

# ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS September 24, 2019 – BOARD AGENDA

## Aitkin Public Library

- 9:00 1) Anne Marcotte, County Board Chair
- A) Call to Order
  - B) Pledge of Allegiance
  - C) Board of Commissioners Meeting Procedure
  - D) Approval of Agenda
- 9:02 E) Health & Human Services (see separate HHS agenda)
- 9:50 Break
- 10:00 F) **Citizens' Public Comment** – Comments from visitors must be informational in nature and not exceed (5) minutes per person. The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting.
- 2) **Consent Agenda** – All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the items will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.
- A) Correspondence File September 10, 2019 to September 23, 2019
  - B) Approve September 10, 2019 County Board Minutes
  - C) Approve Electronic Funds Transfers
  - D) Approve Commissioner Warrants
  - E) Approve Auditor Warrants – Sales & Use/Diesel Tax
  - F) Approve August Manual Warrants
  - G) Approve Auditor Warrants – Contegrity
  - H) Adopt Resolution: Authorizing Execution of Agreement with OJP
  - I) Adopt Resolution: Off-Highway Vehicle Safety Enforcement Grant Fiscal
  - J) Approve (2) Affidavits for Duplicate of Lost Warrants – Treasurer
  - K) Approve Application for License to Sell Tobacco Products
  - L) Adopt Resolution: Off Sale Liquor License – Beasleys Mississippi Landing
- 10:02 3) Rich Courtemanche, Land Commissioner
- A) Adopt Resolution: Tax-Forfeited Land Sale
- 10:10 4) Mike Dangers, County Assessor
- A) Approve Fire Abatement Application
  - B) Approve Purchase of Pictometry Aerial Photography
- 10:40 5) Kameron Genz, Community Corrections Director
- A) Community Corrections Update

Years 2019-2020

**11:00 6) Jessica Seibert, County Administrator**  
**A) Approve 2020 Capital Improvement Plan**  
**B) Adopt Resolution: 2020 Preliminary Levy**  
**C) County Administrator Updates**

**11:15 7) Committee Updates**

**11:45 Adjourn**

The Aitkin County Board of Commissioners met this 10<sup>th</sup> day of September, 2019 at 9:02 a.m., at the Aitkin Public Library, with the following members present: Board Chair Anne Marcotte, Commissioners J. Mark Wedel, Laurie Westerlund, Don Niemi, Bill Pratt, County Administrator Jessica Seibert and Administrative Assistant Sue Bingham.

**CALL TO ORDER**

Motion by Commissioner Westerlund, seconded by Commissioner Pratt and carried, all members voting yes to approve the September 10, 2019 agenda.

**APPROVED AGENDA**

Motion by Commissioner Wedel, seconded by Commissioner Westerlund and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: August 27, 2019 to September 9, 2019; B) Approve County Board Minutes: August 27, 2019; C) Approve Electronic Funds Transfers: \$838,318.35; D) Approve Commissioner Warrants: General Fund \$387,277.08, Road & Bridge \$81,770.80, Health & Human Services \$4,753.95, Trust \$19,568.93, Forest Development \$14,868.31, Capital Project \$47.63, Long Lake Conservation Center \$8,610.47, Parks \$4,981.04 for a total of \$521,878.21; E) Approve Auditor Warrants – Period 2 Overpays: Taxes & Penalties \$3,633.21; F) Approve Auditor Warrants – 2<sup>nd</sup> Half 2018 Taconite: Agency \$132,243.00; G) Approve Auditor Warrants – Anderson Brothers Payment: Road & Bridge \$21,343.86; H) Approve NEMOJT Joint Powers Agreement; I) Approve Affidavit of Lost Warrant – Health & Human Services: Warrant #107042, issued June 2, 2017 to Earl Bakke in the amount of \$151.00; J) Approve (2) Affidavits of Lost Warrants – Treasurer: 1. Warrant #70842, dated April 21, 2017 to Sarah Winge in the amount of \$74.90, and 2. Warrant #69446, dated December 19, 2016 in the amount of \$5.00; K) Set Unorganized Township Levies for 2020 - Adopt (3) Resolutions: 1. 2020 Unorganized Road & Bridge, 2. 2020 Unorganized Fire Protection, and 3. 2020 Unorganized Cemetery

**CONSENT AGENDA**

Under the consent agenda, motion for a resolution by Commissioner Wedel seconded by Commissioner Westerlund and carried, all members voting yes to adopt resolution – 2020 Unorganized Road & Bridge:

**BE IT RESOLVED**, that the following sums of money be levied against the tax capacity of the Unorganized Townships of Aitkin County, for the year collectible 2020 for Road and Bridge purposes:

**RESOLUTION  
20190910-069  
2020  
UNORGANIZED  
ROAD & BRIDGE**

Unorg Township	
52-22	\$3000
45-24	\$2000
47-24	\$11000
52-24	\$1500
50-25	\$4000
51-25	\$0
52-25	\$4500
50-26	\$2000
48-27	\$5500
49-27	\$9000
50-27	\$0
51-27	\$0
52-27	\$3500

Under the consent agenda, motion for a resolution by Commissioner Wedel, seconded by Commissioner Westerlund and carried, all members voting yes to adopt resolution – 2020 Unorganized Fire Protection:

**BE IT RESOLVED**, that the following sums of money be levied against the tax capacity of the Unorganized Townships of Aitkin County, for the year collectible 2020 for Fire Protection purposes:

Unorg Township	
52-22	\$16000
51-22	\$150
45-25	\$600
47-25	\$2000
52-26	\$1300
50-28	\$1600
51-26	\$300
52-27	\$2700
50-29	\$1600
48-28	\$3000
49-28	\$5000
50-30	\$350
51-27	\$1250
52-27	\$6000

**RESOLUTION  
20190910-070  
2020  
UNORGANIZED  
FIRE PROTECTION**

Under the consent agenda, motion for a resolution by Commissioner Wedel, seconded by Commissioner Westerlund and carried, all members voting yes to adopt resolution – 2020 Unorganized Cemetery:

**BE IT RESOLVED**, that the following sums of money be levied against the tax capacity of the Unorganized Townships of Aitkin County, for the year collectible 2020 for Cemetery (Revenue):

Unorganized Township Cemetery:

Shovel Lake Cemetery	
51-27	\$600
52-27	\$600
Hebron Cemetery	
50-25	\$1,500

**RESOLUTION  
20190910-071  
2020  
UNORGANIZED  
CEMETERY**

Motion for a resolution by Commissioner Niemi, seconded by Commissioner Pratt and carried, all members voting yes to adopt resolution – Conservation Partners Legacy Grant (CPL):

**WHEREAS**, the Aitkin County Board of Commissioners supports the grant application made to the Minnesota Department of Natural Resources for the Conservation Partners Legacy Grant Program. The application is to acquire two important landlocked properties, and

**RESOLUTION  
20190910-072  
CONSERVATION  
PARTNERS**

**WHEREAS**, the Aitkin County Board of Commissioners adopted Road Easement Policy (080106-112) where it states, "...there are instances involving property in remote areas adjacent to large blocks of Aitkin County tax forfeited lands, the County may consider purchase of a remote land locked property if an easement is not deemed advisable and an exchange is not desirable to the landowner," and

**WHEREAS**, the Aitkin County Land Department has been contacted by two landowners in need of remote easements that cross DNR public waters and easements are not practical or in the best interest of the public based on the said County Policy, and

**WHEREAS**, Aitkin County has the financial capability to meet the 10% match of non-state funds or in-kind resources.

**THEREFORE, BE IT RESOLVED, IF** Aitkin County is awarded the grant by the Minnesota Department of Natural Resources, Aitkin County agrees to accept the grant award, and may enter into an agreement with the State of Minnesota for the above referenced acquisition. Aitkin County will comply with all applicable laws, environmental requirements, and regulations as stated in the grant agreement.

**BE IT FURTHER RESOLVED**, that the Aitkin County Land Commissioner is hereby authorized to execute such agreements as are necessary to implement the project on behalf of Aitkin County.

Jessica Seibert, County Administrator discussed the following with the Board:

- 2<sup>nd</sup> Quarter Budget Review
- 2020 Proposed Capital Improvement Plan
- 2020 Proposed Budget Presentation
- 2020 Appropriations and Dues
- 2020 Public Budget Hearing
- 2020 Legislative Priorities

The following action was taken:

Motion by Commissioner Wedel, seconded by Commissioner Westerlund and carried, all members voting yes to schedule the 2020 Public Budget Hearing at 6:05 p.m. on December 3, 2019 at Aitkin City Hall.

Motion by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members voting yes to approve the 2020 Legislative Priorities with changes as discussed.

Break: 10:38 a.m. to 10:54 a.m.

The Board discussed: NRAC, ECRL, McGregor Airport, ATV Ride, HRA, CAE, Budget Committee, Facilities Committee, Historical Society, Aitkin Airport, MHB, and Northern Counties.

**LEGACY GRANT (CPL)**

**COUNTY ADMINISTRATOR REPORTS**

**2020 PUBLIC BUDGET HEARING SCHEDULED**

**2020 LEGISLATIVE PRIORITIES**

**BREAK**

**BOARD DISCUSSION**

Motion by Commissioner Wedel, seconded by Commissioner Westerlund and carried, all members voting yes to adjourn the meeting at 11:21 a.m. until Tuesday, September 24, 2019 at the Aitkin Public Library.

**ADJOURN**

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Anne Marcotte, Board Chair  
Aitkin County Board of Commissioners

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Jessica Seibert, County Administrator



# Board of County Commissioners Agenda Request

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Agenda Item #

**Requested Meeting Date:** 9/24/2019

**Title of Item:** Electronic funds transfers

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Lori Grams		<b>Department:</b> County Treasurer
<b>Presenter (Name and Title):</b> N/A		<b>Estimated Time Needed:</b>
<b>Summary of Issue:</b> Electronic funds transfers thru 9/16/19		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b>		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

ELECTRONIC FUNDS TRANSFER

Thru September 16, 2019 Board Meeting September 24, 2019

Date	Amount	Reason
9/5/19	\$182.23	Manual Warrants
9/6/19	\$59,595.91	Commissioner Warrants
9/6/19	\$3,329.90	Auditor Warrants
9/9/19	\$98,586.67	Manual Warrants
9/10/19	\$99,924.83	Auditor Warrants
9/10/19	\$12,961.72	Commissioner Warrants
9/11/19	\$459.96	Manual Warrants
9/13/19	\$2,687.89	Auditor Warrants
9/13/19	\$533,107.91	Payroll Abstract

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\$810,837.02



LAH1  
9/16/19 1:36PM

# Aitkin County

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Print List in Order By: 2 1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept) Page Break By: 1 1 - Page Break by Fund  
3 - Vendor Number 2 - Page Break by Dept  
4 - Vendor Name

Explode Dist. Formulas N

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Aitkin County



## Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
1	DEPT			Commissioners			
86222	Aitkin Independent Age						
	01-001-000-0000-6230		110.25	Synopsis 8/13	722272	Printing, Publishing & Adv	N
86222	Aitkin Independent Age		110.25		1 Transactions		
15240	AT&T Mobility						
	01-001-000-0000-6250		65.96	Phone	287259994975	Telephone	N
15240	AT&T Mobility		65.96		1 Transactions		
10200	Marcotte/Anne Marie						
	01-001-000-0000-6330		850.28	Mileage Jan- Mar 2019		Transportation & Travel & Parking	N
	01-001-000-0000-6330		653.08	Mileage Apr- June 2019		Transportation & Travel & Parking	N
10200	Marcotte/Anne Marie		1,503.36		2 Transactions		
14289	Pratt/Bill						
	01-001-000-0000-6340		17.26	Meal		Meals (Overnight)	N
	01-001-000-0000-6330		287.68	August Mileage	496@.58	Transportation & Travel & Parking	N
14289	Pratt/Bill		304.94		2 Transactions		
1	<b>DEPT Total:</b>		1,984.51	<b>Commissioners</b>	<b>4 Vendors</b>	<b>6 Transactions</b>	
12	DEPT			Court Administration			
15054	Law Office of Raymond Horton						
	01-012-000-0000-6232		75.00	01- FA- 19- 427		Attorney Services	N
15054	Law Office of Raymond Horton		75.00		1 Transactions		
12	<b>DEPT Total:</b>		75.00	<b>Court Administration</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
40	DEPT			Auditor			
2214	Holder/Maryann						
	01-040-021-0000-6301		825.00	License Center rent	Oct 2019	Rentals	1
2214	Holder/Maryann		825.00		1 Transactions		
86235	The Office Shop Inc						
	01-040-021-0000-6405		70.99	Toner	1068196-0	Office & Computer Supplies	N
	01-040-000-0000-6405		4.32	Post its	1068805-0	Office & Computer Supplies	N
	01-040-000-0000-6405		333.45	Copy machine contract	306626-0	Office & Computer Supplies	N
	01-040-021-0000-6405		14.73	Cartridge, staples, paper	306791-0	Office & Computer Supplies	N

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

LAH1  
9/16/19 1:36PM  
1 General Fund

Vendor Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
86235 The Office Shop Inc			423.49				
				4 Transactions			
40 DEPT Total:			1,248.49	Auditor	2 Vendors	5 Transactions	
42 DEPT				Treasurer			
9594 MACATFO							
01-042-000-0000-6241			50.00	October meeting	Lori Grams	Registration Fee	N
9594 MACATFO			50.00		1 Transactions		
4689 Metro Sales Inc							
01-042-000-0000-6231			135.00	Ricoh copier	1419472	Services, Labor, Contracts	N
				09/07/2019	12/06/2019		
4689 Metro Sales Inc			135.00		1 Transactions		
86235 The Office Shop Inc							
01-042-000-0000-6405			16.93	Pens	106867-0	Office & Computer Supplies	N
01-042-000-0000-6405			27.71	Stamp	1068677-0	Office & Computer Supplies	N
86235 The Office Shop Inc			44.64		2 Transactions		
14330 US Bank							
01-042-000-0000-6231			117.53	Ricoh Copier	349266522	Services, Labor, Contracts	N
14330 US Bank			117.53		1 Transactions		
42 DEPT Total:			347.17	Treasurer	4 Vendors	5 Transactions	
43 DEPT				Assessor			
10452 AT&T Mobility							
01-043-000-0000-6250			263.90	Phone	287250162187	Telephone	N
10452 AT&T Mobility			263.90		1 Transactions		
15206 Balder/Maurice							
01-043-000-0000-6208			375.00	Hotel USPAP Course		Training/Education	N
15206 Balder/Maurice			375.00		1 Transactions		
10330 Dangers/Mike							
01-043-000-0000-6330			37.44	Mileage Pine Co Courthouse	78@.48	Transportation & Travel & Parking	N
10330 Dangers/Mike			37.44		1 Transactions		

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
4641 Holiday Credit Office 01-043-000-0000-6511		333.49	August fuel	1400000147443	Gas And Oil N
4641 Holiday Credit Office		333.49	1 Transactions		
86235 The Office Shop Inc 01-043-000-0000-6405		288.04	Copy contract	306715-0	Office, Film & Computer Supplies N
86235 The Office Shop Inc		288.04	1 Transactions		
6097 Verizon Wireless 01-043-000-0000-6250		135.90	Cell phone	68069088200001	Telephone N
6097 Verizon Wireless		135.90	1 Transactions		
43 DEPT Total:		1,433.77	Assessor	6 Vendors	6 Transactions
44 DEPT			Central Services		
14945 Bobcat Properties 01-044-000-0000-6231		100.00	Off site storage	Oct 2019	Services, Labor, Contracts N
14945 Bobcat Properties		100.00	1 Transactions		
3724 Performance Office Papers 01-044-000-0000-6405		1,156.00	40 cases paper	402850-00	Office & Computer Supplies N
3724 Performance Office Papers		1,156.00	1 Transactions		
44 DEPT Total:		1,256.00	Central Services	2 Vendors	2 Transactions
45 DEPT			Motor Pool		
12445 Brandl Chevrolet, Buick GMC 01-045-000-0000-6302		91.54	Oil change, cabin filter	319382	Car Maintenance N
12445 Brandl Chevrolet, Buick GMC		91.54	1 Transactions		
45 DEPT Total:		91.54	Motor Pool	1 Vendors	1 Transactions
49 DEPT			Information Technologies		
10452 AT&T Mobility 01-049-000-0000-6231		38.75	Phone	287279507473	Programming, Services, Contracts N
10452 AT&T Mobility		38.75	1 Transactions		
6097 Verizon Wireless					

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

LAH1  
9/16/19 1:36PM  
1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
	01-049-000-0000-6231		35.01	Broadband	9837136225	Programming, Services, Contracts N
6097	Verizon Wireless		35.01	1 Transactions		
49	DEPT Total:		73.76	Information Technologies	2 Vendors	2 Transactions
52	DEPT			Administration		
15240	AT&T Mobility					
	01-052-000-0000-6250		47.56	Phone	287259994975	Telephone N
15240	AT&T Mobility		47.56	1 Transactions		
4641	Holiday Credit Office					
	01-052-000-0000-6511		23.87	Gas- Admin	1400000135194	Gas And Oil N
4641	Holiday Credit Office		23.87	1 Transactions		
14570	Mn City County Management Association					
	01-052-000-0000-6240		114.00	MCMA Membership	Jessica Seiber	Dues & Subscriptions N
14570	Mn City County Management Association		114.00	1 Transactions		
52	DEPT Total:		185.43	Administration	3 Vendors	3 Transactions
53	DEPT			Human Resources		
15240	AT&T Mobility					
	01-053-000-0000-6250		65.63	Phone	287259994975	Telephone N
15240	AT&T Mobility		65.63	1 Transactions		
12048	McDowell Agency, Inc./The					
	01-053-000-0000-6234		256.50	Background screen	117024	Background Check Fees N
12048	McDowell Agency, Inc./The		256.50	1 Transactions		
53	DEPT Total:		322.13	Human Resources	2 Vendors	2 Transactions
60	DEPT			Elections		
9594	MACATFO					
	01-060-000-0000-6208		15.00	Pres Primary Training	Mary Hakes	Training/Education N
9594	MACATFO		15.00	1 Transactions		

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

LAH1  
9/16/19 1:36PM  
1 General Fund

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name	
60 DEPT Total:		15.00	Elections	1 Vendors	1 Transactions
90 DEPT			Attorney		
485 Beltrami Co Sheriff's Office					
01-090-000-0000-6234		89.00	Subpoena 01cr18116	6463	Co Sheriff Services N
485 Beltrami Co Sheriff's Office		89.00		1 Transactions	
10855 Culligan					
01-090-000-0000-6213		74.00	Monthly water	150x01071604	Drug & Forfeiture Ms387.213 N
10855 Culligan		74.00		1 Transactions	
2390 Itasca Co Sheriff					
01-090-000-0000-6234		75.00	Subpoena 01cr18282	201901866	Co Sheriff Services N
2390 Itasca Co Sheriff		75.00		1 Transactions	
11176 Schiferl/Natalie					
01-090-000-0000-6330		138.04	MCAPA Mileage	238@.58	Transportation & Travel & Parking N
11176 Schiferl/Natalie		138.04		1 Transactions	
15338 Swift County Sheriff's Office					
01-090-000-0000-6234		85.00	Subpoena 01cr19196	c19- 1178	Co Sheriff Services N
15338 Swift County Sheriff's Office		85.00		1 Transactions	
86235 The Office Shop Inc					
01-090-000-0000-6405		26.99	Attorney calendar	1067552- 2	Office & Computer Supplies N
86235 The Office Shop Inc		26.99		1 Transactions	
90 DEPT Total:		488.03	Attorney	6 Vendors	6 Transactions
110 DEPT			Courthouse Maintenance		
15240 AT&T Mobility					
01-110-000-0000-6250		60.40	Phone	287259994975	Phone N
15240 AT&T Mobility		60.40		1 Transactions	
88628 Dalco					
01-110-000-0000-6422		68.36	Glove, mop, batteries	3480627	Janitorial Supplies N
01-110-000-0000-6422		3.31	Cleanser	3488718	Janitorial Supplies N
01-110-000-0000-6422		64.25	Wheels	3489356	Janitorial Supplies N

# Aitkin County



## Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
88628 Dalco		88.65 224.57	Cleaning system 4 Transactions	3490119	Janitorial Supplies N
1754 Garrison Disposal Company, Inc		584.50	September billing	105819	Garbage N
1754 Garrison Disposal Company, Inc		584.50	1 Transactions		
14559 Goodin Company		30.21	Closet repair kit	06544050-01	Janitorial Supplies N
14559 Goodin Company		30.21	1 Transactions		
4641 Holiday Credit Office		101.31	Gas- Maint	1400000135208	Gas And Oil N
4641 Holiday Credit Office		101.31	1 Transactions		
7525 Hometown Bldg Supply		164.49	Door frame for motor pool	30035	Janitorial Supplies N
7525 Hometown Bldg Supply		164.49	1 Transactions		
2340 Hyytinen Hardware Hank		5.99	Contact cement	1535765	Janitorial Supplies N
01- 110- 000- 0000- 6422		4.38	Screw eye	1535923	Janitorial Supplies N
01- 110- 000- 0000- 6422		26.45	Insect killer, ant bait, traps	1536742	Janitorial Supplies N
01- 110- 000- 0000- 6422		23.46	Caulk silicone, drill bits	1538731	Janitorial Supplies N
01- 110- 000- 0000- 6422		41.95	Drop cloth, tape, postits	1540210	Janitorial Supplies N
2340 Hyytinen Hardware Hank		102.23	5 Transactions		
89765 Minnesota Elevator, Inc		172.27	Sept Service	818494	Services, Labor, Contracts N
89765 Minnesota Elevator, Inc		172.27	1 Transactions		
1652 Northland Fire Protection		676.85	Service of Extinguishers	37262	Services, Labor, Contracts N
1652 Northland Fire Protection		676.85	1 Transactions		
110 DEPT Total:		2,116.83	Courthouse Maintenance	9 Vendors	16 Transactions
120 DEPT			Service Officer		
10452 AT&T Mobility					

# Aitkin County



## Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
10452 AT&T Mobility		60.40	Phone	287270539560	Telephone	N
		60.40		1 Transactions		
3093 Jones/Staley Carter						
01-120-000-0000-6350		50.00	Drive Vet Van St Cloud	8/5/19	Per Diem	Y
3093 Jones/Staley Carter		50.00		1 Transactions		
5767 Lamke/Dennis						
01-120-000-0000-6350		50.00	Drive Vet Van St Cloud	8/19/19	Per Diem	Y
5767 Lamke/Dennis		50.00		1 Transactions		
3912 Peterson/Richard						
01-120-000-0000-6350		50.00	Drive Vet Van St Cloud	8/1/19	Per Diem	Y
01-120-000-0000-6350		50.00	Drive Vet Van Grand Rapids	8/16/19	Per Diem	Y
3912 Peterson/Richard		100.00		2 Transactions		
11362 Roscoe/Bernie						
01-120-000-0000-6350		50.00	Drive Vet Van Mpls	8/16/19	Per Diem	Y
01-120-000-0000-6350		50.00	Drive Vet Van St Cloud	8/16/19	Per Diem	Y
11362 Roscoe/Bernie		100.00		2 Transactions		
15126 Timinski/Matt						
01-120-000-0000-6350		50.00	Drive Vet Van Mpls	8/22/19	Per Diem	N
01-120-000-0000-6350		50.00	Drive Vet Van Mpls	8/28/19	Per Diem	N
15126 Timinski/Matt		100.00		2 Transactions		
6097 Verizon Wireless						
01-120-000-0000-6250		13.02	Vet Van Cell Phone	880690364	Telephone	N
6097 Verizon Wireless		13.02		1 Transactions		
11970 Wikelius/Charles						
01-120-000-0000-6350		50.00	Drive Vet Van St Cloud	9/13/19	Per Diem	Y
11970 Wikelius/Charles		50.00		1 Transactions		
9255 Witt/Warren						
01-120-000-0000-6350		50.00	Drive Vet Van Mpls	8/8/19	Per Diem	Y
9255 Witt/Warren		50.00		1 Transactions		



# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

LAH1  
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1 General Fund

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
120 DEPT Total:		573.42	Service Officer	9 Vendors	12 Transactions
122 DEPT			Planning & Zoning		
13066 Hargrave/Bryan					
01- 122- 000- 0000- 6231		1,750.00	5 days @\$350		Services, Labor, Contracts, Programm Y
			09/02/2019	09/06/2019	
01- 122- 000- 0000- 6231		1,750.00	5 days @\$350		Services, Labor, Contracts, Programm Y
			09/09/2019	09/13/2019	
13066 Hargrave/Bryan		3,500.00		2 Transactions	
122 DEPT Total:		3,500.00	Planning & Zoning	1 Vendors	2 Transactions
200 DEPT			Enforcement		
11960 ASAP Towing					
01- 200- 000- 0000- 6359		152.00	19- 2420 pd by owner	6944	Wrecker Service N
01- 200- 000- 0000- 6359		262.50	19- 2435 forfeiture	7020	Wrecker Service N
11960 ASAP Towing		414.50		2 Transactions	
86467 Auto Value Aitkin					
01- 200- 000- 0000- 6302		56.98	windshield wipers #210	40145730	Car Maintenance N
86467 Auto Value Aitkin		56.98		1 Transactions	
14568 Axon Enterprise, Inc					
01- 200- 000- 0000- 6610		2,640.00	Taser 60 Year 3 pmt X26Pbasic	SI- 1607780	Equipment & Radios N
14568 Axon Enterprise, Inc		2,640.00		1 Transactions	
783 Canon Financial Services, Inc					
01- 200- 000- 0000- 6231		181.45	admin copier lease	20473087	Services & Labor (Incl Contracts) N
783 Canon Financial Services, Inc		181.45		1 Transactions	
1775 Galls LLC					
01- 200- 000- 0000- 6410		157.21	#223 uniform shirts	013473247	Clothing Allowance N
01- 200- 000- 0000- 6410		86.37	uniform pant #223	013499347	Clothing Allowance N
01- 200- 000- 0000- 6410		78.58	#223 uniform shirt	013580974	Clothing Allowance N
1775 Galls LLC		322.16		3 Transactions	
9748 Gary L. Fischler & Associates, Pa					
01- 200- 000- 0000- 6272		650.00	Pre- Employment Screen	11737	Physical Examinations Y

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1 General Fund

Vendor Name	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
9748	Gary L. Fischler & Associates, Pa					
		650.00		1 Transactions		
4641	Holiday Credit Office					
	01-200-000-0000-6511	55.15	#221 gas	1400000288942	Gas And Oil	N
4641	Holiday Credit Office			1 Transactions		
		55.15				
2925	L & M Supply, Inc.					
	01-200-019-0000-6405	7.98	biscuits	9302506	Office & Computer Supplies	N
	01-200-000-0000-6405	26.99	batteries	9323508	Office Supplies	N
	01-200-019-0000-6405	7.98	biscuits	9337956	Office & Computer Supplies	N
2925	L & M Supply, Inc.			3 Transactions		
		42.95				
1652	Northland Fire Protection					
	01-200-000-0000-6231	575.75	annual recert handheld exting	37260	Services & Labor (Incl Contracts)	N
1652	Northland Fire Protection			1 Transactions		
		575.75				
3635	Northland Towing					
	01-200-000-0000-6359	353.00	19-2480 Polaris ATV rollover	09/07/19	Wrecker Service	N
3635	Northland Towing			1 Transactions		
		353.00				
3760	Palisade Cooperative Oil Assoc					
	01-200-000-0000-6511	17.80	#209 gas 05/27/19	429867	Gas And Oil	N
3760	Palisade Cooperative Oil Assoc			1 Transactions		
		17.80				
13864	Sandberg/Kristi					
	01-200-000-0000-6150	1,000.00	October Insurance		Health Insurance- Employer	N
13864	Sandberg/Kristi			1 Transactions		
		1,000.00				
13934	Tire Barn					
	01-200-000-0000-6302	635.08	4 tires, oil change #207		Car Maintenance	N
	01-200-000-0000-6302	58.05	oil change, rotate #204	48664	Car Maintenance	N
	01-200-000-0000-6302	44.05	oil change #216	49416	Car Maintenance	N
	01-200-000-0000-6302	45.15	wire assembly #210	49455	Car Maintenance	N
	01-200-000-0000-6302	58.05	oil change, rotate #211	49518	Car Maintenance	N
13934	Tire Barn			5 Transactions		
		840.38				
200	DEPT Total:	7,150.12	Enforcement	13 Vendors	22 Transactions	
202	DEPT		Boat & Water			

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
2340	Hyytinen Hardware Hank						
	01- 202- 000- 0000- 6405		15.98	adapter	1538647	Office Supplies	N
	01- 202- 000- 0000- 6405		7.18	fuses, replacement bulbs	1539251	Office Supplies	N
2340	Hyytinen Hardware Hank		23.16	2 Transactions			
13934	Tire Barn						
	01- 202- 000- 0000- 6302		25.00	tire repair	20432	B&W Maintenance	N
	01- 202- 000- 0000- 6302		128.95	battery 18' white boat	48436	B&W Maintenance	N
	01- 202- 000- 0000- 6302		349.99	oil change, brakes '12 Chev	49269	B&W Maintenance	N
13934	Tire Barn		503.94	3 Transactions			
202	DEPT Total:		527.10	Boat & Water	2 Vendors	5 Transactions	
206	DEPT			Forfeitures			
117	Aitkin County Sheriff						
	01- 206- 000- 0000- 6409		181.00	title forfeited vehicles		Forfeiture Supplies	N
117	Aitkin County Sheriff		181.00	1 Transactions			
206	DEPT Total:		181.00	Forfeitures	1 Vendors	1 Transactions	
252	DEPT			Corrections			
14005	American Tower Corporation						
	01- 252- 000- 0000- 6231		346.06	Jacobson Tower lease	406488586	Services & Labor (Incl Contracts)	N
14005	American Tower Corporation		346.06	1 Transactions			
5393	Bds Laundry Systems						
	01- 252- 000- 0000- 6610		6,366.00	UniMac Gas Dryer	V383173	Equipment	N
5393	Bds Laundry Systems		6,366.00	1 Transactions			
163	Charter Communications						
	01- 252- 252- 0000- 6405		187.80	inmate cable	6081082819	Prisoner Welfare	N
163	Charter Communications		187.80	1 Transactions			
88628	Dalco						
	01- 252- 000- 0000- 6422		87.17	sprayer, can liners	3490648	Janitorial Supplies	N
	01- 252- 000- 0000- 6420		100.00	kitchen mats	3491819	Kitchen Supplies	N
88628	Dalco		187.17	2 Transactions			

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

LAH1  
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1 General Fund

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
88880 Datacomm Computers & Networks Inc		battery camera system	12084	Office & Computer Supplies	N
01- 252- 000- 0000- 6405					
88880 Datacomm Computers & Networks Inc		1 Transactions			
2340 Hyytinen Hardware Hank		Security Star insert, screws	1535827	Repair & Maintenance Supplies	N
01- 252- 000- 0000- 6590					
2340 Hyytinen Hardware Hank		1 Transactions			
5503 Keefe Supply Company		snack cakes	1189127	Groceries	N
01- 252- 000- 0000- 6418					
01- 252- 252- 0000- 6405		oatmeal	1192196	Prisoner Welfare	N
5503 Keefe Supply Company		2 Transactions			
13691 MEnD Correctional Care, PLLC		September Healthcare Services	4211	Medical Expenses & Supplies - Inmat	6
01- 252- 000- 0000- 6262					
13691 MEnD Correctional Care, PLLC		1 Transactions			
89765 Minnesota Elevator, Inc		September monthly service	818157	Services & Labor (Incl Contracts)	N
01- 252- 000- 0000- 6231					
89765 Minnesota Elevator, Inc		1 Transactions			
1652 Northland Fire Protection		annual recert handheld exting	37263	Services & Labor (Incl Contracts)	N
01- 252- 000- 0000- 6231					
1652 Northland Fire Protection		1 Transactions			
3712 Office Depot		printer cartridges	369964445001	Office & Computer Supplies	N
01- 252- 000- 0000- 6405					
3712 Office Depot		1 Transactions			
3789 Pan- O- Gold Baking Company		groceries	10002419241030	Groceries	N
01- 252- 000- 0000- 6418					
01- 252- 000- 0000- 6418		groceries	10002419242012	Groceries	N
01- 252- 000- 0000- 6418		groceries	10002419249017	Groceries	N
3789 Pan- O- Gold Baking Company		3 Transactions			
11947 Phoenix Supply		inmate supplies	18003	Inmate Supplies	N
01- 252- 000- 0000- 6424					
01- 252- 000- 0000- 6424		inmate supplies	18035	Inmate Supplies	N

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula	Descripti	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name		
11947	Phoenix Supply			614.45		2 Transactions			
4010	Rasley Oil Company								
	01- 252- 000- 0000- 6330			169.12	transport gas	August	Prisoner Transportation & Travel		N
4010	Rasley Oil Company			169.12		1 Transactions			
9295	Reinhart Foodservice								
	01- 252- 000- 0000- 6418			1,890.38	groceries	857648	Groceries		Y
	01- 252- 000- 0000- 6418			1,912.19	groceries	865725	Groceries		Y
9295	Reinhart Foodservice			3,802.57		2 Transactions			
86235	The Office Shop Inc								
	01- 252- 000- 0000- 6231			138.30	dispatch copy count	306716- 0	Services & Labor (Incl Contracts)		N
86235	The Office Shop Inc			138.30		1 Transactions			
11608	Thrifty White Pharmacy- McGregor								
	01- 252- 000- 0000- 6262			1,145.20	inmate meds	August	Medical Expenses & Supplies - Inmat		N
11608	Thrifty White Pharmacy- McGregor			1,145.20		1 Transactions			
252	DEPT Total:			22,240.34	Corrections	17 Vendors		23 Transactions	
253	DEPT				Sentence to Serve				
2340	Hyytinen Hardware Hank								
	01- 253- 000- 0000- 6405			2.49	philips bit	1539657	Operating Supplies		N
2340	Hyytinen Hardware Hank			2.49		1 Transactions			
4010	Rasley Oil Company								
	01- 253- 000- 0000- 6511			243.03	STS gas	August	Gas And Oil		N
4010	Rasley Oil Company			243.03		1 Transactions			
253	DEPT Total:			245.52	Sentence to Serve	2 Vendors		2 Transactions	
257	DEPT				Community Corrections				
13056	McKenzie/Jill								
	01- 257- 000- 0000- 6357			528.72	Brat Sale		Incentives		N
	01- 257- 000- 0000- 6357			616.76	Picnic		Incentives		N
13056	McKenzie/Jill			1,145.48		2 Transactions			

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
9360	Redwood Toxicology Laboratory, Inc.						
	01- 257- 267- 0000- 6274		352.56	Testing supplies	694930	Drug Testing Fee	6
	01- 257- 267- 0000- 6274		13.38	Test samples	695045	Drug Testing Fee	6
9360	Redwood Toxicology Laboratory, Inc.		365.94				
				2 Transactions			
11030	Tougas/Janet						
	01- 257- 257- 0000- 6330		96.00	Mileage July & August	200@.48	Mileage	N
11030	Tougas/Janet		96.00				
				1 Transactions			
6097	Verizon Wireless						
	01- 257- 257- 0000- 6215		106.88	Cell phone	842105699	Wireless Telephone Services	N
6097	Verizon Wireless		106.88				
				1 Transactions			
257	DEPT Total:		1,714.30	Community Corrections	4 Vendors	6 Transactions	
500	DEPT			Library And Historical Society			
90	Aitkin Co Historical Society						
	01- 500- 501- 0000- 6801		8,250.00	2019 2nd 1/2 Appropriation		Historical Society Appropriations	N
90	Aitkin Co Historical Society		8,250.00		1 Transactions		
500	DEPT Total:		8,250.00	Library And Historical Society	1 Vendors	1 Transactions	
700	DEPT			Promotion,AEOA Tran,Airport,RC&D,Tot			
5403	Aitkin Airport Commission						
	01- 700- 903- 0000- 6800		7,053.50	2019 2nd 1/2 Appropriation		Aitkin Airport Appropriation	N
5403	Aitkin Airport Commission		7,053.50		1 Transactions		
175	City Of Mcgregor						
	01- 700- 903- 0000- 6801		6,950.00	2nd half 2019 Appropriation	Airport	Mcgregor Airport Appropriation	N
175	City Of Mcgregor		6,950.00		1 Transactions		
700	DEPT Total:		14,003.50	Promotion,AEOA Tran,Airport,RC&D,Tot	2 Vendors	2 Transactions	
1	Fund Total:		68,022.96	General Fund		132 Transactions	

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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3 Road & Bridge

Vendor No.	Name <u>Account/Formula</u>	Rpt <u>Accr</u>	<u>Amount</u>	<u>Warrant Description</u> <u>Service Dates</u>	<u>Invoice #</u> <u>Paid On Bhf #</u>	<u>Account/Formula Descripti</u> <u>On Behalf of Name</u>	<u>1099</u>
301	DEPT			R&B Administration			
10855	Culligan						
	03- 301- 000- 0000- 6400		37.00	WATER	483676	Supplies And Materials	N
	03- 301- 000- 0000- 6400		10.50	RENTAL- SEPTEMBER	STMT	Supplies And Materials	N
10855	Culligan		47.50				
				2 Transactions			
11406	Innovative Office Solutions, LLC						
	03- 301- 000- 0000- 6400		168.42	OFFICE SUPPLIES	IN2661807	Supplies And Materials	N
11406	Innovative Office Solutions, LLC		168.42				
				1 Transactions			
9671	Pitney Bowes						
	03- 301- 000- 0000- 6205		74.04	LEASE	3103361874	Postage	N
9671	Pitney Bowes		74.04				
				1 Transactions			
301	DEPT Total:		289.96	R&B Administration	3 Vendors	4 Transactions	
303	DEPT			R&B Highway Maintenance			
657	Aitkin Glass Service						
	03- 303- 000- 0000- 6298		197.36	SWATARA SHOP	17330	Shop Maintenance	N
657	Aitkin Glass Service		197.36				
				1 Transactions			
170	Aitkin Motor Company						
	03- 303- 000- 0000- 6590		17.65	REPAIR PARTS	14260	Repair & Maintenance Supplies	N
170	Aitkin Motor Company		17.65				
				1 Transactions			
195	Aitkin Tire Shop						
	03- 303- 000- 0000- 6590		605.00	TIRE	0- 059238	Repair & Maintenance Supplies	N
	03- 303- 000- 0000- 6590		200.00	REPAIR LABOR	0- 059238	Repair & Maintenance Supplies	Y
	03- 303- 000- 0000- 6590		902.00	TIRE	0- 059238	Repair & Maintenance Supplies	Y
	03- 303- 000- 0000- 6590		902.00	TIRE	0- 059279	Repair & Maintenance Supplies	Y
	03- 303- 000- 0000- 6590		80.00	REPAIR LABOR	0- 059279	Repair & Maintenance Supplies	Y
195	Aitkin Tire Shop		2,689.00				
				5 Transactions			
8411	American Welding & Gas, Inc.						
	03- 303- 000- 0000- 6298		165.85	AITKIN SHOP SUPPLIES	0- 05167972- 00	Shop Maintenance	N
8411	American Welding & Gas, Inc.		165.85				
				1 Transactions			
10452	AT&T Mobility						
	03- 303- 000- 0000- 6254		32.98	PAUL'S IPAD SERVICE	287266104878X0	Utilities	N

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
10452	AT&T Mobility			32.98				
					1 Transactions			
13725	<b>Beartooth True Value</b>							
	03-303-000-0000-6516			39.48	SIGN SUPPLIES	A78827	Signs & Posts	N
	03-303-000-0000-6298			39.99	AITKIN SHOP SUPPLIES	B93970	Shop Maintenance	N
	03-303-000-0000-6298			30.99	AITKIN SHOP SUPPLIES	B97654	Shop Maintenance	N
13725	<b>Beartooth True Value</b>			110.46				
					3 Transactions			
14887	<b>Cintas Corporation</b>							
	03-303-000-0000-6298			19.55	SHOP LAUNDRY	402955923	Shop Maintenance	N
	03-303-000-0000-6298			19.55	SHOP LAUNDRY	4029729027	Shop Maintenance	N
14887	<b>Cintas Corporation</b>			39.10				
					2 Transactions			
1430	<b>Dotzler Power Equipment</b>							
	03-303-000-0000-6298			99.90	AITKIN SHOP SUPPLIES		Shop Maintenance	N
1430	<b>Dotzler Power Equipment</b>			99.90				
					1 Transactions			
11180	<b>Fastenal Company</b>							
	03-303-000-0000-6590			26.73	REPAIR PARTS	MNBAX229701	Repair & Maintenance Supplies	N
11180	<b>Fastenal Company</b>			26.73				
					1 Transactions			
1754	<b>Garrison Disposal Company, Inc</b>							
	03-303-000-0000-6254			119.90	AITKIN SHOP	105891	Utilities	N
1754	<b>Garrison Disposal Company, Inc</b>			119.90				
					1 Transactions			
1818	<b>Glen's Sign Dezine</b>							
	03-303-000-0000-6516			56.00	E- 911 SIGNING		Signs & Posts	Y
1818	<b>Glen's Sign Dezine</b>			56.00				
					1 Transactions			
2340	<b>Hyytinen Hardware Hank</b>							
	03-303-000-0000-6521			68.43	BRIDGE REPAIR	1535755	Maintenance Supplies	N
	03-303-000-0000-6298			23.98	AITKIN SHOP SUPPLIES	1536525	Shop Maintenance	N
	03-303-000-0000-6298			4.99	SWATARA SHOP SUPPLIES	1536580	Shop Maintenance	N
	03-303-000-0000-6516			35.40	SIGN SUPPLIES	1537026	Signs & Posts	N
	03-303-000-0000-6298			8.99	AITKIN SHOP SUPPLIES	1541103	Shop Maintenance	N
	03-303-000-0000-6521			69.47	MAILBOX REPAIR	1541267	Maintenance Supplies	N
	03-303-000-0000-6298			30.47	PALISADE SHOP SUPPLIES	1541362	Shop Maintenance	N
2340	<b>Hyytinen Hardware Hank</b>			241.73				
					7 Transactions			



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Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
2763	J & H Transfer Station- Lakes Sanitary		76.05	SEPTEMBER PALISADE	160458	Utilities	Y
	03- 303- 000- 0000- 6254						
2763	J & H Transfer Station- Lakes Sanitary		76.05				
				1 Transactions			
91187	Lake Country Power						
	03- 303- 000- 0000- 6254		54.83	JUL- AUG CSAH 14	141979801	Utilities	N
	03- 303- 000- 0000- 6254		55.49	JUL- AUG CSAH 6	141979901	Utilities	N
91187	Lake Country Power		110.32				
				2 Transactions			
14038	Lube- Tech Liquid Recycling						
	03- 303- 000- 0000- 6298		102.00	AITKIN SHOP SUPPLIES	14529952	Shop Maintenance	N
14038	Lube- Tech Liquid Recycling		102.00				
				1 Transactions			
2941	M R Sign Co Inc						
	03- 303- 000- 0000- 6516		1,011.25	E- 911 SIGN POSTS	205511	Signs & Posts	N
	03- 303- 000- 0000- 6516		19.62	E- 911 SIGN REPLACEMENT	205512	Signs & Posts	N
	03- 303- 000- 0000- 6516		113.20	DO NOT STOP ON TRACKS SIGN	205513	Signs & Posts	N
	03- 303- 000- 0000- 6516		691.44	STOP AHEAD SIGN	205514	Signs & Posts	N
	03- 303- 000- 0000- 6516		792.28	E- 911 RESIDENTIAL SIGNS	205535	Signs & Posts	N
	03- 303- 000- 0000- 6516		558.62	E- 911 RESIDENTIAL SIGNS	205536	Signs & Posts	N
2941	M R Sign Co Inc		3,186.41				
				6 Transactions			
15300	MCGREGOR ACE HARDWARE						
	03- 303- 000- 0000- 6298		7.73	MCGREGOR SHOP SUPPLIES	1908- 021535	Shop Maintenance	N
15300	MCGREGOR ACE HARDWARE		7.73				
				1 Transactions			
3100	McGregor Oil						
	03- 303- 000- 0000- 6513		1,178.81	SWATARA DIESEL	4591	Motor Fuel & Lubricants	N
	03- 303- 000- 0000- 6513		930.18	JACOBSON DIESEL	4661	Motor Fuel & Lubricants	N
	03- 303- 000- 0000- 6513		1,523.91	PALISADE DIESEL	4692	Motor Fuel & Lubricants	N
	03- 303- 000- 0000- 6513		1,528.57	PALISADE DIESEL	5982	Motor Fuel & Lubricants	N
3100	McGregor Oil		5,161.47				
				4 Transactions			
12927	Midwest Machinery Co.						
	03- 303- 000- 0000- 6590		68.64	REPAIR PARTS	1965506	Repair & Maintenance Supplies	N
	03- 303- 000- 0000- 6590		336.92	REPAIR PARTS	1965640	Repair & Maintenance Supplies	N
	03- 303- 000- 0000- 6590		93.60	FILTERS	1968001	Repair & Maintenance Supplies	N
12927	Midwest Machinery Co.		499.16				
				3 Transactions			

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LAH1  
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3 Road & Bridge

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
9692 Minnesota Energy Resources Corporation		NAT GAS: AITKIN SHOP	AUG	Shop Fuel	N
03- 303- 000- 0000- 6297	48.25				
9692 Minnesota Energy Resources Corporation			1 Transactions		
03- 303- 000- 0000- 6297	48.25				
8436 Northland Parts		REPAIR PARTS	388740	Repair & Maintenance Supplies	N
03- 303- 000- 0000- 6590	69.03				
8436 Northland Parts			1 Transactions		
03- 303- 000- 0000- 6590	69.03				
10720 Nuss Truck & Equipment		REPAIR PARTS	6120030P	Repair & Maintenance Supplies	N
03- 303- 000- 0000- 6590	68.18				
03- 303- 000- 0000- 6590	642.03	FILTERS	6121175P	Repair & Maintenance Supplies	N
03- 303- 000- 0000- 6590	34.09	REPAIR PARTS	6121186P	Repair & Maintenance Supplies	N
03- 303- 000- 0000- 6590	44.63	FILTERS	6121187P	Repair & Maintenance Supplies	N
10720 Nuss Truck & Equipment			4 Transactions		
03- 303- 000- 0000- 6590	788.93				
3871 People's Security Co. Inc,		MCGRATH SHOP	208827	Shop Maintenance	N
03- 303- 000- 0000- 6298	1,809.00				
03- 303- 000- 0000- 6298	1,809.00	JACOBSON SHOP	208829	Shop Maintenance	N
3871 People's Security Co. Inc,			2 Transactions		
03- 303- 000- 0000- 6298	3,618.00				
8537 Powerplan OIB		REPAIR PARTS	1944562	Repair & Maintenance Supplies	N
03- 303- 000- 0000- 6590	1,380.60				
8537 Powerplan OIB			1 Transactions		
03- 303- 000- 0000- 6590	1,380.60				
4031 Reedsburg Hardware Company		SHOP SUPPLIES	9080MN	Shop Maintenance	N
03- 303- 000- 0000- 6298	998.52				
4031 Reedsburg Hardware Company			1 Transactions		
03- 303- 000- 0000- 6298	998.52				
9285 Rocon Paving		SHOULDER REPAIR	26- AUG	Maintenance Supplies	N
03- 303- 000- 0000- 6521	269.93				
03- 303- 000- 0000- 6521	1,275.00	PATCH DRIVEWAY	3- SEP	Maintenance Supplies	N
9285 Rocon Paving			2 Transactions		
03- 303- 000- 0000- 6521	1,544.93				
15340 VANDERMEY/KYLE		WORK BOOTS REIMBURSEMENT	38490	Safety Footwear	N
03- 303- 000- 0000- 6411	145.00				
15340 VANDERMEY/KYLE			1 Transactions		
03- 303- 000- 0000- 6411	145.00				
10431 Verizon Business		AUG- HWY OFFICE	4227948181908	Utilities	N
03- 303- 000- 0000- 6254	18.89				

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
10431	Verizon Business					
		18.89		1 Transactions		
6097	Verizon Wireless					
	03- 303- 000- 0000- 6254	311.74	DEPT CELL PHONES	9837226754	Utilities	N
6097	Verizon Wireless					
		311.74		1 Transactions		
303	DEPT Total:	21,863.69	R&B Highway Maintenance	29 Vendors	58 Transactions	
307	DEPT		R&B Capital Infrastructure			
86222	Aitkin Independent Age					
	03- 307- 000- 0000- 6230	197.10	SAP 001- 603- 020 AD FOR BID	973020	Printing & Publishing	N
86222	Aitkin Independent Age					
		197.10		1 Transactions		
12381	JOHNSTON/CLAUDIA B					
	03- 307- 000- 0000- 6362	3,025.00	LAND R- W S19- T49N- R23W	PARCEL NO 55	Right Of Way	S
	03- 307- 000- 0000- 6362	2,975.00	DAMAGES S19- T49N- R23W	PARCEL NO 55	Right Of Way	N
12381	JOHNSTON/CLAUDIA B					
		6,000.00		2 Transactions		
9802	Kragness/Conrad					
	03- 307- 000- 0000- 6362	9.98	PAID DEED TAX ON PROP ACQ	11050	Right Of Way	N
	03- 307- 000- 0000- 6362	35.64	PAID DEED TAX ON PROP ACQ	MULT PARCELS	Right Of Way	N
9802	Kragness/Conrad					
		45.62		2 Transactions		
4995	United Parcel Service					
	03- 307- 000- 0000- 6260	10.36	SHIPPING PROJECT SAMPLES	0- 000693YX4369	Professional Services	N
4995	United Parcel Service					
		10.36		1 Transactions		
5128	Widseth Smith & Nolting Inc					
	03- 307- 000- 0000- 6260	5,324.00	PROFESSIONAL SERVICES	200172	Professional Services	N
	03- 307- 000- 0000- 6260	2,025.00	PROFESSIONAL SERVICES	200173	Professional Services	N
5128	Widseth Smith & Nolting Inc					
		7,349.00		2 Transactions		
307	DEPT Total:	13,602.08	R&B Capital Infrastructure	5 Vendors	8 Transactions	
308	DEPT		R&B Equipment & Facilities			
12788	Timmer Implement of Aitkin					
	03- 308- 000- 0000- 6600	46,696.00	NEW TRACTOR	EA00588	Capital Outlay- Facilities	N

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Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
12788	Timmer Implement of Aitkin		46,696.00		1 Transactions		
308	DEPT Total:		46,696.00	R&B Equipment & Facilities	1 Vendors		1 Transactions
3	Fund Total:		82,451.73	Road & Bridge			71 Transactions

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
422	DEPT			Unorganized Fire			
	175 City Of Mcgregor						
	04- 422- 000- 0000- 6801		1,979.93	2019 Fire 47- 24		Appropriations	N
	175 City Of Mcgregor		1,979.93		1 Transactions		
422	DEPT Total:		1,979.93	Unorganized Fire	1 Vendors	1 Transactions	
4	Fund Total:		1,979.93	Special Revenue(Unorg R&B,Fir		1 Transactions	

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Vendor No.	Name <u>Account/Formula</u>	Rpt <u>Accr</u>	Amount	Warrant Description <u>Service Dates</u>	Invoice # <u>Paid On Bhf #</u>	Account/Formula Descripti <u>On Behalf of Name</u>	1099
257	DEPT			Community Corrections			
	8239 Ameripride Linen & Apparel Services 05- 257- 000- 0000- 6422		5.45	Cleaning Supplies 09/10/2019	220666700	Janitorial Services/Supplies	N
	8239 Ameripride Linen & Apparel Services		5.45	1 Transactions			
	10855 Culligan 05- 257- 000- 0000- 6342		16.20	Cooler Rental Service 09/01/2019 09/30/2019	150- 10016285- 1	Office Equipment Rental/Contracts	N
	10855 Culligan		16.20	1 Transactions			
	2340 Hyytinen Hardware Hank 05- 257- 000- 0000- 6422		1.65	Agency - Sink Strainers 08/01/2019	2340	Janitorial Services/Supplies	N
	2340 Hyytinen Hardware Hank		1.65	1 Transactions			
	89765 Minnesota Elevator, Inc 05- 257- 000- 0000- 6300		19.71	Elevator Service - September ' 09/01/2019 09/30/2019	818493	Maintenance- Service Contracts	N
	89765 Minnesota Elevator, Inc		19.71	1 Transactions			
257	DEPT Total:		43.01	Community Corrections	4 Vendors	4 Transactions	
390	DEPT			Environmental Health (FBL)			
	8239 Ameripride Linen & Apparel Services 05- 390- 000- 0000- 6422		0.99	Cleaning Supplies 09/10/2019	220666700	Janitorial Services/Supplies	N
	8239 Ameripride Linen & Apparel Services		0.99	1 Transactions			
	10855 Culligan 05- 390- 000- 0000- 6342		2.95	Cooler Rental Service 09/01/2019 09/30/2019	150- 10016285- 1	Office Equipment Rental/Contracts	N
	10855 Culligan		2.95	1 Transactions			
	2340 Hyytinen Hardware Hank 05- 390- 000- 0000- 6422		0.30	Agency - Sink Strainers 08/01/2019	2340	Janitorial Services/Supplies	N
	2340 Hyytinen Hardware Hank		0.30	1 Transactions			

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Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
89765	Minnesota Elevator, Inc 05- 390- 000- 0000- 6300		3.58	Elevator Service - September ' 09/01/2019 09/30/2019	818493	Maintenance- Service Contracts	N
89765	Minnesota Elevator, Inc		3.58	1 Transactions			
390	DEPT Total:		7.82	Environmental Health (FBL)	4 Vendors	4 Transactions	
400	DEPT			Public Health Department			
8239	Ameripride Linen & Apparel Services 05- 400- 440- 0410- 6422		6.93	Cleaning Supplies 09/10/2019	220666700	Janitorial Services/Supplies	N
8239	Ameripride Linen & Apparel Services		6.93	1 Transactions			
10855	Culligan 05- 400- 440- 0410- 6301		20.61	Cooler Rental Service 09/01/2019 09/30/2019	150- 10016285- 1	Equipment Lease/Space Rental	N
10855	Culligan		20.61	1 Transactions			
1754	Garrison Disposal Company, Inc 05- 400- 440- 0410- 6231		16.00	Chair Disposal 09/04/2019	835504	Services/Labor/Contracts	N
1754	Garrison Disposal Company, Inc		16.00	1 Transactions			
2340	Hyytinen Hardware Hank 05- 400- 440- 0410- 6422		2.09	Agency - Sink Strainers 08/01/2019	2340	Janitorial Services/Supplies	N
2340	Hyytinen Hardware Hank		2.09	1 Transactions			
89765	Minnesota Elevator, Inc 05- 400- 440- 0410- 6300		25.08	Elevator Service - September ' 09/01/2019 09/30/2019	818493	Maintenance/Service Contracts	N
89765	Minnesota Elevator, Inc		25.08	1 Transactions			
89081	North Ambulance Brainerd 05- 400- 401- 0000- 6809		1,890.00	Ambulance Runs - August 2019 08/01/2019 08/31/2019		No. Memorial Ambulance- Aitkin	N
89081	North Ambulance Brainerd		1,890.00	1 Transactions			
1652	Northland Fire Protection						

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
05- 400- 440- 0410- 6300		Maint/Re- Certification 07/31/2019	37261	Maintenance/Service Contracts	N
1652 Northland Fire Protection			1 Transactions		
88859 Spee*Dee- St Cloud		FAP Service 08/06/2019	3832542	Services/Labor/Contracts	N
05- 400- 440- 0410- 6205		PH Service 08/06/2019	3832542	Postage	N
88859 Spee*Dee- St Cloud			2 Transactions		
86235 The Office Shop Inc		Agency - Glue 08/01/2019	1067041- 0	Office Supplies	N
05- 400- 440- 0410- 6405		Agency - Pens 08/12/2019	1067556- 0	Office Supplies	N
05- 400- 440- 0410- 6405		Agency - Pens 08/13/2019	1067651- 0	Office Supplies	N
05- 400- 440- 0410- 6405		Admin- Toner (Cynthia) 08/21/2019	1067999- 0	Office Supplies	N
05- 400- 440- 0410- 6405		Agency- Steno Pads.Post- Its/Moi 08/26/2019	1068143- 0	Office Supplies	N
05- 400- 440- 0410- 6405		PH- Wall Calendar (EM) 08/30/2019	1068399- 0	Office Supplies	N
05- 400- 440- 0410- 6300		Mailrom- Copier Contract IRC556 05/08/2019 08/22/2019	306719- 0	Maintenance/Service Contracts	N
05- 400- 440- 0410- 6300		PH- Copier Contract IRC5255 05/08/2019 08/22/2019	306719- 0	Maintenance/Service Contracts	N
86235 The Office Shop Inc			8 Transactions		
10930 Tidholm Productions		Business Reply Envelopes 09/05/2019	0854 8487	Office Supplies	Y
10930 Tidholm Productions			1 Transactions		
400 DEPT Total:		6,869.41 Public Health Department	10 Vendors	18 Transactions	
420 DEPT		Income Maintenance			
8239 Ameripride Linen & Apparel Services					



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Vendor No.	Name <u>Account/Formula</u>	<u>Rpt</u> <u>Accr</u>	<u>Amount</u>	<u>Warrant Description</u> <u>Service Dates</u>	<u>Invoice #</u> <u>Paid On Bhf #</u>	<u>Account/Formula Descripti</u> <u>On Behalf of Name</u>	<u>1099</u>
	05- 420- 600- 4800- 6422		14.37	Cleaning Supplies 09/10/2019	220666700	Janitorial Services/Supplies	N
8239	Ameripride Linen & Apparel Services		14.37		1 Transactions		
10855	Culligan 05- 420- 600- 4800- 6301		42.70	Cooler Rental Service 09/01/2019	150- 10016285- 1	Equipment Lease/Space Rental	N
10855	Culligan		42.70		09/30/2019 1 Transactions		
11051	Department of Human Services 05- 420- 650- 4400- 6025		2,090.36	MA LTC UN 65 07/01/2019	A300MM9N01I	State/Fed Share - MA	N
	05- 420- 650- 4400- 6025		382.80	G8 LTC LT65 CY19 07/01/2019	A300MM9N01I	State/Fed Share - MA	N
	05- 420- 650- 4400- 6025		464.14	MA ESTATE COLLECTIONS - FED 07/01/2019	A300MM9N01I	State/Fed Share - MA	N
	05- 420- 650- 4400- 6025		232.06	MA ESTATE COLLECTIONS - STATE 07/01/2019	A300MM9N01I	State/Fed Share - MA	N
11051	Department of Human Services		3,169.36		07/31/2019 4 Transactions		
1754	Garrison Disposal Company, Inc 05- 420- 600- 4800- 6231		33.00	Chair Disposal 09/04/2019	835504	Services/Labor/Contracts	N
1754	Garrison Disposal Company, Inc		33.00		1 Transactions		
2340	Hyytinen Hardware Hank 05- 420- 600- 4800- 6422		4.34	Agency - Sink Strainers 08/01/2019	2340	Janitorial Services/Supplies	N
2340	Hyytinen Hardware Hank		4.34		1 Transactions		
89765	Minnesota Elevator, Inc 05- 420- 600- 4800- 6300		51.96	Elevator Service - September ' 09/01/2019	818493	Maintenance/Service Contracts	N
89765	Minnesota Elevator, Inc		51.96		09/30/2019 1 Transactions		
1652	Northland Fire Protection 05- 420- 600- 4800- 6300		90.12	Maint/Re- Certification 07/31/2019	37261	Maintenance/Service Contracts	N

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula	Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name		
1652	Northland Fire Protection						
			90.12	1 Transactions			
88859	Spee*Dee- St Cloud						
	05- 420- 600- 4800- 6205		102.76	IM Service	3832542	Postage	N
				08/06/2019 08/31/2019			
88859	Spee*Dee- St Cloud		102.76	1 Transactions			
86235	The Office Shop Inc						
	05- 420- 600- 4800- 6405		4.34	Agency - Glue	1067041- 0	Office Supplies	N
				08/01/2019			
	05- 420- 600- 4800- 6405		11.21	Agency - Pens	1067556- 0	Office Supplies	N
				08/12/2019			
	05- 420- 600- 4800- 6405		13.66	Agency - Pens	1067651- 0	Office Supplies	N
				08/13/2019			
	05- 420- 600- 4800- 6405		22.65	Admin- Toner (Cynthia)	1067999- 0	Office Supplies	N
				08/21/2019			
	05- 420- 600- 4800- 6405		28.01	Agency- Steno Pads.Post- Its/Moi	1068143- 0	Office Supplies	N
				08/26/2019			
	05- 420- 600- 4800- 6300		648.21	Mailrom- Copier Contract IRC556	306719- 0	Maintenance/Service Contracts	N
				05/08/2019 08/22/2019			
	05- 420- 640- 4800- 6300		136.15	CS- Copier Contract IR4245	306719- 0	Maintenance/Service Contracts	N
				05/08/2019 08/22/2019			
86235	The Office Shop Inc		864.23	7 Transactions			
10930	Tidholm Productions						
	05- 420- 600- 4800- 6405		62.04	Business Reply Envelopes	0854 8487	Office Supplies	Y
				09/05/2019			
10930	Tidholm Productions		62.04	1 Transactions			
420	DEPT Total:		4,434.88	Income Maintenance	10 Vendors	19 Transactions	
430	DEPT			Social Services			
8239	Ameripride Linen & Apparel Services						
	05- 430- 700- 4800- 6422		21.80	Cleaning Supplies	220666700	Janitorial Services/Supplies	N
				09/10/2019			
8239	Ameripride Linen & Apparel Services		21.80	1 Transactions			
10855	Culligan						
	05- 430- 700- 4800- 6301		64.79	Cooler Rental Service	150- 10016285- 1	Equipment Lease/Space Rental	N

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Vendor Name	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
10855 Culligan		64.79	09/01/2019	09/30/2019		
				1 Transactions		
1754 Garrison Disposal Company, Inc						
05- 430- 700- 4800- 6231		51.00	Chair Disposal	835504	Services/Labor/Contracts	N
			09/04/2019			
1754 Garrison Disposal Company, Inc		51.00				
				1 Transactions		
2340 Hyytinen Hardware Hank						
05- 430- 700- 4800- 6422		6.59	Agency - Sink Strainers	2340	Janitorial Services/Supplies	N
			08/01/2019			
2340 Hyytinen Hardware Hank		6.59				
				1 Transactions		
89765 Minnesota Elevator, Inc						
05- 430- 700- 4800- 6300		78.83	Elevator Service - September '	818493	Maintenance/Service Contracts	N
			09/01/2019	09/30/2019		
89765 Minnesota Elevator, Inc		78.83				
				1 Transactions		
1652 Northland Fire Protection						
05- 430- 700- 4800- 6300		139.28	Maint/Re- Certification	37261	Maintenance/Service Contracts	N
			07/31/2019			
1652 Northland Fire Protection		139.28				
				1 Transactions		
86235 The Office Shop Inc						
05- 430- 700- 4800- 6405		6.71	Agency - Glue	1067041- 0	Office Supplies	N
			08/01/2019			
05- 430- 700- 4800- 6405		23.44	SS- Name Plates (TL/SJ)	1067098- 0	Office Supplies	N
			08/07/2019			
05- 430- 700- 4800- 6405		19.35	SS- Planner (BB)	1067515- 0	Office Supplies	N
			08/12/2019			
05- 430- 700- 4800- 6405		17.33	Agency - Pens	1067556- 0	Office Supplies	N
			08/12/2019			
05- 430- 700- 4800- 6405		21.11	Agency - Pens	1067651- 0	Office Supplies	N
			08/13/2019			
05- 430- 700- 4800- 6405		35.01	Admin- Toner (Cynthia)	1067999- 0	Office Supplies	N
			08/21/2019			
05- 430- 700- 4800- 6405		43.29	Agency- Steno Pads.Post- Its/Moi	1068143- 0	Office Supplies	N
			08/26/2019			
05- 430- 700- 4800- 6300		1,001.78	Mailrom- Copier Contract IRC556	306719- 0	Maintenance/Service Contracts	N

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Vendor No.	Name <u>Account/Formula</u>	<u>Rpt</u> <u>Accr</u>	<u>Amount</u>	<u>Warrant Description</u> <u>Service Dates</u>	<u>Invoice #</u> <u>Paid On Bhf #</u>	<u>Account/Formula Descripti</u> <u>On Behalf of Name</u>	<u>1099</u>
86235	The Office Shop Inc		1,168.02	05/08/2019 08/22/2019 8 Transactions			
10930	Tidholm Productions 05- 430- 700- 4800- 6405		95.88	Business Reply Envelopes 09/05/2019	0854 8487	Office Supplies	Y
10930	Tidholm Productions		95.88	1 Transactions			
430	DEPT Total:		1,626.19	Social Services	8 Vendors	15 Transactions	
5	Fund Total:		12,981.31	Health & Human Services		60 Transactions	

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
0	DEPT		Undesignated			
4580	Mn Dept Of Finance					
	09- 000- 000- 0000- 2022		176.00 Birth Surcharges		Birth/Death Surcharges	N
	09- 000- 000- 0000- 2022		704.00 Death Surcharges		Birth/Death Surcharges	N
	09- 000- 000- 0000- 2024		132.00 Children Surcharges		St Share Of Birth Cert.- Children	N
	09- 000- 000- 0000- 2031		12.00 Torrens Assurance		Real Estate Assurance (Was 5874 Anc	N
	09- 000- 000- 0000- 2036		5,922.00 State General Fund		Recording Surcharges (Was 5871 & 6;	N
	09- 000- 000- 0000- 2036		440.00 State Gen Fund Leg Surchage		Recording Surcharges (Was 5871 & 6;	N
	09- 000- 000- 0000- 2030		645.00 Marriage License Fees	Aug 19	State Fees, Assessments & Surchage;	N
4580	Mn Dept Of Finance		8,031.00	7 Transactions		
3375	Mn Dept Of Health					
	09- 000- 000- 0000- 2027		1,572.50 State Well Cert		State Well Cert Fees (Was 5097 & 620	N
3375	Mn Dept Of Health		1,572.50	1 Transactions		
0	DEPT Total:		9,603.50	Undesignated	2 Vendors	8 Transactions
9	Fund Total:		9,603.50	State		8 Transactions

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Vendor No.	Name <u>Account/Formula</u>	<u>Rpt</u> <u>Accr</u>	<u>Amount</u>	<u>Warrant Description</u> <u>Service Dates</u>	<u>Invoice #</u> <u>Paid On Bhf #</u>	<u>Account/Formula Descripti</u> <u>On Behalf of Name</u>	<u>1099</u>
923	DEPT			Forfeited Tax Sales			
170	Aitkin Motor Company 10- 923- 000- 0000- 6590		389.06	Oil Change, Brakes	24931	Repair & Maintenance Supplies	N
170	Aitkin Motor Company		389.06		1 Transactions		
195	Aitkin Tire Shop 10- 923- 000- 0000- 6590		732.00	4 Advanta tires #315	59283	Repair & Maintenance Supplies	Y
195	Aitkin Tire Shop		732.00		1 Transactions		
10452	AT&T Mobility 10- 923- 000- 0000- 6250		276.76	Cell phone	287257204209	Telephone	N
10452	AT&T Mobility		276.76		1 Transactions		
86467	Auto Value Aitkin 10- 923- 000- 0000- 6590		25.98	Wiper blades	40143654	Repair & Maintenance Supplies	N
	10- 923- 000- 0000- 6590		83.96	Lift support #395	40143884	Repair & Maintenance Supplies	N
86467	Auto Value Aitkin		109.94		2 Transactions		
13725	Beartooth True Value 10- 923- 000- 0000- 6406		14.65	Staples & rubber straps	A77992	Field Supplies	N
13725	Beartooth True Value		14.65		1 Transactions		
10855	Culligan 10- 923- 000- 0000- 6254		44.60	Water & rental	150100464562	Utilities	N
10855	Culligan		44.60		1 Transactions		
1701	Forestry Suppliers Inc 10- 923- 000- 0000- 6406		1,216.05	Blue paint, vests	585708- 00	Field Supplies	N
1701	Forestry Suppliers Inc		1,216.05		1 Transactions		
1754	Garrison Disposal Company, Inc 10- 923- 000- 0000- 6231		10.00	Freezer disposal	105732	Services, Labor, Contracts	N
1754	Garrison Disposal Company, Inc		10.00		1 Transactions		
12927	Midwest Machinery Co. 10- 923- 000- 0000- 6406		2.99	Sleeve	1963377	Field Supplies	N
12927	Midwest Machinery Co.		2.99		1 Transactions		
3760	Palisade Cooperative Oil Assoc						

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

LAH1  
9/16/19 1:36PM  
10 Trust

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
	10- 923- 000- 0000- 6511		50.40	Gas 7/31	434359	Gas And Oil	N
	10- 923- 000- 0000- 6511		29.33	Gas 8/1	434404	Gas And Oil	N
3760	Palisade Cooperative Oil Assoc		79.73				
				2 Transactions			
12788	Timmer Implement of Aitkin						
	10- 923- 000- 0000- 6590		15.00	Parts counter- filter	IA16294	Repair & Maintenance Supplies	N
12788	Timmer Implement of Aitkin		15.00				
				1 Transactions			
923	DEPT Total:		2,890.78	Forfeited Tax Sales	11 Vendors	13 Transactions	
929	DEPT			Mn. Trust Insurance Fund			
14328	Matt Lueck Construction LLC						
	10- 929- 000- 0000- 6625		13,953.50	Fair grounds building roof		Office Equipment & Other Equipment	Y
14328	Matt Lueck Construction LLC		13,953.50		1 Transactions		
929	DEPT Total:		13,953.50	Mn. Trust Insurance Fund	1 Vendors	1 Transactions	
10	Fund Total:		16,844.28	Trust		14 Transactions	

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

LAH1  
9/16/19 1:36PM  
11 Forest Development

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
925 DEPT		Resource Management			
14742 Berg/James					
11- 925- 000- 0000- 6330		Natural Resources mileage	38@.58	Transportation & Travel	N
11- 925- 000- 0000- 6350		Natural Resources meeting	9/10/19	Per Diem	N
14742 Berg/James		2 Transactions			
12526 Bixby/James					
11- 925- 000- 0000- 6330		Natural Resources mileage	64@.58	Transportation & Travel	N
11- 925- 000- 0000- 6350		Natural Resources meeting	9/9/19	Per Diem	Y
12526 Bixby/James		2 Transactions			
12512 MARCUM/ROBERT					
11- 925- 000- 0000- 6330		Natural Resources mileage	48@.58	Transportation & Travel	N
11- 925- 000- 0000- 6350		Natural Resources meeting	9/9/19	Per Diem	Y
12512 MARCUM/ROBERT		2 Transactions			
4927 Turnock/Franklin Allen					
11- 925- 000- 0000- 6330		Natural Resources mileage	60@.58	Transportation & Travel	N
11- 925- 000- 0000- 6350		Natural Resources meeting	9/9/19	Per Diem	Y
4927 Turnock/Franklin Allen		2 Transactions			
13234 Western EcoSystems Technology, Inc.					
11- 925- 000- 0000- 6231		Project 734- 03.001	66976	Services, Labor, Contracts	N
13234 Western EcoSystems Technology, Inc.		1 Transactions			
925 DEPT Total:		Resource Management	5 Vendors	9 Transactions	
935 DEPT		Forest Road			
10452 AT&T Mobility					
11- 935- 000- 0000- 6250		Cell phone	287257204209	Telephone	N
10452 AT&T Mobility		1 Transactions			
3100 McGregor Oil					
11- 935- 000- 0000- 6511		July Gas	AITKINLA	Gas And Oil	N
3100 McGregor Oil		1 Transactions			
1360 Mn Dept Of Natural Resources- Omb					
11- 935- 000- 0000- 6361		Amendment Fee	1984- 2027	Road Construction Service	N



# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

LAH1  
9/16/19 1:36PM  
11 Forest Development

Vendor Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
1360 Mn Dept Of Natural Resources- Omb		300.00		1 Transactions		
4711 Sunnys Citgo						
11- 935- 000- 0000- 6511		362.50	Gas	20401	Gas And Oil	N
4711 Sunnys Citgo		362.50		1 Transactions		
935 DEPT Total:		1,701.90	Forest Road	4 Vendors	4 Transactions	
939 DEPT			County Surveyor			
10452 AT&T Mobility						
11- 939- 000- 0000- 6250		34.60	Cell phone	287257204209	Telephone	N
10452 AT&T Mobility		34.60		1 Transactions		
86467 Auto Value Aitkin						
11- 939- 000- 0000- 6610		130.99	Battery for GPS	40143503	Equipment	N
86467 Auto Value Aitkin		130.99		1 Transactions		
438 Berntsen International Inc						
11- 939- 000- 0000- 6406		427.65	Rebar for surveys	208864	Supplies	N
438 Berntsen International Inc		427.65		1 Transactions		
6097 Verizon Wireless						
11- 939- 000- 0000- 6250		26.02	Cell phone	58068382700001	Telephone	N
6097 Verizon Wireless		26.02		1 Transactions		
939 DEPT Total:		619.26	County Surveyor	4 Vendors	4 Transactions	
11 Fund Total:		3,642.46	Forest Development		17 Transactions	

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

LAH1  
9/16/19 1:36PM  
19 Long Lake Conservation Co

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
521	DEPT			LLCC Administration			
12710	AdventureKEEN 19- 521- 000- 0000- 6400		570.36	Nature guides/journals	112476	Commissary Items	N
12710	AdventureKEEN		570.36	1 Transactions			
22	Aitkin Area Chamber of Commerce 19- 521- 000- 0000- 6240		100.00	Membership dues	933	Dues/Assoc Fees	N
22	Aitkin Area Chamber of Commerce		100.00	1 Transactions			
13225	d'ears inc 19- 521- 000- 0000- 6400		278.50	Earrings for commissary	5242	Commissary Items	N
13225	d'ears inc		278.50	1 Transactions			
13689	Fire Protection Equipment Co. 19- 521- 000- 0000- 6231		1,280.00	Kitchen hood cleaning	7372	Services, Labor, Contracts	N
13689	Fire Protection Equipment Co.		1,280.00	1 Transactions			
8622	Frontier 19- 521- 000- 0000- 6250		475.52	Service & long distance	2187684653	Telephone	N
8622	Frontier		475.52	1 Transactions			
2763	J & H Transfer Station- Lakes Sanitary 19- 521- 000- 0000- 6255		105.30	Sept garbage	160488	Garbage	Y
2763	J & H Transfer Station- Lakes Sanitary		105.30	1 Transactions			
15227	Nathan Erickson Lawn Care 19- 521- 000- 0000- 6231		996.00	Mowing May & June	1099	Services, Labor, Contracts	Y
	19- 521- 000- 0000- 6231		1,245.00	Mowing July	1114	Services, Labor, Contracts	Y
	19- 521- 000- 0000- 6231		747.00	Mowing August	1151	Services, Labor, Contracts	Y
15227	Nathan Erickson Lawn Care		2,988.00	3 Transactions			
86235	The Office Shop Inc 19- 521- 000- 0000- 6405		14.27	Office Supplies	306437- 0	Office & Computer Supplies	N
86235	The Office Shop Inc		14.27	1 Transactions			
521	DEPT Total:		5,811.95	LLCC Administration	8 Vendors	10 Transactions	
522	DEPT			LLCC Education			
11087	Minnesota Astronomical Society						

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

LAH1  
9/16/19 1:36PM  
19 Long Lake Conservation C

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>On Behalf of Name</u>	
19- 522- 000- 0000- 5553		142.00-	Bob King Lodging & Meals	Non School Groups	N
19- 522- 000- 0000- 6820		625.00	Star fest registration	Refunds & Reimbursements	N
19- 522- 000- 0000- 6820		150.00	Star fest registration	Refunds & Reimbursements	N
11087 Minnesota Astronomical Society		633.00	3 Transactions		
522 DEPT Total:		633.00	LLCC Education	1 Vendors	3 Transactions
523 DEPT			LLCC Food		
3810 Paulbeck's County Market					
19- 523- 000- 0000- 6418		57.92	Pop for NNSF	Groceries- Students	N
3810 Paulbeck's County Market		57.92	1 Transactions		
4968 Upper Lakes Foods, Inc					
19- 523- 000- 0000- 6418		23.01-	Refund for buns	Groceries- Students	N
19- 523- 000- 0000- 6418		1,162.67	Groceries	Groceries- Students	N
19- 523- 000- 0000- 6418		744.56	Groceries	Groceries- Students	N
19- 523- 000- 0000- 6418		82.65-	Refund for thermometer	Groceries- Students	N
4968 Upper Lakes Foods, Inc		1,801.57	4 Transactions		
523 DEPT Total:		1,859.49	LLCC Food	2 Vendors	5 Transactions
524 DEPT			LLCC Maintenance		
7525 Hometown Bldg Supply					
19- 524- 000- 0000- 6590		28.39	Certiffoam	Repair & Maintenance Supplies	N
7525 Hometown Bldg Supply		28.39	1 Transactions		
15300 MCGREGOR ACE HARDWARE					
19- 524- 000- 0000- 6422		7.18	Wasp spray	Janitorial Services/Supplies	N
15300 MCGREGOR ACE HARDWARE		7.18	1 Transactions		
524 DEPT Total:		35.57	LLCC Maintenance	2 Vendors	2 Transactions
19 Fund Total:		8,340.01	Long Lake Conservation Center		20 Transactions

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

LAH1  
9/16/19 1:36PM  
21 Parks

Vendor Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
520 DEPT			Parks			
87 Aitkin Co Highway Dept						
21- 520- 000- 0000- 6802		179.80	Calcium chloride on N Soo	961	Trail Grants- State	N
87 Aitkin Co Highway Dept		179.80		1 Transactions		
13649 Aitkin Rental Center						
21- 520- 000- 0000- 6231		28.00	Tiller	51262	Services, Labor, Contracts	1
21- 520- 000- 0000- 6231		80.00	Black dirt	51279	Services, Labor, Contracts	1
21- 520- 000- 0000- 6231		245.00	Blade/edger, river rock	51338	Services, Labor, Contracts	1
13649 Aitkin Rental Center		353.00		3 Transactions		
10452 AT&T Mobility						
21- 520- 000- 0000- 6250		69.19	Cell phone	287257204209	Telephone	N
10452 AT&T Mobility		69.19		1 Transactions		
13725 Beartooth True Value						
21- 520- 000- 0000- 6406		26.98	Bit set & hexL key	A78309	Field Supplies	N
21- 520- 000- 0000- 6406		38.28	Flat free tire, rubber straps	B96320	Field Supplies	N
13725 Beartooth True Value		65.26		2 Transactions		
589 Blomberg/Judith						
21- 520- 000- 0000- 6330		18.56	Natural Resources mileage	32@.58	Transportation & Travel	N
21- 520- 000- 0000- 6350		35.00	Natural Resources meeting	9/9/19	Per Diem	Y
589 Blomberg/Judith		53.56		2 Transactions		
10246 Boyd Electric, Inc						
21- 520- 000- 0000- 6523		122.25	Breaker, service call	12445	Misc Bldg & Bshop Supplies	N
10246 Boyd Electric, Inc		122.25		1 Transactions		
10083 Cedarbrook Lumber Comp						
21- 520- 000- 0000- 6406		272.68	Still, cap, rake, screws	101323	Field Supplies	N
10083 Cedarbrook Lumber Comp		272.68		1 Transactions		
9843 Elg Construction/Kenneth						
21- 520- 000- 0000- 6361		3,375.00	Soo Line Trail, Solana area		Road Construction Service	Y
9843 Elg Construction/Kenneth		3,375.00		1 Transactions		
10618 Erik's Lawn Service						
21- 520- 000- 0000- 6231		680.00	Mow Snake River	6097	Services, Labor, Contracts	Y

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

LAH1  
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21 Parks

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
10618	Erik's Lawn Service		1,000.00	Mow Aitkin Park	6097	Services, Labor, Contracts	Y
				2 Transactions			
4641	Holiday Credit Office		347.00	August gas	1400000134961	Gas And Oil	N
4641	Holiday Credit Office		347.00				
				1 Transactions			
7525	Hometown Bldg Supply		33.85	Gal water sealer & brush	28893	Repair & Maintenance Supplies	N
			36.00	Concrete mix	29176	Repair & Maintenance Supplies	N
			49.08	Rebar	29613	Repair & Maintenance Supplies	N
7525	Hometown Bldg Supply		118.93				
				3 Transactions			
2270	Hoppe/Russell Peter		34.80	Natural Resources mileage	60@.58	Transportation & Travel	N
			35.00	Natural Resources meeteing	9/9/19	Per Diem	Y
2270	Hoppe/Russell Peter		69.80				
				2 Transactions			
2763	J & H Transfer Station- Lakes Sanitary		204.75	Berglund Park garbage	160547	Services, Labor, Contracts	Y
2763	J & H Transfer Station- Lakes Sanitary		204.75				
				1 Transactions			
5759	Kitzrow/Donald		38.16	Natural Resources mileage	65.8@.58	Transportation & Travel	N
			35.00	Natural Resources meeting	9/9/19	Per Diem	Y
5759	Kitzrow/Donald		73.16				
				2 Transactions			
5784	Lake/Robert		16.24	Natural Resources Mileage	28@.58	Transportation & Travel	N
			35.00	Natural Resources meeting	9/9/19	Per Diem	Y
5784	Lake/Robert		51.24				
				2 Transactions			
11990	Lange/David		38.28	Natural Resources mileage	66@.58	Transportation & Travel	N
			35.00	Natural Resources meeting	9/9/19	Per Diem	Y
11990	Lange/David		73.28				
				2 Transactions			
2991	Malmo Market		52.33	August gas		Gas And Oil	N

# Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



LAH1  
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21 Parks

Vendor No.	Name <u>Account/Formula</u>	Rpt <u>Accr</u>	Amount	Warrant Description <u>Service Dates</u>	Invoice # <u>Paid On Bhf #</u>	Account/Formula <u>On Behalf of Name</u>	1099
2991	Malmo Market		52.33		1 Transactions		
9692	Minnesota Energy Resources Corporation 21- 520- 000- 0000- 6254		46.35	Heating gas for shop	50254456100001	Utilities	N
9692	Minnesota Energy Resources Corporation		46.35		1 Transactions		
1652	Northland Fire Protection 21- 520- 000- 0000- 6406		497.20	Fire extinguisher inspection	37264	Field Supplies	N
1652	Northland Fire Protection		497.20		1 Transactions		
15211	Quality Disposal Systems Inc 21- 520- 000- 0000- 6231		193.05	Garbage- Snake River	1187622	Services, Labor, Contracts	N
15211	Quality Disposal Systems Inc		193.05		1 Transactions		
4010	Rasley Oil Company 21- 520- 000- 0000- 6511		1,892.77	August Gas	AITCOL&PS	Gas And Oil	N
4010	Rasley Oil Company		1,892.77		1 Transactions		
10906	Shipp/Dale 21- 520- 000- 0000- 6330		18.56	Natural Resources Mileage	32@.58	Transportation & Travel	N
	21- 520- 000- 0000- 6350		35.00	Natural Resources meeting	9/9/19	Per Diem	Y
10906	Shipp/Dale		53.56		2 Transactions		
15290	Tracked Vehicles LLC 21- 520- 000- 0000- 6231		1,582.40	Mowing	6100- 20	Services, Labor, Contracts	N
15290	Tracked Vehicles LLC		1,582.40		1 Transactions		
10017	Tveit/Galen 21- 520- 000- 0000- 6330		20.88	Natural Resources mileage	36@.58	Transportation & Travel	N
	21- 520- 000- 0000- 6350		35.00	Natural Resources meeting	9/9/19	Per Diem	Y
10017	Tveit/Galen		55.88		2 Transactions		
12065	Warnest/Timothy 21- 520- 000- 0000- 6330		36.54	Natural Resources mileage	63@.58	Transportation & Travel	N
	21- 520- 000- 0000- 6350		35.00	Natural Resources meeting	9/9/19	Per Diem	Y
12065	Warnest/Timothy		71.54		2 Transactions		
520	DEPT Total:		10,873.98	Parks	25 Vendors	39 Transactions	

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

LAH1  
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21 Parks

<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>
<u>No. Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
21 Fund Total:		10,873.98	Parks		1099 39 Transactions
Final Total:		214,740.16	235 Vendors	362 Transactions	

# Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	68,022.96	General Fund
3	82,451.73	Road & Bridge
4	1,979.93	Special Revenue(Unorg R&B,Fire
5	12,981.31	Health & Human Services
9	9,603.50	State
10	16,844.28	Trust
11	3,642.46	Forest Development
19	8,340.01	Long Lake Conservation Center
21	10,873.98	Parks
<b>All Funds</b>	<b>214,740.16</b>	<b>Total</b>

Approved by, .....

.....

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LAH1  
9/17/19 2:49PM

# Aitkin County

2E



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund  
2 - Department (Totals by Dept) 2 - Page Break by Dept  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas Y

Sales + Use / Diesel Tax

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Aitkin County

## Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
40	DEPT			Auditor			
	89991 Bremer Bank						
1	01-040-021-0000-5840		0.96	Receipt Nbr 9830 08/06/2019		Misc Receipts	N
2	01-040-021-0000-5840		0.64	Receipt Nbr 9830 08/06/2019		Misc Receipts	N
3	01-040-021-0000-5840		1.61	Receipt Nbr 9959 08/13/2019		Misc Receipts	N
	89991 Bremer Bank		3.21	3 Transactions			
40	DEPT Total:		3.21	Auditor	1 Vendors	3 Transactions	
42	DEPT			Treasurer			
	89991 Bremer Bank						
4	01-042-000-0000-5840		0.13	Receipt Nbr 9818 08/05/2019		Misc Receipts	N
5	01-042-000-0000-5840		0.13	Receipt Nbr 10022 08/16/2019		Misc Receipts	N
	89991 Bremer Bank		0.26	2 Transactions			
42	DEPT Total:		0.26	Treasurer	1 Vendors	2 Transactions	
43	DEPT			Assessor			
	89991 Bremer Bank						
6	01-043-000-0000-5840		0.51	Receipt Nbr 9770 08/02/2019		Misc Receipts	N
7	01-043-000-0000-5840		0.26	Receipt Nbr 10231 08/29/2019		Misc Receipts	N
8	01-043-000-0000-5840		0.51	Receipt Nbr 10231 08/29/2019		Misc Receipts	N
9	01-043-000-0000-5840		0.26	Receipt Nbr 10231 08/29/2019		Misc Receipts	N
10	01-043-000-0000-5840		0.26	Receipt Nbr 10231 08/29/2019		Misc Receipts	N
11	01-043-000-0000-5840		0.26	Receipt Nbr 10231 08/29/2019		Misc Receipts	N
	89991 Bremer Bank		2.06	6 Transactions			
43	DEPT Total:		2.06	Assessor	1 Vendors	6 Transactions	
49	DEPT			Information Technologies			
	89991 Bremer Bank						
12	01-049-000-0000-5525		2.06	Receipt Nbr 9868 08/09/2019		Label & Listing Sales	N
	89991 Bremer Bank		2.06	1 Transactions			
49	DEPT Total:		2.06	Information Technologies	1 Vendors	1 Transactions	
90	DEPT			Attorney			

# Aitkin County

## Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
89991 Bremer Bank					
13 01-090-000-0000-5840		1.93	Receipt Nbr 9771 08/02/2019		Misc Receipts N
14 01-090-000-0000-5840		1.29	Receipt Nbr 9772 08/02/2019		Misc Receipts N
15 01-090-000-0000-5840		1.93	Receipt Nbr 9773 08/02/2019		Misc Receipts N
16 01-090-000-0000-5840		1.29	Receipt Nbr 9804 08/05/2019		Misc Receipts N
17 01-090-000-0000-5840		1.29	Receipt Nbr 9988 08/14/2019		Misc Receipts N
18 01-090-000-0000-5840		0.64	Receipt Nbr 10061 08/19/2019		Misc Receipts N
19 01-090-000-0000-5840		2.57	Receipt Nbr 10062 08/19/2019		Misc Receipts N
20 01-090-000-0000-5840		1.29	Receipt Nbr 10230 08/29/2019		Misc Receipts N
89991 Bremer Bank		12.23	8 Transactions		
90 DEPT Total:		12.23	Attorney	1 Vendors	8 Transactions
100 DEPT			Recorder		
89991 Bremer Bank					
98 01-100-000-0000-6311		249.00	Recorder's copies	August 2019	Sales Tax N
89991 Bremer Bank		249.00	1 Transactions		
100 DEPT Total:		249.00	Recorder	1 Vendors	1 Transactions
252 DEPT			Corrections		
89991 Bremer Bank					
21 01-252-252-0000-5872		76.76	Receipt Nbr 9898 08/09/2019		Phone Card Prisoner Welfare(Taxable N
22 01-252-252-0000-5872		68.22	Receipt Nbr 10065 08/19/2019		Phone Card Prisoner Welfare(Taxable N
23 01-252-252-0000-5885		22.24	Receipt Nbr 9898 08/09/2019		Commissary Sales Taxable N
24 01-252-252-0000-5885		19.57	Receipt Nbr 10065 08/19/2019		Commissary Sales Taxable N
89991 Bremer Bank		186.79	4 Transactions		
252 DEPT Total:		186.79	Corrections	1 Vendors	4 Transactions
1 Fund Total:		455.61	General Fund		25 Transactions

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 9/17/19 2:49PM  
 3 Road & Bridge

# Aitkin County

## Audit List for Board AUDITOR'S VOUCHERS ENTRIES



<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>On Behalf of Name</u>	
0 DEPT			Undesignated		
89991 Bremer Bank					
25 03-000-000-0000-5855		5.79	Receipt Nbr 9768 08/02/2019	Charges- Individuals	N
26 03-000-000-0000-5855		3.44	Receipt Nbr 9768 08/02/2019	Charges- Individuals	N
27 03-000-000-0000-5855		0.26	Receipt Nbr 9831 08/06/2019	Charges- Individuals	N
28 03-000-000-0000-5855		6.88	Receipt Nbr 9897 08/09/2019	Charges- Individuals	N
29 03-000-000-0000-5855		7.72	Receipt Nbr 9897 08/09/2019	Charges- Individuals	N
30 03-000-000-0000-5855		0.13	Receipt Nbr 9958 08/13/2019	Charges- Individuals	N
31 03-000-000-0000-5855		3.44	Receipt Nbr 10025 08/16/2019	Charges- Individuals	N
32 03-000-000-0000-5855		3.86	Receipt Nbr 10025 08/16/2019	Charges- Individuals	N
33 03-000-000-0000-5855		1.93	Receipt Nbr 10058 08/19/2019	Charges- Individuals	N
34 03-000-000-0000-5855		7.72	Receipt Nbr 10152 08/23/2019	Charges- Individuals	N
35 03-000-000-0000-5855		3.44	Receipt Nbr 10152 08/23/2019	Charges- Individuals	N
36 03-000-000-0000-5855		1.93	Receipt Nbr 10191 08/27/2019	Charges- Individuals	N
37 03-000-000-0000-5855		1.93	Receipt Nbr 10214 08/28/2019	Charges- Individuals	N
38 03-000-000-0000-5855		1.93	Receipt Nbr 10214 08/28/2019	Charges- Individuals	N
39 03-000-000-0000-5855		5.79	Receipt Nbr 10254 08/30/2019	Charges- Individuals	N
40 03-000-000-0000-5855		0.26	Receipt Nbr 10254 08/30/2019	Charges- Individuals	N
41 03-000-000-0000-5857		38.19	Receipt Nbr 10152 08/23/2019	Culverts	N
89991 Bremer Bank		94.64	17 Transactions		
0 DEPT Total:		94.64	Undesignated	1 Vendors	17 Transactions
303 DEPT			R&B Highway Maintenance		
89991 Bremer Bank					
97 03-303-000-0000-6513		1,160.24	Diesel tax	August 2019	Motor Fuel & Lubricants N
89991 Bremer Bank		1,160.24	1 Transactions		
303 DEPT Total:		1,160.24	R&B Highway Maintenance	1 Vendors	1 Transactions
3 Fund Total:		1,254.88	Road & Bridge		18 Transactions

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 5 Health & Human Services

# Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



	<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
430	DEPT			Social Services			
	89991 Bremer Bank						
42	05- 430- 700- 0000- 5832		0.06	Receipt Nbr 10000 08/15/2019		Ss Administrative Recoveries	N
	89991 Bremer Bank		0.06	1 Transactions			
430	DEPT Total:		0.06	Social Services	1 Vendors	1 Transactions	
5	Fund Total:		0.06	Health & Human Services		1 Transactions	

# Aitkin County

## Audit List for Board AUDITOR'S VOUCHERS ENTRIES



LAH1  
9/17/19 2:49PM  
10 Trust

Vendor No.	Name <u>Account/Formula</u>	<u>Rpt</u> <u>Accr</u>	<u>Amount</u>	<u>Warrant Description</u> <u>Service Dates</u>	<u>Invoice #</u> <u>Paid On Bhf #</u>	<u>Account/Formula Descripti</u> <u>On Behalf of Name</u>	<u>1099</u>
923	DEPT			Forfeited Tax Sales			
	89991 Bremer Bank						
43	10- 923- 000- 0000- 5260		133.28	Receipt Nbr 1130 08/06/2019		FTS- Leases/Easements	N
44	10- 923- 000- 0000- 5260		125.76	Receipt Nbr 1136 08/12/2019		FTS- Leases/Easements	N
45	10- 923- 000- 0000- 5260		29.59	Receipt Nbr 1136 08/12/2019		FTS- Leases/Easements	N
46	10- 923- 000- 0000- 5260		2.96	Receipt Nbr 1148 08/16/2019		FTS- Leases/Easements	N
	89991 Bremer Bank		291.59	4 Transactions			
923	DEPT Total:		291.59	Forfeited Tax Sales	1 Vendors	4 Transactions	
10	Fund Total:		291.59	Trust		4 Transactions	

# Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



LAH1  
9/17/19 2:49PM  
11 Forest Development

Vendor No.	Vendor Name <u>Account/Formula</u>	<u>Rpt</u> <u>Accr</u>	<u>Amount</u>	<u>Warrant Description</u> <u>Service Dates</u>	<u>Invoice #</u> <u>Paid On Bhf #</u>	<u>Account/Formula Descripti</u> <u>On Behalf of Name</u>	<u>1099</u>
939	DEPT			County Surveyor			
	89991 Bremer Bank						
47	11- 939- 000- 0000- 5840		3.41	Receipt Nbr 1132 08/06/2019		Misc Receipts	N
48	11- 939- 000- 0000- 5840		0.39	Receipt Nbr 1150 08/16/2019		Misc Receipts	N
	89991 Bremer Bank		3.80	2 Transactions			
939	DEPT Total:		3.80	County Surveyor	1 Vendors	2 Transactions	
11	Fund Total:		3.80	Forest Development		2 Transactions	

# Aitkin County

## Audit List for Board AUDITOR'S VOUCHERS ENTRIES



LAH1  
 9/17/19 2:49PM  
 19 Long Lake Conservation C

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
521	DEPT		LLCC Administration			
	89991 Bremer Bank					
49	19- 521- 000- 0000- 5885		58.20 Receipt Nbr 9869 08/09/2019		Commissary Sales Taxable	N
50	19- 521- 000- 0000- 5885		2.98 Receipt Nbr 10139 08/23/2019		Commissary Sales Taxable	N
51	19- 521- 000- 0000- 5885		0.90 Receipt Nbr 10228 08/29/2019		Commissary Sales Taxable	N
	89991 Bremer Bank		62.08 3 Transactions			
521	DEPT Total:		62.08 LLCC Administration	1 Vendors	3 Transactions	
19	Fund Total:		62.08 Long Lake Conservation Center		3 Transactions	



# Aitkin County

## Audit List for Board AUDITOR'S VOUCHERS ENTRIES



LAH1  
9/17/19 2:49PM  
21 Parks

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
520	DEPT 89991			Parks			
	Bremer Bank						
52	21-520-000-0000-5510		5.79	Receipt Nbr 1122 08/05/2019		Co. Parks Campground Fees	N
53	21-520-000-0000-5510		1.29	Receipt Nbr 1122 08/05/2019		Co. Parks Campground Fees	N
54	21-520-000-0000-5510		6.43	Receipt Nbr 1122 08/05/2019		Co. Parks Campground Fees	N
55	21-520-000-0000-5510		3.86	Receipt Nbr 1126 08/06/2019		Co. Parks Campground Fees	N
56	21-520-000-0000-5510		20.58	Receipt Nbr 1133 08/09/2019		Co. Parks Campground Fees	N
57	21-520-000-0000-5510		6.43	Receipt Nbr 1133 08/09/2019		Co. Parks Campground Fees	N
58	21-520-000-0000-5510		1.93	Receipt Nbr 1133 08/09/2019		Co. Parks Campground Fees	N
59	21-520-000-0000-5510		3.86	Receipt Nbr 1135 08/12/2019		Co. Parks Campground Fees	N
60	21-520-000-0000-5510		9.65	Receipt Nbr 1137 08/12/2019		Co. Parks Campground Fees	N
61	21-520-000-0000-5510		11.58	Receipt Nbr 1139 08/13/2019		Co. Parks Campground Fees	N
62	21-520-000-0000-5510		4.99	Receipt Nbr 1139 08/13/2019		Co. Parks Campground Fees	N
63	21-520-000-0000-5510		5.79	Receipt Nbr 1139 08/13/2019		Co. Parks Campground Fees	N
64	21-520-000-0000-5510		4.82	Receipt Nbr 1139 08/13/2019		Co. Parks Campground Fees	N
65	21-520-000-0000-5510		6.43	Receipt Nbr 1139 08/13/2019		Co. Parks Campground Fees	N
66	21-520-000-0000-5510		1.09	Receipt Nbr 1139 08/13/2019		Co. Parks Campground Fees	N
67	21-520-000-0000-5510		0.96	Receipt Nbr 1140 08/14/2019		Co. Parks Campground Fees	N
68	21-520-000-0000-5510		7.72	Receipt Nbr 1140 08/14/2019		Co. Parks Campground Fees	N
69	21-520-000-0000-5510		2.57	Receipt Nbr 1140 08/14/2019		Co. Parks Campground Fees	N
70	21-520-000-0000-5510		10.29	Receipt Nbr 1144 08/15/2019		Co. Parks Campground Fees	N
71	21-520-000-0000-5510		5.15	Receipt Nbr 1144 08/15/2019		Co. Parks Campground Fees	N
72	21-520-000-0000-5510		7.72	Receipt Nbr 1152 08/19/2019		Co. Parks Campground Fees	N
73	21-520-000-0000-5510		9.01	Receipt Nbr 1152 08/19/2019		Co. Parks Campground Fees	N
74	21-520-000-0000-5510		9.65	Receipt Nbr 1152 08/19/2019		Co. Parks Campground Fees	N
75	21-520-000-0000-5510		2.57	Receipt Nbr 1153 08/20/2019		Co. Parks Campground Fees	N
76	21-520-000-0000-5510		2.89	Receipt Nbr 1153 08/20/2019		Co. Parks Campground Fees	N
77	21-520-000-0000-5510		3.86	Receipt Nbr 1154 08/20/2019		Co. Parks Campground Fees	N
78	21-520-000-0000-5510		2.57	Receipt Nbr 1156 08/21/2019		Co. Parks Campground Fees	N
79	21-520-000-0000-5510		6.43	Receipt Nbr 1156 08/21/2019		Co. Parks Campground Fees	N
80	21-520-000-0000-5510		1.93	Receipt Nbr 1156 08/21/2019		Co. Parks Campground Fees	N
81	21-520-000-0000-5510		2.89	Receipt Nbr 1163 08/23/2019		Co. Parks Campground Fees	N
82	21-520-000-0000-5510		0.64	Receipt Nbr 1163 08/23/2019		Co. Parks Campground Fees	N
83	21-520-000-0000-5510		0.32	Receipt Nbr 1163 08/23/2019		Co. Parks Campground Fees	N
84	21-520-000-0000-5510		3.86	Receipt Nbr 1164 08/23/2019		Co. Parks Campground Fees	N
85	21-520-000-0000-5510		7.72	Receipt Nbr 1165 08/26/2019		Co. Parks Campground Fees	N
86	21-520-000-0000-5510		6.56	Receipt Nbr 1165 08/26/2019		Co. Parks Campground Fees	N
87	21-520-000-0000-5510		7.72	Receipt Nbr 1165 08/26/2019		Co. Parks Campground Fees	N
88	21-520-000-0000-5510		3.86	Receipt Nbr 1165 08/26/2019		Co. Parks Campground Fees	N

# Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



LAH1  
9/17/19 2:49PM  
21 Parks

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>On Behalf of Name</u>	
89 21-520-000-0000-5510		2.32	Receipt Nbr 1165 08/26/2019	Co. Parks Campground Fees	N
90 21-520-000-0000-5510		5.15	Receipt Nbr 1181 08/28/2019	Co. Parks Campground Fees	N
91 21-520-000-0000-5510		3.86	Receipt Nbr 1181 08/28/2019	Co. Parks Campground Fees	N
92 21-520-000-0000-5510		1.93	Receipt Nbr 1181 08/28/2019	Co. Parks Campground Fees	N
93 21-520-000-0000-5510		1.93	Receipt Nbr 1182 08/28/2019	Co. Parks Campground Fees	N
94 21-520-000-0000-5510		1.29	Receipt Nbr 1182 08/28/2019	Co. Parks Campground Fees	N
95 21-520-000-0000-5510		0.96	Receipt Nbr 1182 08/28/2019	Co. Parks Campground Fees	N
96 21-520-000-0000-5510		1.29	Receipt Nbr 1183 08/30/2019	Co. Parks Campground Fees	N
<b>89991 Bremer Bank</b>		<b>218.22</b>	45 Transactions		
<b>520 DEPT Total:</b>		<b>218.22</b>	<b>Parks</b>	<b>1 Vendors</b>	<b>45 Transactions</b>
<b>21 Fund Total:</b>		<b>218.22</b>	<b>Parks</b>		<b>45 Transactions</b>
<b>Final Total:</b>		<b>2,286.24</b>	<b>14 Vendors</b>	<b>98 Transactions</b>	

# Aitkin County

## Audit List for Board AUDITOR'S VOUCHERS ENTRIES



<b>Recap by Fund</b>	<b><u>Fund</u></b>	<b><u>AMOUNT</u></b>	<b><u>Name</u></b>
	1	455.61	General Fund
	3	1,254.88	Road & Bridge
	5	0.06	Health & Human Services
	10	291.59	Trust
	11	3.80	Forest Development
	19	62.08	Long Lake Conservation Center
	21	218.22	Parks
	<b>All Funds</b>	<b>2,286.24</b>	<b>Total</b>

Approved by, .....

.....

.....

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9/19/19 9:07AM

# Aitkin County

## DISBURSEMENTS JOURNAL REPORT



Type of Report: 2 1 - Disbursement Journal By WARRANT#  
2 - Disbursement Journal By FUND

Specific Dates: From: 08/01/2019 Thru: 08/31/2019

Warrant Number: From: Thru:

Full/Partial: 1 1 - Full  
2 - Partial

Warrant Type: 3 0 - All  
1 - Auditor  
2 - Commissioner  
3 - M/V/C

Save Options: Y

Comment:

DISBURSEMENTS JOURNAL REPORT Specific Dates: 08/01/2019 - 08/31/2019

WARRANT		G/L	Warrant	Account Number	Description	Vendor #	Invoice #	R
Type	Date	Month	Number	Account Description	AMOUNT	Vendor Name		
3	08/07/2019	8/2019	3904	01-044-904-0000-6360 Accr Code: FLEX PLAN WITHDRAWALS	51.49	Dep Care / Med FSA BREMER BANK	8410	
3	08/09/2019	8/2019	3905	01-001-000-0000-6405 Accr Code: OFFICE & COMPUTER SUPPLIES	629.00	iPad Air Wi-Fi + Cellular 64GB BREMER BANK (ELAN ACH)	5462	
3	08/09/2019	8/2019	3905	01-042-000-0000-6405 Accr Code: OFFICE & COMPUTER SUPPLIES	569.97	Viewsonic Ergonomic Monitor (3) BREMER BANK (ELAN ACH)	5462	
3	08/09/2019	8/2019	3905	01-042-000-0000-6405 Accr Code: OFFICE & COMPUTER SUPPLIES	472.83	Viewsonic Ergonomic Monitor (3) BREMER BANK (ELAN ACH)	5462	
3	08/09/2019	8/2019	3905	01-043-000-0000-6208 Accr Code: TRAINING/EDUCATION	75.00	Ethics Course/Pine City BREMER BANK (ELAN ACH)	5462	
3	08/09/2019	8/2019	3905	01-043-000-0000-6208 Accr Code: TRAINING/EDUCATION	75.00	Ethics Course/Pine City BREMER BANK (ELAN ACH)	5462	
3	08/09/2019	8/2019	3905	01-043-000-0000-6208 Accr Code: TRAINING/EDUCATION	75.00	Ethics Course/Pine City BREMER BANK (ELAN ACH)	5462	
3	08/09/2019	8/2019	3905	01-043-000-0000-6240 Accr Code: DUES & LICENSE RENEWAL	100.00	MAAO Membership Renew 2019/San BREMER BANK (ELAN ACH)	5462	
3	08/09/2019	8/2019	3905	01-043-000-0000-6405 Accr Code: OFFICE, FILM & COMPUTER SUPPLIES	13.98	Paulbeck's/Mosquito Spray-Burm BREMER BANK (ELAN ACH)	5462	
3	08/09/2019	8/2019	3905	01-043-000-0000-6405 Accr Code: OFFICE, FILM & COMPUTER SUPPLIES	630.44	Viewsonic monitors / Tom & Sta BREMER BANK (ELAN ACH)	5462	
3	08/09/2019	8/2019	3905	01-049-000-0000-6402 Accr Code: COMPUTER SUPPLIES & SOFTWARE	14.99	USB to m2 enclosure BREMER BANK (ELAN ACH)	5462	
3	08/09/2019	8/2019	3905	01-049-000-0000-6402 Accr Code: COMPUTER SUPPLIES & SOFTWARE	179.99	Viewsonic Monitor / Jessica BREMER BANK (ELAN ACH)	5462	
3	08/09/2019	8/2019	3905	01-049-000-0000-6405 Accr Code: OFFICE SUPPLIES (NON COMPUTER)	24.24	Labels BREMER BANK (ELAN ACH)	5462	
3	08/09/2019	8/2019	3905	01-053-000-0000-6205 Accr Code: POSTAGE	18.40	Sending back camcorder to repa BREMER BANK (ELAN ACH)	5462	
3	08/09/2019	8/2019	3905	01-200-000-0000-6405 Accr Code: OFFICE SUPPLIES	99.00	Amazon-SpeechExecPro (#218) BREMER BANK (ELAN ACH)	5462	
3	08/09/2019	8/2019	3905	01-200-000-0000-6405 Accr Code: OFFICE SUPPLIES	47.13	Amazon - packing tape for deps BREMER BANK (ELAN ACH)	5462	
3	08/09/2019	8/2019	3905	01-200-000-0000-6405 Accr Code: OFFICE SUPPLIES	71.30	Checks Unlimited - ACSO checks BREMER BANK (ELAN ACH)	5462	
3	08/09/2019	8/2019	3905	01-200-000-0000-6405 Accr Code: OFFICE SUPPLIES	13.99	Amazon - computer speakers (#2) BREMER BANK (ELAN ACH)	5462	
3	08/09/2019	8/2019	3905	01-200-000-0000-6405 Accr Code: OFFICE SUPPLIES	69.98	Amazon - PC battery (#225) BREMER BANK (ELAN ACH)	5462	
3	08/09/2019	8/2019	3905	01-252-003-0000-6241	25.00	BCA - TAC training / Erickson	5462	

DISBURSEMENTS JOURNAL REPORT Specific Dates: 08/01/2019 - 08/31/2019

WARRANT		G/L	Warrant	Account Number		Description			
Type	Date	Month	Number	Account Description	AMOUNT	Vendor Name	Vendor #	Invoice #	R
				Accr Code: SCHOOL REGISTRATION FEE		BREMER BANK (ELAN ACH)			
3	08/09/2019	8/2019	3905	01-252-003-0000-6241	25.00	BCA - BCA training / Kramer	5462		
				Accr Code: SCHOOL REGISTRATION FEE		BREMER BANK (ELAN ACH)			
3	08/09/2019	8/2019	3905	01-257-000-0000-6339	16.57	Meals MACCAC Director mtgs	5462		
				Accr Code: MEALS (OVERNIGHT)		BREMER BANK (ELAN ACH)			
3	08/09/2019	8/2019	3905	01-391-000-0000-6241	175.00	SWAA Annual Conference/Neff	5462		
				Accr Code: REGISTRATION FEE		BREMER BANK (ELAN ACH)			
3	08/09/2019	8/2019	3905	01-700-909-0000-6800	168.97	County Market/Relay Tour	5462		
				Accr Code: TOURISM MISCELLANEOUS		BREMER BANK (ELAN ACH)			
			3905	Warrant Total	3,590.78	23 Transactions			
3	08/14/2019	8/2019	3906	01-044-904-0000-6360	2,719.96	Dep Care / Med FSA	8410		
				Accr Code: FLEX PLAN WITHDRAWALS		BREMER BANK			
3	08/14/2019	8/2019	3907	01-040-000-0000-5081	0.01	Mtg Reg	780		
				Accr Code: MORTGAGE REGISTRY-3%		BREMER BANK			
3	08/14/2019	8/2019	3907	01-042-000-0000-5079	0.08	Deed Tax	780		
				Accr Code: 3% STATE DEED TAX		BREMER BANK			
			3907	Warrant Total	0.09	2 Transactions			
3	08/21/2019	8/2019	3929	01-044-904-0000-6360	298.75	Dep Care / Med FSA	8410		
				Accr Code: FLEX PLAN WITHDRAWALS		BREMER BANK			
3	08/22/2019	8/2019	3931	01-040-021-0000-6205	40.40	Postage	5462		
				Accr Code: POSTAGE		BREMER BANK (ELAN ACH)			
3	08/22/2019	8/2019	3931	01-040-021-0000-6205	29.40	Postage	5462		
				Accr Code: POSTAGE		BREMER BANK (ELAN ACH)			
3	08/22/2019	8/2019	3931	01-040-021-0000-6205	29.40	Postage	5462		
				Accr Code: POSTAGE		BREMER BANK (ELAN ACH)			
3	08/22/2019	8/2019	3931	01-043-000-0000-6231	200.00	Applicant Stack Recruit	5462	111158	
				Accr Code: SERVICES, LABOR, CONTRACTS		BREMER BANK (ELAN ACH)			
3	08/22/2019	8/2019	3931	01-043-000-0000-6231	18.55	Candidate Texting / prorated	5462	111516	
				Accr Code: SERVICES, LABOR, CONTRACTS		BREMER BANK (ELAN ACH)			
3	08/22/2019	8/2019	3931	01-043-000-0000-6340	17.17	Green Mill - dinner / Cathy OI	5462		
				Accr Code: MEALS (OVERNIGHT)		BREMER BANK (ELAN ACH)			
3	08/22/2019	8/2019	3931	01-043-000-0000-6405	903.41	Amazon - iPad Pro 11"	5462		
				Accr Code: OFFICE, FILM & COMPUTER SUPPLIES		BREMER BANK (ELAN ACH)			
3	08/22/2019	8/2019	3931	01-043-000-0000-6405	65.94	Phone Holders for Vehicle Dash	5462		
				Accr Code: OFFICE, FILM & COMPUTER SUPPLIES		BREMER BANK (ELAN ACH)			
3	08/22/2019	8/2019	3931	01-045-000-0000-6512	10.44	Phone Holder for Vehicle Dashb	5462		
				Accr Code: CAR EQUIPMENT		BREMER BANK (ELAN ACH)			
3	08/22/2019	8/2019	3931	01-045-000-0000-6512	98.42	Phone Holders for Vehicle Dash	5462		

DISBURSEMENTS JOURNAL REPORT Specific Dates: 08/01/2019 - 08/31/2019

WARRANT Type	Date	G/L Month	Warrant Number	Account Number Account Description	AMOUNT	Description Vendor Name	Vendor #	Invoice #	R
				Accr Code: CAR EQUIPMENT		BREMER BANK (ELAN ACH)			
3	08/22/2019	8/2019	3931	01-049-000-0000-6231	43.00	License Renewal - PLT	5462		
				Accr Code: PROGRAMMING, SERVICES, CONTRACTS		BREMER BANK (ELAN ACH)			
3	08/22/2019	8/2019	3931	01-049-000-0000-6402	179.99 -	Viewsonic Monitor / Jessica	5462		
				Accr Code: COMPUTER SUPPLIES & SOFTWARE		BREMER BANK (ELAN ACH)			
3	08/22/2019	8/2019	3931	01-052-000-0000-6330	10.00	Best Western Capitol Ridge/St.	5462		
				Accr Code: TRANSPORTATION & TRAVEL & PARKING		BREMER BANK (ELAN ACH)			
3	08/22/2019	8/2019	3931	01-052-000-0000-6332	134.99	Best Western Capitol Ridge/St.	5462		
				Accr Code: HOTELS / MOTELS		BREMER BANK (ELAN ACH)			
3	08/22/2019	8/2019	3931	01-052-000-0000-6332	134.99	Best Western Capitol Ridge/St.	5462		
				Accr Code: HOTELS / MOTELS		BREMER BANK (ELAN ACH)			
3	08/22/2019	8/2019	3931	01-052-000-0000-6405	335.99	Viewsonic Monitor / Jessica	5462		
				Accr Code: OFFICE & COMPUTER SUPPLIES		BREMER BANK (ELAN ACH)			
3	08/22/2019	8/2019	3931	01-053-000-0000-6405	104.50	Amazon - MICR Toner Cartridge/	5462		
				Accr Code: OFFICE & COMPUTER SUPPLIES		BREMER BANK (ELAN ACH)			
3	08/22/2019	8/2019	3931	01-110-000-0000-6422	8.99	Retractable Badge Holders	5462		
				Accr Code: JANITORIAL SUPPLIES		BREMER BANK (ELAN ACH)			
3	08/22/2019	8/2019	3931	01-110-000-0000-6422	10.93	Phone Holder for Vehicle Dashb	5462		
				Accr Code: JANITORIAL SUPPLIES		BREMER BANK (ELAN ACH)			
3	08/22/2019	8/2019	3931	01-120-000-0000-6332	100.00	Grandview Lodge Deposit-Penny	5462		
				Accr Code: HOTEL / MOTEL LODGING		BREMER BANK (ELAN ACH)			
3	08/22/2019	8/2019	3931	01-120-000-0000-6332	100.00	Grandview Lodge Deposit-Josh	5462		
				Accr Code: HOTEL / MOTEL LODGING		BREMER BANK (ELAN ACH)			
3	08/22/2019	8/2019	3931	01-122-000-0000-6405	21.71	Phone Holders for Vehicle Dash	5462		
				Accr Code: OFFICE, COMPUTER, FILM, & FIELD SUPPLIES		BREMER BANK (ELAN ACH)			
3	08/22/2019	8/2019	3931	01-200-000-0000-6405	23.00	Amazon - AC Adapter #225	5462		
				Accr Code: OFFICE SUPPLIES		BREMER BANK (ELAN ACH)			
3	08/22/2019	8/2019	3931	01-252-000-0000-6330	33.94	Kwik Trip - transport gas	5462		
				Accr Code: PRISONER TRANSPORTATION & TRAVEL		BREMER BANK (ELAN ACH)			
3	08/22/2019	8/2019	3931	01-252-000-0000-6405	67.40	Walmart - jail supplies	5462		
				Accr Code: OFFICE & COMPUTER SUPPLIES		BREMER BANK (ELAN ACH)			
3	08/22/2019	8/2019	3931	01-252-000-0000-6418	5.92	Walmart - groceries	5462		
				Accr Code: GROCERIES		BREMER BANK (ELAN ACH)			
3	08/22/2019	8/2019	3931	01-252-000-0000-6420	49.88	Walmart - food processor	5462		
				Accr Code: KITCHEN SUPPLIES		BREMER BANK (ELAN ACH)			
3	08/22/2019	8/2019	3931	01-252-252-0000-6405	622.80	USPS - prestamped envelopes	5462		
				Accr Code: PRISONER WELFARE		BREMER BANK (ELAN ACH)			
3	08/22/2019	8/2019	3931	01-280-000-0000-6511	38.00	Holiday - Em Mgmt mtg gas/Patr	5462		
				Accr Code: GAS AND OIL		BREMER BANK (ELAN ACH)			

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WARRANT		G/L	Warrant	Account Number	Description				
Type	Date	Month	Number	Account Description	AMOUNT	Vendor Name	Vendor #	Invoice #	R
3	08/22/2019	8/2019	3931	01-280-003-0000-6241	200.00	AHEM Conf #217	5462		
			Accr Code:	REGISTRATION FEE		BREMER BANK (ELAN ACH)			
3	08/22/2019	8/2019	3931	01-280-201-0000-6511	27.00	Holiday - Em Mgmt Line 3/Patri	5462		
			Accr Code:	GAS & OIL		BREMER BANK (ELAN ACH)			
3	08/22/2019	8/2019	3931	01-390-000-0000-6405	10.85	Phone Holder for Vehicle Dashb	5462		
			Accr Code:	OFFICE, FILM, AND FIELD SUPPLIES		BREMER BANK (ELAN ACH)			
3	08/22/2019	8/2019	3931	01-391-000-0000-6405	10.85	Phone Holder for Vehicle Dashb	5462		
			Accr Code:	OFFICE & FILM SUPPLIES		BREMER BANK (ELAN ACH)			
			3931	Warrant Total	3,327.88	33 Transactions			
3	08/28/2019	8/2019	3950	01-044-904-0000-6360	416.68	Dep Care / Med FSA	8410		
			Accr Code:	FLEX PLAN WITHDRAWALS		BREMER BANK			
3	08/28/2019	8/2019	3950	01-044-904-0000-6360	106.33	Dep Care / Med FSA	8410		
			Accr Code:	FLEX PLAN WITHDRAWALS		BREMER BANK			
			3950	Warrant Total	523.01	2 Transactions			
3	08/08/2019	8/2019	75671	01-090-000-0000-6213	59.20 -	Redeposit-Monthly Water Supply	10855	150X00987800	
			Accr Code:	DRUG & FORFEITURE MS387.213		CULLIGAN			
			1	Fund Total	10,452.76	64 Transactions			



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WARRANT		G/L	Warrant	Account Number	AMOUNT	Description	Vendor #	Invoice #	R
Type	Date	Month	Number	Account Description		Vendor Name			
3	08/09/2019	8/2019	3905	03-301-000-0000-6400	209.99	Phone cases, holders & protect	5462		
				Accr Code: SUPPLIES AND MATERIALS		BREMER BANK (ELAN ACH)			
3	08/09/2019	8/2019	3905	03-301-000-0000-6400	47.00	Bluetooth for highway vehicles	5462		
				Accr Code: SUPPLIES AND MATERIALS		BREMER BANK (ELAN ACH)			
3	08/09/2019	8/2019	3905	03-301-000-0000-6400	658.00	Bluetooth for highway vehicles	5462		
				Accr Code: SUPPLIES AND MATERIALS		BREMER BANK (ELAN ACH)			
3	08/09/2019	8/2019	3905	03-302-000-0000-6449	3.21	Fedex	5462	4-851-72085	
				Accr Code: RD/BR ENGR. SUPPLIES		BREMER BANK (ELAN ACH)			
			3905	Warrant Total	918.20	4 Transactions			
3	08/22/2019	8/2019	3931	03-302-000-0000-6449	6.42	Fedex	5462		
				Accr Code: RD/BR ENGR. SUPPLIES		BREMER BANK (ELAN ACH)			
3	08/22/2019	8/2019	3931	03-302-000-0000-6449	3.21	Fedex	5462		
				Accr Code: RD/BR ENGR. SUPPLIES		BREMER BANK (ELAN ACH)			
3	08/22/2019	8/2019	3931	03-303-000-0000-6296	100.00	MNDOT Recert for Inspectors/Ja	5462		
				Accr Code: MEETING EXPENSE/PHYSICALS		BREMER BANK (ELAN ACH)			
			3931	Warrant Total	109.63	3 Transactions			
3	08/22/2019	8/2019	45039	03-307-000-0000-6262	9,659.27	Contract Payment No. 11	10295		
				Accr Code: CONTRACT PAYMENTS		KNIFE RIVER CORPORATION			
3	08/28/2019	8/2019	45041	03-307-000-0000-6262	137,601.53	Contract Payment No. 1	7758	20195	
				Accr Code: CONTRACT PAYMENTS		TRAFFIC MARKING SERVICE INC.			
3	08/29/2019	8/2019	45042	03-303-000-0000-6519	71,061.90	Contract Payment No. 1	15330		
				Accr Code: GRAVEL & ROYALTIES		FERGUSON AGGREGATE & CRUSHING, INC.			
			3	Fund Total	219,350.53	10 Transactions			

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WARRANT		G/L	Warrant	Account Number	Description	Vendor #	Invoice #	R
Type	Date	Month	Number	Account Description	AMOUNT	Vendor Name		
3	08/09/2019	8/2019	3905	05-400-430-0408-6208	55.00	CPS Tech Recert Fee	5462	
			Accr Code:	STAFF DEVELOPMENT/TRAINING		BREMER BANK (ELAN ACH)		
3	08/09/2019	8/2019	3905	05-400-430-0408-6406	46.00	CPS Latch Manual	5462	
			Accr Code:	PH PROGRAM RELATED SUPPLIES		BREMER BANK (ELAN ACH)		
3	08/09/2019	8/2019	3905	05-400-430-0408-6416	59.75	AFA DVD & Poster	5462	
			Accr Code:	EDUCATIONAL SUPPLIES/FOLLOW A LONG BOOK		BREMER BANK (ELAN ACH)		
3	08/09/2019	8/2019	3905	05-400-440-0410-6239	0.66 -	Express Scribe Pro Tax	5462	
			Accr Code:	SOFTWARE FEES/LICENSE FEES		BREMER BANK (ELAN ACH)		
3	08/09/2019	8/2019	3905	05-400-440-0410-6405	4.00	Agency - Templates	5462	
			Accr Code:	OFFICE SUPPLIES		BREMER BANK (ELAN ACH)		
3	08/09/2019	8/2019	3905	05-400-440-0410-6405	112.79	PH - Laminate Rolls	5462	
			Accr Code:	OFFICE SUPPLIES		BREMER BANK (ELAN ACH)		
3	08/09/2019	8/2019	3905	05-400-440-0410-6405	5.60	Agency - Postage Supplies	5462	
			Accr Code:	OFFICE SUPPLIES		BREMER BANK (ELAN ACH)		
3	08/09/2019	8/2019	3905	05-420-600-4800-6239	1.36 -	Express Scribe Pro Tax	5462	
			Accr Code:	SOFTWARE FEES/LICENSE FEES		BREMER BANK (ELAN ACH)		
3	08/09/2019	8/2019	3905	05-420-600-4800-6402	16.70	Logitech Wireless Mouse (NL)	5462	
			Accr Code:	COMPUTER/TECHNOLOGY SUPPLIES		BREMER BANK (ELAN ACH)		
3	08/09/2019	8/2019	3905	05-420-600-4800-6405	8.25	Agency - Templates	5462	
			Accr Code:	OFFICE SUPPLIES		BREMER BANK (ELAN ACH)		
3	08/09/2019	8/2019	3905	05-420-600-4800-6405	11.55	Agency - Postage Supplies	5462	
			Accr Code:	OFFICE SUPPLIES		BREMER BANK (ELAN ACH)		
3	08/09/2019	8/2019	3905	05-430-700-4800-6239	2.10 -	Express Scribe Pro Tax	5462	
			Accr Code:	SOFTWARE FEES/LICENSE FEES		BREMER BANK (ELAN ACH)		
3	08/09/2019	8/2019	3905	05-430-700-4800-6241	180.00	HHS Conf Registration	5462	
			Accr Code:	MEETING/CONFERENCE REGISTRATION FEE		BREMER BANK (ELAN ACH)		
3	08/09/2019	8/2019	3905	05-430-700-4800-6332	595.30	HHS Conf Lodging	5462	
			Accr Code:	HOTEL/LODGING		BREMER BANK (ELAN ACH)		
3	08/09/2019	8/2019	3905	05-430-700-4800-6332	595.30	HHS Conf Lodging	5462	
			Accr Code:	HOTEL/LODGING		BREMER BANK (ELAN ACH)		
3	08/09/2019	8/2019	3905	05-430-700-4800-6405	12.75	Agency - Templates	5462	
			Accr Code:	OFFICE SUPPLIES		BREMER BANK (ELAN ACH)		
3	08/09/2019	8/2019	3905	05-430-700-4800-6405	46.19	At A Glance Planners	5462	
			Accr Code:	OFFICE SUPPLIES		BREMER BANK (ELAN ACH)		
3	08/09/2019	8/2019	3905	05-430-700-4800-6405	17.85	Agency - Postage Supplies	5462	
			Accr Code:	OFFICE SUPPLIES		BREMER BANK (ELAN ACH)		
3	08/09/2019	8/2019	3905	05-430-700-4800-6810	87.50	MH Flex - Bus Pass	5462	
			Accr Code:	MH INIT - FLEX		BREMER BANK (ELAN ACH)		
			3905	Warrant Total	1,850.41	19 Transactions		

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WARRANT		G/L	Warrant	Account Number	Description	Vendor #	Invoice #	R
Type	Date	Month	Number	Account Description	AMOUNT	Vendor Name		
3	08/22/2019	8/2019	3931	05-400-410-0413-6241	15.00	WIC Nat'l Nutrition Online Cou	5462	
				MEETING/CONFERENCE REGISTRATION FEE		BREMER BANK (ELAN ACH)		
3	08/22/2019	8/2019	3931	05-400-410-0413-6241	15.00	WIC Maternal Nutrition Course	5462	
				MEETING/CONFERENCE REGISTRATION FEE		BREMER BANK (ELAN ACH)		
3	08/22/2019	8/2019	3931	05-400-430-0403-6405	67.36	ECS Twin Pocket Folders	5462	
				OFFICE SUPPLIES		BREMER BANK (ELAN ACH)		
3	08/22/2019	8/2019	3931	05-400-440-0410-6241	87.12	Comm Health Conf Reg	5462	
				MEETING/CONFERENCE REGISTRATION FEE		BREMER BANK (ELAN ACH)		
3	08/22/2019	8/2019	3931	05-400-440-0410-6332	240.21	Comm Health Conf Lodging	5462	
				HOTEL/LODGING		BREMER BANK (ELAN ACH)		
3	08/22/2019	8/2019	3931	05-400-440-0410-6332	103.01	Triad Meeting - Lodging	5462	
				HOTEL/LODGING		BREMER BANK (ELAN ACH)		
3	08/22/2019	8/2019	3931	05-400-440-0410-6340	36.75	Triad Meeting -Meals	5462	
				MEAL REIMBURSEMENT		BREMER BANK (ELAN ACH)		
3	08/22/2019	8/2019	3931	05-400-440-0410-6402	28.56	2-Way Speaker System/Wire	5462	
				COMPUTER/TECHNOLOGY SUPPLIES		BREMER BANK (ELAN ACH)		
3	08/22/2019	8/2019	3931	05-400-440-0410-6402	8.00	Blue Tooth Transmitter	5462	
				COMPUTER/TECHNOLOGY SUPPLIES		BREMER BANK (ELAN ACH)		
3	08/22/2019	8/2019	3931	05-400-440-0410-6405	1.60	Bug/Fly Traps	5462	
				OFFICE SUPPLIES		BREMER BANK (ELAN ACH)		
3	08/22/2019	8/2019	3931	05-400-440-0410-6406	319.60	FHV - Blocks/Puzzles	5462	Mini Grant
				PH PROGRAM RELATED SUPPLIES		BREMER BANK (ELAN ACH)		
3	08/22/2019	8/2019	3931	05-420-600-4800-6332	530.48	MFWCAA Conf Lodging	5462	
				HOTEL/LODGING		BREMER BANK (ELAN ACH)		
3	08/22/2019	8/2019	3931	05-420-600-4800-6402	58.90	2-Way Speaker System/Wire	5462	
				COMPUTER/TECHNOLOGY SUPPLIES		BREMER BANK (ELAN ACH)		
3	08/22/2019	8/2019	3931	05-420-600-4800-6402	16.50	Blue Tooth Transmitter	5462	
				COMPUTER/TECHNOLOGY SUPPLIES		BREMER BANK (ELAN ACH)		
3	08/22/2019	8/2019	3931	05-420-600-4800-6405	12.99	Swingline Stapler	5462	
				OFFICE SUPPLIES		BREMER BANK (ELAN ACH)		
3	08/22/2019	8/2019	3931	05-420-600-4800-6405	3.30	Bug/Fly Traps	5462	
				OFFICE SUPPLIES		BREMER BANK (ELAN ACH)		
3	08/22/2019	8/2019	3931	05-420-640-4800-6332	607.62	NCSA Conf Lodging	5462	
				HOTEL/LODGING		BREMER BANK (ELAN ACH)		
3	08/22/2019	8/2019	3931	05-430-700-4800-6241	60.00	St. Louis Cty HHS Conf Reg	5462	
				MEETING/CONFERENCE REGISTRATION FEE		BREMER BANK (ELAN ACH)		
3	08/22/2019	8/2019	3931	05-430-700-4800-6241	107.70	We Are All Criminals Conf Reg	5462	
				MEETING/CONFERENCE REGISTRATION FEE		BREMER BANK (ELAN ACH)		
3	08/22/2019	8/2019	3931	05-430-700-4800-6402	91.02	2-Way Speaker System/Wire	5462	

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WARRANT		G/L	Warrant	Account Number		Description			
Type	Date	Month	Number	Account Description	AMOUNT	Vendor Name	Vendor #	Invoice #	R
				Accr Code: COMPUTER/TECHNOLOGY SUPPLIES		BREMER BANK (ELAN ACH)			
3	08/22/2019	8/2019	3931	05-430-700-4800-6402	25.49	Blue Tooth Transmitter	5462		
				Accr Code: COMPUTER/TECHNOLOGY SUPPLIES		BREMER BANK (ELAN ACH)			
3	08/22/2019	8/2019	3931	05-430-700-4800-6405	25.31	2020 Planner (BC)	5462		
				Accr Code: OFFICE SUPPLIES		BREMER BANK (ELAN ACH)			
3	08/22/2019	8/2019	3931	05-430-700-4800-6405	22.42	2020 Planner (JH)	5462		
				Accr Code: OFFICE SUPPLIES		BREMER BANK (ELAN ACH)			
3	08/22/2019	8/2019	3931	05-430-700-4800-6405	30.23	2020 Planner (JS)	5462		
				Accr Code: OFFICE SUPPLIES		BREMER BANK (ELAN ACH)			
3	08/22/2019	8/2019	3931	05-430-700-4800-6405	5.09	Bug/Fly Traps	5462		
				Accr Code: OFFICE SUPPLIES		BREMER BANK (ELAN ACH)			
3	08/22/2019	8/2019	3931	05-430-700-4800-6405	31.43	HCBS 2020 Planner (TL)	5462		
				Accr Code: OFFICE SUPPLIES		BREMER BANK (ELAN ACH)			
3	08/22/2019	8/2019	3931	05-430-700-4800-6805	219.47	MH Transportation-Alternator	5462	66082005	
				Accr Code: MH INIT - TRANSPORTATION		BREMER BANK (ELAN ACH)			
3	08/22/2019	8/2019	3931	05-430-700-4800-6810	109.34	MH Init - Public Utilities	5462	65296183	
				Accr Code: MH INIT - FLEX		BREMER BANK (ELAN ACH)			
3	08/22/2019	8/2019	3931	05-430-710-3670-6020	129.98	PSOP-Carpet Cleaner	5462	63653527	
				Accr Code: PSOP - PARENT SUPPORT OUTREACH SERVICES		BREMER BANK (ELAN ACH)			
3	08/22/2019	8/2019	3931	05-430-710-3810-6057	106.31	FC - Mail Personal Items	5462	64809307	
				Accr Code: FAMILY FOSTER CARE		BREMER BANK (ELAN ACH)			
			3931	Warrant Total	3,115.79	30 Transactions			
			5	Fund Total	4,966.20	49 Transactions			

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WARRANT		G/L	Warrant	Account Number		Description			
Type	Date	Month	Number	Account Description	AMOUNT	Vendor Name	Vendor #	Invoice #	R
3	08/14/2019	8/2019	3907	09-000-000-0000-2025	37,075.13	Deed Tax-July	780		
			Accr Code:	STATE'S SHARE OF DEED TAX (97%)		BREMER BANK			
3	08/14/2019	8/2019	3907	09-000-000-0000-2026	27,985.10	Mtg Reg-July	780		
			Accr Code:	STATE SHARE OF MORTGAGE REGISTRY (97%)		BREMER BANK			
			3907	Warrant Total	65,060.23	2 Transactions			
			9	Fund Total	65,060.23	2 Transactions			

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WARRANT		G/L	Warrant	Account Number		Description			
Type	Date	Month	Number	Account Description	AMOUNT	Vendor Name	Vendor #	Invoice #	R
3	08/09/2019	8/2019	3905	10-921-000-0000-6231	41.80	F&T Fur Harvesters Tradin-Trap	5462		
			Accr Code:	SERVICES, LABOR, CONTRACTS		BREMER BANK (ELAN ACH)			
3	08/22/2019	8/2019	3931	10-923-000-0000-6405	65.39	Phone Holders for Vehicle Dash	5462		
			Accr Code:	OFFICE SUPPLIES		BREMER BANK (ELAN ACH)			
3	08/09/2019	8/2019	79492	10-923-000-0000-6231	2,432.58 -	Redeposit/Overpmt Project 734-	13234	66197	
			Accr Code:	SERVICES, LABOR, CONTRACTS		WESTERN ECOSYSTEMS TECHNOLOGY, INC.			
3	08/09/2019	8/2019	79492	10-923-000-0000-6231	2,432.58	Redeposit/Overpmt Project 734-	13234	66197	
			Accr Code:	SERVICES, LABOR, CONTRACTS		WESTERN ECOSYSTEMS TECHNOLOGY, INC.			
3	08/26/2019	8/2019	79492	10-923-000-0000-6231	2,432.58 -	Redeposit/Overpmt Project 734	13234	66197	
			Accr Code:	SERVICES, LABOR, CONTRACTS		WESTERN ECOSYSTEMS TECHNOLOGY, INC.			
			79492	Warrant Total	2,432.58 -	3 Transactions			
				10 Fund Total	2,325.39 -	5 Transactions			

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DISBURSEMENTS JOURNAL REPORT Specific Dates: 08/01/2019 - 08/31/2019

WARRANT		G/L	Warrant	Account Number	Description				
Type	Date	Month	Number	Account Description	AMOUNT	Vendor Name	Vendor #	Invoice #	R
3	08/22/2019	8/2019	3931	11-925-000-0000-6406	131.88	Amazon - Bahco laplander foldi	5462		
			Accr Code:	FIELD SUPPLIES		BREMER BANK (ELAN ACH)			
3	08/22/2019	8/2019	3931	11-925-000-0000-6406	47.50	Landscape Restoration-Buckhorn	5462		
			Accr Code:	FIELD SUPPLIES		BREMER BANK (ELAN ACH)			
			3931	Warrant Total	179.38	2 Transactions			
3	08/27/2019	8/2019	45040	11-925-000-0000-6620	11,022.00	LD 30 ft GN Trailer	15326		
			Accr Code:	AUTO, TRAILERS, SNOWMOBILES		CENTRAL TRAILER SALES, INC.			
3	08/30/2019	8/2019	45043	11-925-000-0000-6374	766.43	License tabs for LD 30 ft GN T	90762		
			Accr Code:	AUTO & TRAILER LICENSE		AITKIN CO LICENSE CENTER			
3	08/14/2019	8/2019	79364	11-925-000-0000-6231	3,201.25 -	Redeposit/Overpmt Project 734	13234	65893	
			Accr Code:	SERVICES, LABOR, CONTRACTS		WESTERN ECOSYSTEMS TECHNOLOGY, INC.			
			11	Fund Total	8,766.56	5 Transactions			

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# Aitkin County



DISBURSEMENTS JOURNAL REPORT Specific Dates: 08/01/2019 - 08/31/2019

WARRANT			G/L	Warrant	Account Number	Description			
Type	Date	Month	Number	Account Description	AMOUNT	Vendor Name	Vendor #	Invoice #	R
3	08/21/2019	8/2019	3930	13-943-000-0000-2001	886.98	NSF Check/DIq RE Period 2 BREMER BANK	8410	04-0-032200	
		Accr Code:		CUR - PROPERTY TAXES					
				13 Fund Total	886.98	1 Transactions			



# Aitkin County



DISBURSEMENTS JOURNAL REPORT Specific Dates: 08/01/2019 - 08/31/2019

WARRANT		G/L	Warrant	Account Number	Description				
Type	Date	Month	Number	Account Description	AMOUNT	Vendor Name	Vendor #	Invoice #	R
3	08/07/2019	8/2019	3902	19-522-000-0000-6217	167.92	Merchant/Bambora Service Charg BREMER BANK	8410		
			Accr Code:	CREDIT CARD FEES					
3	08/07/2019	8/2019	3903	19-522-000-0000-6217	41.45	Merchant/Bambora Account Fees BREMER BANK	8410		
			Accr Code:	CREDIT CARD FEES					
3	08/09/2019	8/2019	3905	19-521-000-0000-6205	29.99	Adobe - Creative Cloud Subscri BREMER BANK (ELAN ACH)	5462		
			Accr Code:	POSTAGE					
3	08/09/2019	8/2019	3905	19-521-000-0000-6405	14.64	Amazon.com - mailing envelopes BREMER BANK (ELAN ACH)	5462		
			Accr Code:	OFFICE & COMPUTER SUPPLIES					
3	08/09/2019	8/2019	3905	19-522-000-0000-6416	72.98	Fleet Farm - camp ammunition BREMER BANK (ELAN ACH)	5462		
			Accr Code:	EDUCATION SUPPLIES					
3	08/09/2019	8/2019	3905	19-522-000-0000-6416	7.98	Amazon.com - glue for arrows BREMER BANK (ELAN ACH)	5462		
			Accr Code:	EDUCATION SUPPLIES					
3	08/09/2019	8/2019	3905	19-522-000-0000-6416	13.99	Amazon.com - aquarium lamps BREMER BANK (ELAN ACH)	5462		
			Accr Code:	EDUCATION SUPPLIES					
3	08/09/2019	8/2019	3905	19-522-000-0000-6422	36.00	Amazon.com - vacuum cord BREMER BANK (ELAN ACH)	5462		
			Accr Code:	JANITORIAL SERVICES/SUPPLIES					
3	08/09/2019	8/2019	3905	19-522-000-0000-6422	86.34	PrecisionChem LLC - GARN chemi BREMER BANK (ELAN ACH)	5462		
			Accr Code:	JANITORIAL SERVICES/SUPPLIES					
			3905	Warrant Total	261.92	7 Transactions			
3	08/22/2019	8/2019	3931	19-521-000-0000-6205	70.17	USPS - stamps & mailings BREMER BANK (ELAN ACH)	5462		
			Accr Code:	POSTAGE					
3	08/22/2019	8/2019	3931	19-522-000-0000-6416	20.00	The Bug Company - crickets BREMER BANK (ELAN ACH)	5462	1274819	
			Accr Code:	EDUCATION SUPPLIES					
3	08/22/2019	8/2019	3931	19-522-000-0000-6416	34.17	Amazon - camp supplies BREMER BANK (ELAN ACH)	5462		
			Accr Code:	EDUCATION SUPPLIES					
3	08/22/2019	8/2019	3931	19-522-000-0000-6416	11.55	Amazon - camp supplies BREMER BANK (ELAN ACH)	5462		
			Accr Code:	EDUCATION SUPPLIES					
3	08/22/2019	8/2019	3931	19-524-000-0000-6422	20.25	Amazon - lightbulbs BREMER BANK (ELAN ACH)	5462		
			Accr Code:	JANITORIAL SERVICES/SUPPLIES					
			3931	Warrant Total	156.14	5 Transactions			
3	08/31/2019	8/2019	79225	19-522-000-0000-5553	75.00 -	VOID Warrant Number 79225 AMERICORPS	15242		
			Accr Code:	NON SCHOOL GROUPS					
			19	Fund Total	552.43	15 Transactions			

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# Aitkin County



DISBURSEMENTS JOURNAL REPORT Specific Dates: 08/01/2019 - 08/31/2019

WARRANT			G/L	Warrant	Account Number	AMOUNT	Description	Vendor #	Invoice #	R
Type	Date	Month	Number	Account Description			Vendor Name			
3	08/15/2019	8/2019	3908	21-520-000-0000-5510	35.00	Camping Refund/Bowman-Snake Ri	BREMER BANK	8410		
				Accr Code: CO. PARKS CAMPGROUND FEES						
3	08/15/2019	8/2019	3908	21-520-000-0000-5510	30.00	Camping Refund/Nelson-Aitkin	BREMER BANK	8410		
				Accr Code: CO. PARKS CAMPGROUND FEES						
			3908	Warrant Total	65.00	2 Transactions				
3	08/29/2019	8/2019	3951	21-520-000-0000-5510	50.00	Camping Refund/Schlegel-Berglu	BREMER BANK	8410		
				Accr Code: CO. PARKS CAMPGROUND FEES						
			21	Fund Total	115.00	3 Transactions				
				Disbursements						
				Final Totals	307,825.30	154 Transactions				

# Aitkin County



DISBURSEMENTS JOURNAL REPORT Specific Dates: 08/01/2019 - 08/31/2019

RECAP BY FUND	FUND	AMOUNT	NAME
	1	10,452.76	GENERAL FUND
	3	219,350.53	ROAD & BRIDGE
	5	4,966.20	HEALTH & HUMAN SERVICES
	9	65,060.23	STATE
	10	2,325.39 -	TRUST
	11	8,766.56	FOREST DEVELOPMENT
	13	886.98	TAXES & PENALTIES
	19	552.43	LONG LAKE CONSERVATION CENTER
	21	115.00	PARKS
		307,825.30	Total Disbursements

RECAP BY TYPE	TYPE	AMOUNT	NAME
	3	307,825.30	MVC
		307,825.30	Total Disbursements

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# Aitkin County

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## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund  
2 - Department (Totals by Dept) 2 - Page Break by Dept  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas N

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

Contegrity

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

LAH1  
9/6/19 12:51PM  
14 Capital Project

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
949	DEPT		Courthouse Addition			
14928	Always There Staffing - Grand Rapids					
	14- 949- 000- 0000- 6231			24747	Services, Labor, Contracts	N
	14- 949- 000- 0000- 6231			24833	Services, Labor, Contracts	N
	14- 949- 000- 0000- 6231			24915	Services, Labor, Contracts	N
	14- 949- 000- 0000- 6231			25100	Services, Labor, Contracts	N
	14- 949- 000- 0000- 6231			25227	Services, Labor, Contracts	N
14928	Always There Staffing - Grand Rapids		5 Transactions			
9447	Anderson Glass Co., Inc					
	14- 949- 000- 0000- 6231		App #5		Services, Labor, Contracts	N
9447	Anderson Glass Co., Inc		1 Transactions			
15056	Bartley Sales Company, Inc.					
	14- 949- 000- 0000- 6231		App #4		Services, Labor, Contracts	N
15056	Bartley Sales Company, Inc.		1 Transactions			
13725	Beartooth True Value					
	14- 949- 000- 0000- 6231			A77645	Services, Labor, Contracts	N
	14- 949- 000- 0000- 6231			B93910	Services, Labor, Contracts	N
13725	Beartooth True Value		2 Transactions			
14044	Boarman Kroos Vogel Group Inc					
	14- 949- 000- 0000- 6231		Fees	50679	Services, Labor, Contracts	N
	14- 949- 000- 0000- 6231		Expenses	50679	Services, Labor, Contracts	N
14044	Boarman Kroos Vogel Group Inc		2 Transactions			
14999	Bolton & Menk, Inc.					
	14- 949- 000- 0000- 6231			237970	Services, Labor, Contracts	N
14999	Bolton & Menk, Inc.		1 Transactions			
13545	Contegrity Group, Inc.					
	14- 949- 000- 0000- 6231			2019147	Services, Labor, Contracts	N
	14- 949- 000- 0000- 6231			2019148	Services, Labor, Contracts	N
13545	Contegrity Group, Inc.		2 Transactions			
14959	Contract Tile and Carpeting, LLC					
	14- 949- 000- 0000- 6231		App #1		Services, Labor, Contracts	N

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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14 Capital Project

<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
14959 Contract Tile and Carpeting, LLC		98,357.89				
			1 Transactions			
10855 Culligan						
14- 949- 000- 0000- 6231		59.20	Break Room	150100461188	Services, Labor, Contracts	N
14- 949- 000- 0000- 6231		77.10	Break Room	150100461188	Services, Labor, Contracts	N
10855 Culligan		136.30				
			2 Transactions			
12150 Eagle Construction Inc.						
14- 949- 000- 0000- 6231		134,258.94	App #7		Services, Labor, Contracts	N
12150 Eagle Construction Inc.		134,258.94				
			1 Transactions			
9969 Fransen Decorating						
14- 949- 000- 0000- 6231		15,719.08	App #4		Services, Labor, Contracts	N
9969 Fransen Decorating		15,719.08				
			1 Transactions			
14929 Froggy's Signs						
14- 949- 000- 0000- 6231		45.00		14.Aug.19	Services, Labor, Contracts	N
14929 Froggy's Signs		45.00				
			1 Transactions			
1754 Garrison Disposal Company, Inc						
14- 949- 000- 0000- 6231		1,566.72		104742	Services, Labor, Contracts	N
1754 Garrison Disposal Company, Inc		1,566.72				
			1 Transactions			
5845 Gobles Portable Toilets						
14- 949- 000- 0000- 6231		345.00		I2241	Services, Labor, Contracts	N
14- 949- 000- 0000- 6231		345.00		I2369	Services, Labor, Contracts	N
5845 Gobles Portable Toilets		690.00				
			2 Transactions			
8803 Gopher State Contractors Inc						
14- 949- 000- 0000- 6231		2,691.74	App #8		Services, Labor, Contracts	N
8803 Gopher State Contractors Inc		2,691.74				
			1 Transactions			
14958 Holden Electric Co.						
14- 949- 000- 0000- 6231		113,742.36	App #15		Services, Labor, Contracts	N
14958 Holden Electric Co.		113,742.36				
			1 Transactions			
7525 Hometown Bldg Supply						
14- 949- 000- 0000- 6231		36.68		26785	Services, Labor, Contracts	N
14- 949- 000- 0000- 6231		79.76		28050	Services, Labor, Contracts	N

# Aitkin County

## Audit List for Board AUDITOR'S VOUCHERS ENTRIES



LAH1  
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14 Capital Project

<u>Vendor No.</u>	<u>Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
	14- 949- 000- 0000- 6231		91.14		28169	Services, Labor, Contracts	N
	14- 949- 000- 0000- 6231		32.56		28243	Services, Labor, Contracts	N
7525	<b>Hometown Bldg Supply</b>		240.14				
				4 Transactions			
14926	<b>Masters Plumbing Heating &amp; Cooling LLC</b>						
	14- 949- 000- 0000- 6231		14,915.00	App #16		Services, Labor, Contracts	Y
14926	<b>Masters Plumbing Heating &amp; Cooling LLC</b>		14,915.00				
				1 Transactions			
89765	<b>Minnesota Elevator, Inc</b>						
	14- 949- 000- 0000- 6231		98,485.26	App #1 & 2		Services, Labor, Contracts	N
89765	<b>Minnesota Elevator, Inc</b>		98,485.26				
				1 Transactions			
14925	<b>Olympic Companies, Inc.</b>						
	14- 949- 000- 0000- 6231		2,897.50	App #12		Services, Labor, Contracts	N
14925	<b>Olympic Companies, Inc.</b>		2,897.50				
				1 Transactions			
9274	<b>Progressive Bldg Systems</b>						
	14- 949- 000- 0000- 6231		128,532.15	App #4		Services, Labor, Contracts	N
9274	<b>Progressive Bldg Systems</b>		128,532.15				
				1 Transactions			
3950	<b>Public Utilities</b>						
	14- 949- 000- 0000- 6231		1,274.99	New Construction	0200000511001	Services, Labor, Contracts	N
	14- 949- 000- 0000- 6231		97.85	Trailer	0200000513003	Services, Labor, Contracts	N
3950	<b>Public Utilities</b>		1,372.84				
				2 Transactions			
4399	<b>Sell Hardware Inc</b>						
	14- 949- 000- 0000- 6231		25,721.25	App #3		Services, Labor, Contracts	N
4399	<b>Sell Hardware Inc</b>		25,721.25				
				1 Transactions			
15190	<b>Skold Specialty Contracting LLC</b>						
	14- 949- 000- 0000- 6231		9,580.75	App #2		Services, Labor, Contracts	N
15190	<b>Skold Specialty Contracting LLC</b>		9,580.75				
				1 Transactions			
4777	<b>Thelen Heating &amp; Roofing Inc</b>						
	14- 949- 000- 0000- 6231		21,802.50	App #9		Services, Labor, Contracts	N
4777	<b>Thelen Heating &amp; Roofing Inc</b>		21,802.50				
				1 Transactions			
15167	<b>Tom Kraemer, INC.</b>						
	14- 949- 000- 0000- 6231		90.00		336606	Services, Labor, Contracts	N

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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14 Capital Project

<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
15167	Tom Kraemer, INC.		90.00		1 Transactions		
15292	Twin City Acoustics Inc 14- 949- 000- 0000- 6231		9,012.65	App #5		Services, Labor, Contracts	N
15292	Twin City Acoustics Inc		9,012.65		1 Transactions		
949	<b>DEPT Total:</b>		777,960.08	<b>Courthouse Addition</b>	<b>27 Vendors</b>	<b>40 Transactions</b>	
14	<b>Fund Total:</b>		777,960.08	<b>Capital Project</b>		<b>40 Transactions</b>	
	<b>Final Total:</b>		777,960.08	<b>27 Vendors</b>	<b>40 Transactions</b>		



# Aitkin County

## Audit List for Board AUDITOR'S VOUCHERS ENTRIES



<b>Recap by Fund</b>	<b><u>Fund</u></b>	<b><u>AMOUNT</u></b>	<b><u>Name</u></b>
	14	777,960.08	Capital Project
All Funds		777,960.08	Total

Approved by, .....

.....

.....



# Board of County Commissioners Agenda Request

24  
Agenda Item #

**Requested Meeting Date:** September 24, 2019

**Title of Item:** Authorizing Execution of Agreement with OJP

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> James P. Ratz		<b>Department:</b> County Attorney
<b>Presenter (Name and Title):</b> James P. Ratz		<b>Estimated Time Needed:</b> N/A
<b>Summary of Issue:</b>  <p>Signature for fiscal year 2019 grant that funds the majority of the Crime Victim Coordinator salary/program. The OJP grant monies help fund the Aitkin County Crime Victim Services Program.</p>		
<b>Alternatives, Options, Effects on Others/Comments:</b>  		
<b>Recommended Action/Motion:</b> Adopt resolution.		
<b>Financial Impact:</b> <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

ADOPTED September 24, 2019

By Commissioner: xx

**20190924-0xx**

**Authorizing Execution of Agreement with OJP**

**BE IT RESOLVED** that Aitkin County will enter into a cooperative agreement with the Office of Justice Programs in the Minnesota Department of Public Safety, and.

**BE IT FURTHER RESOLVED**, the Aitkin County Attorney is hereby authorized to execute such agreements and amendments, as are necessary to implement the project on behalf of the Aitkin County Crime Victim Service Program.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

**FIVE MEMBERS PRESENT**

**All Members Voting**

**STATE OF MINNESOTA}  
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 24th day of September 2019, and that the same is a true and correct copy of the whole thereof.

**Witness my hand and seal this 24th day of September 2019**

\_\_\_\_\_  
Jessica Seibert  
County Administrator



# Board of County Commissioners Agenda Request

21  
-----  
Agenda Item #

**Requested Meeting Date:** September 24, 2019

**Title of Item:** Off-Highway Vehicles Safety Enforcement Grant 2019-2021

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Daniel G. Guida, Sheriff		<b>Department:</b> Aitkin County Sheriff's Office
<b>Presenter (Name and Title):</b> N/A		<b>Estimated Time Needed:</b>
<b>Summary of Issue:</b> Approve annual Off Highway Vehicle Enforcement Grant for biennium July 1, 2019 through June 30, 2021. The amount is \$10,937.00 for each biennium for a total of \$21,874.00.		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Request Board Chair and County Administrator to sign agreement and return with signed resolution		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.



**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

ADOPTED September 24, 2019

By Commissioner: xx

20190924-0xx

**Off-Highway Vehicle Safety Enforcement Grant Fiscal Years 2019-2020**

**BE IT RESOLVED**, that the Aitkin County Board of Commissioners approve the Fiscal Years 2019-2020 Off-Highway Vehicle Safety Enforcement Grant Agreement on file in the Office of the County Auditor and authorize the Aitkin County Sheriff, County Board Chair and County Administrator to sign the agreement in the amount of \$21,874.00, amount being \$10,937.00 for each biennium, for the term of July 1, 2019 through June 30, 2021.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

**FIVE MEMBERS PRESENT**

**All Members Voting Yes**

**STATE OF MINNESOTA}  
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 24<sup>th</sup> day of September 2019, and that the same is a true and correct copy of the whole thereof.

**Witness my hand and seal this 24<sup>th</sup> day of September 2019**

\_\_\_\_\_  
Jessica Seibert  
County Administrator

# STATE OF MINNESOTA GRANT CONTRACT

This grant contract is between the State of Minnesota, acting through its Commissioner of Natural Resources ("STATE") and Aitkin County Sheriff's Office, 217 Second Street NW, Aitkin, MN 56431 ("GRANTEE").

## Recitals Section

1. Under Minn. Stat. 84.026, (84.794, 84.803, and 84.927- For OHV only), and (84.83 for snowmobile safety only) the State is empowered to enter into this grant.
2. The State, under Laws of Minnesota 2019, First Special Session, Chapter 4, Article 1, Section 3, Subdivision 6(f) (for OHV only) or Minnesota 2019, First Special Session, Chapter 4, Article 1, Section 3, Subdivision 6(d) (for snowmobile safety only) is authorized to provide reimbursement grants to counties to cover costs related to labor and equipment in the enforcement of off highway vehicle laws, rules and regulations, as well as holding staff training in the same, and providing local youth training classes, in the manner described in the Grantee's Proposed Budget.
3. The Grantee represents that it is duly qualified and agrees to perform all services described in this grant contract to the satisfaction of the State. Pursuant to Minn.Stat. §16B.98, Subd.1, the Grantee agrees to minimize administrative costs as a condition of this grant.

## Grant Contract

### 1 Term of Grant Contract

#### 1.1 *Effective date:*

July 1, 2019. Per Minn.Stat. §16B.98 Subd. 7, no payments will be made to the Grantee until this grant contract is fully executed.

#### 1.2 *Expiration date:*

June 30, 2021 or until all obligations have been satisfactorily fulfilled, whichever occurs first.

#### 1.3 *Survival of Terms.*

The following clauses survive the expiration or cancellation of this grant contract: 8. Liability; 9. State Audits; 10. Government Data Practices and Intellectual Property; 12. Publicity and Endorsement; 13. Governing Law, Jurisdiction, and Venue; and 15 Data Disclosure.

#### 1.4 *Incur Expenses.*

Notwithstanding Minnesota Statutes, section 16A.41, expenditures made on or after July 1, 2019, whichever is later, are eligible for reimbursement unless otherwise provided in under Laws of Minnesota 2019, First Special Session, Chapter 4, Article 3, Section 11, Subdivision 4.

### 2 Grantee's Duties

The Grantee, who is not a state employee, will:

Comply with required grants management policies and procedures set forth through Minn.Stat. §16B.97, Subd. 4 (a) (1). The Grantee will be reimbursed once annually, for only eligible OHV Safety Grant activities, including one or more of the following:

- Grantee staff time to participate in OHV/ATV activities, including attendance at training classes, also holding local safety training education programs for local participants. Training of Grantee staff working to enforce any OHV related law, rule or regulation is **MANDATORY**.
- Purchase of ATV's for use in patrolling;
- ATV maintenance, fuel and enforcement related costs;
- Trailers, trailer maintenance and repair (**not** costs related to towing vehicle repair)
- Helmets and other related protective gear (no standard uniforms or equipment);
- Purchase other equipment dedicated **SOLELY** to Off Highway Vehicle Enforcement work

- Submit **ANNUAL** Performance Reports and Reimbursement Requests for each year of participation in this Program. All needed documents to accomplish this are posted on the DNR website. The Grantee will be responsible for the administration, supervision, management, record keeping and program oversight required for the work performed under this grant contract. Further, the Grantee is responsible for maintaining an adequate conflict of interest policy. Throughout the term of this grant contract, the Grantee shall monitor and report any actual, potential or perceived conflicts of interest to the State's Authorized Representative.
- **POST on the Grantee's website, a copy of the two-page performance report, in accordance with 2009 Laws of Minnesota, Chapter 37, Article 1, Section 4, Subdivision 1.**

### 3 Time

The Grantee must comply with all the time requirements described in this grant contract. In the performance of this grant contract, time is of the essence.

### 4 Consideration and Payment

#### 4.1 Consideration.

The State will pay for all services performed by the Grantee under this grant contract as follows:

##### (a) Compensation

The Grantee will be reimbursed up to \$ 10,937.00 in state fiscal year 2020, for expenses incurred between July 1, 2019 and June 30, 2020, and \$10,937.00 in fiscal year 2021, for expenses incurred between July 1, 2020, and June 30, 2021, as determined by the grant funding formula.

##### (b) Total Obligation.

The total obligation of the State for all compensation and reimbursements to the Grantee under this grant contract will not exceed \$ 21,874.00.

#### 4.2 Payment

##### (a) Invoices

The State will promptly pay the Grantee after the Grantee presents an itemized invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services. Invoices must be submitted timely and according to the following schedule:

Invoices for state fiscal year 2020 must be submitted **before June 30, 2021**. Invoices for state fiscal year 2021 must be submitted **before June 30, 2022**. Only submit **ONE** invoice for the total expenses incurred during each state fiscal year.

### 5 Conditions of Payment

All services provided by the Grantee under this grant contract must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state, or local law.

Eligible reimbursement costs may not exceed \$ 10,937.00 prior to July 1, 2020.

Eligible reimbursement costs may not exceed \$ 10,937.00 prior to July 1, 2021.



## **6 Authorized Representative**

The State's Authorized Representative is Adam Block, Boating Law Administrator, MN DNR Division of Enforcement, 500 Lafayette Road, St. Paul, MN, 55155-4047, adam.block@state.mn.us, or his successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the services provided under this grant contract. If the services are satisfactory, the State's Authorized Representative will certify acceptance on each invoice submitted for payment.

The Grantee's Authorized Representative is Sheriff Dan Guida, 217 Second Avenue NW, Room 185, Aitkin, MN 56431, (218) 927-7400, dguida@co.aitkin.mn.us. If the Grantee's Authorized Representative changes at any time during this grant contract, the Grantee must immediately notify the State.

## **7 Assignment Amendments, Waiver, and Grant Contract Complete**

### **7.1 Assignment**

The Grantee shall neither assign nor transfer any rights or obligations under this grant contract without the prior written consent of the State, approved by the same parties who executed and approved this grant contract, or their successors in office.

### **7.2 Amendments**

Any amendments to this grant contract must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant contract, or their successors in office.

### **7.3 Waiver**

If the State fails to enforce any provision of this grant contract, that failure does not waive the provision or the State's right to enforce it.

### **7.4 Grant Contract Complete**

This grant contract contains all negotiations and agreements between the State and the Grantee. No other understanding regarding this grant contract, whether written or oral, may be used to bind either party.

## **8 Liability**

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this grant contract by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this grant contract.

## **9 State Audits**

Under Minn. Stat. § 16B.98, Subd.8, the Grantee's books, records, documents, and accounting procedures and practices of the Grantee or other party relevant to this grant agreement or transaction are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later.

## **10 Government Data Practices and Intellectual Property Rights**

### **10.1 Government Data Practices**

The Grantee and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the State under this grant contract, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this grant contract. The civil remedies of Minn. Stat. §13.08 apply to the release of the data referred to in this clause by either the Grantee or the State. If the Grantee receives a request to release the data referred to

in this Clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released. The Grantee's response to the request shall comply with applicable law.

## **11 Workers Compensation**

The Grantee certifies that it is in compliance with Minn. Stat. §176.181, Subd. 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

## **12 Publicity and Endorsement**

### **12.1 Publicity**

Any publicity regarding the subject matter of this grant contract must identify the State as the sponsoring agency and must not be released without prior written approval from the State's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this grant contract. All projects primarily funded by state grant appropriations must publicly credit the State of Minnesota, including on the grantee's website when practicable.

### **12.2 Endorsement**

The Grantee must not claim that the State endorses its products or services.

## **13 Governing Law, Jurisdiction, and Venue**

Minnesota law, without regard to its choice-of-law provisions, governs this grant contract. Venue for all legal proceedings out of this grant contract, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

## **14 Termination**

### **14.1 Termination by the State**

The State may immediately terminate this grant contract with or without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

### **14.2 Termination for Cause**

The State may immediately terminate this grant contract if the State finds that there has been a failure to comply with the provisions of this grant contract, that reasonable progress has not been made or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

### **14.3 Termination for Insufficient Funding**

The State may immediately terminate this grant contract if:

- (a) It does not obtain funding from the Minnesota Legislature.
- (b) Or, if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Grantee. The State is not

obligated to pay for any services that are provided after notice and effective date of termination. However, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the contract is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Grantee notice of the lack of funding within a reasonable time of the State's receiving that notice.

**14.4 Additional alternate termination language may be negotiated on a case by case basis after the state agency has consulted with their legal and finance teams.**

**15 Data Disclosure**

Under Minn. Stat. § 270C.65, Subd. 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

**1. STATE ENCUMBRANCE VERIFICATION**

*Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05*

Signed: [Signature]

Date: 8/19/19

SWIFT Contract/PO No(s). F430 164037 / PO 3-159440

**3. STATE AGENCY**

By: \_\_\_\_\_  
(with delegated authority)

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**2. GRANTEE**

The Grantee certifies that the appropriate person(s) have executed the grant contract on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Distribution:  
Agency  
Grantee  
State's Authorized Representative



# Board of County Commissioners Agenda Request

25

Agenda Item #

**Requested Meeting Date:** September 24, 2019

**Title of Item:** Approve Affidavit for Duplicate of Lost Warrant

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Julie Hughes		<b>Department:</b> Treasurer
<b>Presenter (Name and Title):</b> N/A		<b>Estimated Time Needed:</b> N/A
<b>Summary of Issue:</b> Approve Affidavit for Duplicate of Lost Municipal Order or Warrant: Stephen Kulifaj, Commissioner Warrant number 78372, dated May 3, 2019, in the amount of 82.04 Stephen Kulifaj, Commissioner Warrant number 76959, dated December 14, 2018, in the amount of 206.11		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Approve Affidavit for Duplicate of Lost Municipal Order or Warrant: Stephen Kulifaj, Commissioner Warrant number 78372, dated May 3, 2019, in the amount of 82.04 Stephen Kulifaj, Commissioner Warrant number 76959, dated December 14, 2018 in the amount of 206.11		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

Affidavit for Duplicate of Lost Municipal Order or Warrant

STATE OF MINNESOTA, )

) ss. Stephen Kulifaj

COUNTY OF AITKIN )

being duly sworn, on oath says; that (s)he is the owner of a certain commissioner warrant,  
dated the Third Day of May, 2019, numbered 78372 issued by Aitkin County to

Stephen Kulifaj in the sum of 82.04 has been Lost in the manner  
("Lost" or "Destroyed")  
following, to wit:

and that (s)he makes this affidavit for the purpose of having a duplicate thereof issued to him(her)  
according to law; and to that end herewith files his (her) indemnifying bond, with sureties to be  
approved, in the sum equal to double the amount of said commissioner warrant.

X [Signature]

Subscribed and sworn to before me this 10 day of September, 2019

Katherine L Bellos

Notary Public Crow Wing County, Minnesota

My Commission Expires Jan 31, 2023



Affidavit for Duplicate of Lost Municipal Order or Warrant

STATE OF MINNESOTA, )  
 ) ss. Stephen Kulifaj  
COUNTY OF AITKIN )

being duly sworn, on oath says; that (s)he is the owner of a certain commissioner warrant,  
dated the Fourteenth Day of December, 2018, numbered 76959 issued by Aitkin County to

Stephen Kulifaj in the sum of 206.11 has been Lost in the manner  
("Lost" or "Destroyed")  
following, to wit:

and that (s)he makes this affidavit for the purpose of having a duplicate thereof issued to him(her)  
according to law; and to that end herewith files his (her) indemnifying bond, with sureties to be  
approved, in the sum equal to double the amount of said commissioner warrant.

X [Signature]

Subscribed and sworn to before me this 10 day of September, 2019

Katherine L Bellos

Notary Public Crow Wing County, Minnesota

My Commission Expires Jan 31, 2023





# Board of County Commissioners Agenda Request

2K

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Agenda Item #

**Requested Meeting Date:** September 24, 2019

**Title of Item:** Application to Make Retail Sales of Cigarette & other Tobacco Prod

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
<b>Submitted by:</b> <div style="text-align: right;">Sally M. Huhta</div>		<b>Department:</b> <div style="text-align: right;">Auditor's</div>
<b>Presenter (Name and Title):</b> <div style="text-align: right;">N/A</div>		<b>Estimated Time Needed:</b> <div style="text-align: right;">N/A</div>
<b>Summary of Issue:</b>  <p>Please approve the following Application for License to Sell Tobacco Products for the period ending March 31, 2020:</p> <ul style="list-style-type: none"> <li>• # 26 Rhonda Hahn Beasley, d/b/a Beasleys Mississippi Landing Inc. – Ball Bluff Township</li> </ul>		
<b>Alternatives, Options, Effects on Others/Comments:</b>  		
<b>Recommended Action/Motion:</b>  <p>Approve Application for License to Sell Tobacco Products</p>		
<b>Financial Impact:</b> <p>Is there a cost associated with this request?      <input type="checkbox"/> Yes      <input checked="" type="checkbox"/> No</p> <p>What is the total cost, with tax and shipping? \$</p> <p>Is this budgeted?      <input type="checkbox"/> Yes      <input checked="" type="checkbox"/> No      <i>Please Explain:</i></p>		



# Board of County Commissioners Agenda Request

2L  
Agenda Item #

**Requested Meeting Date:** October 24, 2019

**Title of Item:** Off Sale Liquor License - Beasleys Mississippi Landing Inc.

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Sally M. Huhta		<b>Department:</b> Auditor's
<b>Presenter (Name and Title):</b> N/A		<b>Estimated Time Needed:</b> N/A
<b>Summary of Issue:</b>  Please adopt the following resolution:  BE IT RESOLVED, the Aitkin County Board of Commissioners agrees to approve the following liquor license for a period from October 1, 2019 thru December 31, 2019:  "OFF" Sale:  Rhonda Hahn Beasley, d/b/a Beasleys Mississippi Landing Inc. – Ball Bluff Township This establishment has an address of 68298 State Hwy. 65, Jacobson, MN 55752		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b>  Adopt resolution to approve Liquor License		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		





# Board of County Commissioners Agenda Request

3A

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Agenda Item #

**Requested Meeting Date:** September 24, 2019

**Title of Item:** Land Auction - Forfeited Tax Sales

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Rich Courtemanche		<b>Department:</b> Land
<b>Presenter (Name and Title):</b> Rich Courtemanche - Land Commissioner		<b>Estimated Time Needed:</b> 10 min
<b>Summary of Issue:</b>  <p>The attached resolution sets the next tax forfeited land auction sale for December 13, 2019 @ 2:00 PM in the public meeting room at the Aitkin Public Library. This auction consists of 22 properties: 19 newly appraised properties and 3 previously offered at auction over three times with no bidders (attached list).</p> <p>MN Chapter 282.01 Sub 3. Nonconservation lands; appraisal and sale states that, "any parcels of land proposed to be sold shall be first appraised by the county board of the county in which the parcels lie. The parcels may be reappraised whenever the county board deems it necessary to carry out the intent of sections 282.01 to 282.13."</p> <p>The county assessor appraised the 19 new properties the summer 2019. In addition, ACLD proposes to offer seven of these new properties at a further discount as an incentive to cleanup existing structures and debris (see clean-up reduction). ACLD request that the County Board further discount the 3 previously offered properties.</p> <p>Any newly offered lands not purchased at auction would be allowed to be purchased at a first come first serve basis at the Land Department Office for three (3) months, until March 15, 2020. Should the three properties previously offered not sell, these three will remain for sale until removed by the County Board.</p>		
<b>Alternatives, Options, Effects on Others/Comments:</b>  		
<b>Recommended Action/Motion:</b> Adopt Resolution		
<b>Financial Impact:</b> <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> Cost of advertising and mailing.		

Legally binding agreements must have County Attorney approval prior to submission.

By Commissioner: xx

### Tax-Forfeited Land Sale

**WHEREAS**, the classification of the following county owned and tax-forfeited lands to be offered for sale has been made by the County Board in accordance with Minnesota Statutes 282, and

**WHEREAS**, a public hearing was held on March 6, 2012 at 10:00am, November 24, 2015 at 11:00am, September 12, 2017 at 10:00am, on March 13, 2018 and May 14, 2019 at 10:00am, in the Aitkin County Courthouse regarding the classification of the attached lands and classified them to dispose of, and

**WHEREAS**, the County Board has made appraisals of the lands classified as non-conservation and of the timber and timber products thereon, and has made appraisal of timber and buildings on such lands as have not been classified, and a list of such lands and timber, timber only and of buildings so appraised has been filed with the County Auditor for the purpose of offering lands, timber and buildings, so listed, for sale at not less than the appraised value of the land, timber, and buildings combined, with said appraisals of each property following, and

**WHEREAS**, the County Board is by law designated with authority to provide for the sale of such lands on terms:

**NOW, THEREFORE BE IT RESOLVED**, that such parcels shall be sold on the following terms, to wit: That on sales amounting to \$5,000.00 or less per parcel, the purchase price shall be paid in full at the time of purchase. On sales amounting to more than \$5,000.00 per parcel, the purchaser shall pay a minimum of \$5,000.00 down or 25% of the purchase price (whichever is greater). Any remaining balance must be paid within 60 days. No timber shall be cut, removed, or damaged until the entire purchase price for the parcel is paid in full.

The land and improvements are being sold AS IS and the County makes no warranties as to the condition of any buildings, wells, septic systems, soils, roads, or any other thing on the tract. The tract is being sold with the understanding that the buyer and seller agree to waive disclosures required under Minnesota Statutes Chapters 513.52 to 513.60, and 1031.235 and any associated liabilities. No representation is made as to access, the condition of any structure, its fixtures or contents, or the suitability for any particular use.

Provided that in case any parcel of land bearing standing timber, buildings or timber products is sold at public auction for more than the appraised value, the amount bid in excess of the appraised value shall be allocated between the land, buildings, and timber in proportion to the respective appraised value. Upon payment in full, the purchaser of tax forfeited land at such sale shall be entitled to immediate possession, subject to the provision of any existing lease made in behalf of the State, and

**BE IT FURTHER RESOLVED**, that notice of such sale of lands, timber and buildings be given by publication in the official newspaper of the County as provided by law; that the County Auditor of Aitkin County offer such parcels of land for sale in the order in which they appear in said NOTICE OF SALE, and that such sale shall commence at 2:00 P.M. on Friday, the 13th day of December 2019 and continue until all parcels classified as non-conservation and timber only, buildings on parcels not classified, are offered to the highest bidder for sale. This sale will be held at the Aitkin County Courthouse 3<sup>rd</sup> floor courtroom in Aitkin, Minnesota - 209 2nd St. NW.

**BE IT FURTHER RESOLVED**, as required by Minnesota Statutes 284.28, there will be added to the sale price of any tax-forfeited lands sold, an amount equal to three percent (3%) of the total sale price. Said additional amount to be deposited in the State Treasury and credited to the State Real Estate Assurance Fund, and

**BE IT FURTHER RESOLVED**, that the Land Commissioner may withdraw any description on the list, later subject to the approval of the County Board, when it may appear to be in the public interest to do so, and

**BE IT FURTHER RESOLVED**, Minnesota Statutes 282.014, imposes a \$25.00 fee upon purchasers of tax forfeited land for issuance of a State Deed.

**BE IT FURTHER RESOLVED**, as required by Minnesota Statutes 282.01, Subdivision 6, all State Tax Deeds must be recorded with the County Recorder prior to issuing the Deed to the purchaser, therefore a recording fee for each State Deed issued must be paid to the Aitkin County Recorder by the purchaser when tax-forfeited land is paid for in full, as required in MS 357.18,

**BE IT FURTHER RESOLVED**, as required by Minnesota Statutes 287.22, all State Tax Deeds are subject to State Deed Tax which must be paid by the purchaser.

**BE IT FURTHER RESOLVED**, Aitkin County is not responsible for location of or determining property lines or boundaries.

**BE IT FURTHER RESOLVED**, that all lands sold hereunder are sold subject to the Zoning Ordinance adopted by the County Board, and all lands are sold subject to railroad and highway easements, power and pipeline easements, any recreational easements, and subject to all flowage rights, and

**BE IT FURTHER RESOLVED**, that except in the case of Deeds issued for platted property and Deeds issued to correct errors in either legal description or grantees, the Deeds issued for these parcels will contain a restrictive covenant which will prohibit enrollment of the land in a State Funded program providing compensation of marginal land or wetlands.

Aitkin County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment and the provision of services. Prospective bidders who require special accommodations to participate in this sale should inform the Land Department as soon as possible and more than three working days before the sale. You may write to Aitkin County Land Department at 502 Minnesota Ave N. Aitkin, MN 56431 or call 218-927-7364. Pre-registration prior to the sale is encouraged. If the bidder has not preregistered, registration will be required before the sale commences to receive a bidding number.

(See Attached Table)

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

<u>FIVE MEMBERS PRESENT</u>	<u>All Members Voting Yes</u>
STATE OF MINNESOTA}	
COUNTY OF AITKIN}	

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 24<sup>th</sup> day of September 2019, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 24<sup>th</sup> day of September 2019

\_\_\_\_\_  
Jessica Seibert  
County Administrator

December 2019 Land Auction											
PIN #	PIN #	Sec	Twp	Rge	Legal	Street Address	Access	Ac.	Appraised	Clean-Up Reduction	Proposed Starting Bid
1	02-1-068900	9	52	23	Thoes subdivison of Lot 8 of Bridge Park, Lot 1		*	0.67	\$ 11,325.00	\$ -	\$ 5,662.50
	02-1-070600				Thoes subdivison of Lot 8 of Bridge Park, Lot 2						
	02-1-068800				Thoes subdivison of Lot 8 of Bridge Park, Lot 19						
	02-1-070800				Thoes subdivison of Lot 8 of Bridge Park, LOT 20						
2	05-0-021702	17	48	22	E 1/2 of E 1/2 of E 1/2 of NE-SE less .38 ac and less BN RR ROW		*	4.22	\$ 6,200.00	\$ -	\$ 6,200.00
3	08-0-055102	33	48	25	W 1/2 SW-SE			20	\$ 7,000.00	\$ -	\$ 7,000.00
4	15-1-064600	14	47	25	Oppegads Original Townsite Kimberly S 75 ft Lots 1,2, 3 Blk 1	30015 380th Ave Aitkin	*	0.59	\$ 8,300.00	\$ -	\$ 8,300.00
	15-1-065500				Oppegads Original Townsite Kimberly Lot 11 Blk 1						
	15-1-065600				Oppegads Original Townsite Kimberly Lot 12 Blk 1						
5	20-0-016300	11	51	26	SW-NE			40	\$ 17,800.00	\$ -	\$ 17,800.00
6	22-0-043801	28	48	23	Part of SW-NW lying N of Hwy 210 less pt S of N 560 pt	19888 State Hwy 210 McGregor	*	20.66	\$ 13,000.00	\$ -	\$ 13,000.00
	22-0-043900				Pt SE NW N of Hwy						
7	23-1-066801	11	48	26	River Park W 200 ft of S 100 of N 400 ft of Outlot C		*	0.46	\$ 2,000.00	\$ -	\$ 2,000.00
8	24-1-085600	11	46	26	Allie's Duck Pass Lot 1 Blk 2	32529 355th Ave Aitkin	*	0.4	\$ 78,600.00	\$ -	\$ 78,600.00
9	24-1-123006	15	46	26	Kellars Addition Pt Lot 1 Blk 4 As in Doc 332705	36507 320th St Aitkin	*	3.5	\$ 13,700.00	\$ -	\$ 13,700.00
10	29-0-046905	22	49	23	Part E 150 ft Lot 4 in Doc 224883		*	1.15	\$ 3,000.00	\$ -	\$ 3,000.00
	29-1-508803				Floes Addition Part Outlot A in Doc 224883						
11	29-1-086800	20	49	23	INDIAN PORTAGE, LOT 4 BLK 11	48688 207th Ave Aitkin, MN	*	1	\$ 34,900.00	\$ (5,000.00)	\$ 29,900.00
	29-1-086900				INDIAN PORTAGE, LOT 5 BLK 11						
	29-1-087000				INDIAN PORTAGE, LOT 6 BLK 11						
	29-1-088400				INDIAN PORTAGE, LOT 20 BLK 11						
	29-1-088500				INDIAN PORTAGE, LOT 21 BLK 11						
12	29-1-095000	20	49	23	Indian Portage Lot 19 Blk 14		***	0.17	\$ 3,000.00	\$ -	\$ 3,000.00
13	29-1-180400	21	49	23	Plat 5, Lot 375		***	0.46	\$ 3,000.00	\$ -	\$ 3,000.00
	29-1-180500				Plat 5, Lot 376						
14	29-1-208800	22	49	23	Sheshebe Point 2nd Addition Lot 61		*	1.36	\$ 61,800.00	\$ -	\$ 61,800.00
	29-1-208900				Sheshebe Point 2nd Addition Lot 62						
15	29-1-270900	22	49	23	Sheshebe Point 3rd Addition Lot 18 Blk 32		***	0.23	\$ 1,500.00	\$ -	\$ 1,500.00
16	57-1-019700				City of Hill City - Bucks Addn to Hill City Lot 10 Blk 14		*	0.16	\$ 3,525.00	\$ -	\$ 100.00
17	58-1-004400 & 58-1-004300	5	43	23	McGrath Lot 5 Blk 4	206 N 3rd St. McGrath	*	0.32	\$ 14,000.00	\$ (5,000.00)	\$ 9,000.00
18	58-1-005200	5	43	23	McGrath, Plat 1, Lots 1-2 Block 5	202 N 4th St. McGrath	*	0.32	\$ 9,300.00	\$ (3,000.00)	\$ 6,300.00
19	58-1-007400	5	43	23	McGrath Lots 11 & 12 Blk 6	415 W Main St McGrath	*	0.15	\$ 6,200.00	\$ (2,000.00)	\$ 4,200.00
20	59-1-026200	31	48	23	HESPER J NEWELLS ADDITION IN MCGREGOR, Lot 5 Block 3	255 N Maddy St, McGregor	*	0.3	\$ 18,800.00	\$ (5,000.00)	\$ 13,800.00
	59-1-026301				HESPER J NEWELLS ADDITION IN MCGREGOR, LOT 6 LESS W 12 FT OF N 100 FT BLK 3						
21	61-1-011600				Tingdale's Original Townsite of Tamarack		*	0.17	\$ 8,400.00	\$ (5,000.00)	\$ 3,400.00
22	61-1-014200	15	48	22	Tingdales Original Townsite of Tamarack Lot 22 Blk 3	275 Church St N Tamarack	*	0.58	\$ 8,400.00	\$ (3,000.00)	\$ 5,400.00
	61-1-014300				Tingdales Original Townsite of Tamarack Lot 23 Blk 3						
	61-1-014400				Tingdales Original Townsite of Tamarack, Plat 2, Lots 24 & 25 Block 3						
	61-1-014600				Tingdales Original Townsite of Tamarack Lot 26 Blk 3						
	61-1-014700				Tingdales Original Townsite of Tamarack Lot 27 Blk 3						

\$ 296,662.50



# Board of County Commissioners Agenda Request

4A

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Agenda Item #

**Requested Meeting Date:** September 24, 2019

**Title of Item:** Individual Disaster Abatement and Credit - Parcel 11-0-046602

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
<b>Submitted by:</b> Mike Dangers		<b>Department:</b> County Assessor
<b>Presenter (Name and Title):</b> Mike Dangers, County Assessor		<b>Estimated Time Needed:</b> 10 minutes
<b>Summary of Issue:</b> <p>Timothy and Trisha Herlofsky have applied for an abatement and credit since they lost their home due to fire. The fire occurred on April 29, 2019. Please see the photos on the page 2. The building value reduction was \$135,400 due to the total loss of this structure. The outbuildings were not damaged.</p> <p>State Statutes provide for a disaster abatement for the year of the disaster and a credit for the year following the disaster. Since the destroyed building was unusable for 8 full months of 2019, the tax reduction due to the disaster is prorated as follows:</p> <p>2019 Payable Tax Before Disaster: \$2002          2019 Payable Tax After Disaster: \$ 846          Number of Months Unusable: 8          Calculation According to Statute: (2002-846) x (8/12)          2019 Payable Abatement Amount: \$774</p> <p>If the County Board chooses to approve this application, the Herlofsky's will receive a check for \$774 this year provided their taxes are paid. Next year, they will receive a property tax credit of approximately \$774. The exact amount will depend on tax rates for 2020 Payable. Please see page 3 for a copy of the abatement application. Pages 4 through 11 contain a County Board packet from 2017 that describes this abatement and credit process.</p>		
<b>Alternatives, Options, Effects on Others/Comments:</b> <p>Approval of this abatement may encourage others with similar situations to request the same tax relief. This is the second individual disaster abatement request in the past 2 years. Any future cases will be brought to the County Board for their consideration.</p>		
<b>Recommended Action/Motion:</b> <p>The approval of this abatement is at the discretion of the County Board. The request made in 2017 was approved but the cost of the abatement was less.</p>		
<b>Financial Impact:</b> <p>Is there a cost associated with this request?     <input checked="" type="checkbox"/> Yes     <input type="checkbox"/> No</p> <p>What is the total cost, <u>with tax and shipping</u>? \$ 774 not including staff time</p> <p>Is this budgeted?     <input type="checkbox"/> Yes     <input checked="" type="checkbox"/> No     <i>Please Explain:</i></p> <p>This type of abatement is not eligible for State reimbursement.</p>		

Legally binding agreements must have County Attorney approval prior to submission.

House Destroyed on Parcel 11-0-046602





OFFICE OF  
**AITKIN COUNTY ASSESSOR**  
 209 2<sup>nd</sup> ST N.W. Room 111  
 AITKIN, MINNESOTA 56431  
 Phone: 218/927-7327 – Fax: 218/927-7379  
**assessor@co.aitkin.mn.us**

**RECEIVED**  
 SEP 06 2019

BY: *[Signature]*

**APPLICATION FOR ADJUSTMENT IN VALUATION  
 OF REAL ESTATE AND/OR REFUND OF TAXES PAID (ABATEMENTS)**

For Taxes Levied in 2018  
 and Payable in 2019

Applicant's Name <u>TIMOTHY &amp; TRISHA</u> <u>HERLOFSKY</u>		Legal Description of Property:	
Telephone (work) ( ) _____ Telephone (home) ( ) _____			
Mailing Address: <u>6411 LOMBARDY LN</u> <u>CRYSTAL, MN 55428</u>		Parcel Number(s): <u>11-0-046602</u>	
Street Address (if different than above): <u>24145 445th Place</u>		City or Township: <u>Aitkin</u>	School District No: <u>1</u>

**ASSESSOR'S ESTIMATED MARKET VALUE:**

Land \$ 101,000 Structures \$ 144,400  
 Total \$ 245,400 Class SEASONAL REC

**APPLICANT'S STATEMENT OF FACTS:**

The fire occurred on Monday April 29, 2019, cause possible electrical fire.

**Applicant's Request**

PLEASE approve the Abatement of Taxes.

*[Signature]*  
*[Signature]*

Applicant's Signature

Date

**NOTE:** Minnesota Statutes 1988, Section 609.41, "Whoever, in making any statement, oral or written, which is required or authorized by law to be made as a basis of imposing, reducing, or abating any tax or assessment, intentionally makes any statement as to any material matter which the maker of the statement knows is false may be sentenced, unless otherwise provided by law, to imprisonment for not more than one year or to payment of a fine of not more than \$3,000.00, or both"



# Board of County Commissioners Agenda Request

Agenda Item #
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**Requested Meeting Date:** June 13, 2017

**Title of Item:** Individual Disaster Abatements and Credits

<input checked="" type="checkbox"/> REGULAR AGENDA	<b>Action Requested:</b>	<input checked="" type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

<b>Submitted by:</b> Mike Dangers	<b>Department:</b> County Assessor
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<b>Presenter (Name and Title):</b> Mike Dangers, County Assessor	<b>Estimated Time Needed:</b> 10 minutes
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**Summary of Issue:**

Please see attached memo for details.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**

**Financial Impact:**

Is there a cost associated with this request?  Yes  No

What is the total cost, with tax and shipping? \$

Is this budgeted?  Yes  No Please Explain:

Legally binding agreements must have County Attorney approval prior to submission.





**OFFICE OF  
AITKIN COUNTY ASSESSOR**  
209 2<sup>nd</sup> ST N.W. Room 111  
AITKIN, MINNESOTA 56431  
Phone: 218/927-7327 – Fax: 218/927-7379  
[assessor@co.aitkin.mn.us](mailto:assessor@co.aitkin.mn.us)

## MEMO

May 31, 2017

To: Board of County Commissioners  
Jessica Seibert, County Administrator

From: Mike Dangers, County Assessor 

Re: Individual Disaster Abatements and Credits

Staff in the Assessor's Office find damaged property every year. The damage may be caused by a variety of forces such as fire, wind, hail, or tornadoes.

We typically reduce valuation of structures affected by these calamities through the normal means. For example, a house burns down in March 2016 and is not rebuilt. The value is removed for the 2017 assessment and the taxes payable in 2018 are reduced. This results in a significant delay between the damage and the reduced taxes.

There is a process available through Minnesota Statutes Sections 273.1233 and 273.1235 that provide disaster abatements and disaster credits. In the example given above, if the house is a total loss, the 2016 payable taxes on the house portion of the property are abated and a credit is granted for the 2017 payable taxes. These abatements and credits are only available for building value losses of 50% or more.

Attached to this memo is a copy of the Statutes and a two-page flowchart describing the process. These are the same Statutes and same flowchart that pertain to the large scale disasters such as the 2012 flood. The difference now is that we are looking at just the columns that have "no" at the top since the counties are not declared disaster areas in these situations.

Please provide direction regarding this process. These abatements and credits are subject to County Board approval. Their cost is not reimbursed by the State. We have not processed these types of abatements and credits in the past because a previous County Board made a decision not to do these. Please find attached a copy of a portion of the November 4, 1997 County Board minutes describing the Board's decision to "not have a disaster credit policy and do no disaster credit".

We can continue to do no disaster abatement or credit due to the cost to other taxpayers or the process can begin as provided in the Statutes. The Board has approved using this process when State reimbursement was present in 2012 and last year for the Hill City area wind damage. Please contact Mike with any questions.

**273.1233 TAX RELIEF FOR DESTROYED PROPERTY; LOCAL OPTION DISASTER ABATEMENT.**

Subdivision 1. **Abatement authorization.** (a) Notwithstanding section 375.192, a county board may grant an abatement of net tax for homestead and nonhomestead property under the provisions of this paragraph for taxes payable in the year in which the destruction occurs if:

(1) the owner submits a written application to the county assessor as soon as practical after the damage has occurred;

(2) the owner submits a written application to the county board as soon as practical after the damage has occurred; and

(3) the county assessor determines that 50 percent or more of a homestead dwelling or other building has been (i) unintentionally or accidentally destroyed, or (ii) destroyed by arson or vandalism by someone other than the owner.

Abatements granted under this paragraph are not subject to approval by the commissioner of revenue.

(b) Notwithstanding sections 270C.86 and 375.192, the commissioner of revenue may grant an abatement of net tax for utility property for taxes payable in the year in which the destruction occurs if:

(1) the owner submits a written application to the commissioner as soon as practical after the damage has occurred;

(2) the owner forwards a copy of the written application to the county board as soon as practical after the damage has occurred; and

(3) the commissioner determines that 50 percent or more of the property has been (i) unintentionally or accidentally destroyed, or (ii) destroyed by arson or vandalism by someone other than the owner.

Abatements granted under this paragraph are not subject to approval by the county board of the county where the property is located.

Subd. 2. **Abatement limits and allowances.** (a) In the case of a property located within a disaster or emergency area, the abatement under this section is limited to the difference between (i) the net tax on the property computed using the market value of the property established for the January 2 assessment in the year in which the damage occurred, and (ii) the net tax computed using the reassessed value.

(b) In the case of property not located in a disaster or emergency area, the abatement under this section is limited to the result obtained by multiplying the difference in the net tax on the property computed using the market value of the property established for the January 2 assessment in the year in which the damage occurred, and the net tax computed using the reassessed value, times a fraction, the numerator of which is the number of months in the assessment year that the structure was not usable and the denominator of which is 12. If a structure was usable for a fraction of a month, that month is not included in the numerator.

(c) If application is made after payment of all or a portion of the taxes being abated, the portion already paid shall be refunded to the taxpayer by the county treasurer as soon as practical.

Subd. 3. **Reimbursement, levy, and appropriation.** (a) If the destruction occurs as a result of a disaster or emergency and the property is located in a disaster or emergency area, the county auditor shall certify the abatements granted under this section to the commissioner of revenue for reimbursement to each taxing jurisdiction in which the damaged property is located. The commissioner shall make the payments to the

taxing jurisdictions containing the property, other than school districts and the state, at the time distributions are made under section 473H.10, subdivision 3. Reimbursements to school districts shall be made as provided in section 273.1392. No reimbursement is to be paid to the state treasury.

(b) Local taxing authorities may levy in the following year the amount of unreimbursed tax dollars lost as a result of the reductions granted pursuant to this section and sections 273.1234 and 273.1235 outside of any statutory restriction as to levy amount or tax rate.

(c) There is annually appropriated from the general fund to the commissioner of revenue an amount necessary to make the payments required by this section.

**History:** *1Sp2007 c 2 art 3 s 8; 2008 c 366 art 15 s 7,8*

**273.1235 TAX RELIEF FOR DESTROYED PROPERTY; LOCAL OPTION DISASTER CREDITS.**

Subdivision 1. **Credit provided.** The county board may grant a credit for taxes payable in the year following the year in which the damage or destruction occurred for: (1) homestead property that meets all the requirements under section 273.1233, subdivision 1, paragraph (a), but that does not qualify for a credit under section 273.1234, except that an application need only be submitted by the end of the year in which the damage occurred; and (2) nonhomestead and utility property that meets all the requirements under section 273.1233, subdivision 1, paragraph (b), except that an application need only be submitted by the end of the year in which the damage occurred.

Subd. 2. **Credit calculation.** In the case of a property located within a disaster or emergency area, the credit is equal to the difference between (i) the net tax on the property computed using the market value of the property established for the January 2 assessment in the year in which the damage occurred, and (ii) the net tax computed using the reassessed value. In the case of property not located in a disaster or emergency area, the credit under this section is equal to the result obtained by multiplying the difference in the net tax on the property computed using the market value of the property established for the January 2 assessment in the year in which the damage occurred, and the net tax computed using the reassessed value, times a fraction, the numerator of which is the number of months in the assessment year that the structure was not usable and the denominator of which is 12. If a structure was usable for a fraction of a month, that month is not included in the numerator.

Subd. 3. **Credit reimbursements.** The county auditor shall certify the credits granted under this section for property within a disaster or emergency area to the commissioner of revenue for reimbursement to each taxing jurisdiction in which the damaged property is located. The commissioner shall make the payments to the taxing jurisdictions containing the property, other than school districts and the state, at the time distributions are made under section 473H.10, subdivision 3. Reimbursements to school districts shall be made as provided in section 273.1392. No reimbursement is to be made for credits to property not located in a disaster or emergency area.

Subd. 4. **Appropriation.** There is annually appropriated from the general fund to the commissioner of revenue an amount necessary to make the payments required by this section.

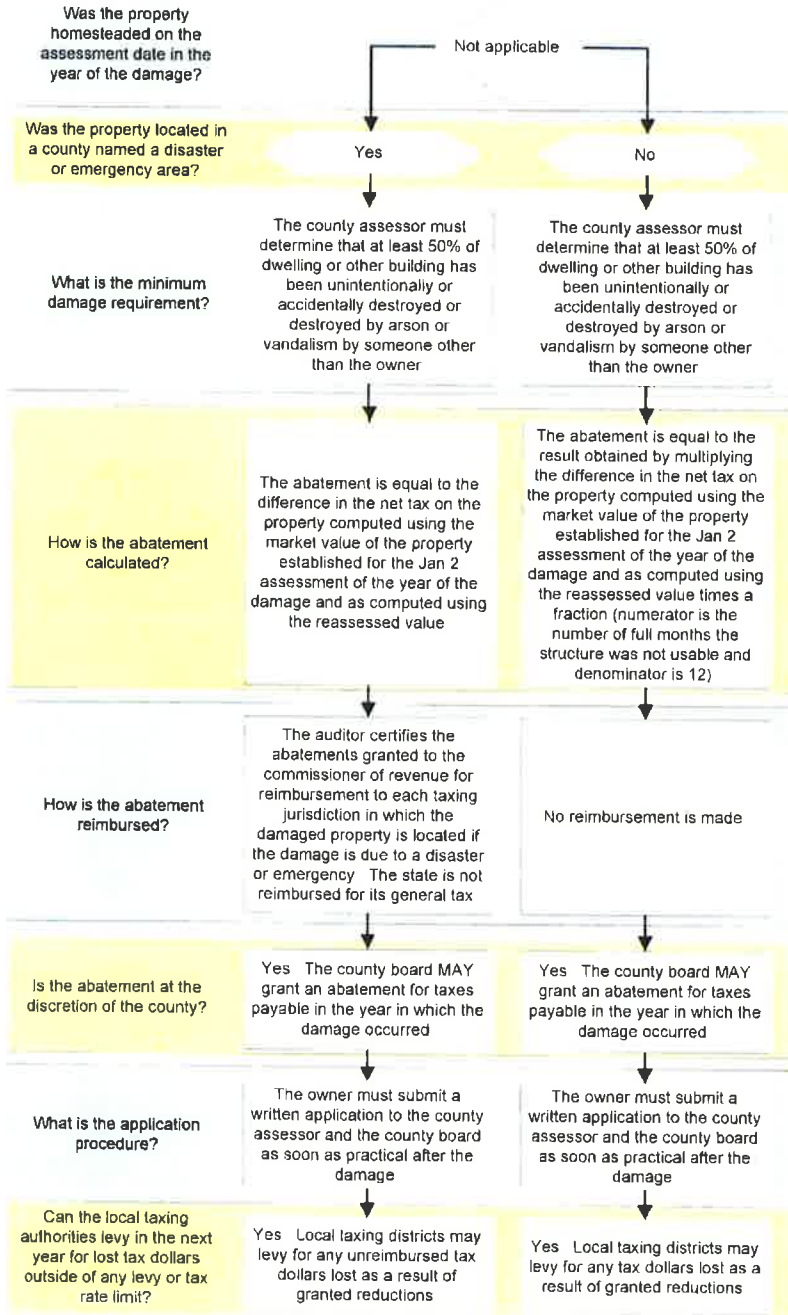
**History:** *1Sp2007 c 2 art 3 s 10; 2008 c 366 art 15 s 10,11*

MINNESOTA • REVENUE

PACKET 3 – Disaster Relief and Follow Up  
Disaster Relief Flowcharts

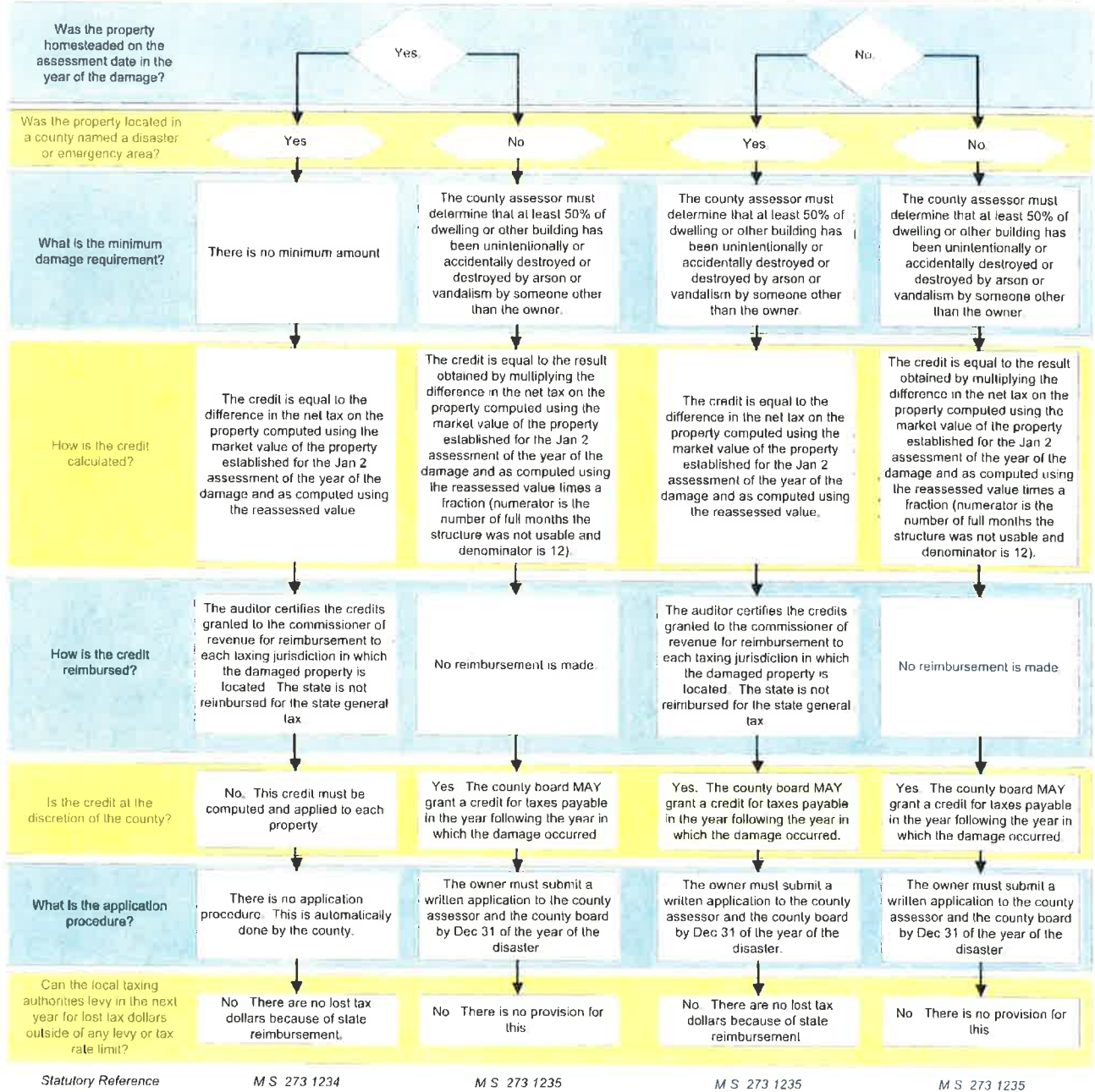
Revised 10/2010

**Local Option Disaster Abatement**  
*(for taxes payable the year in which the destruction occurs)*



## Homestead Disaster Credit and Local Option Disaster Credit

(for taxes payable the year following the damage)



<p>Discussion on Enforcement &amp; Corrections Task Force followed with it being agreed upon to set aside a separate date to discuss this issue with the Task Force Members and the people involved with putting the plan together. Date and time were set for Friday, November 28, 1997 from 9:00 a.m. to 11:00 a.m. in the basement of the jail.</p>	<p><b>SHERIFF DEPT UPDATES</b></p>
<p>Sheriff Tim Catlin presented additional budget information and a discussion followed.</p>	
<p>County Auditor, Alice Dotzler presented additional budget information and a discussion followed.</p>	<p><b>CO. AUDITOR BUDGET</b></p>
<p>Motion by Commissioner Sherman, seconded by Commissioner Galliger and carried, all members voting yes to accept Harvey Monson's retirement notice, with regrets. County Coordinator, Scott Arneson will bring back recommendations to the Board on how to proceed with filling this position.</p>	<p><b>RETIREMENT NOTICE OF HARVEY MONSON</b></p>
<p>Motion by Commissioner Haug, seconded by Commissioner Sherman and carried, all members voting yes, to change the time for the following: 1) move John Walkup-Road &amp; Bridge Department items to 4:05 p.m from 11:30 a.m.; and 2) move VSO position discussion to 4:15 p.m.from 11:45 a.m.</p>	<p><b>AMEND AGENDA</b></p>
<p>At 12:00 p.m. the County Board of Commissioners recessed for lunch.</p>	<p><b>RECESS</b></p>
<p>At 1:04 p.m. the County Board of Commissioners reconvened.</p>	<p><b>RECONVENE</b></p>
<p>In the absence of DuWayne Konewko, Environmental Services Director, County Coordinator Scott Arneson discussed a letter from the MN Office of Environmental Assistance regarding the SCORE Block Grant and notice of conditional disbursement status.</p>	<p><b>SCORE BLOCK GRANT</b></p>
<p>Motion by Commissioner Galliger, seconded by Commissioner Haug and carried, all members voting yes to approve the Routine Business as follows: 1) Auditors Warrants as follows: General Fund \$37,870.94, Road &amp; Bridge \$15,166.85, Trust \$8,901.20 Forest Development \$2,560.00 for a total of \$64,498.99; 2) Part-time Employee Listing; 3) Cancel County Board Mtg of 11/11/97 in recognition of Veterans Day; 4) Approve 10/21/97 minutes; 5) GFOA conference attendance by County Coordinator.</p>	<p><b>ROUTINE BUSINESS</b></p>
<p>Motion by Commissioner Galliger, seconded by Commissioner Haug and carried, all members voting yes to <i>not</i> have a disaster credit policy and do no disaster credit.</p>	<p><b>DISASTER CREDIT POLICY</b></p>
<p>County Assessor, Don Niemi discussed additional budget items.</p>	<p><b>CO. ASSESSOR</b></p>
<p>A department update was given by Tom Burke, Health &amp; Human Services Director; as well as discussion of additional budget items for Public Health and Family Services.</p>	<p><b>HUMAN SER &amp; PUBLIC HEALTH</b></p>
<p>Commissioner Haug offered the following resolution and moved it's adoption, seconded by Commissioner Galliger and on vote being taken, all members voting yes, was declared duly adopted, to-wit:</p>	<p><b>RESOLUTION 110497-155</b></p>
<p>WHEREAS, the Work Force Center that presently serves Aitkin County is located in Grand Rapids, some 60 miles from the County Seat; and</p>	<p><b>WORK FORCE CENTER</b></p>
<p>WHEREAS, the closet Work Force Center is located in Brainerd, in excess of 30 miles from the Aitkin County Seat, and</p>	



# Board of County Commissioners Agenda Request

4B

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Agenda Item #

**Requested Meeting Date:**

**Title of Item:**

<p>REGULAR AGENDA</p> <p>CONSENT AGENDA</p> <p>INFORMATION ONLY</p>	<p><b>Action Requested:</b></p> <p style="padding-left: 20px;">Approve/Deny Motion</p> <p style="padding-left: 20px;">Adopt Resolution (attach draft)</p> <p style="text-align: right; font-size: 0.8em;"><i>*provide copy of hearing notice that was published</i></p>	<p>Direction Requested</p> <p>Discussion Item</p> <p>Hold Public Hearing*</p>
<b>Submitted by:</b>		<b>Department:</b>
<b>Presenter (Name and Title):</b>		<b>Estimated Time Needed:</b>
<p><b>Summary of Issue:</b></p>		
<p><b>Alternatives, Options, Effects on Others/Comments:</b></p>		
<p><b>Recommended Action/Motion:</b></p>		
<p><b>Financial Impact:</b></p> <p><i>Is there a cost associated with this request?</i>                      Yes                      No</p> <p><i>What is the total cost, with tax and shipping? \$</i></p> <p><i>Is this budgeted?</i>                      Yes                      No                      <i>Please Explain:</i></p>		





**OFFICE OF  
AITKIN COUNTY ASSESSOR**

209 2<sup>nd</sup> ST N.W. Room 111  
AITKIN, MINNESOTA 56431  
Phone: 218/927-7327 – Fax: 218/927-7379  
[assessor@co.aitkin.mn.us](mailto:assessor@co.aitkin.mn.us)

## MEMO

September 24, 2019

To: County Board of Commissioners  
Jessica Seibert, County Administrator

From: Mike Dangers, County Assessor

Re: Pictometry Aerial Photography

Pictometry is a three-dimensional aerial photography program utilized by most counties in Minnesota. While we already have aerial photography in our current GIS mapping system, Pictometry offers a much more detailed, functional, and valuable product than what we currently have available.

The primary benefits of Pictometry from the assessment perspective include locating buildings that were previously unassessed and providing more accurate valuation and classification of land by being able to verify items such as ag production and type of vegetative cover without having to visit the property. Also, this software can provide approximate dimensions of length, width, and height of any object to assist the appraiser in their valuation decision. While this software cannot replace the need for physical property inspections, it is a valuable tool that would improve the quality of the property assessment in Aitkin County.

When this program was presented to the County Board back in 2011, there was a requirement that the data would be made available to the public. Today, that is not the case. The County has the option to keep the data for internal use only at no additional cost.

Other benefits of Pictometry include the location of unpermitted structures, search and rescue routing assistance, help with warrant preparation, the verification of vegetation removal, building setback checks, distance measurements, junk and solid waste violation identification. There are likely other uses that we haven't thought of that would be beneficial. Most of our County Departments have said that they would utilize this product.

The one-time cost outlined in the presentation would not be funded by property tax dollars. The Recorder's Compliance Fund could be utilized for this expenditure and many other counties fund this program with this source. Our County Recorder has voiced support of ongoing funding of this program if we choose to have additional flights in the future. The additional flights may occur once every 5 years to coincide with the property reassessment cycle. However, the County is not obligated to purchase additional photography in the future.

If approved, the aerial photos would be taken in the early spring of 2020 and the product would be available shortly after that.

If the Board agrees that this is a valuable tool for our County operations, please pass a motion to approve the purchase of Pictometry. If approved, I will ask the County Attorney to review the contract before the contract is signed. The contract must be signed by the end of September for the quoted pricing to remain in effect.

Please contact me with any questions.



# Board of County Commissioners Agenda Request

5A  
Agenda Item #

**Requested Meeting Date:** September 24, 2019

**Title of Item:** Community Corrections update

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input checked="" type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Kameron Genz		<b>Department:</b> Community Corrections
<b>Presenter (Name and Title):</b> Kameron Genz - Director of Community Corrections		<b>Estimated Time Needed:</b> 15-20 min
<b>Summary of Issue:</b> Update from Community Corrections, including changes over the past year and how our department is progressing. Introduction of 2 new probation agents. Summary of caseloads, agent work and services we provide to clients.		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b>		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



# Board of County Commissioners Agenda Request

6A  
Agenda Item #

**Requested Meeting Date:** September 24, 2019

**Title of Item:** Approve 2020 Capital Improvement Plan

<input checked="" type="checkbox"/> REGULAR AGENDA	<b>Action Requested:</b>	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

<b>Submitted by:</b> Jessica Seibert, County Administrator	<b>Department:</b> Administration
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<b>Presenter (Name and Title):</b> Jessica Seibert, County Administrator	<b>Estimated Time Needed:</b> 5 Minutes
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**Summary of Issue:**

Attached, please find the 2020 Aitkin County Capital Improvement Plan. The plan was initially reviewed and discussed with the Board on September 10, 2019. Additional work has been completed to estimate future costs and limit increases to 3% per year.

**Alternatives, Options, Effects on Others/Comments:**

The Board has authority to make changes to the CIP prior to adoption.

**Recommended Action/Motion:**

Adopt the 2020 Aitkin County Capital Improvement Plan.

**Financial Impact:**

Is there a cost associated with this request?  Yes  No

What is the total cost, with tax and shipping? \$

Is this budgeted?  Yes  No *Please Explain:*

2020 Capital Expenses have been included in the preliminary budget.

## AITKIN COUNTY -- CAPITAL IMPROVEMENT PLAN: 2020 - 2024

DEPARTMENT	CATEGORY	DESCRIPTION	2020	2021	2022	2023	2024	5 Yr. Total
<b>Assessor</b>								
	<b>Transportation</b>							
		Appraiser Vehicle	16,000		17,000	18,000		51,000
<b>Auditor</b>								
	<b>Equipment</b>							
		AutoMARKS and M100's		50,000	10,000	10,000	10,000	80,000
<b>Buildings &amp; Facilities</b>								
	<b>Buildings</b>							
		Courthouse Front Steps /IT Window Repair	60,000	55,000				115,000
		Fuel Tank Removal	15,000					15,000
		LED Lights outside of buildings		5,000				5,000
		Motor Pool Garages (2) - Replace		40,000	100,000	200,000	140,000	480,000
		Replace Rubber Roof (7500 sf)				95,000	60,000	155,000
<b>Environmental Services</b>								
	<b>Transportation</b>							
		Auto - Food, Beverage & Lodging		15,000				15,000
		Auto - Planning & Zoning				15,000		15,000
		Auto - Solid Waste/ P&Z - Shared	15,000					15,000
<b>Health &amp; Human Services</b>								
	<b>Buildings</b>							
		Ceiling Heat Fixtures			5,000			5,000
		Heating Controls at HHS - Replace		10,000				10,000
		HHS - Flat Roof	30,000	0	0	0	0	30,000
		HHS - three (3) new offices	0	10,000	0	0	0	10,000
		HHS Brick Repair	0		10,000	0		10,000
		HHS Exterior Doors (2) - Replace	8,000					8,000
		HHS HVAC - Upgrade	0	50,000	0	0		50,000
		HHS Windows - Replacement	0	0	0	80,000		80,000
		Lunchroom/Meeting Room Cabinets	0		6,000			6,000
		Lunchroom/Meeting Room Divider		9,000				9,000
		Replace Water Heater	8,600					8,600
		Replace Boiler Pumps					3,000	3,000
		Lighting Upgrade to LED					20,000	20,000
		Common Area Carpet Replacement					40,000	40,000
		Office Furniture Replacement					25,000	25,000
	<b>Equipment</b>							
		Security Key Card Access	19,000	0	0	0		19,000
<b>Human Resources</b>								
	<b>Tech</b>							
		Application/Onboarding Software	12,300	12,500	12,700	12,900		50,400
<b>IT</b>								
	<b>Tech</b>							
		AD Server x 2 - DC1 & DC2	18,000					18,000
		Assureon Replacement (storage for scanned documents)		61,000				61,000
		Back up Device				40,000		40,000
		GIS Servers - Web & DB Sequel Server			19,000			19,000
		Highway Server			9,000			9,000
		Server - Cerberus		9,000				9,000
		Server - Coatty		9,000				9,000
		Server - Image	9,000					9,000
		Virtual Host Server - VDI or Hydra			9,000			9,000
		Server - Tiamat					9,000	9,000
		ASA x 2					24,000	24,000
<b>Land (LLCC)</b>								
	<b>Buildings</b>							
		Fire, Safety, and Building Repairs at Land Office	20,000	0		0		20,000
		Restrooms - Jacobson and Snake River	30,000	0	0	0		30,000
	<b>Equipment</b>							
		ATV			6,300	6,500	6,700	19,500
		Snowmobile		8,800	8,900			17,700
		Survey Equipment	7,500					7,500
		Trailers				7,000		7,000
		Lawnmowers			3,500			3,500
		Groomer			26,000			26,000
		Bobcat		57,000				57,000
	<b>Tech</b>							
		Software - DMS	15,000	15,000				30,000
	<b>Transportation</b>							

Land (LLCC)	Transportation	4x4 Pickups		27,000	54,500	55,000	55,500	192,000
		1-Ton Pickup	52,000					52,000
<b>Motor Pool</b>	<b>Equipment</b>							
		Replacement Vehicles (2/yr.)	50,000	50,000	50,000	50,000	50,000	250,000
<b>Recorder</b>	<b>Technology</b>	(blank)	0	0	0	0		0
<b>Roads &amp; Bridges</b>	<b>Buildings</b>							
		Aitkin Area Maint Facility: Office Renovation/Addition	100,000	70,000	30,000			200,000
		McGrath Fuel Tank Replacement					50,000	50,000
		Palisade Cold Storage Building		30,000	30,000			60,000
		Swatara Shop Heating System Modification						0
	<b>Equipment</b>							
		Aitkin Fuel Tank Replacement			50,000	50,000		100,000
		Unit #019: 2006 Roscoe SweepPro			70,000			70,000
		Unit #029: 1991 Felling Trailer		8,000				8,000
		Unit #032 - Felling Trailer			45,406			45,406
		Unit #034: Towmaster Trailer					32,000	32,000
		Unit #066: 2003 Honda Water Pump	4,000					4,000
		Unit #126: 2000 Ford Single Axle		195,000	0			195,000
		Unit #127: 2000 Ford Axle Dump Truck	0	0	0	0		0
		Unit #128: 2001 Sterling LT9511	0	95,000	105,000			200,000
		Unit #131: 2001 Sterling LT9511			200,000			200,000
		Unit #133: 2007 Mack CV713	0	0	0			0
		Unit #134: 2007 Mack CV713						0
		Unit #136: International Tandem Axle Dump Truck					210,000	210,000
		Unit #137: 2012 International Tandem					210,000	210,000
		Unit #200: Capterpillar 120M Motor Grader		30,000				30,000
		Unit #211: Cat Motor Grader				230,000		230,000
		Unit #212: Cat 140G Motor Grader	220,000		0			220,000
		Unit #300: 2011 Terex Brush Machine				80,000		80,000
		Unit #304 - Ulrich Shoulder Mach	20,000		0			20,000
		Unit #350: John Deer Tractor/Mower	0		75,000			75,000
		Unit #370: Cat 312 Excavator	110,000	0	0			110,000
		Unit #389: Ford Loader/Backhoe			50,000			50,000
		Unit #391: Cat 938F Loader	0	140,000				140,000
		Unit #394: 2002 John Deere Tractor Mower						0
		Unit #498: Water Tanker Trailer		5,000				5,000
		Unit #499: Red River Belly Dump				70,000		70,000
		Unit #500: Ranco Belly Dump	70,000					70,000
		Unit #501: Red River Belly Dump						0
		Unit #732: Leica Total Station				40,000		40,000
		Unit #801: Hydraulic Hoist	35,000					35,000
		Unit #810: 2009 Husqvarna Zero Turn Mower		5,000				5,000
	<b>Tech</b>							
		Unit #644: Computer Maintenance Foreman	12,000					12,000
		Unit #786: Engineering Tech Desktop Computers - 4				7,000		7,000
		Unit #787: Engineering Tech Laptops - 4					7,000	7,000
	<b>Transportation</b>							
		Unit #448: 2004 Ford F-150 4x4	24,000					24,000
		Unit #453 2008 Ford F-250 (with lift)		0		30,000		30,000
		Unit #454: 2008 Ford F-150			26,000			26,000
		Unit #456: 2008 Ford F-350 Flatbed				30,000		30,000
		Unit #458: 2010 Ford F150 CrewCab				26,000		26,000
		Unit #460: 2011 Ford F-350 SD					45,000	45,000
		Unit #462: Chevy 2500			16,000			16,000
		Unit #464: 2008 Ford F-150 Ext Cab					26,000	26,000
		Unit #467: 2007 Ford F-150 4x4 Styleside	0	24,000				24,000
		Unit #468: 2007 Ford F150				20,000		20,000
		Unit #469: 2005 Ford F150				20,000		20,000
		Unit #470: 2006 GMC 1500					20,000	20,000
		Unit #472: 2018 Ford F-250 SuperDuty					30,000	30,000
		Unit #473: 2018 Ford F-250 SuperDuty				30,000		30,000
		Unit# 465: 2012 Chevy Mechanic Truck	35,000	23,000	0			58,000
<b>Sheriff's Department</b>	<b>Buildings</b>							
		Roof Replacement					200,000	200,000
		Chiller Replacement			55,000			55,000
		Water Heater Replacement		7,000				7,000
		Boiler Replacement					35,000	35,000
		HVAC Jail Controls Replacement			34,000			34,000

Sheriff's Department	Communications						
	Radio Fleet Upgrade - Enforcement	155,000					155,000
	Radio Fleet Upgrade - Jail	0	0	54,000	0		54,000
	<b>Equipment</b>						
	ATV	0	0	0	0	7,000	7,000
	Jail Cameras	5,000	5,000	5,000	5,000	5,000	25,000
	Tazers		18,000				18,000
	Squad Cameras/Body Cameras			54,000	54,000		108,000
	Radars						0
	Computers		22,000				22,000
	<b>Transportation</b>						
	Annual Squad Car	155,000	160,000	165,000	170,000	175,000	825,000
	STS Van		40,000				40,000
<b>Grand Total</b>		<b>1,330,400</b>	<b>1,370,300</b>	<b>1,411,306</b>	<b>1,451,400</b>	<b>1,495,200</b>	<b>7,058,606</b>



# Board of County Commissioners Agenda Request

6B

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Agenda Item #

**Requested Meeting Date:** September 24, 2019

**Title of Item:** Approve 2020 Preliminary Levy

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Jessica Seibert, County Administrator		<b>Department:</b> Administration
<b>Presenter (Name and Title):</b> Jessica Seibert, County Administrator		<b>Estimated Time Needed:</b> 10 Minutes
<b>Summary of Issue:</b> <p>The Board has received five budget presentations over the past two months outlining the details of each budget. The current preliminary 2020 budget results in a levy amount of \$15,644,914. The Board will have the opportunity to discuss this amount and offer feedback for consideration.</p> <p>State statute requires the Board to pass a preliminary levy no later than September 30th. The final levy may be reduced by December but cannot be raised higher than the preliminary levy.</p>		
<b>Alternatives, Options, Effects on Others/Comments:</b> Adopt a preliminary levy other than the recommended amount.		
<b>Recommended Action/Motion:</b> Adopt the 2020 preliminary levy resolution.		
<b>Financial Impact:</b> Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ 15,644,914 Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No     Please Explain:		

Legally binding agreements must have County Attorney approval prior to submission.



# AITKIN COUNTY ADMINISTRATION

**Aitkin County Courthouse**  
**Jessica Seibert, Administrator**  
217 Second Street N.W. Room 134  
Aitkin, MN 56431  
218-927-3093  
Fax: 218-927-7374

To: Aitkin County Commissioners  
From: Jessica Seibert, County Administrator  
Date: September 24, 2019  
Re: Budget Committee Recommendations

The Budget Committee has held regular meetings to review each department budget, identify potential adjustments to revenues and expenditures, and discuss long-range planning. Over the past few months, the Committee has researched several topics including Local Option Sales Tax/Wheelage Tax, Enterprise Fleet Management, Recorder's Technology & Compliance Funds, and the future of waste management services among others.

The 2020 budget reflects an approximately 2% increase in expenses across all departments. A majority of the proposed levy increase is due to decreases in revenue including, but not limited to:

- \$90,000 reduction in jail revenue
- \$23,384 loss of PERA Aid (State ended reimbursement to counties)
- \$84,413 reduction in budgeted use of Recorder's Funds in IT
- \$20,000 loss of revenue from Land Dept. to Maintenance Dept.
- \$20,250 loss of TZD grant
- \$67,300 reduction in R&B funds due to regular construction schedule
- \$36,000 reduction of misc. receipts in Central Services
- \$50,000 reduction in the budgeted use of HHS fund balance

At this time, the 2020 changes in revenues and expenses result in a preliminary levy of \$15,644,914. This represents a 6.16% increase from the previous year.

Property tax calculations are still being prepared at this time, however we do expect to see an increase in tax capacity.

The proposed preliminary level represents a "not to exceed" amount. The Budget Committee will continue to work with department heads and the Board to find additional adjustments prior to adoption of the final 2020 levy in December including considering use of Recorder's Compliance Funds, additional planned use of fund balances, and potential reduction in budgeted health insurance premiums. The Budget Committee welcomes feedback and direction from the Board.

**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

ADOPTED September 24, 2019

By Commissioner: xx

**20190924-0xx**

**2020 Preliminary Levy**

**BE IT RESOLVED**, that the preliminary Aitkin County tax levy for payable 2020 be set at  
\$\_\_\_\_\_.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

**FIVE MEMBERS PRESENT**

**All Members Voting Yes**

**STATE OF MINNESOTA}  
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 24<sup>th</sup> day of September 2019, and that the same is a true and correct copy of the whole thereof.

**Witness my hand and seal this 24<sup>th</sup> day of September 2019**

\_\_\_\_\_  
Jessica Seibert  
County Administrator



Aitkin  
County

# Aitkin County Board of Commissioners Agenda Request Form

7

Agenda Item #

**Requested Meeting Date:** September 24, 2019

**Title of Item:** Committee Reports

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested by: County Business		
Committee	Freq.	Schedule	Current Board Representatives
Association of MN Counties (AMC) Environment & Natural Resources Policy General Government Health & Human Services Indian Affairs Task Force Public Safety Committee Transportation Policy			Commissioner Anne Marcotte Commissioner Don Niemi HHS Director Cynthia Bennett Commissioner Laurie Westerlund Commissioner Laurie Westerlund Commissioner Bill Pratt
Aitkin Airport Commission	Monthly	1 <sup>st</sup> Thursday	Wedel
Aquatic Invasive Species (AIS)	Monthly	3 <sup>rd</sup> Thursday	Wedel and Pratt
Aitkin County CARE Board	Monthly	3 <sup>rd</sup> Tuesday	Westerlund
Aitkin County Community Corrections Advisory	Quarterly	Varies	Wedel and Marcotte
Aitkin County Water Planning Task Force	Bi-monthly	3 <sup>rd</sup> Wednesday	Wedel
Aitkin Economic Development Administration	Monthly	3 <sup>rd</sup> Thursday	Wedel
Arrowhead Counties Association	8 or 9x yearly	3 <sup>rd</sup> Wednesday	Niemi and Westerlund
Arrowhead Economic Opportunity Agency	Bi-monthly	3 <sup>rd</sup> Wednesday	Westerlund, Alt. Niemi
Arrowhead Regional Development Council	Quarterly	3 <sup>rd</sup> Thursday	Niemi, Alt. Westerlund
ATV Committee	As needed		Pratt and Westerlund
Big Sandy Lake Management Plan	Monthly	2 <sup>nd</sup> Wednesday	Pratt, Alt. Marcotte
Budget Committee	Most months	1 <sup>st</sup> Tuesday	Wedel and Westerlund
Development Achievement Center	Monthly	3 <sup>rd</sup> or 4 <sup>th</sup> Thurs.	Westerlund, Alt. Niemi
East Central Regional Library Board	Monthly	2 <sup>nd</sup> Monday	Niemi, Alt. Pratt
Economic Development	Monthly	1 <sup>st</sup> Wednesday	Pratt and Niemi
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Marcotte and Pratt
Extension	4x year	Monday	Westerlund, Alt. Marcotte
Facilities/Technology	As needed		Wedel and Marcotte
H&HS Advisory (Liaison)	Monthly except July	1 <sup>st</sup> Wednesday	Westerlund and Wedel
Historical Society (Liaison)	Monthly	4 <sup>th</sup> Wednesday	Wedel
HRA	Monthly	4 <sup>th</sup> Wednesday	Westerlund
Investment	As needed		All Commissioners
Joint Powers Natural Resource Board	Odd Months	4 <sup>th</sup> Monday	Pratt and Land Cmr Courtemanche
Labor Management	Quarterly	Varies	Wedel, Alt. Westerlund
Lakes and Pines	Monthly	3 <sup>rd</sup> Monday	Niemi, Alt. Marcotte
Law Library	Quarterly	Set by Judge	Niemi
McGregor Airport Commission	Monthly	Last Wednesday	Pratt
Mille Lacs Fisheries Input Group			Westerlund
Mille Lacs Watershed	10x year	3 <sup>rd</sup> Monday	Westerlund, Alt. Niemi
Mississippi Headwaters Board	Monthly	4 <sup>th</sup> Friday	Marcotte, Alt. Pratt
MN Rural Caucus	8x year	Varies	Niemi, Alt. Pratt
Natural Resources Advisory Committee	8-10x year	2nd Monday	Marcotte and Pratt
NE MN Office Job Training	As called		Niemi
Northeast MN ATP	Quarterly	Varies	Pratt and Engineer Welle, Niemi Alt.
Northeast MN ECB	5-6x year	4 <sup>th</sup> Thursday	Marcotte, Alt. Sheriff
Northeast Waste Advisory Committee	Quarterly	2 <sup>nd</sup> Monday	Pratt, Alt. Westerlund
Northern Counties Land Use Coordinating Board	Monthly	1 <sup>st</sup> Thursday	Marcotte, Alt. Pratt
Ordinance	As needed		Pratt and Marcotte
Personnel/Insurance	As needed	2 <sup>nd</sup> Tuesday	Marcotte and Wedel
Planning Commission	Monthly	3 <sup>rd</sup> Monday	Westerlund
Rum 1W1P Policy Committee	Quarterly		Westerlund, Alt. Niemi
Snake River Watershed	Monthly	4 <sup>th</sup> Monday	Pratt
Sobriety Court	Bi-Monthly	3 <sup>rd</sup> Thursday	Wedel
Solid Waste Advisory	As needed		Pratt and Westerlund
Toward Zero Deaths	Monthly	2 <sup>nd</sup> Wednesday	Wedel
Tri-County Community Health Services	Quarterly & as needed	2 <sup>nd</sup> Thursday	Westerlund