

The Aitkin County Board of Commissioners met this 23<sup>rd</sup> day of April, 2019 at 8:59 a.m., at the Aitkin Public Library, with the following members present: Board Chair Anne Marcotte, Commissioners J. Mark Wedel, Laurie Westerlund, Don Niemi, Bill Pratt, County Administrator Jessica Seibert and Administrative Assistant Sue Bingham.

Motion by Commissioner Niemi, seconded by Commissioner Westerlund and carried, all members present voting yes to approve the April 23, 2019 amended agenda. Agenda Item 7A – Adopt Fund Balance Policy, will be a discussion item only. No action requested at this time.

**AITKIN COUNTY HEALTH & HUMAN SERVICES  
BOARD MEETING MINUTES  
April 23, 2019**

**Attendance**

The Aitkin County Board of Commissioners met this 23<sup>rd</sup> day of April, 2019, at 9:00 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Commissioners Anne Marcotte, J. Mark Wedel, Laurie Westerlund, Don Niemi, and Bill Pratt. Others present included: County Administrator Jessica Seibert, Cynthia Bennett ACH&HS Director, Accounting Supervisor Carli Goble, Children’s Social Services Supervisor Jessi Schultz, Adult Social Services Supervisor Kim Larson, Public Health Supervisor Erin Melz, Child Support Supervisor Ruth Sundermeyer, Social Worker Reina Irvine, Assistant to the County Administrator Sue Bingham, Shawn Speed, H&HS Executive Assistant, and Guests: Kari Paulsen/H&HS Advisory Committee Member, Cindy Chuhanic/H&HS Advisory Committee Member, Bob Harworth, Barb Carr/Aitkin County Growth, and Brielle Bredsten/Aitkin Independent Age.

**Agenda**

Motion by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members voting yes to approve the March 26, 2019 Health & Human Services Board agenda with the change.

**Minutes**

Motion by Commissioner Niemi, seconded by Commissioner Pratt and carried, all members voting yes to approve the March 26, 2019 Health and Human Services Board minutes.

**Bills**

Carli Goble noted that there were no notable changes in the bills this past month.

Motion by Commissioner Wedel, seconded by Commissioner Westerlund and carried, all members voting yes to approve the bills.

**Health & Human Services Director Report, Cynthia Bennett, ACH&HS Director**  
Cynthia began by seeking approval of a resolution supporting the Mental Health Re-Entry Program. This resolution specifically gives the Adult Mental Health Initiative (AMHI) the authority to seek additional funding, to identify gaps in services, develop and implement programs and to develop a tracking system so they may evaluate and continually improve the services.

**CALL TO ORDER**

**APPROVED  
AGENDA**

**HEALTH & HUMAN  
SERVICES BOARD**

Motion by Commissioner Westerlund, seconded by Commissioner Wedel and carried, all members voting yes to approve the Mental Health Resolution.

Second she asked for approval of a resolution supporting continuation of the Health Care Access Fund which will be sent to our legislative representatives.

Motion by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members voting yes to approve the Health Care Access Fund Resolution.

Third, she went on to thank and congratulate Ruth Sundermeyer, Child Support Supervisor, on her 39 years of faithful service to Aitkin County and Child Support.

Commissioner Marcotte noted how Ruth has made such a great impact to the citizens of Aitkin County and how well know she is within the County and State. Individuals Ruth works with trust and believe in her.

Cynthia moved into some legislative updates as follows-

We are nearing the end of the session following a two week break and there remains much work to do. The Republican controlled Senate and the Democratic controlled House do not agree on much however there have been two bills brought forth by both sides which the Governor signed.

One is the Hands Free Bill which prohibits any use of a cellular device while operating a motor vehicle.

The second bill that was passed and signed was the support for children's residential treatment payments that covers the gap for two months at the end of the State fiscal year. This gap was due to the federal government enactment of the Family's First Act. As such the federal funding ended 2 months prior to the end of the State fiscal year. There also is a bill proposal that will allow continued State financial support for this service a there will be no more federal funding for this purpose.

Health Care Access fund was not extended in the budget proposals submitted by Senator Abeler or Senator Benson. Senator Benson's did, however, include that the money that is currently in the Health Care Access Fund be moved into the General Fund to support SHIP and in addition there is a proposal to allow the SHIP funds to be more flexible in their use.

SF 92 was also discussed. This bill repeals the Child Care Assistance Program, the basic sliding fee, and Minnesota Families Investment Program Child Care, just the child care portion. The recent fraud incident brought to light that there are not many fraud controls within this program area and the intention is to put a freeze on the program until they are able to redesign it. The problem with that is that this will impact our low-income families who depend on this assistance. There are 25 families within Aitkin County, which benefit from this that would no longer have that support available to them. Members from MACSSA and AMC testified to the legislators about concerns for how this might impact our low-income families and it has been noted that this could create a barrier to working.

Commissioner Niemi spoke that Tony Sertich, from the Northland Foundation, mentioned that there are 4600 children in the 7 county area who do not have access to child care and that there should be a requirement that if you do a school bond that it

must include child care. Also said that there are communities that have an abundance of child care and that that is affecting whether or not new businesses move into the area more than anything else now.

Commissioner Wedel mentioned the Aitkin Health Services is starting a child care service that will be open to shift workers due to the hours available to parents.

Other legislative points of interest include: MACSSA continues to meet with the legislatures to support the appeals process for Regional Treatment Centers and is continuing to advocate for clarification related to competency restoration.

Commissioner Niemi asked if there was any room for compromising on the Health Care Access Fund and the 2% Provider tax and Cynthia said that she believes there would be but did not know if anyone has pursued that avenue yet.

Commissioner Marcotte added that she is dealing with the syringe access initiative and that Grand Rapids is getting involved more than they had before and asked whether we are involved with that at all. Erin Melz talked that it is more prevalent in the Duluth and Virginia area and that she has not heard of any need for it here but that we will look into it more. Erin added that they are transitioning from the old don't do drugs messaging to more of an if you are going to do drugs, to follow safe medical practices when doing so.

**Review Approval of Contracts/Agreements/Appointments/Policies**

**Approve POS agreement between Aitkin County and the McGregor School District for Transportation of Children and Youth in Foster Care Placement.**

Motion by Commissioner Westerlund, seconded by Commissioner Pratt and carried, all members voting yes to approve the POS for Transportation of Children and Youth in Foster Care Placement.

**Adult Social Services Report, Kim Larson**

Kim gave an update on the Clubhouse project that is underway through Northland Counseling and that they are now looking at a house in Aitkin, as opposed to the upstairs area of Riverwood's log building. Commissioners asked about the reason for the change of plan and it was noted that it was not fiscally realistic, as the renovation costs were higher than expected as well as rental costs associated with that building. There will be some renovations required of the house as it will need to be handicap accessible and the cost for heating and cooling may be high. In the meantime Northland is in discussions with the Aitkin Methodist Church and were meeting soon with them.

She went on to give an update on the Vitals program and this APP will be available to put on cell phones for all of the Aitkin County Sheriff's Department deputies and Aitkin Police Department officers to help responders know when they are approaching an individual who has emergent information. This is dependent on the individual registering their information and wearing a fob that will ping the responders phone app if information regarding this person is available.

Next she shared that on March 1<sup>st</sup> Reina Irvine received a certificate of appreciation from the Department of Human Services Mental Health and Chemical Dependency Unit and that she had never seen this happen before from DHS and that acknowledgments from them is very rare. It just speaks to the quality of work that Reina does and the stellar employees within our county.

Lastly Kim talked about the upcoming Mental Health Event on May 14<sup>th</sup> from 5-7pm at Maryhill Manor and the focus this year is on self-care. There will be presentations on healthy shopping, food demonstration, and a presentation on yoga and its benefits.

**Financial Reports, Carli Goble**

Carli began by talking about out of home placement costs and to wrap up 2018 we were at about 50% of where we ended in 2017.

In quarter 1 in 2019 we had \$58,680 in foster care charges and that compared to that same time in 2018 we had \$101,000.

Regional treatment center costs for quarter 1 was \$77,000 for six clients compared to \$92,000 in 2018 for the same amount of clients although one, at that time, was being paid for by us at the 100% rate.

We currently have no one at the Anoka Regional Treatment Center, however we have that recurring payment to them for a client who is now deceased.

At the Minnesota Sex Offender Program we have 4 clients there at varying levels of county responsibility that was in affect at the time of their placement there.

In St. Peter we currently have two clients and that cost for them is \$23,000 for the first quarter of 2019.

She ended her financial report by noting that we currently should be at a 25% for expenditures and we are actually at 22%. Revenues are at 14% but noted that is expected as we receive the majority of our revenues with tax payments in July and October.

Commissioner Wedel asked whether or not, in regards to the Anoka item, there were any bills or discussions taking place that would address those kind of situations in the future and Cynthia responded that she believes the ability to appeal would make an impact on those situations in the future, if that passes, and that until the appeal process is done that it will remain the state's responsibility.

**Committee Reports****Joint Powers Board Report, Erin Melz**

Erin relayed that they discussed their first quarter grant spending as well as delegation agreements and the Health Care Access Fund.

Maggie, the CHB administrator, received approval to attend the National Association of City and County Health Officials Conference in Orlando in July.

The board received an update on Healthy Families America Programs.

Erin concluded by reminding the Commissioners that the first of three Substance Abuse Forums would be held this evening in McGregor at the school with a meal from 5-6pm and program from 6-730pm. The next one will be in Aitkin on May 2<sup>nd</sup> and in Malmo on May 7<sup>th</sup>.

**H&HS Advisory Committee Update**

Cindy and Kari briefed the Board for the Advisory Committee and that they had started work on their project to raise awareness for Suicide Prevention in the County through working with the Committee for the Awareness and Prevention of Suicide (CAPS).

The committee members will be spreading information at community organizations and church groups throughout the year to raise awareness of mental health and suicide.

A few of the members will be sitting in on the CAPS meetings and reporting our work to them and back to the Advisory Committee as a go between to each committee.

The goal is just to raise awareness that this is a problem and that it is ok to talk about this in our communities.

The meeting was adjourned at 10:00 a.m.

Next Meeting – May 28, 2019

Break: 10:00 a.m. to 10:12 a.m.

Motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members present voting yes to approve the Consent Agenda as follows: A) Correspondence File: April 9, 2019 to April 22, 2019; B) Approve County Board Minutes: April 9, 2019; C) Approve Electronic Funds Transfers: \$632,754.22; D) Approve (2) Appointments to HRA Board; E) Approve Township Approval of 3.2% Malt Liquor License; F) Approve 3.2% Malt Liquor Licenses; G) Approve Temporary On-Sale Liquor License; H) Adopt (2) Resolutions – Annual Apportionment of Forfeited Tax Sales; I) Approve (2) AFSCME MOAs and (1) Personnel Policy Update; J) Approve (2) Union Agreements and Authorize Signatures; K) Approve Annual Brat Sale; L) Approve Commissioner Warrants: General Fund \$114,853.66, Road & Bridge \$22,257.21, Health & Human Services \$9,391.05, State \$105.00, Trust \$28,476.31, Forest Development \$6,123.72, Long Lake Conservation Center \$6,038.11, Parks \$656.39 for a total of \$187,901.45; M) Approve Auditor Warrants – Sales Tax: General Fund \$535.14, Road & Bridge \$975.39, State \$5,429.50, Trust \$1.35, Long Lake Conservation Center \$79.73, Parks \$81.03 for a total of \$7,102.14

Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to appoint JoLynn Kullhem as the HRA District 4 Board member for a five year term, and Laura Emanuel as the HRA Resident Board member.

Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to approve the issuance of the following 3.2 Malt Liquor License applied for in the within application for a period ending April 30, 2020.

ON Sale:

**HHS BOARD  
ADJOURNS**

**BREAK**

**CONSENT AGENDA**

**HOUSING &  
REDEVELOPMENT  
AUTHORITY**

**TOWNSHIP  
APPROVAL OF 3.2  
MALT LIQUOR  
LICENSE – HIDDEN  
MEADOWS**

Danny J. Volk, d/b/a Hidden Meadows – Unorg 48-27 Township

Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to approve the following 3.2 Malt Liquor Licenses for a period ending April 30, 2020, subject to obtaining all completed paperwork:

**ON Sale:**

- Danny J. Volk, d/b/a Hidden Meadows – Unorg 48-27 Township
- Minnewawa Sportsmen’s Club Inc., d/b/a Minnewawa Sportsmen’s Club – Shamrock Township

**ON & OFF Sale:**

- Dean H. Hanson, d/b/a Agate Bay Resort – Lakeside Township
- Kulifaj Resorts Inc., d/b/a The Red Door Resort & Motel – Wealthwood Township

Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to approve the following Temporary On-Sale Liquor License (Strong Beer) for July 6, 2019.

**ON Sale:**

Sherwood Forest Owners Association, d/b/a Sherwood Forest – Hazelton Township (Under Pavillion next to Clubhouse at Sherwood Forest, 21927 US Highway 169, Aitkin, MN 56431)

Under the consent agenda, motion for a resolution by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – Transfer of 2018 Tax-Forfeited Funds:

**WHEREAS**, according to M.S. 282.09, Subdivision 1, the County Board does hereby determine that the \$3.00 fee from each certificate of sale, contract for deed, and each lease executed by the Auditor and the compensation for clerical help on tax-forfeited land matters in the County Auditor’s office during the 2018 calendar year was \$30,000.00, and

**WHEREAS**, the county revenue cost for office space and maintenance for the Aitkin County Land Dept in the Courthouse for the 2018 calendar year is \$20,000.00, and

**WHEREAS**, a gravel pit rehabilitation account has been established, and \$0.15 per yard of gravel taken out of county pits will be placed in this account, the 2018 amount to be placed in this account is \$19,663.65 (131,091cu yds x ¢15).

**NOW THEREFORE, BE IT RESOLVED**, that the amount of \$30,000.00 be transferred from the Forfeited Tax Sales Account (10-923-6901) to the County Auditor account (01-040-5590) to cover the costs of this clerical hire, AND that the amount of \$20,000.00 be transferred from the Forfeited Tax Sales Account (10-923-6901) to the County General Revenue Account (01-110-5840) for office rent and maintenance, AND that the amount of \$19,663.65 shall be transferred from the Forfeited Tax Sales Account (10-923-6901) to the Gravel Pit Account (11-936-5840).

**3.2 MALT LIQUOR LICENSES**

**TEMPORARY ON-SALE LIQUOR LICENSE (STRONG BEER) – SHERWOOD FOREST**

**RESOLUTION 20190423-030 TRANSFER OF 2018 TAX-FORFEITED FUNDS**

Under the consent agenda, motion for a resolution by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – Apportionment of Tax Forfeited Funds:

**WHEREAS**, pursuant to Minnesota Statute 282.08, County boards are authorized to set aside monies from the tax forfeited sale fund for timber and park development.

**NOW, THEREFORE, BE IT RESOLVED**, that in compliance with said law, that thirty (30) percent of the remaining receipts are to be used for forest development and twenty (20) percent of these receipts remaining are to be used for the maintenance and development of County Parks or recreational areas, as defined in Minnesota Statute Section 398.31 to 398.36 to be expended under the supervision of the County Board.

Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to approve AFSCME Courthouse Unit Personal Leave MOA, AFSCME HHS Unit Personal Leave MOA, and Personnel Policy Personal Leave update, as presented.

Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to approve the 2019-2021 Local 49 Union Agreement and the 2019-2020 Teamsters Supervisory Union Agreement as presented, and to authorize signatures.

Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to approve VFW brat sale on Friday, May 24, 2019 from 11:00 a.m. to 1:00 p.m. on the courthouse lawn.

Kari Paulsen, Career Counselor from NE MN Office of Job Training talked about the rebranding of the Workforce Center to Career Force, with the Board. Additionally, she and Barb Carr from Aitkin County Growth discussed the CDL training that will be taking place this August in Aitkin.

Motion for a resolution by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – Tax-Forfeited Land Sale:

**WHEREAS**, the classification of the following county owned and tax-forfeited lands to be offered for sale has been made by the County Board in accordance with Minnesota Statutes 282, and

**WHEREAS**, a public hearing was held on March 6, 2012 at 10:00am, November 24, 2015 at 11 :00am, September 12, 2017 at 10:00am and on March 13, 2018 at 10:00am in the Aitkin County Courthouse regarding the classification of the attached lands and classified them to dispose of, and

**RESOLUTION  
20190423-031  
APPORTIONMENT  
OF TAX-  
FORFEITED FUNDS**

**PERSONAL LEAVE**

**LOCAL 49 UNION  
AND TEAMSTERS  
SUPERVISORY  
UNION  
AGREEMENTS**

**BRAT SALE**

**NEMOJT**

**RESOLUTION  
20190423-032  
TAX-FORFEITED  
LAND SALE**

**WHEREAS**, the County Board has made appraisals of the lands classified as non-conservation and of the timber and timber products thereon, and has made appraisal of timber and buildings on such lands as have not been classified, and a list of such lands and timber, timber only and of buildings so appraised has been filed with the County Auditor for the purpose of offering lands, timber and buildings, so listed, for sale at not less than the appraised value of the land, timber, and buildings combined, with said appraisals of each property following, and

**WHEREAS**, the County Board is by law designated with authority to provide for the sale of such lands on terms:

**NOW, THEREFORE BE IT RESOLVED**, that such parcels shall be sold on the following terms, to wit: That on sales amounting to \$5,000.00 or less per parcel, the purchase price shall be paid in full at the time of purchase. On sales amounting to more than \$5,000.00 per parcel, the purchaser shall pay a minimum of \$5,000.00 down or 25% of the purchase price (whichever is greater). Any remaining balance must be paid within 60 days. No timber shall be cut, removed, or damaged until the entire purchase price for the parcel is paid in full.

The land and improvements are being sold AS IS and the County makes no warranties as to the condition of any buildings, wells, septic systems, soils, roads, or any other thing on the tract. The tract is being sold with the understanding that the buyer and seller agree to waive disclosures required under Minnesota Statutes Chapters 513.52 to 513.60, and 103I.235 and any associated liabilities. No representation is made as to access, the condition of any structure, its fixtures or contents, or the suitability for any particular use.

Provided that in case any parcel of land bearing standing timber, buildings or timber products is sold at public auction for more than the appraised value, the amount bid in excess of the appraised value shall be allocated between the land, buildings, and timber in proportion to the respective appraised value. Upon payment in full, the purchaser of tax forfeited land at such sale shall be entitled to immediate possession, subject to the provision of any existing lease made in behalf of the State, and

**BE IT FURTHER RESOLVED**, that notice of such sale of lands, timber and buildings be given by publication in the official newspaper of the County as provided by law; that the County Auditor of Aitkin County offer such parcels of land for sale in the order in which they appear in said NOTICE OF SALE, and that such sale shall commence at 2:00 P.M. on Friday, the 28th day of June 2019 and continue until all parcels classified as non-conservation and timber only, buildings on parcels not classified, are offered to the highest bidder for sale. This sale will be held at the Aitkin County Courthouse 3<sup>rd</sup> floor courtroom in Aitkin, Minnesota - 209 2nd St. NW.

**BE IT FURTHER RESOLVED**, as required by Minnesota Statutes 284.28, there will be added to the sale price of any tax-forfeited lands sold, an amount equal to three percent (3%) of the total sale price. Said additional amount to be deposited in the State Treasury and credited to the State Real Estate Assurance Fund, and

**BE IT FURTHER RESOLVED**, that the Land Commissioner may withdraw any description on the list, later subject to the approval of the County Board, when it may appear to be in the public interest to do so, and



**BE IT FURTHER RESOLVED**, Minnesota Statutes 282.014, imposes a \$25.00 fee upon purchasers of tax forfeited land for issuance of a State Deed.

**BE IT FURTHER RESOLVED**, as required by Minnesota Statutes 282.01, Subdivision 6, all State Tax Deeds must be recorded with the County Recorder prior to issuing the Deed to the purchaser, therefore a recording fee for each State Deed issued must be paid to the Aitkin County Recorder by the purchaser when tax-forfeited land is paid for in full, as required in MS 357.18,

**BE IT FURTHER RESOLVED**, as required by Minnesota Statutes 287.22, all State Tax Deeds are subject to State Deed Tax which must be paid by the purchaser.

**BE IT FURTHER RESOLVED**, Aitkin County is not responsible for location of or determining property lines or boundaries.

**BE IT FURTHER RESOLVED**, that all lands sold hereunder are sold subject to the Zoning Ordinance adopted by the County Board, and all lands are sold subject to railroad and highway easements, power and pipeline easements, any recreational easements, and subject to all flowage rights, and

**BE IT FURTHER RESOLVED**, that except in the case of Deeds issued for platted property and Deeds issued to correct errors in either legal description or grantees, the Deeds issued for these parcels will contain a restrictive covenant which will prohibit enrollment of the land in a State Funded program providing compensation of marginal land or wetlands.

Aitkin County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment and the provision of services. Prospective bidders who require special accommodations to participate in this sale should inform the Land Department as soon as possible and more than three working days before the sale. You may write to Aitkin County Land Department at 502 Minnesota Ave N. Aitkin, MN 56431 or call 218-927-7364. Pre-registration prior to the sale is encouraged. If the bidder has not preregistered, registration will be required before the sale commences to receive a bidding number.

**Land Sale Parcels**

Parcel #	Pin ID	Access	Legal Desc	Sec	Twp	Rge	Acres	Minimum Starting Bid
1	02-0-019201	*	South 420 feet of West One Half of Lot 5	10	52	23	6	\$ 13,200.00

2	02-1-068900 and 02-1-070600 and 02-1-068800 and 02-1-070800	*	Thoes subdivision of Lot 8 of Bridge Park Lots 1, 2 & 19&20	9	52	23	0.67	\$ 11,325.00
3	12-1-076000	*	Quadna Mountain View 1st Addn Lot 6 Blk 1	2	52	26	1.19	\$ 33,075.00
4	20-1-073200	*	First Addition to Swatara Lot 5 and 6 Blk 3	19	51	26	0.34	\$ 5,550.00
5	57-1-019700	*	City of Hill City - Bucks Addn to Hill City Lot 10 Block 14				0.16	\$ 3,525.00
6	61-1-011600	*	Tingdale's Original Townsite of Tamarack				0.17	\$ 8,400.00
7	36-1-080702	*	Alfreda Addition; Lot 6 Less part in DOC #214407 (BLK 1)	24	45	26	0.49	\$ 81,375.00

Nothing = Access – none  
 \* = Access – maintained public road  
 \*\* = Access – unmaintained public road  
 \*\*\* = Access – road easement

Mike Dangers, County Assessor reviewed the 2019 Assessment Summary with the Board.

John Welle, County Engineer requested Board approval of the following Engineering Service Agreements:

SP 001-611-003 – WSN, Baxter, MN - \$15,150

Motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to approve.

SAP 001-612-023 – Erickson Engineering, Eden Prairie, MN - \$32,600

Motion by Commissioner Westerlund, seconded by Commissioner Pratt and carried, all members voting yes to approve.

SAP 001-601-021 – WSN, Baxter, MN - \$18,838

Motion by Commissioner Wedel, seconded by Commissioner Westerlund and carried, all members voting yes to approve.

**2019 ASSESSMENT  
SUMMARY**

**ENGINEERING  
SERVICE  
AGREEMENTS**

<p><u>SAP 001-618-005 – WSN, Baxter, MN - \$37,260</u>                  Motion by Commissioner Niemi, seconded by Commissioner Pratt and carried, all members voting yes to approve.</p> <p><u>SAP 001-598-014 – Erickson Engineering, Eden Prairie, MN - \$32,300</u>                  Motion by Commissioner Pratt, seconded by Commissioner Westerlund and carried, all members voting yes to approve.</p> <p><u>SAP 001-598-016 – Erickson Engineering, Eden Prairie, MN - \$22,600</u>                  Motion by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members voting yes to approve.</p> <p>Motion for a resolution by Commissioner Westerlund, seconded by Commissioner Wedel and carried, all members voting yes to adopt resolution – MnDOT Detour Agreement:</p> <p><b>IT IS RESOLVED</b>, that Aitkin County enter into MnDOT Agreement No. 1033184 with the State of Minnesota, Department of Transportation for the following purposes:</p> <p>To provide for payment by the State to the County for the use of County State-Aid Highway No. 12 and No. 28 as a detour route during the contract construction to be performed upon, along and adjacent to Trunk Highway (T.H.) No. 18 from 3.9 miles east of 360<sup>th</sup> Avenue to 1.0 mile west of T.H. 47 under State Project No. 0102-25(T.H. 18=157) and upon, along and adjacent to T.H. No. 47 from 1.1 miles north of T.H. No. 18 to 0.4 miles south of 235<sup>th</sup> Street under State Project No. 0108-27(T.H. 47=110).</p> <p><b>IT IS FURTHER RESOLVED</b>, that the Aitkin County Engineer is hereby authorized to execute the Agreement and any amendments to the Agreement.</p> <p>Motion by Commissioner Pratt, seconded by Commissioner Westerlund and carried, all members voting yes to approve Road &amp; Bridge purchase of Trimble GPS and Total Station Equipment from Frontier Precision, Waite Park, MN for a total cost of \$67,808.20.</p> <p>Jessica Seibert, County Administrator discussed the proposed Fund Balance Policy with the Board. No action was taken at this time. Jessica also reviewed and discussed the 2018 Year End Budget with the Board, and reviewed and discussed the 2020 Budget Timeline with the Board.</p> <p>Jessica Seibert, County Administrator updated the Board on the following:</p> <ul style="list-style-type: none"> <li>➤ Upcoming Road Tour</li> <li>➤ Reminder: May 14<sup>th</sup> Board Meeting will be at Aitkin City Hall</li> <li>➤ LEAN Training for Staff</li> <li>➤ Scheduled Staff Tours of the Government Center</li> <li>➤ Upcoming AMC District 1 Meeting</li> <li>➤ Legislation</li> </ul>	<p><b>RESOLUTION                  20190423-033                  MNDOT DETOUR                  AGREEMENT</b></p> <p><b>EQUIPMENT                  PURCHASE –                  ROAD &amp; BRIDGE</b></p> <p><b>FUND BALANCE                  POLICY &amp; BUDGET</b></p> <p><b>COUNTY                  ADMINISTRATOR                  UPDATES</b></p>
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The Board discussed: ARDC, Arrowhead Counties, NE MN Area Transportation, AIS, Association of Townships, Snake River, TZD, EDA, CARE, and Triad.

**BOARD  
DISCUSSION**

Motion by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members present voting yes to adjourn the meeting at 12:33 p.m. until Tuesday, May 14, 2019 at Aitkin City Hall.

**ADJOURN**



\_\_\_\_\_  
Anne Marcotte, Board Chair  
Aitkin County Board of Commissioners



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Jessica Seibert, County Administrator