

**AITKIN COUNTY HEALTH & HUMAN SERVICE
ADVISORY COMMITTEE MEETING MINUTES
Wednesday, August 3, 2016**

VIII. - A.

Committee Members Present: Marlene Abear
Holly Bray
Kim DeMenge
Diane Eastman, AFSCME Union Rep.
Kami Genz, CMCC
Carole Holten
Joy Janzen
Kristine Layne, Riverwood HealthCare
Julie Anne Larkin
Bob Marcum
Bev Mensing, Red Cross
Katie Nelson, Riverwood Foundation
Amanda Voller, Workforce Center
Commissioner Anne Marcotte
Commissioner Laurie Westerlund

Others Present: Erin Melz, Public Health Supervisor
Jessi Goble, Income Maintenance Supervisor
Heather Overn, Social Service Supervisor
Julie Lueck, Clerk to the Advisory Committee

Guests: Joel Hoppe

Absent: Roberta Elvecrog

I. Approval of Agenda

Motion by Julie Anne Larkin, seconded by Bev Mensing, and carried; the vote was to approve the Agenda with the addition under III. Committee Input of A. Hill City Power Outage - Julie Anne Larkin; B. Riverwood Classes - Julie Anne Larkin; C. Elder Abuse Financial Fraud - Bob Marcum; D. Computers - Bob Marcum.

II. Approval of Minutes of the June 1, 2016 Meeting

Motion by Diane Eastman, seconded by Carole Holten, and carried; the vote was to approve the Minutes of the June 1, 2016 meeting.

III. Committee Member Input / Updates - Must be informational in nature, relative to Aitkin County Health & Human Services and not exceed (5) minutes per person.

A. Hill City Power Outage - Julie Anne Larkin noted she was out of power for 5 days and wanted to thank everyone involved in providing the Cooling Center with water and food as well as the assistance in clearing the downed trees and repairing the power lines.

B. Class at Riverwood HealthCare Center - Julie Anne Larkin noted that she is teaching a four-week Mindfulness Training: Stabilizing the Mind at the Aitkin Public Library on Thursdays from 9:00-11:00 a.m. which is a stress reduction program

- C. **Elder Abuse Financial Fraud - Bob Marcum** discussed the fact there needs to be community awareness of the possibility of elder abuse through financial fraud and in order to prevent it, background checks need to be done on Personal Care Attendants before they are hired.
 - D. **Computers - Bob Marcum** discussed the Government Surplus facility in Arden Hills and obtaining the four year old computer which he is willing to fix in order to give them to patients to help them with an alternative for their health care needs by accessing their doctors and records through the web portal. He would like to get assistance from the county accessing these surplus computers, fix them up, and get them to folks needing a computer and then get them trained on how to use them in order to save money by not having to always go to the hospital or clinic. He acknowledged that further research is needed for this project.
- IV. **Community Corrections Update - Kami Genz / Liz DeRuyck** - Liz DeRuyck discussed the change that took place July 1st when they became the Aitkin County Community Corrections noting the faces and the work didn't change. Aitkin County became their fiscal agent and they report to the County Administrator and County Board of Commissioners. She has been a co-director of CMCC since 2008 and is now the Director of ACCC. Liz then introduced the staff members and explained their caseloads and type of work they do, noting they are currently housed in the Health & Human Services Building.
- V. **Task Force Reports/Updates:**
- A. **Corrections** - Kami Genz / Roberta Elvecrog / Julie Anne Larkin - Did not meet.
 - B. **Public Health** – Bob Marcum / Kristine Layne / Holly Bray - Did not meet.
 - C. **Children's Social Services/Mental Health** – Katie Nelson / Holly Bray - Did not meet.
 - D. **Adult Social Services/Mental Health** – Bob Marcum / Marlene Abear / Carole Holten - Did not meet.
- VI. **Budget Committee Report/Update** – Roberta Elvecrog / Joy Janzen - No Report
- VII. **Volunteers for Preparing & Serving the Community Meal in Aitkin on Monday, Sept. 12, 2016**
Joy Janzen explained that the Community Meal is operating differently now that they have received a Loaves and Fishes Grant through the Otto Bremer Foundation. Debby Pratt has been hired to plan the meals and order the food. The Volunteers will only prepare, serve the food and do the clean up and will no longer need to provide bars or other food items. It was noted the meals are served 48 weeks out of the year and there are approximately 36 groups that serve those meals. They are moving towards healthier meals and are serving between 75 and 100 people each time. The sign-up sheet was circulated through the committee and will go around again on September 7th to be sure there is enough help to serve on September 12th. The meal will be Chicken Vegetable Noodle Soup, Whole Wheat Buns or French Bread and Fruit.
- VIII. **Comments:**
- A. **Comments from the Committee Members for the Commissioners relative to HHS**
Bob Marcum brought up the computers he would like to access and Commissioner Marcotte noted that the county/government cannot give them to private individuals. She noted there are specific rules and they can only go to Non-Profit organizations that must keep them, use them and not further distribute them.
 - B. **Feedback from the Board Meetings**
 - 1. **June 28 and July 26, 2016 – Roberta Elvecrog, Holly Bray, & Kristine Layne**
Kristine Layne attended the June meeting and reviewed the presentation by NEMOJT & AEOA staff. She also noted the discussion relative to the Public Health Educator position.
Holly Bray attended the July meeting and noted the updates on the Hill City Storm by Erin Melz, Public Health Supervisor, Sheriff Turner, Mark Jacobs of the Land Department and the

appreciation she heard expressed by folks for the Cooling Center.

Erin Melz, Public Health Supervisor, gave a more complete update to the committee on the process that took place in order to organize, set up and staff the Cooling Center from Thursday, July 21st through Wednesday, July 27th.

Bob Marcum discussed the need for Emergency Preparedness Training for the Townships.

Erin also noted the CHS is putting together a Mutual Aid Agreement between Aitkin, Itasca and Koochiching Counties.

Erin also noted that the Health Educator Position was posted last week.

Amanda Voller from the Workforce Center noted that Northland Counseling Center has an office in the Birch Street Center working with clients with medical and mental health issues offering assessments to help folks get back into the community and secure jobs.

Commissioner Anne Marcotte noted that Northern Pine Mental Health Center is expanding into Aitkin County and they are currently looking for a building for their offices.

Commissioner Anne Marcotte also discussed a Pre-Trial Release Program for inmates who are hard to employ to get training in order to stay employed.

C. Committee Members scheduled to attend upcoming Board Meetings in 2016:

AUGUST 23	Bob Marcum	Holly Bray
SEPTEMBER 27	Katie Nelson	Amanda Voller
OCTOBER 25	Carole Holten	Marlene Abear
NOVEMBER 22	_____	_____
DECEMBER 27	_____	_____

IX. Adjourn

Motion by Commissioner Westerlund, seconded by Holly Bray, and carried; the vote was to adjourn the meeting at 4:35 p.m.

Joy Janzen, Chairperson

Julie Lueck, Clerk to the
Aitkin County Health & Human Services Advisory Committee

The following documents were included in the packet of information sent to members for review prior to the meeting or distributed at the meeting:

- Draft copy of the Minutes of the June 1, 2016, Advisory Committee Meeting
- Copy of the June 28, 2016 Health & Human Services Board Meeting Minutes
- Draft copy of the July 26, 2016, Health & Human Services Board Meeting Minutes was distributed at the meeting.
- Copy of the Sign-Up Sheet for serving the Community Meal at First Lutheran in Aitkin on September 12, 2016
- Four-week Mindfulness Training: Stabilizing the Mind Handout (Riverwood)