

The Aitkin County Board of Commissioners met this 3<sup>rd</sup> day of December, 2019 at 4:30 p.m., at Aitkin City Hall, with the following members present: Board Chair Anne Marcotte, Commissioners J. Mark Wedel, Laurie Westerlund, Don Niemi, Bill Pratt, County Administrator Jessica Seibert and Administrative Assistant Sue Bingham.

**CALL TO ORDER**

Motion by Commissioner Westerlund, seconded by Commissioner Pratt and carried, all members voting yes to approve the December 3, 2019 agenda.

**APPROVED  
AGENDA**

Motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: November 26, 2019 to December 2, 2019; B) Approve County Board Minutes: November 26, 2019; C) Approve Electronic Funds Transfers: \$2,945,175.86; D) Approve Fire Protection Contract – Town of Ball Bluff; E) Approve Fire Protection Contract – City of McGrath; F) Adopt Resolution: Designating Annual Polling Places; G) Approve Commissioner Warrants – 11-27-19: General Fund \$68,149.40, Road & Bridge \$66,104.60, Special Revenue \$2,645.81, Health & Human Services \$68,962.76, Trust \$8,799.59, Forest Development \$7,180.62, Agency \$46,693.50, Capital Project \$944.56, Long Lake Conservation Center \$11,755.47, Parks \$18,605.15 for a total of \$299,841.46; H) Approve Auditor Manual Warrants – 11-27-19: General Fund \$150.00, Capital Project \$8,198.15 for a total of \$8,348.15; I) Approve Elan Payments – 11-14-19: General Fund \$2,194.43, Health & Human Services \$1,931.59, Trust \$225.00, Forest Development \$59.98, Capital Project \$2,263.37, Long Lake Conservation Center \$192.01 for a total of \$6,866.38; J) Approve Consumption & Display Permit – 202 Tavern; K) Approve 3.2 On Sale Malt Liquor License – 202 Tavern

**CONSENT  
AGENDA**

Under the consent agenda, motion for a resolution by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – Designating Annual Polling Places:

**WHEREAS**, it is important that citizens exercise their right to vote at their polling place; and

**RESOLUTION  
20191203-098  
DESIGNATING  
ANNUAL POLLING  
PLACES**

**WHEREAS**, Minnesota Statute 204B.16 requires the designation of local polling places for elections annually.

**NOW THEREFORE, BE IT RESOLVED** that the Aitkin County Board of Commissioners, acting on behalf of the unorganized townships in Aitkin County designate its 2020 polling places as follows:

Precinct:	Location:
NE Unorganized Towns (51-22, 52-22, and 52-24)	Government Center 307 2 <sup>nd</sup> Street NW, Aitkin, MN
Unorganized Township 45-24	Government Center 307 2 <sup>nd</sup> Street NW, Aitkin, MN
Unorganized Township 47-24	Government Center 307 2 <sup>nd</sup> Street NW, Aitkin, MN

<p>Unorganized Township 48-27</p> <p>Unorganized Township 51-27</p> <p>NW Aitkin Unorganized Precinct 1 (52-25 &amp; 52-27)</p> <p>NW Aitkin Unorganized Precinct 2 (49-27, 50-27, 50-26, 50-25, &amp; 51-25)</p>	<p>Government Center 307 2<sup>nd</sup> Street NW, Aitkin, MN</p> <p>Government Center 307 2<sup>nd</sup> Street NW, Aitkin, MN</p> <p>Government Center 307 2<sup>nd</sup> Street NW, Aitkin, MN</p> <p>Government Center 307 2<sup>nd</sup> Street NW, Aitkin, MN</p>	<p><b>CONSUMPTION &amp; DISPLAY PERMIT – 202 TAVERN</b></p> <p><b>3.2 MALT LIQUOR LICENSE – 202 TAVERN</b></p> <p><b>SNAKE RIVER 1W1P POLICY COMMITTEE</b></p> <p><b>COMMUNITY CORRECTIONS 2020 COMP PLAN</b></p> <p><b>2020 APPROPRIATIONS AND DUES</b></p> <p><b>2020 PROPOSED BUDGET</b></p> <p><b>COUNTY ADMINISTRATOR UPDATES</b></p>
<p>Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to approve the following Application for Consumption &amp; Display (Set Up) Permit. (December 15, 2019 – March 31, 2020):</p>		
<p>LuRae L. Melaas, d/b/a 202 Tavern – Shamrock Township</p>		
<p>Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to approve the following 3.2 Malt Liquor License for a period ending April 30, 2020:</p>		
<p>LuRae L. Melaas, d/b/a 202 Tavern – Shamrock Township This establishment has an address of 49482 202<sup>nd</sup> Place, McGregor, MN 55760</p>		
<p>Motion by Commissioner Niemi, seconded by Commissioner Westerlund and carried, all members voting yes to appoint Commissioner Pratt to serve on the Snake River Watershed 1W1P Policy Committee, and to appoint Commissioner Niemi as alternate.</p>		
<p>Motion by Commissioner Wedel, seconded by Commissioner Westerlund and carried, all members voting yes to approve the Aitkin County Community Corrections 2020 Interim Comprehensive Plan and to authorize signatures, as required.</p>		
<p>Jessica Seibert, County Administrator discussed the following 2020 Appropriations and Dues with the Board:</p> <ul style="list-style-type: none"> <li>• ANGELS request of \$20,000-\$25,000</li> <li>• MRC dues increase</li> <li>• Soil &amp; Water additional reduction due to utility expenses</li> </ul>		
<p>Jessica Seibert, County Administrator reviewed the 2020 Proposed Budget with the Board and answered questions.</p>		
<p>Jessica Seibert, County Administrator updated the Board on the following:</p> <ul style="list-style-type: none"> <li>• Upcoming AMC Conference</li> </ul>		

- Upcoming Leadership Training
- Mission, Vision, Values Video

The Board discussed: HRA, Historical Society, and Letter from MPCA.

Motion by Commissioner Westerlund seconded by Commissioner Niemi and carried, all members voting yes to adjourn the meeting at 5:38 p.m. until Tuesday, December 17, 2019 at the Aitkin Public Library.

**BOARD  
DISCUSSION**

**ADJOURN**



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Anne Marcotte, Board Chair  
Aitkin County Board of Commissioners



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Jessica Seibert, County Administrator