

# AITKIN COUNTY BOARD

2B  
March 12, 2019

<p>The Aitkin County Board of Commissioners met this 12<sup>th</sup> day of March, 2019 at 9:01 a.m., at the Aitkin Public Library, with the following members present: Board Chair Anne Marcotte, Commissioners J. Mark Wedel, Laurie Westerlund, Don Niemi, Bill Pratt, County Administrator Jessica Seibert and Administrative Assistant Sue Bingham.</p>	<p><b>CALL TO ORDER</b></p>
<p>Motion by Commissioner Niemi, seconded by Commissioner Pratt and carried, all members voting yes to approve the March 12, 2019 amended agenda. Agenda Item 5B – Land Department Recognition, was added.</p>	<p><b>APPROVED AGENDA</b></p>
<p>Motion by Commissioner Wedel, seconded by Commissioner Westerlund and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: February 26, 2019 to March 11, 2019; B) Approve County Board Minutes: February 26, 2019; C) Approve Electronic Funds Transfers: \$669,423.59; D) Approve County Board of Appeal and Equalization Date and Location; E) Approve Purchase of Vehicle – Environmental Services; F) Adopt Resolution: Unorganized Township Special Legislation; G) Approve Affidavit for Duplicate of Lost Municipal Order or Warrant: Warrant #49960 dated July 26, 2018 to Hardrives, Inc. for \$72.49; H) Approve Commissioner Warrants (1): General Fund \$47,986.66, Road &amp; Bridge \$35,897.88, Health &amp; Human Services \$11,194.33, Trust \$6,158.34, Capital Project \$2,529.66, Long Lake Conservation Center \$7,454.92, Parks \$1,068.62 for a total of \$112,290.41; I) Approve Commissioner Warrants (2): General Fund \$33,816.82; J) Approve Auditor Warrants – Contegrity: Capital Project \$445,373.84; K) Approve Auditor Warrants – Gas Tax: Road &amp; Bridge \$437,020.26; L) Approve February Manual Warrants: General Fund \$27,151.73, Road &amp; Bridge \$384.96, Health &amp; Human Services \$3,019.41, Statae \$32,498.14, Trust \$173.20, Agency \$132,785.00, Long Lake Conservation Center \$1,179.39, Parks \$974.11 for a total of \$198,165.94</p>	<p><b>CONSENT AGENDA</b></p>
<p>Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Westerlund and carried, all members voting yes to hold the County Board of Appeal and Equalization (BAE) meeting on June 25, 2019 at 4:00 p.m. at the Aitkin City Hall.</p>	<p><b>BAE MEETING SCHEDULED</b></p>
<p>Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Westerlund and carried, all members voting yes to approve Environmental Service's budgeted purchase of 2017 Ford Escape SE AWD from Aitkin Motors for \$16,800.00, plus taxes and fees.</p>	<p><b>VEHICLE PURCHASE – ENVIRONMENTAL SERVICES</b></p>
<p>Under the consent agenda, motion for a resolution by Commissioner Wedel, seconded by Commissioner Westerlund and carried, all members voting yes to adopt resolution – Unorganized Township Special Legislation:</p>	
<p><b>WHEREAS</b>, Aitkin County contains thirteen unorganized townships for which separate unorganized township road and bridge funds are maintained in accordance with M.S. 163.06, and</p>	
<p><b>WHEREAS</b>, Aitkin County has requested statutory authority to create and maintain a single unorganized township road and bridge fund from which the road and bridge expenditures of all unorganized townships in Aitkin County will be made, and</p>	<p><b>RESOLUTION 20190312-018 UNORGANIZED TOWNSHIP SPECIAL LEGISLATION</b></p>

**WHEREAS**, maintaining a single unorganized township road and bridge fund will greatly enhance the ability of Aitkin County to maintain unorganized township roads and bridges as well as provide a reduction in administrative costs associated with maintaining thirteen separate accounts, and

**WHEREAS**, HF 1739 has been introduced during the current legislative session for this purpose.

**NOW THEREFORE BE IT RESOLVED**, that the Aitkin County Board of Commissioners agrees to enact the authority granted by HF 1739 upon legislative approval of this bill.

Lori Grams, Treasurer reviewed the 2018 Fourth Quarter Investment Report with the Board.

Ross Wagner, Economic Development & Forest Industry Coordinator discussed a request from Kimberly Township to designate a portion of County Road 53 as a corridor access route for ATV use. Motion by Commissioner Westerlund, seconded by Commissioner Wedel and carried, all members voting to remand this request to the ATV Committee.

Motion for a resolution by Commissioner Westerlund, seconded by Commissioner Pratt and carried, all members voting yes to adopt resolution – Acceptance of Mille Lacs East ATV Trail Bonding:

**WHEREAS**, Aitkin County has been awarded 2018 Funds in the amount of \$1,500,000, from the 2018 bonding bill by the State of Minnesota to predesign, design, acquisition, and development of a trail to connect the Northwood’s ATV trail system with the Mille Lacs-Malmo East Loop trail system. The appropriation is not available until the commissioner of management and budget determines that \$150,000 has been committed to the project from nonstate sources.

**BE IT RESOLVED** that Aitkin County act as legal sponsor for the project Aitkin County - Northwood’s ATV Trail and that Ross Wagner, Economic Development & Forest Industry Coordinator is hereby authorized to be the project contact to the Department of Natural Resources for funding of this project on behalf of Aitkin County.

**BE IT FURTHER RESOLVED** that Aitkin County has the legal authority to receive financial assistance, and financial capability to meet the match requirement (if any) and ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

**BE IT FURTHER RESOLVED** that Aitkin County has not incurred any acquisition or development costs described in the Cost Breakdown section on this application.

**BE IT FURTHER RESOLVED** that Aitkin County has or will acquire fee title or permanent easement over the land described in the site plan included in the project proposal and the contemplated use thereof are permitted by and will comply with all applicable use or other restrictions and requirements imposed by applicable zoning ordinances or regulations, and, if required by law, have been duly approved by the

**2018 4<sup>TH</sup> QTR  
INVESTMENT  
REPORT**

**CORRIDOR  
ACCESS PERMIT  
APPLICATION**

**RESOLUTION  
20190312-019  
ACCEPTANCE OF  
MILLE LACS  
EAST ATV TRAIL  
BONDING**

<p>applicable municipal or governmental authorities having jurisdiction there over.</p> <p><b>BE IT FURTHER RESOLVED</b> that Aitkin County has read the Conflict of Interest Policy and certifies it will report any actual, potential, perceived, or organizational conflicts of interest upon discovery to the state related to the application or grant award.</p> <p><b>BE IT FURTHER RESOLVED</b> that, upon approval of its project proposal by the state, Aitkin County may enter into an agreement with the State of Minnesota for the above-referenced project, and that Aitkin County certifies that it will comply with all applicable laws, environmental requirements, regulations, terms and conditions as stated in the grant agreement.</p> <p><b>NOW, THEREFORE BE IT RESOLVED</b> that the Aitkin County Administrator is hereby authorized to execute such agreements as are necessary to implement the project on behalf of Aitkin County.</p> <p>Motion by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members voting yes to approve Aitkin County Land Department policy changes for timber sales, permits, and extensions as presented.</p> <p>Motion by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members voting yes to approve Futurewood Corporation’s 2<sup>nd</sup> extension request for the following sales:</p> <ul style="list-style-type: none"> <li>• 13512</li> <li>• 13549</li> <li>• 13668</li> </ul> <p>The Board recognized the Aitkin County Land Department for being honored with the prestigious 2018 Conservation Award by the Minnesota Chapter of The Wildlife Society.</p> <p>Motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to approve creating a full-time Facilities Coordinator position as presented, and authorization to hire the position, as recommended by the Personnel Committee.</p> <p>The Board discussed: ECRL, NRAC, McGregor Airport, HRA, CARE Finance, Rum River 1W1P, HHS Advisory, Facilities, Personnel, Aitkin Airport, MHB, NE MN ECB and NCLUCB.</p> <p>Break: 10:46 a.m. to 10:53 a.m.</p> <p>Motion by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members voting yes to close the meeting at 10:53 a.m. under MN Statute 13D.05 Subd.3 (b) Performance Evaluation of County Administrator.</p> <p>Motion by Commissioner Wedel, seconded by Commissioner Pratt and carried, all</p>	<p><b>TIMBER PERMITS, MARKETS, AND EXTENSIONS</b></p> <p><b>LAND DEPARTMENT RECOGNITION</b></p> <p><b>FACILITIES COORDINATOR POSITION</b></p> <p><b>BOARD DISCUSSION</b></p> <p><b>BREAK</b></p> <p><b>CLOSED MEETING</b></p> <p><b>REOPEN</b></p>
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members voting yes to reopen the meeting at 11:49 a.m.

Motion by Commissioner Westerlund seconded by Commissioner Wedel and carried, all members voting yes to adjourn the meeting at 11:50 a.m. until Tuesday, March 26, 2019 at the Aitkin Public Library.

**MEETING**

**ADJOURN**

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Anne Marcotte, Board Chair  
Aitkin County Board of Commissioners

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Jessica Seibert, County Administrator