

**MONTHLY STATEMENT OF BUSINESS TRANSACTED IN
OFFICE OF COUNTY RECORDER, AITKIN COUNTY
August 2019**

NATURE OF BUSINESS TRANSACTED	FEES RECEIVED
COUNTY RECORDER FEES	\$40.00
MISC RECEIPTS	
COPIES & C/COPIES	\$3,872.75
NOTARY	\$60.00
TORRENS	\$104.00
TORRENS ASSURANCE *** 9.2031	\$12.00
COUNTY GENERAL FUND	\$8,062.00
STATE TREASURY GENERAL FUND *** 9.2036	\$5,922.00
LAND RECORDS COMPLIANCE FUND (UNALLOC) 1-100-195-5529	\$6,204.00
RECORDER TECHNOLOGY FUND 1-100-196-5529	\$5,640.00
COUNTY WELL CERTIFICATE	\$277.50
STATE WELL CERTIFICATE *** 9.2027	\$1,572.50
COUNTY DEATH CERTIFICATE	\$548.00
STATE DEATH SURCHARGE *** 9.2022	\$704.00
COUNTY BIRTH CERTIFICATES	\$396.00
STATE BIRTH SURCHARGE *** 9.2022	\$176.00
CHILDREN'S SURCHARGE *** 9.2024	\$132.00
LEGISLATIVE SURCHARGE (144.226 SUBD 3 (b)) *** 9.2036	\$440.00
TOTAL DEPOSIT OF CASH OR CHECKS TO THE AITKIN COUNTY TREASURER	\$34,162.75

RECORDING DONE FOR WHICH NO PAYMENT WAS RECEIVED

VETERANS HONORABLE DISCHARGES	
AITKIN COUNTY	\$276.00
AITKIN CO ROAD & BRIDGE	\$46.00
OTHERS	
TOTAL	\$322.00

Michael T. Moriarty

 Michael T. Moriarty, Aitkin County Recorder

By *Alex C. Hepp*

 Deputy September 3, 2019

Documents Recorded for Month: 566
 Documents Recorded for Year: 3,204

Previous Year Statistics
Documents Recorded for Month:
Documents Recorded for Year: 6046
Last Year's Monthly Deposit:

INDUSTRIAL BY PRODUCTS, LLC

18382 FM Rd. Sturgeon Lake, MN 55783
612-860-8813

Date: 8-27-2019

Township: Workman

Dear Officials:

The Industrial By-Products LLC, following Minnesota Pollution Control guidelines, has reviewed and accepted an application to land apply wood ash and /or lime on the following site in order to raise the soil pH:

Owners Name & Address: Gary Wilkie

Home Phone:

27295 480 th Street

Palisade, Mn 56469

Cell #: 218-851-2166

Field ID:

Acres:

Township:

County:

Wilkie-Home

60

Workman

Aitkin

Based on analyses of lime from past operating reports, it is considered suitable for agricultural use if proper application rates and management practices are followed.

Complete permit applications are available for review at Industrial By Products, LLC. These permits include: complete soil tests of the field, aerial photographs of the field, NRCS soil maps indicating location and extent of soils, and road maps showing location of this site. If you have any comments or questions, please contact us at (612) 860-8813

Sincerely,

Jason Williams

Owner

IBP LLC

Handout 4C

AITKIN COUNTY

DEPARTMENT	EXPENSE TOTALS			2020																TOTAL REVENUES	NET
	2019 BUDGET APPROVED	2020 BUDGET PROPOSED	CHANGE	SALARIES & BENEFITS	INSURANCE	MATERIALS & SUPPLIES	UTILITIES	DUES/REG. & PROF. DEVELOPMENT	SERVICE AGREEMENTS & CONTRACTS	CAPITAL EQUIPMENT	CAPITAL CONSTRUCTION	TRANSPORTATION	OTHER EXP.	TOTAL EXPENSES	FEES	GRANTS	OTHER REV.	LEVY			
COMMISSIONERS	1	249,875	257,735	7,860.00	223,932	1,503	2,250	2,000	13,300	2,750	-	-	12,000	-	257,735	-	-	-	(257,735)	(257,735)	-
COURT ADMIN	12	91,500	91,500	-	-	-	1,000	-	-	85,500	5,000	-	-	-	91,500	(100)	-	(5,000)	(86,400)	(91,500)	-
AUDITOR	40	665,406	781,284	115,878.00	683,436	2,588	20,800	4,000	2,950	66,500	-	-	1,010	-	781,284	(262,120)	-	(24,300)	(494,864)	(781,284)	-
INTERNAL AUDIT	41	56,000	56,000	-	-	-	-	-	-	56,000	-	-	-	-	56,000	-	-	-	(56,000)	(56,000)	-
TREASURER	42	282,638	294,944	12,306.00	250,254	940	25,500	300	2,500	14,800	-	-	650	-	294,944	(8,400)	-	(21,800)	(264,744)	(294,944)	-
ASSESSOR	43	852,912	918,244	65,332.00	831,144	12,200	13,500	5,800	10,100	19,500	16,000	-	9,500	500	918,244	(150,113)	-	(9,500)	(758,631)	(918,244)	-
CENTRAL SERVICES	44	246,682	260,840	14,158.00	-	19,000	-	-	-	165,000	-	-	-	76,840	260,840	-	-	(2,695,079)	(9,050,906)	(11,745,985)	(11,485,145)
MOTOR POOL	45	58,197	59,700	1,503.00	-	6,000	-	-	-	-	50,000	-	3,700	-	59,700	-	-	(65,500)	5,800	(59,700)	-
INFORMATION TECHNOLOGIES	49	717,091	680,878	(36,213.00)	436,081	1,628	14,400	720	8,100	191,949	27,000	-	1,000	-	680,878	(1,700)	-	(50)	(679,128)	(680,878)	-
ADMIN	52	208,050	216,117	8,067.00	197,307	760	3,200	900	3,900	9,000	-	-	1,050	-	216,117	-	-	-	(216,117)	(216,117)	-
HUMAN RESOURCES	53	256,462	291,816	35,354.00	245,016	800	3,700	900	10,300	28,500	3,700	-	2,600	-	291,816	-	-	-	(291,816)	(291,816)	-
ELECTIONS	60	119,081	121,359	2,278.00	17,859	50	75,700	-	950	26,300	-	-	500	-	121,359	(500)	-	(50,025)	(70,834)	(121,359)	-
ATTORNEY	90	1,050,104	1,107,415	57,311.00	1,002,150	3,835	44,133	3,462	10,860	30,396	8,243	-	1,929	2,407	1,107,415	(71,493)	-	(10,190)	(1,025,732)	(1,107,415)	-
RECORDER	100	350,964	353,484	2,520.00	232,684	1,000	31,300	600	3,650	81,600	-	-	850	1,800	353,484	(195,500)	-	(15,000)	(142,984)	(353,484)	-
COURTHOUSE MAINT.	110	422,426	458,661	36,235.00	342,436	8,100	13,100	52,850	300	34,102	6,000	-	625	1,148	458,661	-	-	-	(458,661)	(458,661)	-
BUILDINGS	111	75,000	75,000	-	-	-	-	-	-	-	-	-	-	-	75,000	-	-	-	(75,000)	(75,000)	-
VSO	120	152,678	146,535	(6,143.00)	132,402	1,013	7,050	1,600	2,550	1,020	-	-	900	-	146,535	-	(10,000)	-	(136,535)	(146,535)	-
HRA	121	1,800	2,000	200.00	-	-	-	-	-	-	-	-	-	2,000	2,000	-	-	-	(2,000)	(2,000)	-
PLANNING & ZONING	122	456,983	457,530	547.00	332,780	3,700	7,750	1,600	3,500	92,000	-	-	9,700	6,500	457,530	(250,000)	(54,316)	(35,000)	(118,214)	(457,530)	-
CORONER	123	73,800	81,500	7,700.00	-	-	-	-	-	56,500	-	-	25,000	-	81,500	-	-	-	(81,500)	(81,500)	-
ENFORCEMENT	200	2,483,455	2,410,363	(73,092.00)	1,940,263	81,000	22,400	2,100	22,750	45,300	160,000	-	75,650	60,900	2,410,363	(30,180)	(40,138)	(206,100)	(2,133,945)	(2,410,363)	-
BOAT & WATER	202	93,124	98,918	5,794.00	76,468	3,900	2,150	700	-	2,650	4,500	-	8,150	400	98,918	-	-	(28,375)	(70,443)	(98,918)	-
SNOWMOBILE	203	41,737	39,946	(1,791.00)	30,496	800	500	320	-	1,030	4,000	-	2,800	-	39,946	-	(5,946)	(30)	(33,970)	(39,946)	-
ATV	204	32,334	24,684	(7,650.00)	19,994	325	400	165	-	750	-	-	3,050	-	24,684	-	-	(12,500)	(12,184)	(24,684)	-
CORRECTIONS	252	2,887,426	3,063,068	175,642.00	2,316,168	28,750	285,900	105,500	5,100	275,200	3,000	30,000	11,450	2,000	3,063,068	(267,000)	-	(3,500)	(2,792,568)	(3,063,068)	-
SENTENCE TO SERVE	253	135,178	150,655	15,477.00	118,890	4,950	6,500	540	350	-	11,500	-	7,925	-	150,655	-	(30,443)	(1,500)	(118,712)	(150,655)	-
ENHANCED 911	254	86,000	-	(86,000.00)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
CRIME VICTIM	255	82,492	88,054	5,562.00	78,959	243	4,452	300	1,680	2,000	-	-	420	-	88,054	-	(70,000)	(1,500)	(16,554)	(88,054)	-
COMMUNITY CORRECTIONS	257	947,153	934,355	(12,798.00)	623,935	12,600	7,600	1,600	8,720	272,600	-	-	7,300	-	934,355	(87,700)	(65,500)	(306,422)	(474,733)	(934,355)	-
EMERGENCY MANAGEMENT	280	49,965	51,057	1,092.00	39,617	940	600	500	2,500	1,000	5,000	-	900	-	51,057	-	(19,194)	-	(31,863)	(51,057)	-
ENVIRONMENTAL HEALTH	390	79,061	83,595	4,534.00	74,245	2,500	2,650	200	1,250	1,300	-	-	1,450	-	83,595	(72,000)	-	-	(11,595)	(83,595)	-
SOLID WASTE	391	329,743	373,035	43,292.00	180,085	4,200	4,000	1,000	3,100	179,500	-	-	1,150	-	373,035	(4,200)	(67,729)	(55,800)	(245,306)	(373,035)	-
WATER WELLS	392	6,500	6,000	(500.00)	2,000	-	3,000	-	-	1,000	-	-	-	-	6,000	(11,000)	-	-	5,000	(6,000)	-
LIBRARY & HISTORICAL SOCIETY	500	290,670	296,348	5,678.00	-	3,250	-	-	-	-	-	-	-	293,098	296,348	-	-	-	(296,348)	(296,348)	-
AG SOC, SOIL & WATER, AG	600	133,803	111,103	(22,700.00)	-	4,550	-	-	-	-	-	-	-	106,553	111,103	-	-	-	(111,103)	(111,103)	-
EXTENSION	601	80,955	84,984	4,029.00	-	-	3,600	250	200	79,859	-	-	100	975	84,984	-	-	(1,300)	(83,684)	(84,984)	-
PROMOTION, TRAN, AIRPORT	700	38,007	38,707	700.00	-	-	-	-	-	-	-	-	-	38,707	38,707	-	-	-	(38,707)	(38,707)	-
ECONOMIC DEVELOPMENT	711	102,468	106,656	4,188.00	105,156	330	100	150	720	-	-	-	200	-	106,656	-	-	(64,094)	(42,562)	(106,656)	-
GENERAL FUND SUBTOTAL		\$ 14,287,720	\$ 14,674,070	\$ 386,350	\$ 10,533,757	\$ 211,455	\$ 607,235	\$ 188,057	\$ 119,330	\$ 1,823,606	\$ 300,243	\$ 105,000	\$ 191,559	\$ 593,828	\$ 14,674,070	\$ (1,412,006)	\$ (404,141)	\$ (3,571,790)	\$ (20,771,278)	\$ (26,159,215)	(11,485,145)
ROAD & BRIDGE	3	9,563,099	9,713,797	150,698.00	2,590,602	115,950	1,100,790	55,000	4,820	143,490	616,400	4,230,000	226,480	630,265	9,713,797	-	-	(6,423,430)	(2,577,867)	(9,001,297)	712,500 From fund balance
HHS	5	7,206,971	7,236,287	29,316.00	4,791,634	32,300	98,530	68,285	34,680	2,040,933	-	84,700	85,225	-	7,236,287	-	(745,859)	(3,212,246)	(2,978,182)	(6,936,287)	300,000 From fund balance
TRUST	10	1,438,456	1,247,579	(190,877.00)	572,308	16,000	78,500	18,200	8,850	167,700	-	-	55,250	330,771	1,247,579	-	-	(1,787,000)	(1,787,000)	(1,787,000)	(539,421)
FOREST DEVELOPMENT	11	659,636	897,586	237,950.00	467,183	7,000	23,250	600	1,470	88,500	7,000	111,000	3,000	188,583	897,586	(250)	(76,342)	(751,759)	(80,510)	(908,861)	(11,275)
LLCC	19	724,655	722,782	(1,873.00)	492,127	17,553	90,825	52,492	8,506	35,279	-	-	2,500	23,500	722,782	(591,807)	-	(134,776)	(83,684)	(726,583)	(3,801)
PARKS	21	480,310	578,361	98,051.00	77,586	4,500	-	-	-	55,500	52,000	3,500	-	385,275	578,361	(25,000)	(367,902)	(134,200)	(15,000)	(542,102)	36,259
TOTAL		\$ 34,360,847	\$ 35,070,462	\$ 709,615	\$ 19,525,197	\$ 404,758	\$ 1,999,130	\$ 382,634	\$ 177,656	\$ 4,355,008	\$ 975,643	\$ 4,534,200	\$ 564,014	\$ 2,152,222	\$ 35,070,462	\$ (2,029,063)	\$ (1,594,244)	\$ (16,015,201)	\$ (26,422,837)	\$ (46,061,345)	(10,990,883)

	\$	26,422,837	
Subtract net from Central Services	\$	(11,485,145)	
Add Debt Service	\$	747,143	\$ 46,061,345
To balance general fund	\$	10,079	\$ (10,990,883)
Total Net Levy	\$	15,694,914	\$ 35,070,462 Total Revenues

Handout 4C

Aitkin County

2020 Proposed Budget

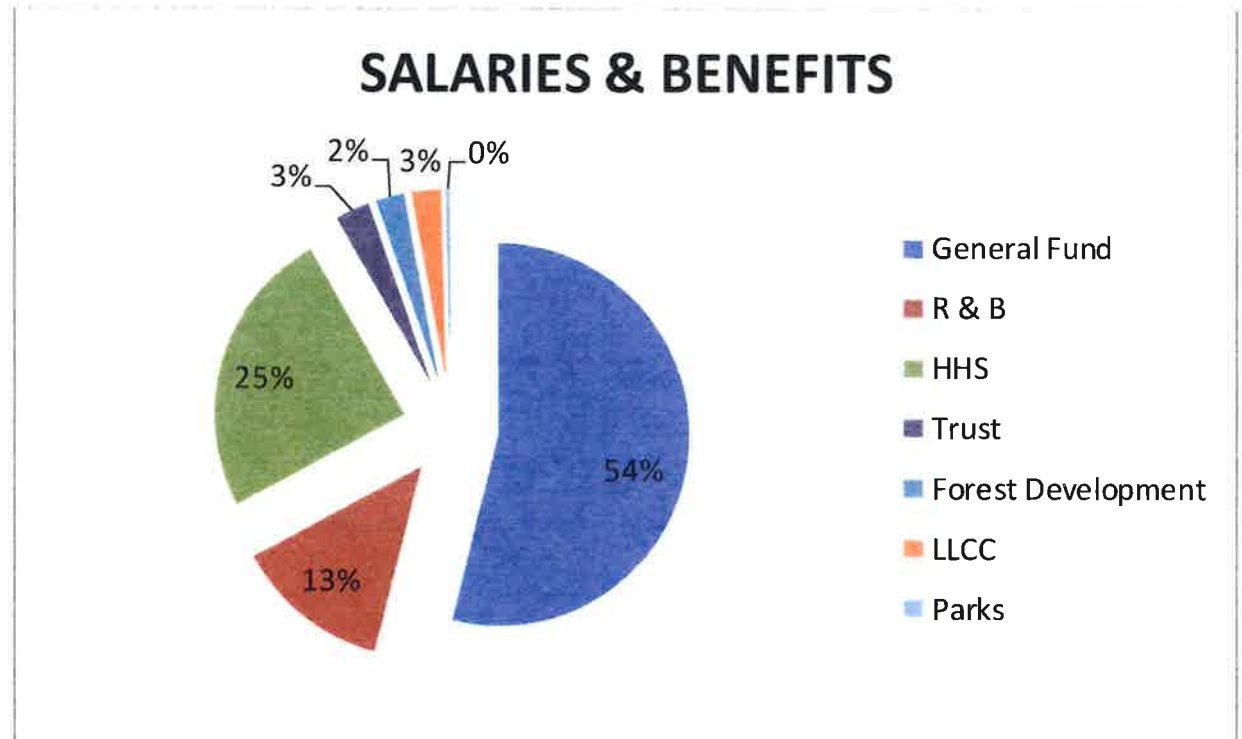


Outline

- ➔ Budget Category Review
- ➔ 2020 Budget Summary
- ➔ Historical Data
- ➔ Budgeted Use of Fund Balance
- ➔ Capital Expenditures
- ➔ Questions/Staff Direction

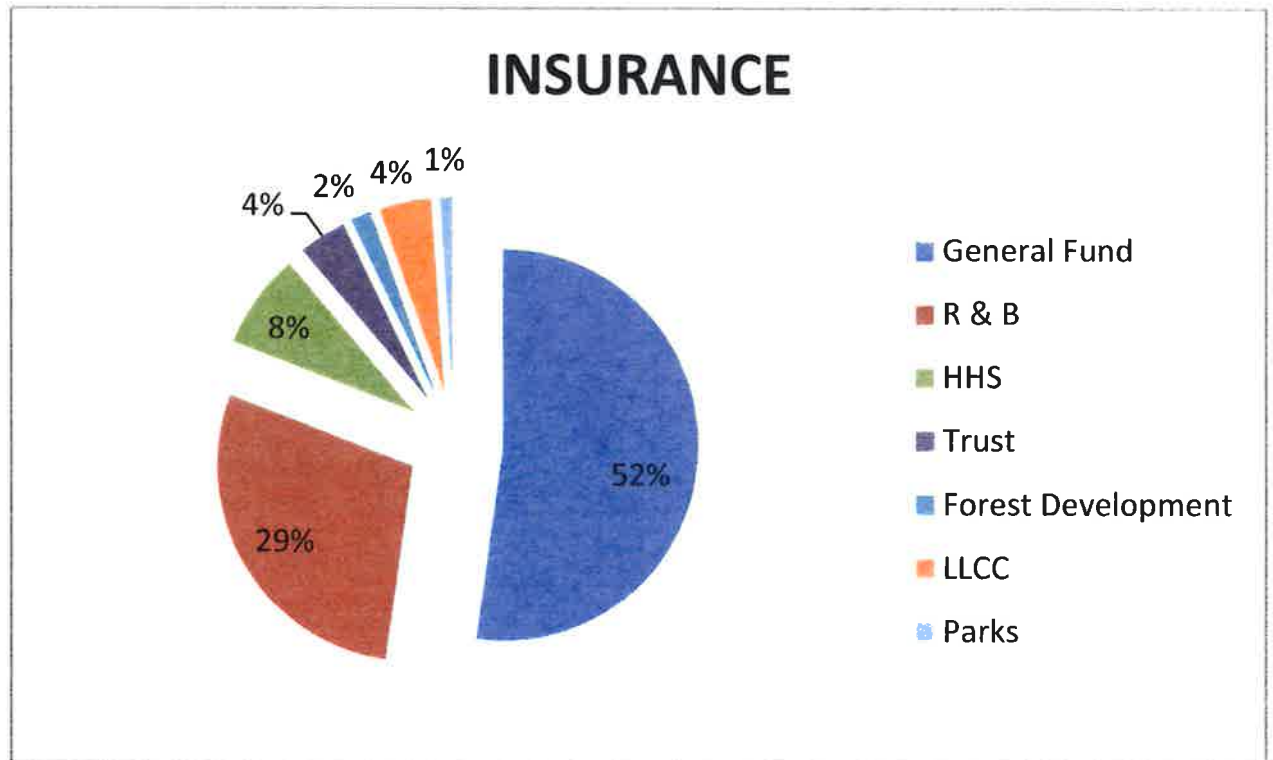
Salaries & Benefits

- Total - \$19,525,197
- Includes:
 - Wages
 - Health Insurance
 - Life Insurance
 - Disability Insurance
 - FICA
 - PERA
 - Medicare
 - HSA Contributions
- Approx. 240 total employees
- Represents 56% of budgeted expenses
- \$324,705 Increase from 2019 budgeted expenses



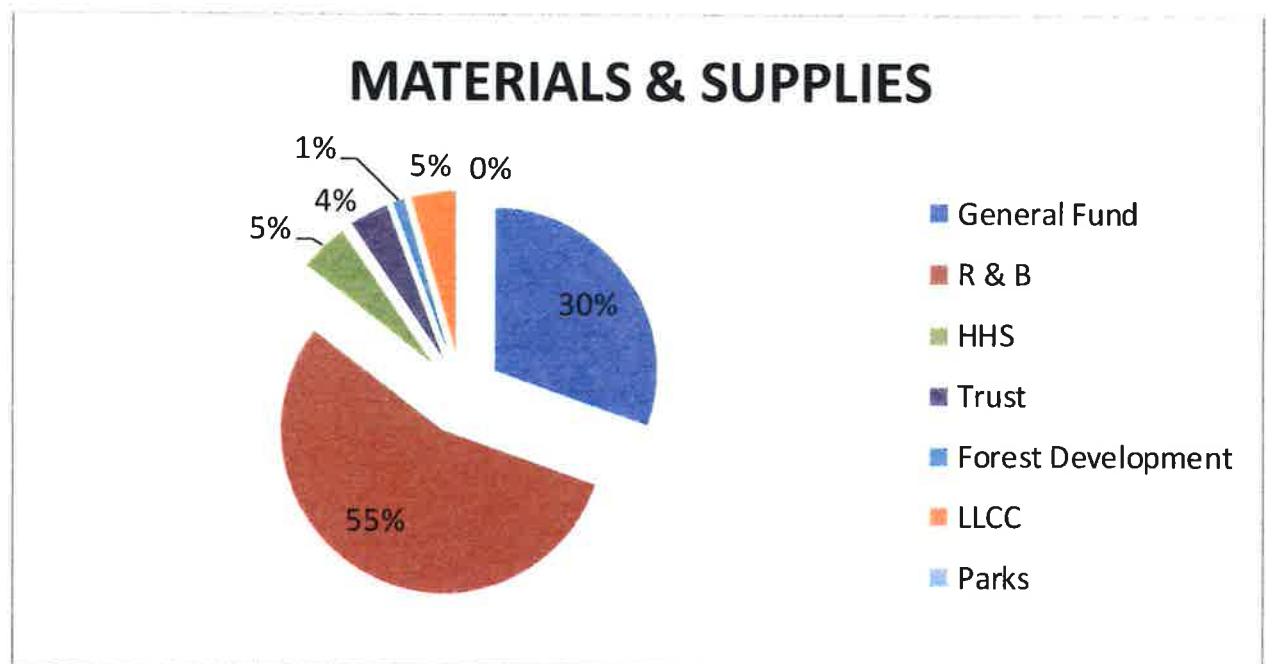
Insurance

- Total - \$404,758
- Includes:
 - Property Insurance
 - Worker's Comp.
 - Vehicle/Equipment
- Represents 1% of budgeted expenses
- \$4,763 Decrease



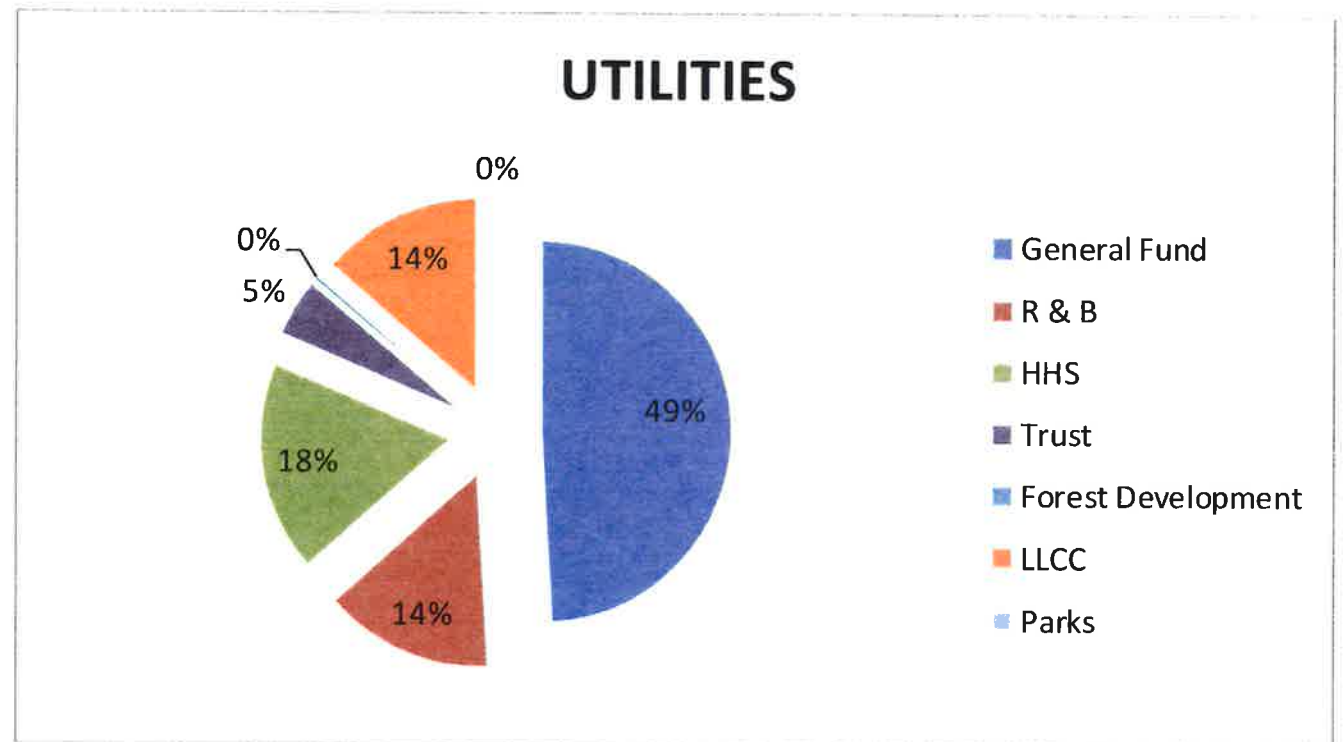
Materials & Supplies

- Total - \$1,999,130
- Includes:
 - Office Supplies
 - Computer Supplies
 - Postage
 - Maintenance Supplies
 - Field Supplies
 - Jail Supplies
- Represents 6% of budgeted expenses
- \$218,782 increase



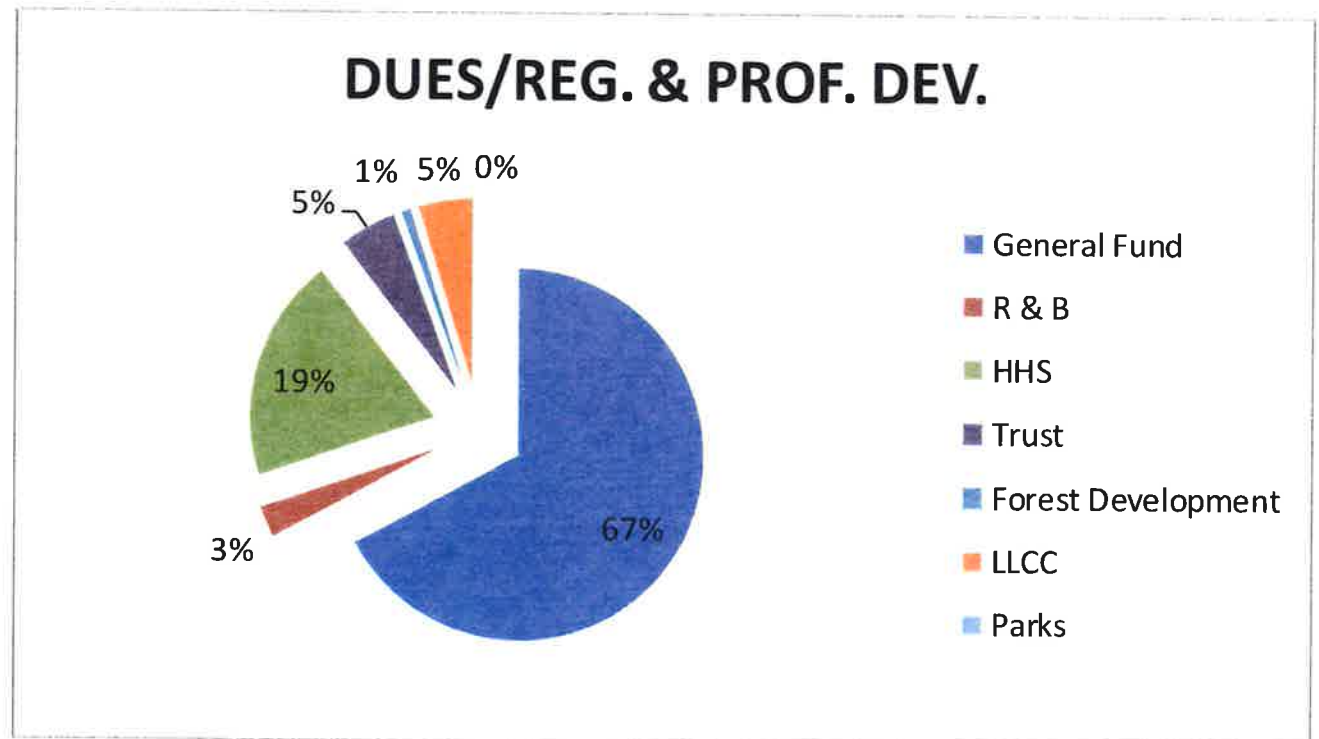
Utilities

- Total - \$382,634
- Includes:
 - Electric
 - Gas
 - Telephone
 - Garbage
- Represents 1% of budgeted expenses
- \$13,262 Decrease



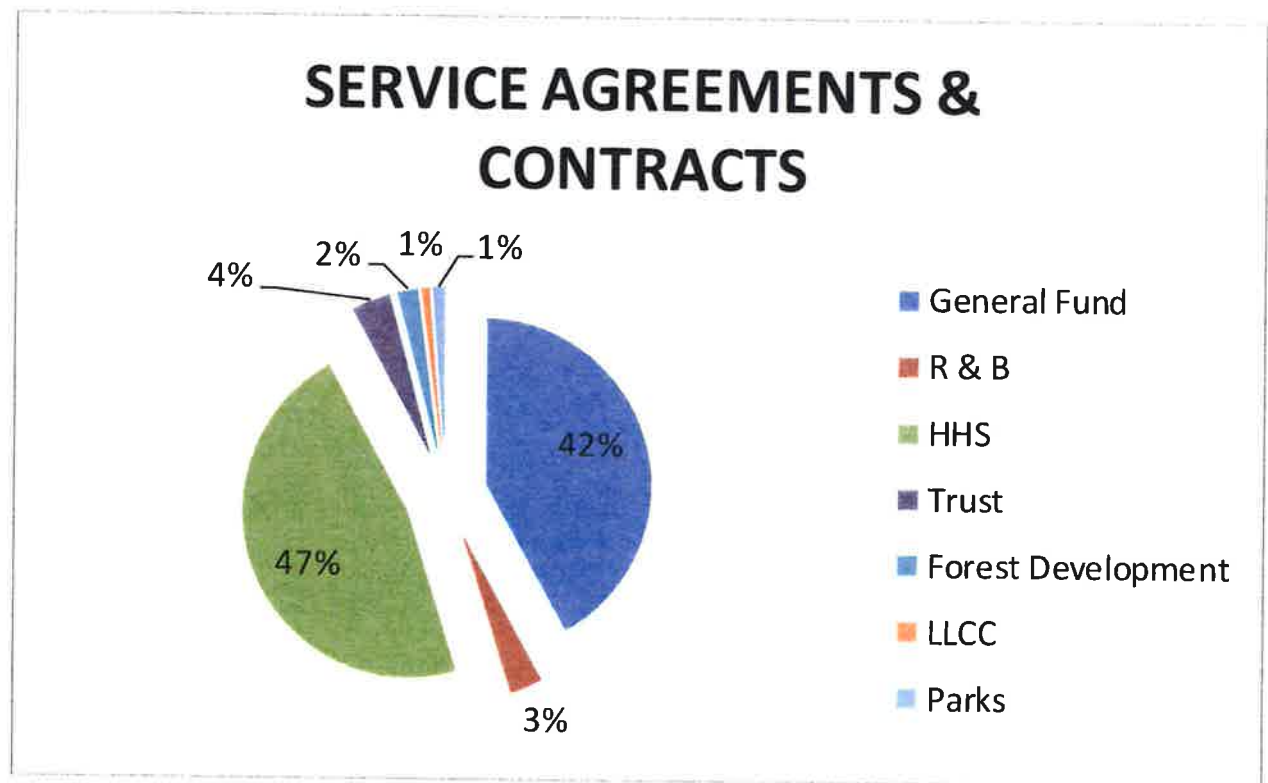
Dues/Registration/Professional Development

- Total - \$177,656
- Includes:
 - Association Dues
 - Conference Registration
 - Training
 - Lodging & Meals
- Represents 0.5% of budgeted expenses
- \$5,960 Increase



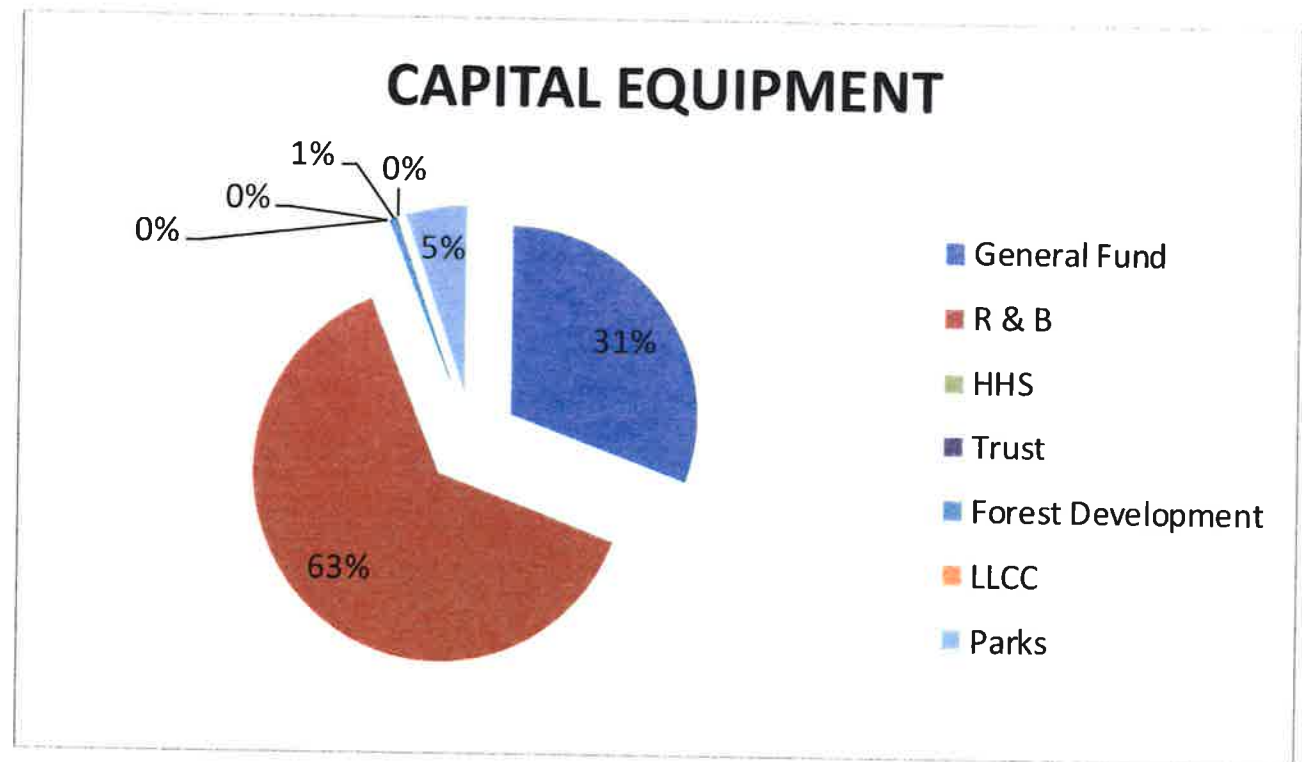
Service Agreements/Contracts

- Total - \$4,355,008
- Includes:
 - Publishing/ Advertising
 - Service Contracts
 - HHS Programs
 - Software Licenses
 - Professional Services
- Represents 12% of budgeted expenses
- \$38,941 Decrease



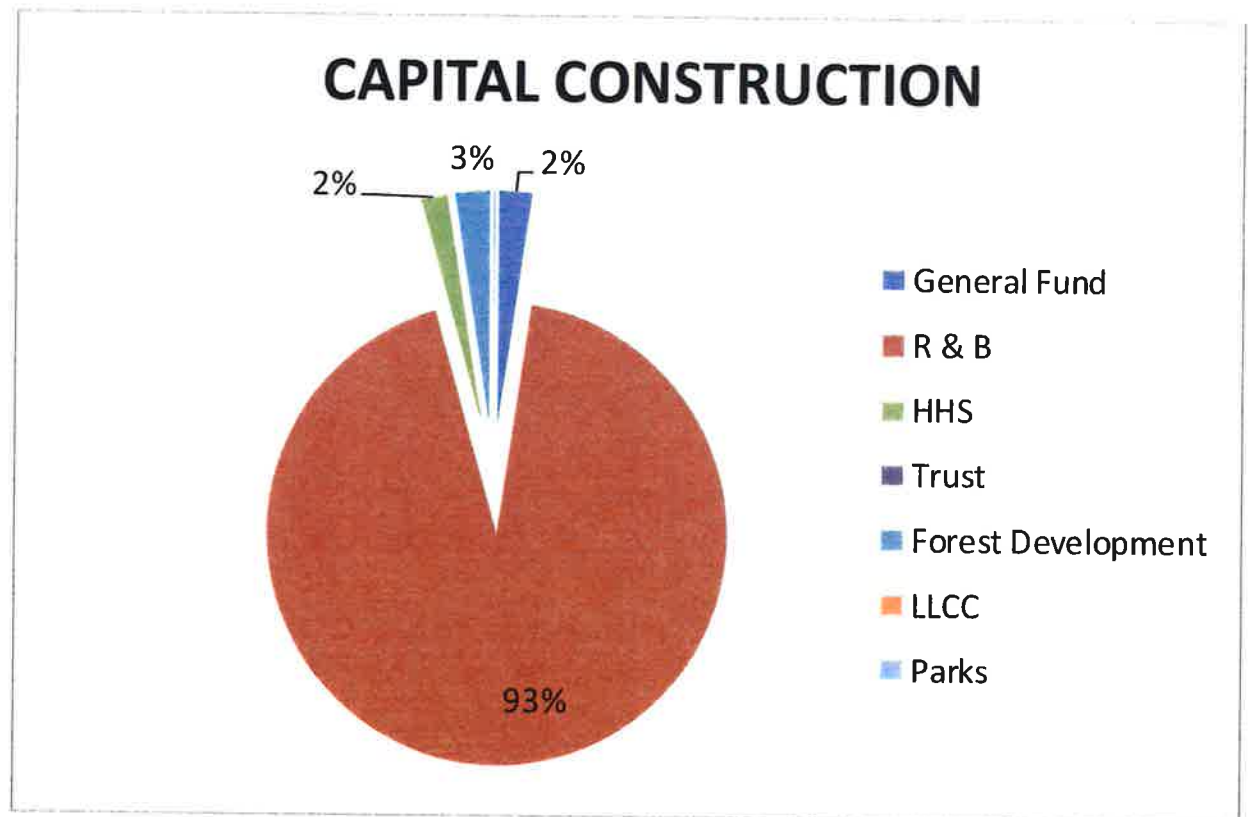
Capital Equipment

- Total - \$975,643
- Includes:
 - Vehicles
 - Computer/Technology Equipment
 - Radio Equipment
 - R&B Equipment
- Represents 3% of budgeted expenses
- \$153,524 Decrease



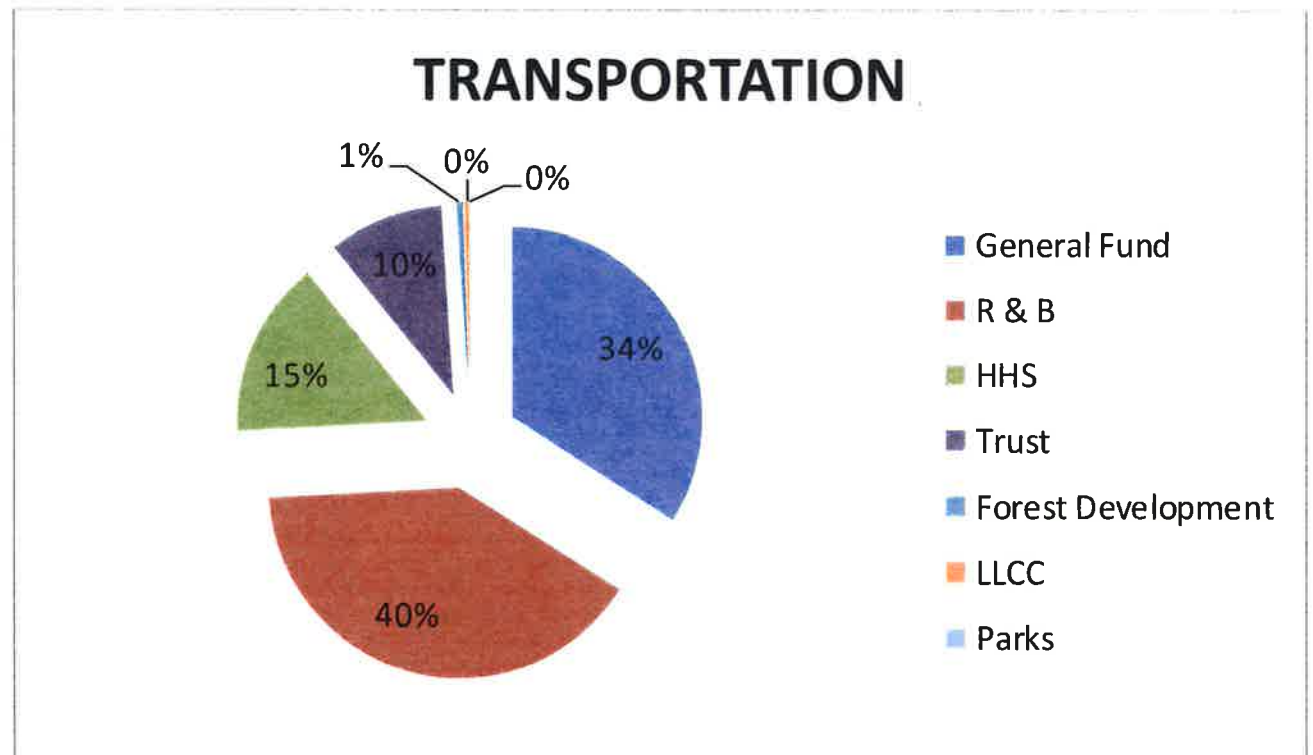
Capital Construction

- Total - \$4,534,200
- Includes:
 - Road Projects
 - Building Improvements
- Represents 13% of budgeted expenses
- \$671,700 Increase



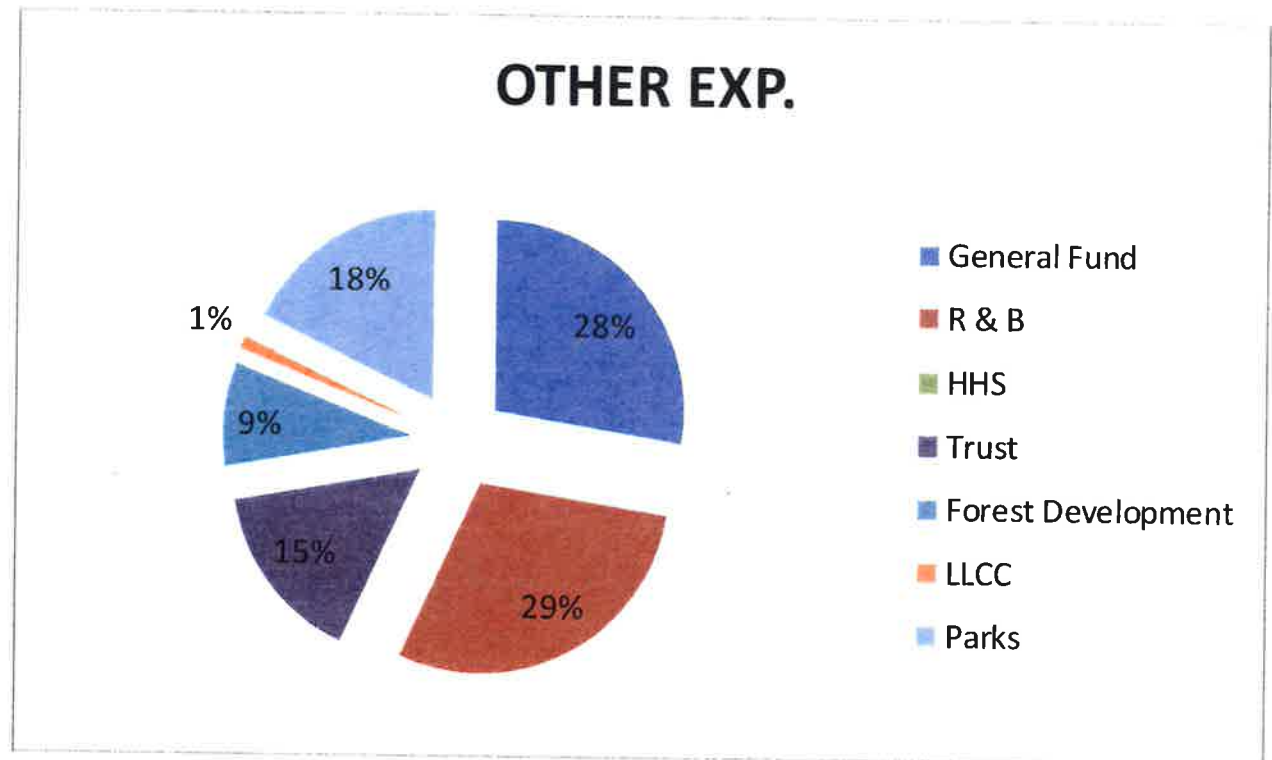
Transportation

- Total - \$564,014
- Includes:
 - Gas & Oil
 - Travel/Mileage
 - Vehicle Maintenance
 - Licenses/Plates
- Represents 2% of budgeted expenses
- \$48,164 Decrease



Other Expenses

- Total - \$2,152,222
- Includes:
 - Appropriations/
Dues
 - Apportionments
 - Twnp. Road
Allotment
 - Physical Exams
- Represents 6% of
budgeted expenses
- \$994 Decrease



2020 Budget Summary

Total Expenditures - \$35,070,462

Levy - \$15,694,914

(Includes bond payments totaling \$747,143 – 4.8% of total levy)

Proposed Levy Increase – 6.49%

2020 Comparables:

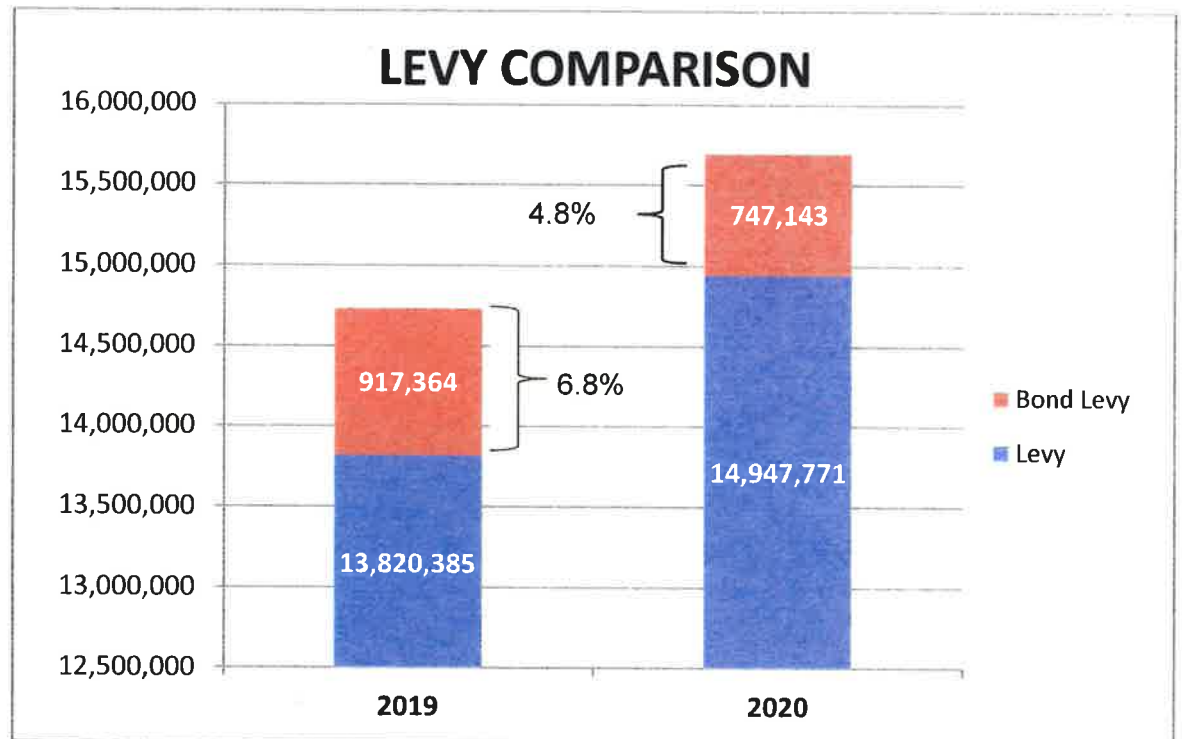
Cass – 3.4%

Pine – 3%

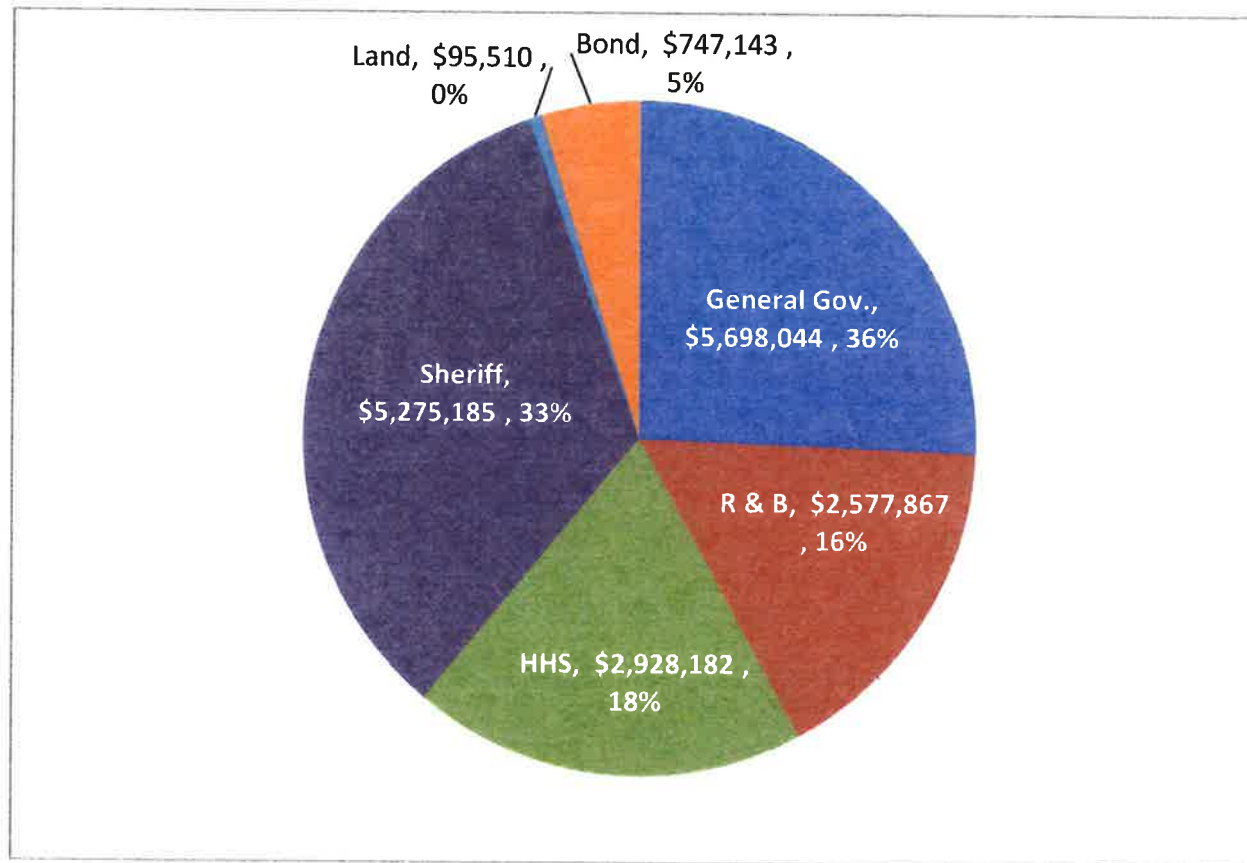
Carlton – 6.2%

Crow Wing – 7%

City of Aitkin – 9.7%



Proposed Levy by Major Department



Total Proposed Levy - \$15,694,914



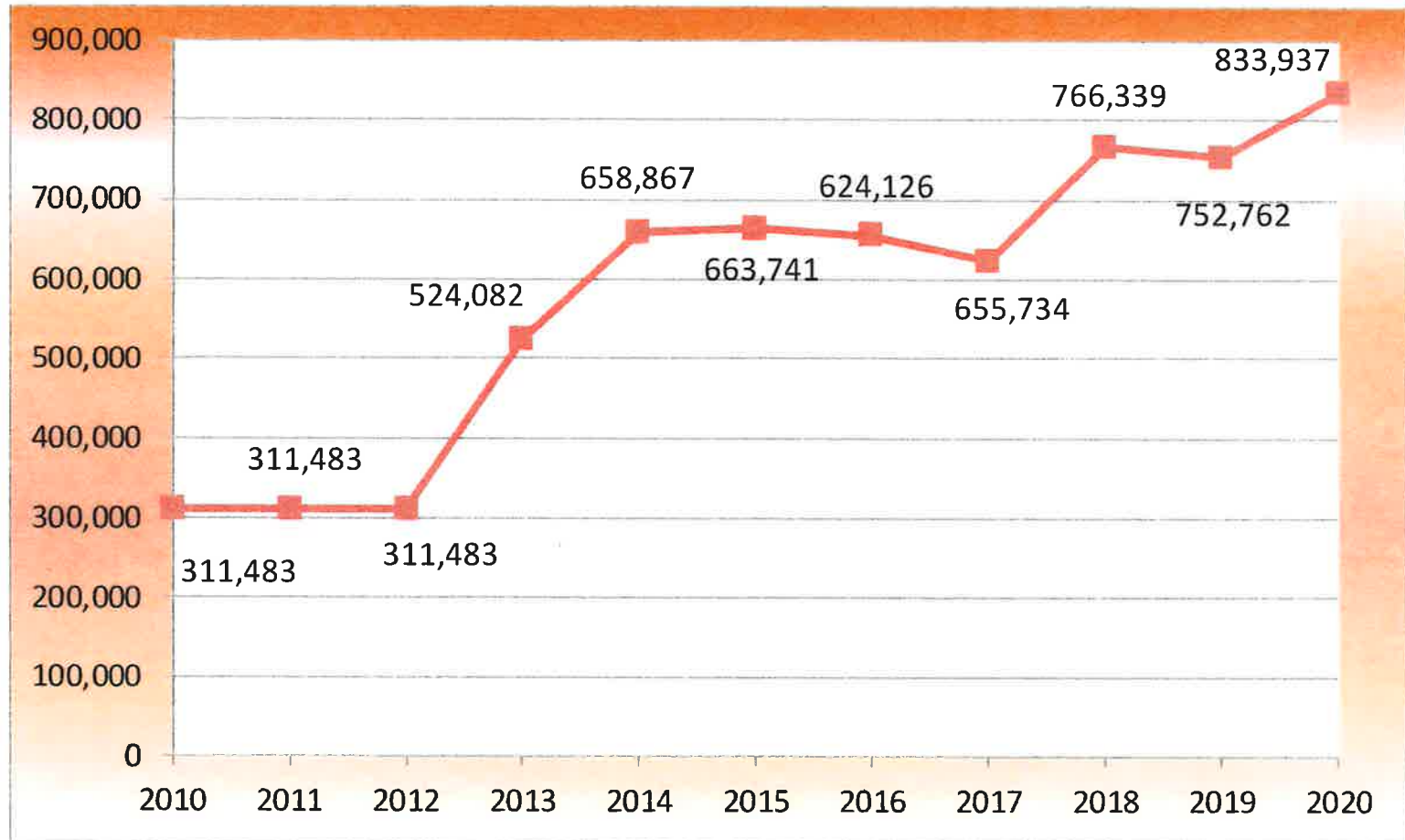
Historical Perspective

- ➔ CPA
- ➔ Budget
- ➔ Levy
- ➔ Fund Balances

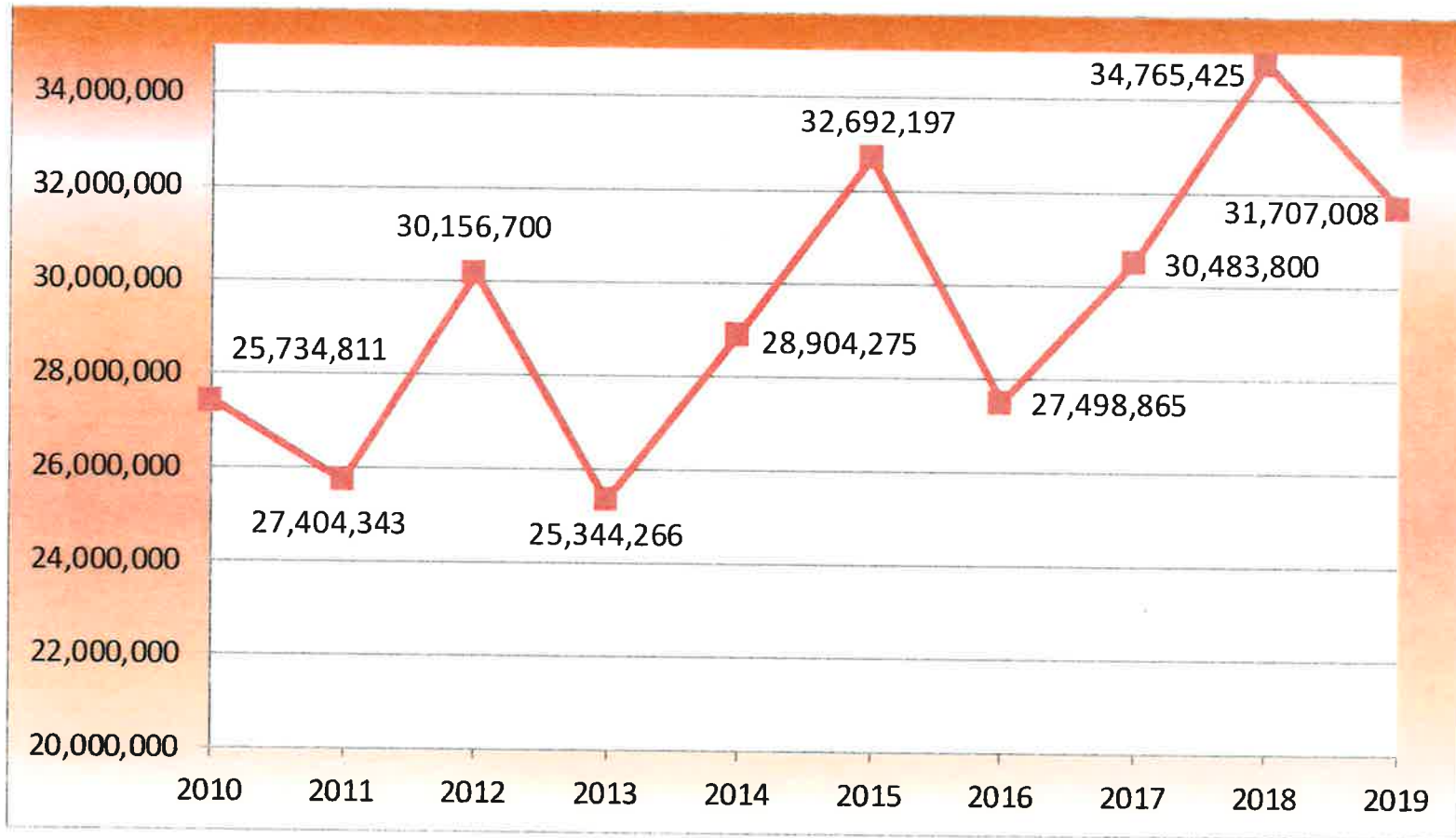
Historical CPA - Budget - Levy

	CPA	Actual	Difference	Market Value Credit Reductions	Total Budget \$	Levy \$	Levy % Change	Budgeted Use of Fund Balance	Tax Rate
2010	585,362	311,483	273,879	211,728	27,404,343	10,999,199	2.15%	-1,110,877	32.934
2011	528,130	311,483	216,647	108,672	25,734,811	10,999,199	0.00%	77,783	34.690
2012	311,483	311,483	0	Discontinued	30,156,700	11,384,171	3.50%	-2,899,056	38.896
2013	524,082	524,082	0		25,344,266	11,725,696	3.00%	-108,038	41.242
2014	658,867	658,867	0		28,904,275	11,725,696	0.00%	-2,813,424	42.908
2015	663,741	663,741	0		32,692,197	11,999,900	2.34%	-4,924,171	44.534
2016	655,734	655,734	0		27,498,865	12,448,000	3.73%	-423,119	46.147
2017	624,126	624,126	0		30,483,800	12,882,929	3.49%	-1,280,132	46.849
2018	766,339	766,339	0		34,765,425	13,499,059	4.78%	-855,704	48.788
2019	752,762	752,762	0		31,707,008	14,737,749	9.18%	-136,562	50.876
2020	833,937								
			\$1,143,118.00	\$320,400					

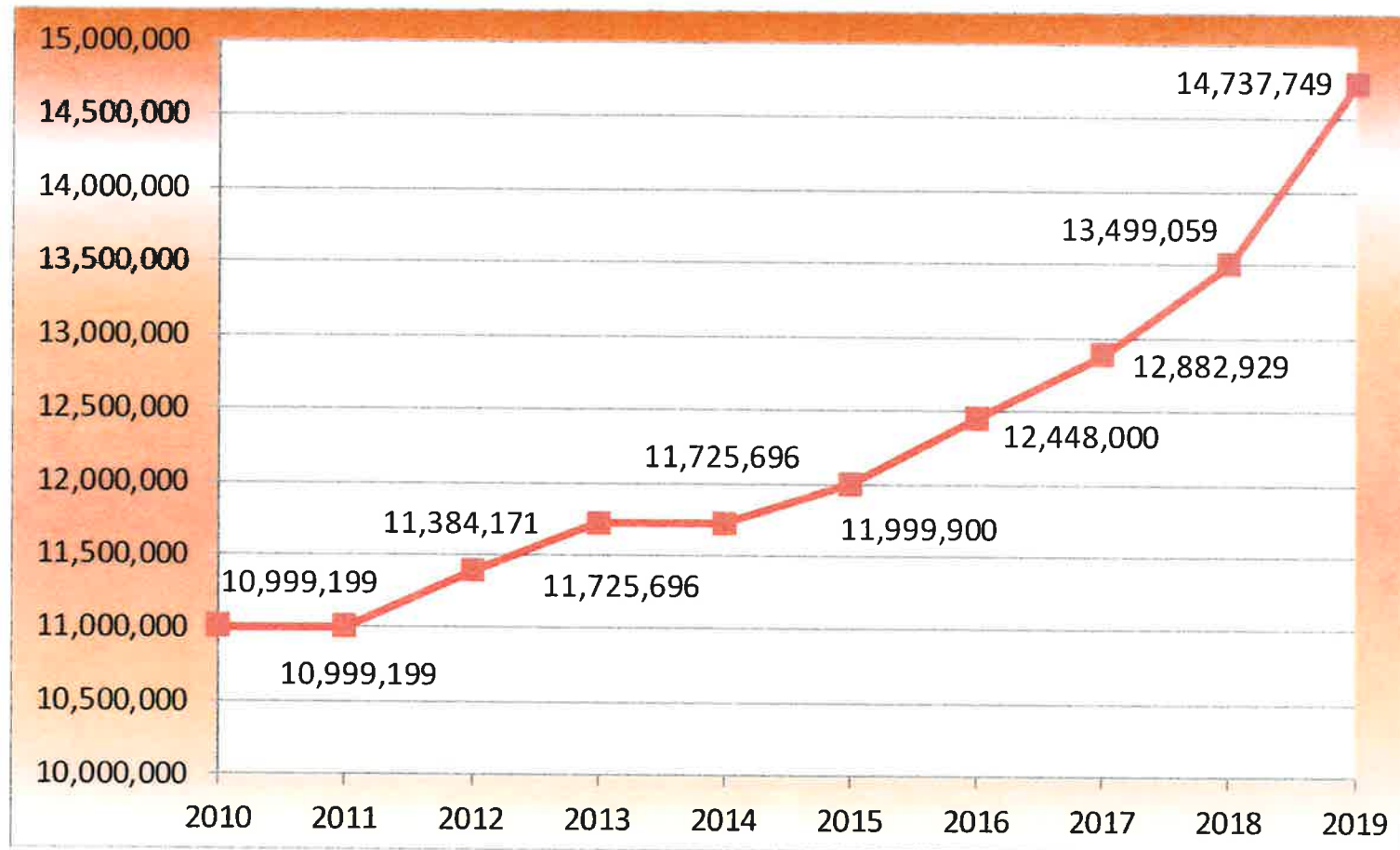
County Program Aid - CPA



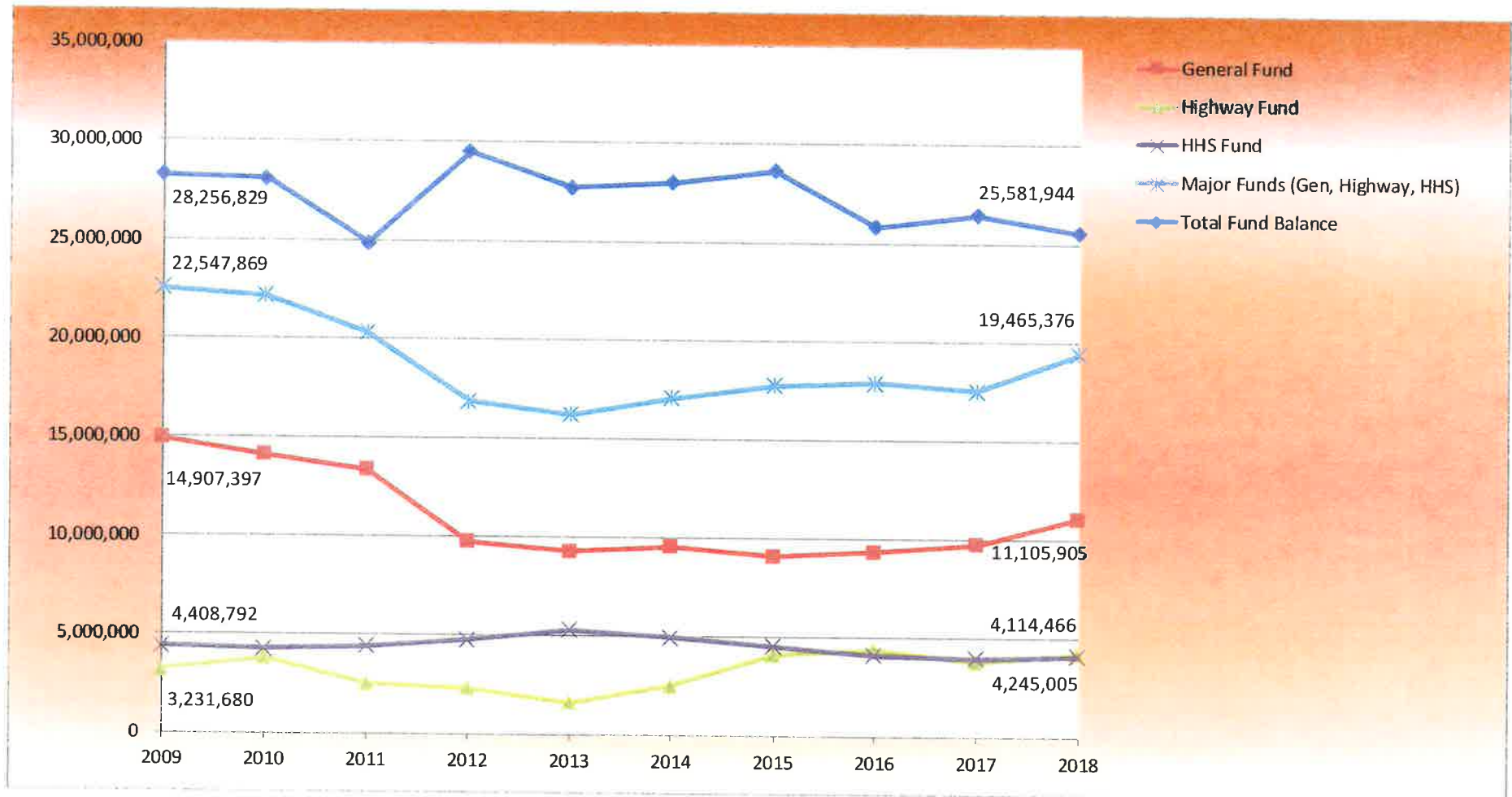
Historical Budget Amounts



Historical Levy Amounts



Historical Fund Balances



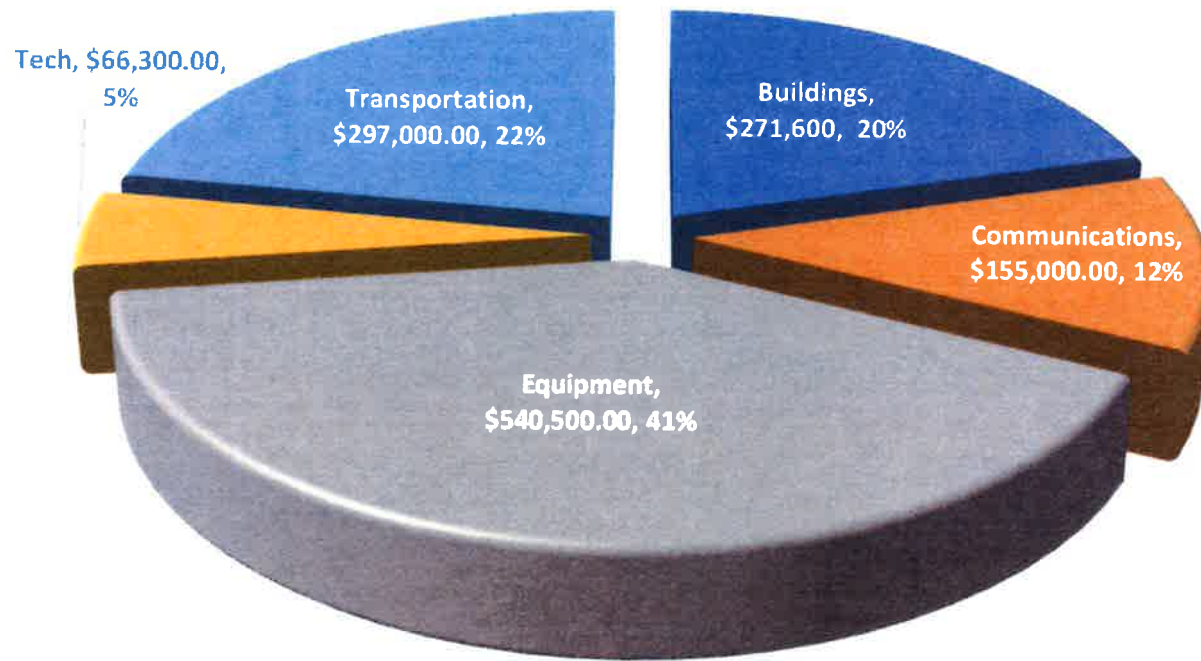


2020 Budgeted Use of Fund Balance

- \$55,800 Solid Waste Fund
- \$300,000 Health & Human Services Fund
- \$712,500 Road & Bridge Fund
- \$36,759 Parks
- \$51,810 Recorder's Compliance Fund
- \$50,000 Elections
- \$1,147,529 Capital Construction Project

2020 Capital Expenditures – By Category

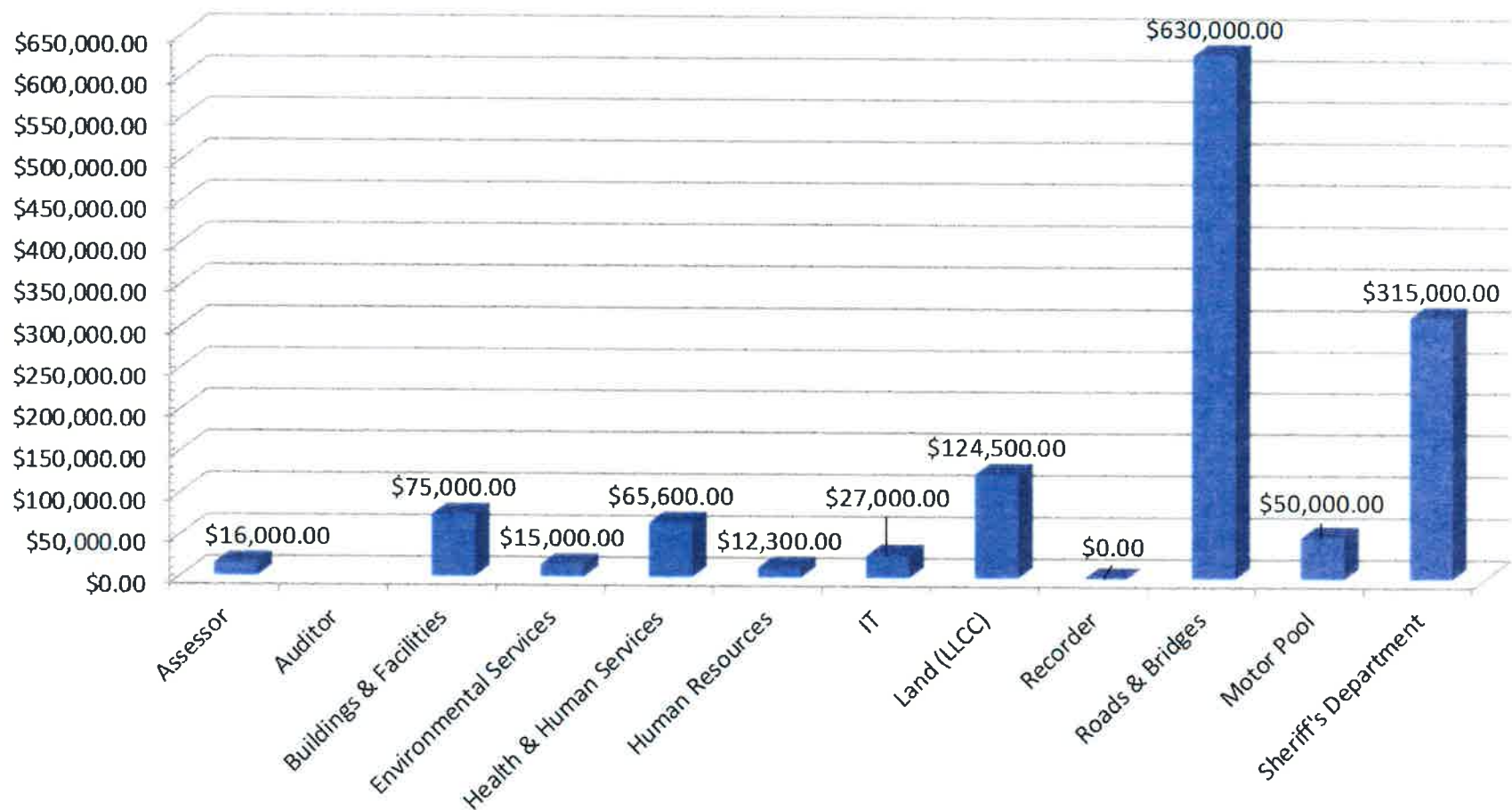
2020 - CIP BUDGET BY CATEGORY



Total 2020 Capital Expenditures = \$1,330,400

2020 Capital Expenditures – By Department

2020 - CIP BUDGET DEPARTMENT TOTALS





QUESTIONS/
STAFF DIRECTION?

