMCC Resolution of Termination**

11:15 5) Committee Updates

12:00 Adjourn

AITKIN COUNTY BOARD

January 12, 2016

The Aitkin County Board of Commissioners met this 12th day of January, 2016 at 9:01 a.m. with the following members present: Board Chair J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, and Anne Marcotte. Commissioner Brian Napstad was absent. County Administrator Nathan Burkett, and Administrative Assistant Sue Bingham were also present.

CALL TO ORDER

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried (4-0 Napstad absent), all voting yes to approve the January 12, 2016 agenda.

**APPROVED
AGENDA**

Motion by Commissioner Niemi, seconded by Commissioner Westerlund and carried (4-0 Napstad absent), all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: January 5, 2016 to January 11, 2016; B) Approve County Board Minutes: January 5, 2015 (End of 2015 Board, and Beginning of 2016 Board); C) Approve Request to Fill Committee Opening – HRA; D) Accept \$100 Donation to K-9 Unit from Granite Electronics; E) Accept \$2,000 Peace Officer Safety Donation from William Reed; F) Approve Commissioner Warrants: General Fund \$546,799.36, Road & Bridge \$214,846.34, Health & Human Services \$40,668.60, Trust \$69,230.21, Forest Development \$10,094.29, Long Lake Conservation Center \$21,971.81, Parks \$85,746.14 for a total of \$989,356.75; G) Approve December Manual Warrants: General Fund \$311,189.21, Road & Bridge \$486,509.51, Health & Human Services \$5,619.10, State \$53,769.35, Trust \$1,081.36, Long Lake Conservation Center \$769.77 for a total of \$858,938.30; H) Adopt Resolution: Prairie River Retreat Liquor License; I) Adopt Resolution: Final Contract Payment – Contract No. 20141; J) Adopt Resolution: Cooperative Agreement for Installation of 6 Inch Wide Wet Reflective Epoxy Edgeline

**CONSENT
AGENDA**

Under the consent agenda, motion by Commissioner Niemi, seconded by Commissioner Westerlund and carried (4-0 Napstad absent), all members voting to reappoint Galen Tveit to a five year term as Commissioner of the Housing & Redevelopment Authority of Aitkin County.

**HRA
APPOINTMENT**

Under the consent agenda, motion for a resolution by Commissioner Niemi, seconded by Commissioner Westerlund and carried (4-0 Napstad absent), all members voting yes to adopt resolution - Prairie River Retreat Liquor License:

BE IT RESOLVED, the Aitkin County Board of Commissioners agrees to approve the following liquor license for a period from January 20 thru December 31, 2016:

**RESOLUTION
20150112-007
PRAIRIE RIVER
RETREAT LIQUOR
LICENSE**

"ON", "OFF" and "SUNDAY" Sale:

Sheryl Marie Ruhnke, d/b/a **Prairie River Retreat** – Shamrock Township
This establishment has an address of 51272 Lake Ave., McGregor, MN 55760

Under the consent agenda, motion for a resolution by Commissioner Niemi, seconded by Commissioner Westerlund and carried (4-0 Napstad absent), all members voting yes to adopt resolution – Final Contract Payment – Contract No. 20141:

WHEREAS, Contract No. 20141 has in all been completed, and the County Board being fully advised in the premises.

**RESOLUTION
20150112-008**

NOW THEN BE IT RESOLVED, that the Aitkin County Board of Commissioners does hereby accept said completed project for and on behalf of the County of Aitkin and authorize final payment to R.C. Habeck Excavating, LLC in the amount of \$65,416.52.

Under the consent agenda, motion for a resolution by Commissioner Niemi, seconded by Commissioner Westerlund and carried (4-0 Napstad absent), all members voting yes to adopt resolution – Cooperative Agreement for Installation of 6 Inch Wide Wet Reflective Epoxy Edgeline:

WHEREAS, the Minnesota Department of Transportation has secured federal funding for participating counties in the Northeast Minnesota Area Transportation Partnership to complete a highway safety improvement project to install 6-inch set reflective epoxy edgelines on various county highways, and

WHEREAS, participating counties include Aitkin, Carlton, Itasca, Lake, and St. Louis.

BE IT RESOLVED, that the Aitkin County Board Chairperson, the Aitkin County Auditor, and the Aitkin County Engineer are hereby authorized and directed to enter into said agreement with the participating counties.

The Board recognized the following employees for their years of service:

- Janet Hatfield, 25 years, Eligibility Worker – Health & Human Services Dept.
- Robert Kangas, 30 years, Forester – Land Dept.
- Joe Voller, 35 years, Recreation Specialist – Land Dept.

Steve Hughes, District Manager Aitkin County SWCD updated the Board on the Aquatic Invasive Species (AIS) accomplishments in 2015 and discussed the upcoming 2016 season.

Motion for a resolution by Commissioner Marcotte, seconded by Commissioner Niemi and carried (4-0 Napstad absent), all members voting yes to adopt resolution – Tax-Forfeit Repurchase Application – McLains Addition to Hill City Lot 11, Block 4:

WHEREAS, Travis David Nielsen of 211 Stoner Ave Hill City, Mn 55748, the former owner has made and filed an application with the County Auditor for the repurchase of the hereinafter described parcel of tax forfeited land, in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, of amended, which land is situated in the County of Aitkin, Minnesota and described as follows, to-wit:

McLains Addition to Hill City Lot 11 Block 4

and, WHEREAS, said applicant has set forth in his application that:

- a) a hardship and injustice has resulted because of forfeiture of said land, for the following reasons, to-wit:
 - I am a single father with two children who have lived in this house for the entirety of their lives – 20 years. This is the only home they have known, we

**FINAL CONTRACT
PAYMENT –
CONTRACT
NO. 20141**

**RESOLUTION
20150112-009
COOPERATIVE
AGREEMENT FOR
INSTALLATION OF
6 INCH WIDE WET
REFLECTIVE
EPOXY EDGELINE**

**EMPLOYEE
RECOGNITION**

AIS UPDATE

**RESOLUTION
20150112-010
TAX-FORFEIT
REPURCHASE
APPLICATION –
MCLAINS
ADDITION TO HILL
CITY LOT 11,
BLOCK 4**

have nowhere else to go. I plan to move my fiancé and her two small children into this house to complete our family.

- b) that the repurchase of said land by me will promote and best serve the public interest, because

It will allow us to continue raising our family in a well-loved old house and in a town we all have roots in. It will provide a safe and stable environment for our four children to mature in and hopefully someday raise a family of their own in. Nothing means more to us than this house, it is our home.

I feel that we, as a family, are an asset to our community. I am a local business owner and provide jobs to local members of the community. Also, our four children, attend the local elementary and high school and the nearby college. They plan on entering the workforce when finished with school. Together we maintain a clean and respectable yard and home and now that we are current on the property taxes, we foresee no problems keeping up to date on all taxes.

and WHEREAS, this board is of the opinion that said application should be granted for such reasons.

NOW THEREFORE BE IT RESOLVED, that the application of Travis David Nielsen for the purchase of the above described parcel of tax forfeited land be and the same is hereby granted and the County Auditor is hereby authorized to permit such repurchase according to the provisions of Minnesota Statutes 1945, Section 282.241 as amended.

The Board reported on the following: CARE funding, NCLUCB, BOA, State General Tax, Community Corrections, and Aitkin Airport.

Break: 9:54 a.m. to 10:01 a.m.

Board Chair J. Mark Wedel closed the meeting at 10:01 a.m. under MN Statute 13D.05 Subd. 3 (d), Courthouse Security.

Board Chair J. Mark Wedel reopened the meeting at 11:21 a.m.

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried (4-0 Napstad absent), all members voting yes to adjourn the meeting at 11:21 a.m. until Tuesday, January 26, 2016 at 9:00 a.m.

J. Mark Wedel, Chairperson
Aitkin County Board of Commissioners

Nathan Burkett, County Administrator

**COMMITTEE
UPDATES**

BREAK

CLOSED SESSION

OPEN MEETING

ADJOURN

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

DKB1

1/25/16 1:36PM

1 General Fund

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 2

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
1	DEPT		Commissioners		
86222	Aitkin Independent Age				
	01-001-000-0000-6230	P	81.00 SYNOPSIS 11/24	1479	Printing, Publishing & Adv
	01-001-000-0000-6230	P	63.00 SYNOPSIS 12/8	1479	Printing, Publishing & Adv
	01-001-000-0000-6230	P	49.50 SYNOPSIS 12/8 BUDGET HRG	1479	Printing, Publishing & Adv
86222	Aitkin Independent Age		193.50 3 Transactions		
6097	Verizon Wireless				
	01-001-000-0000-6250	P	31.32 CELL PHONE CHARGES	286287802	Telephone
			12/07/2015 01/06/2016		
	01-001-000-0000-6250	P	35.01 monthly mifi charge	786663881	Telephone
			12/05/2015 01/04/2016		
6097	Verizon Wireless		66.33 2 Transactions		
1	DEPT Total:		259.83 Commissioners	2 Vendors	5 Transactions
12	DEPT		Court Administration		
10185	Centurylink Communications Inc				
	01-012-000-0000-6250	P	49.26 LD Phone Q1	320146217	Telephone
10185	Centurylink Communications Inc		49.26 1 Transactions		
5851	Gustafson Attorney at Law/Jean M.				
	01-012-000-0000-6232	P	1,485.00 Fees 01PR-15-1200		Attorney Services
			11/16/2015 11/30/2015		
5851	Gustafson Attorney at Law/Jean M.		1,485.00 1 Transactions		
1976	Haberkorn Law Offices,Ltd				
	01-012-000-0000-6232	P	2,880.00 Fees		Attorney Services
	01-012-000-0000-6232	P	1.91 Costs		Attorney Services
1976	Haberkorn Law Offices,Ltd		2,881.91 2 Transactions		
2810	Larson/Shari S				
	01-012-000-0000-6232	P	1,598.50 FEES		Attorney Services
	01-012-000-0000-6232	P	64.40 COSTS		Attorney Services
2810	Larson/Shari S		1,662.90 2 Transactions		
12	DEPT Total:		6,079.07 Court Administration	4 Vendors	6 Transactions

DKB1

1/25/16 1:36PM

1 General Fund

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Page 3

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
40	DEPT			Auditor		
208	American Solutions For Business					
	01-040-000-0000-6405		29.88	Add'l 1099Misc Envelopes	02422944	Office & Computer Supplies
	01-040-000-0000-6405		29.88	1099S Envelopes	02422952	Office & Computer Supplies
208	American Solutions For Business		59.76	2 Transactions		
783	Canon Financial Services, Inc					
	01-040-000-0000-6231		220.24	CONTRACT CHARGE-026	15669270	Services, Labor, Contracts
783	Canon Financial Services, Inc		220.24	1 Transactions		
10185	Centurylink Communications Inc					
	01-040-000-0000-6250	P	8.11	LD Phone	320146217	Telephone
10185	Centurylink Communications Inc		8.11	1 Transactions		
1457	CPS Technology Solutions, Inc					
	01-040-000-0000-6231		26.40	February Maintenance	369746	Services, Labor, Contracts
1457	CPS Technology Solutions, Inc		26.40	1 Transactions		
3165	MDRA					
	01-040-021-0000-6240		253.00	2016 DUES		Dues
3165	MDRA		253.00	1 Transactions		
86235	The Office Shop Inc					
	01-040-021-0000-6405		22.99	Fax Machine Cartridge	283051-0	Office & Computer Supplies
86235	The Office Shop Inc		22.99	1 Transactions		
3518	Voyageur Press Of Mcgregor/The					
	01-040-000-0000-6230	P	925.83	12/31/14 Financial Statements	32673	Printing, Publishing & Adv
3518	Voyageur Press Of Mcgregor/The		925.83	1 Transactions		
40	DEPT Total:		1,516.33	Auditor	7 Vendors	8 Transactions
42	DEPT			Treasurer		
10185	Centurylink Communications Inc					
	01-042-000-0000-6250	P	2.03	LD Phone	320146217	Telephone
10185	Centurylink Communications Inc		2.03	1 Transactions		
11603	Girard's Business Solutions, Inc.					
	01-042-000-0000-6231		450.00	service contract/scanner,jogge	1602AITCOU	Services, Labor, Contracts

DKB1

1/25/16 1:36PM

1 General Fund

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Page 4

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name
11603	Girard's Business Solutions, Inc.		450.00	1 Transactions		
13906	KOKESH/SHELBY					
	01-042-000-0000-6205		19.99	REIMB. POSTAGE REFUND		Postage
13906	KOKESH/SHELBY		19.99	1 Transactions		
42	DEPT Total:		472.02	Treasurer	3 Vendors	3 Transactions
43	DEPT			Assessor		
90762	Aitkin Co License Center					
	01-043-000-0000-6374		16.00	TABS-2004 CHEV	1037	Auto & Trailer License
	01-043-000-0000-6374		16.00	TABS-2002 FORD	3293	Auto & Trailer License
	01-043-000-0000-6374		16.00	TABS-2007 JEEP	5342	Auto & Trailer License
	01-043-000-0000-6374		16.00	TABS-2012 FORD	5464	Auto & Trailer License
	01-043-000-0000-6374		16.00	TABS-2012 FORD	7555	Auto & Trailer License
	01-043-000-0000-6374		16.00	TABS-2004 FORD	8920	Auto & Trailer License
90762	Aitkin Co License Center		96.00	6 Transactions		
170	Aitkin Motor Company					
	01-043-000-0000-6302	P	929.13	intake manifold gaskets-Escape	07562	Car Maintenance
170	Aitkin Motor Company		929.13	1 Transactions		
783	Canon Financial Services, Inc					
	01-043-000-0000-6231		164.08	Copier contract-033	15669275	Services, Labor, Contracts
783	Canon Financial Services, Inc		164.08	1 Transactions		
10185	Centurylink Communications Inc					
	01-043-000-0000-6250	P	22.63	LD Phone	320146217	Telephone
10185	Centurylink Communications Inc		22.63	1 Transactions		
1457	CPS Technology Solutions, Inc					
	01-043-000-0000-6231		46.20	February Maintenance	369746	Services, Labor, Contracts
1457	CPS Technology Solutions, Inc		46.20	1 Transactions		
1570	Freedom Valu Centers, Inc					
	01-043-000-0000-6511	P	293.71	DECEMBER FUEL	011347	Gas And Oil
1570	Freedom Valu Centers, Inc		293.71	1 Transactions		
86235	The Office Shop Inc					

DKB1

1/25/16 1:36PM

1 General Fund

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Page 5

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name
	01-043-000-0000-6405		41.15	pencils, erasures, post-its	997661-0	Office, Film & Computer Supplies
86235	The Office Shop Inc		41.15	1 Transactions		
6097	Verizon Wireless					
	01-043-000-0000-6250	P	86.47	monthly cell phone	680690882	Telephone
				12/02/2015 01/01/2016		
6097	Verizon Wireless		86.47	1 Transactions		
43	DEPT Total:		1,679.37	Assessor	8 Vendors	13 Transactions
44	DEPT			Central Services		
783	Canon Financial Services, Inc					
	01-044-000-0000-6231		326.43	copier contract charge-031	15669274	Services, Labor, Contracts
783	Canon Financial Services, Inc		326.43	1 Transactions		
10185	Centurylink Communications Inc					
	01-044-000-0000-6250	P	2.50	LD Phone	320146217	Telephone
	01-044-000-0000-6250		0.34	TOLL FREE PHONE CHARGES	320295974	Telephone
10185	Centurylink Communications Inc		2.84	2 Transactions		
44	DEPT Total:		329.27	Central Services	2 Vendors	3 Transactions
45	DEPT			Motor Pool		
170	Aitkin Motor Company					
	01-045-000-0000-6302	P	47.62	oil change, rotate-#3 Escape	7466	Car Maintenance
170	Aitkin Motor Company		47.62	1 Transactions		
45	DEPT Total:		47.62	Motor Pool	1 Vendors	1 Transactions
49	DEPT			Information Technologies		
11430	Barracuda Networks Inc					
	01-049-000-0000-6231		300.00	annual Yosemite maintenance	204952	Programming, Services, Contracts
11430	Barracuda Networks Inc		300.00	1 Transactions		
10185	Centurylink Communications Inc					
	01-049-000-0000-6250	P	10.51	LD Phone	320146217	Telephone
10185	Centurylink Communications Inc		10.51	1 Transactions		

DKB1

1/25/16 1:36PM

1 General Fund

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 6

Vendor	Name	Rpt			Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount		Service Dates	Paid On Bhf #	On Behalf of Name
1457	CPS Technology Solutions, Inc						
	01-049-000-0000-6231		2,505.14		Maint. Renewal IBM Hardware/So	369697	Programming, Services, Contracts
1457	CPS Technology Solutions, Inc		2,505.14		1 Transactions		
88880	Datacomm Computers & Networks Inc						
	01-049-000-0000-6402		48.00		PANDUIT CAT3 JACKS	8560	Computer Supplies & Software
	01-049-000-0000-6402		65.00		APC BATTERY RBC5	8567	Computer Supplies & Software
88880	Datacomm Computers & Networks Inc		113.00		2 Transactions		
6097	Verizon Wireless						
	01-049-000-0000-6231	P	61.03		Renewal	386695110	Programming, Services, Contracts
					12/02/2015 01/01/2016		
6097	Verizon Wireless		61.03		1 Transactions		
49	DEPT Total:		2,989.68		Information Technologies	5 Vendors	6 Transactions
52	DEPT				Administration/Personnel Dept		
86222	Aitkin Independent Age						
	01-052-000-0000-6230	P	66.93		position vacancies	1483	Printing, Publishing & Adv
86222	Aitkin Independent Age		66.93		1 Transactions		
10185	Centurylink Communications Inc						
	01-052-000-0000-6250	P	21.21		LD Phone	320146217	Telephone
10185	Centurylink Communications Inc		21.21		1 Transactions		
10521	MCHRMA						
	01-052-000-0000-6240		100.00		2016 Membership Dues		Dues & Subscriptions
10521	MCHRMA		100.00		1 Transactions		
6097	Verizon Wireless						
	01-052-000-0000-6250	P	26.02		monthly mifi charge	786663881	Telephone
					12/05/2015 01/04/2016		
6097	Verizon Wireless		26.02		1 Transactions		
52	DEPT Total:		214.16		Administration/Personnel Dept	4 Vendors	4 Transactions
60	DEPT				Elections		
11051	Department of Human Services						

DKB1

1/25/16 1:36PM

1 General Fund

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 7

Vendor	Name	Rpt			Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
	01-060-000-0000-6405	O	103.23	POSTAGE FOR MAILING SERVICES	A300IC01154I	Office & Computer Supplies	
11051	Department of Human Services		103.23	1 Transactions			
60	DEPT Total:		103.23	Elections	1 Vendors	1 Transactions	
90	DEPT			Attorney			
783	Canon Financial Services, Inc						
	01-090-000-0000-6625		355.45	CONTRACT CHARGE-028	15686196	Office Equipment	
783	Canon Financial Services, Inc		355.45	1 Transactions			
10185	Centurylink Communications Inc						
	01-090-000-0000-6250	P	19.94	LD Phone	320146217	Telephone	
	01-090-000-0000-6250		0.33	TOLL FREE PHONE CHARGES	320295974	Telephone	
10185	Centurylink Communications Inc		20.27	2 Transactions			
3017	Mariposa Publishing						
	01-090-000-0000-6406		70.26	2016 Minn Atty Secy Update	IN716045	Law Publ. & Subscriptions	
3017	Mariposa Publishing		70.26	1 Transactions			
3150	Mille Lacs Co Sheriff						
	01-090-000-0000-6234		79.90	Subpoena 01CR15610	7025	Co Sheriff Services	
3150	Mille Lacs Co Sheriff		79.90	1 Transactions			
9489	Redwood Toxicology Laboratory, Inc						
	01-090-000-0000-6213	P	53.16	UA REIMBURSEMENTS	122891201512	Drug & Forfeiture Ms387.213	
9489	Redwood Toxicology Laboratory, Inc		53.16	1 Transactions			
5173	West Payment Center						
	01-090-000-0000-6406	P	1,158.11	Information Charges	833205365	Law Publ. & Subscriptions	
				12/01/2015 12/31/2015			
5173	West Payment Center		1,158.11	1 Transactions			
90	DEPT Total:		1,737.15	Attorney	6 Vendors	7 Transactions	
100	DEPT			Recorder			
10185	Centurylink Communications Inc						
	01-100-000-0000-6250	P	14.19	LD Phone	320146217	Telephone	

DKB1

1/25/16 1:36PM

1 General Fund

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Page 8

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
10185	Centurylink Communications Inc		14.19	1 Transactions		
9897	Grand Timber Bank					
	01-100-000-0000-6301		95.00	10.5X15 safe dep.box rental		Rentals
	01-100-000-0000-6301		140.00	16X25 safe dep.box rental		Rentals
9897	Grand Timber Bank		235.00	2 Transactions		
3951	Pro West & Associates, Inc					
	01-100-195-0000-6231		2,000.00	LINK MAINTENANCE	000165	Services, Labor, Contracts-Land Records
				12/01/2015 11/30/2016		
3951	Pro West & Associates, Inc		2,000.00	1 Transactions		
86235	The Office Shop Inc					
	01-100-000-0000-6405		182.80	Recording labels-bulk box	996922-0	Office & Computer Supplies
86235	The Office Shop Inc		182.80	1 Transactions		
100	DEPT Total:		2,431.99	Recorder	4 Vendors	5 Transactions
110	DEPT			Courthouse Maintenance		
170	Aitkin Motor Company					
	01-110-000-0000-6231	P	279.19	Actuary Asy-Maint.truck-F150	7703	Services, Labor, Contracts
170	Aitkin Motor Company		279.19	1 Transactions		
8239	Ameripride Linen & Apparel Services					
	01-110-000-0000-6422		35.65	tissue, towels, mop & mop tool	2200738974	Janitorial Supplies
8239	Ameripride Linen & Apparel Services		35.65	1 Transactions		
12106	Antoine Electric					
	01-110-000-0000-6231		99.70	repair receptacle in courtroom	15146	Services, Labor, Contracts
12106	Antoine Electric		99.70	1 Transactions		
10185	Centurylink Communications Inc					
	01-110-000-0000-6250	P	1.08	LD Phone	320146217	Phone
10185	Centurylink Communications Inc		1.08	1 Transactions		
2186	Hillyard Inc - Kansas City					
	01-110-000-0000-6422		229.36	liquid swabby, liners,top clea	601917980	Janitorial Supplies
2186	Hillyard Inc - Kansas City		229.36	1 Transactions		

DKB1

1/25/16 1:36PM

1 General Fund

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 9

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
9692	Minnesota Energy Resources Corporation					
	01-110-000-0000-6254	P	1,510.74	GAS-COURTHOUSE	4323328-7	Utilities & Heating
9692	Minnesota Energy Resources Corporation		1,510.74	1 Transactions		
6097	Verizon Wireless					
	01-110-000-0000-6250	P	31.32	CELL PHONE CHARGES	286287802	Phone
				12/07/2015 01/06/2016		
6097	Verizon Wireless		31.32	1 Transactions		
110	DEPT Total:		2,187.04	Courthouse Maintenance	7 Vendors	7 Transactions
120	DEPT			Service Officer		
10185	Centurylink Communications Inc					
	01-120-000-0000-6250	P	22.02	LD Phone	320146217	Telephone
	01-120-000-0000-6250		2.40	TOLL FREE PHONE CHARGES	320295974	Telephone
10185	Centurylink Communications Inc		24.42	2 Transactions		
120	DEPT Total:		24.42	Service Officer	1 Vendors	2 Transactions
122	DEPT			Planning & Zoning		
90762	Aitkin Co License Center					
	01-122-000-0000-6374		16.00	2002 Olds Alero		Auto & Trailer License, Taxes, Plates
	01-122-000-0000-6374		16.00	2004 Ford Taurus		Auto & Trailer License, Taxes, Plates
90762	Aitkin Co License Center		32.00	2 Transactions		
86222	Aitkin Independent Age					
	01-122-000-0000-6230		27.00	1/6 notice of hearing-WCA appe	1482	Printing, Publishing & Adv
	01-122-000-0000-6230		45.00	1/6 notice of hearing-BOA	1482	Printing, Publishing & Adv
86222	Aitkin Independent Age		72.00	2 Transactions		
734	Bright/Irene					
	01-122-000-0000-6350		50.00	BOA MEETING	1/6/16	Per Diem
	01-122-038-0000-6330		39.20	BOA/ONSITE MILEAGE	72.6@.54	Boa/Pc Mileage
	01-122-000-0000-6350		10.00	ONSITE-1/2/16	SMITH	Per Diem
734	Bright/Irene		99.20	3 Transactions		
783	Canon Financial Services, Inc					
	01-122-000-0000-6231		248.73	copier charges-029	15669272	Services, Labor, Contracts, Programming

DKB1

1/25/16 1:36PM

1 General Fund

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 10

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
783	Canon Financial Services, Inc		248.73	1 Transactions		
10185	Centurylink Communications Inc					
	01-122-000-0000-6250	P	28.43	LD Phone	320146217	Telephone
10185	Centurylink Communications Inc		28.43	1 Transactions		
13903	KGI WIRELESS					
	01-122-000-0000-6820	P	25.00	Partial Refund #41047		Refunds & Reimbursements
13903	KGI WIRELESS		25.00	1 Transactions		
9951	O'Neil/Travis					
	01-122-000-0000-6820		75.00	PARTIAL PERMIT REFUND	#41543	Refunds & Reimbursements
9951	O'Neil/Travis		75.00	1 Transactions		
5516	Paquette/Jeremy M					
	01-122-000-0000-6350		50.00	BOA MEETING	1/6/16	Per Diem
	01-122-038-0000-6330		50.76	BOA/ONSITE MILEAGE	94@.54	Boa/Pc Mileage
	01-122-000-0000-6350		10.00	ONSITE	SMITH	Per Diem
5516	Paquette/Jeremy M		110.76	3 Transactions		
10028	Spiel/Edward					
	01-122-000-0000-6350		50.00	BOA MEETING	1/6/16	Per Diem
	01-122-038-0000-6330		6.48	BOA MILEAGE	12@.54	Boa/Pc Mileage
	01-122-038-0000-6330	P	25.30	ONSITE MILEAGE	44@.575	Boa/Pc Mileage
	01-122-000-0000-6350	P	10.00	ONSITE	SMITH 12/20/15	Per Diem
10028	Spiel/Edward		91.78	4 Transactions		
86235	The Office Shop Inc					
	01-122-000-0000-6405	P	14.29	shoulder phone rest	997006-0	Office, Computer, Film, & Field Supplies
86235	The Office Shop Inc		14.29	1 Transactions		
10017	Tveit/Galen					
	01-122-000-0000-6350		50.00	BOA MEETING	1/6/16	Per Diem
	01-122-038-0000-6330		22.68	BOA MILEAGE	42@.54	Boa/Pc Mileage
	01-122-000-0000-6350		10.00	ONSITE 1/6/16	SMITH	Per Diem
10017	Tveit/Galen		82.68	3 Transactions		
122	DEPT Total:		879.87	Planning & Zoning	11 Vendors	22 Transactions

DKB1

1/25/16 1:36PM

1 General Fund

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Page 11

	Vendor	Name		Rpt		Warrant Description	Invoice #	Account/Formula Description
	No.	Account/Formula	Accr		Amount	Service Dates	Paid On Bhf #	On Behalf of Name
123	DEPT					Coroner		
	2939	McGee P.A./M.B.						
		01-123-000-0000-6231			500.00	FEES ME 15-2640	2451	Coroner Fees
		01-123-000-0000-6231			500.00	FEES ME 15-2747	2451	Coroner Fees
	2939	McGee P.A./M.B.			1,000.00	2 Transactions		
123	DEPT Total:				1,000.00	Coroner	1 Vendors	2 Transactions
200	DEPT					Enforcement		
	50	Aitkin Body Shop, Inc						
		01-200-000-0000-6302			3,934.53	#204 Squad Damage	7469	Car Maintenance
	50	Aitkin Body Shop, Inc			3,934.53	1 Transactions		
	11960	ASAP Towing						
		01-200-000-0000-6359			176.00	tow Polaris Ranger 16-0099	3930	Wrecker Service
		01-200-000-0000-6359			148.00	tow 1996 Thunderbird 16-0119	3931	Wrecker Service
		01-200-000-0000-6359			124.00	tow Mazda Pickup 16-0210	3946	Wrecker Service
	11960	ASAP Towing			448.00	3 Transactions		
	86467	Auto Value Aitkin						
		01-200-000-0000-6302			13.99	#206 headlight	40077234	Car Maintenance
	86467	Auto Value Aitkin			13.99	1 Transactions		
	10442	Bureau Of Crim.Apprehension						
		01-200-039-0000-6425	O		405.00	New and Renewals	01-000047	Gun Permit Expenses
	10442	Bureau Of Crim.Apprehension			405.00	1 Transactions		
	10185	Centurylink Communications Inc						
		01-200-000-0000-6250	P		37.29	LD Phone	320146217	Telephone
		01-200-000-0000-6250	P		54.45	LD Phone-Probation	320146217	Telephone
		01-200-000-0000-6250			6.41	TOLL FREE PHONE CHARGES	320295974	Telephone
	10185	Centurylink Communications Inc			98.15	3 Transactions		
	4641	Holiday Credit Office						
		01-200-000-0000-6511	P		150.02	December gas	1400000288942	Gas And Oil
	4641	Holiday Credit Office			150.02	1 Transactions		
	5756	KEEPRS, Inc						
		01-200-000-0000-6410	P		141.73	uniform shirts #216	295620	Clothing Allowance

DKB1

1/25/16 1:36PM

1 General Fund

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Page 12

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
5756	KEEPRS, Inc		1 Transactions		
2925	L & M Supply, Inc.				
	01-200-019-0000-6409	P	Loki treats	7339432	Supplies
2925	L & M Supply, Inc.		1 Transactions		
10567	Lake Country Auto Center Of Aitkin				
	01-200-000-0000-6302	P	Battery # 217 Squad	21679	Car Maintenance
	01-200-000-0000-6302	P	Oil change #207	21767	Car Maintenance
	01-200-000-0000-6302		4 TIRES/INSTALL #218	22241	Car Maintenance
10567	Lake Country Auto Center Of Aitkin		3 Transactions		
4010	Rasley Oil Company				
	01-200-000-0000-6511	P	DECEMBER GAS	AITCOSHES	Gas And Oil
4010	Rasley Oil Company		1 Transactions		
12110	Revelin Vehicle Solutions, LLC				
	01-200-000-0000-6314		OUTFIT NEW #207	139	Radio Maint
	01-200-000-0000-6314		NEW RADAR CABLES #207,209	139	Radio Maint
	01-200-000-0000-6314		FIX #220 SIREN BOX	139	Radio Maint
12110	Revelin Vehicle Solutions, LLC		3 Transactions		
84172	Riverwood Healthcare Center				
	01-200-000-0000-6231	P	Onken, E.	V7909856	Services & Labor (Incl Contracts)
84172	Riverwood Healthcare Center		1 Transactions		
4681	Streichers				
	01-200-000-0000-6409		flashlight w/charger, cuff hol	I1188805	Deputy Supplies
4681	Streichers		1 Transactions		
86235	The Office Shop Inc				
	01-200-000-0000-6405		toner cartridge	997211-0	Office Supplies
86235	The Office Shop Inc		1 Transactions		
200	DEPT Total:		Enforcement	14 Vendors	22 Transactions
202	DEPT		Boat & Water		
10567	Lake Country Auto Center Of Aitkin				
	01-202-000-0000-6302	P	brakes/wheel cylinder-Silverad	21588	B&W Maintenance

DKB1

1/25/16 1:36PM

1 General Fund

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Page 13

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
10567	Lake Country Auto Center Of Aitkin		286.29	1 Transactions		
202	DEPT Total:		286.29	Boat & Water	1 Vendors	1 Transactions
203	DEPT			Snowmobile		
10567	Lake Country Auto Center Of Aitkin 01-203-000-0000-6302	P	196.83	brakes/wheel cylinder-Silverad	21588	Car Maintenance
10567	Lake Country Auto Center Of Aitkin		196.83	1 Transactions		
203	DEPT Total:		196.83	Snowmobile	1 Vendors	1 Transactions
204	DEPT			ATV		
10567	Lake Country Auto Center Of Aitkin 01-204-000-0000-6302	P	113.32	brakes/wheel cylinder-Silverad	21588	Car Maintenance
10567	Lake Country Auto Center Of Aitkin		113.32	1 Transactions		
204	DEPT Total:		113.32	ATV	1 Vendors	1 Transactions
206	DEPT			Forfeitures		
10475	Creative Product Sourcing,Inc 01-206-000-0000-6409		244.83	DARE SUPPLIES	90732	Forfeiture Supplies
10475	Creative Product Sourcing,Inc		244.83	1 Transactions		
13907	MALBAN TRUST ACCOUNT/DAVID J 01-206-000-0000-6409		27,880.00	Nguyen found not guilty	15-2839	Forfeiture Supplies
13907	MALBAN TRUST ACCOUNT/DAVID J		27,880.00	1 Transactions		
206	DEPT Total:		28,124.83	Forfeitures	2 Vendors	2 Transactions
252	DEPT			Corrections		
116	Aitkin Pet & Farm Supply Inc 01-252-000-0000-6590	P	377.37	softener salt	100162	Repair & Maintenance Supplies
116	Aitkin Pet & Farm Supply Inc		377.37	1 Transactions		
710	Brainerd Dispatch 01-252-252-0000-6405		199.88	M-F 52 Wk Jail Subscription	178183054	Prisoner Welfare

DKB1

1/25/16 1:36PM

1 General Fund

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIE



Page 14

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
710	Brainerd Dispatch		1 Transactions		
783	Canon Financial Services, Inc				
	01-252-000-0000-6231		Dispatch copier contract-032	15669267	Services & Labor (Incl Contracts)
783	Canon Financial Services, Inc		1 Transactions		
10185	Centurylink Communications Inc				
	01-252-000-0000-6250	P	LD Phone	320146217	Telephone
	01-252-000-0000-6250		TOLL FREE PHONE CHARGES	320295974	Telephone
10185	Centurylink Communications Inc		2 Transactions		
88628	Dalco				
	01-252-000-0000-6422		jail paper products	2978115	Janitorial Supplies
88628	Dalco		1 Transactions		
1829	Goble's Sewer Service Inc.				
	01-252-000-0000-6590	P	pump/clean sand trap Sallyport	01224886	Repair & Maintenance Supplies
1829	Goble's Sewer Service Inc.		1 Transactions		
2186	Hillyard Inc - Kansas City				
	01-252-000-0000-6422		janitorial	601912599	Janitorial Supplies
	01-252-000-0000-6422		janitorial	601918024	Janitorial Supplies
2186	Hillyard Inc - Kansas City		2 Transactions		
12777	Lammers Appliance Repair				
	01-252-000-0000-6231		hot water valve front loader	1254	Services & Labor (Incl Contracts)
12777	Lammers Appliance Repair		1 Transactions		
3160	Mille Lacs Energy Coop-Albert Lea				
	01-252-000-0000-6254	P	SHELTER/TOWER	345401501	Utilities & Heating
3160	Mille Lacs Energy Coop-Albert Lea		1 Transactions		
89765	Minnesota Elevator, Inc				
	01-252-000-0000-6231		January Billing	648812	Services & Labor (Incl Contracts)
89765	Minnesota Elevator, Inc		1 Transactions		
9692	Minnesota Energy Resources Corporation				
	01-252-000-0000-6254		Gas-STG	4058862-6	Utilities & Heating
	01-252-000-0000-6254		Gas-Jail	4244670-8	Utilities & Heating

DKB1

1/25/16 1:36PM

1 General Fund

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Page 15

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
	01-252-000-0000-6254		2,099.88	Gas-Jail	4334475-3	Utilities & Heating
9692	Minnesota Energy Resources Corporation		4,060.50	3 Transactions		
3789	Pan-O-Gold Baking Company					
	01-252-000-0000-6418		62.58	Groceries	010024600723	Groceries
	01-252-000-0000-6418		94.08	GROCERIES	010024601421	Groceries
3789	Pan-O-Gold Baking Company		156.66	2 Transactions		
3810	Paulbeck's County Market					
	01-252-000-0000-6418		31.22	GROCERIES	927210202	Groceries
3810	Paulbeck's County Market		31.22	1 Transactions		
4070	Riley Auto Supply					
	01-252-000-0000-6590		188.92	BELTS FOR AIR HANDLER	570520	Repair & Maintenance Supplies
4070	Riley Auto Supply		188.92	1 Transactions		
12214	Shopko Store Operating Co. LLC					
	01-252-252-0000-6405	P	105.57	GAMES, X-MAS TREATS	9562	Prisoner Welfare
12214	Shopko Store Operating Co. LLC		105.57	1 Transactions		
4761	Sysco Minnesota Inc					
	01-252-000-0000-6418		2,779.57	Groceries	601070175	Groceries
	01-252-000-0000-6420		14.10	Groceries	601071583	Kitchen Supplies
	01-252-000-0000-6418		2,634.35	Groceries	601140208	Groceries
4761	Sysco Minnesota Inc		5,428.02	3 Transactions		
86235	The Office Shop Inc					
	01-252-000-0000-6405		6.27	office supplies	997882-1	Office & Computer Supplies
86235	The Office Shop Inc		6.27	1 Transactions		
11608	Thrifty White Pharmacy-McGregor					
	01-252-000-0000-6262	P	1,407.24	December Prescriptions	52914536063080	Medical Expenses & Supplies - Inmates
11608	Thrifty White Pharmacy-McGregor		1,407.24	1 Transactions		
4739	Thrifty White Pharmacy-Plymouth					
	01-252-000-0000-6262	P	2,130.54	Med cart	322092	Medical Expenses & Supplies - Inmates
4739	Thrifty White Pharmacy-Plymouth		2,130.54	1 Transactions		
5066	Visa					

DKB1

1/25/16 1:36PM

1 General Fund

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 16

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	01-252-003-0000-6511	P	Holiday-gas #326 training	3082 Card 2	Gas And Oil
5066	Visa		1 Transactions		
252	DEPT Total:		16,489.45	Corrections	20 Vendors 27 Transactions
253	DEPT		Aitkin Co Community Corrections		
10185	Centurylink Communications Inc				
	01-253-000-0000-6250	P	LD Phone	320146217	Telephone
10185	Centurylink Communications Inc		1 Transactions		
12927	Midwest Machinery Co.				
	01-253-000-0000-6405		3/8 Picco	1201691	Operating Supplies
	01-253-000-0000-6405		bar oil	1202433	Operating Supplies
12927	Midwest Machinery Co.		2 Transactions		
4010	Rasley Oil Company				
	01-253-000-0000-6511	P	DECEMBER GAS	AITCOSHES	Gas And Oil
4010	Rasley Oil Company		1 Transactions		
5551	Unclaimed Freight North				
	01-253-000-0000-6405		paint brushes, pans	55474	Operating Supplies
5551	Unclaimed Freight North		1 Transactions		
253	DEPT Total:		325.40	Aitkin Co Community Corrections	4 Vendors 5 Transactions
255	DEPT		General Crime Victim Grant		
86359	Aitkin Co Attorney				
	01-255-000-0000-5310		Q1 crime victim filing assista		Crime Victims State Grant
86359	Aitkin Co Attorney		1 Transactions		
10185	Centurylink Communications Inc				
	01-255-000-0000-6250	P	LD Phone	320146217	Telephone
10185	Centurylink Communications Inc		1 Transactions		
255	DEPT Total:		376.51	General Crime Victim Grant	2 Vendors 2 Transactions
257	DEPT		Sobriety Court		
22	Aitkin Area Chamber of Commerce				

DKB1

1/25/16 1:36PM

1 General Fund

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Page 17

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
	01-257-022-0000-6406		150.00	Aitkin Bucks-Graduations	789	Sobriety Crt Expenses
22	Aitkin Area Chamber of Commerce		150.00	1 Transactions		
88879	Central Mn Community Corrections-DT					
	01-257-000-0000-6330	O	356.49	September miles	620@.575	Transportation/Travel/Parking
	01-257-000-0000-6330	O	357.09	October miles	621@.575	Transportation/Travel/Parking
88879	Central Mn Community Corrections-DT		713.58	2 Transactions		
13056	McKenzie/Jill					
	01-257-022-0000-6406		30.56	Birthday cards, grad Frames		Sobriety Crt Expenses
13056	McKenzie/Jill		30.56	1 Transactions		
257	DEPT Total:		894.14	Sobriety Court	3 Vendors	4 Transactions
280	DEPT			Emergency Management		
10185	Centurylink Communications Inc					
	01-280-000-0000-6250		1.11	TOLL FREE PHONE CHARGES	320295974	Telephone
10185	Centurylink Communications Inc		1.11	1 Transactions		
280	DEPT Total:		1.11	Emergency Management	1 Vendors	1 Transactions
390	DEPT			Environmental Health (FBL)		
90762	Aitkin Co License Center					
	01-390-000-0000-6374		16.00	2012 Chev Impala		Auto & Trailer License
90762	Aitkin Co License Center		16.00	1 Transactions		
10185	Centurylink Communications Inc					
	01-390-000-0000-6250	P	3.87	LD Phone	320146217	Telephone
10185	Centurylink Communications Inc		3.87	1 Transactions		
390	DEPT Total:		19.87	Environmental Health (FBL)	2 Vendors	2 Transactions
391	DEPT			Solid Waste		
90762	Aitkin Co License Center					
	01-391-000-0000-6374		16.00	2012 Ford Escape		Auto & Trailer License
90762	Aitkin Co License Center		16.00	1 Transactions		
10185	Centurylink Communications Inc					

DKB1

1/25/16 1:36PM

1 General Fund

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 18

Vendor	Name	Rpt			Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount		Service Dates	Paid On Bhf #	On Behalf of Name
	01-391-000-0000-6250	P	3.21	LD Phone		320146217	Telephone
10185	Centurylink Communications Inc		3.21		1 Transactions		
1754	Garrison Disposal Company, Inc						
	01-391-060-0000-6360	P	6,636.23	November recycling			Recycling Contract
1754	Garrison Disposal Company, Inc		6,636.23		1 Transactions		
5313	MN SWAA						
	01-391-000-0000-6208		30.00	SWAA winter training registrat		1/29/16	Training/Education
5313	MN SWAA		30.00		1 Transactions		
6097	Verizon Wireless						
	01-391-000-0000-6250	P	58.76	NEFF-MONTHLY CELLULAR		286252299	Telephone
				12/03/2015	01/02/2016		
6097	Verizon Wireless		58.76		1 Transactions		
391	DEPT Total:		6,744.20	Solid Waste		5 Vendors	5 Transactions
392	DEPT			Water Wells			
405	A.W. Research Laboratories, Inc.						
	01-392-000-0000-6231	P	26.00	Lead Sampling		13447	Services, Labor, Contracts
405	A.W. Research Laboratories, Inc.		26.00		1 Transactions		
392	DEPT Total:		26.00	Water Wells		1 Vendors	1 Transactions
601	DEPT			Extension			
91345	Elvecrog/Roberta C						
	01-601-000-0000-6350	P	35.00	EXTENSION COMMITTEE MTG		11/30/15	Per Diem
91345	Elvecrog/Roberta C		35.00		1 Transactions		
601	DEPT Total:		35.00	Extension		1 Vendors	1 Transactions
711	DEPT			Economic Development			
10185	Centurylink Communications Inc						
	01-711-000-0000-6250	P	0.61	LD Phone		320146217	Telephone
10185	Centurylink Communications Inc		0.61		1 Transactions		
9011	IREA						

DKB1

1/25/16

1:36PM

1 General Fund

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Page 19

Vendor	Name		<u>Rpt</u>		<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
	01-711-000-0000-6240		50.00	Annual Dues for IREA			Dues/Assoc Fees
9011	IREA		50.00	1 Transactions			
5480	MAPCED						
	01-711-000-0000-6240		200.00	MAPCED Annual Dues			Dues/Assoc Fees
5480	MAPCED		200.00	1 Transactions			
13834	Minnesota Interactive Inc						
	01-711-000-0000-6303		87.50	Web diagnostic small business	3725		Mcnight/Blandin Grant Expenses
	01-711-000-0000-6303		17.50	Web diagnostic small business	3739		Mcnight/Blandin Grant Expenses
13834	Minnesota Interactive Inc		105.00	2 Transactions			
711	DEPT Total:		355.61	Economic Development	4 Vendors		5 Transactions
1	Fund Total:		85,824.19	General Fund			175 Transactions

DKB1

1/25/16 1:36PM

3 Road & Bridge

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 20

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
301	DEPT		R&B Administration		
783	Canon Financial Services, Inc				
	03-301-000-0000-6300	212.26	CONTRACT CHARGE 011316	15669269	Service Contracts
783	Canon Financial Services, Inc	212.26	1 Transactions		
89541	Culligan				
	03-301-000-0000-6400	48.30	WATER 010716	389974	Supplies And Materials
89541	Culligan	48.30	1 Transactions		
10948	MN Dept of Labor & Industry				
	03-301-000-0000-6241	50.00	CARTER BOILER LICENSE-E 011616		Fees/Prof/Misc
10948	MN Dept of Labor & Industry	50.00	1 Transactions		
11605	Shred Right				
	03-301-000-0000-6400	30.00	DOCUMENT DESTRUCTION 010616	227914	Supplies And Materials
11605	Shred Right	30.00	1 Transactions		
301	DEPT Total:	340.56	R&B Administration	4 Vendors	4 Transactions
302	DEPT		R&B Engineering/Construction		
7053	Bill's Sportsman's Service				
	03-302-000-0000-6449	44.99	AUGER REPLACEMENT BLADE 011416	5859	Rd/Br Engr. Supplies
7053	Bill's Sportsman's Service	44.99	1 Transactions		
302	DEPT Total:	44.99	R&B Engineering/Construction	1 Vendors	1 Transactions
303	DEPT		R&B Highway Maintenance		
50	Aitkin Body Shop, Inc				
	03-303-000-0000-6590	56.00	REPAIR LABOR 010716	7497	Repair & Maintenance Supplies
	03-303-000-0000-6590	20.00	REPAIR PARTS 010716	7497	Repair & Maintenance Supplies
50	Aitkin Body Shop, Inc	76.00	2 Transactions		
90762	Aitkin Co License Center				
	03-303-000-0000-6590	30.00	2016 VEHICLE REG/PLATE 010116	1FTPX14V37KD14	Repair & Maintenance Supplies
	03-303-000-0000-6590	16.00	2016 VEHICLE REGISTRATI 010116	1M2AX09C5GM031	Repair & Maintenance Supplies
	03-303-000-0000-6590	16.00	2016 VEHICLE REGISTRATI 010116	1M2AX09C7GM031	Repair & Maintenance Supplies
	03-303-000-0000-6590	16.00	2016 VEHICLE REGISTRATI 010116	1M2AX09C9GM031	Repair & Maintenance Supplies

DKB1

1/25/16 1:36PM

3 Road & Bridge

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Page 21

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
90762 Aitkin Co License Center		4 Transactions		
12106 Antoine Electric				
03-303-000-0000-6298	P	JACOBSON-WALL PACKS 122915	15148	Shop Maintenance
03-303-000-0000-6298	P	SWATARA-WALL PACKS 122915	15148	Shop Maintenance
03-303-000-0000-6298	P	PALISADE-LED REPAIR 122915	15148	Shop Maintenance
03-303-000-0000-6298	P	MCGREGOR-LED/LIGHT REPA 122915	15148	Shop Maintenance
03-303-000-0000-6298		AITKIN BALLAST REPLACEM 010816	15149	Shop Maintenance
12106 Antoine Electric		5 Transactions		
8693 ASV, LLC				
03-303-000-0000-6590		REPAIR PARTS 011216	418968	Repair & Maintenance Supplies
8693 ASV, LLC		1 Transactions		
11945 Brainerd General Rental				
03-303-000-0000-6590		REPAIR PARTS 011216	81083-0	Repair & Maintenance Supplies
11945 Brainerd General Rental		1 Transactions		
12445 Brandt Chevrolet, Buick GMC				
03-303-000-0000-6590		REPAIR PARTS 010716	7728	Repair & Maintenance Supplies
12445 Brandt Chevrolet, Buick GMC		1 Transactions		
10185 Centurylink Communications Inc				
03-303-000-0000-6254	P	LD Phone	320146217	Utilities
10185 Centurylink Communications Inc		1 Transactions		
11411 Charter Communications				
03-303-000-0000-6254		PHONE: HWY OFFICE 010916		Utilities
11411 Charter Communications		1 Transactions		
13892 COURIER/DON				
03-303-000-0000-6411	P	WORK BOOTS REIMBURSEMEN 112815	57976	Safety Footwear
13892 COURIER/DON		1 Transactions		
1200 Cummings Oil, Inc				
03-303-000-0000-6513	P	PALISADE DIESEL 121115	1358	Motor Fuel & Lubricants
03-303-000-0000-6513	P	SWATARA DIESEL 123015	1358	Motor Fuel & Lubricants
03-303-000-0000-6513	P	JACOBSON DIESEL 123015	1358	Motor Fuel & Lubricants
03-303-000-0000-6513	P	PALISADE DIESEL 123015	1358	Motor Fuel & Lubricants

DKB1

1/25/16 1:36PM

3 Road & Bridge

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Page 22

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
1200	Cummings Oil, Inc		3,677.28	4 Transactions	
7060	Federated Co-Ops Inc.				
	03-303-000-0000-6297		604.56	MCGRATH PROPANE 011116	0-0100497 Shop Fuel
	03-303-000-0000-6297		751.15	MCGREGOR PROPANE 010616	102100615 Shop Fuel
7060	Federated Co-Ops Inc.		1,355.71	2 Transactions	
1570	Freedom Valu Centers, Inc				
	03-303-000-0000-6513	P	35.05-	DISCOUNT 123115	Motor Fuel & Lubricants
	03-303-000-0000-6513	P	23.37	GASOLINE 120815	23936 Motor Fuel & Lubricants
	03-303-000-0000-6513	P	37.97	GASOLINE 120915	24149 Motor Fuel & Lubricants
	03-303-000-0000-6513	P	40.89	GASOLINE 121015	24369 Motor Fuel & Lubricants
	03-303-000-0000-6513	P	27.26	GASOLINE 121115	24636 Motor Fuel & Lubricants
	03-303-000-0000-6513	P	36.98	GASOLINE 121415	25280 Motor Fuel & Lubricants
	03-303-000-0000-6513	P	35.04	GASOLINE 122215	27470 Motor Fuel & Lubricants
	03-303-000-0000-6513	P	30.14	GASOLINE 123015	29971 Motor Fuel & Lubricants
	03-303-000-0000-6513	P	31.18	GASOLINE 120415	32147 Motor Fuel & Lubricants
	03-303-000-0000-6513	P	29.21	GASOLINE 120715	32993 Motor Fuel & Lubricants
	03-303-000-0000-6513	P	36.98	GASOLINE 122615	37384 Motor Fuel & Lubricants
	03-303-000-0000-6513	P	21.39	GASOLINE 123115	E67994 Motor Fuel & Lubricants
1570	Freedom Valu Centers, Inc		315.36	12 Transactions	
13468	G & K Services				
	03-303-000-0000-6298		17.40	SHOP LAUNDRY 011116	1043378894 Shop Maintenance
13468	G & K Services		17.40	1 Transactions	
1754	Garrison Disposal Company, Inc				
	03-303-000-0000-6254	P	78.69	MCGREGOR SHOP 123115	8213548 Utilities
1754	Garrison Disposal Company, Inc		78.69	1 Transactions	
1959	H & L Mesabi Inc				
	03-303-000-0000-6298		461.67	AITKIN SHOP SUPPLIES 011216	95042 Shop Maintenance
1959	H & L Mesabi Inc		461.67	1 Transactions	
4641	Holiday Credit Office				
	03-303-000-0000-6513	P	53.42-	FEDERAL TAX ADJUSTMENT 123115	Motor Fuel & Lubricants
	03-303-000-0000-6513	P	2.30-	REBATE 123115	Motor Fuel & Lubricants
	03-303-000-0000-6513	P	40.49	GASOLINE 120915	0-85243050 Motor Fuel & Lubricants
	03-303-000-0000-6513	P	56.25	GASOLINE 121515	0-92709030 Motor Fuel & Lubricants

DKB1

1/25/16 1:36PM

3 Road & Bridge

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 23

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
4641	03-303-000-0000-6513 Holiday Credit Office	P	47.74 88.76	GASOLINE 120815	104247063	Motor Fuel & Lubricants
				5 Transactions		
8775	Itasca Co Highway Dept					
	03-303-000-0000-6521	O	43,082.00	2013/2014 AGGREGATE SUR 010416	236	Maintenance Supplies
8775	Itasca Co Highway Dept		43,082.00	1 Transactions		
8101	Kris Engineering Inc					
	03-303-000-0000-6590		3,429.92	REPAIR PARTS 011416	26295	Repair & Maintenance Supplies
	03-303-000-0000-6298		765.70	AITKIN SHOP SUPPLIES 011416	26296	Shop Maintenance
8101	Kris Engineering Inc		4,195.62	2 Transactions		
91187	Lake Country Power					
	03-303-000-0000-6254	P	78.78	NOV-DEC JACOBSON SHOP 010516	1400073000	Utilities
	03-303-000-0000-6254	P	839.14	NOV-DEC SWATARA 010816	140946401	Utilities
91187	Lake Country Power		917.92	2 Transactions		
2831	Little Falls Machine Inc					
	03-303-000-0000-6590		1,190.90	REPAIR PARTS 010616	0-0057353	Repair & Maintenance Supplies
	03-303-000-0000-6590		397.62	PLOW SHOES 010616	0-0057373	Repair & Maintenance Supplies
	03-303-000-0000-6590		344.54	REPAIR PARTS 010616	0-0057401	Repair & Maintenance Supplies
2831	Little Falls Machine Inc		1,933.06	3 Transactions		
2991	Malmo Market					
	03-303-000-0000-6513	P	28.67	GASOLINE 121415	27022	Motor Fuel & Lubricants
	03-303-000-0000-6513	P	31.34	GASOLINE 120815	32292	Motor Fuel & Lubricants
	03-303-000-0000-6513	P	22.26	GASOLINE 121015	32556	Motor Fuel & Lubricants
	03-303-000-0000-6513	P	23.48	GASOLINE 121115	32637	Motor Fuel & Lubricants
	03-303-000-0000-6513	P	39.74	GASOLINE 121615	33287	Motor Fuel & Lubricants
	03-303-000-0000-6513	P	45.11	GASOLINE 122115	33838	Motor Fuel & Lubricants
	03-303-000-0000-6513	P	13.77	GASOLINE 122215	33937	Motor Fuel & Lubricants
	03-303-000-0000-6513	P	2.77	GASOLINE 122215	33937	Motor Fuel & Lubricants
	03-303-000-0000-6513	P	40.57	GASOLINE 122815	34691	Motor Fuel & Lubricants
2991	Malmo Market		247.71	9 Transactions		
10824	Maney International Inc					
	03-303-000-0000-6590		315.24	FILTERS 011316	715911	Repair & Maintenance Supplies
10824	Maney International Inc		315.24	1 Transactions		

DKB1

1/25/16 1:36PM

3 Road & Bridge

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Page 24

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
3100	McGregor Oil					
	03-303-000-0000-6513	P	5.02-	DISCOUNT 123115		Motor Fuel & Lubricants
	03-303-000-0000-6513	P	27.58	GASOLINE 120115	53349	Motor Fuel & Lubricants
	03-303-000-0000-6513	P	27.24	GASOLINE 120415	53350	Motor Fuel & Lubricants
	03-303-000-0000-6298	P	4.41	SHOP SUPPLIES 120915	54401	Shop Maintenance
	03-303-000-0000-6513	P	39.71	GASOLINE 120915	54401	Motor Fuel & Lubricants
	03-303-000-0000-6513	P	37.24	GASOLINE 121715	54402	Motor Fuel & Lubricants
	03-303-000-0000-6513	P	29.07	GASOLINE 122615	54405	Motor Fuel & Lubricants
3100	McGregor Oil		160.23	7 Transactions		
3160	Mille Lacs Energy Coop-Albert Lea					
	03-303-000-0000-6254	P	1,041.95	POWER: PALISADE 011116	18-52-026-01	Utilities
	03-303-000-0000-6254	P	59.65	169 & CSAH 3 011116	19-23-010-01	Utilities
	03-303-000-0000-6254	P	13.18	GUN LAKE 011116	27-56-029-03	Utilities
	03-303-000-0000-6254	P	209.63	POWER: MCGREGOR 011116	29-53-003-01	Utilities
	03-303-000-0000-6254	P	1,586.87	POWER: AITKIN 011116	33-52-007-02	Utilities
	03-303-000-0000-6254	P	64.93	169 & CSAH 28 011116	39-62-022-01	Utilities
	03-303-000-0000-6254	P	36.19	CSAH 12 011116	40-06-000-01	Utilities
	03-303-000-0000-6254	P	66.66	47 & CSAH 2 011116	54-51-104-01	Utilities
3160	Mille Lacs Energy Coop-Albert Lea		3,079.06	8 Transactions		
9692	Minnesota Energy Resources Corporation					
	03-303-000-0000-6297	P	815.26	NAT GAS: AITKIN SHOP-N 123115	4255217-4	Shop Fuel
9692	Minnesota Energy Resources Corporation		815.26	1 Transactions		
10864	Nistler Contruction Landscapes/Tim					
	03-303-000-0000-6825	P	312.50	PLOWING 120215	1090	Maintenance Agreements
	03-303-000-0000-6825	P	212.50	SANDING 120215	1090	Maintenance Agreements
10864	Nistler Contruction Landscapes/Tim		525.00	2 Transactions		
3760	Palisade Cooperative Oil Assoc					
	03-303-000-0000-6513	P	48.26	GASOLINE 113015	326987	Motor Fuel & Lubricants
	03-303-000-0000-6513	P	25.41	GASOLINE 120915	327551	Motor Fuel & Lubricants
	03-303-000-0000-6513	P	57.35	GASOLINE 121115	327694	Motor Fuel & Lubricants
	03-303-000-0000-6513	P	27.21	GASOLINE 121415	327841	Motor Fuel & Lubricants
	03-303-000-0000-6513	P	24.38	GASOLINE 122115	328243	Motor Fuel & Lubricants
	03-303-000-0000-6513	P	57.80	GASOLINE 122315	328361	Motor Fuel & Lubricants
	03-303-000-0000-6513	P	22.31	GASOLINE 122315	328389	Motor Fuel & Lubricants
	03-303-000-0000-6513	P	18.06	GASOLINE 123015	328697	Motor Fuel & Lubricants

DKB1

1/25/16 1:36PM

3 Road & Bridge

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Page 25

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
3760	Palisade Cooperative Oil Assoc		280.78	8 Transactions	
10128	Peterson Towing Company				
	03-303-000-0000-6590		307.00	TOWING 010816	34147
10128	Peterson Towing Company		307.00	1 Transactions	Repair & Maintenance Supplies
12678	Phil's Garage Door Service				
	03-303-000-0000-6298		348.00	LABOR ON GARAGE 011416	38924
12678	Phil's Garage Door Service		348.00	1 Transactions	Shop Maintenance
4070	Riley Auto Supply				
	03-303-000-0000-6298	P	99.00	AITKIN SHOP SUPPLIES 120115	569322
	03-303-000-0000-6590	P	6.00-	REPAIR PARTS 120115	569326
	03-303-000-0000-6298	P	43.97	SWATARA SHOP SUPPLIES 120215	569369
	03-303-000-0000-6590	P	116.97	REPAIR PARTS 120215	569384
	03-303-000-0000-6590	P	41.80	REPAIR PARTS 120215	569399
	03-303-000-0000-6590	P	191.11	REPAIR PARTS 120315	569408
	03-303-000-0000-6590	P	3.29	REPAIR PARTS 120315	569412
	03-303-000-0000-6590	P	119.70	REPAIR PARTS 120415	569447
	03-303-000-0000-6590	P	210.72	REPAIR PARTS 120415	569465
	03-303-000-0000-6590	P	109.98	REPAIR PARTS 120715	569498
	03-303-000-0000-6590	P	83.39	REPAIR PARTS 120715	569510
	03-303-000-0000-6298	P	4.38	MCGRATH SHOP SUPPLIES 121115	569629
	03-303-000-0000-6298	P	29.97	AITKIN SHOP SUPPLIES 121515	569735
	03-303-000-0000-6590	P	14.18	REPAIR PARTS 121515	569742
	03-303-000-0000-6590	P	16.99	REPAIR PARTS 121715	569832
	03-303-000-0000-6590	P	35.43	REPAIR PARTS 121815	569865
	03-303-000-0000-6590	P	103.98	REPAIR PARTS 122115	569915
	03-303-000-0000-6590	P	13.49	REPAIR PARTS 122115	569921
	03-303-000-0000-6590	P	26.63	REPAIR PARTS 122215	570015
	03-303-000-0000-6590	P	43.70	REPAIR PARTS 122915	570163
	03-303-000-0000-6590	P	45.86	REPAIR PARTS 123015	570178
4070	Riley Auto Supply		1,348.54	21 Transactions	
4711	Sunnys Citgo				
	03-303-000-0000-6513	P	28.26	GASOLINE 121415	1011110
	03-303-000-0000-6513	P	51.33	GASOLINE 123015	1016326
	03-303-000-0000-6513	P	55.09	GASOLINE 123115	1016695
	03-303-000-0000-6513	P	40.67	GASOLINE 113015	37924
					Motor Fuel & Lubricants

DKB1

1/25/16

1:36PM

3 Road & Bridge

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 26

Vendor	Name		Rpt		Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr		Amount	Service Dates	Paid On Bhf #	On Behalf of Name
	03-303-000-0000-6513	P		36.74	GASOLINE 120315	37925	Motor Fuel & Lubricants
4711	Sunnys Citgo			212.09	5 Transactions		
10431	Verizon Business						
	03-303-000-0000-6254	P		20.77	HWY OFFICE 010116	4227948181512	Utilities
10431	Verizon Business			20.77	1 Transactions		
6097	Verizon Wireless						
	03-303-000-0000-6254	P		335.86	DEPT CELL PHONES 010116	9758154362	Utilities
6097	Verizon Wireless			335.86	1 Transactions		
5295	Ziegler Inc						
	03-303-000-0000-6590			773.54	REPAIR PARTS 011416	PC190052620	Repair & Maintenance Supplies
5295	Ziegler Inc			773.54	1 Transactions		
303	DEPT Total:			68,164.12	R&B Highway Maintenance	34 Vendors	118 Transactions
3	Fund Total:			68,549.67	Road & Bridge		123 Transactions

DKB1

1/25/16

1:36PM

4 Special Revenue(Unorg R&

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Page 27

Vendor Name		<u>Rpt</u>	<u>Warrant Description</u>		<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
423	DEPT			Unorganized Cemetary		
3116	Mcneil,Treas/Delpha					
	04-423-000-0000-6801	P	36.47	51-27 APPORTIONMENT		Appropriations
	04-423-000-0000-6801	P	11.81	52-27 APPORTIONMENT		Appropriations
	04-423-000-0000-6801	P	20.53	MV CREDIT 51-27		Appropriations
	04-423-000-0000-6801	P	9.94	MV CREDIT 52-27		Appropriations
3116	Mcneil,Treas/Delpha		78.75	4 Transactions		
3757	Packer-Treasurer/Warren					
	04-423-000-0000-6801	P	95.86	50-25 APPORTIONMENT		Appropriations
	04-423-000-0000-6801	P	17.87	50-25 MV CREDIT		Appropriations
3757	Packer-Treasurer/Warren		113.73	2 Transactions		
423	DEPT Total:		192.48	Unorganized Cemetary	2 Vendors	6 Transactions
4	Fund Total:		192.48	Special Revenue(Unorg R&B,Fir		6 Transactions

DKB1

1/25/16

1:36PM

5 Health & Human Services

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 28

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
400	DEPT			Public Health Department		
10185	Centurylink Communications Inc					
	05-400-440-0410-6250	P	36.91	LD Phone-PH	320146217	Telephone
	05-400-440-0410-6250	P	0.49	LD Phone-ACCTING	320146217	Telephone
	05-400-440-0410-6250	P	4.87	LD Phone-HHS	320146217	Telephone
	05-400-440-0410-6250		8.23	TOLL FREE PHONE CHARGES	320295974	Telephone
10185	Centurylink Communications Inc		50.50	4 Transactions		
1457	CPS Technology Solutions, Inc					
	05-400-440-0410-6300		11.26	February Maintenance	369746	Maintenance/Service Contracts
1457	CPS Technology Solutions, Inc		11.26	1 Transactions		
400	DEPT Total:		61.76	Public Health Department	2 Vendors	5 Transactions
420	DEPT			Income Maintenance		
10185	Centurylink Communications Inc					
	05-420-600-4800-6250	P	113.47	LD Phone-IM	320146217	Telephone
	05-420-600-4800-6250	P	1.06	LD Phone-ACCTING	320146217	Telephone
	05-420-600-4800-6250	P	10.35	LD Phone-HHS	320146217	Telephone
	05-420-640-4800-6250	P	35.26	LD Phone-CS	320146217	Telephone
	05-420-600-4800-6250		17.50	TOLL FREE PHONE CHARGES	320295974	Telephone
10185	Centurylink Communications Inc		177.64	5 Transactions		
1457	CPS Technology Solutions, Inc					
	05-420-600-4800-6300		23.94	February Maintenance	369746	Maintenance/Service Contracts
	05-420-640-4800-6300		35.20	February Maintenance	369746	Maintenance/Service Contracts
1457	CPS Technology Solutions, Inc		59.14	2 Transactions		
420	DEPT Total:		236.78	Income Maintenance	2 Vendors	7 Transactions
430	DEPT			Social Services		
10185	Centurylink Communications Inc					
	05-430-700-4800-6250	P	191.45	LD Phone-SS	320146217	Telephone
	05-430-700-4800-6250	P	1.56	LD Phone-ACCTING	320146217	Telephone
	05-430-700-4800-6250	P	15.23	LD Phone-HHS	320146217	Telephone
	05-430-700-4800-6250		25.74	TOLL FREE PHONE CHARGES	320295974	Telephone
10185	Centurylink Communications Inc		233.98	4 Transactions		

DKB1

1/25/16

1:36PM

5 Health & Human Services

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 29

Vendor Name		Rpt	Warrant Description		Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
1457	CPS Technology Solutions, Inc					
	05-430-700-4800-6300		35.20	February Maintenance	369746	Maintenance/Service Contracts
1457	CPS Technology Solutions, Inc		35.20	1 Transactions		
430	DEPT Total:		269.18	Social Services	2 Vendors	5 Transactions
5	Fund Total:		567.72	Health & Human Services		17 Transactions

DKB1

1/25/16

1:36PM

9 State

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Page 30

	Vendor	Name		Rpt		Warrant Description	Invoice #	Account/Formula Description
	No.	Account/Formula	Accr		Amount	Service Dates	Paid On Bhf #	On Behalf of Name
0	DEPT					Undesignated		
	1091	Commissioner Of Revenue						
		09-000-000-0000-2044	O		19.20	20% Severed Mineral		20% Severed Mineral Tax
	1091	Commissioner Of Revenue			19.20	1 Transactions		
	4580	Mn Dept Of Finance						
		09-000-000-0000-2051	O		6.56	TIF ADMIN FEE		State Share Of Tif Tax
	4580	Mn Dept Of Finance			6.56	1 Transactions		
0	DEPT Total:				25.76	Undesignated	2 Vendors	2 Transactions
9	Fund Total:				25.76	State		2 Transactions

DKB1
1/25/16 1:36PM
10 Trust

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 31

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
900	DEPT		Timber Permit Bonds		
9788	Demenge/Jerry				
	10-900-000-0000-2300		1,224.90	timber bond refund #2468	13713 Timber Permit Bonds
9788	Demenge/Jerry		1,224.90	1 Transactions	
10764	Pisarek/John				
	10-900-000-0000-2300		835.10	TIMBER BOND REFUND #2433	13338 Timber Permit Bonds
10764	Pisarek/John		835.10	1 Transactions	
5938	Rieger Logging				
	10-900-000-0000-2300		3,812.40	Timber Bond refund R#2397	13285 Timber Permit Bonds
5938	Rieger Logging		3,812.40	1 Transactions	
4994	Venhuizen Bros				
	10-900-000-0000-2300		928.25	timber bond refund R#1767	13466 Timber Permit Bonds
4994	Venhuizen Bros		928.25	1 Transactions	
900	DEPT Total:		6,800.65	Timber Permit Bonds	4 Vendors 4 Transactions
921	DEPT		Co. Development		
10185	Centurylink Communications Inc				
	10-921-000-0000-6250	P	1.65	LD Phone-SURVEYOR	320146217 Telephone
	10-921-000-0000-6250	P	0.61	LD Phone-GIS	320146217 Telephone
10185	Centurylink Communications Inc		2.26	2 Transactions	
12525	CES Imaging				
	10-921-000-0000-6405		304.90	paper, ink for plotter	INV031019 Office Supplies
12525	CES Imaging		304.90	1 Transactions	
2340	Hyytinen Hardware Hank				
	10-921-000-0000-6590	P	19.70	elec tape	1305285 Repair & Maintenance Supplies
2340	Hyytinen Hardware Hank		19.70	1 Transactions	
2531	Joint Powers Natural Res Board				
	10-921-000-0000-6801		1,000.00	2016 membership dues	Appropriations
2531	Joint Powers Natural Res Board		1,000.00	1 Transactions	

DKB1
1/25/16 1:36PM
10 Trust

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 32

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
921	DEPT Total:		1,326.86	Co. Development	4 Vendors	5 Transactions
922	DEPT			Cons. Forfeited Tax Sales		
5866	Department Of Natural Resources					
	10-922-000-0000-6815	O	7,000.10	ConCon funds-jan-june	R#390-393	Cons. Forfeited Tax Sales
	10-922-000-0000-6815	O	9,544.72	ConCon funds-july-december	R#394	Cons. Forfeited Tax Sales
5866	Department Of Natural Resources		16,544.82	2 Transactions		
922	DEPT Total:		16,544.82	Cons. Forfeited Tax Sales	1 Vendors	2 Transactions
923	DEPT			Forfeited Tax Sales		
10925	Aitkin Co Assessor's Office					
	10-923-000-0000-6231		50.00	parcel valuation for Shamrock		Services, Labor, Contracts
10925	Aitkin Co Assessor's Office		50.00	1 Transactions		
90762	Aitkin Co License Center					
	10-923-000-0000-6374		16.00	VEHICLE TABS-UNIT 303		Auto & Trailer License
	10-923-000-0000-6374		16.00	VEHICLE TABS-UNIT 315		Auto & Trailer License
	10-923-000-0000-6374		16.00	VEHICLE TABS-UNIT 394		Auto & Trailer License
	10-923-000-0000-6374		16.00	VEHICLE TABS-UNIT 586		Auto & Trailer License
	10-923-000-0000-6374		16.00	VEHICLE TABS-UNIT 798		Auto & Trailer License
	10-923-000-0000-6374		16.00	VEHICLE TABS-UNIT 799		Auto & Trailer License
90762	Aitkin Co License Center		96.00	6 Transactions		
86222	Aitkin Independent Age					
	10-923-000-0000-6405		34.00	Age Subscription	1519	Office Supplies
86222	Aitkin Independent Age		34.00	1 Transactions		
170	Aitkin Motor Company					
	10-923-000-0000-6590	P	66.39	LOF, cabin air filter	7530	Repair & Maintenance Supplies
	10-923-000-0000-6590	P	345.62	fuel delivery module	7660	Repair & Maintenance Supplies
170	Aitkin Motor Company		412.01	2 Transactions		
783	Canon Financial Services, Inc					
	10-923-000-0000-6231		327.05	Lobby copier contract-022	15669276	Services, Labor, Contracts
783	Canon Financial Services, Inc		327.05	1 Transactions		
10185	Centurylink Communications Inc					

DKB1
1/25/16 1:36PM
10 Trust

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 33

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
	10-923-000-0000-6250	P	1.74	LD Phone	320146217	Telephone
10185	Centurylink Communications Inc		1.74	1 Transactions		
10438	Commissioner Of Revenue					
	10-923-000-0000-6280	O	175.00	7 tax forfeited deeds		State Deed Forfeited Tax Sales
	10-923-000-0000-6282	O	125.00	7 repurchase deeds		State Deed Repurchase
10438	Commissioner Of Revenue		300.00	2 Transactions		
1570	Freedom Valu Centers, Inc					
	10-923-000-0000-6511	P	446.96	December Gas	9423	Gas And Oil
1570	Freedom Valu Centers, Inc		446.96	1 Transactions		
1754	Garrison Disposal Company, Inc					
	10-923-000-0000-6231	P	227.00	mattresses,monitors,printer	8213257	Services, Labor, Contracts
1754	Garrison Disposal Company, Inc		227.00	1 Transactions		
4641	Holiday Credit Office					
	10-923-000-0000-6511	P	472.92	December Billing	1400000134961	Gas And Oil
4641	Holiday Credit Office		472.92	1 Transactions		
2340	Hyytinen Hardware Hank					
	10-923-000-0000-6406	P	21.77	padlock, hasps	1304220	Field Supplies
2340	Hyytinen Hardware Hank		21.77	1 Transactions		
2991	Malmo Market					
	10-923-000-0000-6511	P	111.26	December Gas bills		Gas And Oil
2991	Malmo Market		111.26	1 Transactions		
3100	McGregor Oil					
	10-923-000-0000-6511	P	121.81	December Gas bills	AITKINLA	Gas And Oil
3100	McGregor Oil		121.81	1 Transactions		
10930	Tidholm Productions					
	10-923-000-0000-6405	P	276.39	scale report books	8153 5433	Office Supplies
10930	Tidholm Productions		276.39	1 Transactions		
6128	Tire Barn					
	10-923-000-0000-6590		890.15	brakes, fuel filter, oil chang	33305	Repair & Maintenance Supplies

DKB1
1/25/16 1:36PM
10 Trust

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 34

Vendor Name		Rpt	Warrant Description		Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
6128	Tire Barn		890.15	1 Transactions		
923	DEPT Total:		3,789.06	Forfeited Tax Sales	15 Vendors	22 Transactions
926	DEPT			Law Library		
5173	West Payment Center					
	10-926-000-0000-6408	P	1,164.16	Information Charges	833205368	Law Books
				12/01/2015 12/31/2015		
5173	West Payment Center		1,164.16	1 Transactions		
926	DEPT Total:		1,164.16	Law Library	1 Vendors	1 Transactions
10	Fund Total:		29,625.55	Trust		34 Transactions

DKB1

1/25/16 1:36PM

11 Forest Development

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 35

	<u>Vendor Name</u>	<u>Rpt</u>		<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
924	DEPT			Forest Resource		
	90762 Aitkin Co License Center					
	11-924-000-0000-6374		16.00	VEHICLE TABS-UNIT 395		Auto & Trailer License
	90762 Aitkin Co License Center		16.00	1 Transactions		
	1570 Freedom Valu Centers, Inc					
	11-924-000-0000-6406	P	9.98	December Gas	9423	Field Supplies
	1570 Freedom Valu Centers, Inc		9.98	1 Transactions		
	6097 Verizon Wireless					
	11-924-000-0000-6250	P	61.92	Cell phone service	580683827	Telephone
				12/02/2015 01/01/2016		
	6097 Verizon Wireless		61.92	1 Transactions		
924	DEPT Total:		87.90	Forest Resource	3 Vendors	3 Transactions
925	DEPT			Reforestation		
	90762 Aitkin Co License Center					
	11-925-000-0000-6374		16.00	VEHICLE TABS-UNIT 66		Auto & Trailer License
	11-925-000-0000-6374		16.00	VEHICLE TABS-UNIT 224		Auto & Trailer License
	90762 Aitkin Co License Center		32.00	2 Transactions		
	86235 The Office Shop Inc					
	11-925-000-0000-6406		39.97	batteries	283035-0	Field Supplies
	86235 The Office Shop Inc		39.97	1 Transactions		
925	DEPT Total:		71.97	Reforestation	2 Vendors	3 Transactions
935	DEPT			Forest Road		
	90762 Aitkin Co License Center					
	11-935-000-0000-6374		16.00	VEHICLE TABS-UNIT 65		Auto & Trailer License
	11-935-000-0000-6374		16.00	VEHICLE TABS-UNIT 908		Auto & Trailer License
	90762 Aitkin Co License Center		32.00	2 Transactions		
935	DEPT Total:		32.00	Forest Road	1 Vendors	2 Transactions
11	Fund Total:		191.87	Forest Development		8 Transactions

DKB1
1/25/16 1:36PM
12 Agency

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 36

Vendor Name		Rpt	Warrant Description		Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
930	DEPT			ARDC		
90081	ARDC					
	12-930-000-0000-6801	P	2,969.22	Nov/Dec Settlement 2015		Apportionments
90081	ARDC		2,969.22	1 Transactions		
930	DEPT Total:		2,969.22	ARDC	1 Vendors	1 Transactions
931	DEPT			Towns		
5838	Nw Carlton Co Ambulance District					
	12-931-162-0000-2045	P	124.92	AMBULANCE DISTRICT LEVY		Nw Carlton Co Ambulance District
5838	Nw Carlton Co Ambulance District		124.92	1 Transactions		
931	DEPT Total:		124.92	Towns	1 Vendors	1 Transactions
12	Fund Total:		3,094.14	Agency		2 Transactions

DKB1

1/25/16

1:36PM

19 Long Lake Conservation C

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 37

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
521	DEPT			LLCC Administration		
783	Canon Financial Services, Inc					
	19-521-000-0000-6231		126.47	Contract Charges-020	15642525	Services, Labor, Contracts
783	Canon Financial Services, Inc		126.47	1 Transactions		
3160	Mille Lacs Energy Coop-Albert Lea					
	19-521-000-0000-6254	P	93.00	DIRECTORS RESIDENCE	271300401	Utilities
	19-521-000-0000-6254	P	2,526.74	ENERGY CENTER	271300502	Utilities
	19-521-000-0000-6254	P	517.86	DINING HALL	271300601	Utilities
	19-521-000-0000-6254	P	458.98	NORTH STAR LODGE	271300703	Utilities
	19-521-000-0000-6254	P	49.49	PARKING LOT	271300801	Utilities
3160	Mille Lacs Energy Coop-Albert Lea		3,646.07	5 Transactions		
521	DEPT Total:		3,772.54	LLCC Administration	2 Vendors	6 Transactions
523	DEPT			LLCC Food		
4968	Upper Lakes Foods, Inc					
	19-523-000-0000-6418		845.31	Groceries	638872-00	Groceries-Students
4968	Upper Lakes Foods, Inc		845.31	1 Transactions		
523	DEPT Total:		845.31	LLCC Food	1 Vendors	1 Transactions
524	DEPT			LLCC Maintenance		
86467	Auto Value Aitkin					
	19-524-000-0000-6302		96.99	Van Battery	40077204	Vehicle Maintenance
86467	Auto Value Aitkin		96.99	1 Transactions		
8809	Biscoe/Scott A					
	19-524-000-0000-6422		160.68	small tools, ATV tire chains		Janitorial Services/Supplies
8809	Biscoe/Scott A		160.68	1 Transactions		
524	DEPT Total:		257.67	LLCC Maintenance	2 Vendors	2 Transactions
19	Fund Total:		4,875.52	Long Lake Conservation Center		9 Transactions

DKB1

1/25/16

1:36PM

21 Parks

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIE



Page 38

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
520	DEPT		Parks		
90762	Aitkin Co License Center				
	21-520-000-0000-6374		16.00	VEHICLE TABS-UNIT 26	Auto & Trailer License
	21-520-000-0000-6374		16.00	VEHICLE TABS-UNIT 114	Auto & Trailer License
	21-520-000-0000-6374		16.00	VEHICLE TABS-UNIT 122	Auto & Trailer License
	21-520-000-0000-6374		16.00	VEHICLE TABS-UNIT 317	Auto & Trailer License
	21-520-000-0000-6374		16.00	VEHICLE TABS-UNIT 452	Auto & Trailer License
	21-520-000-0000-6374		16.00	VEHICLE TABS-UNIT 306	Auto & Trailer License
	21-520-000-0000-6374		16.00	VEHICLE TABS-UNIT 313	Auto & Trailer License
	21-520-000-0000-6374		16.00	VEHICLE TABS-UNIT 314	Auto & Trailer License
	21-520-000-0000-6374		16.00	VEHICLE TABS-UNIT 315	Auto & Trailer License
90762	Aitkin Co License Center		144.00	9 Transactions	
2340	Hyytinen Hardware Hank				
	21-520-000-0000-6590	P	2.69	snap	1302072
	21-520-000-0000-6590	P	58.39	rope, flag	1302769
	21-520-000-0000-6590	P	2.11	hardware	1303326
	21-520-000-0000-6590	P	0.99	key	1303479
	21-520-000-0000-6590	P	1.05	bolt	1303504
	21-520-000-0000-6590	P	30.44	bulb,bag,cap	1305416
	21-520-000-0000-6590	P	0.99	key	1306052
2340	Hyytinen Hardware Hank		96.66	7 Transactions	
12927	Midwest Machinery Co.				
	21-520-000-0000-6590	P	6.63	FUEL CONDITIONER	1199170
12927	Midwest Machinery Co.		6.63	1 Transactions	
3160	Mille Lacs Energy Coop-Albert Lea				
	21-520-000-0000-6254	P	38.05	BURGLUND PARK ELECT.	185110602
3160	Mille Lacs Energy Coop-Albert Lea		38.05	1 Transactions	
9692	Minnesota Energy Resources Corporation				
	21-520-000-0000-6254	P	393.19	SHOP HEATING GAS	4162495-8
9692	Minnesota Energy Resources Corporation		393.19	1 Transactions	
4070	Riley Auto Supply				
	21-520-000-0000-6590	P	11.98	power steering fluid	569389
	21-520-000-0000-6590	P	9.95	fuse	569509

DKB1
1/25/16 1:36PM
21 Parks

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 39

Vendor		<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
4070	Riley Auto Supply		21.93		2 Transactions	
520	DEPT Total:		700.46	Parks	6 Vendors	21 Transactions
21	Fund Total:		700.46	Parks		21 Transactions
	Final Total:		193,647.36	222 Vendors	397 Transactions	

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
1	85,824.19	General Fund	
3	68,549.67	Road & Bridge	
4	192.48	Special Revenue(Unorg R&B,Fire	
5	567.72	Health & Human Services	
9	25.76	State	
10	29,625.55	Trust	
11	191.87	Forest Development	
12	3,094.14	Agency	
19	4,875.52	Long Lake Conservation Center	
21	700.46	Parks	
All Funds	193,647.36	Total	Approved by,
		
		

2D

DKB1
1/19/16 3:21PM

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Page 1

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

December Sales + Use Tax

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

DKB1
1/19/16 3:21PM
1 General Fund

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Page 2

Vendor Name	No.	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Description
								Paid On Bhf #	On Behalf of Name
89991		Bremer Bank							
1		01-040-000-0000-5517			0.19	Receipt Nbr 1241	12/07/2015		Fees For Services
2		01-040-000-0000-5517			0.19	Receipt Nbr 1242	12/07/2015		Fees For Services
3		01-040-000-0000-5517			0.39	Receipt Nbr 1243	12/07/2015		Fees For Services
4		01-040-000-0000-5517			0.19	Receipt Nbr 1245	12/09/2015		Fees For Services
5		01-040-000-0000-5517			0.19	Receipt Nbr 1246	12/14/2015		Fees For Services
6		01-040-021-0000-5840			1.25	Receipt Nbr 1070	12/07/2015		Misc Receipts
7		01-040-021-0000-5840			2.51	Receipt Nbr 1074	12/23/2015		Misc Receipts
8		01-040-021-0000-5840			0.13	Receipt Nbr 1075	12/23/2015		Misc Receipts
9		01-042-000-0000-5840			0.19	Receipt Nbr 3908	12/03/2015		Misc Receipts
10		01-043-000-0000-5840			0.26	Receipt Nbr 905	12/07/2015		Misc Receipts
11		01-043-000-0000-5840			0.34	Receipt Nbr 905	12/07/2015		Misc Receipts
12		01-043-000-0000-5840			0.77	Receipt Nbr 905	12/07/2015		Misc Receipts
13		01-043-000-0000-5840			0.64	Receipt Nbr 906	12/23/2015		Misc Receipts
14		01-043-000-0000-5840			1.03	Receipt Nbr 906	12/23/2015		Misc Receipts
15		01-090-000-0000-5840			1.93	Receipt Nbr 1675	12/01/2015		Misc Receipts
16		01-090-000-0000-5840			0.64	Receipt Nbr 1676	12/01/2015		Misc Receipts
17		01-090-000-0000-5840			0.03	Receipt Nbr 1677	12/01/2015		Misc Receipts
18		01-090-000-0000-5840			1.93	Receipt Nbr 1680	12/10/2015		Misc Receipts
19		01-090-000-0000-5840			0.64	Receipt Nbr 1681	12/10/2015		Misc Receipts
20		01-090-000-0000-5840			0.64	Receipt Nbr 1683	12/14/2015		Misc Receipts
21		01-090-000-0000-5840			0.64	Receipt Nbr 1684	12/14/2015		Misc Receipts
22		01-090-000-0000-5840			1.29	Receipt Nbr 1685	12/16/2015		Misc Receipts
23		01-090-000-0000-5840			0.64	Receipt Nbr 1687	12/18/2015		Misc Receipts
24		01-090-000-0000-5840			1.29	Receipt Nbr 1688	12/18/2015		Misc Receipts
25		01-090-000-0000-5840			1.93	Receipt Nbr 1689	12/18/2015		Misc Receipts
26		01-090-000-0000-5840			0.64	Receipt Nbr 1690	12/18/2015		Misc Receipts
27		01-252-252-0000-5872			39.63	Receipt Nbr 2813	12/10/2015		Phone Card Prisoner Welfare(Taxable)
28		01-252-252-0000-5872			15.57	Receipt Nbr 2820	12/23/2015		Phone Card Prisoner Welfare(Taxable)
29		01-252-252-0000-5872			188.20	Receipt Nbr 2822	12/30/2015		Phone Card Prisoner Welfare(Taxable)
30		01-252-252-0000-5885			14.06	Receipt Nbr 2806	12/04/2015		Commissary Sales Taxable
31		01-252-252-0000-5885			22.93	Receipt Nbr 2813	12/10/2015		Commissary Sales Taxable
32		01-252-252-0000-5885			7.33	Receipt Nbr 2816	12/16/2015		Commissary Sales Taxable
33		01-252-252-0000-5885			12.16	Receipt Nbr 2820	12/23/2015		Commissary Sales Taxable
34		01-252-252-0000-5885			9.09	Receipt Nbr 2822	12/30/2015		Commissary Sales Taxable
52		01-100-000-0000-6311			94.67	December sales tax on copies			Sales Tax
53		01-100-000-0000-6312			0.33	December sales tax adjustment			Sales Tax Adjustment
89991		Bremer Bank			424.48				
							36 Transactions		

DKB1
1/19/16 3:21PM
1 General Fund

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Page 3

<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
1	Fund Total:		424.48	General Fund	1 Vendors	36 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 4

DKB1
1/19/16 3:21PM
3 Road & Bridge

Vendor Name		Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula				Paid On Bhf #	On Behalf of Name
49	8410 Bremer Bank					
	03- 303- 000- 0000- 6513		December Diesel Tax			Motor Fuel & Lubricants
	8410 Bremer Bank			1 Transactions		
	89991 Bremer Bank					
35	03- 000- 000- 0000- 5840	0.26	Receipt Nbr 906 12/23/2015			Misc Receipts
36	03- 000- 000- 0000- 5855	1.93	Receipt Nbr 2502 12/09/2015			Charges- Individuals
37	03- 000- 000- 0000- 5855	3.86	Receipt Nbr 905 12/11/2015			Charges- Individuals
38	03- 000- 000- 0000- 5855	1.93	Receipt Nbr 2517 12/23/2015			Charges- Individuals
39	03- 000- 000- 0000- 5855	1.93	Receipt Nbr 907 12/31/2015			Charges- Individuals
40	03- 000- 000- 0000- 5855	3.86	Receipt Nbr 907 12/31/2015			Charges- Individuals
41	03- 000- 000- 0000- 5857	22.69	Receipt Nbr 905 12/11/2015			Culverts
	89991 Bremer Bank	36.46		7 Transactions		
3 Fund Total:		1,724.80	Road & Bridge	2 Vendors	8 Transactions	

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 5

DKB1
1/19/16 3:21PM
9 State

Vendor	<u>Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>				<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
4580	Mn Dept Of Finance						
54	09- 000- 000- 0000- 2022			108.00	DECEMBER BIRTH		Birth/Death Surcharges
55	09- 000- 000- 0000- 2022			312.00	DECEMBER DEATH		Birth/Death Surcharges
56	09- 000- 000- 0000- 2024			81.00	DECEMBER CHILDRENS		St Share Of Birth Cert.- Children
57	09- 000- 000- 0000- 2031			4.50	DECEMBER TORRENS		Real Estate Assurance (Was 5874 And 627
58	09- 000- 000- 0000- 2031			6,159.00	DECEMBER TAX FORFEIT		Real Estate Assurance (Was 5874 And 627
59	09- 000- 000- 0000- 2036			4,777.50	DECEMBER STATE GEN FUND		Recording Surcharges (Was 5871 & 6281)
60	09- 000- 000- 0000- 2036			270.00	Dec. General fund surcharge		Recording Surcharges (Was 5871 & 6281)
4580	Mn Dept Of Finance			11,712.00	7 Transactions		
3375	Mn Dept Of Health						
61	09- 000- 000- 0000- 2027			977.50	DECEMBER STATE WELL		State Well Cert Fees (Was 5097 & 6203)
3375	Mn Dept Of Health			977.50	1 Transactions		
9 Fund Total:				12,689.50	State	2 Vendors	8 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 6

DKB1
1/19/16 3:21PM
19 Long Lake Conservation C

<u>Vendor Name</u>	<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Service Dates</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
								<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
89991 Bremer Bank									
42		19- 521- 000- 0000- 5885			27.32	Receipt Nbr 1153 12/11/2015			Commissary Sales Taxable
43		19- 521- 000- 0000- 5885			15.63	Receipt Nbr 1154 12/14/2015			Commissary Sales Taxable
44		19- 521- 000- 0000- 5885			1.11	Receipt Nbr 1155 12/18/2015			Commissary Sales Taxable
45		19- 521- 000- 0000- 5885			17.78	Receipt Nbr 1156 12/21/2015			Commissary Sales Taxable
46		19- 521- 000- 0000- 5885			48.56	Receipt Nbr 1157 12/21/2015			Commissary Sales Taxable
47		19- 521- 000- 0000- 5885			2.67	Receipt Nbr 1160 12/29/2015			Commissary Sales Taxable
89991 Bremer Bank					113.07	6 Transactions			
19 Fund Total:					113.07	Long Lake Conservation Center		1 Vendors	6 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 7

DKB1
1/19/16 3:21PM
21 Parks

<u>Vendor Name</u>	<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Service Dates</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
								<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
89991 Bremer Bank									
48		21- 520- 000- 0000- 5510			12.99	Receipt Nbr 2505 12/14/2015			Co. Parks Campground Fees
50		21- 520- 000- 0000- 5510			9.58-	sales tax overpay			Co. Parks Campground Fees
51		21- 520- 000- 0000- 5510			0.42-	sales tax adjustment			Co. Parks Campground Fees
89991 Bremer Bank					2.99		3 Transactions		
21 Fund Total:					2.99	Parks		1 Vendors	3 Transactions
Final Total:					14,954.84	7 Vendors		61 Transactions	

DKB1
1/19/16

3:21PM

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Page 8

Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	424.48	General Fund
3	1,724.80	Road & Bridge
9	12,689.50	State
19	113.07	Long Lake Conservation Center
21	2.99	Parks
All Funds	14,954.84	Total

Approved by,

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DKB1
1/14/16 3:16PM

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Page 1

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Tax Settlement

DKB1
1/14/16 3:16PM
12 Agency

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Page 2

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
931	DEPT			Towns		
1010	City Of Aitkin					
	12- 931- 156- 0000- 2045	O	61,444.39	3rd Tax Settlement		Payable To Village Of Aitkin
1010	City Of Aitkin		61,444.39		1 Transactions	
173	City Of Hill City					
	12- 931- 157- 0000- 2045	O	6,927.96	3rd Tax Settlement		Payable To Village Of Hill City
173	City Of Hill City		6,927.96		1 Transactions	
1025	City Of McGrath- Treasurer					
	12- 931- 158- 0000- 2045	O	637.19	3rd Tax Settlement		Payable To Village Of McGrath
1025	City Of McGrath- Treasurer		637.19		1 Transactions	
175	City Of McGregor					
	12- 931- 159- 0000- 2045	O	18,643.54	3rd Tax Settlement		Payable To Village Of McGregor
175	City Of McGregor		18,643.54		1 Transactions	
176	City Of Palisade					
	12- 931- 160- 0000- 2045	O	7,697.79	3rd Tax Settlement		Payable To Village Of Palisade
176	City Of Palisade		7,697.79		1 Transactions	
178	City Of Tamarack					
	12- 931- 161- 0000- 2045	O	1,652.06	3rd Tax Settlement		Payable To Village Of Tamarack
178	City Of Tamarack		1,652.06		1 Transactions	
13110	Lake Minnewawa Lake Improvement Dist					
	12- 931- 163- 0000- 2045		856.32	3rd Tax Settlement		Payable To Lake Minnewawa LID
13110	Lake Minnewawa Lake Improvement Dist		856.32		1 Transactions	
7000	Town Of Aitkin Treasurer					
	12- 931- 101- 0000- 2045	O	15,917.95	3rd Tax Settlement		Payable To Aitkin Twp
7000	Town Of Aitkin Treasurer		15,917.95		1 Transactions	
7001	Town Of Ball Bluff Treasurer					
	12- 931- 102- 0000- 2045	O	7,107.54	3rd Tax Settlement		Payable To Ball Bluff Twp
7001	Town Of Ball Bluff Treasurer		7,107.54		1 Transactions	
7002	Town Of Balsam Treasurer					
	12- 931- 103- 0000- 2045	O	162.04	3rd Tax Settlement		Payable To Balsam Twp

DKB1
1/14/16 3:16PM
12 Agency

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Page 3

Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf # On Behalf of Name
7002 Town Of Balsam Treasurer		162.04	1 Transactions	
7003 Town Of Beaver Treasurer				
12- 931- 104- 0000- 2045	O	1,580.52	3rd Tax Settlement	Payable To Beaver Twp
7003 Town Of Beaver Treasurer		1,580.52	1 Transactions	
7004 Town Of Clark Treasurer				
12- 931- 105- 0000- 2045	O	3,201.44	3rd Tax Settlement	Payable To Clark Twp
7004 Town Of Clark Treasurer		3,201.44	1 Transactions	
7005 Town Of Cornish Treasurer				
12- 931- 106- 0000- 2045	O	733.58	3rd Tax Settlement	Payable To Cornish Twp
7005 Town Of Cornish Treasurer		733.58	1 Transactions	
7006 Town Of Farm Island Treasurer				
12- 931- 107- 0000- 2045	O	18,697.52	3rd Tax Settlement	Payable To Farm Island Twp
7006 Town Of Farm Island Treasurer		18,697.52	1 Transactions	
7007 Town Of Fleming Treasurer				
12- 931- 108- 0000- 2045	O	10,066.72	3rd Tax Settlement	Payable To Fleming Twp
7007 Town Of Fleming Treasurer		10,066.72	1 Transactions	
7008 Town Of Glen Treasurer				
12- 931- 109- 0000- 2045	O	7,306.15	3rd Tax Settlement	Payable To Glen Twp
7008 Town Of Glen Treasurer		7,306.15	1 Transactions	
7009 Town Of Haugen Treasurer				
12- 931- 110- 0000- 2045	O	2,287.67	3rd Tax Settlement	Payable To Haugen Twp
7009 Town Of Haugen Treasurer		2,287.67	1 Transactions	
7010 Town Of Hazelton Treasurer				
12- 931- 111- 0000- 2045	O	14,201.30	3rd Tax Settlement	Payable To Hazelton Twp
7010 Town Of Hazelton Treasurer		14,201.30	1 Transactions	
4879 Town Of Hill Lake Clerk- Treas				
12- 931- 112- 0000- 2045	O	3,511.16	3rd Tax Settlement	Payable To Hill Lake Twp
4879 Town Of Hill Lake Clerk- Treas		3,511.16	1 Transactions	
7011 Town Of Idun Treasurer				

DKB1
1/14/16 3:16PM
12 Agency

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Page 4

Vendor	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>On Behalf of Name</u>
	12- 931- 113- 0000- 2045	O	3,727.68	3rd Tax Settlement	Payable To Idun Twp
7011	Town Of Idun Treasurer		3,727.68	1 Transactions	
7012	Town Of Jevne Treasurer				
	12- 931- 114- 0000- 2045	O	3,953.34	3rd Tax Settlement	Payable To Jevne Twp
7012	Town Of Jevne Treasurer		3,953.34	1 Transactions	
7013	Town Of Kimberly Treasurer				
	12- 931- 115- 0000- 2045	O	10,048.60	3rd Tax Settlement	Payable To Kimberly Twp
7013	Town Of Kimberly Treasurer		10,048.60	1 Transactions	
7014	Town Of Lakeside Treasurer				
	12- 931- 116- 0000- 2045	O	16,734.85	3rd Tax Settlement	Payable To Lakeside Twp
7014	Town Of Lakeside Treasurer		16,734.85	1 Transactions	
7015	Town Of Lee Treasurer				
	12- 931- 117- 0000- 2045	O	1,231.14	3rd Tax Settlement	Payable To Lee Twp
7015	Town Of Lee Treasurer		1,231.14	1 Transactions	
7016	Town Of Libby Treasurer				
	12- 931- 118- 0000- 2045	O	940.30	3rd Tax Settlement	Payable To Libby Twp
7016	Town Of Libby Treasurer		940.30	1 Transactions	
7017	Town Of Logan Treasurer				
	12- 931- 119- 0000- 2045	O	6,712.67	3rd Tax Settlement	Payable To Logan Twp
7017	Town Of Logan Treasurer		6,712.67	1 Transactions	
7018	Town Of Macville Treasurer				
	12- 931- 120- 0000- 2045	O	1,771.89	3rd Tax Settlement	Payable To Macville Twp
7018	Town Of Macville Treasurer		1,771.89	1 Transactions	
7019	Town Of Malmo Treasurer				
	12- 931- 121- 0000- 2045	O	7,901.70	3rd Tax Settlement	Payable To Malmo Twp
7019	Town Of Malmo Treasurer		7,901.70	1 Transactions	
7020	Town Of McGregor - Treasurer				
	12- 931- 122- 0000- 2045	O	440.50	3rd Tax Settlement	Payable To McGregor Twp
7020	Town Of McGregor - Treasurer		440.50	1 Transactions	

DKB1
1/14/16 3:16PM
12 Agency

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Page 5

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
7021 Town Of Millward Treasurer 12- 931- 141- 0000- 2045	O	682.47	3rd Tax Settlement	Payable To Millward Twp
7021 Town Of Millward Treasurer		682.47	1 Transactions	
7022 Town Of Morrison Treasurer 12- 931- 123- 0000- 2045	O	7,482.80	3rd Tax Settlement	Payable To Morrison Twp
7022 Town Of Morrison Treasurer		7,482.80	1 Transactions	
7023 Town Of Nordland Treasurer 12- 931- 124- 0000- 2045	O	22,873.38	3rd Tax Settlement	Payable To Nordland Twp
7023 Town Of Nordland Treasurer		22,873.38	1 Transactions	
7024 Town Of Pliny Treasurer 12- 931- 125- 0000- 2045	O	827.56	3rd Tax Settlement	Payable To Pliny Twp
7024 Town Of Pliny Treasurer		827.56	1 Transactions	
7025 Town Of Rice River Treasurer 12- 931- 126- 0000- 2045	O	4,945.15	3rd Tax Settlement	Payable To Rice River Twp
7025 Town Of Rice River Treasurer		4,945.15	1 Transactions	
7026 Town Of Salo Treasurer 12- 931- 127- 0000- 2045	O	3,120.73	3rd Tax Settlement	Payable To Salo Twp
7026 Town Of Salo Treasurer		3,120.73	1 Transactions	
7027 Town Of Seavey Treasurer 12- 931- 128- 0000- 2045	O	1,701.65	3rd Tax Settlement	Payable To Seavey Twp
7027 Town Of Seavey Treasurer		1,701.65	1 Transactions	
7028 Town Of Shamrock Treasurer 12- 931- 129- 0000- 2045	O	17,280.18	3rd Tax Settlement	Payable To Shamrock Twp
12- 931- 129- 0000- 2045	O	856.32-	To Lake Improv.District	Payable To Shamrock Twp
7028 Town Of Shamrock Treasurer		16,423.86	2 Transactions	
7029 Town Of Spalding Treasurer 12- 931- 130- 0000- 2045	O	2,982.95	3rd Tax Settlement	Payable To Spalding Twp
7029 Town Of Spalding Treasurer		2,982.95	1 Transactions	
7030 Town Of Spencer Treasurer 12- 931- 131- 0000- 2045	O	13,094.04	3rd Tax Settlement	Payable To Spencer Twp

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 6

DKB1
1/14/16 3:16PM
12 Agency

Vendor	Name		Rpt		Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount		Service Dates	Paid On Bhf #	On Behalf of Name
7030	Town Of Spencer Treasurer		13,094.04			1 Transactions	
7031	Town Of Turner Treasurer						
	12- 931- 132- 0000- 2045	O	1,863.80	3rd Tax Settlement			Payable To Turner Twp
7031	Town Of Turner Treasurer		1,863.80		1 Transactions		
7032	Town Of Verdon Treasurer						
	12- 931- 133- 0000- 2045	O	2,617.96	3rd Tax Settlement			Payable To Verdon Twp
7032	Town Of Verdon Treasurer		2,617.96		1 Transactions		
7033	Town Of Wagner Treasurer						
	12- 931- 134- 0000- 2045	O	6,029.21	3rd Tax Settlement			Payable To Wagner Twp
7033	Town Of Wagner Treasurer		6,029.21		1 Transactions		
7034	Town Of Waukenabo Treasurer						
	12- 931- 135- 0000- 2045	O	6,563.84	3rd Tax Settlement			Payable To Waukenabo Twp
7034	Town Of Waukenabo Treasurer		6,563.84		1 Transactions		
7035	Town Of Wealthwood Treasurer						
	12- 931- 136- 0000- 2045	O	3,650.02	3rd Tax Settlement			Payable To Wealthwood Twp
7035	Town Of Wealthwood Treasurer		3,650.02		1 Transactions		
7036	Town Of White Pine Treasurer						
	12- 931- 137- 0000- 2045	O	175.69	3rd Tax Settlement			Payable To White Pine Twp
7036	Town Of White Pine Treasurer		175.69		1 Transactions		
7037	Town Of Williams Treasurer						
	12- 931- 138- 0000- 2045	O	2,779.73	3rd Tax Settlement			Payable To Williams Twp
7037	Town Of Williams Treasurer		2,779.73		1 Transactions		
7038	Town Of Workman - Treasurer						
	12- 931- 139- 0000- 2045	O	3,082.28	3rd Tax Settlement			Payable To Workman Twp
7038	Town Of Workman - Treasurer		3,082.28		1 Transactions		
931	DEPT Total:		336,992.63	Towns		47 Vendors	48 Transactions
932	DEPT			Schools			
393	Isd 1 Aitkin- Treasurer						
	12- 932- 000- 0000- 6801	O	73,321.28	3rd Tax Settlement			Appropriations

DKB1
1/14/16 3:16PM
12 Agency

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Page 7

Vendor	<u>Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
393	Isd 1 Aitkin- Treasurer		73,321.28		1 Transactions	
1985	Isd 182 Crosby- Treasurer					
	12- 932- 000- 0000- 6801	O	20.98	3rd Tax Settlement		Appropriations
1985	Isd 182 Crosby- Treasurer		20.98		1 Transactions	
392	Isd 2 Hill City- Treasurer					
	12- 932- 000- 0000- 6801	O	17,465.51	3rd Tax Settlement		Appropriations
392	Isd 2 Hill City- Treasurer		17,465.51		1 Transactions	
1983	Isd 2165 Hinckley Finlayson- Treasurer					
	12- 932- 000- 0000- 6801	O	11,813.06	3rd Tax Settlement		Appropriations
1983	Isd 2165 Hinckley Finlayson- Treasurer		11,813.06		1 Transactions	
1979	ISD 2580 East Central- Treasurer					
	12- 932- 000- 0000- 6801	O	1,358.56	3rd Tax Settlement		Appropriations
1979	ISD 2580 East Central- Treasurer		1,358.56		1 Transactions	
395	ISD 4 McGregor- Treasurer					
	12- 932- 000- 0000- 6801	O	56,629.86	3rd Tax Settlement		Appropriations
395	ISD 4 McGregor- Treasurer		56,629.86		1 Transactions	
1982	Isd 473 Isle- Treasurer					
	12- 932- 000- 0000- 6801	O	18,951.12	3rd Tax Settlement		Appropriations
1982	Isd 473 Isle- Treasurer		18,951.12		1 Transactions	
1981	Isd 577 Willow River- Treasurer					
	12- 932- 000- 0000- 6801	O	721.62	3rd Tax Settlement		Appropriations
1981	Isd 577 Willow River- Treasurer		721.62		1 Transactions	
394	Isd 698 Floodwood- Treasurer					
	12- 932- 000- 0000- 6801	O	521.11	3rd Tax Settlement		Appropriations
394	Isd 698 Floodwood- Treasurer		521.11		1 Transactions	
1984	Isd 95 Cromwell- Wright- Treasurer					
	12- 932- 000- 0000- 6801	O	1.38	3rd Tax Settlement		Appropriations
1984	Isd 95 Cromwell- Wright- Treasurer		1.38		1 Transactions	

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



DKB1
1/14/16 3:16PM
12 Agency

Page 8

	<u>Vendor Name</u>		<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
932	DEPT Total:		180,804.48	Schools	10 Vendors	10 Transactions
12	Fund Total:		517,797.11	Agency		58 Transactions
	Final Total:		517,797.11	57 Vendors	58 Transactions	

DKB1
1/14/16

3:16PM

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Page 9

Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
12	517,797.11	Agency
All Funds	517,797.11	Total

Approved by,

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Board of County Commissioners Agenda Request

2F

Agenda Item #

Requested Meeting Date: 01/26/16

Title of Item: STS Donation

- ☐ REGULAR AGENDA
☒ CONSENT AGENDA
☐ INFORMATION ONLY

Action Requested:

- ☒ Approve/Deny Motion
☐ Adopt Resolution (attach draft)

☐ Direction Requested

☐ Discussion Item

☐ Hold Public Hearing*

**provide copy of hearing notice that was published*

Submitted by:
Sheriff Scott Turner

Department:
Sheriff's Office

Presenter (Name and Title):

Estimated Time Needed:

Summary of Issue:

The VFW Post #1727 has made a generous donation of \$100.00 to the Aitkin County STS program.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Accept donatiaon.

Financial Impact:

Is there a cost associated with this request?

☐ Yes

☒ No

What is the total cost, with tax and shipping? \$

Is this budgeted? ☐ Yes

☐ No

Please Explain:



Board of County Commissioners Agenda Request

26

Agenda Item #

Requested Meeting Date: January 26, 2016

Title of Item: Countywide Fee Schedule

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Nathan Burkett		Department: Administration
Presenter (Name and Title):		Estimated Time Needed:
Summary of Issue: Seeking County Board approval to make the changes indicated on the attached Countywide Fee Schedule and to adopt the updated fee schedule effective January 26, 2016. This year only two departments submitted changes: Health & Human Services Department, and the Recorder's Office.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve changes as indicated and adopt updated fee schedule effective January 26, 2016.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

**Aitkin County
Fee Schedule
Approved by the Board on January 26, 2016
Effective January 26, 2016**

DRAFT

Postage expenses shall be borne by requestor.

COMMON FEES

COPIES - Black and White (letter size, legal size, and ledger 11"x17" size)	\$ 0.25	per page (single or double sided)
Plat size (22" x 34")	\$ 3.00	per page (single or double sided)
COPIES - Color (letter size, legal size, and ledger 11"x17" size)	\$ 0.50	per page (single or double sided)
Plat size (22" x 34")	\$ 6.00	per page (single or double sided)
FAX, per page	\$ 1.00	
International Fax Fee	\$ 7.00	first page, \$4.00 each additional page
AS400 OR PRINTED REPORTS	\$ 25.00	minimum or \$0.25 per page, whichever is greater
LABELS	\$ 25.00	minimum or \$3.00 per sheet (30 labels/sheet), whichever is greater
BLUEPRINTS (non copyright)	\$ 5.00	each

ASSESSOR'S OFFICE

FIELD CARDS		
Fax of Field Cards	\$ 4.00	per parcel
Email of Field Cards	\$ 4.00	per parcel
SIMPLE SALES QUERY	\$ 5.00	per query
PARCEL DATA REQUESTS (Large Quantity)	\$ 25.00	or \$0.04 per parcel, whichever is greater
LINK GIS Subscription	\$ 180.00	per year

ATTORNEY'S OFFICE

AUDIO/VIDEO		
Audio CD's	\$ 10.00	
Video Recordings - DVD	\$ 10.00	

AUDITOR'S OFFICE

ASSESSMENT (SPECIAL)		
Admin Set-up	\$ 7.00	per parcel
ASSEMBLY LICENSE	\$ 500.00	plus \$25,000 bond
AUCTIONEER	\$ 20.00	
BEER (3.2%) LICENSE	\$ 40.00	off sale
	\$ 10.00	on sale
	\$ 50.00	on & off sale
BOND INFORMATION REQUESTS / Auditor Tax Certificate	\$ 250.00	each
CONSUMPTION & DISPLAY / Set-Ups	\$ 250.00	each (paid to State)
Temporary Consumption & Display Permit	\$ 25.00	per each date
COPIES See Common Fees Section		
Maps, Black and White, 8 1/2 " x 11"	\$ 2.00	
Maps, Color, 8 1/2" x 11"	\$ 3.00	
DANGEROUS DOGS	\$ 25.00	
DITCH AND HWY LIEN RELEASES	\$ 15.00	
FAXES See Common Fees Section		
FIREWORKS	\$ 2.00	Auditor's fee
	\$ 8.00	Sheriff's fee
GAMBLING	Varies	State
JUDGMENT - CONFESSION OF		
Initial Fee	\$ 25.00	per description
Payments on	\$ 2.00	per statement
JUDGMENT COST - Publication	\$ 20.00	per parcel
LIQUOR LICENSE	\$ 100.00	club
	\$ 1,500.00	on sale

DRAFT

	\$ 360.00	off sale
	\$ 120.00	Sunday
PLATS (NEW) - AUDITOR'S FEE	\$ 75.00	plus \$2.00 per lot
PLAT (NEW) - SURVEYORS FEE	\$ 150.00	after 5 lots, \$5.00 per lot
PRECIOUS METALS	\$ 25.00	
REPURCHASE - COST OF FORF. FEE	\$ 100.00	
REPURCHASE - SHERIFF'S COST	\$ 40.00	
TAX/ASSESSMENT SEARCH	\$ 5.00	per parcel
TAX STATEMENTS - Duplicate	\$ 2.00	
TRANSIENT MERCHANTS, PEDDLERS, HAWKERS	\$ 150.00	
TRUTH IN TAXATION 1/3 COST TO CITIES, TOWNS & SCHOOLS		
TIF DISTRICTS - ANNUAL COUNTY ADMINISTRATION OF	\$ 100.00	and \$16.00 per parcel for maint (splits, etc.)
TIF - CERTIFICATION OF ORIGINAL VALUE	\$ 150.00	
TOBACCO LICENSE	\$ 50.00	
WASTE HAULERS	\$ 100.00	
WINE LICENSE	\$ 100.00	yearly
Temporary Wine License	\$ 50.00	per each date
VOTER'S CERTIFICATION	\$ 2.00	

ECONOMIC DEVELOPMENT

APPLICATION FEE	
JOBZ (expires in 2015)	\$ 500.00
Tax Abatement	\$ 500.00
TIF	\$ 500.00

GIS

MAP SETUP/DATA EXTRACTION/DATA CONVERSION	\$ 50.00	per hour
Plotting Existing Map or Graphic		
8.5" x 11" Black and White	\$ 2.00	per copy
8.5" x 11" Color	\$ 3.00	per copy
11" x 17"	\$ 5.00	per copy
18" x 24"	\$ 10.00	per copy
24" x 36"	\$ 15.00	per copy
36" x 48"	\$ 30.00	per copy
PARCEL BOUNDARIES (~ 43,000 parcels) Shapefile	*\$0.10	per parcel (\$50 minimum), license required**
TAX ATTRIBUTES - AS400 dBase	*\$0.04	per parcel (\$50 minimum), license required**
ROAD CENTERLINES Shapefile	*\$0.25	per feature, license required**
ADDRESS POINTS Shapefile	*\$0.25	per feature, license required**
OTHER GEOSPATIAL DATA Shapefile	\$50	per dataset
GIS WEBSITE ACCESS, Standard Level	Free	

**Geospatial data shall not be released until a proper license agreement is on file with this office.

*Cost recovery fees for data development are waived for government and academic users. Requests for services not described here are charged at \$50.00 per hour. Funds collected from the distribution of data and maps are used to develop and maintain our county's digital geospatial data.

HEALTH AND HUMAN SERVICES

INCOME MAINTENANCE

LICENSING	
Child Care Initial Licensing Fee	\$ 30.00
Child Care Renewal Licensing Fee	\$ 50.00
BACKGROUND CHECK	
Initial Processing Fee	\$ 50.00
Fees per HH member over Age 13 (total fees not to exceed \$100.00 annually)	\$ 10.00

SOCIAL SERVICE (STAFF HOURLY EXPENSE = \$77.00 ~~\$84.00~~)

CD ASSESSMENTS		
Ordered by the Court (DUI or DWI)	\$ 200.00	May be subject to sliding fee scale.
All Other	\$ 200.00	May be subject to sliding fee scale.
CUSTODY STUDIES		
Ordered by the Court	\$ 1,000.00	Each parent responsible for half.
VISITATION EXPEDITOR/VISITATION SUPERVISOR		
Fee based on what Remica House charges.	\$ 25.00	per hour, per family.
ADOPTION FINALIZING		
Fingerprint Process for Licensing	\$ 10.00	per person
COMMUNITY EDUCATION	\$ 400.00	per month, registration fee
CORPORATE FOSTER CARE	\$ 250.00	per home, per licensing year

PUBLIC HEALTH

SAFETY SEATS		
Convertible	\$ 45.00	
Combo	\$ 55.00	\$45.00
No Back Booster	\$ 25.00	\$12.00
BIKE HELMETS		
Toddler	\$ 10.00	
Child	\$ 10.00	
Youth	\$ 10.00	
Adult	\$ 10.00	
Child/Youth Multi-sport	\$ 15.00	
Youth/Adult Multi-sport	\$ 15.00	
NIPPLE SHIELDS	\$ 10.00	
**for NON WIC or Home Visiting Clients		
HYDROGEL PADS	\$ 9.00	
**for NON WIC or Home Visiting Clients		
THERASHELLS	\$ 11.00	
**for NON WIC or Home Visiting Clients		
LEAD DRAW	\$ 19.00	\$18.00
IMMUNIZATIONS (prices subject to change based on price of serum)		
Hepatitis B (1st in Series)	\$ 56.00	\$55.00
Hepatitis B (2nd in Series)	\$ 56.00	\$55.00
Hepatitis B (3rd in Series) **15% discount for no outstanding balance, cash payment and complete series given by PH	\$ 56.00	\$55.00
Td	\$ 39.00	\$38.00
Tdap	\$ 54.00	
Pneumonia	\$ 66.00	\$65.00
Fluzone Influenza-Quad (90685 & 90686)	\$ 35.00	\$34.00
Fluzone High-dose (90662)	\$ 50.00	\$47.00
FluMist Quad (90672)	\$ 39.00	\$37.00
Flulaval Influenza-Quad (90685 & 90686)	\$ 39.00	(add)
MNVFC Immunizations (Child and Adult)	\$ 19.00	
Mantoux (Serum, Admin, and Read)	\$ 25.00	
Mantoux (Admin and Read Only)	\$ 19.00	

CHILD SUPPORT AND OTHER COLLECTIONS

IV-D, CASE OPENING FOR NON-PUBLIC ASSISTANCE CLIENTS	\$ 25.00
IV-E FOSTER CARE	Varies
ADMIN FOSTER CARE / NON SED	Varies
SED FOSTER CARE, PARENTAL FEE WORKSHEET	Varies
DETOX, use sliding fee scale when financial info is supplied	Varies

HIGHWAY DEPARTMENT

EQUIPMENT (including Operator):

Motor Grader	\$ 90.00	per hour
Tandem Truck	\$ 100.00	per hour
Single Axle Truck	\$ 95.00	per hour
3 Cubic Yard Articulating Loader	\$ 85.00	per hour
Dozer	\$ 85.00	per hour
Tractor	\$ 55.00	per hour
Tractor/Loader/Backhoe	\$ 75.00	per hour
Track Backhoe	\$ 85.00	per hour
ASV Posi Track with Brush Head	\$ 80.00	per hour
Tractor/Mower	\$ 75.00	per hour
Sioux Steamer w/Truck	\$ 45.00	per hour
Self Propelled Steel Drum Roller	\$ 55.00	per hour

MATERIALS (for Other Governmental Units Only):

Deicing Salt/Sand (15% salt)
Culverts
Cutting Edges
Signs and Posts
Calcium Chloride

Inventory Cost
Inventory Cost
Inventory Cost
Inventory Cost
Spring bid unit price

MATERIAL (for Private Sale):

E-911 Address (includes sign and post)
Mailbox Supports
Dust Control Treatment
Driveway Approach Culverts (as determined by Permit)

\$ 30.00 each
\$ 53.44 each
Based on Spring bid
60% of Inventory Cost

MISCELLANEOUS:

Driveway Approach Deposits
Utility Permit

\$ 500.00 Refundable
\$ 50.00 each

IT DEPARTMENT

REPORTS OR LABELS

See Common Fees Section

CD OR EMAIL FILE

\$ 50.00 minimum or \$0.04 per parcel, whichever is greater

RECORDER'S OFFICE

Rates established by the State are subject to change without notice.

RECORDING FEE

\$ 46.00 per document

RECORDING WELL CERTIFICATE

\$ 50.00

OVERSIZE COPIES (up to 36 inches) COPIES OF LARGE MAPS

\$ 5.00 (change in wording)

COPY OF OFFICIAL PLAT

Certification on Official Plat

\$ 10.00 (add)

\$ 5.00 (add)

CERTIFIED COPIES OF DOCUMENTS

\$ 10.00

COPIES OF RECORDED DOCUMENTS

\$ 1.00 per page

FAX FEE

Refer to Common Fees Section

FAX FEE FOR RECORDED DOCUMENTS

\$5.00 base fee, plus \$1.00 per page

VITAL RECORDS

Birth Certificates

\$ 26.00

Duplicate Additional Birth Certificate at same time

\$ 19.00 (change in wording)

Death Certificates

\$ 13.00

Duplicate Additional Death Certificates at same time

\$ 6.00 (change in wording)

SHERIFF'S OFFICE

ALARM FEES

Initial

\$ 20.00

Renewal

\$ 5.00

Non-compliance Fee

\$ 50.00

False Alarms - Per each after third

\$ 50.00

GUN PERMIT TO CARRY

New

\$ 100.00

Renewal

\$ 75.00

BACKGROUND CHECKS

\$ 10.00

REPORTS AND ICR'S

Victim

No charge

Walk-in

\$ 0.25 per page (single or double sided)

By mail

\$ 0.25 per page plus postage costs

AUDIO/VIDEO/PHOTOGRAPHY

Audio CD's

\$ 10.00

Transcript of audio recordings

\$ 4.00 per page

Photographs/Digital by disk

\$ 10.00

Booking photos

\$ 5.00

Video Recordings - VHS

\$ 16.00

Video Recordings - DVD

\$ 10.00

FINGERPRINTING

Aitkin County Resident

No charge

Non-resident

\$ 10.00

BOAT & WATER

Raft Permits

\$ 2.00 per year (renewed in 5 year increments)

CIVIL PROCESS

¹ For Paper Service, \$100.00 Deposit is required.

Charge per person served/Not found	\$ 30.00	plus mileage noted below
Mileage charge per attempt (round trip)	\$ 0.60	per mile
Mileage charge for City of Aitkin	\$ 1.00	
Charge for Real Estate Sales	\$ 50.00	
Mechanics Lien Sale	\$ 50.00	plus mileage
Cancelled real estate sale w/no notification	\$ 50.00	
Redemption fee on redeemed real estate	\$ 250.00	plus \$30.00 for each rescheduling of redemption date
Posting three notices of sale	\$ 45.00	plus mileage
Charge for sending a fax	See Common Fees Section	
Levy fee on a Writ of Execution	\$ 20.00	
Commission on Writ \$ Levied upon	5%	
Deputy Time	\$ 30.00	plus mileage

DRAFT

STORAGE FEES

Vehicle	\$ 5.00	per day
Boat	\$ 1.00	per foot, per day
Snowmobile	\$ 5.00	per day
Forfeited Vehicles, payment in full of	Tow Bill, plus \$5.00 per day storage	

¹ If the actual fee exceeds the amount of deposit, you will be billed for the additional amount. When the actual amount of the fee is less than your deposit, you will receive a refund with your affidavit.

Securing and safety keeping property in replevin, attachment or an execution \$ based on time spent and hourly rate of pay for Deputy executing the process.

Contact the Sheriff's Office for Writ of Execution instructions.

SHERIFF'S OFFICE (JAIL)

BOARDING OF PRISONERS	per Sheriff
BOOKING FEE	\$ 20.00
FINGERPRINTING	\$ 10.00 for out of county
HUBER FEES	\$ 20.00 per day
JAIL NURSE	
Co-pay	\$ 5.00
Medication Co-Pay	\$ 5.00
PAY TO STAY	\$ 20.00 per day
URINALYSIS	
STS	
Huber	

TREASURER'S OFFICE

RESEARCH FEE	\$ 25.00 per hour
TAX STATEMENTS - Duplicate	\$ 2.00

ZONING AND ENVIRONMENTAL SERVICES

ACCESSORY BUILDINGS/SIGN	
<120 sq.ft. (no pre-onsite)	\$ 50.00
>121 sq.ft. to 239 sq.ft. (no pre-onsite)	\$ 75.00
>240 sq.ft. and/or WATER ORIENTED	\$ 175.00
Open on three sides or lean-to	\$ 75.00

Accessory Structures are buildings used for personal storage with no sleeping quarters and no toilet, bathtub, or shower facilities. Any structure with sleeping quarters or these facilities is considered a residence. A septic system must be installed when there is running water to or within a structure - refer to wetland and sewer fees.

FENCE (8 feet or greater in height)	\$ 50.00
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COMMERCIAL BUILDINGS/ADDITIONS (FOOTPRINT OF STRUCTURE)

<500sq.ft.	\$ 200.00
501 – 1500 sq.ft.	\$ 300.00
1501 – 2500 sq.ft.	\$ 400.00
>2501 sq.ft.	\$ 500.00

RESIDENCE, NEW CONSTRUCTION (FOOTPRINT - INCLUDING ATTACHED GARAGE, DECK, AND/OR PORCH)

Additions (decks, porches and platforms are separate permit fees)

<500 SQ.FT.	\$ 200.00
501 – 1000 sq.ft.	\$ 250.00
1001 – 2000 sq.ft.	\$ 300.00
2001 – 3000 sq.ft.	\$ 350.00
>3001 sq.ft.	\$ 500.00

DECK/PLATFORM	
<100 sq.ft	\$ 75.00
>100 sq.ft.	\$ 125.00
(Platforms are larger than 32 sq.ft. Less than 30 inches above ground.)	

LAND ALTERATIONS	\$ 150.00
VEGETATION ALTERATION	No fee
PLANNING CALL/SITE REVIEW	\$ 100.00

CONDITIONAL USE PERMIT	\$ 650.00
AMENDMENT TO EXISTING CUP	\$ 650.00
VARIANCE (DOES NOT INCLUDE PERMIT FEE)	\$ 650.00
APPEAL TO BOA	\$ 650.00
REPUBLICATION OF VARIANCE OR CUP	\$ 50.00
REZONING	\$ 650.00
ORDINANCE AMENDMENT	\$ 500.00
TOWER / WECC APPLICATION	\$ 700.00

PRELIMINARY PLATS AND RESIDENTIAL PUDs (1-5 lots/units)	\$ 600.00
(6 or more lots/units an additional \$50.00/lot/unit)	

FINAL PLATS AND RESIDENTIAL PUD'S	\$ 600.00
(6 or more lots/units an additional \$50.00/lot/unit)	

NEW ROAD SIGN AND POST (each sign and post in new plat)	\$ 175.00
COMMERCIAL PUD'S AND RESORT EXPANSIONS (6 or less lots -no CUP)	\$ 300.00
SURVEYOR REVIEW FEE (for plats and residential PUDs 1-5 lots)	\$ 150.00
(6 or more lots/units an additional \$20.00 per lot/unit)	

ENGINEERS REVIEW FEE	\$ 150.00
REPLAT OF EXISTING PLAT TO COUNTY BOARD (does not include surveyor fee)	\$ 200.00
ADMINISTRATIVE SUBDIVISIONS AND EXEMPTIONS (review prior to approval)	\$ 75.00 per lot
-If wetlands exist on parcels and/or if onsite inspection to verify submitted info ... add'l	\$ 100.00
COMPLAINT ENFORCEMENT (after receipt of (2ND) notice - addition to permit fee)	\$ 200.00
REINSPECTION/ADDITIONAL INSPECTION FEE ON ALL	\$ 100.00
911 ADDRESSING (includes assignment of number, sign, and post)	\$ 55.00

AFTER THE FACT FEE'S - 5 X permit fee in Shoreland areas, 5 X permit fee in non-Shoreland areas
(includes variances and CUP's)

RESIDENTIAL SEWERS FEES

The type of septic system to be installed will be determined by the type of soil on the property. A licensed ISTS professional can do soil borings to determine the type of soil and system the property can support.

Drainfield/Bed	\$ 250.00
Mound/At-Grade	\$ 300.00
Other//Performance Systems	\$ 350.00
Tank Replacement/Outhouse/Privy	\$ 150.00
Holding Tank (requires onsite)	\$ 150.00
Operating Permits	\$ 100.00
Indemnification Form (homeowner installed systems) in addition to permit fee	\$ 100.00

COMMERCIAL and CLUSTER SEWERS

Gallons/Day	
1-500	\$ 500.00
501-1,000	\$ 600.00
1,001-2,500	\$ 1,000.00
2,501-10,000	\$ 1,200.00 plus any additional costs for design review and inspections (5)

WETLAND CONSERVATION ACT FEES

Wetland Exemption Certificate	\$ 25.00
Wetland/Banking/Offsite-Mitigation Application	\$ 1,000.00
Wetland Replacement Plan	\$ 300.00
Wetland Site Review	\$ 100.00
Appeal of LGU Decision	\$ 50.00 per hour, + any additional costs to County

OTHER CHARGES

Ordinances (excluding Shoreland and General Zoning)	\$ 10.00
Shoreland and General Zoning Ordinances	\$ 25.00
Comprehensive Land Use Plan	\$ 25.00
EAW Fees	\$ 50.00 per hour, + any additional costs to County
Administrative Fee	\$ 50.00 per hour, + mileage, min charge of 1/2 hr

Copies of Meeting Recordings	\$ 25.00
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WATER LAB TESTING FEES

Bacteria Water Analysis (Coliform and E. Coli)	\$ 25.00
Nitrate Water Analysis	\$ 25.00
Bacteria AND Nitrate Analysis	\$ 40.00
Fee if Aitkin County Collects the Sample for You	\$ 40.00 per hour



Board of County Commissioners Agenda Request

24

Agenda Item #

Requested Meeting Date: January 26, 2016

Title of Item: New Motor Pool Vehicles

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Nathan Burkett		Department: Administration
Presenter (Name and Title):		Estimated Time Needed:
Summary of Issue: Aitkin Motor Company and Brandl Chevrolet were asked to submit quotes for new motor pool vehicles. Aitkin Motor Company's response is attached. As of the agenda deadline Brandl Chevrolet's quote had not been received. We are asking for County Board approval to purchase two 2016 Ford Escapes at a cost of \$20,378 for one, and \$20,453 for the second one, plus taxes and fees. This cost is a government rate and does include four remote keys for each vehicle. These Escapes are at the dealership now and ready for delivery. We are also asking for County Board approval to trade in our 2006 Ford Focus and 2006 Saturn Ion to Aitkin Motor Company for \$750 each. The second vehicle is \$75 more because it has all weather floor mats. These vehicle purchases are budgeted. Pricing for 2017 Ford Escapes is not yet known, but expected to be approximately \$500 higher.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve purchase of two 2016 Ford Escapes, at a cost of \$20,378 for one, and \$20,453 for the second one, plus taxes and fees, and also approve trading in of 2006 Ford Focus and 2006 Saturn Ion for \$750 each.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

SUV or VAN		<ul style="list-style-type: none"> New vehicle must have four doors, automatic transmission, power steering, air conditioning, and warranty 4 Sets of Keys with Fobs 												
Vehicle Identification Number	Year	Make	Model	Current Miles	Engine	Warranty	Features – Check all applicable options					4WD	AWD	Quote
							Power Locks	Power Windows	Remote Entry	Rear Defrost	Cruise Control			
1FMCU0F79GUB99103	2016	Ford	Escape s	120	2.5l 4cyl	3yr 36000 5yr 60000	x	x	x	x	x			\$20,378
1FMCU0F70GUB99006	2016	Ford	Escape s	10	4cyl	36 36000 5yr 60000	x	x	x	x	x			\$20,453

Vendor
AITKIN MOTOR CO

Printed Name of Person Submitting Quote
JEFF KJELSTROM

Signature of Person Submitting Quote

Date
1/18/16

LOU-007456 MN 9-NORMAL, NB, 107456, FM041 4474

120151212 7087

UIC U R MN
CERT CERT CERT TRD RAMP BUMP CAMP BOOK EXPL

1FMCU0F79 GUB99103 NB GU13



Go Further

ford.com

VEHICLE DESCRIPTION

ESCAPE

2016 ESCAPE S FWD
105.9" WHEELBASE
2.5L DURATEC I-4 ENGINE
6-SPEED SELECTSHIFT AUTO TREXTERIOR
MAGNETIC
INTERIOR
CHARCOAL BLACK CLOTH SEATS

GU B99103

STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE

EXTERIOR

- 17" STEEL WHEELS
- DUAL POWER MIRRORS
- HALOGEN HEADLAMPS
- HEADLAMP COURTESY DELAY
- INTEGRATED BLIND SPOT MIRR

INTERIOR

- BUCKET SEATS-MANUAL 6-WAY DRIVER, 4-WAY FRONT PASS
- 60/40 SPLIT FOLD REAR SEAT
- COAT HOOKS, 2
- DUAL VANITY MIRRORS
- FLOORMATS-1ST AND 2ND ROW
- ICE BLUE LIGHTING
- ILLUMINATED ENTRY SYSTEM
- TILT STEERING WHL/ CRUISE & AUDIO CONTROLS

FUNCTIONAL

- 6-SPEED SELECTSHIFT TRANS
- AIR CONDITIONING
- AM/FM SINGLE CD W/MP3
- BATTERY SAVER FEATURE
- MYKEY
- POWER LOCKS AND WINDOWS
- POWER STEERING W/EPAS
- POWERPOINTS (4)
- REAR VIEW CAMERA
- REMOTE KEYLESS ENTRY
- SYNC

SAFETY/SECURITY

- ADVANCETRAC WITH RSC
- AIRBAG - DRIVER KNEE
- AIRBAGS - DUAL STAGE FRONT
- AIRBAGS - FRONT SEAT
- MOUNTED SIDE IMPACT
- AIRBAGS - SAFETY CANOPY
- LATCH CHILD SAFETY SYSTEM
- PERSONAL SAFETY SYSTEM
- SECURILOCK PASS ANTI THEFT
- SOS POST CRASH ALERT SYS
- TIRE PRESSURE MONITOR SYS

WARRANTY

- 3YR/36,000 BUMPER / BUMPER
- 5YR/60,000 POWERTRAIN
- 5YR/60,000 ROADSIDE ASSIST

INCLUDED ON THIS VEHICLE

(MSRP)

EQUIPMENT GROUP 100A

OPTIONAL EQUIPMENT/OTHER
ENGINE BLOCK HEATER

NO CHARGE

PRICE INFORMATION

BASE PRICE \$23,590.00
TOTAL OPTIONS/OTHERTOTAL VEHICLE & OPTIONS/OTHER 23,590.00
DESTINATION & DELIVERY 895.00

TOTAL BEFORE DISCOUNTS 24,485.00

SYNC AND SOUND DISCOUNT 490.00

TOTAL SAVINGS 490.00

EPA DOT Fuel Economy and Environment



Gasoline Vehicle

Fuel Economy

25 MPG
combined city/hwy

22 MPG
city

31 MPG
highway

4.0 gallons per 100 miles

Small SUVs range from 18 to 33 MPG.
The best vehicle rates 119 MPG.

You save

\$0

in fuel costs
over 5 years
compared to the
average new vehicle.

Annual fuel cost

\$1,800

Fuel Economy & Greenhouse Gas Rating (tailpipe only)

Smog Rating (tailpipe only)

This vehicle emits 354 grams CO₂ per mile. The best emits 0 grams per mile (tailpipe only). Producing and distributing fuel also create emissions; learn more at fuelconomy.gov.

Actual results will vary for many reasons, including driving conditions and how you drive and maintain your vehicle. The average new vehicle gets 25 MPG and costs \$9,000 to fuel over 5 years. Cost estimates are based on 15,000 miles per year at \$3.00 per gallon. MPG is miles per gasoline gallon equivalent. Vehicle emissions are a significant cause of climate change and smog.

fuelconomy.gov

Calculate personalized estimates and compare vehicles



GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score

★★★★★

Based on the combined ratings of frontal, side and rollover.
Should ONLY be compared to other vehicles of similar size and weight.

Frontal Crash Driver ★★★★★
Passenger ★★★★★

Based on the risk of injury in a frontal impact.
Should ONLY be compared to other vehicles of similar size and weight.

Side Crash Front seat ★★★★★
Rear seat ★★★★★

Based on the risk of injury in a side impact.

Rollover ★★★★★

Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★★★★★), with 5 being the highest.

Source: National Highway Traffic Safety Administration (NHTSA).

www.safercar.gov or 1-888-327-4236

1FMCU0F79GUB99103



J.D. Power named the 2015 Ford Escape
"Highest Ranked Compact SUV in Initial Quality in a Tie."¹

¹The 2015 Ford Escape received the lowest number of problems per 100 vehicles among compact SUVs in a tie in the proprietary J.D. Power 2015 Initial Quality Study[®]. Study based on responses from 84,367 new-vehicle owners, monitoring 264 models and measuring problems after 90 days of ownership. Proprietary study results are based on experiences and perceptions of owners surveyed in February-May 2015. Your experiences may vary. Visit jdpower.com.



Scan this code to
experience this
vehicle or text
1FGUB99103 to
48028

or Visit
ford.com/
windowsticker

Standard messaging & data plan rates may apply.



Insist on Ford Protect! The only extended service plan fully backed by Ford and honored at every Ford dealership in the U.S., Canada and Mexico. See your Ford dealer for additional details, or visit www.FordOwner.com for more information.



Choose the vehicle you want. Whether you decide to lease or finance, you'll find the choices that are right for you. See your Ford Dealer for details or visit www.FordCredit.com.

01/18/2016

1201512127087

LOU-006125 MN 9-NORMAL, NB, 106125, FM071 3354

120151214 7616

UIC CERT CERT CERT TRD U R MN RAMP BUMP CAMP BOOK EXFL

1FMCU0F70

GUB99006 NB

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Go Further

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VEHICLE DESCRIPTION

ESCAPE

2016 ESCAPE S FWD
105.9" WHEELBASE
2.5L DURATEC I-4 ENGINE
6-SPEED SELECTSHIFT AUTO TREXTERIOR
SHADOW BLACK
INTERIOR
CHARCOAL BLACK CLOTH SEATS

GU B99006

STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE

EXTERIOR

- 17" STEEL WHEELS
- DUAL POWER MIRRORS
- HALOGEN HEADLAMPS
- HEADLAMP COURTESY DELAY
- INTEGRATED BLIND SPOT MIRR

INTERIOR

- BUCKET SEATS-MANUAL 6-WAY DRIVER, 4-WAY FRONT PASS
- 60/40 SPLIT FOLD REAR SEAT
- COAT HOOKS, 2
- DUAL VANITY MIRRORS
- FLOORMATS-1ST AND 2ND ROW
- ICE BLUE LIGHTING
- ILLUMINATED ENTRY SYSTEM
- TILT STEERING WHL/ CRUISE & AUDIO CONTROLS

FUNCTIONAL

- 6-SPEED SELECTSHIFT TRANS
- AIR CONDITIONING
- AM/FM SINGLE CD W/MP3
- BATTERY SAVER FEATURE
- MYKEY
- POWER LOCKS AND WINDOWS
- POWER STEERING W/EPAS
- POWERPOINTS (4)
- REAR VIEW CAMERA
- REMOTE KEYLESS ENTRY
- SYNC

SAFETY/SECURITY

- ADVANCETRAC WITH RSC
- AIRBAG - DRIVER KNEE
- AIRBAGS - DUAL STAGE FRONT
- AIRBAGS - FRONT SEAT MOUNTED SIDE IMPACT
- AIRBAGS - SAFETY CANOPY
- LATCH CHILD SAFETY SYSTEM
- PERSONAL SAFETY SYSTEM
- SECURILOCK PASS ANTI THEFT
- SOS POST CRASH ALERT SYS
- TIRE PRESSURE MONITOR SYS

WARRANTY

- 3YR/36,000 BUMPER / BUMPER
- 5YR/60,000 POWERTRAIN
- 5YR/60,000 ROADSIDE ASSIST

INCLUDED ON THIS VEHICLE

(MSRP)

EQUIPMENT GROUP 100A

OPTIONAL EQUIPMENT/OTHER
ENGINE BLOCK HEATER
ALL WEATHER FLOOR MATSNO CHARGE
75.00

PRICE INFORMATION

(MSRP)

BASE PRICE \$23,590.00
TOTAL OPTIONS/OTHER 75.00TOTAL VEHICLE & OPTIONS/OTHER 23,665.00
DESTINATION & DELIVERY 895.00

TOTAL BEFORE DISCOUNTS 24,560.00

SYNC AND SOUND DISCOUNT - 490.00

TOTAL SAVINGS - 490.00

TOTAL MSRP \$24,070.00

This label is affixed pursuant to the Federal Automobile Information Disclosure Act. Gasoline, License, and Title Fees, State and Local taxes are not included. Dealer installed options or accessories are not included unless listed above.

RAMP ONE

RA2K

RAMP TWO

FINAL ASSEMBLY PLANT

LOUISVILLE

METHOD OF TRANS.

RAIL

ITEM #1 58-Z700 O/T 2

FM071 N RB 2X 635 006125 12 07 15

EPA DOT Fuel Economy and Environment

Gasoline Vehicle

Fuel Economy

25 MPG
combined city/hwy

22 MPG
city

31 MPG
highway

4.0 gallons per 100 miles

Small SUVs range from 18 to 33 MPG. The best vehicle rates 119 MPG.

You save

\$0

in fuel costs
over 5 years
compared to the
average new vehicle.

Annual fuel cost

\$1,800

Fuel Economy & Greenhouse Gas Rating (tailpipe only)

Smog Rating (tailpipe only)

This vehicle emits 354 grams CO₂ per mile. The best emits 0 grams per mile (tailpipe only). Producing and distributing fuel also create emissions; learn more at fuelconomy.gov.

Actual results will vary for many reasons, including driving conditions and how you drive and maintain your vehicle. The average new vehicle gets 25 MPG and costs \$9,000 to fuel over 5 years. Cost estimates are based on 15,000 miles per year at \$3.09 per gallon. MPGe is miles per gasoline gallon equivalent. Vehicle emissions are a significant cause of climate change and smog.

fuelconomy.gov

Calculate personalized estimates and compare vehicles



GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score ★ ★ ★ ★

Based on the combined ratings of frontal, side and rollover.
Should ONLY be compared to other vehicles of similar size and weight.

Frontal Crash Driver ★ ★ ★ ★
Passenger ★ ★ ★ ★

Based on the risk of injury in a frontal impact.
Should ONLY be compared to other vehicles of similar size and weight.

Side Crash Front seat ★ ★ ★ ★ ★
Rear seat ★ ★ ★ ★ ★

Based on the risk of injury in a side impact.

Rollover ★ ★ ★ ★

Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★ ★ ★ ★ ★), with 5 being the highest.

Source: National Highway Traffic Safety Administration (NHTSA).

www.safercar.gov or 1-888-327-4236

1FMCU0F70GUB99006



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Choose the vehicle you want. Whether you decide to lease or finance, you'll find the choices that are right for you. See your Ford Dealer for details or visit www.FordCredit.com.



Scan this code to experience this vehicle or text 1FMCU0F70GUB99006 to 48028

or Visit
ford.com/windowslicker

Standard messaging & data plan rates may apply.

01/15/2016

1201512147616



Board of County Commissioners Agenda Request

21

Agenda Item #

Requested Meeting Date: January 26, 2016

Title of Item: County Administrator's Performance Evaluation Summary

- ☐ REGULAR AGENDA
☒ CONSENT AGENDA
☐ INFORMATION ONLY

Action Requested:

- ☒ Approve/Deny Motion
☐ Adopt Resolution (attach draft)

☐ Direction Requested

☐ Discussion Item

☐ Hold Public Hearing*

**provide copy of hearing notice that was published*

Submitted by:

Nathan Burkett

Department:

Administration

Presenter (Name and Title):

County Administrator

Estimated Time Needed:

Summary of Issue:

On January 5, 2016 the County Board held a closed session to evaluation the performance of County Administrator Nathan Burkett. The Board rated Mr. Burkett's performance as "success", the Board discussed a few areas for improvement, and noted proficiency in finance as well as key accomplishments during 2015.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Approve statement regarding performance evaluation of Nathan Burkett, County Administrator.

Financial Impact:

Is there a cost associated with this request?

☐ Yes

☐ No

What is the total cost, with tax and shipping? \$

Is this budgeted? ☐ Yes ☐ No

Please Explain:



Board of County Commissioners Agenda Request

3A

Agenda Item #

Requested Meeting Date: January 26, 2016

Title of Item: Set County Board of Appeal and Equalization Date and Time

- ☒ REGULAR AGENDA
☐ CONSENT AGENDA
☐ INFORMATION ONLY

Action Requested:

- ☒ Approve/Deny Motion
☐ Adopt Resolution (attach draft)

☐ Direction Requested

☐ Discussion Item

☐ Hold Public Hearing*

**provide copy of hearing notice that was published*

Submitted by:

Mike Dangers

Department:

County Assessor

Presenter (Name and Title):

Mike Dangers, County Assessor

Estimated Time Needed:

10 minutes

Summary of Issue:

This is the annual task of setting the date and time of this meeting in accordance with State Statutes.

Alternatives, Options, Effects on Others/Comments:

We set the date and time now so that the public has ample notice of when this will occur.

Recommended Action/Motion:

Motion to approve scheduling this meeting on June 14, 2016 at 4:00pm.

Financial Impact:

Is there a cost associated with this request?

☐ Yes

☒ No

What is the total cost, with tax and shipping? \$

Is this budgeted?

☐ Yes

☐ No

Please Explain:




**OFFICE OF
AITKIN COUNTY ASSESSOR**

209 2nd ST N.W. Room 111
AITKIN, MINNESOTA 56431
Phone: 218/927-7327 – Fax: 218/927-7379
assessor@co.aitkin.mn.us

MEMO

January 21, 2016

To: County Board of Commissioners
Nathan Burkett, County Administrator

From: Mike Dangers, County Assessor 

Re: 2016 County Board of Appeal and Equalization Meeting Date and Time

The County Board needs to set the 2016 County Board of Appeal and Equalization (CBOAE) meeting time in accordance with Minnesota Statute 274.14. Attached to this document is a copy of this Statute, minutes from the 2015 CBOAE and a copy of the scheduling pages of the Minnesota Property Tax Administrator's Manual. A calendar of June 2016 is also attached.

The Board must either convene on a Saturday or convene on a weekday with appointment times available after 7:00pm. The Board may schedule the initial meeting on any date between Saturday June 11 and Saturday June 18. Last year, the CBOAE convened on Tuesday, June 16 at 4:02pm and adjourned at 6:07pm. Five appeals were made at this meeting. The staff does not expect a significant change in the number of appeals this year.

The Assessor's Office plans to schedule appointments again this year. If the Board wishes to require appointments as we have done in past years, the Notices of Valuation and Classification shall clearly state that appointments are required. In that case the Board would have the option to adjourn prior to 7pm if walk-in appeals are not allowed. Please see page 7 of this packet for more information from the DOR on this matter. If we do allow for walk-in appeals the day of the meeting, we may need to stay open until 7pm.

The Board is encouraged to schedule the meeting to best satisfy the needs of the taxpayers. The Tuesday afternoon meeting times have worked well for taxpayers and staff. The recommendation is to schedule this meeting time at 4:00pm on Tuesday June 14, 2016.

Please contact Mike with any questions.

274.14 LENGTH OF SESSION; RECORD.

The board must meet after the second Friday in June on at least one meeting day and may meet for up to ten consecutive meeting days. The actual meeting dates must be contained on the valuation notices mailed to each property owner in the county as provided in section 273.121. For this purpose, "meeting days" is defined as any day of the week excluding Sunday. At the board's discretion, "meeting days" may include Saturday. No action taken by the county board of review after June 30 is valid, except for corrections permitted in sections 273.01 and 274.01. The county auditor shall keep an accurate record of the proceedings and orders of the board. The record must be published like other proceedings of county commissioners. A copy of the published record must be sent to the commissioner of revenue, with the abstract of assessment required by section 274.16.

For counties that conduct either regular board of review meetings or open book meetings, at least one of the meeting days must include a meeting that does not end before 7:00 p.m. For counties that require taxpayer appointments for the board of review, appointments must include some available times that extend until at least 7:00 p.m. The county may have a Saturday meeting in lieu of, or in addition to, the extended meeting times under this paragraph.

History: (2050) *RL s 860; 1949 c 543 s 4; 1971 c 564 s 9; 1973 c 582 s 3; 1975 c 339 s 7; 1976 c 334 s 8; 1980 c 437 s 8; 1987 c 229 art 4 s 1; 1987 c 268 art 7 s 38; 1Sp1989 c 1 art 9 s 29; 1990 c 480 art 7 s 15; 1995 c 264 art 11 s 5; 2005 c 151 art 5 s 27; 2008 c 366 art 6 s 32; 2009 c 88 art 10 s 13*

**BOARD OF APPEAL AND EQUALIZATION
JUNE 16, 2015
OFFICE OF COUNTY AUDITOR**

The Aitkin County Board of Commissioners met this 16th day of June, 2015 at 4:02 p.m. with Auditor Kirk Peysar, County Assessor Mike Dangers, County Commissioners J. Mark Wedel, Laurie Westerlund, Don Niemi, Brian Napstad, County Administrator Nathan Burkett, and Administrative Assistant Sue Bingham.

Staff present – Karen Ladd, Jim Hicks, Darcy Moore, Lori Tibbetts, and Stacy Westerlund

Also present – County Attorney Jim Ratz

Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried (6-0), to approve the BAE agenda.

Introduction and General Review of 2015 Assessment

The following persons appeared, wrote letters, or telephoned regarding appeal and equalization of property:

Robert Miller & Susan Haggberg-Miller

09-0-056601

Pt of Lot 4 in Doc 420851 (Tract C)

Information presented: Value too high, due to elevation and lakeshore quality

Action: Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried (6-0). All voted no change, as recommended by the County Assessor.

Irish Investments, LLC (Rick O’Gara)

Plat of Birch Lake Shores

11-1-24790 through 11-1-250400

Information presented: Feels valuation too high in comparison to 2014 purchase price of \$425,000.

Action: Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried (6-0). All voted to value the back lots as acreage instead of individual lots, which will result in a decrease of \$150,300, as recommended by the County Assessor. The new total value of the parcels would then be \$477,400.

Steven & Jane Soltau

29-1-161200

Pt Lot 181 as in Doc 360908 and Lot 182

Written appeal.

The County Assessor provided a revised packet.

Information presented: Owner feels cabin is a tear down and whole property valued too high.

Action: Motion by Commissioner Niemi, seconded by Commissioner Marcotte and carried (6-0). Based on new information presented, all voted to change valuation from \$153,800 to \$146,800, as recommended by the County Assessor.

Duane & Janet Soltau (Steven Soltau Representative)

29-1-492200 & 29-1-492300

Lot 32 and Lot 33 Double S Acres

Second Addition

Written appeal.

Information presented: Feels value too high based upon appraisal, and also because property is in the flood plain and was impacted by the flood in 2012.

Action: Motion by Commissioner Niemi, seconded by Commissioner Westerlund and carried (6-0). All voted no change, as recommended by the County Assessor.

At 5:32 p.m. Commissioner Marcotte excused herself from the Board, left the Board table, and joined the public attendees.

Anne M. Marcotte

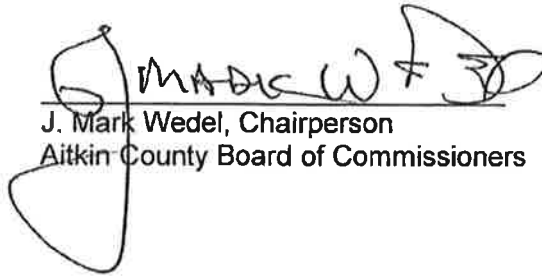
12-0-021800

(NW NE) Lot 1 less pts in Docs 397860 and 406931


Information presented: A wetland delineation was recently done and now questions the EMV.

Action: Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried (5-0 Marcotte absent). All voted no change, as recommended by the County Assessor.

Motion by County Auditor Peysar, seconded by Commissioner Westerlund and carried (5-0 Marcotte absent), all members voting yes to adjourn the meeting at 6:07 p.m.


J. Mark Wedel, Chairperson
Aitkin County Board of Commissioners

ATTEST:


Kirk Peysar
Aitkin County Auditor

SEAL

County Boards of Appeal and Equalization

What is the purpose and function of the CBAE?

- The County Board of Appeal and Equalization (CBAE) is the **second** avenue in the appeals process.
- A property owner must first appeal to the Local Board of Appeal and Equalization before being eligible to appear at the county board (as per Minnesota Statutes, section 274.01).

When does the CBAE meet?

- The board may meet on any **ten consecutive meeting** days in June **after the second Friday in June**.
- “**Meeting days**” typically means any day of the week excluding and Sunday. The board may elect to consider Saturday as a meeting day as well.
- At least one meeting must be held **until 7:00 pm or on a Saturday**; i.e., if the county does not hold a meeting until 7:00 pm they must instead hold a meeting on a Saturday.
 - This is to ensure that property owners have ample time to present their appeals.
 - A board may convene on the first Monday after the second Friday in June at 6:00 p.m. and adjourn at 8:00 p.m. and these requirements will have been met.
 - The board may also convene on the Saturday immediately following the second Friday.
 - In any scenario, the board may not hold meeting beyond those ten meeting days without approval from the Commissioner of Revenue.
 - If the board chooses to consider Saturday a “meeting day,” it must consider a second Saturday as a meeting day if it falls within ten meeting days of the original Saturday meeting.
- All boards must adjourn **no later than June 30**. Any action taken after that date is considered invalid except corrections of clerical errors.
- The dates of the meetings must be contained in **valuation notices**.
- If a board completes its work before ten meeting days have transpired, and has met the requirements to be present for a meeting not recessing/adjourning prior to 7:00 p.m. or has met on a Saturday, it is not necessary for the board to continue to meet for each of the ten meeting days.

State Board of Equalization

What are the meeting time requirements for counties that require appointments?

- If a county **requires** appointments for CBAE appeals, the county must allow appointments until 7:00 p.m., but the board is not required to meet until 7:00 p.m. or on a Saturday (per Minnesota Statutes, section 274.14).
- If the board requires appointments and allows for appointment times as late as 7:00 p.m., but those times go unfilled, the board does not need to physically meet at or until 7:00 p.m., nor is the board required to allow walk-ins at that time. The allowance of scheduled appeals until 7:00 p.m. is sufficient.
- However, if the CBAE **allows for walk-ins and does not require appointments**, the board may not adjourn prior to 7:00 p.m.
 - In other words, if value notices sent to taxpayers show that the board will meet during a specific time frame, the assumption is that the board will be available during that time frame for walk-in appointments and therefore must meet.
 - I.e., if the notices say the board will meet from 1 p.m.-7p.m., the board must be in attendance during that posted time for walk-ins).
- The department recommends that requirements to schedule an appeal to a CBAE be clearly stated in Notices of Valuation and Classification, and if appointments are required, rather than stating the specific time frame in which the board will be convened, list the time the board will begin only and be prepared to schedule appointments until 7p.m. to comply with statute.

Who makes up the CBAE?

- The board is made up of the county commissioners (or a majority of them with the county auditor; or if the county auditor cannot be present, the deputy county auditor; or if there is no deputy, the court administrator of the county district court).
- A **quorum** (or majority) of the board must be present to take any action.
- Each member must take an oath to fairly and impartially perform duties as a board member.

What are the duties of the CBAE?

- The board's major duty is to compare the returns of the assessment of property in the towns or districts and equalize them so that each tract of real property and each article or class of a person's property is entered on the assessment list at its market value.
- In order to equalize property values, the board may raise or lower the value of any such property.
 - The board must give notice of its intent to raise the valuation of a property to the person in whose name it is assessed if the person is a resident of the county.
 - Such notice must fix a time and place for the hearing.



2016

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 County Board meeting dates
 Holidays/Days Off



Board of County Commissioners Agenda Request

4A

Agenda Item #

Requested Meeting Date: January 26, 2016

Title of Item: Aitkin County CARE Funding

- ☒ REGULAR AGENDA
☐ CONSENT AGENDA
☐ INFORMATION ONLY

Action Requested:

- ☐ Approve/Deny Motion
☐ Adopt Resolution (attach draft)

☒ Direction Requested

☐ Discussion Item

☐ Hold Public Hearing*

**provide copy of hearing notice that was published*

Submitted by:
Nathan Burkett

Department:
Administration

Presenter (Name and Title):
County Administrator

Estimated Time Needed:

Summary of Issue:

Background: The county received an informal request from Aitkin County CARE for additional funding, the purpose of which was to increase the position of executive director of Aitkin County CARE to a full time position/increase the compensation/ and/or improve benefit offerings.

The County Administrator, Commissioner Westerlund, and HHS Director met with Aitkin County Care Board representatives to discuss how the County might help Aitkin County CARE. The options discussed (all subject to county board approval) were: (a) increase the County contribution to CARE (b) allow Aitkin County CARE to utilize the County's health plan (c) establish a FT county position, contract with FTE for county employee to serve as executive director.

Aitkin County CARE is important to Aitkin County because it serves the senior population, which is growing and will continue to grow according to demographic estimates for at least the next 20 years. The services that CARE provides allow seniors to remain in their homes longer, which saves county time, county dollars and taxpayer dollars in general. There are several services that CARE provides that, in the event CARE no longer provided them the County must accept responsibility for. Typically, CARE can provide these services at a lower cost overall, and a lower cost to taxpayers than Aitkin County can.

The Aitkin County CARE Board is meeting between agenda publication and the Board meeting to discuss their options, and their preferences. More information will be made available to the Board as soon as possible.

Alternatives, Options, Effects on Others/Comments:

Direction as to how to proceed to assist Aitkin County CARE.

Approve Appointment of Commissioner Westerlund to CARE Board as representative of the County Board.

Recommended Action/Motion:

Financial Impact:

Is there a cost associated with this request?

☐ Yes

☐ No

What is the total cost, with tax and shipping? \$

Is this budgeted?

☐ Yes

☐ No

Please Explain:



Board of County Commissioners Agenda Request

4B
Agenda Item #

Requested Meeting Date: January 26, 2016

Title of Item: Requesting a Leave of Absence

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Amy M. Wyant		Department: Public Health
Presenter (Name and Title): Amy M. Wyant, Health Educator		Estimated Time Needed:
Summary of Issue: Please refer to submitted letter.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve or deny request.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> This is new business for the county, so I am unsure of how to answer the Financial Impact section.		

January 19, 2016

Aitkin County Board of Commissioners,

Thank you for the opportunity to work at Aitkin County Health & Human Services in the Public Health Unit. I appreciate the trust you have placed in me to represent our county through the various programs including Healthy Northland SHIP [Statewide Health Improvement Program], public health initiatives and serving on the Aitkin-Itasca-Koochiching CHIP [Community Health Improvement Plan] and QI [Quality Improvement] Leadership Teams. These are but a few of the many reasons why I enjoy working here. Most importantly, I value the relationships with my colleagues and the ability through my position to contribute positively to Aitkin County. I hope to remain part of the Health & Human Services team during this brief absence.

My husband, Jake Jaskowiak, and I have been offered the opportunity of a lifetime to work for 2 years at the International School Group [ISG] in Dammam, Kingdom of Saudi Arabia. ISG Dammam is a not-for-profit institution structured for the education of the expatriate population and offers Preschool to High School with over 1,300 students representing 35 different nationalities. Jake has been offered a position in the high school English department and I have been offered a position as the Middle School writing specialist and teaching English as a second language. It's highly likely that we will also have the opportunity to accompany students on educational trips to Italy, the Netherlands, Romania and Thailand.

We will be the only American teachers at the school, however, our principal is originally from Minnesota and he and his wife have lived there for five years. As an ambassador of Aitkin County, Minnesota of the United States of America, I'm looking forward to learning how the school incorporates health and wellness into students' lives and how public health and human service programs are handled.

We are moving in early August to begin the school year. After this brief experience, we will be returning to Aitkin County and pursue another dream of ours, that of building onto our cabin in Waukenabo Township for our permanent residence.

After we shared the news with our family, I met with my supervisor, Erin Melz. This was a difficult and emotional conversation as I enjoy working with her and appreciate the incredible rapport I have with her and my colleagues. My projects are also very important to me and I value the programs we support in Public Health for our communities.

When we return home, I will continue my professional career. I would really like to return to my position at the county and continue working on the initiatives and programs in our unit. I look forward to incorporating the new set of skills and enhanced perspective from the Saudi Arabian experience in my work .

Therefore, I am requesting a leave of absence from my current position from July 18th, 2016 to August 27th, 2018 to pursue this unique opportunity. I suspect this request is a long shot, but one must try when passionate about something and I feel passionate about working for Aitkin County. Should you not be able to grant this leave, please know how much I have enjoyed working with my supervisor, my director, Tom Burke, my fellow colleagues at Health & Human Services and with you, my commissioners. Keep up the great work for Aitkin County.

Thank you for your consideration,

A handwritten signature in black ink that reads "Amy M. Wyant". The script is fluid and cursive, with the first letters of each word being capitalized and prominent.

Amy M. Wyant



Board of County Commissioners Agenda Request

4C
Agenda Item #

Requested Meeting Date: January 26, 2016

Title of Item: CMCC Resolution of Termination

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Nathan Burkett		Department: Administration
Presenter (Name and Title): Nathan Burkett		Estimated Time Needed:
Summary of Issue: Joel Swanson from MCIT has asked for resolutions from each of the three County boards approving the dissolution of CMCC. Attached is Aitkin County's proposed resolution.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Adopt resolution.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED January 26, 2016

By Commissioner: xx

20160126-011

CMCC Resolution of Termination

WHEREAS, Crow Wing and Morrison Counties established a joint Community Corrections Agency in 1974, and Aitkin County entered into this agency by a formal Joint Powers Agreement on January 1, 1992 to form Central Minnesota Community Corrections (hereinafter collectively referred to as CMCC), and

WHEREAS, Article 10 of the Joint Powers Agreement provides the agreement may be terminated by written agreement of two thirds of all participating counties after a resolution of the Joint Powers Board in response to a petition filed by a participating county, and

WHEREAS, Morrison County petitioned the Joint Powers Board to terminate CMCC in a resolution passed by the Morrison County Board on December 1, 2015 requesting consideration of said petition at the December 16, 2015 Joint Powers Board Meeting, and

WHEREAS, the CMCC Joint Powers Board met on December 16 and passed a resolution recommending dissolution of CMCC to each of the respective member counties.

NOW, THEREFORE, BE IT RESOLVED, in accordance with Article 10 of the Joint Powers Agreement, the Aitkin County Board hereby approves the termination of the Central Minnesota Community Corrections Joint Powers Agreement, dated October 1, 2009, effective July 1, 2016.

BE IT FURTHER RESOLVED, the Aitkin County Board will consider details of the dissolution of assets and liabilities as those become more clearly defined through subsequent resolution.

BE IT FURTHER RESOLVED, upon passage of a resolution by two thirds of participating counties ratifying the termination, the requirements of the Joint Powers Agreement regarding termination shall be considered complete.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Nathan Burkett, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 26th day of January 2016, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 26th day of January 2016

Nathan Burkett
County Administrator



Aitkin County Board of Commissioners Agenda Request Form

5

Agenda Item #

Requested Meeting Date: January 26, 2016

Title of Item: Committee Reports

<input checked="checked" type="checkbox"/> REGULAR AGENDA	Action Requested by: County Business		
Committee	Freq.	Schedule	Current Board Representatives
Association of MN Counties (AMC) Environment & Natural Resources Policy General Government Health & Human Services Indian Affairs Task Force Public Safety Committee Transportation Policy			Commissioner Brian Napstad Commissioner Anne Marcotte HHS Director Tom Burke HHS Director Tom Burke Commissioner Laurie Westerlund Commissioner Don Niemi
Aitkin Airport Commission	Monthly	1 st Thursday	Wedel
Aitkin County Water Planning Task Force	Bi-monthly	3 rd Wednesday	Wedel
Aitkin Economic Development Administration	As needed		Wedel
Arrowhead Counties Association	8 or 9x yearly	1x a month	Niemi and Marcotte
Arrowhead Economic Opportunity Agency	Quarterly		Westerlund
Arrowhead Regional Development Council	Monthly	3 rd Thursday	Niemi
ATV Committee	As needed		Napstad and Marcotte
Big Sandy Lake Management Plan	Monthly	2 nd Thursday	Napstad, Alt. Marcotte
Central MN Corrections	Monthly	3 rd Wednesday	Wedel, Westerlund
Development Achievement Center	Monthly	3 rd Thursday	Westerlund, Alt. Niemi
East Central Regional Library Board	Monthly	2 nd Monday	Niemi
Economic Development	Monthly	1 st Wednesday	Marcotte and Niemi
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Marcotte and Napstad
Extension	4x year	Monday	Wedel and Westerlund
Facilities/Technology	As needed		Wedel and Napstad
Forest Advisory	Every other month	3 rd Tues of even numbered mths	Marcotte and Napstad
H&HS Advisory (Liaison)	Monthly except July	1 st Wednesday	Westerlund and Marcotte
Historical Society (Liaison)	Monthly	4 th Wednesday	Wedel
HRA	Monthly	4 th Monday	Westerlund
Investment	As needed		All Commissioners
Joint Powers Natural Resource Board	Monthly	Last Monday	Napstad and Land Cmr Jacobs
Labor Management	Quarterly	Varies	Wedel, Alt. Westerlund
Lakes and Pines	Monthly	3 rd Monday	Niemi, Alt. Marcotte
Law Library	Quarterly	Set by Judge	Niemi
McGregor Airport Commission	Monthly	1 st Wednesday	Napstad
Mille Lacs Fisheries Input Group			Westerlund
Mille Lacs Watershed	Monthly	3 rd Monday	Niemi, Westerlund
Mississippi Headwaters Board	Monthly	3 rd Friday	Napstad
MN Rural Counties Caucus	8x year	Varies	Niemi, Alt. Marcotte
NE MN Office Job Training	As called		Napstad
Northeast MN ATP	2x year		Niemi and Engineer Welle
Northeast Waste Advisory Committee	Quarterly	2 nd Monday	Napstad, Alt. Westerlund
Northern Counties Land Use Coordinating Board	Monthly	1 st Thursday	Napstad, Alt. Marcotte
Ordinance	As needed		Napstad and Marcotte
Park Commission	Monthly	2 nd Monday	Westerlund
Personnel/Insurance	As needed		Marcotte and Wedel
Planning Commission	Monthly	3 rd Monday	Westerlund
Purchasing/Building	As needed		All Commissioners
Snake River Watershed	Monthly	4 th Monday	Niemi
Sobriety Court	Monthly	3 rd Tuesday	Wedel
Solid Waste Advisory	As needed		Napstad and Westerlund
Toward Zero Deaths	Monthly	2 nd Wednesday	Wedel
Tri-County Community Health Services	Quarterly & as needed	2 nd Thursday	Westerlund