



Board of County Commissioners Agenda Request

2A
Agenda Item #

Requested Meeting Date: February 23, 2017

Title of Item: Preliminary Building Design Presentation

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested	
<input type="checkbox"/> CONSENT AGENDA		<input type="checkbox"/> Approve/Deny Motion	<input checked="" type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY		<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Ross Wagner	Department: Economic Development
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Presenter (Name and Title): Ross Wagner, Economic Development & Forest Industry Coordinator	Estimated Time Needed:
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Summary of Issue:

Discussion only. Please see the attached memo.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No Please Explain:

Aitkin County Economic Development & Forest Industry Coordinator

Aitkin County Courthouse

Ross Wagner

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TO: Aitkin County Board of Commissioners

FROM: Ross Wagner, Economic Development & Forest Industry Coordinator

DATE: February 16, 2017

SUBJECT: February 23rd Board Meeting

A few quick notes on the special meeting set for February 23rd at 1:00. The main purpose is to update the board on where we are at on the preliminary design and get feedback. Bruce Schwartzman from BKV will give the update. We will not be looking for any specific action or motions at this meeting. Other items I would like to bring up for awareness and or discussion/feedback purposes are;

- Temporary offices for those displaced after the old jail is torn down. This includes, County Boardroom, County Admin, HR, VSO, County Attorney, Extension and I.
- Digitizing records and documents, as possible, before the “move”. This would save moving expenses as well as determine storage needs in the new addition.
- As we move forward, certain facility needs will have to be addressed that are not part of the building addition project. These include parking garages, HHS building and possible HVAC repairs. By separating projects that we can do ourselves so to speak, we can save on financing and professional services costs.
- Other