



Aitkin County Health & Human Services

204 FIRST STREET NW
AITKIN, MINNESOTA 56431-1291
PHONE 1-800-328-3744 or 1-218-927-7200
FAX # 1-218-927-7210

Contract

Nystroms and Associates for Chemical Use Assessments.

Objective

Nystroms and Associates will provide chemical use assessments for individuals incarcerated in the Aitkin County Jail that have insurance.

Opportunity

This service provides supports to individuals requesting chemical use assessments, who are incarcerated and on insurance. This service is funded through the individual's medical insurance plan.

Existing or New Contract

This is a new purchase of service agreement with Nystroms and Associates will provide more choice for inmates requesting this service.

Changes to Existing Contract

This is a new purchase of service agreement which promotes choice of providers in our community.

Timeline for Execution

10/22/19-12/31/20

Conclusion

We are requesting the county board to support entering into this agreement with Nystroms and Associates to provide chemical use assessments for individuals on medical insurance incarcerated in the Aitkin County Jail.

Memorandum of Understanding

Between

Nystrom & Associates, Ltd. (NAL)

And

Aitkin County Health And Human Services (HHS)

I. Purpose

NAL will provide on-site substance use disorder assessments for clients with insurance within the Aitkin County Jail. Assessments will be coordinated by Aitkin County Health and Human Services.

II. NAL Responsibilities

NAL shall undertake the following in relation to this MOU:

1. NAL will provide onsite substance use disorders assessments:
 - a. To schedule an assessment, call or e-mail NAL's Special Projects Team at 651-379-1727 or e-mail registration@nystromcounseling.com using the scheduling template provided with client's name, date of birth, date and time of assessment, insurance information and location.
 - b. NAL's assessor will arrive at the Aitkin County Jail by 8:00am, unless Aitkin County Health and Human Services provides notification beforehand that it is not necessary
 - c. NAL's assessor will utilize the client's Probation Officer for each assessment completed.
 - d. NAL will only conduct substance use disorder assessments for clients that have health insurance coverage and bill the client's insurance.
 - e. NAL's assessor will complete up to 3 assessments per day, when on site at the ACJ.
2. NAL will schedule Aitkin County Jail clients for services as indicated by Aitkin County Health and Human Services or client request.
 - a. To schedule an appointment at NAL, call NAL's Special Projects Team at 651-379-1727 or e-mail registration@nystromcounseling.com
 - b. The Aitkin County Health and Human Services staff can call to schedule prior to the client's release from jail, or the client can call the NAL Special Projects Team after his or her release to schedule.
 - c. The NAL Special Projects Team can schedule outpatient appointments in addition to ARMHS appointments.
3. NAL will arrange to have a staff member(s) have monthly check-ins with the Aitkin County Comprehensive Re-Entry Social Worker.

4. NAL will coordinate care with Aitkin County Health and Human Services as indicated with a valid ROI.
5. Primary point of contact for Aitkin County Health and Human Services as it relates to this MOU will be:
 - a. Scheduling:
 - i. Special Projects Team
 - ii. 651-379-1727
 - iii. registration@nystromcounseling.com
 - b. Administrative Concerns:
 - i. Kevin Evenson, SUD Program Director
 - ii. 651-628-9566 x 1132
 - iii. Kevenson@nystromcounseling.com
 - iv. Anita Boos, SUD Program Manager
 - v. 651-478-5455
 - vi. Aboos@nystromcounseling.com

III. Aitkin County Health and Human Services Staff Responsibilities

1. For the on-site substance use disorders assessments, Aitkin County Health and Human Services will provide NAL with the client's name, demographics, and insurance information prior to the assessment.
2. Aitkin County Health and Human Services will have one of the case workers arrange to have up to 3 clients that need to be assessed scheduled on the day that the NAL assessor completes the substance use disorder assessment.
3. Aitkin County Health and Human Services will contact NAL's Special Projects Team to schedule follow-up appointments.
4. Primary point of contact for NAL as it relates to this MOU will be:
 - a. Administration Concerns:
 - i. Kimberly Larson, Adult Services Supervisor
 - ii. 218-927-7308
 - iii. kimberly.larson@co.aitkin.mn.us
 - iv. Nicholas Anderson, Comprehensive Re-Entry Social Worker
 - v. 218-927-7260
 - vi. nicholas.anderson@co.aitkin.mn.us

IV. Clinical Documentation

All clinical documentation will be completed utilizing NAL systems. All Diagnostic Assessments, Progress Notes (Individual and Group), Treatment Plans, and other clinical documentation are the sole property of NAL. Release of documentation to Aitkin County Health and Human Services will be within the confines of this MOU or at the request of

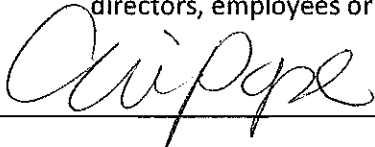
Aitkin County Health and Human Services with a valid Release of Information signed by client.

V. Ongoing Collaboration and Communication

Aitkin County Health and Human Services and NAL agree to meet at least monthly via phone conference to ensure the compliance of this agreement. Phone conference may be scheduled with the Aitkin County Health and Human Services Supervisor or the Comprehensive Re-Entry Social Worker.

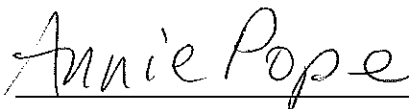
VI. Mutual Indemnification Agreement

Each party ("Indemnifying Party") shall defend, indemnify and hold harmless the other party, and such other party's shareholders, members, officers, directors, employees or agents (collectively: the "Indemnified Party"), from and against any and all losses, claims, damages, liabilities, costs or expenses, including but not limited to reasonable attorneys' fees, and other costs and expenses reasonably incident to proceedings or investigations, or to the defense or settlement of any claim brought against the Indemnified Party, arising from the death of or physical injury to any person, or from the damage to any property, to the extent such death, injury or property damage is proximately caused by the negligence or willful misconduct of the Indemnifying Party or any of its shareholders, members, officers, directors, employees or agents. The foregoing notwithstanding, a party shall not be entitled to defense or indemnification hereunder against any losses, claims, damages, liabilities, costs or expenses resulting from such party's own negligence or willful misconduct or from the negligence or willful misconduct of such party's own shareholders, members, officers, directors, employees or agents



Authorization Signature NAL

Authorization Signature Aitkin County HHS



Print Name of NAL Signatory and Title

Print Name of Aitkin County HHS



Date

Date