

ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS March 22, 2016 – BOARD AGENDA

- 9:00 1) J. Mark Wedel, County Board Chairperson
- A) Call to Order
 - B) Pledge of Allegiance
 - C) Board of Commissioners Meeting Procedure
 - D) Approval of Agenda
- 9:05 E) Health & Human Services (see separate HHS agenda)
- 10:25 Break
- 10:40 F) **Citizens' Public Comment** – Comments from visitors must be informational in nature and not exceed (5) minutes per person. The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting.
- 2) **Consent Agenda** – All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the items will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.
- A) Correspondence File March 8, 2016 to March 21, 2016
 - B) Approve March 8, 2016 County Board Minutes
 - C) Approve Commissioner Warrants
 - D) Approve Auditor Warrants – February Sales & Use Tax
 - E) Approve February Manual Warrants
 - F) Approve Affidavit for Duplicate of Lost Municipal Order or Warrant: Scott Rian, Warrant #60060, 8-29-2014, \$13.77
 - G) Approve Sale of Vehicles – Sheriff's Office
 - H) Approve Fire Protection Contracts with City of Hill City
 - I) Approve Applications for License to Sell Tobacco Products
 - J) Approve Equipment Purchase – Highway Department
- 10:42 3) Steve Hughes, Aitkin County SWCD
- A) Adopt Resolution: Extend the Aitkin County Comprehensive Local Water Management Plan
- 10:55 4) Nathan Burkett, County Administrator
- A) Beaver Dam Discussion
 - B) Approve Applications for License to Sell Tobacco Products
 - 1. Fisherman's Bay
 - 2. Westerlund Cenex
 - C) Community Corrections
- 12:00 5) Committee Updates
- 12:45 Adjourn

The Aitkin County Board of Commissioners met this 8th day of March, 2016 at 9:05 a.m. with the following members present: Chairperson J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, and Brian Napstad. Commissioner Anne Marcotte was absent. County Administrator Nathan Burkett, and Administrative Assistant Sue Bingham were also present.

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried (4-0 Marcotte absent), all members voting yes to approve the March 8, 2016 agenda.

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried (4-0 Marcotte absent), all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: February 23, 2016 to March 7, 2016; B) Approve County Board Minutes: February 23, 2016; C) Approve Consumption & Display Permit – Hidden Meadows Campground; D) Adopt Resolution: LG220 Exempt Permit The Ruffed Grouse Society; E) Approve Affidavit for Duplicate of Lost Municipal Order or Warrant: Cheryl Bruss, Warrant #65834, dated 1-15-2016, in the amount of \$37.00; F) Accept \$100.00 Donation to STS from Aitkin Public Utilities Commission; G) Approve Donation of Two Out-of-Service Light Bars to Crow Wing County Mounted Patrol from Aitkin County Sheriff's Office; H) Approve Vehicle Purchase – Sheriff's Office; I) Approve Recycling Agreement Extensions; J) Approve Commissioner Warrants: General Fund \$89,002.28; Road & Bridge \$59,278.42; Special Revenue \$13,121.10; Trust \$3,205.95; Forest Development \$8,231.88; Agency \$2,875.51; Long Lake Conservation Center \$9,405.79; Parks \$4,639.34 for a total of \$189,760.27.

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried (4-0 Marcotte absent), all members voting yes to approve the following Renewal of Consumption & Display (Set-up) Permit:

Danny J. Volk, d/b/a Hidden Meadows Campground on Blind Lake – Unorg 48-27 Twp.

Under the consent agenda, motion for a resolution by Commissioner Westerlund, seconded by Commissioner Niemi and carried (4-0 Marcotte absent), all members voting to adopt resolution – LG220 Exempt Permit The Ruffed Grouse:

BE IT RESOLVED, the Aitkin County Board of Commissioners agrees to approve the Application for Exempt Permit – Form LG220 – of the Ruffed Grouse Society / Aitkin Chapter, at the following location – The Landing, which has an address of 170 Southgate Drive, Aitkin, MN 56431 – Aitkin Township. (Note: Date of activity for Raffle – September 15, 2016)

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried (4-0 Marcotte absent), all members voting yes to approve the budgeted purchase of the following vehicles for the Sheriff's Office:

- Three (3) 2016 Ford Interceptors (Taurus) from Ranger GM at \$24,204.00 ea.
- One (1) 2016 Ford Utility (SUV) from Nelson Auto Center for \$27,179.55

CALL TO ORDER

**APPROVED
AGENDA**

**CONSENT
AGENDA**

**CONSUMPTION &
DISPLAY
(SET-UP) PERMIT
HIDDEN
MEADOWS**

**RESOLUTION
20160308-0xx
LG220 EXEMPT
PERMIT THE
RUFFED GROUSE**

**NEW VEHICLE
PURCHASE –
SHERIFF'S
OFFICE**

<p>Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried (4-0 Marcotte absent), all members voting yes to approve one year extensions to the recycling agreements with Garrison Disposal and J&H Transfer, ending December 31, 2017.</p>	<p>RECYCLING AGREEMENT EXTENSIONS</p>
<p>Representatives from MnDOT District 1 in Duluth, and Transportation Alternatives Program (TAP) discussed their programs with the Board.</p>	<p>MnDOT & TAP PRESENTATION</p>
<p>John Welle, County Engineer reviewed the 2016 Summary of Contracts for Highway Construction and Maintenance. Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried (4-0 Marcotte absent), all members voting yes to approve the 2016 Summary of Contracts for Highway Construction and Maintenance.</p>	<p>2016 SUMMARY OF CONTRACTS FOR HIGHWAY DEPARTMENT</p>
<p>Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried (4-0 Marcotte absent), all members voting yes to accept the Ordinance Committee's recommendation to establish an annual license fee of \$500 for a combination wine/strong beer license, and to adopt resolution – Combination Wine/Strong Beer License:</p>	<p>WINE/STRONG BEER LICENSE</p>
<p>WHEREAS, M.S. 340A.404 Subd 5 authorizes the Board of Commissioners to adopt an ordinance enabling establishments who hold both an On-Sale Wine License and On-Sale 3.2 Beer License to sell intoxicating malt liquor at on-sale without an additional license, and</p>	<p>RESOLUTION 20160308-0XX COMBINATION WINE/STRONG BEER LICENSE</p>
<p>WHEREAS, in accordance with M.S. 375.51, a Public Hearing was held on July 14, 2015 regarding adoption of said ordinance.</p>	
<p>NOW, THEREFORE, BE IT RESOLVED, the Board of Commissioners of Aitkin County, Minnesota, approves an ordinance enabling a holder of an On-Sale Wine License and On-Sale 3.2 Beer License and whose gross receipts are at least 60 percent attributable to the sale of food, to sell intoxicating malt liquor at a fee as established by the County Board.</p>	
<p>BE IT FURTHER RESOLVED, this ordinance is to become effective upon publication and approval by the County Attorney.</p>	
<p>On Tuesday, February 9, 2016 a Public Hearing was held for Riverwood Healthcare Center Refinancing Project. The request is for Riverwood Healthcare Center to use Aitkin County's bank qualified, tax-exempt bonding authority for a portion of their refinancing project. After further discussion at today's meeting, the County Board noted that we may have our own need for bonding in order to address security and facilities. Motion by Commissioner Niemi, seconded by Commissioner Napstad and carried (4-0 Marcotte absent), all members voting to deny the request and proposed resolution.</p>	<p>RIVERWOOD HEALTHCARE CENTER REFINANCING PROJECT</p>
<p>Nathan Burkett, County Administrator updated the Board on the most recent developments concerning Community Corrections. At the March 22nd County Board meeting the Board will decide whether Aitkin County will contract with Department of Corrections (DOC) for probation services, establish a County Probation Office (CPO), or</p>	<p>COMMUNITY CORRECTIONS</p>

enter into a Joint Powers Agreement under MN Statute Chapter 401 and continue on as a Community Corrections Act (CCA).

The Board reported on the following: State General Tax Meeting at Sunrise Café, ATV, NE Waste Advisory Committee, Economic Development, CARE Board, Aitkin Airport, Historical Society, and Sobriety Court.

Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried (4-0 Marcotte absent), all members voting yes to adjourn the meeting at 12:26 p.m. until Tuesday, March 22, 2016 at 9:00 a.m.

**COMMITTEE
UPDATES**

ADJOURN

J. Mark Wedel, Chairperson
Aitkin County Board of Commissioners

Nathan Burkett, County Administrator

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3/21/16

8:55AM

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

DKB1

3/21/16 8:55AM

1 General Fund

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Page 2

	Vendor Name	Rpt		Warrant Description	Invoice #	Account/Formula Description
	No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
1	DEPT			Commissioners		
	86222 Aitkin Independent Age					
	01-001-000-0000-6230		70.00	Synopsis 1/12	1479	Printing, Publishing & Adv
	01-001-000-0000-6230		72.50	Synopsis 1/26	1479	Printing, Publishing & Adv
	86222 Aitkin Independent Age		142.50	2 Transactions		
	6097 Verizon Wireless					
	01-001-000-0000-6250		31.32	Cell phone	28628780200001	Telephone
				02/07/2016 03/06/2016		
	01-001-000-0000-6250		35.01	Mifi - commissioner	78666388100002	Telephone
				02/05/2016 03/04/2016		
	6097 Verizon Wireless		66.33	2 Transactions		
1	DEPT Total:		208.83	Commissioners	2 Vendors	4 Transactions
12	DEPT			Court Administration		
	10185 Centurylink Communications Inc					
	01-012-000-0000-6250		43.73	LD Phone Q1	320146217	Telephone
	10185 Centurylink Communications Inc		43.73	1 Transactions		
	2810 Larson/Shari S					
	01-012-000-0000-6232		1,062.50	FEES		Attorney Services
	01-012-000-0000-6232		90.72	COSTS		Attorney Services
	2810 Larson/Shari S		1,153.22	2 Transactions		
12	DEPT Total:		1,196.95	Court Administration	2 Vendors	3 Transactions
40	DEPT			Auditor		
	86222 Aitkin Independent Age					
	01-040-000-0000-6230		165.00	Summary Budget Notice	1014	Printing, Publishing & Adv
	01-040-000-0000-6230		52.80	Test Optical Scan Equip.	1014	Printing, Publishing & Adv
	01-040-000-0000-6405		34.00	1 Year Subscription	1014	Office & Computer Supplies
	01-040-021-0000-6230		36.00	Serv/Dir	1014	Printing, Publishing & Adv
	01-040-021-0000-6230		293.00	Resource Directory Guide	1496	Printing, Publishing & Adv
	86222 Aitkin Independent Age		580.80	5 Transactions		
	783 Canon Financial Services, Inc					
	01-040-000-0000-6231		220.24	Contract charges-026	15870860	Services, Labor, Contracts

DKB1

3/21/16 8:55AM

1 General Fund

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 3

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
783	Canon Financial Services, Inc		220.24	1 Transactions		
10185	Centurylink Communications Inc					
	01-040-000-0000-6250		6.30	LD Phone	320146217	Telephone
10185	Centurylink Communications Inc		6.30	1 Transactions		
2214	Holder/Maryann					
	01-040-021-0000-6301		750.00	April 2016 Rent-license ctr		Rentals
2214	Holder/Maryann		750.00	1 Transactions		
11828	MnDriversManual.com LLC					
	01-040-021-0000-6405		134.63	DL MANUALS	2423	Office & Computer Supplies
11828	MnDriversManual.com LLC		134.63	1 Transactions		
86235	The Office Shop Inc					
	01-040-021-0000-6405		181.78	TONER	1001238-0	Office & Computer Supplies
	01-040-000-0000-6231		257.21	COPIER CONTRACT	284014-0	Services, Labor, Contracts
	01-040-021-0000-6405		22.56	RIBBON, STAPLES, TAPE	284262-0	Office & Computer Supplies
	01-040-021-0000-6405		10.95-	RETURN RIBBON	284262-0	Office & Computer Supplies
	01-040-021-0000-6405		5.98	Cartridge	284285-0	Office & Computer Supplies
				03/09/2016 03/09/2016		
	01-040-021-0000-6405		4.78	FLEX GRIP PEN REFILLS	999959-0	Office & Computer Supplies
86235	The Office Shop Inc		461.36	6 Transactions		
40	DEPT Total:		2,153.33	Auditor	6 Vendors	15 Transactions
41	DEPT			Internal Audit		
3358	Minnesota State Auditor					
	01-041-000-0000-6231		2,427.00	12/31/15 Audit services	66787	Services, Labor, Etc
				01/27/2016 02/23/2016		
	01-041-000-0000-6231		11.34	12/31/15 Audit mileage	66787	Services, Labor, Etc
3358	Minnesota State Auditor		2,438.34	2 Transactions		
41	DEPT Total:		2,438.34	Internal Audit	1 Vendors	2 Transactions
42	DEPT			Treasurer		
86222	Aitkin Independent Age					
	01-042-000-0000-6405		34.00	1 Year Subscription	1622	Office & Computer Supplies

DKB1

3/21/16

8:55AM

1 General Fund

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 4

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
	01-042-000-0000-6405		65.00	Uncashed checks ad	1622	Office & Computer Supplies
86222	Aitkin Independent Age		99.00	2 Transactions		
10185	Centurylink Communications Inc					
	01-042-000-0000-6250		1.87	LD Phone	320146217	Telephone
10185	Centurylink Communications Inc		1.87	1 Transactions		
42	DEPT Total:		100.87	Treasurer	2 Vendors	3 Transactions
43	DEPT			Assessor		
170	Aitkin Motor Company					
	01-043-000-0000-6302		277.96	Rear Brake Pads-Trailblazer	8416	Car Maintenance
	01-043-000-0000-6511		47.95	Oil Change-Trailblazer	8416	Gas And Oil
170	Aitkin Motor Company		325.91	2 Transactions		
783	Canon Financial Services, Inc					
	01-043-000-0000-6231		164.08	Copier Contract-033	15870865	Services, Labor, Contracts
783	Canon Financial Services, Inc		164.08	1 Transactions		
10185	Centurylink Communications Inc					
	01-043-000-0000-6250		10.15	LD Phone	320146217	Telephone
10185	Centurylink Communications Inc		10.15	1 Transactions		
1570	Freedom Valu Centers, Inc					
	01-043-000-0000-6511		133.22	February Fuel	011347	Gas And Oil
1570	Freedom Valu Centers, Inc		133.22	1 Transactions		
3951	Pro West & Associates, Inc					
	01-043-000-0000-6231		960.00	Sales search update	340	Services, Labor, Contracts
3951	Pro West & Associates, Inc		960.00	1 Transactions		
86235	The Office Shop Inc					
	01-043-000-0000-6405		301.30	CONTRACT COPIES	284109-0	Office, Film & Computer Supplies
	01-043-000-0000-6625		259.00	Office Chair	284393-0	Office Equipment
86235	The Office Shop Inc		560.30	2 Transactions		
13934	Tire Barn					
	01-043-000-0000-6302		91.46	replace blower motor	33840	Car Maintenance
	01-043-000-0000-6511		36.00	Oil Change	33840	Gas And Oil

DKB1

3/21/16

8:55AM

1 General Fund

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Page 5

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
13934	Tire Barn		2 Transactions		
6097	Verizon Wireless				
	01-043-000-0000-6250	86.64	MONTHLY CELL PHONE BILL	680690882	Telephone
			02/02/2016 03/01/2016		
6097	Verizon Wireless	86.64	1 Transactions		
43	DEPT Total:	2,367.76	Assessor	8 Vendors	11 Transactions
44	DEPT		Central Services		
10185	Centurylink Communications Inc				
	01-044-000-0000-6250	1.07	LD Phone	320146217	Telephone
	01-044-000-0000-6250	0.39	TOLL FREE PHONE CHARGES	320295974	Telephone
10185	Centurylink Communications Inc	1.46	2 Transactions		
3336	Office Of MN. IT Services				
	01-044-000-0000-6231	1,300.00	FEBRUARY USEAGE	DV16020391	Services, Labor, Contracts
3336	Office Of MN. IT Services	1,300.00	1 Transactions		
3724	Performance Office Papers				
	01-044-000-0000-6405	2,064.00	80 CASES COPY PAPER	357579-00	Office & Computer Supplies
3724	Performance Office Papers	2,064.00	1 Transactions		
9261	RTVision, Inc.				
	01-044-000-0000-6231	2,528.00	annual timecard support/maint.	12284	Services, Labor, Contracts
			05/01/2016 05/01/2017		
9261	RTVision, Inc.	2,528.00	1 Transactions		
44	DEPT Total:	5,893.46	Central Services	4 Vendors	5 Transactions
45	DEPT		Motor Pool		
12445	Brandl Chevrolet, Buick GMC				
	01-045-000-0000-6302	40.72	Oil change/Tire rotation 64	220556	Car Maintenance
			03/08/2016 03/08/2016		
	01-045-000-0000-6302	168.82	Check engine light 30	220615	Car Maintenance
			03/10/2016 03/10/2016		
	01-045-000-0000-6302	425.14	Brakes, rotor, caliper 64	220676	Car Maintenance
			03/14/2016 03/14/2016		

DKB1

3/21/16 8:55AM

1 General Fund

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Page 6

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
12445	Brandl Chevrolet, Buick GMC		3 Transactions		
4641	Holiday Credit Office				
	01-045-000-0000-6511	29.54	February gas	1400000135194	Gas And Oil
4641	Holiday Credit Office	29.54	1 Transactions		
45	DEPT Total:	664.22	Motor Pool	2 Vendors	4 Transactions
49	DEPT		Information Technologies		
10185	Centurylink Communications Inc				
	01-049-000-0000-6250	4.00	LD Phone	320146217	Telephone
10185	Centurylink Communications Inc	4.00	1 Transactions		
1457	CPS Technology Solutions, Inc				
	01-049-000-0000-6231	1,135.39	Maint Renewal IBM Hardware	370004	Programming, Services, Contracts
1457	CPS Technology Solutions, Inc	1,135.39	1 Transactions		
6097	Verizon Wireless				
	01-049-000-0000-6231	61.03	March renewal	38669511000002	Programming, Services, Contracts
			02/02/2016 03/01/2016		
6097	Verizon Wireless	61.03	1 Transactions		
49	DEPT Total:	1,200.42	Information Technologies	3 Vendors	3 Transactions
52	DEPT		Administration/Personnel Dept		
86222	Aitkin Independent Age				
	01-052-000-0000-6230	57.80	Postition Vacancies 2/10/16	1483	Printing, Publishing & Adv
	01-052-000-0000-6230	74.31	Postition Vacancies 2/17/16	1483	Printing, Publishing & Adv
	01-052-000-0000-6230	66.69	Postition Vacancies 2/24/16	1483	Printing, Publishing & Adv
86222	Aitkin Independent Age	198.80	3 Transactions		
10185	Centurylink Communications Inc				
	01-052-000-0000-6250	19.79	LD Phone	320146217	Telephone
10185	Centurylink Communications Inc	19.79	1 Transactions		
3249	MACA				
	01-052-000-0000-6240	406.00	2016 MACA Dues		Dues & Subscriptions

DKB1

3/21/16 8:55AM

1 General Fund

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 7

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
3249	MACA		406.00	1 Transactions		
12048	McDowell Agency, Inc./The					
	01-052-000-0000-6234		49.00	Background Screening	73082	Background Check Fee
12048	McDowell Agency, Inc./The		49.00	1 Transactions		
13412	Pemberton, Sorlie, Rufer & Kershner PLLC					
	01-052-000-0000-6232		168.00	Atty fees-Peterson	1.6@105	Attorney Services
				02/29/2016 02/29/2016		
	01-052-000-0000-6232		476.00	Atty fees - Hastings	2.8@170	Attorney Services
				02/29/2016 02/29/2016		
13412	Pemberton, Sorlie, Rufer & Kershner PLLC		644.00	2 Transactions		
6097	Verizon Wireless					
	01-052-000-0000-6250		26.02	Cell phone - HR	78666388100002	Telephone
				02/05/2016 03/04/2016		
6097	Verizon Wireless		26.02	1 Transactions		
52	DEPT Total:		1,343.61	Administration/Personnel Dept	6 Vendors	9 Transactions
60	DEPT			Elections		
13129	SeaChange					
	01-060-000-0000-6406		335.59	2016March Twp election ballots	15049	Ballots & Programming
13129	SeaChange		335.59	1 Transactions		
60	DEPT Total:		335.59	Elections	1 Vendors	1 Transactions
90	DEPT			Attorney		
117	Aitkin County Sheriff					
	01-090-000-0000-6250		21.16	Jim Ratz Cell Phone Reimb.	16-0498	Telephone
				01/18/2016 02/17/2016		
117	Aitkin County Sheriff		21.16	1 Transactions		
86222	Aitkin Independent Age					
	01-090-000-0000-6406		68.00	1 Year Subscription x2	1624	Law Publ. & Subscriptions
86222	Aitkin Independent Age		68.00	1 Transactions		
783	Canon Financial Services, Inc					

DKB1

3/21/16 8:55AM

1 General Fund

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Page 8

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	01-090-000-0000-6625		Contract charge 028	15888112	Office Equipment
			03/20/2016 04/19/2016		
783	Canon Financial Services, Inc	355.45	1 Transactions		
10185	Centurylink Communications Inc				
	01-090-000-0000-6250	13.06	LD Phone	320146217	Telephone
	01-090-000-0000-6250	0.34	TOLL FREE PHONE CHARGES	320295974	Telephone
10185	Centurylink Communications Inc	13.40	2 Transactions		
89541	Culligan				
	01-090-000-0000-6213	62.10	Monthly water supplies	150X00801407	Drug & Forfeiture Ms387.213
89541	Culligan	62.10	1 Transactions		
9489	Redwood Toxicology Laboratory, Inc				
	01-090-000-0000-6213	30.08	UA REIMBURSEMENT	12289120162	Drug & Forfeiture Ms387.213
9489	Redwood Toxicology Laboratory, Inc	30.08	1 Transactions		
4412	Sherburne County Sheriff's Office				
	01-090-000-0000-6234	62.00	SUBPOENA-01CR15860	16-000121	Co Sheriff Services
4412	Sherburne County Sheriff's Office	62.00	1 Transactions		
11949	Swanson/Sondra				
	01-090-000-0000-6205	22.95	MAILING OF POLCHOW BRIEF	3/5/16	Postage
11949	Swanson/Sondra	22.95	1 Transactions		
86235	The Office Shop Inc				
	01-090-000-0000-6625	449.81	COPY CONTRACT	284013-0	Office Equipment
	01-090-000-0000-6625	309.47	COPY CONTRACT	284013-0	Office Equipment
	01-090-000-0000-6625	131.24-	RETURN KEYBOARD HOLDER	C995536-0	Office Equipment
86235	The Office Shop Inc	628.04	3 Transactions		
5173	THOMSON REUTERS-WEST PUBLISHING				
	01-090-000-0000-6406	344.25	Pamphlets	833654528	Law Publ. & Subscriptions
			03/04/2016 03/04/2016		
	01-090-000-0000-6406	1,158.11	FEBRUARY INFO CHARGES	83555855	Law Publ. & Subscriptions
5173	THOMSON REUTERS-WEST PUBLISHING	1,502.36	2 Transactions		
90	DEPT Total:	2,765.54	Attorney	10 Vendors	14 Transactions

DKB1

3/21/16 8:55AM

1 General Fund

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 9

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
100	DEPT			Recorder		
10185	Centurylink Communications Inc					
	01-100-000-0000-6250		7.35	LD Phone	320146217	Telephone
10185	Centurylink Communications Inc		7.35	1 Transactions		
2386	Information Systems Corp					
	01-100-196-0000-6231		1,945.00	12 month maint. on KIP 3002	7789	Services, Labor, Contracts-Recorder's
2386	Information Systems Corp		1,945.00	1 Transactions		
100	DEPT Total:		1,952.35	Recorder	2 Vendors	2 Transactions
110	DEPT			Courthouse Maintenance		
8239	Ameripride Linen & Apparel Services					
	01-110-000-0000-6422		35.65	Tissue, towels, mop	2200759319	Janitorial Supplies
				03/15/2016 03/15/2016		
8239	Ameripride Linen & Apparel Services		35.65	1 Transactions		
13725	Beartooth True Value					
	01-110-000-0000-6422		0.56-	overpay of invoice B5328	B5328	Janitorial Supplies
	01-110-000-0000-6422		25.99	Temp Heat Gun	B8332	Janitorial Supplies
13725	Beartooth True Value		25.43	2 Transactions		
10185	Centurylink Communications Inc					
	01-110-000-0000-6250		1.32	LD Phone	320146217	Phone
10185	Centurylink Communications Inc		1.32	1 Transactions		
1754	Garrison Disposal Company, Inc					
	01-110-000-0000-6255		522.63	February Waste Removal	8216805	Garbage
1754	Garrison Disposal Company, Inc		522.63	1 Transactions		
2186	Hillyard Inc - Kansas City					
	01-110-000-0000-6422		17.61	Wet mops	601979563	Janitorial Supplies
2186	Hillyard Inc - Kansas City		17.61	1 Transactions		
2340	Hyytinen Hardware Hank					
	01-110-000-0000-6422		3.49	watch battery	1311343	Janitorial Supplies
	01-110-000-0000-6422		31.27	plumbing epoxy,batteries	1311719	Janitorial Supplies
	01-110-000-0000-6422		23.98	gloves	1311931	Janitorial Supplies
	01-110-000-0000-6422		7.49	plaster paris	1313309	Janitorial Supplies

DKB1

3/21/16 8:55AM

1 General Fund

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 10

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	01-110-000-0000-6422		plastic elbow	1313944	Janitorial Supplies
2340	Hyytinen Hardware Hank				
		1.69			
		67.92	5 Transactions		
89765	Minnesota Elevator, Inc				
	01-110-000-0000-6231		March Monthly Service	654976	Services, Labor, Contracts
		165.27			
89765	Minnesota Elevator, Inc				
		165.27	1 Transactions		
4010	Rasley Oil Company				
	01-110-000-0000-6511		FUEL UNIT 445	AITCOCOHOS	Gas And Oil
		14.35			
4010	Rasley Oil Company				
		14.35	1 Transactions		
6097	Verizon Wireless				
	01-110-000-0000-6250		Cell Phone	28628780200001	Phone
		31.32	02/07/2016 03/06/2016		
6097	Verizon Wireless				
		31.32	1 Transactions		
110	DEPT Total:		Courthouse Maintenance	9 Vendors	14 Transactions
		881.50			
120	DEPT		Service Officer		
10185	Centurylink Communications Inc				
	01-120-000-0000-6250		LD Phone	320146217	Telephone
		18.58			
	01-120-000-0000-6250		TOLL FREE PHONE CHARGES	320295974	Telephone
		1.99			
10185	Centurylink Communications Inc				
		20.57	2 Transactions		
10097	Harms Monroe/Penny				
	01-120-000-0000-6330		St Cloud CVSO mileage	190@.44	Transportation & Travel
		83.60			
10097	Harms Monroe/Penny				
		83.60	1 Transactions		
4641	Holiday Credit Office				
	01-120-000-0000-6511		February vet van gas	1400000136034	Gas And Oil
		115.94			
4641	Holiday Credit Office				
		115.94	1 Transactions		
10567	Lake Country Auto Center Of Aitkin				
	01-120-000-0000-6302		Oil change, tire rotation	22641	Car Maintenance
		33.44	03/10/2016 03/10/2016		
10567	Lake Country Auto Center Of Aitkin				
		33.44	1 Transactions		

DKB1

3/21/16 8:55AM

1 General Fund

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Page 11

	<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
	<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
120	DEPT Total:			253.55	Service Officer	4 Vendors	5 Transactions
122	DEPT				Planning & Zoning		
	86222	Aitkin Independent Age					
		01-122-000-0000-6230		55.00	2/22 Notice of Hearing-PC	1482	Printing, Publishing & Adv
		01-122-000-0000-6230		57.50	2/02 Notice of Hearing-BOA	1482	Printing, Publishing & Adv
	86222	Aitkin Independent Age		112.50	2 Transactions		
	734	Bright/Irene					
		01-122-000-0000-6350		50.00	BOA Meeting	3/2/16	Per Diem
		01-122-038-0000-6330		45.36	BOA/Onsites mileage	84@.54	Boa/Pc Mileage
		01-122-000-0000-6350		10.00	ONSITE	BOARD	Per Diem
		01-122-000-0000-6350		10.00	ONSITE	HOWE	Per Diem
	734	Bright/Irene		115.36	4 Transactions		
10185	Centurylink Communications Inc						
		01-122-000-0000-6250		16.91	LD Phone	320146217	Telephone
10185	Centurylink Communications Inc			16.91	1 Transactions		
13442	Hagen/Michael						
		01-122-038-0000-6330		30.24	Workshop mileage	56@.54	Boa/Pc Mileage
					03/04/2016	03/04/2016	
13442	Hagen/Michael			30.24	1 Transactions		
13938	Hilbrands/Rick						
		01-122-000-0000-6820		100.00	Partial refund of permit 41775		Refunds & Reimbursements
13938	Hilbrands/Rick			100.00	1 Transactions		
4641	Holiday Credit Office						
		01-122-000-0000-6511		12.76	February gas	1400000135321	Gas And Oil
4641	Holiday Credit Office			12.76	1 Transactions		
2953	MACPZA						
		01-122-000-0000-6240		50.00	MACPZA membership renewal	Gansen	Dues
2953	MACPZA			50.00	1 Transactions		
5516	Paquette/Jeremy M						
		01-122-038-0000-6330		72.36	Land use workshop	134@.54	Boa/Pc Mileage
					03/04/2016	03/04/2016	

DKB1

3/21/16 8:55AM

1 General Fund

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIE

Page 12

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	01-122-000-0000-6350		BOA MEETING	3/2/16	Per Diem
	01-122-038-0000-6330		BOA/ONSITE MILEAGE	97@.54	Boa/Pc Mileage
	01-122-000-0000-6350		ONSITE	HOWE	Per Diem
	01-122-000-0000-6350		ONSITE	NORD	Per Diem
5516	Paquette/Jeremy M	194.74	5 Transactions		
4010	Rasley Oil Company				
	01-122-000-0000-6511	12.20	FEB FUEL CHARGES	AITCOZOS	Gas And Oil
4010	Rasley Oil Company	12.20	1 Transactions		
13941	Rausch/Donald				
	01-122-000-0000-6820	200.00	refund permit 41777		Refunds & Reimbursements
			03/09/2016 03/09/2016		
13941	Rausch/Donald	200.00	1 Transactions		
10028	Spiel/Edward				
	01-122-038-0000-6330	54.00	BOA/ONSITES MILEAGE	100@.54	Boa/Pc Mileage
	01-122-000-0000-6350	50.00	BOA MEETING	3/2/16	Per Diem
	01-122-000-0000-6350	10.00	ONSITE	HOWE	Per Diem
	01-122-000-0000-6350	10.00	ONSITE	NOARD	Per Diem
10028	Spiel/Edward	124.00	4 Transactions		
3443	Turnock/Kevin				
	01-122-000-0000-6330	26.40	Mileage floodplain seminar	60@.44	Transportation & Travel
			03/10/2016 03/10/2016		
3443	Turnock/Kevin	26.40	1 Transactions		
10017	Tveit/Galen				
	01-122-000-0000-6350	50.00	BOA MEETING	03/02/16	Per Diem
	01-122-038-0000-6330	54.54	BOA/ONSITES MILEAGE	101@.54	Boa/Pc Mileage
	01-122-000-0000-6350	10.00	ONSITE	HOWE	Per Diem
	01-122-000-0000-6350	10.00	ONSITE	NOARD	Per Diem
10017	Tveit/Galen	124.54	4 Transactions		
122	DEPT Total:	1,119.65	Planning & Zoning	13 Vendors	27 Transactions
123	DEPT		Coroner		
988	Hennepin Co Medical Centers				
	01-123-000-0000-6260	117.00	ME 16-0502		Autopsies--Pathologist, Xrays, Etc

DKB1

3/21/16 8:55AM

1 General Fund

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 13

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
988	Hennepin Co Medical Centers		1 Transactions		
3987	Ramsey County Medical Examiner				
	01-123-000-0000-6260	1,400.00	ME 16-0502		Autopsies--Pathologist, Xrays, Etc
3987	Ramsey County Medical Examiner	1,400.00	1 Transactions		
123	DEPT Total:	1,517.00	Coroner	2 Vendors	2 Transactions
200	DEPT		Enforcement		
50	Aitkin Body Shop, Inc				
	01-200-000-0000-6302	537.82	Repair #209	7614	Car Maintenance
50	Aitkin Body Shop, Inc	537.82	1 Transactions		
11960	ASAP Towing				
	01-200-000-0000-6359	256.00	Tow Yukon & trailer 16-0768	3527	Wrecker Service
			03/13/2016 03/13/2016		
	01-200-000-0000-6359	123.00	winch #210 from mud	3530	Wrecker Service
11960	ASAP Towing	379.00	2 Transactions		
4488	Automated Word Professionals				
	01-200-000-0000-6231	87.00	Transcription	16-SO0101	Services & Labor (Incl Contracts)
			03/08/2016 03/08/2016		
4488	Automated Word Professionals	87.00	1 Transactions		
12445	Brandl Chevrolet, Buick GMC				
	01-200-000-0000-6302	173.68	Oil change, air filter #210	220409	Car Maintenance
	01-200-000-0000-6302	83.07	Oil change, air filter #222	220413	Car Maintenance
12445	Brandl Chevrolet, Buick GMC	256.75	2 Transactions		
13325	Bruggman/Paul				
	01-200-040-0000-6304	1.20	February Copies		TZD Grant Expenses
	01-200-040-0000-6304	4.41	February Postage		TZD Grant Expenses
	01-200-040-0000-6304	10.00	February Phone expense		TZD Grant Expenses
	01-200-040-0000-6304	1,056.00	February hours worked	33@\$32	TZD Grant Expenses
	01-200-040-0000-6304	32.40	February Mileage	60@.54	TZD Grant Expenses
13325	Bruggman/Paul	1,104.01	5 Transactions		
10185	Centurylink Communications Inc				
	01-200-000-0000-6250	45.99	LD Phone-Probation	320146217	Telephone

DKB1

3/21/16 8:55AM

1 General Fund

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 14

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
	01-200-000-0000-6250		51.08	LD Phone	320146217	Telephone
	01-200-000-0000-6250		6.62	TOLL FREE PHONE CHARGES	320295974	Telephone
10185	Centurylink Communications Inc		103.69	3 Transactions		
1570	Freedom Valu Centers, Inc					
	01-200-000-0000-6511		10.40	Gasoline	9334	Gas And Oil
1570	Freedom Valu Centers, Inc		10.40	1 Transactions		
4641	Holiday Credit Office					
	01-200-000-0000-6511		104.23	Gas-Commercial Account	1400000288942	Gas And Oil
4641	Holiday Credit Office		104.23	1 Transactions		
3493	ITL Patch Company. Inc					
	01-200-000-0000-6410		1,101.50	Hat badges	32147	Clothing Allowance
				03/14/2016 03/14/2016		
3493	ITL Patch Company. Inc		1,101.50	1 Transactions		
3263	K&M Signs Inc.					
	01-200-000-0000-6302		72.00	Redone oval decals	10970	Car Maintenance
				03/14/2016 03/14/2016		
3263	K&M Signs Inc.		72.00	1 Transactions		
2925	L & M Supply, Inc.					
	01-200-019-0000-6409		10.99	Loki treats	7423106	Supplies
2925	L & M Supply, Inc.		10.99	1 Transactions		
10567	Lake Country Auto Center Of Aitkin					
	01-200-000-0000-6302		539.08	4 tires, install #210	22636	Car Maintenance
	01-200-000-0000-6302		42.74	Oil change #216	22642	Car Maintenance
				03/10/2016 03/10/2016		
	01-200-000-0000-6302		42.74	oil change #209	22697	Car Maintenance
10567	Lake Country Auto Center Of Aitkin		624.56	3 Transactions		
3100	McGregor Oil					
	01-200-000-0000-6511		16.84	Gas # 220	AITKINSH	Gas And Oil
3100	McGregor Oil		16.84	1 Transactions		
10412	O'Reilly Auto Parts					
	01-200-000-0000-6302		0.50	MIRROR ADHESIVE #219	1878-320820	Car Maintenance

DKB1

3/21/16

8:55AM

1 General Fund

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Page 15

Vendor Name	<u>Rpt</u>		<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
10412 O'Reilly Auto Parts		0.50	1 Transactions		
3712 Office Depot					
01-200-000-0000-6405		412.14	toner/printer cartridges	827740044001	Office Supplies
3712 Office Depot		412.14	1 Transactions		
10085 Payment/Greg					
01-200-019-0000-6231		149.63	Boarding of K-9		Services, Labor, Contracts
			03/08/2016 03/14/2016		
10085 Payment/Greg		149.63	1 Transactions		
4010 Rasley Oil Company					
01-200-000-0000-6511		63.45	GAS-SHERIFF	AITCOSHERS	Gas And Oil
4010 Rasley Oil Company		63.45	1 Transactions		
84172 Riverwood Healthcare Center					
01-200-000-0000-6231		35.03	Hermanson, D	V8028391	Services & Labor (Incl Contracts)
			02/17/2016 02/17/2016		
84172 Riverwood Healthcare Center		35.03	1 Transactions		
4681 Streichers					
01-200-000-0000-6410		428.99	dress uniform pants-enforcemen	I1198573	Clothing Allowance
4681 Streichers		428.99	1 Transactions		
6040 Taser International					
01-200-000-0000-6409		296.06	Cartridges	SI1430632	Deputy Supplies
6040 Taser International		296.06	1 Transactions		
86235 The Office Shop Inc					
01-200-000-0000-6405		49.79	Office Supplies	997882-0	Office Supplies
86235 The Office Shop Inc		49.79	1 Transactions		
6128 Tire Barn					
01-200-000-0000-6302		767.23	4 tires/align camber kit-#212	33623	Car Maintenance
6128 Tire Barn		767.23	1 Transactions		
13934 Tire Barn					
01-200-000-0000-6302		731.43	4 tires, headlight 224	33803	Car Maintenance
			03/09/2016 03/09/2016		

DKB1

3/21/16 8:55AM

1 General Fund

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 16

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	01-200-000-0000-6302		Strut, mounting kit, stab bar	33806	Car Maintenance
			03/09/2016 03/09/2016		
13934	Tire Barn		2 Transactions		
4797	TransUnion Risk and Alternative				
	01-200-000-0000-6231		Reverse phone #222	ID 1371322	Services & Labor (Incl Contracts)
			01/01/2016 01/31/2016		
	01-200-000-0000-6231		Reverse phone #222	ID 1371322	Services & Labor (Incl Contracts)
			02/01/2016 02/29/2016		
4797	TransUnion Risk and Alternative		2 Transactions		
13848	WYATT'S TOWING				
	01-200-000-0000-6590		Tow GMC Van	16-0579	Repair & Maintenance Supplies
			03/08/2016 03/08/2016		
13848	WYATT'S TOWING		1 Transactions		
200	DEPT Total:		Enforcement	25 Vendors	37 Transactions
202	DEPT		Boat & Water		
	3255 Mn Counties Intergovernmental Trust				
	01-202-000-0000-6231		Deductible for Claim	15LE0047	Services & Labor (Incl Contracts)
			03/09/2016 03/09/2016		
	3255 Mn Counties Intergovernmental Trust		1 Transactions		
202	DEPT Total:		Boat & Water	1 Vendors	1 Transactions
206	DEPT		Forfeitures		
	117 Aitkin County Sheriff				
	01-206-000-0000-6409		Title forfeited vehicle	ck# 9360	Forfeiture Supplies
	117 Aitkin County Sheriff		1 Transactions		
206	DEPT Total:		Forfeitures	1 Vendors	1 Transactions
252	DEPT		Corrections		
	783 Canon Financial Services, Inc				
	01-252-000-0000-6231		Copier Contract 032	15870857	Services & Labor (Incl Contracts)
	783 Canon Financial Services, Inc		1 Transactions		

DKB1

3/21/16

8:55AM

1 General Fund

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Page 17

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
10185	Centurylink Communications Inc					
	01-252-000-0000-6250		68.65	LD Phone	320146217	Telephone
	01-252-000-0000-6250		6.62	TOLL FREE PHONE CHARGES	320295974	Telephone
10185	Centurylink Communications Inc		75.27	2 Transactions		
88628	Dalco					
	01-252-000-0000-6422		348.50	Jail paper products	2993537	Janitorial Supplies
	01-252-000-0000-6422		455.10	Paper products for jail	2999280	Janitorial Supplies
				03/09/2016 03/09/2016		
88628	Dalco		803.60	2 Transactions		
1598	Ferrara's Htg Air Cond & Refrig Inc					
	01-252-000-0000-6231		654.16	clean ovens, ignition cable	8054	Services & Labor (Incl Contracts)
	01-252-000-0000-6590		458.00	Heat control valve	8068	Repair & Maintenance Supplies
				03/07/2016 03/07/2016		
1598	Ferrara's Htg Air Cond & Refrig Inc		1,112.16	2 Transactions		
1880	Gravelle Plumbing & Heating, Inc					
	01-252-000-0000-6590		1,120.00	boiler damper interlock instal	71180	Repair & Maintenance Supplies
1880	Gravelle Plumbing & Heating, Inc		1,120.00	1 Transactions		
2186	Hillyard Inc - Kansas City					
	01-252-000-0000-6422		835.28	Janitorial	601989203	Janitorial Supplies
				03/04/2016 03/04/2016		
	01-252-000-0000-6422		29.24	Mop handle	601994520	Janitorial Supplies
				03/09/2016 03/09/2016		
2186	Hillyard Inc - Kansas City		864.52	2 Transactions		
2340	Hyytinen Hardware Hank					
	01-252-000-0000-6590		9.48	coat hooks for dispatch	1311776	Repair & Maintenance Supplies
	01-252-000-0000-6590		7.99	epoxy for kitchen sink	1311974	Repair & Maintenance Supplies
2340	Hyytinen Hardware Hank		17.47	2 Transactions		
5503	Keefe Supply Company					
	01-252-000-0000-6418		24.00	Groceries	662747	Groceries
	01-252-000-0000-6418		150.72	Groceries	663980	Groceries
5503	Keefe Supply Company		174.72	2 Transactions		
13691	MEnD Correctional Care, PLLC					

DKB1

3/21/16 8:55AM

1 General Fund

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 18

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	01-252-000-0000-6262		March Healthcare Services	1153	Medical Expenses & Supplies - Inmates
13691	MEnD Correctional Care, PLLC		1 Transactions		
		5,491.67			
3160	Mille Lacs Energy Coop-Albert Lea				
	01-252-000-0000-6254		Shelter/tower	34-54-015-01	Utilities & Heating
		436.01	03/10/2016 03/10/2016		
3160	Mille Lacs Energy Coop-Albert Lea		1 Transactions		
		436.01			
89765	Minnesota Elevator, Inc				
	01-252-000-0000-6231		March Monthly Service	654978	Services & Labor (Incl Contracts)
89765	Minnesota Elevator, Inc		1 Transactions		
		165.27			
3712	Office Depot				
	01-252-000-0000-6405		toner/printer cartridges	827740044001	Office & Computer Supplies
3712	Office Depot		1 Transactions		
		344.59			
3789	Pan-O-Gold Baking Company				
	01-252-000-0000-6418		GROCERIES	010024606326	Groceries
	01-252-000-0000-6418		Groceries	010024607024	Groceries
		237.57	03/10/2016 03/10/2016		
3789	Pan-O-Gold Baking Company		2 Transactions		
		183.99			
421.56					
11947	Phoenix Supply				
	01-252-000-0000-6424		INMATE SUPPLIES	8790	Inmate Supplies
	01-252-000-0000-6424		Inmate supplies	8879	Inmate Supplies
		109.35	03/09/2016 03/09/2016		
11947	Phoenix Supply		2 Transactions		
		163.28			
272.63					
10771	Regional Diagnostic Radiology				
	01-252-000-0000-6262		Gabar, M.	RDR131736	Medical Expenses & Supplies - Inmates
10771	Regional Diagnostic Radiology		1 Transactions		
		29.95			
29.95					
4070	Riley Auto Supply				
	01-252-000-0000-6590		Belts for air handlers	572316	Repair & Maintenance Supplies
		29.98	03/10/2016 03/10/2016		
4070	Riley Auto Supply		1 Transactions		
		29.98			
84172	Riverwood Healthcare Center				
	01-252-000-0000-6262		SHAUGOBAY, B	V7562010	Medical Expenses & Supplies - Inmates
		4,784.63			

DKB1

3/21/16 8:55AM

1 General Fund

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 19

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	01-252-000-0000-6262		Gabar, M.	V8004608	Medical Expenses & Supplies - Inmates
	01-252-000-0000-6262		Hartinger, H.	V8024333	Medical Expenses & Supplies - Inmates
84172	Riverwood Healthcare Center		3 Transactions		
4761	Sysco Minnesota Inc				
	01-252-000-0000-6418	55.55-	Credit-Return	602111514	Groceries
			02/11/2016 02/11/2016		
	01-252-000-0000-6418	3,525.23	GROCERIES	603030204	Groceries
	01-252-000-0000-6420	15.00	LABELS	603030785	Kitchen Supplies
	01-252-000-0000-6418	3,788.73	Groceries	603100176	Groceries
			03/10/2016 03/10/2016		
4761	Sysco Minnesota Inc	7,273.41	4 Transactions		
86235	The Office Shop Inc				
	01-252-000-0000-6405	49.80	Office Supplies	997882-0	Office & Computer Supplies
86235	The Office Shop Inc	49.80	1 Transactions		
11608	Thrifty White Pharmacy-McGregor				
	01-252-000-0000-6262	3,068.17	FEBRUARY PRESCRIPTIONS	52914536063080	Medical Expenses & Supplies - Inmates
11608	Thrifty White Pharmacy-McGregor	3,068.17	1 Transactions		
10005	Watson/Linda				
	01-252-000-0000-6231	10.00	indigent inmate haircuts		Services & Labor (Incl Contracts)
10005	Watson/Linda	10.00	1 Transactions		
13132	Zuercher Technologies, LLC				
	01-252-000-0000-6231	600.00	BCA/NCIC interface	1227	Services & Labor (Incl Contracts)
13132	Zuercher Technologies, LLC	600.00	1 Transactions		
252	DEPT Total:	29,519.35	Corrections	22 Vendors	35 Transactions
253	DEPT		Aitkin Co Community Corrections		
86467	Auto Value Aitkin				
	01-253-000-0000-6302	9.99	Trailer end connector	40079409	Car Maintenance
			03/07/2016 03/07/2016		
86467	Auto Value Aitkin	9.99	1 Transactions		
88879	Central Mn Community Corrections-DT				
	01-253-000-0000-6823	11,853.58	APRIL APPROPRIATION		County Allocation

DKB1

3/21/16 8:55AM

1 General Fund

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 20

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
88879	Central Mn Community Corrections-DT		1 Transactions		
10185	Centurylink Communications Inc				
	01-253-000-0000-6250	1.63	LD Phone	320146217	Telephone
10185	Centurylink Communications Inc	1.63	1 Transactions		
12927	Midwest Machinery Co.				
	01-253-000-0000-6405	62.76	winter bar oil, chain	1213320	Operating Supplies
	01-253-000-0000-6405	43.93	air filter, picco	1217360	Operating Supplies
	01-253-000-0000-6405	64.00	winter bar oil	1217747	Operating Supplies
	01-253-000-0000-6405	9.87	air filter, e-clip	1218893	Operating Supplies
	01-253-000-0000-6405	13.00	Woodcutter oil	1221069	Operating Supplies
			03/14/2016 03/14/2016		
12927	Midwest Machinery Co.	193.56	5 Transactions		
6072	North Homes-Treatment Foster Care				
	01-253-000-0000-6204	227.83	Secure 16-0619	42310	Juvenile Detention
			02/29/2016 02/29/2016		
	01-253-000-0000-6204	3,645.28	Secure 16-0469	42310	Juvenile Detention
			02/14/2016 02/29/2016		
	01-253-000-0000-6204	176.00	court transport 16-0156	MR10094	Juvenile Detention
			02/04/2016 02/04/2016		
	01-253-000-0000-6204	297.00	Court Transport 16-0619	MR10095	Juvenile Detention
			02/17/2016 02/23/2016		
6072	North Homes-Treatment Foster Care	4,346.11	4 Transactions		
4010	Rasley Oil Company				
	01-253-000-0000-6511	231.53	GAS-SHERIFF	AITCOSHERS	Gas And Oil
4010	Rasley Oil Company	231.53	1 Transactions		
6128	Tire Barn				
	01-253-000-0000-6302	62.49	tire for enclosed trailer STS	33704	Car Maintenance
6128	Tire Barn	62.49	1 Transactions		
253	DEPT Total:	16,698.89	Aitkin Co Community Corrections	7 Vendors	14 Transactions
254	DEPT		Enhanced 911 System		
13132	Zuercher Technologies, LLC				
	01-254-000-0000-6231	25,496.00	Maintenance CAD	1227	Services, Labor, Contracts

DKB1

3/21/16

8:55AM

1 General Fund

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 21

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	01-254-000-0000-6231		05/05/2016 05/04/2017 mapping/GIS	1227	Services, Labor, Contracts
13132	Zuercher Technologies, LLC		05/05/2016 05/04/2017 2 Transactions		
254	DEPT Total:		29,996.00	Enhanced 911 System	1 Vendors 2 Transactions
255	DEPT			General Crime Victim Grant	
86235	The Office Shop Inc				
	01-255-000-0000-6405		2.52	PRINTER COPIES	284013-0 Office & Computer Supplies
	01-255-000-0000-6405		198.00	CONTRACT SVC PERFORMANCE	284136-0 Office & Computer Supplies
86235	The Office Shop Inc		200.52	2 Transactions	
255	DEPT Total:		200.52	General Crime Victim Grant	1 Vendors 2 Transactions
257	DEPT			Sobriety Court	
13056	McKenzie/Jill				
	01-257-022-0000-6406		30.00	Holiday Gift Cards	Sobriety Crt Expenses
13056	McKenzie/Jill		30.00	1 Transactions	
	3810 Paulbeck's County Market				
	01-257-022-0000-6406		38.97	Cake, Ice, Grad Card	9277299 Sobriety Crt Expenses
	3810 Paulbeck's County Market		38.97	1 Transactions	
257	DEPT Total:		68.97	Sobriety Court	2 Vendors 2 Transactions
280	DEPT			Emergency Management	
10185	Centurylink Communications Inc				
	01-280-000-0000-6250		1.16	TOLL FREE PHONE CHARGES	320295974 Telephone
10185	Centurylink Communications Inc		1.16	1 Transactions	
	1570 Freedom Valu Centers, Inc				
	01-280-003-0000-6511		25.60	Gasoline	9334 Gas & Oil
	1570 Freedom Valu Centers, Inc		25.60	1 Transactions	
280	DEPT Total:		26.76	Emergency Management	2 Vendors 2 Transactions

DKB1

3/21/16 8:55AM

1 General Fund

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 22

	<u>Vendor Name</u>	<u>Rpt</u>		<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
390	DEPT			Environmental Health (FBL)		
	10185 Centurylink Communications Inc					
	01-390-000-0000-6250		2.68	LD Phone	320146217	Telephone
	10185 Centurylink Communications Inc		2.68	1 Transactions		
	4641 Holiday Credit Office					
	01-390-000-0000-6511		29.44	February gas	1400000135321	Gas And Oil
	4641 Holiday Credit Office		29.44	1 Transactions		
	86235 The Office Shop Inc					
	01-390-000-0000-6405		5.95	Paper for FBL Licenses	284286-0	Office, Film, And Field Supplies
				03/09/2016 03/09/2016		
	86235 The Office Shop Inc		5.95	1 Transactions		
390	DEPT Total:		38.07	Environmental Health (FBL)	3 Vendors	3 Transactions
391	DEPT			Solid Waste		
	10185 Centurylink Communications Inc					
	01-391-000-0000-6250		3.07	LD Phone	320146217	Telephone
	10185 Centurylink Communications Inc		3.07	1 Transactions		
	2953 MACPZA					
	01-391-000-0000-6240		125.00	MACPZA membership renewal	Neff	Dues
	2953 MACPZA		125.00	1 Transactions		
	3503 Neff/Terry B.					
	01-391-000-0000-6340		20.27	MEALS/AMC Leg Conf		Meals
				03/09/2016 03/10/2016		
	3503 Neff/Terry B.		20.27	1 Transactions		
	4010 Rasley Oil Company					
	01-391-000-0000-6511		11.94	FEB FUEL CHARGES	AITCOZOS	Gas And Oil
	4010 Rasley Oil Company		11.94	1 Transactions		
	6097 Verizon Wireless					
	01-391-000-0000-6250		58.76	Cell phone - Neff	28625229900001	Telephone
				02/03/2016 03/02/2016		
	6097 Verizon Wireless		58.76	1 Transactions		

DKB1
3/21/16 8:55AM
1 General Fund

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 23

	<u>Vendor Name</u>	<u>Rpt</u>		<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
391	DEPT Total:		219.04	Solid Waste	5 Vendors	5 Transactions
392	DEPT			Water Wells		
	405 A.W. Research Laboratories, Inc.					
	01-392-000-0000-6231		41.00	Coliform & Nitrate Water test	13729	Services, Labor, Contracts
	405 A.W. Research Laboratories, Inc.		41.00	1 Transactions		
392	DEPT Total:		41.00	Water Wells	1 Vendors	1 Transactions
500	DEPT			Library And Historical Society		
	11416 Aitkin County C.A.R.E					
	01-500-502-0000-6848		37,900.00	2016 Appropriation		CARE Approp
	11416 Aitkin County C.A.R.E		37,900.00	1 Transactions		
500	DEPT Total:		37,900.00	Library And Historical Society	1 Vendors	1 Transactions
601	DEPT			Extension		
	10185 Centurylink Communications Inc					
	01-601-000-0000-6250		0.62	LD Phone	320146217	Telephone
	10185 Centurylink Communications Inc		0.62	1 Transactions		
601	DEPT Total:		0.62	Extension	1 Vendors	1 Transactions
700	DEPT			Promotion,AEOA Tran,Airport,RC&D,Tol		
	13052 TRMG LLP					
	01-700-909-0000-6800		100.00	Ad in NW Sportshow guide	NW418	Tourism Miscellaneous
				03/09/2016 03/09/2016		
	13052 TRMG LLP		100.00	1 Transactions		
700	DEPT Total:		100.00	Promotion,AEOA Tran,Airport,RC&D,Tol	1 Vendors	1 Transactions
711	DEPT			Economic Development		
	10185 Centurylink Communications Inc					
	01-711-000-0000-6250		6.53	LD Phone	320146217	Telephone
	10185 Centurylink Communications Inc		6.53	1 Transactions		

DKB1
3/21/16 8:55AM
1 General Fund

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 24

Vendor		Name		<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>				
711	DEPT Total:		6.53		Economic Development	1 Vendors	1 Transactions
1	Fund Total:		149,979.29		General Fund		233 Transactions

DKB1

3/21/16 8:55AM

3 Road & Bridge

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Page 25

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
301	DEPT			R&B Administration		
86222	Aitkin Independent Age					
	03-301-000-0000-6241		57.50	AD FOR BID-CALCIUM CHLO 022916		Fees/Prof/Misc
	03-301-000-0000-6400		34.00	SUBSCRIPTION 022916		Supplies And Materials
86222	Aitkin Independent Age		91.50	2 Transactions		
783	Canon Financial Services, Inc					
	03-301-000-0000-6300		212.26	CONTRACT CHARGE 031316	15870859	Service Contracts
783	Canon Financial Services, Inc		212.26	1 Transactions		
89541	Culligan					
	03-301-000-0000-6400		42.00	WATER 030716	393624	Supplies And Materials
	03-301-000-0000-6400		24.30	EXTRA WATER/EQUIP RENTA 020216	STMT	Supplies And Materials
89541	Culligan		66.30	2 Transactions		
3385	Mn Transportation Alliance					
	03-301-000-0000-6296		90.00	TRANSPORTATION DAY REG 031516	DON NIEMI	Meeting Expense/Physicals
3385	Mn Transportation Alliance		90.00	1 Transactions		
11605	Shred Right					
	03-301-000-0000-6400		30.00	DOCUMENT DESTRUCTION 030216	232792	Supplies And Materials
11605	Shred Right		30.00	1 Transactions		
86235	The Office Shop Inc					
	03-301-000-0000-6400		25.33	PALISADE PRINTER INK 030416	284220-0	Supplies And Materials
86235	The Office Shop Inc		25.33	1 Transactions		
301	DEPT Total:		515.39	R&B Administration	6 Vendors	8 Transactions
302	DEPT			R&B Engineering/Construction		
2340	Hyytinen Hardware Hank					
	03-302-000-0000-6449		8.49	ENG LAB SUPPLIES 021716	1312555	Rd/Br Engr. Supplies
2340	Hyytinen Hardware Hank		8.49	1 Transactions		
8102	Warning Lites Of Minnesota, Inc.					
	03-302-000-0000-6296		139.80	TRAFFIC CONTROL SEMINAR 022916	154453	Meeting Expense/Physicals
8102	Warning Lites Of Minnesota, Inc.		139.80	1 Transactions		

DKB1

3/21/16 8:55AM

3 Road & Bridge

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 26

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
302 DEPT Total:		R&B Engineering/Construction	2 Vendors	2 Transactions
303 DEPT		R&B Highway Maintenance		
195 Aitkin Tire Shop				
03-303-000-0000-6590	120.00	REPAIR LABOR 022516	55640	Repair & Maintenance Supplies
03-303-000-0000-6590	747.96	TIRES 030116	55643	Repair & Maintenance Supplies
03-303-000-0000-6590	48.00	REPAIR LABOR 030916	55661	Repair & Maintenance Supplies
03-303-000-0000-6590	90.00	REPAIR LABOR 030916	55677	Repair & Maintenance Supplies
195 Aitkin Tire Shop	1,005.96		4 Transactions	
10185 Centurylink Communications Inc				
03-303-000-0000-6254	22.59	LD Phone	320146217	Utilities
10185 Centurylink Communications Inc	22.59		1 Transactions	
11411 Charter Communications				
03-303-000-0000-6254	140.25	PHONE: HWY OFFICE 030916	MAR-APR	Utilities
11411 Charter Communications	140.25		1 Transactions	
1010 City Of Aitkin				
03-303-000-0000-6825	3,646.07	2015 MUNICIPAL MAINT 030716		Maintenance Agreements
03-303-000-0000-6825	1,571.58	2015 MUNICIPAL MAINT 030716		Maintenance Agreements
03-303-000-0000-6825	1,131.55	2015 MUNICIPAL MAINT 030716		Maintenance Agreements
1010 City Of Aitkin	6,349.20		3 Transactions	
176 City Of Palisade				
03-303-000-0000-6825	3,394.62	2015 MUNICIPAL MAINT 031116		Maintenance Agreements
176 City Of Palisade	3,394.62		1 Transactions	
178 City Of Tamarack				
03-303-000-0000-6825	1,634.45	2015 MUNICIPAL MAINT 030716		Maintenance Agreements
178 City Of Tamarack	1,634.45		1 Transactions	
1570 Freedom Valu Centers, Inc				
03-303-000-0000-6513	54.08-	DISCOUNT 022916		Motor Fuel & Lubricants
03-303-000-0000-6513	21.21	GASOLINE 020916	20344	Motor Fuel & Lubricants
03-303-000-0000-6513	27.96	GASOLINE 021016	20679	Motor Fuel & Lubricants
03-303-000-0000-6513	21.29	GASOLINE 021616	22083	Motor Fuel & Lubricants
03-303-000-0000-6513	19.37	GASOLINE 022316	23430	Motor Fuel & Lubricants
03-303-000-0000-6513	25.23	GASOLINE 022616	24254	Motor Fuel & Lubricants

DKB1

3/21/16 8:55AM

3 Road & Bridge

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Page 27

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	03-303-000-0000-6513		30.99 GASOLINE 020116	28246	Motor Fuel & Lubricants
	03-303-000-0000-6513		19.37 GASOLINE 020216	28621	Motor Fuel & Lubricants
	03-303-000-0000-6513		31.96 GASOLINE 020316	29027	Motor Fuel & Lubricants
	03-303-000-0000-6513		20.30 GASOLINE 020516	30151	Motor Fuel & Lubricants
	03-303-000-0000-6513		25.07 GASOLINE 021116	31779	Motor Fuel & Lubricants
	03-303-000-0000-6513		17.36 GASOLINE 021216	32169	Motor Fuel & Lubricants
	03-303-000-0000-6513		19.35 GASOLINE 021716	33409	Motor Fuel & Lubricants
	03-303-000-0000-6513		20.32 GASOLINE 021816	33816	Motor Fuel & Lubricants
	03-303-000-0000-6513		25.21 GASOLINE 021916	34264	Motor Fuel & Lubricants
	03-303-000-0000-6513		24.22 GASOLINE 022216	35205	Motor Fuel & Lubricants
	03-303-000-0000-6513		32.03 GASOLINE 022416	35762	Motor Fuel & Lubricants
	03-303-000-0000-6513		22.32 GASOLINE 022916	37092	Motor Fuel & Lubricants
	03-303-000-0000-6513		18.40 GASOLINE 020416	39800	Motor Fuel & Lubricants
1570	Freedom Valu Centers, Inc		367.88		19 Transactions
13468	G & K Services				
	03-303-000-0000-6298		14.79 SHOP LAUNDRY 030716	1043423177	Shop Maintenance
	03-303-000-0000-6298		14.79 SHOP LAUNDRY 031416	1043428737	Shop Maintenance
13468	G & K Services		29.58		2 Transactions
1754	Garrison Disposal Company, Inc				
	03-303-000-0000-6254		78.69 MCGREGOR SHOP 022916	8217096	Utilities
1754	Garrison Disposal Company, Inc		78.69		1 Transactions
4641	Holiday Credit Office				
	03-303-000-0000-6513		10.17- FEDERAL TAX ADJUSTMENT 022916		Motor Fuel & Lubricants
	03-303-000-0000-6513		1.67- REBATE 022916		Motor Fuel & Lubricants
	03-303-000-0000-6513		42.50 GASOLINE 020316	105817064	Motor Fuel & Lubricants
4641	Holiday Credit Office		30.66		3 Transactions
2340	Hyytinen Hardware Hank				
	03-303-000-0000-6298		69.99 AITKIN SHOP SUPPLIES 020116	1310447	Shop Maintenance
	03-303-000-0000-6298		14.98 MCGREGOR SHOP SUPPLIES 021016	1311603	Shop Maintenance
	03-303-000-0000-6298		76.42 JACOBSON SHOP SUPPLIES 021616	1312381	Shop Maintenance
	03-303-000-0000-6298		12.48 JACOBSON SHOP SUPPLIES 021916	1312822	Shop Maintenance
	03-303-000-0000-6298		35.88 AITKIN SHOP SUPPLIES 022316	1313212	Shop Maintenance
	03-303-000-0000-6298		6.99 MCGREGOR SHOP SUPPLIES 022416	1313347	Shop Maintenance
	03-303-000-0000-6298		43.08 JACOBSON SHOP SUPPLIES 022516	1313516	Shop Maintenance

DKB1

3/21/16 8:55AM

3 Road & Bridge

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Page 28

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
2340 Hyytinen Hardware Hank		259.82	7 Transactions	
7705 Isle Automotive Corp				
03-303-000-0000-6590		63.46	REPAIR PARTS 020216	119083222
7705 Isle Automotive Corp		63.46	1 Transactions	Repair & Maintenance Supplies
91187 Lake Country Power				
03-303-000-0000-6254		82.30	JAN-FEB JACOBSON SHOP 030416	1400073000
03-303-000-0000-6254		745.11	JAN-FEB SWATARA 030816	140946401
91187 Lake Country Power		827.41	2 Transactions	Utilities
2831 Little Falls Machine Inc				
03-303-000-0000-6590		198.57	REPAIR PARTS 030916	0-0058056
03-303-000-0000-6590		116.36	REPAIR PARTS 030916	0-0058056
03-303-000-0000-6590		519.49	PLOW SHOES 030916	0-0058056
2831 Little Falls Machine Inc		834.42	3 Transactions	Repair & Maintenance Supplies
12626 Lubrication Technologies, Inc.				
03-303-000-0000-6513		1,050.00	MCGREGOR SHOP SUPPLIES 021816	743407
12626 Lubrication Technologies, Inc.		1,050.00	1 Transactions	Motor Fuel & Lubricants
2941 M R Sign Co Inc				
03-303-000-0000-6516		607.23	RESIDENT E-911 SIGNS 031416	189706
2941 M R Sign Co Inc		607.23	1 Transactions	Signs & Posts
2991 Malmo Market				
03-303-000-0000-6513		14.81	GASOLINE 020216	30575
03-303-000-0000-6513		19.44	GASOLINE 020516	30982
03-303-000-0000-6513		13.40	GASOLINE 021116	31972
03-303-000-0000-6513		16.47	GASOLINE 021416	32702
03-303-000-0000-6513		40.64	GASOLINE 021716	33062
03-303-000-0000-6513		24.08	GASOLINE 022216	33936
03-303-000-0000-6513		16.50	GASOLINE 022416	34152
03-303-000-0000-6513		22.48	GASOLINE 022616	34488
03-303-000-0000-6513		12.20	GASOLINE 022916	35512
2991 Malmo Market		180.02	9 Transactions	Motor Fuel & Lubricants
10824 Maney International Inc				
03-303-000-0000-6590		269.99	REPAIR PARTS 030416	719936
				Repair & Maintenance Supplies

DKB1

3/21/16 8:55AM

3 Road & Bridge

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Page 29

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
10824 Maney International Inc		269.99	1 Transactions	
3100 McGregor Oil				
03-303-000-0000-6513		8.24	DISCOUNT 022916	Motor Fuel & Lubricants
03-303-000-0000-6513		30.71	GASOLINE 020516	Motor Fuel & Lubricants
03-303-000-0000-6513		28.27	GASOLINE 021216	Motor Fuel & Lubricants
03-303-000-0000-6513		29.01	GASOLINE 021916	Motor Fuel & Lubricants
03-303-000-0000-6513		31.08	GASOLINE 021916	Motor Fuel & Lubricants
03-303-000-0000-6513		34.84	GASOLINE 022516	Motor Fuel & Lubricants
03-303-000-0000-6513		39.46	GASOLINE 022516	Motor Fuel & Lubricants
03-303-000-0000-6513		26.33	GASOLINE 022616	Motor Fuel & Lubricants
03-303-000-0000-6513		13.92	GASOLINE 022816	Motor Fuel & Lubricants
03-303-000-0000-6513		952.25	PALISADE DIESEL 022916	Motor Fuel & Lubricants
03-303-000-0000-6513		732.50	JACOBSON DIESEL 022916	Motor Fuel & Lubricants
03-303-000-0000-6513		732.50	SWATARA DIESEL 022916	Motor Fuel & Lubricants
3100 McGregor Oil		2,642.63	12 Transactions	
5917 Mike's Bobcat Service				
03-303-000-0000-6825		100.00	SNOWPLOWING 030116	Maintenance Agreements
5917 Mike's Bobcat Service		100.00	1 Transactions	
3160 Mille Lacs Energy Coop-Albert Lea				
03-303-000-0000-6254		941.21	POWER: PALISADE 031016	Utilities
03-303-000-0000-6254		53.72	169 & CSAH 3 031016	Utilities
03-303-000-0000-6254		210.45	POWER: MCGREGOR 031016	Utilities
03-303-000-0000-6254		1,563.19	POWER: AITKIN 031016	Utilities
03-303-000-0000-6254		60.45	169 & CSAH 28 031016	Utilities
03-303-000-0000-6254		36.57	CSAH 12 031016	Utilities
03-303-000-0000-6254		59.76	47 & CSAH 2 031016	Utilities
3160 Mille Lacs Energy Coop-Albert Lea		2,925.35	7 Transactions	
9692 Minnesota Energy Resources Corporation				
03-303-000-0000-6297		793.74	NAT GAS: AITKIN SHOP 030316	Shop Fuel
9692 Minnesota Energy Resources Corporation		793.74	1 Transactions	
3255 Mn Counties Intergovernmental Trust				
03-303-000-0000-6352		110.00	COVERAGE ON JACOBSON BL 022516	Insurance
3255 Mn Counties Intergovernmental Trust		110.00	1 Transactions	

DKB1

3/21/16 8:55AM

3 Road & Bridge

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Page 30

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
9239	Mn Department Of Natural Resources-OM					
	03-303-000-0000-6519		5,940.00	DNR LEASE LEAR000951 022516	1044390	Gravel & Royalties
9239	Mn Department Of Natural Resources-OM		5,940.00	1 Transactions		
10864	Nistler Contruction Landscapes/Tim					
	03-303-000-0000-6825		850.00	PLOWING 030916	1135	Maintenance Agreements
10864	Nistler Contruction Landscapes/Tim		850.00	1 Transactions		
10701	Northern Safety Technology Inc					
	03-303-000-0000-6590		110.10	REPAIR PARTS 031416	40804	Repair & Maintenance Supplies
10701	Northern Safety Technology Inc		110.10	1 Transactions		
4010	Rasley Oil Company					
	03-303-000-0000-6513		36.43	GASOLINE 020116	54165	Motor Fuel & Lubricants
	03-303-000-0000-6513		22.00	GASOLINE 020216	54175	Motor Fuel & Lubricants
	03-303-000-0000-6513		16.96	GASOLINE 020216	54184	Motor Fuel & Lubricants
	03-303-000-0000-6513		37.56	GASOLINE 020316	54230	Motor Fuel & Lubricants
	03-303-000-0000-6513		23.72	GASOLINE 020316	54234	Motor Fuel & Lubricants
	03-303-000-0000-6513		21.92	GASOLINE 020516	54315	Motor Fuel & Lubricants
	03-303-000-0000-6513		17.42	GASOLINE 020716	54355	Motor Fuel & Lubricants
	03-303-000-0000-6513		31.24	GASOLINE 020816	54370	Motor Fuel & Lubricants
	03-303-000-0000-6513		35.98	GASOLINE 020816	54383	Motor Fuel & Lubricants
	03-303-000-0000-6513		25.91	GASOLINE 020816	54393	Motor Fuel & Lubricants
	03-303-000-0000-6513		46.82	GASOLINE 020816	54397	Motor Fuel & Lubricants
	03-303-000-0000-6513		27.55	GASOLINE 020816	54404	Motor Fuel & Lubricants
	03-303-000-0000-6513		17.97	GASOLINE 021016	54480	Motor Fuel & Lubricants
	03-303-000-0000-6513		19.72	GASOLINE 021016	54512	Motor Fuel & Lubricants
	03-303-000-0000-6513		41.32	GASOLINE 021116	54525	Motor Fuel & Lubricants
	03-303-000-0000-6513		19.98	GASOLINE 021116	54543	Motor Fuel & Lubricants
	03-303-000-0000-6513		1.85	GASOLINE 021116	54554	Motor Fuel & Lubricants
	03-303-000-0000-6513		13.31	GASOLINE 021216	54589	Motor Fuel & Lubricants
	03-303-000-0000-6513		36.05	GASOLINE 021216	54598	Motor Fuel & Lubricants
	03-303-000-0000-6513		37.67	GASOLINE 021716	54742	Motor Fuel & Lubricants
	03-303-000-0000-6513		19.12	GASOLINE 021716	54746	Motor Fuel & Lubricants
	03-303-000-0000-6513		21.17	GASOLINE 021716	54754	Motor Fuel & Lubricants
	03-303-000-0000-6513		16.39	GASOLINE 021816	54789	Motor Fuel & Lubricants
	03-303-000-0000-6513		15.37	GASOLINE 021816	54802	Motor Fuel & Lubricants
	03-303-000-0000-6513		32.63	GASOLINE 022216	54897	Motor Fuel & Lubricants
	03-303-000-0000-6513		20.14	GASOLINE 022216	54908	Motor Fuel & Lubricants

DKB1

3/21/16 8:55AM

3 Road & Bridge

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 31

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	03-303-000-0000-6513		GASOLINE 022216	54910	Motor Fuel & Lubricants
	03-303-000-0000-6513		GASOLINE 022416	54975	Motor Fuel & Lubricants
	03-303-000-0000-6513		GASOLINE 022416	54991	Motor Fuel & Lubricants
	03-303-000-0000-6513		GASOLINE 022416	54999	Motor Fuel & Lubricants
	03-303-000-0000-6513		GASOLINE 022516	55003	Motor Fuel & Lubricants
	03-303-000-0000-6513		GASOLINE 022516	55020	Motor Fuel & Lubricants
	03-303-000-0000-6513		GASOLINE 022616	55040	Motor Fuel & Lubricants
	03-303-000-0000-6513		GASOLINE 022916	55120	Motor Fuel & Lubricants
4010	Rasley Oil Company		873.50	34 Transactions	
4711	Sunnys Citgo				
	03-303-000-0000-6513		GASOLINE 021716	1013338	Motor Fuel & Lubricants
	03-303-000-0000-6513		GASOLINE 020516	1018875	Motor Fuel & Lubricants
	03-303-000-0000-6513		GASOLINE 020816	1019994	Motor Fuel & Lubricants
4711	Sunnys Citgo		91.71	3 Transactions	
10431	Verizon Business				
	03-303-000-0000-6254		19.91	4227948181602	Utilities
10431	Verizon Business		19.91	1 Transactions	
6097	Verizon Wireless				
	03-303-000-0000-6254		335.59	9761412766	Utilities
6097	Verizon Wireless		335.59	1 Transactions	
8605	Wayne's Sanitation Llc				
	03-303-000-0000-6254		26.25	257789	Utilities
8605	Wayne's Sanitation Llc		26.25	1 Transactions	
303	DEPT Total:		31,965.01	R&B Highway Maintenance	31 Vendors 126 Transactions
307	DEPT			R&B Capital Infrastructure	
9802	Kragness/Conrad				
	03-307-000-0000-6362		3.99	PAID DEED TAX ON PROP A 031416	8894 Right Of Way
	03-307-000-0000-6362		3.99	PAID DEED TAX ON PROP A 031416	8895 Right Of Way
	03-307-000-0000-6362		3.99	PAID DEED TAX ON PROP A 031416	8896 Right Of Way
9802	Kragness/Conrad		11.97	3 Transactions	

DKB1

3/21/16 8:55AM

3 Road & Bridge

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 32

Vendor	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>		
	<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
307		DEPT Total:		11.97	R&B Capital Infrastructure	1 Vendors	3 Transactions
3		Fund Total:		32,640.66	Road & Bridge		139 Transactions

DKB1

3/21/16 8:55AM

4 Special Revenue(Unorg R&

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 33

Vendor		<u>Name</u>	<u>Rpt</u>		<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
422	DEPT				Unorganized Fire		
	6062	City Of McGrath Fire Department					
		04-422-000-0000-6801		478.70	2016 Fire Protection 45-24	91022	Appropriations
	6062	City Of McGrath Fire Department		478.70	1 Transactions		
422	DEPT Total:			478.70	Unorganized Fire	1 Vendors	1 Transactions
4	Fund Total:			478.70	Special Revenue(Unorg R&B,Fire		1 Transactions

DKB1

3/21/16

8:55AM

5 Health & Human Services

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Page 34

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
400	DEPT			Public Health Department		
10185	Centurylink Communications Inc					
	05-400-440-0410-6250		0.36	LD Phone-ACCTING	320146217	Telephone
	05-400-440-0410-6250		3.69	LD Phone-HHS	320146217	Telephone
	05-400-440-0410-6250		50.54	LD Phone-PH	320146217	Telephone
	05-400-440-0410-6250		6.64	TOLL FREE PHONE CHARGES	320295974	Telephone
10185	Centurylink Communications Inc		61.23	4 Transactions		
400	DEPT Total:		61.23	Public Health Department	1 Vendors	4 Transactions
420	DEPT			Income Maintenance		
10185	Centurylink Communications Inc					
	05-420-600-4800-6250		7.85	LD Phone-HHS	320146217	Telephone
	05-420-600-4800-6250		94.42	LD Phone-IM	320146217	Telephone
	05-420-600-4800-6250		0.75	LD Phone-ACCTING	320146217	Telephone
	05-420-640-4800-6250		37.44	LD Phone-CS	320146217	Telephone
	05-420-600-4800-6250		14.12	TOLL FREE PHONE CHARGES	320295974	Telephone
10185	Centurylink Communications Inc		154.58	5 Transactions		
420	DEPT Total:		154.58	Income Maintenance	1 Vendors	5 Transactions
430	DEPT			Social Services		
10185	Centurylink Communications Inc					
	05-430-700-4800-6250		1.11	LD Phone-ACCTING	320146217	Telephone
	05-430-700-4800-6250		11.55	LD Phone-HHS	320146217	Telephone
	05-430-700-4800-6250		185.08	LD Phone-SS	320146217	Telephone
	05-430-700-4800-6250		20.76	TOLL FREE PHONE CHARGES	320295974	Telephone
10185	Centurylink Communications Inc		218.50	4 Transactions		
430	DEPT Total:		218.50	Social Services	1 Vendors	4 Transactions
5	Fund Total:		434.31	Health & Human Services		13 Transactions

DKB1
3/21/16 8:55AM
9 State

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 35

	<u>Vendor Name</u>		<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
0	DEPT				Undesignated		
	4580	Mn Dept Of Finance					
		09-000-000-0000-2030		360.00	February marriage license fees		State Fees, Assessments & Surcharges
	4580	Mn Dept Of Finance		360.00	1 Transactions		
0	DEPT Total:			360.00	Undesignated	1 Vendors	1 Transactions
9	Fund Total:			360.00	State		1 Transactions

DKB1
3/21/16 8:55AM
10 Trust

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 36

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
921	DEPT		Co. Development		
10185	Centurylink Communications Inc				
	10-921-000-0000-6250	0.70	LD Phone-SURVEYOR	320146217	Telephone
	10-921-000-0000-6250	1.48	LD Phone-GIS	320146217	Telephone
10185	Centurylink Communications Inc	2.18	2 Transactions		
9355	Northern Counties Land Use Coord Board				
	10-921-000-0000-6801	2,000.00	Dues for Board		Appropriations
9355	Northern Counties Land Use Coord Board	2,000.00	1 Transactions		
4989	Viking Explosives LLC				
	10-921-000-0000-6406	1,389.75	Beaver dam explosives	1844540	Field Supplies
			03/03/2016 03/03/2016		
4989	Viking Explosives LLC	1,389.75	1 Transactions		
921	DEPT Total:	3,391.93	Co. Development	3 Vendors	4 Transactions
923	DEPT		Forfeited Tax Sales		
170	Aitkin Motor Company				
	10-923-000-0000-6590	45.76	LOF 394	8224	Repair & Maintenance Supplies
			02/16/2016 02/16/2016		
170	Aitkin Motor Company	45.76	1 Transactions		
86467	Auto Value Aitkin				
	10-923-000-0000-6590	127.99	Battery 395	40078708	Repair & Maintenance Supplies
			02/18/2016 02/18/2016		
86467	Auto Value Aitkin	127.99	1 Transactions		
10185	Centurylink Communications Inc				
	10-923-000-0000-6250	4.70	LD Phone	320146217	Telephone
10185	Centurylink Communications Inc	4.70	1 Transactions		
1570	Freedom Valu Centers, Inc				
	10-923-000-0000-6511	366.26	February gas	9423	Gas And Oil
1570	Freedom Valu Centers, Inc	366.26	1 Transactions		
4641	Holiday Credit Office				
	10-923-000-0000-6511	382.09	February gas	1400000134961	Gas And Oil

DKB1
3/21/16 8:55AM
10 Trust

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 37

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
4641	Holiday Credit Office		382.09	1 Transactions	
11406	Innovative Office Solutions				
	10-923-000-0000-6590		94.99	Storage tube 12/15/2015 12/15/2015	IN1014706 Repair & Maintenance Supplies
11406	Innovative Office Solutions		94.99	1 Transactions	
2398	Itasca Community College				
	10-923-000-0000-6231		618.50	Lidar research 03/02/2016 03/02/2016	80046 Services, Labor, Contracts
2398	Itasca Community College		618.50	1 Transactions	
2410	Jacobs/Mark H				
	10-923-000-0000-6330		115.28	Mileage MACLC Annual mtg 03/09/2016 03/10/2016	262@.44 Transportation & Travel
2410	Jacobs/Mark H		115.28	1 Transactions	
2991	Malmo Market				
	10-923-000-0000-6511		88.13	Feb gas	Gas And Oil
2991	Malmo Market		88.13	1 Transactions	
3100	McGregor Oil				
	10-923-000-0000-6511		52.73	Feb gas for grader	AITKINLA Gas And Oil
3100	McGregor Oil		52.73	1 Transactions	
4010	Rasley Oil Company				
	10-923-000-0000-6511		190.81	Feb Gas	AITCOL&PS Gas And Oil
4010	Rasley Oil Company		190.81	1 Transactions	
4135	Roadside Market				
	10-923-000-0000-6511		40.00	Gas 798 02/10/2016 02/10/2016	13790 Gas And Oil
4135	Roadside Market		40.00	1 Transactions	
6128	Tire Barn				
	10-923-000-0000-6590		27.99	Tire repair, exhaust 122 02/03/2016 02/03/2016	33522 Repair & Maintenance Supplies
6128	Tire Barn		27.99	1 Transactions	

DKB1
3/21/16 8:55AM
10 Trust

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 38

Vendor	<u>Name</u>	<u>Rpt</u>		<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
No.	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>		<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
13934	Tire Barn						
	10-923-000-0000-6590		43.35	LOF 798	33769		Repair & Maintenance Supplies
				03/04/2016	03/04/2016		
13934	Tire Barn		43.35	1 Transactions			
923	DEPT Total:		2,198.58	Forfeited Tax Sales	14 Vendors		14 Transactions
926	DEPT			Law Library			
5173	THOMSON REUTERS-WEST PUBLISHING						
	10-926-000-0000-6408		1,164.16	Information Charges	833555856		Law Books
				02/01/2016	02/29/2016		
5173	THOMSON REUTERS-WEST PUBLISHING		1,164.16	1 Transactions			
926	DEPT Total:		1,164.16	Law Library	1 Vendors		1 Transactions
10	Fund Total:		6,754.67	Trust			19 Transactions

DKB1
3/21/16 8:55AM
11 Forest Development

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 39

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
924	DEPT		Forest Resource		
86467	Auto Value Aitkin 11-924-000-0000-6406	9.98	Batteries - metal detector 02/23/2016 02/23/2016	40078876	Field Supplies
86467	Auto Value Aitkin	9.98	1 Transactions		
6097	Verizon Wireless 11-924-000-0000-6250	61.92	Feb cell phone 02/02/2016 03/01/2016	58068382700001	Telephone
6097	Verizon Wireless	61.92	1 Transactions		
924	DEPT Total:	71.90	Forest Resource	2 Vendors	2 Transactions
925	DEPT		Reforestation		
2340	Hyytinen Hardware Hank 11-925-000-0000-6406	17.98	Thinner for paint guns 02/03/2016 02/03/2016	1310685	Field Supplies
	11-925-000-0000-6406	2.78	Buckle for gates 02/10/2016 02/10/2016	1311637	Field Supplies
2340	Hyytinen Hardware Hank	20.76	2 Transactions		
11407	Lightning Motor Sports 11-925-000-0000-6590	127.79	Spark plug & fuel pump 211 02/26/2016 02/26/2016	14231	Repair & Maintenance Supplies
11407	Lightning Motor Sports	127.79	1 Transactions		
925	DEPT Total:	148.55	Reforestation	2 Vendors	3 Transactions
935	DEPT		Forest Road		
8726	D & S Truck Repair & Service 11-935-000-0000-6590	560.00	Shift cable 412 03/09/2016 03/09/2016	3283	Repair & Maintenance Supplies
8726	D & S Truck Repair & Service	560.00	1 Transactions		
935	DEPT Total:	560.00	Forest Road	1 Vendors	1 Transactions
11	Fund Total:	780.45	Forest Development		6 Transactions

DKB1

3/21/16

8:55AM

19 Long Lake Conservation Co

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Page 40

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
521	DEPT		LLCC Administration		
85003	Aitkin County DAC				
	19-521-000-0000-6231		Cleaning Service	February	Services, Labor, Contracts
85003	Aitkin County DAC			1 Transactions	
		450.00			
13320	Amer Sports Winter and Outdoor				
	19-521-000-0000-6400		(24) Compasses for Commissary	0899869	Commissary Items
13320	Amer Sports Winter and Outdoor			1 Transactions	
		252.00			
11419	Beaudry Propane				
	19-521-000-0000-6254		Propane-Director Residence	406687	Utilities
	19-521-000-0000-6254		Propane-Dining Hall	406688	Utilities
	19-521-000-0000-6254		Propane-Instructor residence	406689	Utilities
11419	Beaudry Propane			3 Transactions	
		654.98			
783	Canon Financial Services, Inc				
	19-521-000-0000-6231		Contract charges-020	15843640	Services, Labor, Contracts
783	Canon Financial Services, Inc			1 Transactions	
		126.47			
13475	Carlson/Wendie				
	19-521-000-0000-6230		Costco		Printing, Publ & Adv Promotion
	19-521-000-0000-6240		Costco annual membership		Dues/Assoc Fees
	19-521-000-0000-6400		Commissary		Commissary Items
	19-521-000-0000-6405		scissors		Office & Computer Supplies
13475	Carlson/Wendie			4 Transactions	
		21.18			
		55.00			
		113.93			
		9.99			
		200.10			
8622	Frontier				
	19-521-000-0000-6250		service and long distance	2187684653	Telephone
8622	Frontier			1 Transactions	
		435.82			
		435.82			
2763	J & H Transfer Station-Lakes Sanitary				
	19-521-000-0000-6255		Garbage serice-Mar	102330	Garbage
2763	J & H Transfer Station-Lakes Sanitary			1 Transactions	
		92.38			
		92.38			
3160	Mille Lacs Energy Coop-Albert Lea				
	19-521-000-0000-6254		Electric-Director's residence	271300401	Utilities
	19-521-000-0000-6254		Electric-Energy Center	271300502	Utilities
	19-521-000-0000-6254		Electric-Parking lot	271300801	Utilities
	19-521-000-0000-6254		Electric-Staff Residence	271300901	Utilities
		79.00			
		1,079.62			
		71.45			
		95.42			

DKB1

3/21/16

8:55AM

19 Long Lake Conservation C

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 41

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
3160	Mille Lacs Energy Coop-Albert Lea		1,325.49	4 Transactions	
3478	Nasco				
	19-521-000-0000-6400		49.04	Expl kit supplies	859303 Commissary Items
3478	Nasco		49.04	1 Transactions	
4425	Shirts Plus				
	19-521-000-0000-6400		703.67	(250) Tumblers	162 Commissary Items
4425	Shirts Plus		703.67	1 Transactions	
521	DEPT Total:		4,289.95	LLCC Administration	10 Vendors 18 Transactions
522	DEPT			LLCC Education	
13475	Carlson/Wendie				
	19-522-000-0000-6416		6.99	supplies	Education Supplies
13475	Carlson/Wendie		6.99	1 Transactions	
13943	Dassel/Cokato Middle School				
	19-522-000-0000-6820		1,126.62	Refund overpayment	inv#194 Refunds & Reimbursements
13943	Dassel/Cokato Middle School		1,126.62	1 Transactions	
522	DEPT Total:		1,133.61	LLCC Education	2 Vendors 2 Transactions
523	DEPT			LLCC Food	
5998	Appert's Foodservice				
	19-523-000-0000-6418		701.25	Groceries	602250444 Groceries-Students
	19-523-000-0000-6418		600.44	Groceries	603030523 Groceries-Students
	19-523-000-0000-6418		110.36	Groceries	603030524 Groceries-Students
5998	Appert's Foodservice		1,412.05	3 Transactions	
4968	Upper Lakes Foods, Inc				
	19-523-000-0000-6418		762.13	Groceries	665461-00 Groceries-Students
4968	Upper Lakes Foods, Inc		762.13	1 Transactions	
523	DEPT Total:		2,174.18	LLCC Food	2 Vendors 4 Transactions
524	DEPT			LLCC Maintenance	
195	Aitkin Tire Shop				

DKB1

3/21/16

8:55AM

19 Long Lake Conservation C

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIE



Page 42

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	19-524-000-0000-6302		oil change-van	55672	Vehicle Maintenance
195	Aitkin Tire Shop				
		25.00			
		25.00	1 Transactions		
13475	Carlson/Wendie				
	19-524-000-0000-6422		ice melt		Janitorial Services/Supplies
		124.11			
13475	Carlson/Wendie				
		124.11	1 Transactions		
88628	Dalco				
	19-524-000-0000-6590		New Vacuum, HEPA filter	2996470	Repair & Maintenance Supplies
		472.12			
	19-524-000-0000-6590		Vacuum Parts	2996471	Repair & Maintenance Supplies
		191.15			
88628	Dalco				
		663.27	2 Transactions		
2340	Hyytinen Hardware Hank				
	19-524-000-0000-6422		packing tape, Goo gone	1310458	Janitorial Services/Supplies
		11.18			
	19-524-000-0000-6422		paint and supplies	1311030	Janitorial Services/Supplies
		113.68			
2340	Hyytinen Hardware Hank				
		124.86	2 Transactions		
10567	Lake Country Auto Center Of Aitkin				
	19-524-000-0000-6590		Tire Tubes-wood splitter	22613	Repair & Maintenance Supplies
		49.98			
10567	Lake Country Auto Center Of Aitkin				
		49.98	1 Transactions		
4968	Upper Lakes Foods, Inc				
	19-524-000-0000-6422		(6) mop handles	665462-00	Janitorial Services/Supplies
		81.03			
4968	Upper Lakes Foods, Inc				
		81.03	1 Transactions		
524	DEPT Total:				
		1,068.25	LLCC Maintenance	6 Vendors	8 Transactions
19	Fund Total:				
		8,665.99	Long Lake Conservation Center		32 Transactions

DKB1
3/21/16 8:55AM
21 Parks

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 43

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
520	DEPT			Parks		
86467	Auto Value Aitkin					
	21-520-000-0000-6590		19.99	OEM Pink Euro Ext Li - PB	40077706	Repair & Maintenance Supplies
				01/26/2016 01/26/2016		
	21-520-000-0000-6590		8.49	Car wash gallon	40078435	Repair & Maintenance Supplies
				02/11/2016 02/11/2016		
86467	Auto Value Aitkin		28.48	2 Transactions		
91022	Courtemanche/Richard					
	21-520-000-0000-6330		74.80	Mileage Parks & Rec Training	170@.44	Transportation & Travel
				03/08/2016 03/08/2016		
91022	Courtemanche/Richard		74.80	1 Transactions		
2763	J & H Transfer Station-Lakes Sanitary					
	21-520-000-0000-6254		75.00	Garbage service - shop	102394	Utilities
				03/01/2016 03/01/2016		
2763	J & H Transfer Station-Lakes Sanitary		75.00	1 Transactions		
3160	Mille Lacs Energy Coop-Albert Lea					
	21-520-000-0000-6254		37.76	Berglund park electric	18-51-106-02	Utilities
				02/01/2016 02/29/2016		
3160	Mille Lacs Energy Coop-Albert Lea		37.76	1 Transactions		
9692	Minnesota Energy Resources Corporation					
	21-520-000-0000-6254		374.40	Feb gas for shop	05025445610000	Utilities
				02/24/2016 02/24/2016		
9692	Minnesota Energy Resources Corporation		374.40	1 Transactions		
4070	Riley Auto Supply					
	21-520-000-0000-6590		24.99	3 leaf spring - drag	571453	Repair & Maintenance Supplies
				02/09/2016 02/09/2016		
	21-520-000-0000-6590		15.99	Drill bit - shop	571459	Repair & Maintenance Supplies
				02/09/2016 02/09/2016		
	21-520-000-0000-6590		21.99	Crimper - Shop	571486	Repair & Maintenance Supplies
				02/10/2016 02/10/2016		
	21-520-000-0000-6590		4.49	Key stock Piston Bully	571844	Repair & Maintenance Supplies
				02/22/2016 02/22/2016		
4070	Riley Auto Supply		67.46	4 Transactions		

DKB1
3/21/16 8:55AM
21 Parks

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 44

Vendor		<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>		<u>Invoice #</u>	<u>Account/Formula Description</u>
No.	Account/Formula	Accr	Amount	<u>Service Dates</u>		<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
90805	Temco			Repair trailer		19749	Repair & Maintenance Supplies
	21-520-000-0000-6590		665.14	03/09/2016	03/09/2016		
90805	Temco		665.14	1 Transactions			
3518	Voyageur Press Of Mcgregor/The			ATV meetings		33576	Printing, Publishing & Adv
	21-520-000-0000-6230		144.00	03/08/2016	03/08/2016		
3518	Voyageur Press Of Mcgregor/The		144.00	1 Transactions			
520	DEPT Total:		1,467.04	Parks		8 Vendors	12 Transactions
21	Fund Total:		1,467.04	Parks			12 Transactions
	Final Total:		201,561.11	248 Vendors		456 Transactions	

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	149,979.29	General Fund	
	3	32,640.66	Road & Bridge	
	4	478.70	Special Revenue(Unorg R&B,Fire	
	5	434.31	Health & Human Services	
	9	360.00	State	
	10	6,754.67	Trust	
	11	780.45	Forest Development	
	19	8,665.99	Long Lake Conservation Center	
	21	1,467.04	Parks	
	All Funds	201,561.11	Total	Approved by,
			
			

DKB1
3/15/16 3:38PM

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Page 1

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

February Sales & Use Tax

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

DKB1

3/15/16

3:38PM

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 2

1 General Fund

Vendor Name		Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula					
		Accr		Service Dates	Paid On Bhf #	On Behalf of Name
89991	Bremer Bank					
1	01-040-000-0000-5517		0.39	Receipt Nbr 1263 02/05/2016		Fees For Services
2	01-040-000-0000-5517		0.19	Receipt Nbr 1267 02/16/2016		Fees For Services
3	01-040-021-0000-5840		1.83	Receipt Nbr 1084 02/01/2016		Misc Receipts
4	01-040-021-0000-5840		0.64	Receipt Nbr 1084 02/01/2016		Misc Receipts
5	01-040-021-0000-5840		0.39	Receipt Nbr 1085 02/01/2016		Misc Receipts
6	01-040-021-0000-5840		3.06	Receipt Nbr 1088 02/16/2016		Misc Receipts
7	01-040-021-0000-5840		0.64	Receipt Nbr 1088 02/16/2016		Misc Receipts
8	01-040-021-0000-5840		1.22	Receipt Nbr 1091 02/29/2016		Misc Receipts
9	01-040-021-0000-5840		0.96	Receipt Nbr 1091 02/29/2016		Misc Receipts
10	01-042-000-0000-5840		0.13	Receipt Nbr 3967 02/08/2016		Misc Receipts
11	01-042-000-0000-5840		0.13	Receipt Nbr 3999 02/29/2016		Misc Receipts
12	01-042-000-0000-5840		0.05	Receipt Nbr 4000 02/29/2016		Misc Receipts
13	01-043-000-0000-5840		0.26	Receipt Nbr 910 02/19/2016		Misc Receipts
14	01-043-000-0000-5840		0.26	Receipt Nbr 910 02/19/2016		Misc Receipts
15	01-043-000-0000-5840		0.26	Receipt Nbr 910 02/19/2016		Misc Receipts
16	01-043-000-0000-5840		0.55	Receipt Nbr 910 02/19/2016		Misc Receipts
17	01-043-000-0000-5840		0.26	Receipt Nbr 910 02/19/2016		Misc Receipts
18	01-049-000-0000-5525		3.44	Receipt Nbr 578 02/17/2016		Label & Listing Sales
19	01-049-000-0000-5525		1.72	Receipt Nbr 579 02/18/2016		Label & Listing Sales
20	01-049-000-0000-5525		4.74	Receipt Nbr 580 02/23/2016		Label & Listing Sales
21	01-090-000-0000-5840		0.64	Receipt Nbr 1712 02/08/2016		Misc Receipts
22	01-090-000-0000-5840		0.64	Receipt Nbr 1713 02/08/2016		Misc Receipts
23	01-090-000-0000-5840		0.64	Receipt Nbr 1717 02/11/2016		Misc Receipts
24	01-090-000-0000-5840		1.29	Receipt Nbr 1718 02/11/2016		Misc Receipts
25	01-090-000-0000-5840		0.64	Receipt Nbr 1719 02/11/2016		Misc Receipts
26	01-122-000-0000-5840		1.61	Receipt Nbr 1559 02/01/2016		Misc Receipts
27	01-252-252-0000-5872		9.91	Receipt Nbr 2844 02/03/2016		Phone Card Prisoner Welfare(Taxable)
28	01-252-252-0000-5872		10.53	Receipt Nbr 2850 02/08/2016		Phone Card Prisoner Welfare(Taxable)
29	01-252-252-0000-5872		38.92	Receipt Nbr 2859 02/18/2016		Phone Card Prisoner Welfare(Taxable)
30	01-252-252-0000-5872		166.57	Receipt Nbr 2863 02/24/2016		Phone Card Prisoner Welfare(Taxable)
31	01-252-252-0000-5885		7.43	Receipt Nbr 2844 02/03/2016		Commissary Sales Taxable
32	01-252-252-0000-5885		0.34	Receipt Nbr 2850 02/08/2016		Commissary Sales Taxable
33	01-252-252-0000-5885		18.40	Receipt Nbr 2859 02/18/2016		Commissary Sales Taxable
34	01-252-252-0000-5885		8.52	Receipt Nbr 2863 02/24/2016		Commissary Sales Taxable
75	01-040-000-0000-6405		1.00	Feb.2016 Sales Tax adjustment		Office & Computer Supplies
65	01-100-000-0000-6311		74.31	February 2016 copies sales tax		Sales Tax
66	01-100-000-0000-6312		0.31-	Feb. 2016 sales tax adjust.		Sales Tax Adjustment

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 3

DKB1
3/15/16 3:38PM
1 General Fund

<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
89991	Bremer Bank		362.20	37 Transactions	
1 Fund Total:			362.20	General Fund	1 Vendors 37 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 4

DKB1
3/15/16 3:38PM
3 Road & Bridge

<u>Vendor Name</u>		<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
64	8410 Bremer Bank		934.52	February 2016 Diesel tax	Motor Fuel & Lubricants
	8410 Bremer Bank		934.52	1 Transactions	
	89991 Bremer Bank				
35	03-000-000-0000-5840		0.26	Receipt Nbr 912 02/01/2016	Misc Receipts
36	03-000-000-0000-5840		1.42	Receipt Nbr 916 02/29/2016	Misc Receipts
37	03-000-000-0000-5855		1.93	Receipt Nbr 2578 02/05/2016	Charges- Individuals
38	03-000-000-0000-5855		1.93	Receipt Nbr 2581 02/11/2016	Charges- Individuals
39	03-000-000-0000-5855		1.93	Receipt Nbr 2582 02/11/2016	Charges- Individuals
40	03-000-000-0000-5855		3.86	Receipt Nbr 914 02/16/2016	Charges- Individuals
41	03-000-000-0000-5855		1.93	Receipt Nbr 2599 02/25/2016	Charges- Individuals
42	03-000-000-0000-5855		1.93	Receipt Nbr 2600 02/25/2016	Charges- Individuals
43	03-000-000-0000-5855		3.86	Receipt Nbr 915 02/26/2016	Charges- Individuals
	89991 Bremer Bank		19.05	9 Transactions	
3 Fund Total:			953.57	Road & Bridge	2 Vendors 10 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 5

DKB1
3/15/16 3:38PM
9 State

Vendor	<u>Name</u>		<u>Rpt</u>		<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
	4580	Mn Dept Of Finance					
67		09- 000- 000- 0000- 2022		144.00	February Birth		Birth/Death Surcharges
68		09- 000- 000- 0000- 2022		308.00	February Death		Birth/Death Surcharges
69		09- 000- 000- 0000- 2024		108.00	February Childrens		St Share Of Birth Cert.- Children
70		09- 000- 000- 0000- 2031		15.00	February Torrens		Real Estate Assurance (Was 5874 And 627
71		09- 000- 000- 0000- 2031		1,509.00	February Tax Forfeited		Real Estate Assurance (Was 5874 And 627
72		09- 000- 000- 0000- 2036		4,158.00	February State Gen Fund		Recording Surcharges (Was 5871 & 6281)
73		09- 000- 000- 0000- 2036		360.00	Feb. State Gen Fund Surcharge		Recording Surcharges (Was 5871 & 6281)
	4580	Mn Dept Of Finance		6,602.00	7 Transactions		
	3375	Mn Dept Of Health					
74		09- 000- 000- 0000- 2027		467.50	February State Well		State Well Cert Fees (Was 5097 & 6203)
	3375	Mn Dept Of Health		467.50	1 Transactions		
9 Fund Total:				7,069.50	State	2 Vendors	8 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 6

DKB1
3/15/16 3:38PM
10 Trust

Vendor	Name	No.	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
44	89991	Bremer Bank	10- 921- 000- 0000- 5840			76.58	Receipt Nbr 2583 02/16/2016				Misc Receipts	
	89991	Bremer Bank				76.58		1 Transactions				
10 Fund Total:						76.58	Trust		1 Vendors		1 Transactions	

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 7

DKB1
3/15/16 3:38PM
19 Long Lake Conservation C

<u>Vendor Name</u>	<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Service Dates</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
								<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
89991 Bremer Bank									
45		19- 521- 000- 0000- 5885			40.06	Receipt Nbr 1167 02/01/2016			Commissary Sales Taxable
46		19- 521- 000- 0000- 5885			12.07	Receipt Nbr 1168 02/01/2016			Commissary Sales Taxable
47		19- 521- 000- 0000- 5885			0.19	Receipt Nbr 1170 02/17/2016			Commissary Sales Taxable
48		19- 521- 000- 0000- 5885			41.42	Receipt Nbr 1173 02/18/2016			Commissary Sales Taxable
49		19- 521- 000- 0000- 5885			0.57	Receipt Nbr 1175 02/24/2016			Commissary Sales Taxable
50		19- 521- 000- 0000- 5885			22.95	Receipt Nbr 1178 02/29/2016			Commissary Sales Taxable
89991 Bremer Bank					117.26	6 Transactions			
19 Fund Total:					117.26	Long Lake Conservation Center		1 Vendors	6 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 8

DKB1
3/15/16 3:38PM
21 Parks

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
89991 Bremer Bank				
51 21- 520- 000- 0000- 5510		18.01	Receipt Nbr 2572 02/02/2016	Co. Parks Campground Fees
52 21- 520- 000- 0000- 5510		2.57	Receipt Nbr 2573 02/02/2016	Co. Parks Campground Fees
53 21- 520- 000- 0000- 5510		5.15	Receipt Nbr 2574 02/02/2016	Co. Parks Campground Fees
54 21- 520- 000- 0000- 5510		2.57	Receipt Nbr 2590 02/18/2016	Co. Parks Campground Fees
55 21- 520- 000- 0000- 5510		2.57	Receipt Nbr 2590 02/18/2016	Co. Parks Campground Fees
56 21- 520- 000- 0000- 5510		0.32	Receipt Nbr 2591 02/18/2016	Co. Parks Campground Fees
57 21- 520- 000- 0000- 5510		5.15	Receipt Nbr 2592 02/18/2016	Co. Parks Campground Fees
58 21- 520- 000- 0000- 5510		4.82	Receipt Nbr 2592 02/18/2016	Co. Parks Campground Fees
59 21- 520- 000- 0000- 5510		4.82	Receipt Nbr 2592 02/18/2016	Co. Parks Campground Fees
60 21- 520- 000- 0000- 5510		1.93	Receipt Nbr 2593 02/18/2016	Co. Parks Campground Fees
61 21- 520- 000- 0000- 5510		3.86	Receipt Nbr 2597 02/22/2016	Co. Parks Campground Fees
62 21- 520- 000- 0000- 5510		2.57	Receipt Nbr 2607 02/29/2016	Co. Parks Campground Fees
63 21- 520- 000- 0000- 5510		2.57	Receipt Nbr 2607 02/29/2016	Co. Parks Campground Fees
89991 Bremer Bank		56.91	13 Transactions	
21 Fund Total:		56.91	Parks	1 Vendors 13 Transactions
Final Total:		8,636.02	8 Vendors	75 Transactions

DKB1
3/15/16

3:38PM

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Page 9

Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	362.20	General Fund
3	953.57	Road & Bridge
9	7,069.50	State
10	76.58	Trust
19	117.26	Long Lake Conservation Center
21	56.91	Parks
All Funds	8,636.02	Total

Approved by,
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03/08/2016

3:57PM

February

Manual Warrants

Aitkin County

WARRANT REGISTER



Page 1

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
1379	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431	893.01	CLAIMS PAID	01-044-904-0000-6360	38127923	0
						2/1/16	2/1/16
		Warrant # 1379 Total	893.01	Date 2/3/16			
1380	780	Bremer Bank MORTGAGE- DEED TAX AITKIN, MN 56431	0.04	JAN. MTG REG ADJUSTMENT	01-040-000-0000-5081		0
			0.11	JANUARY DEED TAX ADJUSTME	01-042-000-0000-5079		0
			22,398.57	JANUARY DEED TAX	09-000-000-0000-2025		0
			15,045.38	JANUARY MTG REG	09-000-000-0000-2026		0
		Warrant # 1380 Total	37,444.10	Date 2/5/16			
1385	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431	73.32	MONTHLY CC FEE	19-522-000-0000-6217		0
		Warrant # 1385 Total	73.32	Date 2/10/16			
1386	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431	19.98	MONTHLY CC MACH LEASE FEE	19-522-000-0000-6217		0
		Warrant # 1386 Total	19.98	Date 2/10/16			
1387	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431	2,688.97	CLAIMS PAID	01-044-904-0000-6360	38132619	0
		Warrant # 1387 Total	2,688.97	Date 2/10/16		2/8/16	2/8/16
1388	5462	Bremer Bank (Elan ACH) ELAN ACH AITKIN, MN 56431	480.00	MAAO- IAAO value class- Hicks	01-043-000-0000-6208		0

Aitkin County

WARRANT REGISTER



Manual Warrants

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03/08/2016

3:57PM

Aitkin County

WARRANT REGISTER



Page 3

Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u> <u>OBO#</u>	<u>Account Number</u> <u>On- Behalf- of- Name</u>	<u>Invoice #</u> <u>From Date</u>	<u>PO #</u> <u>To Date</u>
		101 MINNESOTA AVENUE NORTH AITKIN, MN 56431					
			13.25	MONTHLY CC FEE	19- 522- 000- 0000- 6217		0
			100.00	ONE TIME SET UP FEE	19- 522- 000- 0000- 6217		0
		Warrant # 1410 Total	113.25	Date 2/16/16			
1411	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431					
			20.00	29- 1- 387400 PREPAY	12- 000- 000- 0000- 2280	HALE	0
			775.34	29- 1- 387400 NSF PER 1	13- 943- 000- 0000- 2004	HALE	0
		Warrant # 1411 Total	795.34	Date 2/17/16			
1412	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431					
			717.89	CLAIMS PAID	01- 044- 904- 0000- 6360	38139313	0
						2/15/16	2/15/16
		Warrant # 1412 Total	717.89	Date 2/17/16			
1422	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431					
			1,395.23	Participant Fees	01- 044- 904- 0000- 6231	1134380	0
		Warrant # 1422 Total	1,395.23	Date 2/24/16			
1423	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431					
			533.50	CLAIMS PAID	01- 044- 904- 0000- 6360	38143075	0
						2/22/16	2/22/16
		Warrant # 1423 Total	533.50	Date 2/24/16			
1424	5462	Bremer Bank (Elan ACH) ELAN ACH AITKIN, MN 56431					
			21.25	Wireless mouse for Liz	01- 040- 000- 0000- 6405		0
			19.95	wireless keyboard for Donna	01- 040- 000- 0000- 6405		0

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Aitkin County

WARRANT REGISTER



Page 4

Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
			89.97	3 wireless keyboard sets	01- 042- 000- 0000- 6405		0
			380.00	MAAO Assess.Course- Hicks	01- 043- 000- 0000- 6208		0
			99.00	Amazon Prime Renewal	01- 049- 000- 0000- 6405		0
			30.44	Desk Lamp	01- 049- 000- 0000- 6405		0
			229.56	Hotel/MPELRA Conference	01- 052- 000- 0000- 6332		0
						2/3/16	2/4/16
			21.25	wireless mouse for Annette	01- 100- 000- 0000- 6405		0
			26.85	card multi- packs	01- 252- 252- 0000- 6405		0
			-225.00	- return Bunn coffee maker	01- 253- 000- 0000- 6405		0
			189.95	Bunn coffee maker	01- 253- 000- 0000- 6405		0
			35.77	Mr Coffee, saw blades	01- 253- 000- 0000- 6405		0
			292.26	Hotel/Gov Conf- Karla	01- 280- 003- 0000- 6332		0
			292.26	Hotel/Gov Conf- Pat	01- 280- 003- 0000- 6332		0
			33.06	Meal/Gov Conf- Pat & Karla	01- 280- 003- 0000- 6340		0
			10.72	Meal/Gov Conf- Karla	01- 280- 003- 0000- 6340		0
			24.83	Meals/Gov Conf. Karla & Pat	01- 280- 003- 0000- 6340		0
			2.39	Companionlink Renewal	05- 400- 440- 0410- 6239		0
			12.77	4 Wireless Keyboards	05- 400- 440- 0410- 6402		0
			5.08	Companionlink Renewal	05- 420- 600- 4800- 6239		0
			27.13	4 Wireless Keyboards	05- 420- 600- 4800- 6402		0
			7.48	Companionlink Renewal	05- 430- 700- 4800- 6239		0
			39.90	4 Wireless Keyboards	05- 430- 700- 4800- 6402		0
			59.00	Triple P- Food SA#55120742	05- 430- 710- 3661- 6020		0
			24.97	stereo cables	19- 521- 000- 0000- 6405		0
			52.60	canteen fixtures	19- 521- 000- 0000- 6405		0
			34.17	Office Supplies	19- 521- 000- 0000- 6405		0
			30.00	Critter Food	19- 522- 000- 0000- 6416		0
			7.95	Purell for first aid kit	19- 522- 000- 0000- 6430		0
			155.52	Cable for 402	11- 935- 000- 0000- 6590	Champion	0
			192.40	Marketing Booth	19- 521- 000- 0000- 6230	Nations Photo	0
			70.00	summer camp guide ad	19- 521- 000- 0000- 6230	Pioneer Press	0
			13.10	Gas/Sportshow	01- 700- 909- 0000- 6800	St Cloud	0
						2/7/16	2/7/16
			200.02	Hotel/Sportshow	01- 700- 909- 0000- 6800	St Cloud	0
						2/7/16	2/7/16
			55.04	Meals/Sportshow	01- 700- 909- 0000- 6800	St Cloud	0
						2/5/16	2/7/16
			-667.50	- credit of fraudulent charges	05- 400- 440- 0410- 6231	Stacey D.	0

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03/08/2016

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Aitkin County

WARRANT REGISTER



Page 5

Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
			124.13	Hotel/Trng St Louis Co	05- 430- 700- 4800- 6332		
			200.00	MAAO Resid.Case Study Exam	01- 043- 000- 0000- 6208	Tia Rengo	0
			2,218.27	Date 2/16/16		Tibbetts	0
		Warrant # 1424 Total					
1425	8410	Bremer Bank					
		101 MINNESOTA AVENUE NORTH					
		AITKIN, MN 56431					
		Warrant # 1425 Total	118.76	error on provider tax	01- 042- 000- 0000- 6231		0
			118.76	Date 2/29/16			
1426	8410	Bremer Bank					
		101 MINNESOTA AVENUE NORTH					
		AITKIN, MN 56431					
		Warrant # 1426 Total	1,285.66	BCBS Nexben Jan. Premium	01- 044- 000- 0000- 6150		0
			1,285.66	Date 2/29/16		2/12/16	2/17/16
44770	13864	Sandberg/Kristi					
		40464 348th Lane					
		Aitkin, MN 56431					
		Warrant # 44770 Total	1,000.00	FEB 2016 COBRA PREMIUM	01- 200- 000- 0000- 6150	SANBERG	0
			1,000.00	Date 2/17/16			
44771	13722	Neo Funds by Neopost					
		PO BOX 30193					
		Tampa, FL 33630- 3193					
		Warrant # 44771 Total	4,000.00	POSTAGE	01- 044- 048- 0000- 6301		0
			4,000.00	Date 2/23/16			

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03/08/2016

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Manual Warrants

Aitkin County

WARRANT REGISTER



Page 6

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
		Final Total...	57,239.54	90	Transactions		

Aitkin County

Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
1	17,893.51	General Fund
3	210.22	Road & Bridge
5	269.70 -	Health & Human Services
9	37,443.95	State
10	246.09	Trust
11	245.49	Forest Development
12	20.00	Agency
13	775.34	Taxes & Penalties
19	674.64	Long Lake Conservation Center
	57,239.54	TOTAL



Board of County Commissioners Agenda Request

2F

Agenda Item #

Requested Meeting Date: March 22, 2016

Title of Item: Affidavit for Duplicate of lost Municipal Order or Warrant

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Julie Hughes, Chief Deputy Treasurer		Department: Treasurer
Presenter (Name and Title): N/A		Estimated Time Needed: N/A
Summary of Issue: Approve affidavit for Duplicate of Lost Municipal Order or Warrant: Scott Rian Commissioner Warrant Number 60060, dated 08-29-2014, in the amount of 13.77		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve affidavit for Duplicate of Lost Municipal Order or Warrant: Scott Rian Commissioner Warrant Number 60060, dated 08-29-2014, in the amount of 13.77		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> duplicate check		

Legally binding agreements must have County Attorney approval prior to submission.

Affidavit for Duplicate of Lost Municipal Order or Warrant

STATE OF MINNESOTA,

County of Aitkin

)
) ss. Scott Rian
)

being duly sworn, on oath says; that (s)he is the owner of a certain Commissioner Warrant,

dated the 29 day of August, 2014, numbered 60060,

issued by Aitkin County to Scott Rian

in the sum of \$ 13.77 has been  in the manner

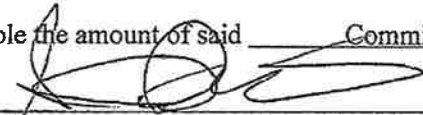
("Lost" or "Destroyed")

following, to wit:

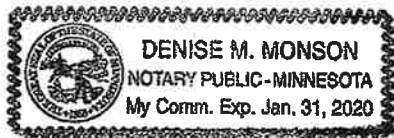
and that (s)he makes this affidavit for the purpose of having a duplicate thereof issued to him (her)

according to law; and to that end herewith files his (her) indemnifying bond, with sureties to be

approved, in the sum equal to double the amount of said Commissioner Warrant



Subscribed and sworn to before me this Marth day of 2016



Denise M. Monson

Notary Public Aitkin County, Minnesota

My Commission Expires 1-31-2020



Board of County Commissioners Agenda Request

26
Agenda Item #

Requested Meeting Date: 03/22/16

Title of Item: Auction Vehicles

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Undersheriff John Drahota		Department: Sheriff's Office
Presenter (Name and Title): Undersheriff John Drahota		Estimated Time Needed:
Summary of Issue: The following vehicles have completed the forfeiture process and are ready for public auction via Minnesota's on-line auction site minnbid.org. 1995 Mercedes Benz; 172,220 miles 1998 Kawasaki Motorcycle 1987 Polaris Indy Snowmobile 2000 Chev Impala; 269,259 miles 2007 Chrysler Town & Country; 111,233 miles 1999 Buick Century; 194,160 miles 1998 Dodge Ram Club Cab PU; 321,903 miles 2003 Buick Rendezvous; 242,787 miles 2011 Mitsubishi Endeavor (under lien); 84,236 miles We also have two Aitkin County Sheriff's Office vehicles to auction: 2005 Dodge Pickup (former Boat & Water pickup replaced by 2016 Ford pickup); 102,355 miles 2005 Arctic Cat ATV (replaced by a forfeited ATV retained by the sheriff's office); 118 miles		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve sale of vehicles.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:		



Board of County Commissioners Agenda Request

24

Agenda Item #

Requested Meeting Date: March 22, 2016

Title of Item: Fire Protection Contracts

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Kirk Peysar, County Auditor		Department: County Auditor
Presenter (Name and Title): Kirk Peysar, County Auditor		Estimated Time Needed: n/a
Summary of Issue: Approve and authorize signatures to the Fire Protection Contract for the Unorganized Towns of 52-25 (Quadna), 52-27 (Shovel Lake) and 51-27 (Lemay) with City of Hill City Fire Department.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve and authorize signatures to the contract with City of Hill City Fire Department.		
Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ as attached Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:		

Legally binding agreements must have County Attorney approval prior to submission.

Kirk Peysar
Aitkin County Auditor
209 Second Street Northwest Room 202
Aitkin, Minnesota 56431
218.927.7354

March 14, 2016

To: Board of Commissioners

From: Kirk Peysar, County Auditor



Re: 2017 Fire Protection contract with the City of Hill City

The City of Hill City has submitted a renewal contract to provide fire protection to the 3 neighboring unorganized townships. The allocation of fire protection costs are as follows: 52-25 \$1,360.10; 52-27 \$2,024.62, and 51-27 \$937.79.

Request to authorize signatures to the 2017 Fire Protection contract with the City of Hill City for the unorganized townships.

AGREEMENT FOR FIRE SERVICE

This Agreement, made and entered into this 9 day of March, 2016, between the City of Hill City Fire Department, hereinafter called the City of Hill City and the township of 5225 Unorganized, hereinafter called the "Town".

1. The City of Hill City agrees to furnish fire protection to all properties within the Town for this contract and under the conditions herein provided.
2. In providing said fire protection service, the City of Hill City agrees as follows:
 - A. To make reasonable efforts to respond to all fire calls in the Town.
 - B. To provide and keep in good operating condition fire fighting equipment adequate to provide such fire protection service.
 - C. It is contemplated that the City of Hill City will provide similar fire protection service in several towns in Aitkin and Itasca County. If two or more calls are received, the City will answer them in the order in which they are received.
 - D. Road and weather conditions must be such that the fire call can be made with reasonable safety to the firemen and equipment. The decision of the City, whether the fire run can be made with reasonable safety to the firemen and equipment, shall be final.
 - E. The City shall not be liable to the Town for the loss or damage of any kind whatever resulting from any failure to furnish or any delay in furnishing firemen or fire equipment, or from any failure to prevent, control, or extinguish fire whether such loss or damage is caused by the negligence of the employees of the City or otherwise.
3. For the services contracted, the Town shall pay into the City Fire Account its fair share annually. The City shall pay into the City Fire Account its fair share annually. The City shall annually determine the fair share cost of fire service, and notify the Township of that amount before its annual meeting. Your fair share cost of fire service for this service contract is \$ 1340.10. Payments can be made at the discretion of the Town as long as the total fair share amount is paid each year.
4. The Town shall annually, during the term of this contract, make a tax levy which has been authorized by the town electors for the purpose of providing their fair share of the costs of operating this fire protection service. This levy shall be

reviewed each year and any changes made as certified by the City, who shall file a detailed budget account of the costs of providing such service.

5. This contract shall run from its date for a term on one (1) year, unless earlier terminated by written notice of either party given by mail three (3) months prior to any anniversary date of this contract.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands

this 9th day of March 2016.

CITY OF HILL CITY

By: [Signature]
Mayor

ATTEST:

[Signature]
City Clerk

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands

this ____ day of _____, 20____.

TOWN OF _____

By: _____
Chairman of Town Board

ATTEST:

Town Clerk

AGREEMENT FOR FIRE SERVICE

This Agreement, made and entered into this 9 day of March, 2016, between the City of Hill City Fire Department, hereinafter called the City of Hill City and the township of 52-27 Unorganized, hereinafter called the "Town".

1. The City of Hill City agrees to furnish fire protection to all properties within the Town for this contract and under the conditions herein provided.
2. In providing said fire protection service, the City of Hill City agrees as follows:
 - A. To make reasonable efforts to respond to all fire calls in the Town.
 - B. To provide and keep in good operating condition fire fighting equipment adequate to provide such fire protection service.
 - C. It is contemplated that the City of Hill City will provide similar fire protection service in several towns in Aitkin and Itasca County. If two or more calls are received, the City will answer them in the order in which they are received.
 - D. Road and weather conditions must be such that the fire call can be made with reasonable safety to the firemen and equipment. The decision of the City, whether the fire run can be made with reasonable safety to the firemen and equipment, shall be final.
 - E. The City shall not be liable to the Town for the loss or damage of any kind whatever resulting from any failure to furnish or any delay in furnishing firemen or fire equipment, or from any failure to prevent, control, or extinguish fire whether such loss or damage is caused by the negligence of the employees of the City or otherwise.
3. For the services contracted, the Town shall pay into the City Fire Account its fair share annually. The City shall pay into the City Fire Account its fair share annually. The City shall annually determine the fair share cost of fire service, and notify the Township of that amount before its annual meeting. Your fair share cost of fire service for this service contract is \$ 2024.62. Payments can be made at the discretion of the Town as long as the total fair share amount is paid each year.
4. The Town shall annually, during the term of this contract, make a tax levy which has been authorized by the town electors for the purpose of providing their fair share of the costs of operating this fire protection service. This levy shall be

reviewed each year and any changes made as certified by the City, who shall file a detailed budget account of the costs of providing such service.

5. This contract shall run from its date for a term on one (1) year, unless earlier terminated by written notice of either party given by mail three (3) months prior to any anniversary date of this contract.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands

this 9th day of March 2016.

CITY OF HILL CITY

By: [Signature]
Mayor

ATTEST:

[Signature]
City Clerk

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands

this ____ day of _____, 20____.

TOWN OF _____

By: _____
Chairman of Town Board

ATTEST:

Town Clerk

AGREEMENT FOR FIRE SERVICE

This Agreement, made and entered into this 9 day of March, 2016, between the City of Hill City Fire Department, hereinafter called the City of Hill City and the township of 51-27 Unorganized, hereinafter called the "Town".

1. The City of Hill City agrees to furnish fire protection to all properties within the Town for this contract and under the conditions herein provided.
2. In providing said fire protection service, the City of Hill City agrees as follows:
 - A. To make reasonable efforts to respond to all fire calls in the Town.
 - B. To provide and keep in good operating condition fire fighting equipment adequate to provide such fire protection service.
 - C. It is contemplated that the City of Hill City will provide similar fire protection service in several towns in Aitkin and Itasca County. If two or more calls are received, the City will answer them in the order in which they are received.
 - D. Road and weather conditions must be such that the fire call can be made with reasonable safety to the firemen and equipment. The decision of the City, whether the fire run can be made with reasonable safety to the firemen and equipment, shall be final.
 - E. The City shall not be liable to the Town for the loss or damage of any kind whatever resulting from any failure to furnish or any delay in furnishing firemen or fire equipment, or from any failure to prevent, control, or extinguish fire whether such loss or damage is caused by the negligence of the employees of the City or otherwise.
3. For the services contracted, the Town shall pay into the City Fire Account its fair share annually. The City shall pay into the City Fire Account its fair share annually. The City shall annually determine the fair share cost of fire service, and notify the Township of that amount before its annual meeting. Your fair share cost of fire service for this service contract is \$ 937.19. Payments can be made at the discretion of the Town as long as the total fair share amount is paid each year.
4. The Town shall annually, during the term of this contract, make a tax levy which has been authorized by the town electors for the purpose of providing their fair share of the costs of operating this fire protection service. This levy shall be

reviewed each year and any changes made as certified by the City, who shall file a detailed budget account of the costs of providing such service.

5. This contract shall run from its date for a term on one (1) year, unless earlier terminated by written notice of either party given by mail three (3) months prior to any anniversary date of this contract.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands

this 9th day of March 2016.

CITY OF HILL CITY

By: [Signature]
Mayor

ATTEST:

[Signature]
City Clerk

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands

this ____ day of _____, 20____.

TOWN OF _____

By: _____
Chairman of Town Board

ATTEST:

Town Clerk



Board of County Commissioners Agenda Request

21
Agenda Item #

Requested Meeting Date: March 22, 2016

Title of Item: Application to Make Retail Sales of Cigarette & other Tobacco Prod

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Sally M. Huhta		Department: Auditor's
Presenter (Name and Title): N/A		Estimated Time Needed: N/A
Summary of Issue: Need Board approval for Applications for License to Sell Tobacco Products. Please see attached list.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Motion to approve Applications for License to Sell Tobacco Products		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		

Motion by Commissioner x, seconded by Commissioner x and carried, all members voting yes to approve the following **Applications for License to Sell Tobacco Products** for the period **ending March 31, 2017**:

- # 01 Bann's Bar & Café, Inc., d/b/a **Banns Bar & Cafe** – Shamrock Township
- # 02 Barnacles Resort of MN Inc., d/b/a **Barnacles** – Wealthwood Township
- # 03 Cuddler Enterprises, Inc., d/b/a **Big Sand Bar** – Workman Township
- # 04 Zorbaz of Big Sandy Lake, Inc., d/b/a **Big Zandy Zorbaz** – Shamrock Township
- # 05 MacDonald Enterprises of Malmo, Inc., d/b/a **Castaway's Resort** – Lakeside Township
- # 06 ML Gas, Inc., d/b/a **East Lake Convenience Store** – Spalding Township
- # 07 DAM of Aitkin Lakes, Inc., d/b/a **Farm Island Store** – Farm Island Township
- # 09 Grill of Glen Inc., d/b/a **The Glen Store & Grill Inc.** – Malmo Township
- # 10 Gould's Mississippi Landing, d/b/a **Gould's Mississippi Landing** – Ball Bluff Township
- # 11 Harry's Midtown Liquor, L.L.C., d/b/a **Harry's Midtown Liquor** – City of Hill City
- # 12 Holiday Stationstores, Inc. d/b/a **Holiday Stationstores, Inc.** – City of McGregor
- # 13 Rips HLI, Inc., d/b/a **Horseshoe Lake Inn** – Shamrock Township
- # 14 Jennifer Coffman, LLC, d/b/a **Jen's Hill City Liquor** – City of Hill City
- # 15 KRIM15, LLC, d/b/a **The Junction** – Hazelton Township
- # 16 MacDonald Ent. of Aitkin, Inc., d/b/a **The Landing** – Aitkin Township
- # 17 Lazy Timber Enterprises, LLC, d/b/a **Malmo Market** – Malmo Township
- # 18 James R. Miller, d/b/a **Mark's Bar** – City of McGregor
- # 19 Rasley Oil Co., d/b/a **McGregor Oil** – City of McGregor
- # 20 Big Sandy Golf, Inc., d/b/a **Minnesota National Golf Course** – Workman Township
- # 21 Prairie River Retreat Inc., d/b/a **Prairie River Retreat** – Shamrock Township
- # 22 Klennert Stores, Inc., d/b/a **Roadside Market** – City of Hill City
- # 23 Sather's Gateway, Inc., d/b/a **Sather's Store** – Shamrock Township
- # 24 Klennert Stores, Inc., d/b/a **Sunny's** – City of Hill City
- # 25 TJ's Liquor, Inc., d/b/a **TJ's Liquor** – Malmo Township
- # 26 Mark Kenneth Ukura, d/b/a **Ukura's Big Dollar** – Jevne Township
- # 29 Jacque Saari, d/b/a **Whispering Pines** – Shamrock Township
- # 30 Minnewawa Partners, LLC, d/b/a **Willey's Sport Shop** – Shamrock Township



Board of County Commissioners Agenda Request

25

Agenda Item #

Requested Meeting Date: 3-22-16

Title of Item: Equipment Purchase - Pickup Truck

- ☐ REGULAR AGENDA
☒ CONSENT AGENDA
☐ INFORMATION ONLY

Action Requested:

- ☒ Approve/Deny Motion
☐ Adopt Resolution (attach draft)

☐ Direction Requested

☐ Discussion Item

☐ Hold Public Hearing*

**provide copy of hearing notice that was published*

Submitted by:

John Welle

Department:

Highway Department

Presenter (Name and Title):

NA

Estimated Time Needed:

NA

Summary of Issue:

The pickup truck used by the Jacobson Area Maintenance Facility, Unit #440, is programmed and budgeted for replacement in the 2016 Capital Equipment Replacement Program. The budgeted cost is \$15,000.

Board authorization is requested to purchase a 2005 Ford F-150 (odometer 73,000 miles) from Aitkin Motor Company for a price of \$11,900. Comparable vehicles within the budgeted price range are not available at other local dealerships at this time.

Board authorization is also requested to sell the following items through an online auction: Unit #440, a pickup bed topper (that is currently installed on the vehicle to be purchased).

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Approve recommendation above.

Financial Impact:

Is there a cost associated with this request?

☒ Yes

☐ No

What is the total cost, with tax and shipping? \$ see above

Is this budgeted?

☒ Yes

☐ No

Please Explain:



Board of County Commissioners Agenda Request

3A

Agenda Item #

Requested Meeting Date: March 22, 2016

Title of Item: Local Water Plan Extension

- ☒ REGULAR AGENDA
☐ CONSENT AGENDA
☐ INFORMATION ONLY

Action Requested:

- ☐ Approve/Deny Motion
☒ Adopt Resolution (attach draft)

☐ Direction Requested

☐ Discussion Item

☐ Hold Public Hearing*

**provide copy of hearing notice that was published*

Submitted by:

Steve Hughes

Department:

Aitkin County SWCD

Presenter (Name and Title):

Steve Hughes, District Manager

Estimated Time Needed:

10 minutes

Summary of Issue:

The Aitkin County Water Plan is due to be updated by August, 2016. Three Watershed Restoration and Protection Strategy (WRAPS) are on-going in Aitkin County at this time. In addition, Mitch Brinks formerly of Crow Wing County Water Planning, is now contracted with Aitkin County to assist us with our water plan assessments and mapping.

One Watershed One Plan (1W1P) is the new required direction from the Board of Water and Soil Resources (BWSR). 1W1P requires that local water plans include WRAPS information and requires significant coordination with adjacent counties that share our major watersheds.

Because of the activities that are on-going and described above, it will be more efficient and will be beneficial to Aitkin County to delay the update of our water plan in order to incorporate all the new data.

Alternatives, Options, Effects on Others/Comments:

Write and adopt an incomplete Local Water Plan in 2016. That would not allow the inclusion of valuable information.

Recommended Action/Motion:

Recommend that the Aitkin County Board adopt the attached resolution.

Financial Impact:

Is there a cost associated with this request?

☐ Yes

☒ No

What is the total cost, with tax and shipping? \$

Is this budgeted?

☐ Yes

☐ No

Please Explain:

Extend the Aitkin County Comprehensive Local Water Management Plan

WHEREAS, Minnesota Statutes, §103B.301, Comprehensive Local Water Management Act, authorizes Minnesota Counties to develop and implement a Comprehensive Local Water Management Plan, and

WHEREAS, Aitkin County currently has a state approved Comprehensive Local Water Management Plan that covers the period of June 2009 through August 17, 2016, and

WHEREAS, Aitkin County is currently updating the Comprehensive Local Water Management Plan in accordance with Minnesota Statutes §103B.301, and

WHEREAS, 3 Watershed Restoration and Protection Strategy (WRAPS) efforts are currently underway in Aitkin County, and

WHEREAS, the WRAPS processes include significant water quality monitoring and assessment of lakes and streams through the Surface Water Assessment Grants, DNR, and MPCA efforts, and

WHEREAS, the information gathered through the WRAPS processes will be used to improve and complete the Aitkin County Local Water Management Plan, and

WHEREAS, a cooperative agreement with Technical Service Area 8 SWCD's was recently entered into that will allow GIS expertise to be shared from Area 8 staff to the Aitkin County SWCD, and

WHEREAS, adjacent county water plans are beginning the process of being updated thereby making coordination across county lines both possible and timely, and

WHEREAS, increased Aquatic Invasive Species funding, research, and inspection efforts are beginning their second field season thereby providing additional water quality data, and

WHEREAS, this extension in time will allow significant amounts of new data and information to be included that will strengthen and improve Aitkin County's Water Plan, and

WHEREAS, Aitkin County assures continued effort toward completion of the Comprehensive Local Water Management Plan update, and

WHEREAS, the Minnesota Board of Water and Soil Resources has authorization to grant extensions pursuant to Minnesota Statutes §103B.3367;

NOW, THEREFORE, BE IT RESOLVED, the Aitkin County Board of Commissioners requests from the Minnesota Board of Water and Soil Resources an extension of the effective date of the current County Comprehensive Local Water Management Plan until August 15, 2018, in order to complete the update process in accordance with Minnesota Statutes §103B.301.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT
STATE OF MINNESOTA}
COUNTY OF AITKIN}

All Members Voting Yes

I, Nathan Burkett, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 22nd day of March 2016, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 22nd day of March 2016

Nathan Burkett
County Administrator



Board of County Commissioners Agenda Request

4A

Agenda Item #

Requested Meeting Date: March 22, 2016

Title of Item: Beaver Dam Discussion

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Nathan Burkett		Department: Administration
Presenter (Name and Title): Nathan Burkett, County Administrator		Estimated Time Needed: 20 to 30 minutes
Summary of Issue: Ramona Hooper, McGregor Township Supervisor asked to be on the County Board agenda to discuss the ongoing problem of beaver dams in the ditches. She also plans to contact members from Beaver, Workman, Spaulding, Clark and Jevne townships and invite them to attend. John Welle, County Engineer and Steve Hughes, Aitkin County SWCD will be present for the discussion as we search for possible solutions.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



Board of County Commissioners Agenda Request

481
Agenda Item #

Requested Meeting Date: March 22, 2016

Title of Item: Application to Make Retail Sales of Cigarette & other Tobacco Prod

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Sally M. Huhta		Department: Auditor's
Presenter (Name and Title): Nathan Burkett, County Administrator		Estimated Time Needed: N/A
Summary of Issue: Need Board approval of the following Application for License to Sell Tobacco Products for the period ending March 31, 2017: • # 08 N5 Corporation, d/b/a Fisherman's Bay – Workman Township		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Motion to approve Application for License to Sell Tobacco Products - Fisherman's Bay		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.



Board of County Commissioners Agenda Request

4B2

Agenda Item #

Requested Meeting Date: March 22, 2016

Title of Item: Application to Make Retail Sales of Cigarette & other Tobacco Prod

- ☒ REGULAR AGENDA
☐ CONSENT AGENDA
☐ INFORMATION ONLY

Action Requested:

- ☒ Approve/Deny Motion
☐ Adopt Resolution (attach draft)

☐ Direction Requested

☐ Discussion Item

☐ Hold Public Hearing*

**provide copy of hearing notice that was published*

Submitted by:

Sally M. Huhta

Department:

Auditor's

Presenter (Name and Title):

Nathan Burkett, County Administrator

Estimated Time Needed:

N/A

Summary of Issue:

Need Board approval of the following Application for License to Sell Tobacco Products for the period ending March 31, 2017:

- # 28 Westerlund Inc., d/b/a Westerlund Cenex – Malmo Township

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Motion to approve Application for License to Sell Tobacco Products - Westerlund Cenex

Financial Impact:

Is there a cost associated with this request?

☐ Yes

☒ No

What is the total cost, *with tax and shipping*? \$

Is this budgeted?

☐ Yes

☒ No

Please Explain:



Board of County Commissioners Agenda Request

4C
Agenda Item #

Requested Meeting Date: March 22, 2016

Title of Item: Community Corrections

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Nathan Burkett		Department: Administration
Presenter (Name and Title): Nathan Burkett, County Administrator		Estimated Time Needed:
Summary of Issue: Please see attached.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Choose method and adopt resolution.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.



AITKIN COUNTY ADMINISTRATION

Aitkin County Courthouse
Nathan Burkett, Administrator
217 Second Street N.W. Room 130
Aitkin, MN 56431
218-927-7276
Fax: 218-927-7374

TO: County Board

FROM: Nathan Burkett *NB*

CC: Liz DeRuyk

DATE: March 17, 2016

RE: Probation Services Delivery Options

At the County Board Meeting on March 22, 2016 the County Board must make a decision related to delivery of probation services. The three options for consideration are:

1. Community Corrections Act (CCA) – to choose this option pass the resolution attached with this memo
2. County Probation Office (CPO)
3. Department of Corrections Contract (DOC)

If the Board chooses CCA, we will continue to work at the legislature to reach passage of legislation that will allow Aitkin County to serve as an independent CCA. Absent such legislation, Aitkin County will join with ARC in a joint powers agreement. A DRAFT joint powers agreement that has been discussed with ARC as a basic model is attached.

The bill to eliminate the 30,000 minimum population threshold has been passed out of committee and to the floor of both chambers of the legislature. We are confident that if nothing else, we will be able to pass an Aitkin-only exemption to the 30,000 minimum population threshold.

Recommendation

The County Administrator recommends the Board approve the resolution indicating that Aitkin County will remain CCA. I make this recommendation for the following reasons:

1. The Aitkin County Board has indicated frustration with circumstances where another entity makes decisions that require payment with little or no input by the Aitkin County Board from Aitkin County property tax collections. Under the DOC and CPO model, the State or the Judge has primary control over expenses. Very little can be influenced by the County Board. This is not only true for operational expenses, but for service delivery expenses. Out of home placements is a good example; under the CCA, the Board can influence policies and procedures related to juvenile out of home placements to contain costs. Under the other models, someone else will decide on placements, and the county will pay the bill.

2. The outcomes (recidivism and other) are very similar across delivery methods. In my experience, however; a county community is more satisfied with their service when decisions are made locally and local decision makers can more accurately and quickly assess and pinpoint problem areas with reasonable solutions than State decision makers.
3. The cost across all three options the Board has before them is very similar. Cost being roughly equal, it is my opinion that the County Board would appreciate the ability to be aware of, and have reasonable influence upon the expense to the Aitkin County property taxpayers.
4. Aitkin County has a good team of experienced staff that know our cases and know our community. This team has the greatest probability of being able to improve Aitkin County's delivery of probation services, reducing recidivism, and taking innovative, collaborative approaches to do so. It is unlikely under the DOC or CPO model that we will be able to maintain the continuity in services that we currently enjoy.

To adopt the CCA Option:

INTENT TO JOIN ARROWHEAD REGIONAL CORRECTIONS, WITH CONDITIONS

WHEREAS, Aitkin County is currently a member of Central Minnesota Community Corrections; and

WHEREAS, the Joint Powers Board of Central Minnesota Community Corrections has voted to dissolve the organization effective June 30, 2016; and

WHEREAS, the Executive Board of Arrowhead Regional Corrections has provided their intent to engage in a joint powers agreement for provision of probation services if legislation is not passed during the legislative session of Spring 2016.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board states its intent to join in a joint powers agreement with ARC effective July 1, 2016, if legislation is not passed to allow Aitkin County to choose the Community Corrections Act delivery model as an independent county.

To adopt the CPO option:

**ADOPTING THE COUNTY PROBATION OFFICE MODEL OF PROBATION SERVICES
DELIVERY**

WHEREAS, Aitkin County is currently a member of Central Minnesota Community Corrections; and

WHEREAS, the Joint Powers Board of Central Minnesota Community Corrections has voted to dissolve the organization effective June 30, 2016; and

WHEREAS, Aitkin County must provide notification to DOC of their intent to change probation service delivery models no later than April 1, 2016.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board adopts the County Probation Services Delivery Model in MN Statute 244.19 and directs the County Administrator to notify the MN Department of Corrections and make such administrative preparations as are necessary for transition.

To adopt the DOC option:

**ADOPTING THE DEPARTMENT OF CORRECTIONS CONTRACT MODEL OF
PROBATION SERVICES DELIVERY**

WHEREAS, Aitkin County is currently a member of Central Minnesota Community Corrections; and

WHEREAS, the Joint Powers Board of Central Minnesota Community Corrections has voted to dissolve the organization effective June 30, 2016; and

WHEREAS, Aitkin County must provide notification to DOC of their intent to change probation service delivery models no later than April 1, 2016.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board adopts the Department of Corrections Contract model of probation services delivery in MN Statute 241 and 244.19 and directs the County Administrator to notify the MN Department of Corrections.

	CMCC (Current Model)	CCA in Joint Powers w/ARC	CCA as independent	CPO	DOC
Operational Structure and Authority					
Felony Supervision	CMCC	County	County	State	State
Gross Misdemeanor, Misdemeanor, Juvenile	CMCC	County	County	District Court Judge	State
Programming determinations (i.e. drug court, restorative justice, etc...)	CMCC with County Input	County w/ Approval from ARC Board	County	District Court Judge	State
Strategic Plan	CMCC	County w/ Approval from ARC Board	County	N/A	N/A
Supervision Policies and Procedures	CMCC	ARC w/ deviations approved by ARC Board	County	For felony: State All other: District Court Judge	State
Budget and Finance	CMCC	County	County	For felony: State For other: District Court Judge recommends, County Board approves	State
Cost Burden	Apportioned to the Counties w/CCA subsidy from the State	County w/CCA subsidy from State	County w/CCA subsidy from State	For felony: State, except for certain overhead and administrative support staff For other: County with 29% reimbursement (2015) for agent	State w/ billing to county for 71% of costs related to Gross Misdemeanor, Misdemeanor, and Juvenile Probation

				salaries	
Personnel Policies and Administration	CMCC	County (planned, but it may be possible that ARC will administer personnel depending on legal analysis)	County	For felony: State For other: County	State
Personnel Management, including staffing levels	CMCC	County	County	For felony: State For other: District Court Judge	State
Financial Considerations					
Projected/Actual Cost to Aitkin County (2016 projections)	\$142,243	\$239,677	\$229,677	\$288,708	\$243,981
Outcome/Efficacy Considerations					
Recidivism rates	<p>After review of recidivism data and outcomes information on probation services throughout the State of Minnesota, it appears as though recidivism rates are similar across all service delivery types. The gap in the analysis are (1) it has proven problematic to break down by service delivery system (CCA, CPO or DOC). The best report acquired breaks down recidivism rates by region, and (2) there is no data consistently available for gross misdemeanor, misdemeanor and juvenile recidivism.</p> <p>It would seem that at the first gap in the data is cured somewhat by the ability to look regionally. Throughout the regions, there is only one (the Northeast region, of which Aitkin is a part) that is all one service delivery system (CCA). The rest of the regions are a mix of CCA, CPO and DOC jurisdictions. The second gap in the data is not cured, but could potentially be extrapolated from the data on felony offenders.</p> <p>It seems most likely that recidivism is driven by the economic opportunity in a region (lower economic opportunity equals higher recidivism) and racial disparities (higher disparities equals higher recidivism). I would suggest that whether a jurisdiction is CCA, CPO or DOC is going to have very little impact on recidivism rates of the general population on probation. Minnesota already has more favorable three year</p>				

	recidivism rates (86% remaining law abiding) than the national average (68% remaining law abiding). That being said – specialty courts and diversionary programs can have a favorable impact on recidivism rates the most recent and in-depth, scientific study that I have found suggests that these programs can reduce recidivism rates by up to 12%. The importance of this is that if the County Board desires to focus on diversionary programs such as sobriety court, the only model where the County Board has significant influence to adopt such programs is CCA. http://www.courtinnovation.org/sites/default/files/documents/Assessing_Efectiveness.pdf				
County Board Influence Considerations					
Specialty courts and local programming decisions	County Board can approve additional Aitkin expense for Aitkin specific programming	County w/ approval from ARC Board	County	Judge and DOC have final authority, County Board can make requests	DOC, County Board can make requests
Expense and Cost Containment decisions (Operations)	CMCC	County	County	Judge and DOC, County Board can ask questions	DOC
Expense and Cost Containment decisions (services, out of home placements, etc...)	CMCC	County	County	Judge and DOC, County Board can ask questions	DOC

**AN AGREEMENT ESTABLISHING PARTICIPATION IN ARROWHEAD REGIONAL CORRECTIONS UNDER THE
COMMUNITY CORRECTIONS ACT**

This agreement is in addendum to the joint powers agreement dated January 1, 1993 between the Minnesota Counties of Cook, Carlton, Koochiching, Lake and St. Louis, bodies corporate and politic, existing under the laws of State of Minnesota and incorporates Aitkin County in to Arrowhead Regional Corrections under the terms of this agreement.

WHEREAS, Cook, Carlton, Koochiching, Lake and St. Louis entered in to an agreement on January 1, 1993 to create the Arrowhead Regional Corrections Board to operate a jointly-owned program for the efficient and economic delivery of regional corrections services pursuant to MN Statute 471.59 (Joint Exercise of Powers) and MN Statute 401 (Community Corrections Act); and

WHEREAS, Aitkin County has requested to join with Arrowhead Regional Corrections under the terms of this addendum for the efficient and economic delivery of regional corrections services pursuant to MN Statute 471.59 (Joint Exercise of Powers) and MN Statute 401 (Community Corrections Act);

NOW, THEREFORE, in consideration of the mutual promises and agreements contained herein, the parties do agree as follows:

I. General Purpose

The purpose of this agreement is to establish the rights, obligations, terms and conditions under which Aitkin County will participate as a member of Arrowhead Regional Corrections (hereinafter "ARC"). No provision of this addendum shall be interpreted to modify the existing agreement between Cook, Carlton, Koochiching, Lake and St. Louis Counties.

II. ARC Executive Board

Aitkin County shall assign one member of the Aitkin County Board to serve as a non-voting member of the ARC Executive Board. Aitkin County's appointee to the ARC Executive Board may attend ARC Executive Board meetings at the expense of Aitkin County.

III. Scope

The scope of this agreement is for provision of community corrections services to offenders and clients who are the financial responsibility and/or within the jurisdiction of Aitkin County. Including (1) those individuals prosecuted by the Aitkin County Attorney's Office, including pre-trial services, and other such community corrections that are required by statute, rule or local policy and (2) all offenders sentenced by the Aitkin County District

Court, unless otherwise transferred under the intra-state transfer policy and (3) all offenders transferred to Aitkin County through the intra-state transfer policy and (4) all offenders who are on supervised release and residents of Aitkin County.

IV. Aitkin County Board: Powers and Duties

The following powers and duties are delegated to the Aitkin County Board to provide community corrections services under the terms of this agreement:

a. Personnel

Aitkin County is required to maintain appropriate staffing levels to provide community corrections services in accordance with the scope of this agreement. Appropriate staffing levels are at the discretion of Aitkin County. All aspects of personnel administration are delegated to Aitkin County including development and administration of personnel policies, hiring, termination, discipline, management, payroll and benefits. Aitkin County shall provide space for community corrections offices at Aitkin County's expense. Aitkin County shall hire and retain a director to manage and administer corrections and to coordinate with the Executive Director of ARC. The Aitkin County director has no authority over any aspect of ARC affairs other than service delivery and administration in Aitkin County in accordance with the scope of this agreement. ARC shall pay no costs, direct or indirect to administer personnel for staff hired by Aitkin County under the terms of this agreement.

b. Reporting and Data Management

Aitkin County shall be responsible for preparing and delivering reports and data to ARC for the purposes of ensuring accurate reporting to the Minnesota Department of Corrections (DOC). Aitkin County shall prepare and deliver such reports to ARC in the format and within the timeline defined by ARC. Aitkin County shall be responsible for maintaining, managing and securing data maintained by Aitkin County under the terms of this agreement. Aitkin County has the authority and responsibility to access and maintain data from the MN Bureau of Criminal Apprehension, national crime index and other databases to which ARC has access. Aitkin County is responsible to maintain data security and privacy in accordance with applicable statutes, rules and regulations.

c. Advisory Board

Aitkin County will participate in the ARC Advisory Board in a manner established by the ARC Executive Director, the ARC Advisory Board by-laws, and as determined by the ARC

Executive Board. Aitkin County may establish and maintain an Aitkin County Community Corrections Advisory Board for the purpose of local correctional services. Should Aitkin County establish a Community Corrections Advisory Board, Aitkin County is responsible for all costs and administration thereof.

d. Comprehensive Plan

The Aitkin County Area Director shall participate and assist in development, review and analysis of the ARC comprehensive plan, at the discretion of the ARC Executive Director. The Aitkin County Area Director shall be responsible for all aspects of preparing the Aitkin County section of ARC's comprehensive plan.

e. Corrections Practices Policies, Procedures and Programming

Aitkin County shall adopt ARC's corrections practices, policies and procedures. Aitkin County shall have the authority to deviate from ARC's corrections practices, policies and procedures upon written notification to the ARC Executive Director approval of the ARC Executive Board and approval of the appropriate Aitkin County authority. Aitkin County shall have the authority to develop, pilot and maintain community corrections programming at the discretion and expense of Aitkin County.

f. Budget, Finance and Accounting

Aitkin County will be the fiscal agent for all employees of the Aitkin County Corrections Office and its assigned duties within the scope of this agreement. Aitkin County shall be responsible for establishing an annual budget for community corrections and directly paying claims for all expenses associated with provision of community corrections services in accordance with the scope of this agreement. Property and assets acquired by Aitkin County shall remain the property of Aitkin County. ARC shall assume no liability for the expenses of Aitkin County. Aitkin County shall submit an annual budget in accordance with a form and timeline established by ARC. ARC may reject Aitkin County's budget only in the event it does not meet DOC standards and requirements for allocation of funds. ARC shall not be liable for paying any claims on behalf of Aitkin County, and shall incur no expense on behalf of Aitkin County. Aitkin County may not enter in to any contract on behalf of ARC.

V. ARC Board: Powers and Duties

a. Reporting and Data Management

The ARC Executive Board or designee shall prescribe a form and timeline for all reporting ARC deems necessary to ensure compliance with DOC reporting requirements. ARC shall make such reports, including data from Aitkin County as DOC may require. ARC shall execute such agreements as are necessary with Aitkin County and with MN BCA and other data providers to ensure Aitkin County has access to corrections data.

b. Comprehensive Plan

Aitkin County is a member of ARC in accordance with this agreement and for the purposes of the comprehensive plan required by DOC. Therefore, ARC shall provide a form and timeline to Aitkin County for submission of data for inclusion in the ARC comprehensive plan. ARC shall include a section and submit it to DOC in their comprehensive plan related to Aitkin County.

c. Corrections Practices Policies, Procedures and Programming

ARC shall have the right, at ARC's discretion, to ensure that in the event Aitkin County deviates from ARC's corrections practices, policies and procedures that such deviation does not violate applicable law, statute or rule.

d. Budget, Finance and Accounting

The ARC Executive Director ARC shall provide a form and timeline for submission of financial and budget data. ARC shall make such reports as required by DOC on all financial matters. Within 60 days of receipt of CCA subsidy payments from the State of Minnesota, shall directly disburse to Aitkin County the amount designated to Aitkin County by the CCA funding formula.

e. Personnel

ARC is not responsible for any aspect of personnel administration related to the staff providing community corrections services to Aitkin County in accordance with the scope of this agreement.

f. Oversight

ARC, through the ARC Executive Director, has the authority to conduct such oversight as ARC deems necessary to ensure compliance with the terms of this agreement.

VI. Mutual Agreements

a. Programming and Services

ARC and Aitkin County, upon agreement of the ARC Executive Board and the Aitkin County Board may engage in collaborative efforts to improve community corrections

services and programming. Notwithstanding the provisions of Sections IV and V of this agreement, neither party is required to perform any services for the other without compensation. Aitkin County is not entitled to receive member rates for programming and services offered by ARC.

b. Facilities

Aitkin County is not entitled to any of the benefits afforded to the other members of ARC including member rates for facilities.

VII. Financial Consideration

In consideration of the administrative effort related to reporting, analysis and oversight Aitkin County will remit payment to ARC in the amount of _____ (or at cost?).

VIII. Limits of Liability

- a. Aitkin County agrees to fully defend, indemnify and hold harmless ARC in its entirety for claims, losses, liability, suits, judgments costs and expenses by reason of the action or inaction of the Aitkin County Board, Aitkin County Administration, Aitkin County Area Director and staff hired by Aitkin County under the terms of this agreement.
- b. This agreement to indemnify and hold harmless does not constitute a waiver by any participant of limitations on liability provided under Minn. Stat. Section 466.04.
- c. To the full extent permitted by law, actions by ARC and Aitkin County pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity" and it is the intent of the Parties that they shall be deemed to be a "single governmental unit" for purposes of liability, as set forth in Minn. Stat. Section 471.59, Subd. 1a(a); provided further that for purposes of that statute, each entity to this Agreement expressly declines responsibility for the acts or omissions of each party.
- d. The Parties to this Agreement are not liable for the acts or omissions of the other participants to this Agreement, except to the extent to which they have agreed in writing to be responsible for acts or omissions of the other party.

IX. Withdrawal and Termination

- a. Either party may withdraw from this agreement if legislation occurs which would allow Aitkin County to meet the population requirements to operate its own community corrections entity with a minimum of 30 days notice or with notice in accordance to the ARC Joint Powers Agreement dated January 1, 1993 absent legislation.

- b. Aitkin County's withdrawal from this agreement shall consider a full termination of the addendum to the original joint powers agreement dated January 1, 1993.
- c. Aitkin County's withdrawal shall not affect the terms of the ARC joint powers agreement date January 1, 1993.
- d. Upon withdrawal, Aitkin County shall be responsible for any outstanding financial obligations incurred while a member of ARC.
- e. Upon withdrawal, Property owned by Aitkin County shall be retained by Aitkin County.

X. Termination

DOC Standards

Caseloads	Low	High
Low Risk		300
Moderate Risk	75	100
High Risk	30	40

Aitkin County

	ACTIVE	2016 MAR
Felony		207
Gross Misdemeanor/Misdemeanor		272
Juvenile		52
Total		531
Pre-Trial Felonies		126
Warrants		108

Aitkin County Staffing Projections - CCA	Projected
1 Probation Director	124,845
5 Agent	483,497
1 Probation Aide	51,465
	659,807
	605,317

Aitkin County Staffing Projections - CPO	Low	High	Projected
1 Probation Director/Supervisor	107,781	136,350	124,845
2 or 3 Agent	108,980	301,770	186,566
1 Probation Aide	51,465	51,465	51,465
1 Sobriety Court Agent	54,490	100,590	89,481
	322,715	590,175	452,357

DOC Staffing Projection - DOC	Low	High	Projected
1 County - Probation Aide	43,564	64,189	51,465
3 State - Agents	183,102	301,770	339,001
	226,666	365,959	390,466

****Staffing projections include benefit costs projected at 34%

****Lows and Highs are based on the state wage grid for probation agents

***Likely amounts are based on existing staff wage rates, County or DOC are likely to hire existing staff

***Total staff numbers are projected based on state standards for caseloads

Corrections Service Delivery Options Analysis
DRAFT - For Discussion Purposes only
Updates as of 20160319

DOC

Non-Levy Revenues	Projected	
<hr/>		
Expenditures		
DOC Contract (agents)	183,102	71% of Juv, Gross Misd, Misd agent cost
Personnel (support)	30,879	Confirmed w/DOC (100% of .5 FTE support staff)
Discretionary	10,000	DOC will not project, Incl supplies, materials, services and rents
Sobriety Court (if supported by DOC)	20,000	DOC has not indicated if they would continue sobriety court
County Cost	243,981	

CPO

Non-Levy Revenues	Projected	
CPO Reimbursement	(90,621)	@29% of Personnel Expenditures (2016 Projection)
Electronic Monitoring	(30,000)	Projected by % of Gross Misd, Misd, Juv/Felony
Sobriety Court	(75,721)	Projected at same
Supervision Fees	(17,307)	Projected by % of Gross Misd, Misd, Juv/Felony
Expenditures		
Personnel	452,357	All Juvenile, Gross Misd, Misd cases, refunded through CPO Reimb @ 29%
Discretionary	30,000	
Sobriety Court	20,000	
County Cost	288,708	

CCA

Non-Levy Revenues	Proj #3	
CCA Subsidy	(264,724)	
Supervision Fees	(28,845)	
Electronic Monitoring	(50,000)	
Sobriety Court Grant	(75,721)	
Misc	(6,000)	
Expenditures		
Personnel	572,089	5 Agents, 1 Dir, 1 Support
Discretionary	62,878	
Sobriety Court	20,000	
Indirect Costs (overhead)	18,911	Overhead expenses are not expected to increase due to CCA
County Cost (Levy)	248,588	

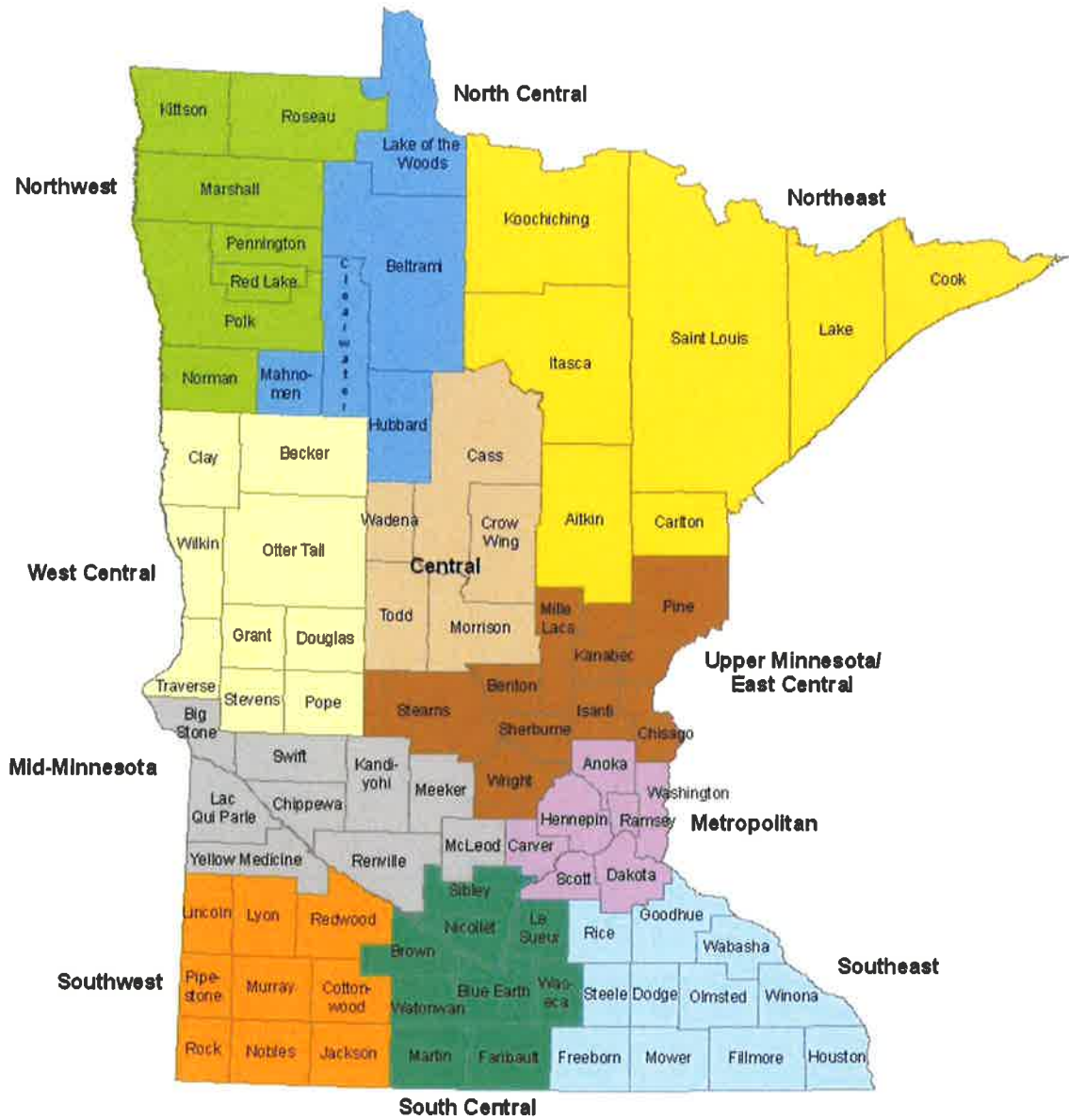
Personnel Cost Calculations

		0.0775	0.062	0.0145		
	Salary	PERA	FICA	Med	Health	
	93184	7,222	5,777	1,351	10224	
	31987	2,479	1,983	464	10224	
	57457	4,453	3,562	833	10224	
	49793	3,859	3,087	722	10224	
	62366	4,833	3,867	904	10224	
	73279	5,679	4,543	1,063	10224	
	65661	5,089	4,071	952	10224	
	433,727	33,614	26,891	6,289	71,568	572,089

Indirect (Overhead Calculations) Estimates based on Cost Allocation Plan

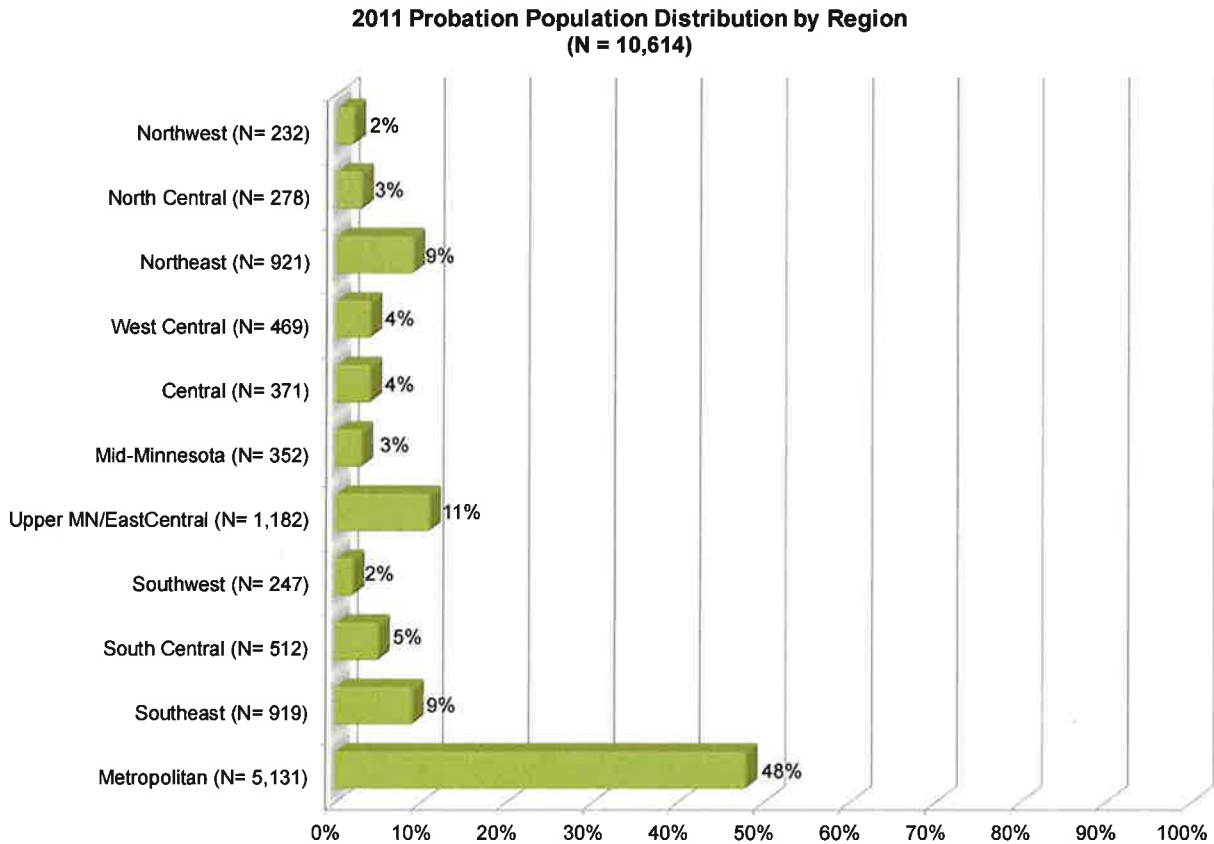
Building use	4111
Accounting	1200
Payroll	3600
IT Support	10000

Regional Map



Probation Regional Recidivism

FIGURE 7

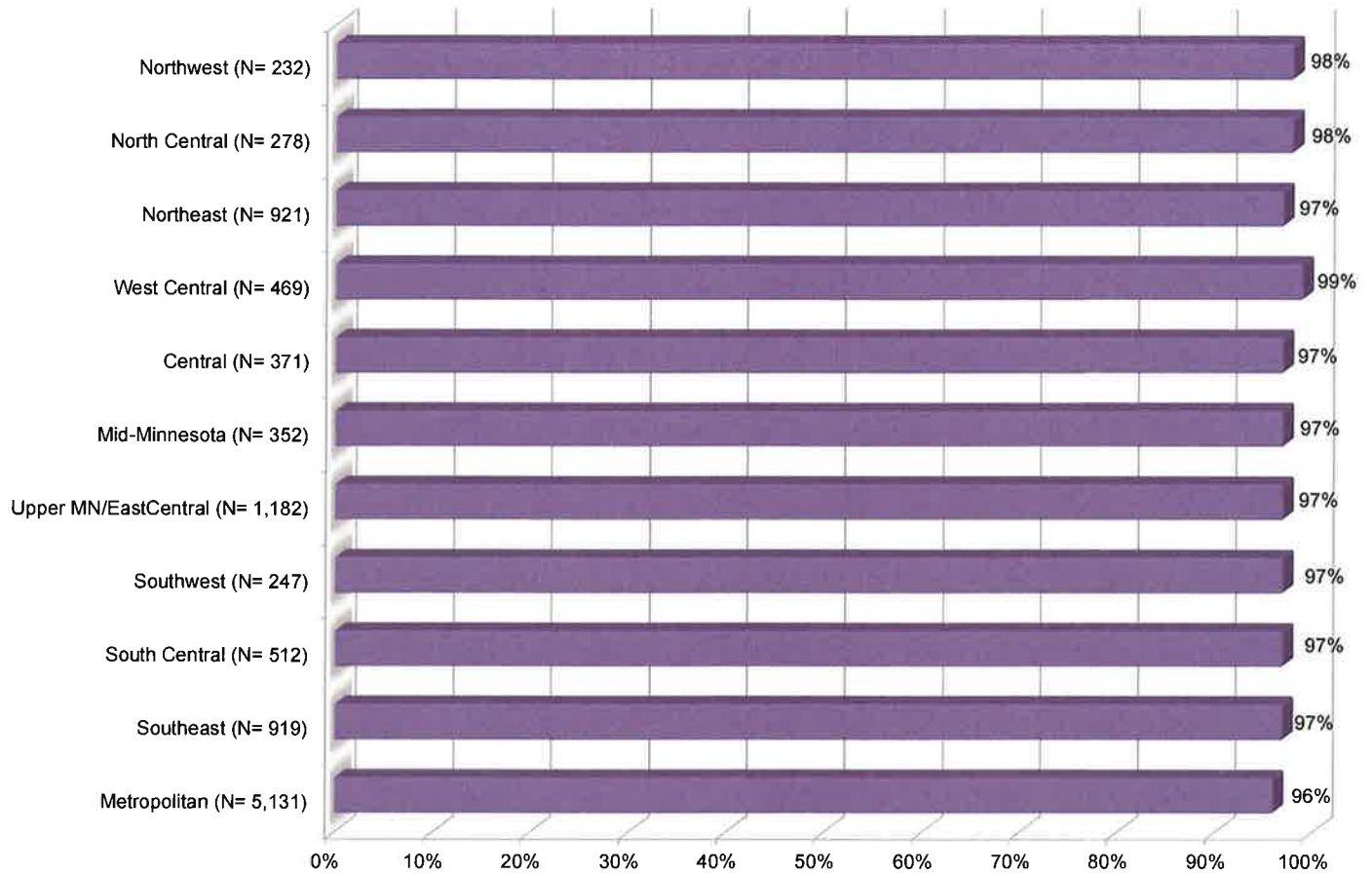


- The majority of the probation offenders (48%) that closed in 2011 had been supervised in the Metropolitan region⁷.
- All other regions with the exception of Upper Minnesota/East Central (11%) region represented 9% or less of the probation population (Figure 7).

⁷ Please refer to page 13 for the regional breakdown.

FIGURE 8

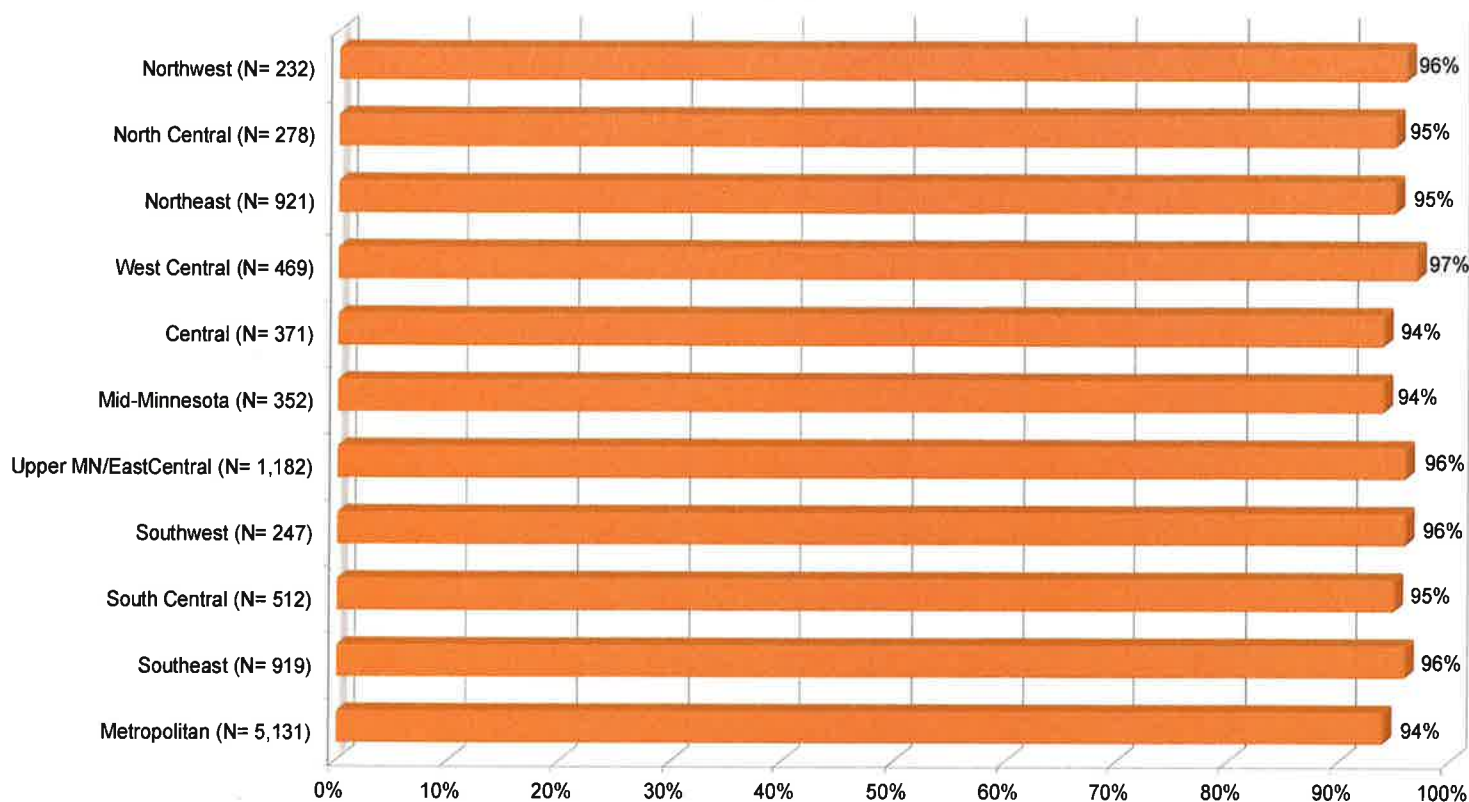
**Six Months Felony-Free by Region for Probationers with a Felony Case Closed in 2011
(N = 10,614)**



- Figure 8 shows that probationers at six months post-supervision, had felony conviction free rates between 96% and 99%.
- Felony-free conviction rates were at 99% in the West Central region.

FIGURE 9

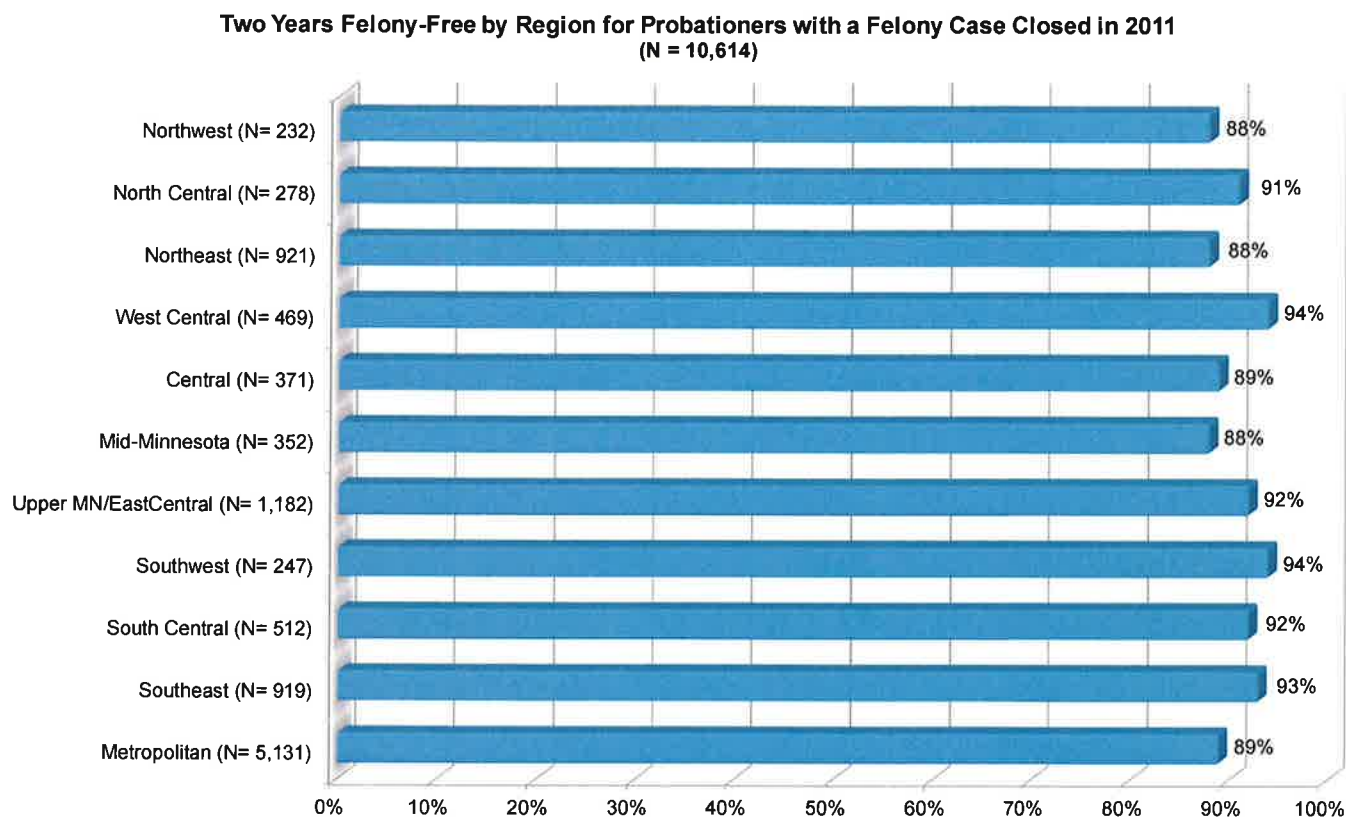
**One Year Felony-Free by Region for Probationers with a Felony Case Closed in 2011
(N = 10,614)**



- By one year post-supervision, between 94% and 97% of offenders who had been on probation in all regions were felony conviction free (Figure 9).
- The West Central⁸ again topped the regions with a felony-free conviction rate at 97%. The Central, Mid-Minnesota and Metropolitan regions had the lowest at 94%.

⁸ Please refer to page 13 for the regional breakdown.

FIGURE 10

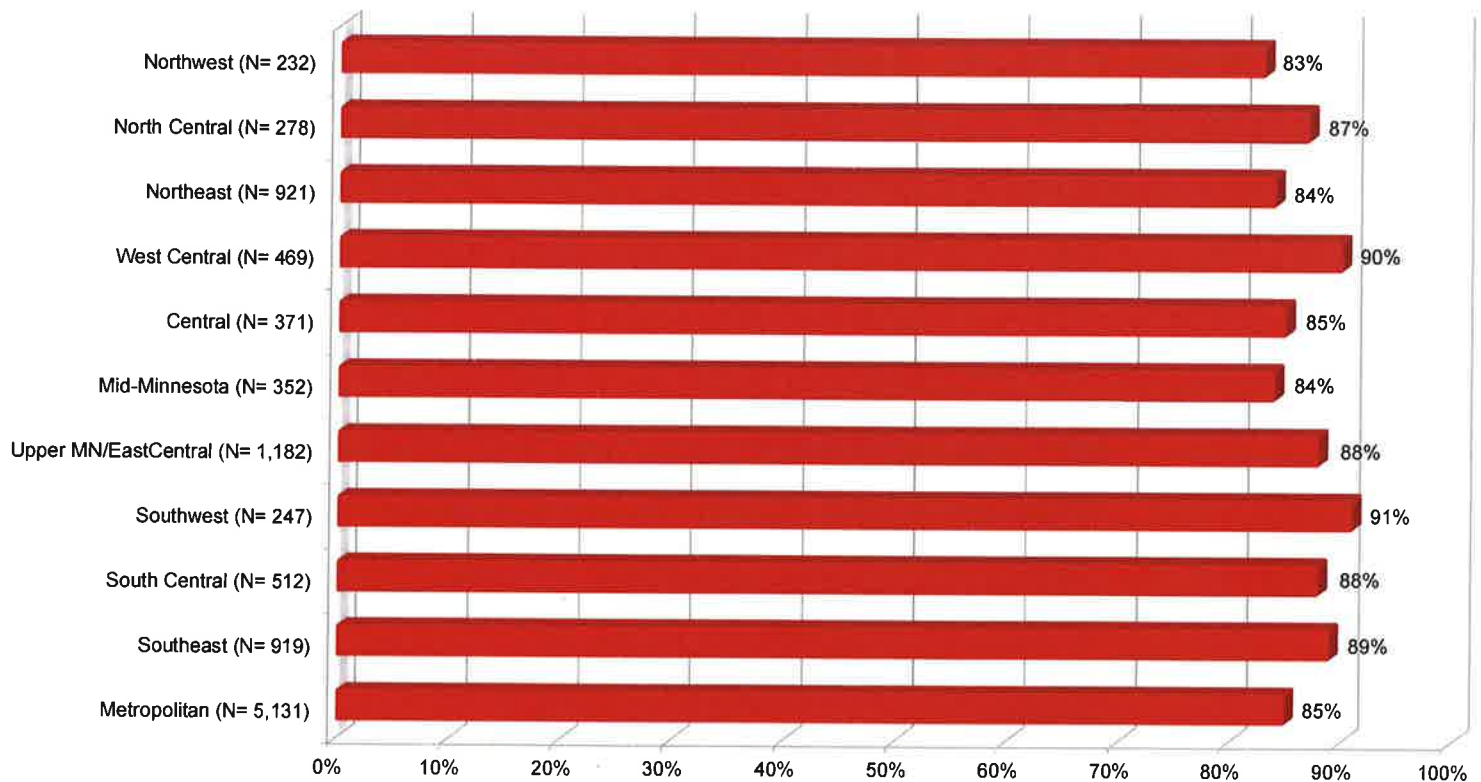


- At two years post-supervision between 88% and 94% of felony-level offenders who were on probation remained felony conviction free (Figure 10).
- The West Central and Southwest⁹ regions had the highest rate at 94%.

⁹ Please refer to page 13 for the regional breakdown.

FIGURE 11

**Three Years Felony-Free by Region for Probationers with a Felony Case Closed in 2011
(N = 10,614)**



- Within three years post-supervision between 83% and 91% of felony-level offenders who had been on probation remained felony conviction free (Figure 11).
- The Northwest region represented the highest felony-free conviction rate at 91%.



Aitkin County Board of Commissioners Agenda Request Form

5

Agenda Item #

Requested Meeting Date: March 22, 2016

Title of Item: Committee Reports

REGULAR AGENDA		Action Requested by: County Business	
Committee	Freq.	Schedule	Current Board Representatives
Association of MN Counties (AMC) Environment & Natural Resources Policy General Government Health & Human Services Indian Affairs Task Force Public Safety Committee Transportation Policy			Commissioner Brian Napstad Commissioner Anne Marcotte HHS Director Tom Burke HHS Director Tom Burke Commissioner Laurie Westerlund Commissioner Don Niemi
Aitkin Airport Commission	Monthly	1 st Thursday	Wedel
Aquatic Invasive Species (AIS)	Monthly	3 rd Thursday	Wedel and Napstad
Aitkin County CARE Board			Westerlund
Aitkin County Water Planning Task Force	Bi-monthly	3 rd Wednesday	Wedel
Aitkin Economic Development Administration	As needed		Wedel
Arrowhead Counties Association	8 or 9x yearly	1x a month	Niemi and Marcotte
Arrowhead Economic Opportunity Agency	Quarterly		Westerlund
Arrowhead Regional Development Council	Monthly	3 rd Thursday	Niemi
ATV Committee	As needed		Napstad and Marcotte
Big Sandy Lake Management Plan	Monthly	2 nd Thursday	Napstad, Alt. Marcotte
Central MN Corrections	Monthly	3 rd Wednesday	Wedel, Westerlund
Development Achievement Center	Monthly	3 rd Thursday	Westerlund, Alt. Niemi
East Central Regional Library Board	Monthly	2 nd Monday	Niemi
Economic Development	Monthly	1 st Wednesday	Marcotte and Niemi
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Marcotte and Napstad
Extension	4x year	Monday	Wedel and Westerlund
Facilities/Technology	As needed		Wedel and Napstad
Forest Advisory	Every other month	3 rd Tues of even numbered mths	Marcotte and Napstad
H&HS Advisory (Liaison)	Monthly except July	1 st Wednesday	Westerlund and Marcotte
Historical Society (Liaison)	Monthly	4 th Wednesday	Wedel
HRA	Monthly	4 th Monday	Westerlund
Investment	As needed		All Commissioners
Joint Powers Natural Resource Board	Monthly	Last Monday	Napstad and Land Cmr Jacobs
Labor Management	Quarterly	Varies	Wedel, Alt. Westerlund
Lakes and Pines	Monthly	3 rd Monday	Niemi, Alt. Marcotte
Law Library	Quarterly	Set by Judge	Niemi
McGregor Airport Commission	Monthly	1 st Wednesday	Napstad
Mille Lacs Fisheries Input Group			Westerlund
Mille Lacs Watershed	Monthly	3 rd Monday	Niemi, Westerlund
Mississippi Headwaters Board	Monthly	3 rd Friday	Napstad
MN Rural Counties Caucus	8x year	Varies	Niemi, Alt. Marcotte
NE MN Office Job Training	As called		Napstad
Northeast MN ATP	2x year		Niemi and Engineer Welle
Northeast Waste Advisory Committee	Quarterly	2 nd Monday	Napstad, Alt. Westerlund
Northern Counties Land Use Coordinating Board	Monthly	1 st Thursday	Napstad, Alt. Marcotte
Ordinance	As needed		Napstad and Marcotte
Park Commission	Monthly	2 nd Monday	Westerlund
Personnel/Insurance	As needed		Marcotte and Wedel
Planning Commission	Monthly	3 rd Monday	Westerlund
Snake River Watershed	Monthly	4 th Monday	Niemi
Sobriety Court	Monthly	3 rd Tuesday	Wedel
Solid Waste Advisory	As needed		Napstad and Westerlund
Toward Zero Deaths	Monthly	2 nd Wednesday	Wedel
Tri-County Community Health Services	Quarterly & as needed	2 nd Thursday	Westerlund