

ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS August 23, 2016 – BOARD AGENDA

9:00 1) J. Mark Wedel, County Board Chairperson

- A) Call to Order**
- B) Pledge of Allegiance**
- C) Board of Commissioners Meeting Procedure**
- D) Approval of Agenda**

9:05 E) Health & Human Services (see separate HHS agenda)

10:00 Break

10:15 F) Citizens' Public Comment – Comments from visitors must be informational in nature and not exceed (5) minutes per person. The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting.

2) Consent Agenda – All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the items will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.

- A) Correspondence File August 9, 2016 to August 22, 2016**
- B) Approve August 9, 2016 County Board Minutes**
- C) Approve July Manual Warrants**
- D) Approve Auditor Warrants – July Sales & Use Tax**
- E) Approve Auditor Warrants – Real Estate Tax Overpays**
- F) Approve Commissioner Warrants**
- G) Adopt Resolution: Large Assembly License – White Pine Logging**
- H) Accept \$75 Donation to Aitkin County Sheriff's Office from Ms. Deloris Goetzke**
- I) Adopt Resolution: County VSO Operational Enhancement Grant Program**

10:17 3) Nathan Burkett, County Administrator

- A) Accept County Administrator's Resignation**
- B) Discuss Interim Administrator Options**
- C) 2017 Budget Discussion**
- D) Request to Fill Vacancy on East Central Regional Library Board**

11:00 4) Committee Updates

12:00 Adjourn

AITKIN COUNTY BOARD

August 9, 2016

The Aitkin County Board of Commissioners met this 9th day of August, 2016 at 9:03 a.m. with the following members present: Board Chair J. Mark Wedel, Commissioners Don Niemi, Brian Napstad, and Anne Marcotte. Commissioner Laurie Westerlund was absent. County Administrator Nathan Burkett and Administrative Assistant Sue Bingham were also present.

CALL TO ORDER

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried (4-0 Westerlund absent), all members voting to approve the August 9, 2016 amended agenda. Item 5D – Approve Grant Agreement with FAA for Aitkin Airport Jet A Fuel Facility, was added.

APPROVED AGENDA

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried (4-0 Westerlund absent), to approve the Consent Agenda as follows: A) Correspondence File: July 26, 2016 to August 9, 2016; B) Approve County Board Minutes: July 26, 2016; C) Approve Commissioner Warrants: General Fund \$237,020.37, Road & Bridge \$49,981.63, Health & Human Services \$105.60, Trust \$3,186.59, Forest Development \$1,427.82, Long Lake Conservation Center \$9,576.26, Parks \$16,310.98 for a total of \$317,609.25; D) Accept \$100 Donation to STS from Aitkin Public Utilities Commission; E) Approve MnCCC Joint Powers Agreement & Authorize Signature; F) Approve Letter of Support – Rural Rides Initiative; G) Adopt Resolution: Repurchase Application – Duffy; H) Adopt Resolution: Easement Request – Heuer; I) Adopt Resolution: Easement Request – Konsor; J) Approve Veterans Service Officer Salary Adjustment

CONSENT AGENDA

Under the consent agenda, motion for a resolution by Commissioner Marcotte, seconded by Commissioner Niemi and carried (4-0 Westerlund absent), to adopt resolution – Repurchase Application - Duffy:

WHEREAS, Tasha Duffy of 923 15th Ave No South St Paul, Mn. 55075, the former owner has made and filed an application with the County Auditor for the repurchase of the hereinafter described parcel of tax forfeited land, in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, of amended, which land is situated in the County of Aitkin, Minnesota and described as follows, to-wit:

RESOLUTION 20160809-055 REPURCHASE APPLICATION - DUFFY

Plat of Indian Portage – Lots 12, 13, 14, 15 Block 25

and, WHEREAS, said applicant has set forth in his application that:

- a) a hardship and injustice has resulted because of forfeiture of said land, for the following reasons, to-wit:
- b) that the repurchase of said land by me will promote and best serve the public interest, because:
In the past few years of losing both my mother (2011) and father (2015) quite quickly to Stage 4 cancers, and previous to that my grandmother (2004) and cousin (2008) (like my sister) suddenly, there has been a continued hardship and tumultuous rhythm in my life. The forfeiture was unintentional and as I had moved my mother, then father, then myself, switched addresses 3 times and 2 estate closing in 4 years of each other, I inadvertently messed up my own accountabilities here. My true intention is to repurchase said land to restore my grandmother and grandfathers original intention of inheritance and put right my misstep of thinking I was okay here. All of this loss and transition

has been a huge life lesson and major change. Being the only child I intended to always do my best to follow through on all responsibilities. It would mean the world to me to be permitted / approved for repurchase and continue to make memories in Aitkin County as my family has since the 1950's. Our family still visits and own lots in this area. Thank you to everyone (Kathy) for helping to find all of the information. All my best. Tasha Duffy.

and WHEREAS, this board is of the opinion that said application should be granted for such reasons.

NOW THEREFORE BE IT RESOLVED, that the application of Tasha Duffy for the purchase of the above described parcel of tax forfeited land be and the same is hereby granted and the County Auditor is hereby authorized to permit such repurchase according to the provisions of Minnesota Statutes 1945, Section 282.241 as amended.

Under the consent agenda, motion for a resolution by Commissioner Marcotte, seconded by Commissioner Niemi and carried (4-0 Westerlund absent), to adopt resolution – Easement Request – Heuer:

WHEREAS, Eleanor Heuer of 844 12th Ave SE Forest Lake, Mn. 55025 has made application for a recreational road easement to her property, as follows:

That part of Government Lot 3, Section 18, Township 48, Range 24, Aitkin County, Minnesota, described as follows:

Commencing at the southwest corner of said Government Lot 3; thence north along the west line of said Government Lot 3 a distance of 150 feet to the actual place of beginning described herein; thence South 89 degrees 42 minutes East parallel with the south line of said Government Lot 3 a distance of 150 feet; thence North 47 degrees 53 minutes East, a distance of 260.3 feet to the shoreline of Townline Lake; thence northerly along the shoreline of said Townline Lake to the west line of said Government Lot 3; thence south along the west line of said Government Lot 3 a distance of 377.5 feet, more or less, to the actual place of beginning and there terminating.

ALSO

That part of Government Lot 3, Section 18, Township 48, Range 24, Aitkin County, Minnesota, described as follows:

Beginning at the southwest corner of said Government Lot 3; thence north along the west line of said Government Lot 3 a distance of 150 feet; thence South 89 degrees 42 minutes East parallel with the south line of said Government Lot 3 a distance of 150 feet; thence North 47 degrees 53 minutes East, a distance of 260.3 feet, more or less, to the shoreline of Townline Lake; thence southerly along said lakeshore of said Townline Lake to the south line of said Government Lot 3; thence North 89 degrees 42 minutes West along the south line of said Government Lot 3 a distance of 349 feet, more or less, to the place of beginning.

over and across the following tax forfeited land to wit:

A 33 foot easement for ingress and egress over and across that part of the SE ¼ of the NE ¼, NE 1/4 of the SE 1/4, NW 1/4 of the SE 1/4, NE 1/4 of the SW 1/4, NW 1/4 of the

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EASEMENT
REQUEST -
HEUER**

SW 1/4, SW 1/4 of the NW 1/4 of Section 13 and the SE 1/4 of the NE 1/4, NE 1/4 of the SE 1/4 of Section 14, all in Township 48, Range 25, Aitkin County, Minnesota, lying 16.5 feet on each side of the following described line, said line being the centerline of an existing driveway and roadway; Beginning at a point on the East line of said Section 13, distant 72.00 feet northerly of the East 1/4 corner of said Section 13 (for the purpose of this description the East-West 1/4 line for said Section 13 is to have an assumed bearing of North 87 degrees 45 minutes 45 seconds East); thence along the centerline of said driveway on the approximate courses; South 39 degrees 07 minutes 52 seconds West, 27.44 feet; thence South 21 degrees 13 minutes 39 seconds West, 126.84 feet; thence South 23 degrees 14 minutes 16 seconds East, 89.50 feet; thence South 10 degrees 40 minutes 50 seconds West, 36.55 feet; thence South 53 degrees 24 minutes 06 seconds West, 44.99 feet to the intersection of said driveway with said roadway; thence along said roadway on the approximate courses; North 89 degrees 34 minutes 14 seconds West, 244.06 feet; thence North 85 degrees 05 minutes 46 seconds West, 127.84 feet; thence South 88 degrees 45 minutes 34 seconds West, 114.35 feet; thence South 83 degrees 15 minutes 50 seconds West, 91.56 feet; thence South 89 degrees 51 minutes 20 seconds West, 210.58 feet; thence South 83 degrees 36 minutes 38 seconds West, 265.16 feet; thence South 73 degrees 54 minutes 20 seconds West, 120.37 feet; thence South 81 degrees 34 minutes 42 seconds West, 221.58 feet; thence South 88 degrees 00 minutes 13 seconds West, 81.37 feet; thence South 81 degrees 01 minute 55 seconds West, 124.19 feet; thence North 78 degrees 05 minutes 36 seconds West, 239.75 feet; thence South 89 degrees 38 minutes 14 seconds West, 67.42 feet; thence South 63 degrees 24 minutes 29 seconds West, 66.74 feet; thence South 41 degrees 27 minutes 59 seconds West, 86.15 feet; thence South 72 degrees 56 minutes 43 seconds West, 47.82 feet; thence North 87 degrees 59 minutes 41 seconds West, 289.03 feet; thence North 77 degrees 33 minutes 44 seconds West, 183.51 feet; thence North 83 degrees 48 minutes 17 seconds West, 185.62 feet; thence North 79 degrees 55 minutes 39 seconds West, 88.13 feet; thence North 84 degrees 36 minutes 36 seconds West, 97.25 feet; thence South 87 degrees 12 minutes 30 seconds West, 107.30 feet; thence South 48 degrees 05 minutes 24 seconds West, 79.68 feet; thence South 61 degrees 52 minutes 18 seconds West, 91.99 feet; thence South 83 degrees 53 minutes 18 seconds West, 175.23 feet; thence North 83 degrees 35 minutes 25 seconds West, 84.33 feet; thence South 86 degrees 30 minutes 23 seconds West, 64.84 feet; thence South 75 degrees 58 minutes 42 seconds West, 148.28 feet; thence South 67 degrees 57 minutes 22 seconds West, 128.68 feet; thence South 82 degrees 01 minute 06 seconds West, 176.36 feet; thence North 88 degrees 31 minutes 51 seconds West, 66.21 feet; thence South 73 degrees 10 minutes 16 seconds West, 67.37 feet; thence South 79 degrees 18 minutes 23 seconds West, 130.00 feet; thence South 86 degrees 54 minutes 17 seconds West, 224.29 feet; thence North 80 degrees 12 minutes 44 seconds West, 172.19 feet; thence North 50 degrees 28 minutes 19 seconds West, 119.08 feet; thence North 58 degrees 32 minutes 32 seconds West, 222.66 feet; thence North 39 degrees 42 minutes 25 seconds West, 45.99 feet; thence North 52 degrees 58 minutes 40 seconds West, 67.14 feet; thence North 75 degrees 23 minutes 39 seconds West, 269.44 feet; thence North 84 degrees 21 minutes 43 seconds West, 147.69 feet; thence South 86 degrees 17 minutes 48 seconds West, 82.72 feet; thence North 68 degrees 04 minutes 54 seconds West, 34.55 feet; thence North 13 degrees 58 minutes 38 seconds West, 32.50 feet; thence North 03 degrees 45 minutes 54 seconds West, 145.06 feet; thence North 08 degrees 08 minutes 35 seconds West, 153.57 feet to the centerline of 438th Lane and there terminating.

WHEREAS, said applicant will pay \$4,945.40 for the easement as appraised by the County Land Commissioner in the following manner: \$400.00 paid upon application and the balance of \$4,445.40 upon resolution by the County Board, and

WHEREAS, the following terms shall apply to this easement:

1. The road shall be constructed and maintained by the grantee or permittee without any cost to the County of Aitkin and shall be open for public use, as long as said easement is in force.
2. No timber has been charged for on this easement, If any timber is cut or destroyed, it shall be paid for at the usual rate as soon as determined by the Land Commissioner.
3. Aitkin County manages County owned and tax-forfeited lands to produce direct and indirect revenue for the taxing districts. This management includes the harvesting and extraction of timber, gravel, minerals, and other resources. The issuing and use of this easement shall not adversely affect the management and harvesting of timber and other resources on County owned and tax forfeited land. If for any reason, including township or county road construction or reconstruction, the easement needs to be relocated, the county and township will not be responsible for any relocation costs.
4. Any such easement may be canceled by resolution of the County Board for any substantial breach of its terms or if at any time, its continuance will conflict with public use of the land, or any time thereof, on which it is granted, after ninety (90) days written notice, addressed to the record owner of the easement at the last known address.
5. Land affected by this easement may be sold or leased for any legal purpose, but such sale or lease shall be subject to this easement and excepted from the conveyance or lease, while such easement remains in force.
6. Failure to use the right of way described in this document for the purpose for which this easement is granted for a period of five years, shall result in the cancellation of this easement and any rights granted to the grantee by this easement shall cease to exist and shall revert to the grantor.
7. Road construction design and use shall not adversely affect the drainage of any lands. Best management practices for the protection of water quality must be followed.
8. All Federal, State, and local laws, ordinances rules, and regulations regarding wetlands, construction of road, placement of fill material, and disposal of excavated material shall be followed and are the responsibility of the grantee.
Upon termination of this easement, the grantee shall promptly remove all lines, wires, poles and other personal property and restore said lands to proper condition at no cost to the lessor. If the lessee fails to do so within 60 days of termination, the lessor shall have the right to remove said personal property and restore said land in which event the lessee shall promptly reimburse the lessor for all costs incurred plus 15%.
9. Any land survey markers or monuments, disturbed, moved or destroyed during the construction or maintenance of this easement area shall be replaced and restored at the expense of the applicant. If not replaced or restored by the applicant, the County may restore said monument and the applicant shall be

responsible for all costs of said replacement and restoration plus 15%.

10. The existing Aforest access@ road may be temporarily gated or closed by the County or Minnesota Department of Natural Resources to protect the road and resources. This use restriction applies to all uses of the road including the grantee.

WHEREAS, the Aitkin County Land Commissioner, after making an investigation of such application, has advised that he finds no objection to granting such permit and easement.

NOW THEREFORE, BE IT RESOLVED, that pursuant to Minnesota Statutes, Section 282.04, Subdivision 4, the County Auditor is hereby authorized to issue a recreational road easement to use said strip of land for a recreational road easement into her properties, if consistent with the law, and the special conditions set forth on the recorded easement, over and across the above described property. This easement will be issued to Eleanor Heuer, her heirs and assigns if approved by the Aitkin County Board.

Under the consent agenda, motion for a resolution by Commissioner Marcotte, seconded by Commissioner Niemi and carried (4-0 Westerlund absent), to adopt resolution – Easement Request – Konsor:

WHEREAS, Benjamin and Barbara Konsor of 28053 378th St Aitkin, Mn. 56431 has made application for a residential easement to their property, as follows:

Southwest Quarter of the Southwest Quarter Section Eighteen (18) Township Forty-seven (47) Range Twenty-four (24)

over and across the following tax forfeited land to wit:

A 66.00 foot easement for ingress and egress over and across that part of the SE 1/4 of the SW 1/4 of Section 18, Township 47, Range 24, Aitkin County, Minnesota, lying 16.50 feet on each side of the following described line; Commencing at the Southeast corner of said SE 1/4 of the SW 1/4; thence on an assumed bearing of North 88 degrees 24 minutes 51 seconds West, along the South line of said SE 1/4 of the SW 1/4, a distance of 309.94 feet; thence North 01 degrees 35 minutes 09 seconds East, 161.94 feet to a point on the centerline of 257th Place, said point being the point of beginning of the line herein described; thence South 64 degrees 26 minutes 19 seconds West, 110.10 feet; thence South 81 degrees 53 minutes 42 seconds West, 132.12 feet; thence South 68 degrees 24 minutes 55 seconds West, 114.37 feet; thence North 87 degrees 57 minutes 04 seconds West, 497.09 feet; thence South 88 degrees 51 minutes 06 seconds West, 159.60 feet to the West line of said SE 1/4 of the SW 1/4 and there terminating. The sidelines of said easement shall be prolonged or shortened to terminate on the Westerly right of way line of 257th Place and the West line of said SE 1/4 of the SW 1/4.

WHEREAS, said applicant will pay \$2,376.79 for the easement as appraised by the County Land Commissioner in the following manner: \$400.00 paid upon application and the balance of \$1,976.79 upon resolution by the County Board, and

WHEREAS, the following terms shall apply to this easement:

11. The road shall be constructed and maintained by the grantee or permittee without

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REQUEST -
KONSOR**

any cost to the County of Aitkin and shall be open for public use, as long as said easement is in force.

12. No timber has been charged for on this easement. If any timber is cut or destroyed, it shall be paid for at the usual rate as soon as determined by the Land Commissioner.
13. Aitkin County manages County owned and tax-forfeited lands to produce direct and indirect revenue for the taxing districts. This management includes the harvesting and extraction of timber, gravel, minerals, and other resources. The issuing and use of this easement shall not adversely affect the management and harvesting of timber and other resources on County owned and tax forfeited land. If for any reason, including township or county road construction or reconstruction, the easement needs to be relocated, the county and township will not be responsible for any relocation costs.
14. Any such easement may be canceled by resolution of the County Board for any substantial breach of its terms or if at any time, its continuance will conflict with public use of the land, or any time thereof, on which it is granted, after ninety (90) days written notice, addressed to the record owner of the easement at the last known address.
15. Land affected by this easement may be sold or leased for any legal purpose, but such sale or lease shall be subject to this easement and excepted from the conveyance or lease, while such easement remains in force.
16. Failure to use the right of way described in this document for the purpose for which this easement is granted for a period of five years, shall result in the cancellation of this easement and any rights granted to the grantee by this easement shall cease to exist and shall revert to the grantor.
17. Road construction design and use shall not adversely affect the drainage of any lands. Best management practices for the protection of water quality must be followed.
18. All Federal, State, and local laws, ordinances rules, and regulations regarding wetlands, construction of road, placement of fill material, and disposal of excavated material shall be followed and are the responsibility of the grantee.
Upon termination of this easement, the grantee shall promptly remove all lines, wires, poles and other personal property and restore said lands to proper condition at no cost to the lessor. If the lessee fails to do so within 60 days of termination, the lessor shall have the right to remove said personal property and restore said land in which event the lessee shall promptly reimburse the lessor for all costs incurred plus 15%.
19. Any land survey markers or monuments, disturbed, moved or destroyed during the construction or maintenance of this easement area shall be replaced and restored at the expense of the applicant. If not replaced or restored by the applicant, the County may restore said monument and the applicant shall be responsible for all costs of said replacement and restoration plus 15%.

WHEREAS, the Aitkin County Land Commissioner, after making an investigation of such application, has advised that he finds no objection to granting such permit and

<p>easement;</p> <p>NOW THEREFORE, BE IT RESOLVED, that pursuant to Minnesota Statutes, Section 282.04, Subdivision 4, the County Auditor is hereby authorized to issue a residential road easement to use said strip of land for a recreational road easement into their properties, if consistent with the law, and the special conditions set forth on the recorded easement, over and across the above described property. This easement will be made to Benjamin and Barbara Konsor, their heirs and assigns if approved by the Aitkin County Board.</p> <p>Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried (4-0 Westerlund absent) to approve Personnel Committee's recommendation of a \$1,500.00 annual increase for Penny Harms, Veterans Service Officer, effective July 1, 2016. This salary adjustment is in recognition of extra duties and responsibilities related to supervising PT Assistant VSO.</p> <p>Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried (4-0 Westerlund absent), to appoint the following three members as 2016 Minnesota Association of Community Corrections ACT Counties (MACCAC) delegates: Elizabeth DeRuyck, Community Corrections Director, Commissioner Laurie Westerlund, and Commissioner Anne Marcotte.</p> <p>Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried (4-0 Westerlund absent), to approve the 2015 Aitkin County Highway Department Annual Report.</p> <p>County Administrator Nathan Burkett, Environmental Services Director Terry Neff, and Sheriff Scott Turner, discussed lake levels with the Board. Area residents also voiced their opinions and concerns. No action was taken, and all lake restrictions expired.</p> <p>Commissioner Brian Napstad, as a member of the Facilities Committee, updated the Board on the committee's progress. Three different facility concepts were reviewed which address centralizing offices for ease of public access, security, and safety. Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried (4-0 Westerlund absent) to petition the City of Aitkin to vacate the portion of 3rd Avenue NW between 1st Street NW and 2nd Street NW.</p> <p>Motion by Commissioner Niemi, seconded by Commissioner Napstad and carried (4-0 Westerlund absent) to approve FAA Grant Agreement for Aitkin Airport Jet A Fuel Facility</p> <p>Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried (4-0 Westerlund absent) to close the meeting at 10:48 a.m. under MN Statute 13D.05 Attorney Client Privilege – EverStar vs. Aitkin County.</p> <p>Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried (4-0 Westerlund absent) to reopen the meeting at 11:56 a.m.</p>	<p>SALARY ADJUSTMENT – VETERANS SERVICE OFFICER</p> <p>MACCAC DELEGATES</p> <p>2015 HIGHWAY DEPT ANNUAL REPORT</p> <p>SLOW-NO WAKE LAKE RESTRICTIONS</p> <p>FACILITIES UPDATE</p> <p>AITKIN AIRPORT FAA GRANT AGREEMENT</p> <p>CLOSED SESSION</p> <p>REOPEN MEETING</p>
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The Board discussed the following: AIS, Facilities, ECRL, NACO, Hill City storm response, National Night Out, and Historical Society.

BOARD DISCUSSION

Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried (4-0 Westerlund absent), to adjourn the meeting at 12:20 p.m. until Tuesday, August 23, 2016 at 9:00 a.m.

ADJOURN

J. Mark Wedel, Board Chair
Aitkin County Board of Commissioners

Nathan Burkett, County Administrator

DKB1
08/08/2016 10:32AM

Aitkin County

WARRANT REGISTER



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JULY Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u> <u>OBO#</u>	<u>Account Number</u> <u>On- Behalf- of- Name</u>	<u>Invoice #</u> <u>From Date</u>	<u>PO #</u> <u>To Date</u>
1599	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431					
	Warrant #	1599	Total	-60.00 - void W#1599- s/b a receipt 60.00 - Date 7/11/16	21- 520- 000- 0000- 5510		0
1601	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431					
	Warrant #	1601	Total	68,272.50 BCBS Nexben premium - July 68,272.50 Date 7/5/16	01- 044- 000- 0000- 6150	07/05/16	0
1602	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431					
	Warrant #	1602	Total	50.00 Partial Refund App#2016- 00008 75.00 Partial Refund App#2016- 00033 - 125.00 - App#2016- 000452 Dan Haasken 0.00 Date 7/6/16	01- 122- 000- 0000- 6820 01- 122- 000- 0000- 6820 01- 122- 000- 0000- 5135	Inv#276 Inv#534 Inv#850	0 0 0
1603	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431					
	Warrant #	1603	Total	44,686.80 BCBS Nexben premium- July 44,686.80 Date 7/6/16	01- 044- 000- 0000- 6150	07/06/16	0
1604	780	Bremer Bank MORTGAGE- DEED TAX AITKIN, MN 56431					
	Warrant #	1604	Total	0.01 June Mtg Reg Adjustment 0.01 June Deed Tax Adjustment 2,319.44 June Deed Tax 789.46 June MtgReg 3,108.92 Date 7/11/16	01- 040- 000- 0000- 5081 01- 042- 000- 0000- 5079 09- 000- 000- 0000- 2025 09- 000- 000- 0000- 2026		0 0 0 0
1605	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431					
				19.98 CC Machine Lease Fee	19- 522- 000- 0000- 6217		0

DKB1
08/08/2016

10:32AM

Aitkin County

WARRANT REGISTER



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Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
	<u>Warrant #</u>		<u>19.98</u>	<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
	1605	Total					
1606	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431					
	Warrant #	1606	Total				
			185.78	LLCC Monthly CC Fee	19- 522- 000- 0000- 6217		0
			185.78	Date 7/11/16			
1607	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431					
	Warrant #	1607	Total				
			125.00	Dep Care FSA Claims	01- 044- 904- 0000- 6360	38224760	0
						7/5/16	7/5/16
			967.25	Med FSA Claims	01- 044- 904- 0000- 6360	38224760	0
						7/5/16	7/5/16
			1,092.25	Date 7/11/16			
1609	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431					
	Warrant #	1609	Total				
			104.17	DEP CARE FSA CLAIMS	01- 044- 904- 0000- 6360	38233868	0
						7/11/16	7/11/16
			551.74	MED FSA CLAIMS	01- 044- 904- 0000- 6360	38233868	0
						7/11/16	7/11/16
			655.91	Date 7/13/16			
1620	5462	Bremer Bank (Elan ACH) ELAN ACH AITKIN, MN 56431					
			104.35	DVD's	01- 200- 000- 0000- 6405		0
			111.04	Evidence Totes	01- 200- 000- 0000- 6405		0
			24.50	Gas- Transport	01- 252- 000- 0000- 6330		0
			20.21	The Qur'an in English	01- 252- 252- 0000- 6405		0
			81.98	2- way radios	01- 253- 000- 0000- 6405		0
			15.98	Breast Pump Kit- Large	05- 400- 430- 0408- 6406		0
			13.96	Breast Pump Kit- Medium	05- 400- 430- 0408- 6406		0
			219.96	(4) High Back Boosters	05- 400- 430- 0408- 6406		0
			95.98	(2) Convertible Car Seats	05- 400- 430- 0408- 6406		0

DKB1
08/08/2016

10:32AM

Manual Warrants

Aitkin County
WARRANT REGISTER



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<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
			23.20	Hotel/MAFAS Seminar	05-400-440-0410-6332		0
			245.99	Farm 2 School- Display 2 Go	05-400-450-0451-6406		0
			49.29	Hotel/MAFAS Seminar	05-420-600-4800-6332		0
			395.00	Reg- MACMHP	05-430-700-4800-6241		0
			50.00	Reg.- St Louis Co.Conf.	05-430-700-4800-6241		0
			395.00	Reg.- MACMHP Conf.	05-430-700-4800-6241		0
			72.49	Hotel/MAFAS Seminar	05-430-700-4800-6332		0
			88.25	Hotel/Rule 79 Trng	05-430-700-4800-6332		0
			21.36	Adobe Creative Cloud	19-521-000-0000-6230		0
			711.34	Archery Netting	19-522-000-0000-6416		0
			20.00	Critter Food	19-522-000-0000-6416		0
			13.43	Soda Ash	19-522-000-0000-6416		0
			17.50	Meal/Nat'l Sheriff Conference	01-200-003-0000-6340	Brit	0
			10.00	Parking/Settlement Meeting	01-200-000-0000-6330	Duluth 7/6/16	0
			256.70	Hand Wipes	01-252-000-0000-6405	Fastenal	0
	Warrant #	1620	Total	3,057.51	Date 7/18/16		
1621	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431		23.30	MONTHLY CC FEE	19-522-000-0000-6217	0
	Warrant #	1621	Total	23.30	Date 7/18/16		
1622	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431		687.30	BCBS Nexben Prem. 7/19/16	01-044-000-0000-6150	096010415
	Warrant #	1622	Total	687.30	Date 7/19/16		
1623	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431		424.23	Dep Care FSA Claims	01-044-904-0000-6360	38236335
	Warrant #	1623	Total	424.23	Date 7/20/16	7/15/16	7/15/16
1624	89991	Bremer Bank SALES AND USE TAX AITKIN, MN 56431					

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<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
			25.00	camping refund R#2743	21- 520- 000- 0000- 5510	Wolf	0
		Warrant # 1624 Total	25.00	Date 7/21/16			
1625	89991	Bremer Bank SALES AND USE TAX AITKIN, MN 56431					
		Warrant # 1625 Total	35.00	camping refund R#2768	21- 520- 000- 0000- 5510	Blackwood	0
			35.00	Date 7/21/16			
1626	89991	Bremer Bank SALES AND USE TAX AITKIN, MN 56431					
		Warrant # 1626 Total	685.85	participant fees	01- 044- 904- 0000- 6231	1152266	0
			685.85	Date 7/25/16			
1627	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431					
		Warrant # 1627 Total	313.00	08- 0- 031008 NSF Per 2	13- 943- 000- 0000- 2001	Anderson	0
			313.00	Date 7/26/16			
1628	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431					
			45.87	Dep Care FSA Claims	01- 044- 904- 0000- 6360	38241635	0
						7/25/16	7/25/16
			639.68	Med FSA Claims	01- 044- 904- 0000- 6360	38241635	0
		Warrant # 1628 Total				7/25/16	7/25/16
			685.55	Date 7/27/16			
1635	5462	Bremer Bank (Elan ACH) ELAN ACH AITKIN, MN 56431					
			92.15	NACO Travel	01- 001- 000- 0000- 6330		0
			275.00	USPAP course Reg.- Sanbeck	01- 043- 000- 0000- 6208		0
			275.00	USPAP course Reg.- Westerlund	01- 043- 000- 0000- 6208		0
			275.00	USPAP course Reg.- Hicks	01- 043- 000- 0000- 6208		0
			15.37	2 cans bug spray	01- 043- 000- 0000- 6405		0
			25.25	DVI to HDMI cables (5)	01- 049- 000- 0000- 6402		0
			200.02	Hotel/MACA Conf.	01- 052- 000- 0000- 6332		0

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<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
			106.11	DVD's	01- 200- 000- 0000- 6405		0
			29.95	Keyboard for Kramer	01- 252- 000- 0000- 6625		0
			16.99	beverages for work crew	01- 253- 000- 0000- 6405		0
			33.80	Gas #220	01- 280- 000- 0000- 6511		0
			35.69	Ink, pocket thermometer	01- 390- 000- 0000- 6405		0
			15.17	domain name UMCFIG	01- 711- 000- 0000- 6241		0
			300.03	Hotel- MCH I.S. Trng	05- 400- 430- 0408- 6332		0
			28.14	Gas- MCH I.S. Trng	05- 400- 430- 0408- 6335		0
			128.19	Meals- MCH I.S. Trng	05- 400- 430- 0408- 6340		0
			72.10	CHS Conf.- Reg.	05- 400- 440- 0410- 6241		0
			28.00	Commuter Pkg- Supervisor Conf.	05- 400- 440- 0410- 6332		0
			4.48	Commuter Pkg- Supervisor Conf.	05- 400- 440- 0410- 6332		0
			178.00	Overnight Pkg- Supervisor Conf.	05- 400- 440- 0410- 6332		0
			28.48	Overnight Pkg- Supervisor Conf.	05- 400- 440- 0410- 6332		0
			296.00	Xerox Documate color scanner	05- 400- 440- 0410- 6402		0
			28.00	Commuter Pkg- Supervisor Conf.	05- 420- 600- 4800- 6332		0
			9.52	Commuter Pkg- Supervisor Conf.	05- 420- 600- 4800- 6332		0
			178.00	Overnight Pkg- Supervisor Conf.	05- 420- 600- 4800- 6332		0
			60.52	Overnight Pkg- Supervisor Conf.	05- 420- 600- 4800- 6332		0
			29.95	Ergonomic Keyboard- N.Schneide	05- 420- 600- 4800- 6402		0
			100.00	Reg.- St Louis Co.Conf.(2)	05- 430- 700- 4800- 6241		0
			50.00	Reg.St Louis Co. Conf.	05- 430- 700- 4800- 6241		0
			56.00	Commuter Pkg- Supervisor Conf.	05- 430- 700- 4800- 6332		0
			14.00	Commuter Pkg- Supervisor Conf.	05- 430- 700- 4800- 6332		0
			356.00	Overnight Pkg- Supervisor Conf.	05- 430- 700- 4800- 6332		0
			89.00	Overnight Pkg- Supervisor Conf.	05- 430- 700- 4800- 6332		0
			68.57	Campsite for training	19- 521- 000- 0000- 6332		0
			87.98	candy/snacks/pop	19- 521- 000- 0000- 6400		0
			6.94	office supplies	19- 521- 000- 0000- 6405		0
			119.90	carbiners for archery net	19- 522- 000- 0000- 6416		0
			8.78	ed supplies	19- 522- 000- 0000- 6416		0
			20.00	Critter Food	19- 522- 000- 0000- 6416		0
			57.72	Mice	19- 522- 000- 0000- 6416		0
			6.57	antiseptic wipes	19- 522- 000- 0000- 6430		0
			12.63	First Aid Supplies	19- 522- 000- 0000- 6430		0
			256.45	pumpkin parts	19- 524- 000- 0000- 6302		0
			59.92	soap, shampoo	19- 524- 000- 0000- 6422		0
			255.45	Pumpkin Brakes	19- 524- 000- 0000- 6422		0

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<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
			60.06	fuel for truck and van	19- 524- 000- 0000- 6511		0
			12.55	Meal/MACA Conf.	01- 052- 000- 0000- 6340	7/14/16	0
			100.01	Hotel/MACA Conference	01- 052- 000- 0000- 6332	7/15/16	0
	Warrant #	1635	Total	4,563.44	Date 7/28/16		
1636	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431					
			309.90	credit card refunds	19- 522- 000- 0000- 5557		0
	Warrant #	1636	Total	309.90	Date 7/28/16		
44803	14078	Nelson Auto Center 2228 College Way Fergus Falls, MN 56538					
			27,337.95	2016 Ford Police Interceptor	01- 200- 000- 0000- 6620	F G067	0
	Warrant #	44803	Total	27,337.95	Date 7/7/16		
44804	1226	Curtis/Dee S 15 1/2 1ST ST NE AITKIN, MN 56431					
			1,239.48	Redco Radius window topper	11- 924- 000- 0000- 6620	#666	0
	Warrant #	44804	Total	1,239.48	Date 7/7/16		
44805	7050	Anderson Bros Construction Co 11325 State Hey 210 BRAINERD, MN 56401					
			195,852.58	Partial Payment	03- 307- 000- 0000- 6262	20161	0
	Warrant #	44805	Total	195,852.58	Date 7/7/16		
44806	7050	Anderson Bros Construction Co 11325 State Hey 210 BRAINERD, MN 56401					
			47,890.93	Partial Payment	03- 307- 000- 0000- 6262	20142	0
	Warrant #	44806	Total	47,890.93	Date 7/7/16		
44807	12121	Ulland Brothers, Inc. PO Box 340 Cloquet, MN 55720					
			22,434.88	Final Payment	03- 307- 000- 0000- 6262	20151	0

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<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
	Warrant #	44807	Total	22,434.88	Date 7/11/16		
44808	13722	Neo Funds by Neopost PO BOX 30193 Tampa, FL 33630- 3193					
	Warrant #	44808	Total	4,000.00	Postage	01- 044- 048- 0000- 6205	0
				4,000.00	Date 7/25/16		
44809	12719	United States Treasury Department of the Treasury Internal Revenue Service Cincinnati, OH 45999					
	Warrant #	44809	Total	533.82	PICORI TAX	01- 044- 000- 0000- 6231	0
				533.82	Date 7/28/16		
67289	3284	Minnesota Department Of Health 625 Roberts St. PO BOX 64495 ST PAUL, MN 55164- 0495					
	Warrant #	67289	Total	-35.00	- Dues	01- 252- 000- 0000- 6240	0
				-35.00	- Training/Education	19- 521- 000- 0000- 6208	0
				70.00	Date 7/20/16		
Final Total...			427,991.86	107	Transactions		

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Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
1	151,161.52	General Fund
3	266,178.39	Road & Bridge
5	3,699.51	Health & Human Services
9	3,108.90	State
11	1,239.48	Forest Development
13	313.00	Taxes & Penalties
19	2,291.06	Long Lake Conservation Center
21	0.00	Parks
	427,991.86	TOTAL

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Page 1

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

July Sales & Use Tax

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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1 General Fund

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Vendor	<u>Name</u>		<u>Rpt</u>		<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
89991	Bremer Bank						
1	01-040-000-0000-5517			0.19	Receipt Nbr 1301 07/21/2016		Fees For Services
2	01-042-000-0000-5840			0.06	Receipt Nbr 4134 07/05/2016		Misc Receipts
3	01-042-000-0000-5840			12.87	Receipt Nbr 4138 07/11/2016		Misc Receipts
4	01-042-000-0000-5840			0.19	Receipt Nbr 4141 07/13/2016		Misc Receipts
5	01-042-000-0000-5840			0.06	Receipt Nbr 4148 07/20/2016		Misc Receipts
6	01-042-000-0000-5840			0.27	Receipt Nbr 4156 07/28/2016		Misc Receipts
7	01-042-000-0000-5840			0.06	Receipt Nbr 4158 07/29/2016		Misc Receipts
8	01-043-000-0000-5840			0.51	Receipt Nbr 961 07/18/2016		Misc Receipts
9	01-043-000-0000-5840			0.77	Receipt Nbr 961 07/18/2016		Misc Receipts
10	01-043-000-0000-5840			0.77	Receipt Nbr 961 07/18/2016		Misc Receipts
11	01-043-000-0000-5840			0.77	Receipt Nbr 961 07/18/2016		Misc Receipts
12	01-043-000-0000-5840			0.26	Receipt Nbr 961 07/18/2016		Misc Receipts
13	01-090-000-0000-5840			1.93	Receipt Nbr 1774 07/13/2016		Misc Receipts
14	01-090-000-0000-5840			2.57	Receipt Nbr 1775 07/13/2016		Misc Receipts
15	01-090-000-0000-5840			9.01	Receipt Nbr 1776 07/14/2016		Misc Receipts
16	01-090-000-0000-5840			0.64	Receipt Nbr 1777 07/22/2016		Misc Receipts
17	01-090-000-0000-5840			0.64	Receipt Nbr 1779 07/27/2016		Misc Receipts
18	01-090-000-0000-5840			0.64	Receipt Nbr 1780 07/27/2016		Misc Receipts
19	01-090-000-0000-5840			1.29	Receipt Nbr 1781 07/29/2016		Misc Receipts
20	01-090-000-0000-5840			1.93	Receipt Nbr 1782 07/29/2016		Misc Receipts
21	01-122-000-0000-5840			0.96	Receipt Nbr 1677 07/20/2016		Misc Receipts
22	01-252-000-0000-5840			0.96	Receipt Nbr 2978 07/28/2016		Misc Receipts
23	01-252-252-0000-5872			89.87	Receipt Nbr 2965 07/08/2016		Phone Card Prisoner Welfare(Taxable)
24	01-252-252-0000-5872			208.40	Receipt Nbr 2979 07/28/2016		Phone Card Prisoner Welfare(Taxable)
25	01-252-252-0000-5885			32.29	Receipt Nbr 2960 07/01/2016		Commissary Sales Taxable
26	01-252-252-0000-5885			22.45	Receipt Nbr 2967 07/12/2016		Commissary Sales Taxable
27	01-252-252-0000-5885			15.33	Receipt Nbr 2972 07/20/2016		Commissary Sales Taxable
28	01-252-252-0000-5885			27.13	Receipt Nbr 2979 07/28/2016		Commissary Sales Taxable
115	01-040-000-0000-6405			1.00-	July Sales Tax Adjustment		Office & Computer Supplies
107	01-100-000-0000-6311			109.74	July copies sales tax		Sales Tax
108	01-100-000-0000-6312			0.26	July Sales tax adjustment		Sales Tax Adjustment
89991	Bremer Bank			541.82	31 Transactions		
1 Fund Total:				541.82	General Fund	1 Vendors	31 Transactions

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3 Road & Bridge

Vendor	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name
98	8410 Bremer Bank			1,521.33	July Diesel Tax		Motor Fuel & Lubricants
	8410 Bremer Bank			1,521.33	1 Transactions		
	89991 Bremer Bank						
29	03-000-000-0000-5855			1.93	Receipt Nbr 2750 07/01/2016		Charges- Individuals
30	03-000-000-0000-5855			1.93	Receipt Nbr 2759 07/07/2016		Charges- Individuals
31	03-000-000-0000-5855			1.93	Receipt Nbr 2760 07/07/2016		Charges- Individuals
32	03-000-000-0000-5855			11.58	Receipt Nbr 935 07/08/2016		Charges- Individuals
33	03-000-000-0000-5855			3.44	Receipt Nbr 935 07/08/2016		Charges- Individuals
34	03-000-000-0000-5855			2.30	Receipt Nbr 935 07/08/2016		Charges- Individuals
35	03-000-000-0000-5855			0.13	Receipt Nbr 935 07/08/2016		Charges- Individuals
36	03-000-000-0000-5855			1.93	Receipt Nbr 2770 07/13/2016		Charges- Individuals
37	03-000-000-0000-5855			1.93	Receipt Nbr 2772 07/13/2016		Charges- Individuals
38	03-000-000-0000-5855			1.93	Receipt Nbr 2774 07/14/2016		Charges- Individuals
39	03-000-000-0000-5855			1.93	Receipt Nbr 2775 07/14/2016		Charges- Individuals
40	03-000-000-0000-5855			11.58	Receipt Nbr 938 07/22/2016		Charges- Individuals
41	03-000-000-0000-5855			0.13	Receipt Nbr 938 07/22/2016		Charges- Individuals
42	03-000-000-0000-5855			1.93	Receipt Nbr 2803 07/29/2016		Charges- Individuals
	89991 Bremer Bank			44.60	14 Transactions		
3 Fund Total:				1,565.93	Road & Bridge	2 Vendors	15 Transactions

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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9 State

Vendor	Name		Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
4580	Mn Dept Of Finance					
99	09- 000- 000- 0000- 2022		184.00	July Birth Surcharge		Birth/Death Surcharges
100	09- 000- 000- 0000- 2022		276.00	July Death Surcharge		Birth/Death Surcharges
101	09- 000- 000- 0000- 2024		138.00	July Children's Surcharge		St Share Of Birth Cert.- Children
102	09- 000- 000- 0000- 2031		18.00	July Torrens		Real Estate Assurance (Was 5874 And 627
103	09- 000- 000- 0000- 2031		195.60	July Tax Forfeit		Real Estate Assurance (Was 5874 And 627
104	09- 000- 000- 0000- 2036		4,746.00	July State General Fund		Recording Surcharges (Was 5871 & 6281)
105	09- 000- 000- 0000- 2036		460.00	July State Gen Fund Leg.Surcha		Recording Surcharges (Was 5871 & 6281)
4580	Mn Dept Of Finance		6,017.60	7 Transactions		
3375	Mn Dept Of Health					
106	09- 000- 000- 0000- 2027		1,317.50	July State Well		State Well Cert Fees (Was 5097 & 6203)
3375	Mn Dept Of Health		1,317.50	1 Transactions		
9 Fund Total:			7,335.10	State	2 Vendors	8 Transactions

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10 Trust

Vendor	Name	No.	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Description	Paid On Bhf #	On Behalf of Name
89991	Bremer Bank											
109		10-923-000-0000-6311				13.51	July Sales Tax on Gravel sales			Sales Tax		
89991	Bremer Bank					13.51		1 Transactions				
10 Fund Total:						13.51	Trust			1 Vendors		1 Transactions

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11 Forest Development

<u>Vendor Name</u>		<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
89991	Bremer Bank				
110	11- 925- 000- 0000- 6312		0.49	July Sales tax adjustment	Sales Tax Adjustment
89991	Bremer Bank		0.49	1 Transactions	
11 Fund Total:			0.49	Forest Development	1 Vendors 1 Transactions

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19 Long Lake Conservation C

<u>Vendor Name</u>	<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Service Dates</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
								<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
89991 Bremer Bank									
43	19- 521- 000- 0000- 5885				13.30	Receipt Nbr 1287 07/06/2016			Commissary Sales Taxable
44	19- 521- 000- 0000- 5885				18.00	Receipt Nbr 1289 07/08/2016			Commissary Sales Taxable
45	19- 521- 000- 0000- 5885				4.92	Receipt Nbr 1296 07/20/2016			Commissary Sales Taxable
46	19- 521- 000- 0000- 5885				8.72	Receipt Nbr 1302 07/26/2016			Commissary Sales Taxable
47	19- 521- 000- 0000- 5885				33.16	Receipt Nbr 1303 07/28/2016			Commissary Sales Taxable
89991 Bremer Bank					78.10	5 Transactions			
19 Fund Total:					78.10	Long Lake Conservation Center		1 Vendors	5 Transactions

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21 Parks

Vendor	<u>Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Service Dates</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
No.	<u>Account/Formula</u>						<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
89991	Bremer Bank							
48	21- 520- 000- 0000- 5510			2.57	Receipt Nbr 2751 07/01/2016			Co. Parks Campground Fees
49	21- 520- 000- 0000- 5510			9.70	Receipt Nbr 2752 07/01/2016			Co. Parks Campground Fees
50	21- 520- 000- 0000- 5510			1.87	Receipt Nbr 2753 07/01/2016			Co. Parks Campground Fees
51	21- 520- 000- 0000- 5510			20.58	Receipt Nbr 2753 07/01/2016			Co. Parks Campground Fees
52	21- 520- 000- 0000- 5510			3.86	Receipt Nbr 2754 07/05/2016			Co. Parks Campground Fees
53	21- 520- 000- 0000- 5510			5.15	Receipt Nbr 2754 07/05/2016			Co. Parks Campground Fees
54	21- 520- 000- 0000- 5510			5.15	Receipt Nbr 2754 07/05/2016			Co. Parks Campground Fees
55	21- 520- 000- 0000- 5510			2.57	Receipt Nbr 2754 07/05/2016			Co. Parks Campground Fees
56	21- 520- 000- 0000- 5510			0.96	Receipt Nbr 2754 07/05/2016			Co. Parks Campground Fees
57	21- 520- 000- 0000- 5510			0.96	Receipt Nbr 2754 07/05/2016			Co. Parks Campground Fees
58	21- 520- 000- 0000- 5510			2.57	Receipt Nbr 2755 07/05/2016			Co. Parks Campground Fees
59	21- 520- 000- 0000- 5510			2.57	Receipt Nbr 2757 07/05/2016			Co. Parks Campground Fees
60	21- 520- 000- 0000- 5510			3.86	Receipt Nbr 2763 07/07/2016			Co. Parks Campground Fees
61	21- 520- 000- 0000- 5510			6.43	Receipt Nbr 2765 07/08/2016			Co. Parks Campground Fees
62	21- 520- 000- 0000- 5510			10.29	Receipt Nbr 2765 07/08/2016			Co. Parks Campground Fees
63	21- 520- 000- 0000- 5510			5.15	Receipt Nbr 2766 07/08/2016			Co. Parks Campground Fees
64	21- 520- 000- 0000- 5510			1.29	Receipt Nbr 2766 07/08/2016			Co. Parks Campground Fees
65	21- 520- 000- 0000- 5510			2.57-	Receipt Nbr 2766 07/08/2016			Co. Parks Campground Fees
66	21- 520- 000- 0000- 5510			2.57	Receipt Nbr 2768 07/12/2016			Co. Parks Campground Fees
67	21- 520- 000- 0000- 5510			1.93	Receipt Nbr 2769 07/12/2016			Co. Parks Campground Fees
68	21- 520- 000- 0000- 5510			2.57	Receipt Nbr 2771 07/13/2016			Co. Parks Campground Fees
69	21- 520- 000- 0000- 5510			5.15	Receipt Nbr 2773 07/14/2016			Co. Parks Campground Fees
70	21- 520- 000- 0000- 5510			3.86	Receipt Nbr 2773 07/14/2016			Co. Parks Campground Fees
71	21- 520- 000- 0000- 5510			1.93	Receipt Nbr 2773 07/14/2016			Co. Parks Campground Fees
72	21- 520- 000- 0000- 5510			5.15	Receipt Nbr 2773 07/14/2016			Co. Parks Campground Fees
73	21- 520- 000- 0000- 5510			15.44	Receipt Nbr 2776 07/15/2016			Co. Parks Campground Fees
74	21- 520- 000- 0000- 5510			5.15	Receipt Nbr 2776 07/15/2016			Co. Parks Campground Fees
75	21- 520- 000- 0000- 5510			1.93	Receipt Nbr 2776 07/15/2016			Co. Parks Campground Fees
76	21- 520- 000- 0000- 5510			23.16	Receipt Nbr 2777 07/15/2016			Co. Parks Campground Fees
77	21- 520- 000- 0000- 5510			24.44	Receipt Nbr 2777 07/15/2016			Co. Parks Campground Fees
78	21- 520- 000- 0000- 5510			29.59	Receipt Nbr 2777 07/15/2016			Co. Parks Campground Fees
79	21- 520- 000- 0000- 5510			6.30	Receipt Nbr 2777 07/15/2016			Co. Parks Campground Fees
80	21- 520- 000- 0000- 5510			12.28	Receipt Nbr 2777 07/15/2016			Co. Parks Campground Fees
81	21- 520- 000- 0000- 5510			5.15	Receipt Nbr 2779 07/18/2016			Co. Parks Campground Fees
82	21- 520- 000- 0000- 5510			1.29	Receipt Nbr 2779 07/18/2016			Co. Parks Campground Fees
83	21- 520- 000- 0000- 5510			5.15	Receipt Nbr 2779 07/18/2016			Co. Parks Campground Fees
84	21- 520- 000- 0000- 5510			1.93	Receipt Nbr 2780 07/18/2016			Co. Parks Campground Fees
85	21- 520- 000- 0000- 5510			0.96	Receipt Nbr 2780 07/18/2016			Co. Parks Campground Fees

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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21 Parks

Vendor	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name
86	21- 520- 000- 0000- 5510			3.86	Receipt Nbr 2784 07/22/2016		Co. Parks Campground Fees
87	21- 520- 000- 0000- 5510			3.86	Receipt Nbr 2785 07/25/2016		Co. Parks Campground Fees
88	21- 520- 000- 0000- 5510			2.57	Receipt Nbr 2786 07/25/2016		Co. Parks Campground Fees
89	21- 520- 000- 0000- 5510			2.57	Receipt Nbr 2787 07/25/2016		Co. Parks Campground Fees
90	21- 520- 000- 0000- 5510			1.29	Receipt Nbr 2794 07/27/2016		Co. Parks Campground Fees
91	21- 520- 000- 0000- 5510			5.15	Receipt Nbr 2795 07/27/2016		Co. Parks Campground Fees
92	21- 520- 000- 0000- 5510			3.86	Receipt Nbr 2795 07/27/2016		Co. Parks Campground Fees
93	21- 520- 000- 0000- 5510			2.57	Receipt Nbr 2795 07/27/2016		Co. Parks Campground Fees
94	21- 520- 000- 0000- 5510			3.86	Receipt Nbr 2801 07/29/2016		Co. Parks Campground Fees
95	21- 520- 000- 0000- 5510			2.57	Receipt Nbr 2801 07/29/2016		Co. Parks Campground Fees
96	21- 520- 000- 0000- 5510			3.86	Receipt Nbr 2802 07/29/2016		Co. Parks Campground Fees
97	21- 520- 000- 0000- 5510			2.57	Receipt Nbr 2802 07/29/2016		Co. Parks Campground Fees
114	21- 520- 000- 0000- 5510			2.25-	Sales Tax Refund R#2768	Blackwood	Co. Parks Campground Fees
112	21- 520- 000- 0000- 5510			0.39-	sales tax refund adjustment	R#2743	Co. Parks Campground Fees
113	21- 520- 000- 0000- 5510			0.25	sales tax refund adjustment	R#2768	Co. Parks Campground Fees
111	21- 520- 000- 0000- 5510			1.61-	Sales Tax Refund R#2743	Wolf	Co. Parks Campground Fees
89991	Bremer Bank			273.48	54 Transactions		
21 Fund Total:				273.48	Parks	1 Vendors	54 Transactions
Final Total:				9,808.43	9 Vendors	115 Transactions	

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES



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Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	541.82	General Fund
3	1,565.93	Road & Bridge
9	7,335.10	State
10	13.51	Trust
11	0.49	Forest Development
19	78.10	Long Lake Conservation Center
21	273.48	Parks
All Funds	9,808.43	Total

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Real Estate Tax Overpays

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12 Agency

	<u>Vendor Name</u>		<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No.</u>	<u>Account/Formula</u>			<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
0	DEPT				Undesignated		
	14098	Johnson/Michael					
		12- 000- 000- 0000- 2280		44.00	57- 7- 028900 prepaid refund	Johnson	Prepaid Property Taxes
	14098	Johnson/Michael		44.00	1 Transactions		
0	DEPT Total:			44.00	Undesignated	1 Vendors	1 Transactions
12	Fund Total:			44.00	Agency		1 Transactions

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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13 Taxes & Penalties

Vendor	Name		Rpt		Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
943	DEPT				Taxes And Penalties		
14092	Anderson/Christopher						
	13- 943- 000- 0000- 2001		3.64	11- 1- 238800 overpay per 2	Anderson	Cur - Property Taxes	
14092	Anderson/Christopher		3.64	1 Transactions			
14093	Chang/Paul XP						
	13- 943- 000- 0000- 2001		23.40	24- 0- 047600 overpay per 2	Chang	Cur - Property Taxes	
14093	Chang/Paul XP		23.40	1 Transactions			
14094	Cook/William						
	13- 943- 000- 0000- 2001		9.12	32- 0- 049700 overpay per 2	Cook	Cur - Property Taxes	
14094	Cook/William		9.12	1 Transactions			
11472	Corelogic Real Estate Tax Service						
	13- 943- 000- 0000- 2001		876.00	29- 1- 454900 overpay per 2	Erickson	Cur - Property Taxes	
11472	Corelogic Real Estate Tax Service		876.00	1 Transactions			
14095	DeMuth/Barbara						
	13- 943- 000- 0000- 2001		65.00	34- 1- 064500 overpay per 2	DeMuth	Cur - Property Taxes	
	13- 943- 000- 0000- 2004		134.00	34- 1- 064500 overpay per 2	DeMuth	Del - Property Taxes	
14095	DeMuth/Barbara		199.00	2 Transactions			
12934	Edina Realty Title						
	13- 943- 000- 0000- 2001		867.48	01- 0- 080703 overpay per 2	Christopher	Cur - Property Taxes	
12934	Edina Realty Title		867.48	1 Transactions			
14096	Eich/Todd						
	13- 943- 000- 0000- 2001		275.60	51- 0- 005700 overpay per 2	Eich	Cur - Property Taxes	
14096	Eich/Todd		275.60	1 Transactions			
14097	Embloom/fawn						
	13- 943- 000- 0000- 2001		3.24	41- 0- 044501 overpay per 2	Embloom	Cur - Property Taxes	
14097	Embloom/fawn		3.24	1 Transactions			
14099	Lund/Muriel						
	13- 943- 000- 0000- 2001		20.68	56- 1- 039800 overpay per 2	Lund	Cur - Property Taxes	
14099	Lund/Muriel		20.68	1 Transactions			
14101	McGuire/Patrick						

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13 Taxes & Penalties

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES



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Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
13- 943- 000- 0000- 2001		11- 1- 164000 overpay per 2	McGuire	Cur - Property Taxes
14101 McGuire/Patrick	48.00	1 Transactions		
14102 Patten/Thomas				
13- 943- 000- 0000- 2001	148.00	02- 0- 056701 overpay per 2	Patten	Cur - Property Taxes
13- 943- 000- 0000- 2004	138.00	02- 0- 056701 overpay per 2	Patten	Del - Property Taxes
13- 943- 000- 0000- 2004	144.00	02- 0- 056701 overpay per 2	Patten	Del - Property Taxes
14102 Patten/Thomas	430.00	3 Transactions		
13190 Peet/Donald				
13- 943- 000- 0000- 2001	7.04	29- 0- 023703 overpay per 2	Peet	Cur - Property Taxes
13190 Peet/Donald	7.04	1 Transactions		
13568 Ripley/Heather				
13- 943- 000- 0000- 2001	8.16	52- 0- 011802 overpay per 2	Ripley	Cur - Property Taxes
13568 Ripley/Heather	8.16	1 Transactions		
12901 Rising/Joshua A				
13- 943- 000- 0000- 2001	32.83	29- 1- 473500 overpay per 2	Rising	Cur - Property Taxes
12901 Rising/Joshua A	32.83	1 Transactions		
14103 Rohl/Chad Joseph				
13- 943- 000- 0000- 2001	68.24	18- 0- 017601 overpay per 2	Rohl	Cur - Property Taxes
14103 Rohl/Chad Joseph	68.24	1 Transactions		
5382 Romanshyn/ Rainald				
13- 943- 000- 0000- 2001	446.90	33- 0- 035800 overpay per 2	Romanshyn	Cur - Property Taxes
5382 Romanshyn/ Rainald	446.90	1 Transactions		
14104 Stommes/Michael D				
13- 943- 000- 0000- 2001	5.00	16- 1- 098500 overpay per 2	Stommes	Cur - Property Taxes
14104 Stommes/Michael D	5.00	1 Transactions		
12752 Swedberg/Judy				
13- 943- 000- 0000- 2001	25.71	08- 0- 035002 overpay per 2	Swedberg	Cur - Property Taxes
12752 Swedberg/Judy	25.71	1 Transactions		
943 DEPT Total:	3,350.04	Taxes And Penalties	18 Vendors	21 Transactions

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13 Taxes & Penalties

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES



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	<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
13	Fund Total:			Taxes & Penalties		21 Transactions
	Final Total:			19 Vendors	22 Transactions	

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES



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Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
12	44.00	Agency
13	3,350.04	Taxes & Penalties
All Funds	3,394.04	Total

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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1 General Fund

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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	Vendor	Name		Rpt		Warrant Description	Invoice #	Account/Formula Description
	No.	Account/Formula	Accr		Amount	Service Dates	Paid On Bhf #	On Behalf of Name
1	DEPT					Commissioners		
	86222	Aitkin Independent Age						
		01-001-000-0000-6230			117.50	Synopsis 6/14	1479	Printing, Publishing & Adv
						07/06/2016 07/06/2016		
		01-001-000-0000-6230			97.50	Synopsis 6/28	1479	Printing, Publishing & Adv
						07/18/2016 07/18/2016		
	86222	Aitkin Independent Age			215.00	2 Transactions		
	10200	Marcotte/Anne Marie						
		01-001-000-0000-6330			25.00	Baggage Fee LAX to MSP		Transportation & Travel & Parking
		01-001-000-0000-6340			83.40	Meals/NACO conference		Meals (Overnight)
	10200	Marcotte/Anne Marie			108.40	2 Transactions		
	6097	Verizon Wireless						
		01-001-000-0000-6250			31.33	Monthly cell phone	28628780200001	Telephone
						07/07/2016 08/06/2016		
		01-001-000-0000-6250			35.01	Monthly Mifi charges	78666388100002	Telephone
						07/05/2016 08/04/2016		
	6097	Verizon Wireless			66.34	2 Transactions		
1	DEPT Total:				389.74	Commissioners	3 Vendors	6 Transactions
12	DEPT					Court Administration		
	8175	Centurylink						
		01-012-000-0000-6250			131.41	LONG DISTANCE Q3	313645966	Telephone
	8175	Centurylink			131.41	1 Transactions		
12	DEPT Total:				131.41	Court Administration	1 Vendors	1 Transactions
40	DEPT					Auditor		
	86222	Aitkin Independent Age						
		01-040-000-0000-6230			155.00	Board of Equalization	1014	Printing, Publishing & Adv
						07/31/2016 07/31/2016		
		01-040-021-0000-6230			36.00	License center ad	1014	Printing, Publishing & Adv
						07/31/2016 07/31/2016		
	86222	Aitkin Independent Age			191.00	2 Transactions		
	8175	Centurylink						

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	01-040-000-0000-6250		LONG DISTANCE	313645966	Telephone
	01-040-021-0000-6250		Local Calls License Center	314154028	License Center-Phone
8175	Centurylink	321.53	2 Transactions		
10185	Centurylink Communications Inc				
	01-040-021-0000-6250	30.43	July Long Distance	320146217	License Center-Phone
10185	Centurylink Communications Inc	30.43	1 Transactions		
1457	CPS Technology Solutions, Inc				
	01-040-000-0000-6231	26.40	September maintenance	371026	Services, Labor, Contracts
1457	CPS Technology Solutions, Inc	26.40	1 Transactions		
2214	Holder/Maryann				
	01-040-021-0000-6301	750.00	September Rent		Rentals
2214	Holder/Maryann	750.00	1 Transactions		
40	DEPT Total:	1,319.36	Auditor	5 Vendors	7 Transactions
41	DEPT		Internal Audit		
3358	Minnesota State Auditor				
	01-041-000-0000-6231	18,508.00	Financial audit services	67352	Services, Labor, Etc
			08/12/2016 08/12/2016		
	01-041-000-0000-6231	137.52	Auditor mileage & meals	67352	Services, Labor, Etc
			08/12/2016 08/12/2016		
	01-041-000-0000-6231	949.00	Single audit services	67352	Services, Labor, Etc
			08/12/2016 08/12/2016		
3358	Minnesota State Auditor	19,594.52	3 Transactions		
41	DEPT Total:	19,594.52	Internal Audit	1 Vendors	3 Transactions
42	DEPT		Treasurer		
8175	Centurylink				
	01-042-000-0000-6250	23.36	LONG DISTANCE	313645966	Telephone
8175	Centurylink	23.36	1 Transactions		
2966	MACO				
	01-042-000-0000-6231	750.00	2017 MOMS Maint.Fee	252	Services, Labor, Contracts

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
2966	MACO		1 Transactions		
12088	Official Payments Corporation				
	01-042-000-0000-5524	5.00	return elec.prop.tax payment	S.Anderson	Handling Fee (Nfs Check)
12088	Official Payments Corporation	5.00	1 Transactions		
42	DEPT Total:	778.36	Treasurer	3 Vendors	3 Transactions
43	DEPT		Assessor		
10452	AT&T Mobility				
	01-043-000-0000-6250	209.94	monthly wireless statement	287250162187	Telephone
			06/18/2016 07/17/2016		
10452	AT&T Mobility	209.94	1 Transactions		
8175	Centurylink				
	01-043-000-0000-6250	36.75	LONG DISTANCE	313645966	Telephone
8175	Centurylink	36.75	1 Transactions		
1457	CPS Technology Solutions, Inc				
	01-043-000-0000-6231	46.20	September maintenance	371026	Services, Labor, Contracts
1457	CPS Technology Solutions, Inc	46.20	1 Transactions		
2155	Hicks/James				
	01-043-000-0000-6340	41.20	Meals/MAAO School		Meals (Overnight)
2155	Hicks/James	41.20	1 Transactions		
4641	Holiday Credit Office				
	01-043-000-0000-6511	472.16	Fuel	1400000147443	Gas And Oil
4641	Holiday Credit Office	472.16	1 Transactions		
4885	Tibbetts/Lori Ruth				
	01-043-000-0000-6340	6.46	Meals, St Cloud exam		Meals (Overnight)
			07/26/2016 07/26/2016		
	01-043-000-0000-6340	7.21	Meals, St Cloud exam		Meals (Overnight)
			07/28/2016 07/28/2016		
4885	Tibbetts/Lori Ruth	13.67	2 Transactions		
6097	Verizon Wireless				
	01-043-000-0000-6250	148.40	Monthly cell phone	68069088200001	Telephone

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1 General Fund

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	<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>		<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
	6097	Verizon Wireless		148.40	07/02/2016 08/01/2016	1 Transactions	
43	DEPT Total:			968.32	Assessor	7 Vendors	8 Transactions
44	DEPT				Central Services		
	8175	Centurylink					
		01-044-000-0000-6250		6.75	LONG DISTANCE	313645966	Telephone
	8175	Centurylink		6.75		1 Transactions	
	10185	Centurylink Communications Inc					
		01-044-000-0000-6250		0.28	Toll Free Charges	320295974	Telephone
	10185	Centurylink Communications Inc		0.28		1 Transactions	
44	DEPT Total:			7.03	Central Services	2 Vendors	2 Transactions
45	DEPT				Motor Pool		
	170	Aitkin Motor Company					
		01-045-000-0000-6302		45.76	Oil change, tire rotation #31	9896	Car Maintenance
					07/13/2016 07/13/2016		
	170	Aitkin Motor Company		45.76		1 Transactions	
45	DEPT Total:			45.76	Motor Pool	1 Vendors	1 Transactions
49	DEPT				Information Technologies		
	8175	Centurylink					
		01-049-000-0000-6250		8.86	LONG DISTANCE	313645966	Telephone
	8175	Centurylink		8.86		1 Transactions	
	6097	Verizon Wireless					
		01-049-000-0000-6231		61.03	RENEWAL	9769548852	Programming, Services, Contracts
					07/02/2016 08/01/2016		
	6097	Verizon Wireless		61.03		1 Transactions	
49	DEPT Total:			69.89	Information Technologies	2 Vendors	2 Transactions
52	DEPT				Administration/Personnel Dept		
	86222	Aitkin Independent Age					

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1 General Fund

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	01-052-000-0000-6230		RFP Health Ins. 7/7/16	1483	Printing, Publishing & Adv
	01-052-000-0000-6230		RFP Health Ins. 7/13/16	1483	Printing, Publishing & Adv
	01-052-000-0000-6230		RFP Health Ins. 7/27/16	1483	Printing, Publishing & Adv
	01-052-000-0000-6230		Position Vacancies 7/7/16	1483	Printing, Publishing & Adv
	01-052-000-0000-6230		Position Vacancies 7/13/16	1483	Printing, Publishing & Adv
	01-052-000-0000-6230		Position Vacancies 7/27/16	1483	Printing, Publishing & Adv
86222	Aitkin Independent Age		442.06 6 Transactions		
8175	Centurylink				
	01-052-000-0000-6250		63.75 LONG DISTANCE	313645966	Telephone
8175	Centurylink		63.75 1 Transactions		
10629	Ergometrics				
	01-052-000-0000-6208		452.60 Law Enforcement testing system	126276	Training/Education
10629	Ergometrics		452.60 1 Transactions		
4641	Holiday Credit Office				
	01-052-000-0000-6511		14.78 Gas-Administration	1400000135194	Gas And Oil
4641	Holiday Credit Office		14.78 1 Transactions		
12048	McDowell Agency, Inc./The				
	01-052-000-0000-6234		200.00 background screening	78851	Background Check Fee
12048	McDowell Agency, Inc./The		200.00 1 Transactions		
13412	Pemberton, Sorlie, Rufer & Kershner PLLC				
	01-052-000-0000-6232		231.00 Legal Assistant 2.2@105.00	20146317-000M	Attorney Services
	01-052-000-0000-6232		595.00 Partner 3.5@170.00	20146317-000M	Attorney Services
13412	Pemberton, Sorlie, Rufer & Kershner PLLC		826.00 2 Transactions		
86235	The Office Shop Inc				
	01-052-000-0000-6405		9.79 pocket folders	1010245-0	Office & Computer Supplies
	01-052-000-0000-6405		30.64 binder clips & envelopes	1010353-0	Office & Computer Supplies
86235	The Office Shop Inc		40.43 2 Transactions		
6097	Verizon Wireless				
	01-052-000-0000-6250		26.02 Monthly Mifi charges	78666388100002	Telephone
			07/05/2016 08/04/2016		
6097	Verizon Wireless		26.02 1 Transactions		

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	<u>Vendor Name</u>	<u>Rpt</u>		<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
52	DEPT Total:		2,065.64	Administration/Personnel Dept	8 Vendors	15 Transactions
60	DEPT			Elections		
	86222 Aitkin Independent Age					
	01-060-000-0000-6230		132.00	AB notice	1014	Printing, Publishing & Adv
				07/31/2016 07/31/2016		
	01-060-000-0000-6230		52.80	Public accurace test	1014	Printing, Publishing & Adv
				07/31/2016 07/31/2016		
	86222 Aitkin Independent Age		184.80		2 Transactions	
	5465 Boyer/Donna					
	01-060-000-0000-6330		9.68	Election training mileage	22@.44	Transportation & Travel
				07/27/2016 07/27/2016		
	01-060-000-0000-6330		9.68	Election training mileage	22@.44	Transportation & Travel
				07/28/2016 07/28/2016		
	5465 Boyer/Donna		19.36		2 Transactions	
	1601 Election Systems & Software Inc					
	01-060-000-0000-6405		12.33	M-100 Card battery	978897	Office & Computer Supplies
				08/11/2016 08/11/2016		
	1601 Election Systems & Software Inc		12.33		1 Transactions	
	2099 Harmon/Elizabeth					
	01-060-000-0000-6405		126.09	Supplies for Election Night	08/09/16	Office & Computer Supplies
	01-060-000-0000-6330		68.64	Mileage-Election Training	156@.44	Transportation & Travel
	2099 Harmon/Elizabeth		194.73		2 Transactions	
	13129 SeaChange					
	01-060-000-0000-6406		213.27	Summary statements	17044	Ballots & Programming
				08/11/2016 08/11/2016		
	13129 SeaChange		213.27		1 Transactions	
60	DEPT Total:		624.49	Elections	5 Vendors	8 Transactions
90	DEPT			Attorney		
	783 Canon Financial Services, Inc					
	01-090-000-0000-6625		355.45	Monthly copier charge - 028	16390727	Office Equipment
				08/13/2016 08/13/2016		

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Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
783	Canon Financial Services, Inc		355.45	1 Transactions		
8175	Centurylink					
	01-090-000-0000-6250		51.76	LONG DISTANCE	313645966	Telephone
8175	Centurylink		51.76	1 Transactions		
10185	Centurylink Communications Inc					
	01-090-000-0000-6250		0.18	Toll Free Charges	320295974	Telephone
10185	Centurylink Communications Inc		0.18	1 Transactions		
1180	Crow Wing Co Sheriff's Office					
	01-090-000-0000-6234		75.00	Subpoena Svc JV-15-1086	3115	Co Sheriff Services
1180	Crow Wing Co Sheriff's Office		75.00	1 Transactions		
1265	Dakota Co Sheriff					
	01-090-000-0000-6234		70.00	subpoena services CR-15-823	172453	Co Sheriff Services
1265	Dakota Co Sheriff		70.00	1 Transactions		
14041	Dudeck, RPR/Victoria					
	01-090-000-0000-6233		38.00	Transcription hrg cr-15-1332	1009	Court Reporter Services
				08/05/2016 08/05/2016		
14041	Dudeck, RPR/Victoria		38.00	1 Transactions		
10736	Miller/Tammy					
	01-090-000-0000-6234		10.00	Certified copy of conviction	06-6145c	Co Sheriff Services
				08/10/2016 08/10/2016		
10736	Miller/Tammy		10.00	1 Transactions		
9489	Redwood Toxicology Laboratory, Inc					
	01-090-000-0000-6213		81.07	UA REIMBURSEMENTS	12289120167	Drug & Forfeiture Ms387.213
9489	Redwood Toxicology Laboratory, Inc		81.07	1 Transactions		
86235	The Office Shop Inc					
	01-090-000-0000-6405		9.69	Office supplies	1009880-0	Office & Computer Supplies
				08/08/2016 08/08/2016		
86235	The Office Shop Inc		9.69	1 Transactions		
5173	THOMSON REUTERS-WEST PUBLISHING					
	01-090-000-0000-6406		62.00	Subscription	834545432	Law Publ. & Subscriptions

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	01-090-000-0000-6406		08/04/2016 08/04/2016 July information charges	864446405	Law Publ. & Subscriptions
5173	THOMSON REUTERS-WEST PUBLISHING		08/01/2016 08/01/2016 2 Transactions		
90	DEPT Total:		1,911.26 Attorney	10 Vendors	11 Transactions
100	DEPT		Recorder		
8175	Centurylink				
	01-100-000-0000-6250		24.67 LONG DISTANCE	313645966	Telephone
8175	Centurylink		24.67	1 Transactions	
100	DEPT Total:		24.67 Recorder	1 Vendors	1 Transactions
110	DEPT		Courthouse Maintenance		
12106	Antoine Electric				
	01-110-000-0000-6422		13.27 36" Florescent Lamp	16093	Janitorial Supplies
	01-110-000-0000-6422		297.75 (75) 4 Foot Florescent lamps	16096	Janitorial Supplies
12106	Antoine Electric		311.02	2 Transactions	
13725	Beartooth True Value				
	01-110-000-0000-6590		15.99 Broom	B15157	Repair & Maintenance
13725	Beartooth True Value		15.99	1 Transactions	
8175	Centurylink				
	01-110-000-0000-6250		2.82 LONG DISTANCE	313645966	Phone
8175	Centurylink		2.82	1 Transactions	
964	Chief Supply Corp				
	01-110-000-0000-6422		347.13 24 boxes of gloves	187901	Janitorial Supplies
964	Chief Supply Corp		347.13	1 Transactions	
1598	Ferrara's Htg Air Cond & Refrig Inc				
	01-110-000-0000-6231		150.00 rebuild pump bearings-air blee	8254	Services, Labor, Contracts
1598	Ferrara's Htg Air Cond & Refrig Inc		150.00	1 Transactions	
1754	Garrison Disposal Company, Inc				
	01-110-000-0000-6255		522.63 Waste Removal	85226303	Garbage

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Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
1754	Garrison Disposal Company, Inc		522.63	1 Transactions		
2186	Hillyard Inc - Kansas City					
	01-110-000-0000-6422		24.40	PLATE METAL	700247742	Janitorial Supplies
2186	Hillyard Inc - Kansas City		24.40	1 Transactions		
11889	Honeywell International Inc.					
	01-110-000-0000-6231		693.49	Chiller Trouble Shooting	5237125335	Services, Labor, Contracts
11889	Honeywell International Inc.		693.49	1 Transactions		
2340	Hyytinen Hardware Hank					
	01-110-000-0000-6422		205.78	Adapter, tape, sump pump	1338436	Janitorial Supplies
	01-110-000-0000-6422		18.78	plug, batteries	1341746	Janitorial Supplies
	01-110-000-0000-6422		8.49	pipe insulation	1342495	Janitorial Supplies
2340	Hyytinen Hardware Hank		233.05	3 Transactions		
9692	Minnesota Energy Resources Corporation					
	01-110-000-0000-6254		49.49	Gas-Courthouse	0506823754	Utilities & Heating
9692	Minnesota Energy Resources Corporation		49.49	1 Transactions		
10948	MN Dept of Labor & Industry					
	01-110-000-0000-6271		100.00	annual elevator oper. permit	639271	Inspection Fees
10948	MN Dept of Labor & Industry		100.00	1 Transactions		
6097	Verizon Wireless					
	01-110-000-0000-6250		31.31	Cell phone charges	28628780200001	Phone
				07/07/2016 08/06/2016		
6097	Verizon Wireless		31.31	1 Transactions		
110	DEPT Total:		2,481.33	Courthouse Maintenance	12 Vendors	15 Transactions
120	DEPT			Service Officer		
8175	Centurylink					
	01-120-000-0000-6250		62.23	LONG DISTANCE	313645966	Telephone
8175	Centurylink		62.23	1 Transactions		
10185	Centurylink Communications Inc					
	01-120-000-0000-6250		2.11	Toll Free Charges	320295974	Telephone

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Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name
10185	Centurylink Communications Inc		2.11	1 Transactions		
10097	Harms Monroe/Penny					
	01-120-000-0000-6330		147.84	mileage reimbursement	336@.44	Transportation & Travel
10097	Harms Monroe/Penny		147.84	1 Transactions		
4641	Holiday Credit Office					
	01-120-000-0000-6511		242.08	July Vet Van Gas	1400000136034	Gas And Oil
4641	Holiday Credit Office		242.08	1 Transactions		
13602	Hughley/Josh					
	01-120-000-0000-6330		61.60	CVSO mileage-8/1/16	140@.44	Transportation & Travel
13602	Hughley/Josh		61.60	1 Transactions		
13934	Tire Barn					
	01-120-000-0000-6302		653.34	Oil chage, tires Vet Van	35433	Car Maintenance
				08/09/2016 08/09/2016		
13934	Tire Barn		653.34	1 Transactions		
120	DEPT Total:		1,169.20	Service Officer	6 Vendors	6 Transactions
122	DEPT			Planning & Zoning		
86222	Aitkin Independent Age					
	01-122-000-0000-6230		162.50	Notice of BOA hearing	1482	Printing, Publishing & Adv
				07/20/2016 07/20/2016		
86222	Aitkin Independent Age		162.50	1 Transactions		
14105	Anderson/James					
	01-122-000-0000-6820		500.00	Refund of application 2016-450	847	Refunds & Reimbursements
				08/11/2016 08/11/2016		
14105	Anderson/James		500.00	1 Transactions		
8175	Centurylink					
	01-122-000-0000-6250		150.95	LONG DISTANCE	313645966	Telephone
8175	Centurylink		150.95	1 Transactions		
13066	Hargrave/Bryan					
	01-122-000-0000-6231		3,500.00	CONTRACT INSPECTIONS	10@350.00	Services, Labor, Contracts, Programming
				08/08/2016 08/19/2016		

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Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
13066 Hargrave/Bryan		3,500.00	1 Transactions	
4641 Holiday Credit Office				
01-122-000-0000-6511		46.05	July Fuel Charges	1400000135321 Gas And Oil
4641 Holiday Credit Office		46.05	1 Transactions	
5784 Lake/Robert				
01-122-038-0000-6330		55.62	Mileage	103@.54 Boa/Pc Mileage
01-122-000-0000-6350		50.00	BOA Meeting	8/3/16 Per Diem
01-122-000-0000-6350		10.00	ONSITE	KANDT Per Diem
01-122-000-0000-6350		10.00	ONSITE	MCCHESENEY Per Diem
01-122-000-0000-6350		10.00	ONSITE	SALAZAR Per Diem
01-122-000-0000-6350		10.00	ONSITE	TOUHEY Per Diem
5784 Lake/Robert		145.62	6 Transactions	
5516 Paquette/Jeremy M				
01-122-038-0000-6330		99.90	Mileage	185@.54 Boa/Pc Mileage
01-122-000-0000-6350		50.00	BOA Meeting	8/3/16 Per Diem
01-122-000-0000-6350		10.00	ONSITE	KANDT Per Diem
01-122-000-0000-6350		10.00	ONSITE	MCCHESENEY Per Diem
01-122-000-0000-6350		10.00	ONSITE	SALAZAR Per Diem
01-122-000-0000-6350		10.00	ONSITE	SPEED Per Diem
5516 Paquette/Jeremy M		189.90	6 Transactions	
4010 Rasley Oil Company				
01-122-000-0000-6511		47.41	JULY FUEL	AITCOZOS Gas And Oil
4010 Rasley Oil Company		47.41	1 Transactions	
10028 Spiel/Edward				
01-122-038-0000-6330		66.96	MILEAGE	124@.54 Boa/Pc Mileage
01-122-000-0000-6350		50.00	BOA MEETING	8/6/16 Per Diem
01-122-000-0000-6350		10.00	ONSITE	KANDT Per Diem
01-122-000-0000-6350		10.00	ONSITE	MCCHESENEY Per Diem
01-122-000-0000-6350		10.00	ONSITE	MUELLER Per Diem
01-122-000-0000-6350		10.00	ONSITE	SALAZAR Per Diem
01-122-000-0000-6350		10.00	ONSITE	SPEED Per Diem
01-122-000-0000-6350		10.00	ONSITE	TOUHEY Per Diem
10028 Spiel/Edward		176.96	8 Transactions	

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
86235	The Office Shop Inc					
	01-122-000-0000-6405		20.97	08/02/2016	1009757-1	Office, Computer, Film, & Field Supplies
	01-122-000-0000-6405		17.25	08/02/2016	1009767-0	Office, Computer, Film, & Field Supplies
86235	The Office Shop Inc		38.22	2 Transactions		
11024	Thompson Excavating LLC					
	01-122-029-0000-6304		11,235.00	08/02/2016	3144	MPCA SSTS Upgrade Grant Expenses
11024	Thompson Excavating LLC		11,235.00	1 Transactions		
10017	Tveit/Galen					
	01-122-038-0000-6330		86.94	MILEAGE	161@.54	Boa/Pc Mileage
	01-122-000-0000-6350		50.00	BOA MEETING	8/3/16	Per Diem
	01-122-000-0000-6350		10.00	ONSITE	KANDT	Per Diem
	01-122-000-0000-6350		10.00	ONSITE	MCCHESENEY	Per Diem
	01-122-000-0000-6350		10.00	ONSITE	SALAZAR	Per Diem
	01-122-000-0000-6350		10.00	ONSITE	TOUHEY	Per Diem
10017	Tveit/Galen		176.94	6 Transactions		
122	DEPT Total:		16,369.55	Planning & Zoning	12 Vendors	35 Transactions
123	DEPT			Coroner		
988	Hennepin Co Medical Centers					
	01-123-000-0000-6260		449.00	ME 16-1273		Autopsies--Pathologist, Xrays, Etc
	01-123-000-0000-6260		489.00	ME 16-1387		Autopsies--Pathologist, Xrays, Etc
	01-123-000-0000-6260		120.00	ME 16-1805		Autopsies--Pathologist, Xrays, Etc
	01-123-000-0000-6260		104.00	ME 16-1531		Autopsies--Pathologist, Xrays, Etc
	01-123-000-0000-6260		134.00	ME 16-1535		Autopsies--Pathologist, Xrays, Etc
	01-123-000-0000-6260		319.00	ME 16-1634		Autopsies--Pathologist, Xrays, Etc
	01-123-000-0000-6260		124.00	ME 16-1642		Autopsies--Pathologist, Xrays, Etc
	01-123-000-0000-6260		369.00	ME 16-1689		Autopsies--Pathologist, Xrays, Etc
	01-123-000-0000-6260		100.00	ME 16-1741		Autopsies--Pathologist, Xrays, Etc
	01-123-000-0000-6260		124.00	ME 16-1776		Autopsies--Pathologist, Xrays, Etc
988	Hennepin Co Medical Centers		2,332.00	10 Transactions		
6105	National Medical Services					
	01-123-000-0000-6260		188.00	ME 16-1273		Autopsies--Pathologist, Xrays, Etc
6105	National Medical Services		188.00	1 Transactions		

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
3987	Ramsey County Medical Examiner				
	01-123-000-0000-6260	1,400.00	ME 16-1273		Autopsies--Pathologist, Xrays, Etc
	01-123-000-0000-6260	1,400.00	ME 16-1387		Autopsies--Pathologist, Xrays, Etc
	01-123-000-0000-6260	1,400.00	ME 16-1805		Autopsies--Pathologist, Xrays, Etc
	01-123-000-0000-6260	1,400.00	ME 16-1531		Autopsies--Pathologist, Xrays, Etc
	01-123-000-0000-6260	1,400.00	ME 16-1535		Autopsies--Pathologist, Xrays, Etc
	01-123-000-0000-6260	1,400.00	ME 16-1634		Autopsies--Pathologist, Xrays, Etc
	01-123-000-0000-6260	1,400.00	ME 16-1642		Autopsies--Pathologist, Xrays, Etc
	01-123-000-0000-6260	1,400.00	ME 16-1689		Autopsies--Pathologist, Xrays, Etc
	01-123-000-0000-6260	1,400.00	ME 16-1741		Autopsies--Pathologist, Xrays, Etc
	01-123-000-0000-6260	1,400.00	ME 16-1776		Autopsies--Pathologist, Xrays, Etc
3987	Ramsey County Medical Examiner	14,000.00	10 Transactions		
123	DEPT Total:	16,520.00	Coroner	3 Vendors	21 Transactions
200	DEPT		Enforcement		
90083	Aitkin Public Library				
	01-200-000-0000-6231	3.45	Sheriff 3 copies	263206	Services & Labor (Incl Contracts)
90083	Aitkin Public Library	3.45	1 Transactions		
14100	ALICE Training Institute, LLC				
	01-200-003-0000-6241	1,190.00	Registration ALICE #220,222	13190	Registration Fee
			08/10/2016 08/10/2016		
14100	ALICE Training Institute, LLC	1,190.00	1 Transactions		
11960	ASAP Towing				
	01-200-000-0000-6359	228.00	tow 2003 Sable 16-2575	3714	Wrecker Service
11960	ASAP Towing	228.00	1 Transactions		
783	Canon Financial Services, Inc				
	01-200-000-0000-6231	181.45	Contract Copier-001	16332221	Services & Labor (Incl Contracts)
783	Canon Financial Services, Inc	181.45	1 Transactions		
8175	Centurylink				
	01-200-000-0000-6250	126.27	LONG DISTANCE	313645966	Telephone
	01-200-000-0000-6250	110.36	LONG DISTANCE	313645966	Telephone
8175	Centurylink	236.63	2 Transactions		
10185	Centurylink Communications Inc				

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Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
	01-200-000-0000-6250		114.88	add'l July Long Distance	320146217	Telephone
	01-200-000-0000-6250		8.92	Toll Free Charges	320295974	Telephone
10185	Centurylink Communications Inc		123.80	2 Transactions		
14069	First International Bank & Trust					
	01-200-000-0000-6231		3.74	Interest charges	3090 Card 3	Services & Labor (Incl Contracts)
14069	First International Bank & Trust		3.74	1 Transactions		
1946	Guida/Daniel					
	01-200-000-0000-6511		26.39	gas for squad	Freedom	Gas And Oil
1946	Guida/Daniel		26.39	1 Transactions		
4641	Holiday Credit Office					
	01-200-000-0000-6511		169.15	Gas-Commercial Account	1400000288942	Gas And Oil
4641	Holiday Credit Office		169.15	1 Transactions		
2925	L & M Supply, Inc.					
	01-200-019-0000-6409		7.79	Dog Biscuits	7678459	Supplies
2925	L & M Supply, Inc.		7.79	1 Transactions		
4010	Rasley Oil Company					
	01-200-000-0000-6511		139.30	JULY GAS	AITCOSHERS	Gas And Oil
4010	Rasley Oil Company		139.30	1 Transactions		
10878	Sew Much & More					
	01-200-000-0000-6205		22.10	UPS TO STREICHERS	686096	Postage
10878	Sew Much & More		22.10	1 Transactions		
5536	Spring Creek Auto Repair Inc					
	01-200-000-0000-6302		114.87	'12 siverado-LOF,rotate,code	10250	Car Maintenance
5536	Spring Creek Auto Repair Inc		114.87	1 Transactions		
4681	Streichers					
	01-200-000-0000-6410		170.00	Vest, carrier #216	I1219558	Clothing Allowance
				07/28/2016 07/28/2016		
	01-200-000-0000-6410		137.96	Belt 221, pants 222,216,204	I1219710	Clothing Allowance
				07/29/2016 07/29/2016		
	01-200-000-0000-6410		24.99	Flashlight holder 210	I1219716	Clothing Allowance
				07/29/2016 07/29/2016		

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Vendor	Name		Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
4681	Streichers		332.95	3 Transactions		
86235	The Office Shop Inc					
	01-200-000-0000-6405		51.34	Office supplies 08/08/2016 08/08/2016	1009928-0	Office Supplies
	01-200-000-0000-6405		24.99	Car cell phone charger 07/21/2016 07/21/2016	286697-0	Office Supplies
86235	The Office Shop Inc		76.33	2 Transactions		
13934	Tire Barn					
	01-200-000-0000-6302		30.00	#217 4 tire repairs with stems	17063	Car Maintenance
	01-200-000-0000-6302		43.98-	DUPE PAY OF INV.34887	34887	Car Maintenance
	01-200-000-0000-6302		71.98	OIL CHANGE #212	35162	Car Maintenance
13934	Tire Barn		58.00	3 Transactions		
200	DEPT Total:		2,913.95	Enforcement	16 Vendors	23 Transactions
202	DEPT			Boat & Water		
4010	Rasley Oil Company					
	01-202-000-0000-6511		662.56	JULY GAS	AITCOB&WS	Gas And Oil
4010	Rasley Oil Company		662.56	1 Transactions		
13934	Tire Barn					
	01-202-000-0000-6302		249.32	trailer-bearing,wheels,weights	35204	B&W Maintenance
	01-202-000-0000-6302		43.09	oil change B&W '05 Dodge	35367	B&W Maintenance
	01-202-000-0000-6302		789.49	AC compressor Dodge B & W 08/10/2016 08/10/2016	35441	B&W Maintenance
13934	Tire Barn		1,081.90	3 Transactions		
202	DEPT Total:		1,744.46	Boat & Water	2 Vendors	4 Transactions
252	DEPT			Corrections		
14005	American Tower Corporation					
	01-252-000-0000-6231		316.69	Jacobson tower rent 08/01/2016 08/01/2016	403439563	Services & Labor (Incl Contracts)
14005	American Tower Corporation		316.69	1 Transactions		
12106	Antoine Electric					

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No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
	01-252-000-0000-6590		297.75	florescent lamps	16097	Repair & Maintenance Supplies
12106	Antoine Electric		297.75	1 Transactions		
8175	Centurylink					
	01-252-000-0000-6250		271.58	LONG DISTANCE	313645966	Telephone
8175	Centurylink		271.58	1 Transactions		
10185	Centurylink Communications Inc					
	01-252-000-0000-6250		8.92	Toll Free Charges	320295974	Telephone
10185	Centurylink Communications Inc		8.92	1 Transactions		
5583	Crawford Supply Company					
	01-252-252-0000-6408		21.60	commissioner supplies	727635	Commissary Supplies
5583	Crawford Supply Company		21.60	1 Transactions		
14106	Cyntox LLC					
	01-252-000-0000-6231		242.00	Sharps disposal July-Dec 16	11813	Services & Labor (Incl Contracts)
				07/26/2016 07/26/2016		
14106	Cyntox LLC		242.00	1 Transactions		
88628	Dalco					
	01-252-000-0000-6422		386.14	Paper products for jail	3059661	Janitorial Supplies
				08/09/2016 08/09/2016		
88628	Dalco		386.14	1 Transactions		
2186	Hillyard Inc - Kansas City					
	01-252-000-0000-6422		535.93	Janitorial	602181817	Janitorial Supplies
				08/05/2016 08/05/2016		
2186	Hillyard Inc - Kansas City		535.93	1 Transactions		
5756	KEEPRS, Inc					
	01-252-000-0000-6410		108.98	uniform pants Glasby, K	310711	Clothing Allowance
5756	KEEPRS, Inc		108.98	1 Transactions		
13844	MCKESSON MEDICAL SURGICAL					
	01-252-000-0000-6262		10.36	Jail medical supplies	82606618	Medical Expenses & Supplies - Inmates
	01-252-000-0000-6262		662.88	Jail medical supplies	82611044	Medical Expenses & Supplies - Inmates
13844	MCKESSON MEDICAL SURGICAL		673.24	2 Transactions		

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Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
13691	MEnD Correctional Care, PLLC					
	01-252-000-0000-6262		5,491.67	August Healthcare Services	1410	Medical Expenses & Supplies - Inmates
13691	MEnD Correctional Care, PLLC		5,491.67	1 Transactions		
3160	Mille Lacs Energy Coop-Albert Lea					
	01-252-000-0000-6254		414.95	Shelter/Tower	34-54-015-01	Utilities & Heating
3160	Mille Lacs Energy Coop-Albert Lea		414.95	1 Transactions		
89765	Minnesota Elevator, Inc					
	01-252-000-0000-6231		165.27	August monthly service	672383	Services & Labor (Incl Contracts)
89765	Minnesota Elevator, Inc		165.27	1 Transactions		
9692	Minnesota Energy Resources Corporation					
	01-252-000-0000-6254		49.49	Gas-Jail	0505221458	Utilities & Heating
	01-252-000-0000-6254		437.08	Gas-Jail	0505399584	Utilities & Heating
	01-252-000-0000-6254		19.79	Gas-STs	0506726121	Utilities & Heating
9692	Minnesota Energy Resources Corporation		506.36	3 Transactions		
9228	North Memorial Ambulance Service					
	01-252-000-0000-6262		467.83	Merrill transport to Riverwood	2052186	Medical Expenses & Supplies - Inmates
9228	North Memorial Ambulance Service		467.83	1 Transactions		
3789	Pan-O-Gold Baking Company					
	01-252-000-0000-6418		218.66	Groceries	010024621734	Groceries
	01-252-000-0000-6418		22.20-	Groceries	010024621735	Groceries
	01-252-000-0000-6418		98.17	Groceries	010024622415	Groceries
				08/11/2016	08/11/2016	
3789	Pan-O-Gold Baking Company		294.63	3 Transactions		
11947	Phoenix Supply					
	01-252-000-0000-6424		569.90	Inmate supplies	9984	Inmate Supplies
				08/05/2016	08/05/2016	
11947	Phoenix Supply		569.90	1 Transactions		
4010	Rasley Oil Company					
	01-252-000-0000-6330		66.26	JULY GAS	AITCOSHES	Prisoner Transportation & Travel
4010	Rasley Oil Company		66.26	1 Transactions		
84172	Riverwood Healthcare Center					

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No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	01-252-000-0000-6262		Duffney, J	61925441	Medical Expenses & Supplies - Inmates
	01-252-000-0000-6262		Greniger, B	61925441	Medical Expenses & Supplies - Inmates
84172	Riverwood Healthcare Center	163.24	2 Transactions		
4761	Sysco Minnesota Inc				
	01-252-000-0000-6418	198.31-	GROCERIES	0065486PU	Groceries
	01-252-000-0000-6418	89.45	GROCERIES	606180127	Groceries
	01-252-000-0000-6418	14.86-	GROCERIES	606250133	Groceries
	01-252-000-0000-6420	14.25	GROCERIES	607070506	Kitchen Supplies
	01-252-000-0000-6418	89.66-	GROCERIES	607080549	Groceries
	01-252-000-0000-6420	51.70	GROCERIES	607150571	Kitchen Supplies
	01-252-000-0000-6418	97.21-	GROCERIES	607220012	Groceries
	01-252-000-0000-6418	23.35-	GROCERIES	607260272	Groceries
	01-252-000-0000-6418	130.00-	GROCERIES	607290325	Groceries
	01-252-000-0000-6418	23.25	GROCERIES	607290562	Groceries
	01-252-000-0000-6418	3,527.24	GROCERIES	608040687	Groceries
	01-252-000-0000-6418	3,159.42	Groceries	608110599	Groceries
			08/11/2016 08/11/2016		
4761	Sysco Minnesota Inc	6,311.92	12 Transactions		
86235	The Office Shop Inc				
	01-252-000-0000-6405	51.34	Office supplies	1009928-0	Office & Computer Supplies
			08/08/2016 08/08/2016		
	01-252-000-0000-6231	212.44	Dispatch copier maint	286917-0	Services & Labor (Incl Contracts)
			07/29/2016 07/29/2016		
86235	The Office Shop Inc	263.78	2 Transactions		
11608	Thrifty White Pharmacy-McGregor				
	01-252-000-0000-6262	2,671.94	JULY PRESCRIPTIONS	SHERIFF	Medical Expenses & Supplies - Inmates
11608	Thrifty White Pharmacy-McGregor	2,671.94	1 Transactions		
252	DEPT Total:	20,250.58	Corrections	22 Vendors	40 Transactions
253	DEPT		Aitkin Co Community Corrections		
	8175 Centurylink				
	01-253-000-0000-6250	4.23	LONG DISTANCE	313645966	Telephone
	8175 Centurylink	4.23	1 Transactions		
14069	First International Bank & Trust				

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No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
	01-253-000-0000-6231		35.00	Late Fee	4326 Card 1	Services, Labor, Contracts
14069	First International Bank & Trust		35.00		1 Transactions	
7525	Hometown Bldg Supply					
	01-253-000-0000-6405		69.40	Treated lumber, screws	84517	Operating Supplies
				08/04/2016 08/04/2016		
7525	Hometown Bldg Supply		69.40		1 Transactions	
4010	Rasley Oil Company					
	01-253-000-0000-6409		10.48	JULY GAS	AITCOSHES	STS Project Supplies
	01-253-000-0000-6511		320.18	JULY GAS	AITCOSHES	Gas And Oil
4010	Rasley Oil Company		330.66		2 Transactions	
12214	Shopko Store Operating Co. LLC					
	01-253-000-0000-6409		5.00	WATER FOR FAIR CREW	3579	STS Project Supplies
12214	Shopko Store Operating Co. LLC		5.00		1 Transactions	
253	DEPT Total:		444.29	Aitkin Co Community Corrections	5 Vendors	6 Transactions
255	DEPT			General Crime Victim Grant		
	5890 Office Of Justice Programs					
	01-255-031-0000-5840		555.00	Emergency fund reimbursement		Emergency Fund Money
	5890 Office Of Justice Programs		555.00		1 Transactions	
255	DEPT Total:		555.00	General Crime Victim Grant	1 Vendors	1 Transactions
257	DEPT			Community Corrections		
	22 Aitkin Area Chamber of Commerce					
	01-257-022-0000-6406		150.00	Aitkin bucks for graduates	1039	Sobriety Crt Expenses
				08/05/2016 08/05/2016		
	22 Aitkin Area Chamber of Commerce		150.00		1 Transactions	
86116	Mckanna/Richard					
	01-257-258-0000-6330		162.80	JULY MILEAGE REIMBURSEMENT	370@.44	Transportation/Travel/Parking
86116	Mckanna/Richard		162.80		1 Transactions	
13056	McKenzie/Jill					
	01-257-022-0000-6406		35.00	Gift cards		Sobriety Crt Expenses

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No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
13056	McKenzie/Jill		08/05/2016 08/05/2016	1 Transactions	
11997	Minnesota Monitoring				
	01-257-267-0000-6341	1,909.25	Home monitoring Equip. Rental	2938	Equipment Rental
	01-257-022-0000-6406	302.25	Monitoring Chad H	2939	Sobriety Crt Expenses
			08/05/2016 08/05/2016		
	01-257-022-0000-6406	9.75	Monitoring Clara T	2939	Sobriety Crt Expenses
			08/05/2016 08/05/2016		
11997	Minnesota Monitoring	2,221.25	3 Transactions		
10930	Tidholm Productions				
	01-257-267-0000-6269	607.27	business cards full staff	8606 5879	Professional Services
10930	Tidholm Productions	607.27	1 Transactions		
11030	Tougas/Janet				
	01-257-257-0000-6330	103.40	JULY MILEAGE REIMBURSEMENT	235@.44	Mileage
11030	Tougas/Janet	103.40	1 Transactions		
257	DEPT Total:	3,279.72	Community Corrections	6 Vendors	8 Transactions
280	DEPT		Emergency Management		
	10185 Centurylink Communications Inc				
	01-280-000-0000-6250	1.55	Toll Free Charges	320295974	Telephone
	10185 Centurylink Communications Inc	1.55	1 Transactions		
280	DEPT Total:	1.55	Emergency Management	1 Vendors	1 Transactions
390	DEPT		Environmental Health (FBL)		
	8175 Centurylink				
	01-390-000-0000-6250	21.85	LONG DISTANCE	313645966	Telephone
	8175 Centurylink	21.85	1 Transactions		
14091	Hawkeyes Inc.				
	01-390-000-0000-6820	233.25	Partial refund due to sale		Refunds
14091	Hawkeyes Inc.	233.25	1 Transactions		
4641	Holiday Credit Office				

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	01-390-000-0000-6511		July Fuel Charges	1400000135321	Gas And Oil
4641	Holiday Credit Office		1 Transactions		
390	DEPT Total:	368.51	Environmental Health (FBL)	3 Vendors	3 Transactions
391	DEPT		Solid Waste		
50	Aitkin Body Shop, Inc				
	01-391-000-0000-6302	394.62	Replace windshield 12 escape	8125	Car Maintenance
			08/10/2016 08/10/2016		
50	Aitkin Body Shop, Inc	394.62	1 Transactions		
8175	Centurylink				
	01-391-000-0000-6250	21.85	LONG DISTANCE	313645966	Telephone
8175	Centurylink	21.85	1 Transactions		
1754	Garrison Disposal Company, Inc				
	01-391-060-0000-6360	7,333.69	Monthly recycling	June	Recycling Contract
			06/30/2016 06/30/2016		
1754	Garrison Disposal Company, Inc	7,333.69	1 Transactions		
4010	Rasley Oil Company				
	01-391-000-0000-6511	10.53	JULY FUEL	AITCOZOS	Gas And Oil
4010	Rasley Oil Company	10.53	1 Transactions		
6097	Verizon Wireless				
	01-391-000-0000-6250	58.75	Monthly cellular	286252299	Telephone
			08/02/2016 08/02/2016		
6097	Verizon Wireless	58.75	1 Transactions		
5056	Western Lake Superior Sanitary				
	01-391-000-0000-6231	5,388.99	2nd Q 2016 HHW Fees	063016AITHHW	Services, Labor, & Minor Contracts
5056	Western Lake Superior Sanitary	5,388.99	1 Transactions		
391	DEPT Total:	13,208.43	Solid Waste	6 Vendors	6 Transactions
500	DEPT		Library And Historical Society		
11040	Raisanen/James E				
	01-500-500-0000-6350	35.00	ECR Library Board	05/09/2016	Library Per Diem

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	01-500-500-0000-6350		ECR Library Board	06/13/2016	Library Per Diem
	01-500-500-0000-6350		ECR Library Board	08/09/2016	Library Per Diem
11040	Raisanen/James E	105.00	3 Transactions		
500	DEPT Total:	105.00	Library And Historical Society	1 Vendors	3 Transactions
601	DEPT		Extension		
8175	Centurylink				
	01-601-000-0000-6250	2.82	LONG DISTANCE	313645966	Telephone
8175	Centurylink	2.82	1 Transactions		
601	DEPT Total:	2.82	Extension	1 Vendors	1 Transactions
700	DEPT		Promotion,AEOA Tran,Airport,RC&D,Tol		
13995	Midwest Outdoors				
	01-700-909-0000-6800	300.00	Northwood ATV Trail Ad	7097	Tourism Miscellaneous
13995	Midwest Outdoors	300.00	1 Transactions		
11458	MSPN				
	01-700-909-0000-6800	620.00	ATV trail advertising	13834	Tourism Miscellaneous
			08/03/2016 08/03/2016		
11458	MSPN	620.00	1 Transactions		
700	DEPT Total:	920.00	Promotion,AEOA Tran,Airport,RC&D,Tol	2 Vendors	2 Transactions
711	DEPT		Economic Development		
8175	Centurylink				
	01-711-000-0000-6250	13.09	LONG DISTANCE	313645966	Telephone
8175	Centurylink	13.09	1 Transactions		
711	DEPT Total:	13.09	Economic Development	1 Vendors	1 Transactions
1	Fund Total:	108,277.93	General Fund		244 Transactions

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0	DEPT					Undesignated		
	13643	Jack's Construction						
		03-000-000-0000-5857			500.00	DEPOSIT REFUND 080916	T47 S17 R23	Culverts
	13643	Jack's Construction			500.00	1 Transactions		
0	DEPT Total:				500.00	Undesignated	1 Vendors	1 Transactions
303	DEPT					R&B Highway Maintenance		
	11960	ASAP Towing						
		03-303-000-0000-6521			329.00	TOWING 072716	4073	Maintenance Supplies
	11960	ASAP Towing			329.00	1 Transactions		
	8175	Centurylink						
		03-303-000-0000-6254			89.12	LONG DISTANCE	313645966	Utilities
	8175	Centurylink			89.12	1 Transactions		
	11411	Charter Comunications						
		03-303-000-0000-6254			140.25	PHONE: HWY OFFICE 080916	AUG-SEPT	Utilities
	11411	Charter Comunications			140.25	1 Transactions		
	173	City Of Hill City						
		03-303-000-0000-6825			1,823.04	2015-2016 MUNICIPAL MAI 030916		Maintenance Agreements
	173	City Of Hill City			1,823.04	1 Transactions		
	9326	Dehn Oil						
		03-303-000-0000-6513			7,596.56	MCGRATH DIESEL 081716	25089189	Motor Fuel & Lubricants
		03-303-000-0000-6513			4,896.65	MCGREGOR DIESEL 081716	25089190	Motor Fuel & Lubricants
	9326	Dehn Oil			12,493.21	2 Transactions		
	9368	Firstlab						
		03-303-000-0000-6296			47.95	DRUG SCREEN 080816	FL00154259	Meeting Expense/Physicals
	9368	Firstlab			47.95	1 Transactions		
	13468	G & K Services						
		03-303-000-0000-6298			18.93	SHOP LAUNDRY 080816	1043544357	Shop Maintenance
		03-303-000-0000-6298			18.93	SHOP LAUNDRY 081516	1043549927	Shop Maintenance
	13468	G & K Services			37.86	2 Transactions		
	11715	Granite Electronics						

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No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
11715	Granite Electronics		RADIO SYSTEM LABOR 080316	153002299-1	Repair & Maintenance Supplies
		540.00			
		540.00	1 Transactions		
2340	Hyytinen Hardware Hank				
	03-303-000-0000-6590	3.59	REPAIR PARTS 071116	1340020	Repair & Maintenance Supplies
	03-303-000-0000-6298	5.39	AITKIN SHOP SUPPLIES 071316	1340346	Shop Maintenance
	03-303-000-0000-6298	137.90	MCGRATH SHOP SUPPLIES 071816	1341537	Shop Maintenance
	03-303-000-0000-6298	6.73	AITKIN SHOP SUPPLIES 072516	1342977	Shop Maintenance
	03-303-000-0000-6298	80.89	AITKIN SHOP SUPPLIES 072816	1343766	Shop Maintenance
2340	Hyytinen Hardware Hank	234.50	5 Transactions		
12002	Johnson/Carter				
	03-303-000-0000-6411	134.99	WORK BOOT REIMB 080616		Safety Footwear
12002	Johnson/Carter	134.99	1 Transactions		
91187	Lake Country Power				
	03-303-000-0000-6254	81.55	JUN-JUL JACOBSON SHOP 080416	1400073000	Utilities
	03-303-000-0000-6254	82.91	JUN-JUL SWATARA 080816	140946401	Utilities
91187	Lake Country Power	164.46	2 Transactions		
14038	Lube-Tech & Partners, LLC				
	03-303-000-0000-6298	194.13	AITKIN SHOP SUPPLIES 080816	810582	Shop Maintenance
	03-303-000-0000-6513	1,691.25	MOTOR OIL 080816	810582	Motor Fuel & Lubricants
14038	Lube-Tech & Partners, LLC	1,885.38	2 Transactions		
2941	M R Sign Co Inc				
	03-303-000-0000-6516	697.38	RESIDENT E-911 SIGNS 081016	191890	Signs & Posts
	03-303-000-0000-6516	562.10	RESIDENT E-911 SIGNS 081016	191891	Signs & Posts
	03-303-000-0000-6516	244.22	STOP SIGNS 081016	191892	Signs & Posts
	03-303-000-0000-6516	242.36	REVERSE CURVE-LEFT SIGN 081016	191892	Signs & Posts
	03-303-000-0000-6516	242.36	DEAD END SIGNS 081016	191892	Signs & Posts
2941	M R Sign Co Inc	1,988.42	5 Transactions		
2991	Malmo Market				
	03-303-000-0000-6513	31.32	GASOLINE 071216	25273	Motor Fuel & Lubricants
	03-303-000-0000-6513	59.30	GASOLINE 071816	26376	Motor Fuel & Lubricants
	03-303-000-0000-6513	48.81	GASOLINE 071916	26550	Motor Fuel & Lubricants
	03-303-000-0000-6513	40.33	GASOLINE 072616	27703	Motor Fuel & Lubricants
	03-303-000-0000-6513	42.75	GASOLINE 070616	31271	Motor Fuel & Lubricants

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No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	03-303-000-0000-6513		GASOLINE 071116	32863	Motor Fuel & Lubricants
	03-303-000-0000-6513		GASOLINE 071216	32957	Motor Fuel & Lubricants
	03-303-000-0000-6513		GASOLINE 071316	33197	Motor Fuel & Lubricants
	03-303-000-0000-6513		GASOLINE 071416	33386	Motor Fuel & Lubricants
	03-303-000-0000-6513		GASOLINE 072316	35607	Motor Fuel & Lubricants
	03-303-000-0000-6513		GASOLINE 072816	36844	Motor Fuel & Lubricants
2991	Malmo Market	540.76	11 Transactions		
10824	Maney International Inc				
	03-303-000-0000-6590	1,102.92	REPAIR PARTS 081016	732413	Repair & Maintenance Supplies
	03-303-000-0000-6590	72.86	REPAIR PARTS 081016	732416	Repair & Maintenance Supplies
	03-303-000-0000-6590	154.29	FILTERS 081016	732416	Repair & Maintenance Supplies
10824	Maney International Inc	1,330.07	3 Transactions		
12927	Midwest Machinery Co.				
	03-303-000-0000-6590	15.30	REPAIR PARTS 070716	1299898	Repair & Maintenance Supplies
	03-303-000-0000-6590	12.95	REPAIR PARTS 070716	1300389	Repair & Maintenance Supplies
	03-303-000-0000-6590	29.23	AITKIN SHOP SUPPLIES 072116	1307707	Repair & Maintenance Supplies
	03-303-000-0000-6590	90.85	REPAIR PARTS 072816	1312404	Repair & Maintenance Supplies
12927	Midwest Machinery Co.	148.33	4 Transactions		
3160	Mille Lacs Energy Coop-Albert Lea				
	03-303-000-0000-6254	142.16	POWER: PALISADE 071116	18-52-026-01	Utilities
	03-303-000-0000-6254	51.00	169 & CSAH 3 071116	19-23-010-01	Utilities
	03-303-000-0000-6254	133.34	POWER: MCGREGOR 071116	29-53-003-01	Utilities
	03-303-000-0000-6254	1,214.66	POWER: AITKIN 071116	33-52-007-02	Utilities
	03-303-000-0000-6254	61.84	169 & CSAH 28 071116	39-62-022-01	Utilities
	03-303-000-0000-6254	37.87	CSAH 12 071116	40-06-000-01	Utilities
	03-303-000-0000-6254	58.27	47 & CSAH 2 071116	54-51-104-01	Utilities
3160	Mille Lacs Energy Coop-Albert Lea	1,699.14	7 Transactions		
9692	Minnesota Energy Resources Corporation				
	03-303-000-0000-6297	50.65	NAT GAS: AITKIN SHOP 080316	JUN-JUL	Shop Fuel
9692	Minnesota Energy Resources Corporation	50.65	1 Transactions		
8691	Northland Hydraulic Service				
	03-303-000-0000-6590	513.41	REPAIR PARTS 081016	8307	Repair & Maintenance Supplies
	03-303-000-0000-6590	1,540.00	REPAIR LABOR 081016	8307	Repair & Maintenance Supplies

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
8691	Northland Hydraulic Service		2,053.41	2 Transactions	
10720	Nuss Truck & Equipment				
	03-303-000-0000-6590		71.30	REPAIR PARTS 080316	3155388P Repair & Maintenance Supplies
	03-303-000-0000-6590		1,410.83	REPAIR PARTS 080916	3155568P Repair & Maintenance Supplies
	03-303-000-0000-6590		103.50-	REPAIR PARTS 080916	3155646P Repair & Maintenance Supplies
	03-303-000-0000-6590		205.32	REPAIR PARTS 080916	3155647P Repair & Maintenance Supplies
	03-303-000-0000-6590		249.12	REPAIR PARTS 081216	3155868P Repair & Maintenance Supplies
	03-303-000-0000-6590		338.13	REPAIR PARTS 081616	3155985P Repair & Maintenance Supplies
10720	Nuss Truck & Equipment		2,171.20	6 Transactions	
4711	Sunnys Citgo				
	03-303-000-0000-6513		21.72	GASOLINE 072516	10127400 Motor Fuel & Lubricants
	03-303-000-0000-6513		32.88	GASOLINE 072016	1015412 Motor Fuel & Lubricants
	03-303-000-0000-6513		15.69	GASOLINE 072716	1018485 Motor Fuel & Lubricants
4711	Sunnys Citgo		70.29	3 Transactions	
10431	Verizon Business				
	03-303-000-0000-6254		20.47	HWY OFFICE 060216	4227948181607 Utilities
10431	Verizon Business		20.47	1 Transactions	
6097	Verizon Wireless				
	03-303-000-0000-6254		336.72	DEPT CELL PHONES 080116	9769636168 Utilities
6097	Verizon Wireless		336.72	1 Transactions	
8605	Wayne's Sanitation Llc				
	03-303-000-0000-6254		26.25	GARBAGE: MCGRATH 071416	261827 Utilities
8605	Wayne's Sanitation Llc		26.25	1 Transactions	
8279	Winzer Corporation				
	03-303-000-0000-6298		101.13	AITKIN SHOP SUPPLIES 072916	5651390 Shop Maintenance
8279	Winzer Corporation		101.13	1 Transactions	
5295	Ziegler Inc				
	03-303-000-0000-6590		150.36	FILTERS 081016	PC190058949 Repair & Maintenance Supplies
5295	Ziegler Inc		150.36	1 Transactions	
303	DEPT Total:		28,606.96	R&B Highway Maintenance	26 Vendors 67 Transactions

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Vendor		<u>Name</u>	<u>Rpt</u>		<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
307	DEPT				R&B Capital Infrastructure		
	9556	American Engineering Testing Inc					
		03-307-000-0000-6260		12,086.25	PROJECT TESTING SVCS 073116	79896	Professional Services
		03-307-000-0000-6260		9,872.25	PROJECT TESTING SVCS 073116	79896	Professional Services
		03-307-000-0000-6260		4,533.25	PROJECT TESTING SVCS 073116	79896	Professional Services
		03-307-000-0000-6260		3,555.50	PROJECT TESTING SVCS 073116	79896	Professional Services
	9556	American Engineering Testing Inc		30,047.25	4 Transactions		
307	DEPT Total:			30,047.25	R&B Capital Infrastructure	1 Vendors	4 Transactions
3	Fund Total:			59,154.21	Road & Bridge		72 Transactions

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
400	DEPT		Public Health Department		
8175	Centurylink				
	05-400-440-0410-6250	1.22	LONG DISTANCE	313645966	Telephone
	05-400-440-0410-6250	13.34	LONG DISTANCE-HHS	313645966	Telephone
	05-400-440-0410-6250	77.03	LONG DISTANCE-PH	313645966	Telephone
8175	Centurylink	91.59	3 Transactions		
10185	Centurylink Communications Inc				
	05-400-440-0410-6250	6.93	Toll Free Charges	320295974	Telephone
10185	Centurylink Communications Inc	6.93	1 Transactions		
1457	CPS Technology Solutions, Inc				
	05-400-440-0410-6300	11.26	September maintenance	371026	Maintenance/Service Contracts
1457	CPS Technology Solutions, Inc	11.26	1 Transactions		
400	DEPT Total:	109.78	Public Health Department	3 Vendors	5 Transactions
420	DEPT		Income Maintenance		
8175	Centurylink				
	05-420-600-4800-6250	2.60	LONG DISTANCE	313645966	Telephone
	05-420-600-4800-6250	28.35	LONG DISTANCE-HHS	313645966	Telephone
	05-420-600-4800-6250	272.19	LONG DISTANCE -IM	313645966	Telephone
	05-420-640-4800-6250	71.60	LONG DISTANCE-CS	313645966	Telephone
8175	Centurylink	374.74	4 Transactions		
10185	Centurylink Communications Inc				
	05-420-600-4800-6250	14.74	Toll Free Charges	320295974	Telephone
10185	Centurylink Communications Inc	14.74	1 Transactions		
1457	CPS Technology Solutions, Inc				
	05-420-600-4800-6300	23.94	September maintenance	371026	Maintenance/Service Contracts
	05-420-640-4800-6300	35.20	September maintenance	371026	Maintenance/Service Contracts
1457	CPS Technology Solutions, Inc	59.14	2 Transactions		
420	DEPT Total:	448.62	Income Maintenance	3 Vendors	7 Transactions
430	DEPT		Social Services		
8175	Centurylink				

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No.	Account/Formula	Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
	05-430-700-4800-6250		3.83	LONG DISTANCE	313645966	Telephone
	05-430-700-4800-6250		41.69	LONG DISTANCE-HHS	313645966	Telephone
	05-430-700-4800-6250		584.35	LONG DISTANCE-SS	313645966	Telephone
8175	Centurylink		629.87			
				3 Transactions		
10185	Centurylink Communications Inc					
	05-430-700-4800-6250		21.68	Toll Free Charges	320295974	Telephone
10185	Centurylink Communications Inc		21.68			
				1 Transactions		
1457	CPS Technology Solutions, Inc					
	05-430-700-4800-6300		35.20	September maintenance	371026	Maintenance/Service Contracts
1457	CPS Technology Solutions, Inc		35.20			
				1 Transactions		
430	DEPT Total:		686.75	Social Services	3 Vendors	5 Transactions
5	Fund Total:		1,245.15	Health & Human Services		17 Transactions

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	<u>Vendor Name</u>		<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
0	DEPT				Undesignated		
	4580	Mn Dept Of Finance					
		09-000-000-0000-2030		915.00	July Marriage License Fees		State Fees, Assessments & Surcharges
	4580	Mn Dept Of Finance		915.00	1 Transactions		
0	DEPT Total:			915.00	Undesignated	1 Vendors	1 Transactions
9	Fund Total:			915.00	State		1 Transactions

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No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
921	DEPT		Co. Development		
8175	Centurylink				
	10-921-000-0000-6250	4.83	LONG DISTANCE -GIS	313645966	Telephone
	10-921-000-0000-6250	10.67	LONG DISTANCE	313645966	Telephone
8175	Centurylink	15.50	2 Transactions		
5845	Goble Portable Toilets				
	10-921-000-0000-6231	155.00	Blind Lake portable toilet	17511	Services, Labor, Contracts
	10-921-000-0000-6231	120.00	Swatara portable toilet	17511	Services, Labor, Contracts
5845	Goble Portable Toilets	275.00	2 Transactions		
11324	Otto's Lawn Care Llc				
	10-921-000-0000-6231	149.63	mow RL Swim Beach	3991	Services, Labor, Contracts
11324	Otto's Lawn Care Llc	149.63	1 Transactions		
921	DEPT Total:	440.13	Co. Development	3 Vendors	5 Transactions
923	DEPT		Forfeited Tax Sales		
195	Aitkin Tire Shop				
	10-923-000-0000-6590	18.00	tire disposal	56113	Repair & Maintenance Supplies
	10-923-000-0000-6590	207.00	tires	56116	Repair & Maintenance Supplies
	10-923-000-0000-6590	848.00	tires	56118	Repair & Maintenance Supplies
195	Aitkin Tire Shop	1,073.00	3 Transactions		
13725	Beartooth True Value				
	10-923-000-0000-6450	52.27	lopper, clip, febrez	B18090	Small Tools
	10-923-000-0000-6450	11.48	crimp tool, loop	B18574	Small Tools
	10-923-000-0000-6450	2.19	keys for shop	B18638	Small Tools
	10-923-000-0000-6450	16.98	air nozzles	B19142	Small Tools
13725	Beartooth True Value	82.92	4 Transactions		
8175	Centurylink				
	10-923-000-0000-6250	12.18	LONG DISTANCE	313645966	Telephone
8175	Centurylink	12.18	1 Transactions		
1754	Garrison Disposal Company, Inc				
	10-923-000-0000-6254	50.00	hot tub,fridge,and msw	8226304	Utilities
1754	Garrison Disposal Company, Inc	50.00	1 Transactions		

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No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
4641	Holiday Credit Office					
	10-923-000-0000-6511		565.18	July billing	1400000134961	Gas And Oil
4641	Holiday Credit Office		565.18	1 Transactions		
2340	Hyytinen Hardware Hank					
	10-923-000-0000-6450		71.99	charger	1338431	Small Tools
	10-923-000-0000-6590		39.98	upholstery cleaner	1339929	Repair & Maintenance Supplies
	10-923-000-0000-6590		32.48	slime, fiberglass kit	1340086	Repair & Maintenance Supplies
	10-923-000-0000-6590		1.87	bolt	1340132	Repair & Maintenance Supplies
	10-923-000-0000-6590		0.40	hardware	1342176	Repair & Maintenance Supplies
	10-923-000-0000-6590		3.73	plugs	1343235	Repair & Maintenance Supplies
	10-923-000-0000-6590		11.98	paint	1343658	Repair & Maintenance Supplies
2340	Hyytinen Hardware Hank		162.43	7 Transactions		
11406	Innovative Office Solutions					
	10-923-000-0000-6405		254.70	laminating cartridges	IN1274666	Office Supplies
11406	Innovative Office Solutions		254.70	1 Transactions		
9354	Kangas Enterprise, Inc					
	10-923-000-0000-6208		83.27	outhouse-Headboom road	13108	Training/Education
9354	Kangas Enterprise, Inc		83.27	1 Transactions		
3760	Palisade Cooperative Oil Assoc					
	10-923-000-0000-6511		45.00	July Gas	ACPARKS	Gas And Oil
3760	Palisade Cooperative Oil Assoc		45.00	1 Transactions		
12110	Revelin Vehicle Solutions, LLC					
	10-923-000-0000-6590		2,120.00	Lightbar, LED's,cargo slide	153	Repair & Maintenance Supplies
12110	Revelin Vehicle Solutions, LLC		2,120.00	1 Transactions		
13934	Tire Barn					
	10-923-000-0000-6590		450.35	tie rod ends,alignment	35251	Repair & Maintenance Supplies
13934	Tire Barn		450.35	1 Transactions		
923	DEPT Total:		4,899.03	Forfeited Tax Sales	11 Vendors	22 Transactions
926	DEPT			Law Library		
	5173 THOMSON REUTERS-WEST PUBLISHING					
	10-926-000-0000-6408		1,164.16	Information charges for July	834446406	Law Books

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Vendor		Name	Rpt	Warrant Description		Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates		Paid On Bhf #	On Behalf of Name
	10-926-000-0000-6408		699.92	08/01/2016	08/01/2016		
5173	THOMSON REUTERS-WEST PUBLISHING		1,864.08	JULY Subscription charges		834525672	Law Books
					2 Transactions		
926	DEPT Total:		1,864.08	Law Library		1 Vendors	2 Transactions
10	Fund Total:		7,203.24	Trust			29 Transactions

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
924	DEPT		Forest Resource		
12526	Bixby/James				
	11-924-000-0000-6330		36.72	FAC MILEAGE	68@.54 Transportation & Travel
	11-924-000-0000-6350		35.00	FAC MEETING	8/16/16 Per Diem
12526	Bixby/James		71.72	2 Transactions	
10890	Insley/Kevin				
	11-924-000-0000-6330		20.52	FAC MILEAGE	38@.54 Transportation & Travel
	11-924-000-0000-6350		35.00	FAC MEETING	8/16/16 Per Diem
10890	Insley/Kevin		55.52	2 Transactions	
5784	Lake/Robert				
	11-924-000-0000-6330		16.20	FAC MILEAGE	30@.54 Transportation & Travel
	11-924-000-0000-6350		35.00	FAC MEETING	8/16/16 Per Diem
5784	Lake/Robert		51.20	2 Transactions	
9036	Neary/William F				
	11-924-000-0000-6330		37.80	FAC MILEAGE	70@.54 Transportation & Travel
	11-924-000-0000-6350		35.00	FAC MEETING	8/16/16 Per Diem
9036	Neary/William F		72.80	2 Transactions	
10891	Roth Construction				
	11-924-000-0000-6231		149.50	Burman creek road	8/11/16 Services, Labor, Contracts
10891	Roth Construction		149.50	1 Transactions	
12111	Schmidt/William A.				
	11-924-000-0000-6330		25.92	FAC MILEAGE	48@.54 Transportation & Travel
	11-924-000-0000-6350		35.00	FAC MEETING	8/16/16 Per Diem
12111	Schmidt/William A.		60.92	2 Transactions	
10906	Shipp/Dale				
	11-924-000-0000-6330		17.28	FAC MILEAGE	32@.54 Transportation & Travel
	11-924-000-0000-6350		35.00	FAC MEETING	8/16/16 Per Diem
10906	Shipp/Dale		52.28	2 Transactions	
10017	Tveit/Galen				
	11-924-000-0000-6330		17.28	FAC MILEAGE	32@.54 Transportation & Travel
	11-924-000-0000-6350		35.00	FAC MEETING	8/16/16 Per Diem

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
10017	Tveit/Galen		52.28	2 Transactions	
6097	Verizon Wireless				
	11-924-000-0000-6250		87.93	July cell phone service	580683827 Telephone
			07/02/2016	08/01/2016	
6097	Verizon Wireless		87.93	1 Transactions	
14108	Viking Auto Repair				
	11-924-000-0000-6231		100.00	bobcat work-Burman Rd	8/11/16 Services, Labor, Contracts
14108	Viking Auto Repair		100.00	1 Transactions	
924	DEPT Total:		754.15	Forest Resource	10 Vendors 17 Transactions
925	DEPT			Reforestation	
5845	Goble Portable Toilets				
	11-925-000-0000-6231		155.00	RL Swim Beach portable toilet	17511 Services, Labor, Contracts
	11-925-000-0000-6231		230.00	Lone Lake portable toilet	17511 Services, Labor, Contracts
5845	Goble Portable Toilets		385.00	2 Transactions	
9354	Kangas Enterprise, Inc				
	11-925-000-0000-6231		90.00	outhouses-Lawler	13145 Services, Labor, Contracts
	11-925-000-0000-6231		90.00	McGregor Soo Line	13145 Services, Labor, Contracts
	11-925-000-0000-6231		90.00	McGrath Soo Line	13145 Services, Labor, Contracts
9354	Kangas Enterprise, Inc		270.00	3 Transactions	
3255	Mn Counties Intergovernmental Trust				
	11-925-000-0000-6352		53.00	Insurance-Diamond mower	665107 Insurance
3255	Mn Counties Intergovernmental Trust		53.00	1 Transactions	
10891	Roth Construction				
	11-925-000-0000-6231		3,177.00	230th Pl-work on 28-1	8/3/16 Services, Labor, Contracts
	11-925-000-0000-6231		1,620.00	That Dam Road	8/3/16 Services, Labor, Contracts
10891	Roth Construction		4,797.00	2 Transactions	
12788	Timmer Implement of Aitkin				
	11-925-000-0000-6590		44.96	gear lift, pin spring, plug	IA07469 Repair & Maintenance Supplies
	11-925-000-0000-6590		26.98	fuel filter	IA07485 Repair & Maintenance Supplies
12788	Timmer Implement of Aitkin		71.94	2 Transactions	

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Vendor Name		Rpt	Warrant Description		Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
925	DEPT Total:		5,576.94	Reforestation	5 Vendors	10 Transactions
935	DEPT			Forest Road		
	3760 Palisade Cooperative Oil Assoc					
	11-935-000-0000-6511		1,076.83	July Gas	ACPARKS	Gas And Oil
	3760 Palisade Cooperative Oil Assoc		1,076.83		1 Transactions	
935	DEPT Total:		1,076.83	Forest Road	1 Vendors	1 Transactions
11	Fund Total:		7,407.92	Forest Development		28 Transactions

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No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
521	DEPT			LLCC Administration		
783	Canon Financial Services, Inc					
	19-521-000-0000-6231		126.47	Contract Charges-020	16345367	Services, Labor, Contracts
783	Canon Financial Services, Inc		126.47	1 Transactions		
3160	Mille Lacs Energy Coop-Albert Lea					
	19-521-000-0000-6254		113.71	Directors Residence	27-13-004-01	Utilities
	19-521-000-0000-6254		372.88	Energy Center	27-13-005-02	Utilities
	19-521-000-0000-6254		741.58	Dining Hall	27-13-006-01	Utilities
	19-521-000-0000-6254		619.23	North Star Lodge	27-13-007-03	Utilities
	19-521-000-0000-6254		62.65	Parking Lot	27-13-008-01	Utilities
	19-521-000-0000-6254		117.46	Staff Residence	27-13-009-01	Utilities
3160	Mille Lacs Energy Coop-Albert Lea		2,027.51	6 Transactions		
3358	Minnesota State Auditor					
	19-521-000-0000-6231		678.00	Audit 2015 billing	67354	Services, Labor, Contracts
3358	Minnesota State Auditor		678.00	1 Transactions		
3810	Paulbeck's County Market					
	19-521-000-0000-6400		30.38	Groceries 0056	7684653	Commissary Items
	19-521-000-0000-6400		15.87	pop for canteen 0120	7684653	Commissary Items
	19-521-000-0000-6400		13.72	pop for canteen 0032	7684653	Commissary Items
3810	Paulbeck's County Market		59.97	3 Transactions		
521	DEPT Total:		2,891.95	LLCC Administration	4 Vendors	11 Transactions
522	DEPT			LLCC Education		
2340	Hyytinen Hardware Hank					
	19-522-000-0000-6416		14.99	earplugs	1342055	Education Supplies
2340	Hyytinen Hardware Hank		14.99	1 Transactions		
3810	Paulbeck's County Market					
	19-522-000-0000-6416		36.48	Forkhorn Ed Supplies 0008	7684653	Education Supplies
	19-522-000-0000-6416		37.07	Groceries, scale batt. 0078	7684653	Education Supplies
3810	Paulbeck's County Market		73.55	2 Transactions		
9273	Reichert Enterprises, Inc					
	19-522-000-0000-6416		590.00	Forkhorn 1 to shooting range	04583	Education Supplies

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19 Long Lake Conservation C

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
9273	Reichert Enterprises, Inc		590.00	1 Transactions	
86235	The Office Shop Inc				
	19-522-000-0000-6416	3.39	Whiteboard cleaner	287128-0	Education Supplies
86235	The Office Shop Inc		3.39	1 Transactions	
522	DEPT Total:		681.93	LLCC Education	4 Vendors 5 Transactions
523	DEPT			LLCC Food	
5662	McGregor Dairy, Inc				
	19-523-000-0000-6418	218.13	Groceries	25736	Groceries-Students
5662	McGregor Dairy, Inc		218.13	1 Transactions	
3810	Paulbeck's County Market				
	19-523-000-0000-6418	20.86	Groceries 0063	7684653	Groceries-Students
	19-523-000-0000-6418	9.44	Groceries 0007	7684653	Groceries-Students
	19-523-000-0000-6418	16.76	Fruit for Bahai 0044	7684653	Groceries-Students
	19-523-000-0000-6418	140.36	Fruit for Bahai 0030	7684653	Groceries-Students
3810	Paulbeck's County Market		187.42	4 Transactions	
4968	Upper Lakes Foods, Inc				
	19-523-000-0000-6418	210.65	Groceries	748564-00	Groceries-Students
	19-523-000-0000-6418	1,738.23	Groceries	748565-00	Groceries-Students
	19-523-000-0000-6418	1,583.49	Groceries	752258-00	Groceries-Students
	19-523-000-0000-6420	85.21	Groceries	752258-00	Food Service Supplies
	19-523-000-0000-6418	2,102.51	Groceries	754199-00	Groceries-Students
	19-523-000-0000-6420	137.29	Groceries	754199-00	Food Service Supplies
4968	Upper Lakes Foods, Inc		5,857.38	6 Transactions	
523	DEPT Total:		6,262.93	LLCC Food	3 Vendors 11 Transactions
524	DEPT			LLCC Maintenance	
86467	Auto Value Aitkin				
	19-524-000-0000-6590	8.98	blu-grease	14190025	Repair & Maintenance Supplies
86467	Auto Value Aitkin		8.98	1 Transactions	
13725	Beartooth True Value				
	19-524-000-0000-6422	26.95	garbage can, parts for shop va	B19083	Janitorial Services/Supplies

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19 Long Lake Conservation C

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 40

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	19-524-000-0000-6422		Keys	B19241	Janitorial Services/Supplies
13725	Beartooth True Value				
		28.48			
		55.43	2 Transactions		
4641	Holiday Credit Office				
	19-524-000-0000-6511		gas for Dodge Van	1400012578652	Gas And Oil
4641	Holiday Credit Office				
		36.59			
		36.59	1 Transactions		
2340	Hyytinen Hardware Hank				
	19-524-000-0000-6302		pumpkin	1338693	Vehicle Maintenance
	19-524-000-0000-6302		pumpkin	1339659	Vehicle Maintenance
	19-524-000-0000-6590		archery backstop	1342055	Repair & Maintenance Supplies
	19-524-000-0000-6422		brush killer, drill bits	1342138	Janitorial Services/Supplies
	19-524-000-0000-6422		sprinkler	1343656	Janitorial Services/Supplies
	19-524-000-0000-6422		parts, softner salt	1343660	Janitorial Services/Supplies
2340	Hyytinen Hardware Hank				
		19.16			
		26.45			
		106.03			
		39.77			
		10.99			
		35.35			
		237.75	6 Transactions		
3810	Paulbeck's County Market				
	19-524-000-0000-6422		cleaner for tables 0032	7684653	Janitorial Services/Supplies
3810	Paulbeck's County Market				
		5.90			
		5.90	1 Transactions		
5005	Village Electric Motor Shop				
	19-524-000-0000-6590		Air handler motor	17931	Repair & Maintenance Supplies
5005	Village Electric Motor Shop				
		367.79			
		367.79	1 Transactions		
524	DEPT Total:				
		712.44	LLCC Maintenance	6 Vendors	12 Transactions
19	Fund Total:				
		10,549.25	Long Lake Conservation Center		39 Transactions

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Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
520	DEPT		Parks		
13649	Aitkin Rental Center				
	21-520-000-0000-6231		rental of excavator	10049	Services, Labor, Contracts
13649	Aitkin Rental Center				
		290.00			
		290.00	1 Transactions		
91022	Courtemanche/Richard				
	21-520-000-0000-6330		mileage/Landscape meeting	120@.44	Transportation & Travel
91022	Courtemanche/Richard				
		52.80			
		52.80	1 Transactions		
1829	Goble's Sewer Service Inc.				
	21-520-000-0000-6231		pump Aitkin RV dump station	1723	Services, Labor, Contracts
1829	Goble's Sewer Service Inc.				
		135.00			
		135.00	1 Transactions		
1842	Gordon/Daniel				
	21-520-000-0000-6511		gas for #798	8/15/16	Gas And Oil
1842	Gordon/Daniel				
		20.00			
		20.00	1 Transactions		
14107	Hardy/Leonard C				
	21-520-000-0000-6231		grade Rabey line to hwy 200 W	375010	Services, Labor, Contracts
14107	Hardy/Leonard C				
		4,325.00			
		4,325.00	1 Transactions		
7525	Hometown Bldg Supply				
	21-520-000-0000-6406		treated 2x4's for picnic table	83130	Field Supplies
7525	Hometown Bldg Supply				
		96.60			
		96.60	1 Transactions		
2340	Hyytinen Hardware Hank				
	21-520-000-0000-6406		stake anchors	1338430	Field Supplies
	21-520-000-0000-6406		ground plug	1339011	Field Supplies
	21-520-000-0000-6406		router bit beading	1340014	Field Supplies
	21-520-000-0000-6406		stake anchors,hitch pins	1340604	Field Supplies
	21-520-000-0000-6406		JB weld,hardware	1343154	Field Supplies
	21-520-000-0000-6406		star insert	1343229	Field Supplies
		35.88			
		4.49			
		10.99			
		38.65			
		10.39			
		2.29			
2340	Hyytinen Hardware Hank				
		102.69	6 Transactions		
2448	Janzen/Carroll Mark				
	21-520-000-0000-6330		PARKS MILEAGE	56@.54	Transportation & Travel
	21-520-000-0000-6350		PARKS MEETING	8/16/16	Per Diem
2448	Janzen/Carroll Mark				
		30.24			
		35.00			
		65.24	2 Transactions		

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
9354	Kangas Enterprise, Inc		Jacobson camp/wayside	13145	Services, Labor, Contracts
	21-520-000-0000-6231	239.96			
9354	Kangas Enterprise, Inc	239.96	1 Transactions		
5759	Kitzrow/Donald				
	21-520-000-0000-6330	35.53	PARKS MILEAGE	65.8@.54	Transportation & Travel
	21-520-000-0000-6350	35.00	PARKS MEETING	8/16/16	Per Diem
5759	Kitzrow/Donald	70.53	2 Transactions		
2991	Malmo Market				
	21-520-000-0000-6511	131.54	July Gas Bills		Gas And Oil
2991	Malmo Market	131.54	1 Transactions		
3100	McGregor Oil				
	21-520-000-0000-6511	779.84	July Gas Bills	AITKINLA	Gas And Oil
3100	McGregor Oil	779.84	1 Transactions		
3160	Mille Lacs Energy Coop-Albert Lea				
	21-520-000-0000-6254	178.97	Berglund Park electricity	18-51-106-02	Utilities
3160	Mille Lacs Energy Coop-Albert Lea	178.97	1 Transactions		
9692	Minnesota Energy Resources Corporation				
	21-520-000-0000-6254	49.49	heating gas for shop	0502544561	Utilities
9692	Minnesota Energy Resources Corporation	49.49	1 Transactions		
4010	Rasley Oil Company				
	21-520-000-0000-6511	1,582.49	July Gas	AITCOL&PS	Gas And Oil
4010	Rasley Oil Company	1,582.49	1 Transactions		
4927	Turnock/Franklin Allen				
	21-520-000-0000-6330	32.40	PARKS MILEAGE	60@.54	Transportation & Travel
	21-520-000-0000-6350	35.00	PARKS MEETING	8/16/16	Per Diem
4927	Turnock/Franklin Allen	67.40	2 Transactions		
520	DEPT Total:	8,187.55	Parks	16 Vendors	24 Transactions
21	Fund Total:	8,187.55	Parks		24 Transactions

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Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
Final Total:		202,940.25	251 Vendors	454 Transactions	

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	108,277.93	General Fund	
	3	59,154.21	Road & Bridge	
	5	1,245.15	Health & Human Services	
	9	915.00	State	
	10	7,203.24	Trust	
	11	7,407.92	Forest Development	
	19	10,549.25	Long Lake Conservation Center	
	21	8,187.55	Parks	
	All Funds	202,940.25	Total	Approved by,
			
			



Board of County Commissioners Agenda Request

26

Agenda Item #

Requested Meeting Date: August 23, 2016

Title of Item: Large Assembly License - White Pine Logging

- ☐ REGULAR AGENDA
☒ CONSENT AGENDA
☐ INFORMATION ONLY

Action Requested:

- ☐ Approve/Deny Motion
☒ Adopt Resolution (attach draft)

☐ Direction Requested

☐ Discussion Item

☐ Hold Public Hearing*

**provide copy of hearing notice that was published*

Submitted by:

Sally M. Huhta

Department:

Auditor's

Presenter (Name and Title):

N/A

Estimated Time Needed:

N/A

Summary of Issue:

Please adopt the following resolution:

BE IT RESOLVED, the Aitkin County Board of Commissioners agrees to approve the following Application for Large Assembly:

White Pine Logging & Threshing Show – Williams Township.

This is scheduled to take place September 3rd, 4th & 5th, 2016 from 7:00 A.M. to 12:00 Midnight.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Adopt resolution.

Financial Impact:

Is there a cost associated with this request?

☐ Yes

☒ No

What is the total cost, with tax and shipping? \$

Is this budgeted?

☐ Yes

☒ No

Please Explain:



Board of County Commissioners Agenda Request

2 H
Agenda Item #

Requested Meeting Date: 08/23/16

Title of Item: Donation to Aitkin County Sheriff's Office

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Sheriff Scott Turner		Department: Sheriff's Office
Presenter (Name and Title): Sheriff Scott Turner		Estimated Time Needed:
Summary of Issue: Accept donation of \$75 to the Aitkin County Sheriff's Office from private citizen Ms. Deloris Goetzke. Ms. Goetzke's annual donation is used for children's safety and drug education materials that are distributed by the sheriff's office.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Accept donation.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> This is a budgeted revenue item.		



Board of County Commissioners Agenda Request

21

Agenda Item #

Requested Meeting Date: August 23, 2016

Title of Item: County VSO Operational Enhancement Grant Program

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Penny Harms		Department: Veterans Service Office
Presenter (Name and Title):		Estimated Time Needed:
Summary of Issue: Aitkin County Veteran Services is eligible to receive a CVSO Operational Enhancement Grant for FY17 in the amount of \$10,000 from the MN Department of Veterans Affairs. The purpose of this grant is to enhance the operations of the Aitkin County Veterans Service Office. The grant can be used for outreach, marketing, transportation, and office equipment.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Adopt the attached resolution.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED August 23, 2016

By Commissioner: xx

20160823-0xx

County VSO Operational Enhancement Grant Program

BE IT RESOLVED by **Aitkin County** that the County enter into the **Grant Contract** with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following project: **County Veterans Service Office Operational Enhancement Program**. The grant must be used to provide outreach to the county's veterans; to assist in the reintegration of combat veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance the operations of the county veterans service office, as specified in Minnesota Laws 2013 Chapter 142 Article 4. This grant should not be used to supplant or replace other funding.

BE IT FURTHER RESOLVED by **Aitkin County** that the County Veterans Service Officer, **Penny Harms** be authorized to execute the Grant Contract for the above-mentioned program on behalf of the County.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Nathan Burkett, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 23rd day of August 2016, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 23rd day of August 2016

Nathan Burkett
County Administrator

STATE OF MINNESOTA
MINNESOTA DEPARTMENT OF VETERANS AFFAIRS

COUNTY VETERANS SERVICE OFFICE OPERATIONAL ENHANCEMENT GRANT PROGRAM

GRANT AGREEMENT

This grant agreement is between the State of Minnesota, acting through its Commissioner of the **MINNESOTA DEPARTMENT OF VETERANS AFFAIRS** ("State" or "MDVA") and **Aitkin County, 217 2nd St. NW, Room 130, Aitkin, MN, 56431** ("Grantee").

Recitals

1. Under Minnesota Statutes §197.608, as amended by Minnesota Laws 2015, Chapter 77, Article 1, Section 37, Subdivision 2, the State is empowered to enter into this grant.
2. The State is in need of enhancing the operation of the County Veterans Service Offices. This grant must be used to enhance the operations of the Grantee's County Veterans Service Office under Minnesota Statutes §197.608, Subdivision 4(a), and should not be used to supplant or replace other funding.
3. The Grantee represents that it is duly qualified and agrees to perform all services described in this grant agreement to the satisfaction of the State. Pursuant to Minnesota Statutes §16B.98 Subdivision 1, the Grantee agrees to minimize administrative costs as a condition of this grant.

Grant Agreement

1. Term of Grant Agreement

- 1.1 **Effective date:** **July 1, 2016** or the date the State obtains all required signatures under Minnesota Statutes §16C.05, subdivision 2, whichever is later.

The Grantee must not begin work under this grant agreement until this contract is fully executed and the Grantee has been notified by the State's Authorized Representative to begin the work, except as permitted by Minnesota Statutes §16B.98, Subdivision 11.

- 1.2 **Expiration date:** **June 30, 2017**, or until all obligations have been satisfactorily fulfilled, whichever occurs first.
- 1.3 **Survival of Terms:** The following clauses survive the expiration or cancellation of this grant agreement: 8. Liability; 9. State Audits; 10. Government Data Practices and Intellectual Property; 12. Publicity and Endorsement; 13. Governing Law, Jurisdiction, and Venue; and 15 Data Disclosure.

2. Grantee's Duties

The Grantee, who is not a state employee, will:

- 2.1 Comply with required grants management policies and procedures set forth through Minn. Stat. §16B.97, Subd. 4 (a) (1).
- 2.2 Conduct the County Veterans Service Office Operational Enhancement Grant Program ("**Program**") by purchasing one, or more, of the allowable goods and services as specified in the CVSO Operational Enhancement Grant Items Approved/Disapproved for Fiscal Year 2017, identified as Attachment A, which is attached and incorporated into this grant agreement.
- 2.3 If the Grantee wishes to purchase a good or service not listed on the approved items list of the CVSO Operational Enhancement Grant Items Approved/Disapproved for Fiscal Year 2017, Attachment A, they shall submit a written request to the State's Grants Specialist listing the item, the estimated cost, and how the item will benefit county veterans. The item may only be purchased with grant funds upon receipt of written approval from MDVA.

- 2.4 Comply with the requirements specified in the MDVA Grants Manual (Rev. 2), Attachment D, which is available on the MDVA Website - Grants Page: <http://mn.gov/mdva/resources/federalresources/grants/>. In the event that any provision of the MDVA Grants Manual is not consistent with any language of the grant agreement, then the terms of this grant agreement supersede the inconsistent provision.
- 2.5 Submit the current annual County Budget for the County Veterans Service Office Operational Enhancement Program to MDVA along with the signed FY2017 Grant Agreement at the beginning of the grant period (Ref: Attachment E – CVSO County Budget Example.) This grant is to be used only as authorized under Minnesota Statute 197.608, Subd.5. This grant must not be used to supplant any existing funding, or to duplicate any programs or services available to veterans from other agencies or organizations.
- 2.6 Upon the conclusion of this grant, the Grantee shall submit a Final Report to MDVA, as outlined in the MDVA Grants Manual (Rev. 2), in sufficient detail and to the satisfaction of the State, which provides a context for the grant outcomes and accounts for all grant funds expended. If the Grantee is eligible for a grant under this Program in the following fiscal year, MDVA will not enter into a new grant agreement nor issue any payment, until the Final Report for the current fiscal year has been received and approved by the MDVA Grants Specialist.
- 2.7 In the event that any provision of the Grantee's charter or mission, incorporated into this grant agreement by reference, is not consistent with any portion of the grant agreement, then the terms of this grant agreement supersede the inconsistent provision.
- 2.8 Disclose immediately to the State Grants Specialist in writing, all personal or professional Conflict of Interest situations that arise, at any time, during the administration of the grant, in order to determine if corrective action is necessary. (Ref: MDVA Grants Manual, Rev. 2, Appendix G.)
- 2.9 Allow the State, at any time, to conduct periodic site visits and inspections to ensure work progress as specified in the MDVA Grants Manual (Rev. 2), including a final inspection upon grant completion.

3. Time

The Grantee must comply with all the time requirements described in this grant agreement. In the performance of this grant agreement, time is of the essence.

4. Consideration and Payment

- 4.1 **Consideration.** Consideration for all services performed by Grantee pursuant to this grant agreement shall be paid by the State as follows:
 - 4.1.1 **Compensation.** The Grantee will be paid an Advanced Payment lump sum of **\$10,000** and must utilize funds for allowable goods and services as specified in the CVSO Operational Enhancement Grant Items Approved/Disapproved for Fiscal Year 2017, Attachment A. To ensure compliance with the duties listed in Clause 2 "Grantee's Duties," Grantee will complete provided (Microsoft Excel Spreadsheets) Work Plan and Proposed Budget Expenditure Spreadsheet, identified as Attachment B, a sample of which is attached and incorporated into this grant agreement, and Final Report and Budget Expenditure Spreadsheet, identified as Attachment C, a sample of which is attached and incorporated into this grant agreement. Grantee will submit Attachments B and C to the State consistent with the requirements specified in the MDVA Grants Manual (Rev. 2).

- 4.1.2 **Travel Expenses.** Travel and subsistence expenses actually and necessarily incurred by the Grantee as a result of this grant agreement is an allowable expense. The Grantee will report travel and subsistence expenses on the Travel Expense Worksheet, (as provided in the MDVA Grants Manual (Rev. 2), Appendix F), in no greater amount than provided in the current "Commissioner's Plan" promulgated by the Commissioner of Minnesota Management and Budget (MMB).

Travel and subsistence expenses incurred outside Minnesota in neighboring States is allowed, when necessary for the accomplishment of routine tasks (e.g. transporting Veterans to medical appointments, attending conferences etc.) related to the County Veterans Service Officer work.

- 4.1.3 **Total Obligation.** The total obligation of the State for all compensation and reimbursements to the Grantee under this grant agreement will not exceed **\$10,000, (TEN THOUSAND DOLLARS.)**

4.2 Payment

- 4.2.1 **Invoices.** The State will promptly pay the Grantee an Advance Payment lump sum payment as specified in Clause 4.1.3 upon execution of this Grant agreement.
- 4.2.2 **Eligible Costs.** In order to be eligible for Grant Funds, costs must be reasonable, necessary, and allocated to the grant, permitted by appropriate State cost principles, approved by the State and determined to be eligible pursuant to Minnesota Laws 2015, Chapter 77, Article 1, Section 37, Subdivision 2, and this Grant agreement.
- 4.2.3 **Unexpended Funds.** If the work specified in the Grantee's Duties is not completed, or is completed without expending the budgeted total of MDVA grant funds, the Grantee shall apply MDVA grant funds towards the total cost properly expended on the Tasks specified in the Grantee's Duties, and shall promptly return to the MDVA any funds greater than \$25.00 not so expended. All advance payments on the grant must be reconciled within 12 months of issuance or within 60 days of the end of the grant period, whichever comes first.

4.3 Contracting and Bidding Requirements

- 4.3.1 **Invoices.** Any services and/or materials that are expected to cost \$25,000 or more must undergo a formal notice and bidding process.
- 4.3.2 Any services and/or materials that are expected to cost between \$10,000 and \$24,999 must be scoped out in writing and offered to a minimum of three (3) bidders.
- 4.3.3 Any services and/or materials that are expected to cost between \$5,000 and \$9,999 must be competitively based on a minimum of three (3) verbal quotes.
- 4.3.4 Support documentation of the bidding process utilized to contract services must be included in the Grantee's financial records, including support documentation justifying a single/sole source bid, if applicable.
- 4.3.5 For projects that include construction work of \$25,000 or more, prevailing wage rules apply per Minn. Stat. §177.41 through 177.44 consequently, the bid request must state the project is subject to prevailing wage. These rules require that the wages of laborers and workers should be comparable to wages paid for similar work in the community as a whole. A prevailing wage form should accompany these bid submittals.

- 4.3.6 The Grantee will record Contracting and Bidding quotes according to the bidding thresholds specified above on the Contracting and Bidding Log Sheet, as provided in the MDVA Grants Manual (Rev. 2), Appendix I and submit with the Final Report (as applicable.)

5. Conditions of Payment

All services provided by the Grantee under this grant agreement must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment, or will return payment already received, for work found by the State to be **unsatisfactory** or performed in violation of federal, state, or local law. The Grantee will be bound to the current MDVA Grants Manual, (Rev. 2) as provided by the State.

6. Authorized Representative

The State's Authorized Representative is **Brad Lindsay**, Deputy Commissioner, Minnesota Department of Veterans Affairs, Veterans Service Building, 20 West 12th Street, St. Paul, Minnesota 55155, 651-757-1582, brad.lindsay@state.mn.us or his/her successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the services provided under this Grant agreement.

The Grantee's Authorized Representative is **Penny Harms**, CVSO, Aitkin County, 217 2nd St. NW, Room 130, Aitkin, MN, 56431, (218) 927-7320, penny.harms@co.aitkin.mn.us, or his/her successor. If the Grantee's Authorized Representative changes at any time during this grant agreement, the Grantee must immediately notify the State.

7. Assignment, Amendments, Waiver, and Grant Agreement Complete

- 7.1 **Assignment.** The Grantee shall neither assign nor transfer any rights or obligations under this grant agreement without the prior written consent of the State, approved by the same parties who executed and approved this grant agreement, or their successors in office.
- 7.2 **Amendments.** Any amendments to this grant agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant agreement, or their successors in office.
- 7.3 **Waiver.** If the State fails to enforce any provision of this grant agreement, that failure does not waive the provision or the State's right to enforce it.
- 7.4 **Grant Agreement Complete.** This grant agreement contains all negotiations and agreements between the State and the Grantee. No other understanding regarding this grant agreement, whether written or oral, may be used to bind either party.

8. Liability

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this grant agreement by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this grant agreement.

9. State Audits

Under Minn. Stat. § 16B.98, Subd.8, the Grantee's books, records, documents, and accounting procedures and practices of the Grantee or other party relevant to this grant agreement or transaction are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later.

10. Government Data Practices and Intellectual Property

10.1 **Government Data Practices.** The Grantee and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the State under this grant agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this grant agreement. The civil remedies of Minn. Stat. §13.08 apply to the release of the data referred to in this clause by either the Grantee or the State. If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released. The Grantee's response to the request shall comply with applicable law.

10.2 **Intellectual Property Rights**

10.2.1 **Intellectual Property Rights.** The State owns all rights, title, and interest in all of the intellectual property rights, including copyrights, patents, trade secrets, trademarks, and service marks in the works and documents *created and paid for under this Grant Agreement*. The "works" means all inventions, improvements, discoveries (whether or not patentable), databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, and disks conceived, reduced to practice, created or originated by the Grantee, its employees, agents, and subcontractors, either individually or jointly with others in the performance of this Grant Agreement. "Works" includes documents. The "documents" are the originals of any databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, disks, or other materials, whether in tangible or electronic forms, prepared by the Grantee, its employees, agents, or subcontractors, in the performance of this Grant Agreement. The documents will be the exclusive property of the State and all such documents must be immediately returned to the State by the Grantee upon completion or cancellation of this Grant Agreement. To the extent possible, those works eligible for copyright protection under the United States Copyright Act will be deemed to be "works made for hire." The Grantee assigns all right, title, and interest it may have in the works and the documents to the State. The Grantee must, at the request of the State, execute all papers and perform all other acts necessary to transfer or record the State's ownership interest in the works and documents.

10.2.2 **Obligations**

10.2.2.1 **Notification.** Whenever any invention, improvement, or discovery (whether or not patentable) is made or conceived for the first time or actually or constructively reduced to practice by the Grantee, including its employees and subcontractors, in the performance of this Grant agreement, the Grantee will immediately give the State's Authorized Representative written notice thereof, and must promptly furnish the

State's Authorized Representative with complete information and/or disclosure thereon.

- 10.2.2.2 **Representation.** The Grantee must perform all acts, and take all steps necessary to ensure that all intellectual property rights in the works and documents are the sole property of the State, and that neither Grantee nor its employees, agents, or subcontractors retain any interest in and to the works and documents. The Grantee represents and warrants that the works and documents do not and will not infringe upon any intellectual property rights of other persons or entities. Notwithstanding Clause 8, the Grantee will indemnify; defend, to the extent permitted by the Attorney General; and hold harmless the State, at the Grantee's expense, from any action or claim brought against the State to the extent that it is based on a claim that all or part of the works or documents infringe upon the intellectual property rights of others. The Grantee will be responsible for payment of any and all such claims, demands, obligations, liabilities, costs, and damages, including but not limited to, attorney fees. If such a claim or action arises, or in the Grantee's or the State's opinion is likely to arise, the Grantee must, at the State's discretion, either procure for the State the right or license to use the intellectual property rights at issue or replace or modify the allegedly infringing works or documents as necessary and appropriate to obviate the infringement claim. This remedy of the State will be in addition to and not exclusive of other remedies provided by law.

11. Workers' Compensation

The Grantee certifies that it is in compliance with Minn. Stat. §176.181, Subd. 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

12. Publicity and Endorsement

- 12.1 **Publicity.** Any publicity regarding the subject matter of this grant agreement must identify the State as the sponsoring agency and must not be released without prior written approval from the State's Grants Specialist. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this grant agreement.
- 12.2 **Endorsement.** The Grantee must not claim that the State endorses its products or services.

13. Governing Law, Jurisdiction, and Venue

- 13.1 Minnesota law, without regard to its choice-of-law provisions, governs this grant agreement. Venue for all legal proceedings out of this grant agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

14. Termination

- 14.1 **Termination by the State.** The State may immediately terminate this grant agreement with or without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.
- 14.2 **Termination for Cause.** The State may immediately terminate this Grant agreement if the State finds that there has been a failure to comply with the provisions of this Grant agreement, that reasonable progress has not been made or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed. If the Grantee does not commence the grant project within six (6) months of the effective date of this Grant agreement, as evidenced by the incurrence of documented expenses for eligible grant costs, then this Grant agreement shall be reviewed by MDVA, and may be terminated and the funds returned to MDVA to be reallocated.
- 14.3 **Termination for Insufficient Funding.** The State may immediately terminate this Grant Contract if:
- 14.3.1 It does not obtain funding from the Minnesota Legislature;
- 14.3.2 Or, if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Grantee. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the Agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Grantee notice of the lack of funding within a reasonable time of the State's receiving that notice.

15. Data Disclosure

Under Minn. Stat. § 270C.65, Subd. 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

APPROVED:

1. STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statutes § 16A.15 and 16C.05.

Signed: _____

Date: _____

SWIFT Contract/PO No(s): _____

2. GRANTEE: Aitkin County

The Grantee certifies that the appropriate person(s) have executed the grant agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

Grantee: _____

Title: _____

Date: _____

Grantee: _____

Title: _____

Date: _____

3. STATE AGENCY: MINNESOTA DEPARTMENT OF VETERANS AFFAIRS

Signed: _____
(With delegated authority)

Title: _____

Date: _____

Distribution:

Agency

Grantee

State's Authorized Representative - Photo Copy

ATTACHMENT A

Minnesota Statute § 197.608, as amended, provides that this grant may be utilized for the following general purposes.

- To provide outreach to the county's veterans.
- To assist in the reintegration of combat veterans into society.
- To collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans.
- To reduce homelessness among veterans.
- To enhance the operations of the county veterans service office.

Only the items approved on this form are authorized for purchase using grant funds. The MDVA will seek recovery from your county for any items not on this list that have been purchased with grant funds.

CVSO Grant - Items Approved/Disapproved – FY2017	
<i>Expenses must be incurred <u>before</u> the end of the grant period (June 30, 2017)</i>	
EQUIPMENT & SUPPLIES	
Monitors and Dual monitor video cards	Teleconferencing equipment
Laptops/Tablet PC's/I-Pad (including accessories)	Paper shredders or shredding contracts
Personal computers - Desktop	TV /DVD combinations
Printers/Scanners	Mobile broadband data access device/Hotspot (No monthly contracts or fees.)
Phone & Internet Service/Cellular Phones/Smart Phones	Fax machines and installation of initial phone line (No monthly contracts or fees.)
Photo copiers (or 12 month lease) (Including user maintenance agreements.)	Digital Cameras
Digital Video Recorders	Digital Projectors – LCD/DLP
Office Supplies related to administering the CVSO grant (e.g. copy paper, toner cartridges, ink cartridges, etc.).	Office Furniture that <u>is necessary</u> and is directly related to computerization and organization efforts (required furniture for newly purchased equipment such as computer desk, printer stand, scanner table, etc. or other items to increase organization like filing cabinets, etc.). Office Furniture that <u>is necessary</u> and is directly related to new/increased staffing (desk, chair, cubicles, etc.).
Headsets – Phone ONLY	Label printers and supplies

SOFTWARE & COMPUTER TRAINING	
Webinars	Trainings (Microsoft Office – WORD, Excel) etc.
Veterans Information/Case Management Systems and Software (Including user maintenance agreements.)	

MARKETING	
Marketing expenses (Display boards, radio airtime, TV airtime and newspaper ads,	*Publicity Items (Magnets, Brochures, Challenge Coins – must include reference to LinkVet) up to a maximum of

billboards, CVSO shirts & jackets (<i>Must display the LinkVet logo</i>)	15% of the annual CVSO grant amount. (e.g. Total Grant Amount \$7,500 = \$1,125 publicity items.)
--	---

VETERANS SERVICES	
Expenses related to the goal of reducing Veteran homelessness (<i>Must be pre-approved</i>)	Staff expenses for new/increased staff or to fund staff that were previously hired utilizing this grant that provide direct services to veterans.
Training at local colleges – Includes all staff in CVSO Office and must relate to the position of CVSO. (<i>Must be pre-approved</i>)	Travel expenses related to MACVSO / MDVA/ USDVA sponsored training events. (<i>Including transportation, lodging and registration fees</i>)
Transportation expenses related to the transport of Veterans needing to access their benefits (Including van/vehicle purchases for this primary purpose, maintenance, fuel, etc.)	Required NACVSO Accreditation/CEU/CVA Training – Must provide a “Certificate of Completion” after training. (<i>Transportation, Lodging and Registration</i>)
Medical Expenses to pay for 2 nd opinions on previously denied VA disability claims.	“Outreach” Expenses such as benefits fairs, town halls and seminars <u>are</u> allowed however the primary purpose of the event must be to provide information about Veterans benefits. <i>Refreshments & food over \$500.00 must be pre-approved</i>)
Expenses related to the reintegration of returning service members (Including travel expenses to official reintegration events)	Employee Meals related to official travel for required training are allowable as specified in Chapter 15 – Expense Reimbursement per the State of Minnesota “Commissioner’s Plan” located at www.mn.gov/mmb Website.
Veteran Medallion Samples (VA Marker) (three sizes) to display in the office Veteran Cemetery Markers/Flag Holders (Replacement of damaged/stolen MDVA supplied) Veteran Cemetery Markers/Flag Holders (New for Veterans not eligible for MDVA supplied)	Gift Cards (gas, public transportation, food etc.) are allowable. Must keep a detailed record using the Gift Certificate Log Spreadsheet. Note: Gift Certificates must be distributed to Veterans within the same grant period as when purchased and before the grant Expiration Date (June 30.)
Expenses related to the collaboration with other social service agencies , educational institutions, and other community organizations for the purposes of enhancing services offered to veterans.	
Note: A detailed Account Activity Statement including 1) Veteran Name, 2) Total Dollars, 3) Payee info and 4) Description is required for the Final Closeout Report.	

Also Approved:

- Reference materials (medical dictionaries, VA rules and regulations manuals, etc.).
- Up to one year of extended warranties/extended maintenance contracts on equipment and related software purchased during this grant cycle ONLY.
- Payments made to a third party on behalf of a veteran, their survivors or their dependents, such as mortgage, rent, auto loans, insurance, credit cards, etc. *with prior State approval.*

***NOTE: The maximum purchase price for certain items does NOT include tax or shipping charges.**

Items Not Approved:

- Direct cash assistance payments to veterans, their survivors or dependents.
- Donations (includes contributions to organizations that “advertise” donors)

Attachment B - Sample Only

	A	B	C	D																																												
1	CVSO Workplan & <u>proposed</u> Budget Expenditures Spreadsheet																																															
2	County Name: _____																																															
3	CVSO Authorized Representative Name: _____																																															
4	Project Name: <u>County Veterans Service Office Operational Enhancement Grant Program</u>																																															
5	Legal Citation: <u>Minnesota Laws 2015, Chapter 77, Article 1, Section 37, Subdivision 2</u>																																															
6	Period Covered by Request: <u>FY2017 (July 1, 2016 - June 30, 2017)</u>																																															
7	SECTION ONE - Workplan																																															
8	Please provide a brief description of CVSO's intended use of CVSO grant funds.																																															
9																																																
10	SECTION TWO - <u>proposed</u> Budget Expenditures Spreadsheet																																															
11	Instructions:																																															
12	Column A - Enter your proposed Budget Items																																															
13	Column B - Enter your estimated Budget Amounts																																															
14	HINT: To add more rows, 1) SELECT the HOME tab (next to FILE top left of screen). 2) Put cursor in far left column and SELECT a row within the budget spreadsheet (row will be hi-lighted). 3) PRESS CNTL + "C" (at the same time.) 4) Then select INSERT (located top right on screen).																																															
15	The proposed Budget Expenditure Spreadsheet is pre-programmed to calculate totals.																																															
16	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 35%;">Budget Category/Budget Item (e.g. Publicity/Newspaper, Travel/IACVSO etc.)</th> <th style="width: 20%;">Budget Amount</th> <th style="width: 20%;">Submitted Receipts (leave blank)</th> <th style="width: 25%;">Ending Balance</th> </tr> </thead> <tbody> <tr> <td colspan="4">Reference: Grant Agreement (Attachment A - "CVSO Operational Enhancement Grant Items Approved/Disapproved" List)</td> </tr> <tr> <td></td> <td></td> <td></td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>Column Total</td> <td style="text-align: center;">\$ -</td> <td style="text-align: center;">\$ -</td> <td style="text-align: right;">\$0.00</td> </tr> </tbody> </table>				Budget Category/Budget Item (e.g. Publicity/Newspaper, Travel/IACVSO etc.)	Budget Amount	Submitted Receipts (leave blank)	Ending Balance	Reference: Grant Agreement (Attachment A - "CVSO Operational Enhancement Grant Items Approved/Disapproved" List)							\$0.00				\$0.00				\$0.00				\$0.00				\$0.00				\$0.00				\$0.00				\$0.00	Column Total	\$ -	\$ -	\$0.00
Budget Category/Budget Item (e.g. Publicity/Newspaper, Travel/IACVSO etc.)	Budget Amount	Submitted Receipts (leave blank)	Ending Balance																																													
Reference: Grant Agreement (Attachment A - "CVSO Operational Enhancement Grant Items Approved/Disapproved" List)																																																
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Attachment C – (Sections One & Two)

	A	B	C	D	E	F
1	CVSO Final Report and Budget Expenditures Report					
2	Grantee's					
3	Name: _____					
4	CVSO's Name: _____					
5	Project Name: <u>County Veterans Service Office Operational Enhancement Grant Program</u>					
6	Legal Citation: <u>Minnesota Laws 2015, Chapter 77, Article 1, Section 37, Subdivision 2</u>					
7	Period Covered					
8	by Request: <u>FY2017 (July 1, 2016 - June 30, 2017)</u>					
9	SECTION ONE - CVSO Progress Report/Summary Statement					
10	Grant Expenditure Summary Statement					
11	In 1-2 paragraphs, please describe the background/context for this years' CVSO grant expenditures. For instance:					
12	• Do grant expenditures address a particular "gap" in services to Veterans unique to your County?					
13	• Are your expenditures related to new programming this year?					
14	• Are there other significant "gaps" in services unique to your County?					
15						
16	SECTION TWO - CVSO Metrics					
17	1. Total number of Full-time (% FTE) CVSO Staff (filled): _____					
18	2. Total number of Full-time (% FTE) CVSO Staff (open): _____					
19	3. Total County CVSO Program Budget: _____					
20	4. Total Number Veteran/Family Office Visits: _____					
21	5. Total Number Veteran/Family Outreach Visits: _____					

Attachment C – (Sections Three)

SECTION THREE - Final Budget Expenditures Report Instructions

1. Copy your original *proposed* Budget Items and Amounts to the Final Budget Expenditure Report spreadsheet below.
2. Add any *new* Budget Items (Column A) not originally included in the *proposed* Budget Expenditure Report (HINT - Copy blank rows into the spreadsheet first to retain your pre-programmed formulas)
3. Enter each *individual* Receipt/Invoice Amount (Column E) for each Budget Item with an expenditure. (Note: In some cases there may be Budget items from your original budget with no expenditures)
4. Document Proof of Payment by including the Warrant or Check Number (not required when a County Expenditure Activity Report is submitted)

Final Budget Expenditure Report - SAMPLE

Budget CATEGORY (Ref: Attachment A)	Budget Amount (original)	Budget ITEM (Publicity, Travel etc.)	Invoice/ Receipt (Page #'s)	Total \$ (Submitted Receipts)	Ending Balance
Reference: Grant Agreement (Attachment A - "CVSO Operational Enhancement Grant Items Approved/Disapproved" List					
Advertising	\$ 2,000.00	Billboard		\$ 750.00	\$ 1,750.00
"		Radio Ads		\$ 500.00	
"		Newspaper Ads		\$ 500.00	
Travel	\$ 500.00	NACVSO Training		\$ 650.00	\$ 650.00
Publicity Items	\$ 500.00				\$ -
Equipment	\$ 2,000.00	Dell Computer		\$ 1,650.00	\$ 2,950.00
"		Printer		\$ 550.00	
"		Monitor		\$ 750.00	
New Staff Salary	\$ 2,500.00	Temp Worker		\$ 1,500.00	\$ 1,500.00
\$25 Gas cards				\$ 650.00	\$ 650.00
Column Total	\$ 7,500.00			\$ 7,500.00	\$ 7,500.00



Board of County Commissioners Agenda Request

3A

Agenda Item #

Requested Meeting Date: August 23, 2016

Title of Item: County Administrator's Resignation



REGULAR AGENDA



CONSENT AGENDA



INFORMATION ONLY

Action Requested:



Approve/Deny Motion



Adopt Resolution (attach draft)



Direction Requested



Discussion Item



Hold Public Hearing*

**provide copy of hearing notice that was published*

Submitted by:

Nathan Burkett

Department:

Administration

Presenter (Name and Title):

Nathan Burkett, County Administrator

Estimated Time Needed:

Summary of Issue:

Please see attached.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Accept resignation.

Financial Impact:

Is there a cost associated with this request?



Yes



No

What is the total cost, with tax and shipping? \$

Is this budgeted?



Yes



No

Please Explain:



AITKIN COUNTY ADMINISTRATION

Aitkin County Courthouse
Nathan Burkett, Administrator
217 Second Street N.W. Room 130
Aitkin, MN 56431
218-927-7276
Fax: 218-927-7374

August 17, 2016

Commissioner Mark Wedel, Chair
Aitkin County Board of Commissioners
217 2nd St NW
Aitkin, MN 56431

Dear Chair Wedel,

I am writing to inform you of my resignation from the position of Aitkin County Administrator, effective September 16, 2016.

The opportunity to work with Aitkin County, the Board, department heads, staff and community has been an honor and a privilege. I am optimistic about the future for Aitkin County, you have a great team here, and a lot of opportunity. I wish you all the best in the future.

Sincerely,

Nathan Burkett, County Administrator
Aitkin County, MN

Cc: County Board



Board of County Commissioners Agenda Request

3B

Agenda Item #

Requested Meeting Date: August 23, 2016

Title of Item: Interim Administrator Options



REGULAR AGENDA



CONSENT AGENDA



INFORMATION ONLY

Action Requested:



Approve/Deny Motion



Adopt Resolution (attach draft)



Direction Requested



Discussion Item



Hold Public Hearing*

**provide copy of hearing notice that was published*

Submitted by:

Nathan Burkett

Department:

Administration

Presenter (Name and Title):

Nathan Burkett, County Administrator

Estimated Time Needed:

Summary of Issue:

Discussion of Interim Administrator options with the Board.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Financial Impact:

Is there a cost associated with this request?



Yes



No

What is the total cost, with tax and shipping? \$

Is this budgeted?



Yes



No

Please Explain:



Board of County Commissioners Agenda Request

3C
Agenda Item #

Requested Meeting Date: August 23, 2016

Title of Item: 2017 Budget Discussion

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Nathan Burkett		Department: Administration
Presenter (Name and Title): Nathan Burkett, County Administrator		Estimated Time Needed:
Summary of Issue: 2017 Budget discussion. Handouts will be provided at the Board meeting.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



Board of County Commissioners Agenda Request

3D
Agenda Item #

Requested Meeting Date: August 23, 2016

Title of Item: Request to Fill Vacancy on East Central Regional Library Board

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Nathan Burkett		Department: Administrator
Presenter (Name and Title): Nathan Burkett		Estimated Time Needed: 5 minutes
Summary of Issue: The Board needs to appoint an Aitkin County citizen to the East Central Regional Library Board to fill an immediate vacancy. The press release and applications for this position are attached. The term will end December 31, 2017.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Choose an applicant to fill the ECRL vacancy.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



East Central Regional Library

244 South Birch St.
Cambridge, MN 55008

Phone: (763) 689-7390
Fax: (763) 689-7436
Web: ecrlib.org



PRESS RELEASE—

Aitkin County citizen sought for East Central Regional Library Board

Applications accepted until Aug. 15

JULY 20, 2016—If you live in Aitkin County and want to make a difference in how public library service is governed locally, then consider serving on the East Central Regional Library Board of Directors.

Aitkin County is seeking a county resident to fill an immediate vacancy on the ECRL Board for the duration of an unexpired term, which will end December 31, 2017. Each county (Aitkin, Chisago, Isanti, Kanabec, Mille Lacs and Pine) appoints one commissioner and two citizens to serve three-year terms on the ECRL Board. Board members may be reappointed for up to three terms, according to Minnesota Statute.

Open to the public, Board meetings take place on the second Monday of each month at 9:30 a.m., typically at ECRL headquarters at 244 South Birch Street in Cambridge. Some meetings may be held at branch libraries or other locations. This will be the case with the next meeting, which is set for Aug. 8 at North Branch Area Library in North Branch.

The mission of East Central Regional Library—the oldest multi-county library cooperative and one of 12 regional library systems in Minnesota—is to strengthen communities by connecting people with resources, spaces, and educational experiences that enrich and empower their lives. The ECRL Board follows this mission in governing the library services as a single library system.

Applications for the ECRL Board vacancy will be accepted until **Aug. 15**. Find the application form at <https://www.co.aitkin.mn.us/employment/committee-openings.html> or apply to: Aitkin County Administration, C/O Sue Bingham, 217 2nd St. NW, Rm. 134, Aitkin, MN 56431.

– END –

—Press release submitted by Jon Tatting, marketing assistant for East Central Regional Library. Contact 763-392-0763 or email jtatting@ecrlib.org

AUG 02 2016

MINNESOTA OPEN APPOINTMENT ACT

APPLICATION FOR SERVICE ON COUNTY/STATE AGENCY

NAME OF AGENCY OR COMMITTEE YOU WISH TO SERVE ON:

East Central Regional Library Board

AITKIN COUNTY COMMISSIONER DISTRICT 1

Minnesota Statutes 15.0597, state that the application shall include a "statement that the nominee satisfies any legally prescribed qualifications and any other information the nominating person feels be helpful to the appointing authority." (May include employment, community service experience, or education that would be pertinent to this appointment)

RN and nurse practitioner 1976-2016 (40 yrs) -
retired May 2016
served as officer in USAF 1978-1984
volunteer & member Friends of Aitkin Library Apr 2016-
active member First Lutheran Church as present
organist/pianist and parish nurse
BS degree 1975 and MS degree 1989
I have a passion for books and reading

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.

Rebecca May

Signature of Applicant

8-1-16

Date

If applicant is being nominated by another person or group, the above signature indicates consent to nomination.

Is this application submitted by appointing authority? Yes _____ No X

Is this application submitted at the suggestion of appointing authority? Yes _____ No X

Please return application to the Aitkin County Administrator's office, located at
217 2nd Street NW - Room 130, Aitkin, MN 56431

NAME OF APPLICANT:

Rebecca May

**MINNESOTA OPEN APPOINTMENT ACT
APPLICATION FOR SERVICE ON COUNTY/STATE AGENCY**

NAME OF AGENCY OR COMMITTEE YOU WISH TO SERVE ON:

EAST CENTRAL REGIONAL Library Board

AUG 02 2016

AITKIN COUNTY COMMISSIONER DISTRICT # 1

Minnesota Statutes 15.0597, state that the application shall include a "statement that the nominee satisfies any legally prescribed qualifications and any other information the nominating person feels be helpful to the appointing authority." (May include employment, community service experience, or education that would be pertinent to this appointment)

My application is due to my passion for
reading and a lifetime use of libraries
I have served on both non profit boards
as well as County appointments (Aitkin
County Health & Human Service Board)
A strong commitment to Aitkin County.

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.

Bene Larson
Signature of Applicant

7/28/16
Date

If applicant is being nominated by another person or group, the above signature indicates consent to nomination.

Is this application submitted by appointing authority? Yes _____ No X

Is this application submitted at the suggestion of appointing authority? Yes _____ No X

**Please return application to the Aitkin County Administrator's office, located at
217 2nd Street NW – Room 130, Aitkin, MN 56431**



Aitkin County Board of Commissioners Agenda Request Form

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Agenda Item #

Requested Meeting Date: August 23, 2016

Title of Item: Committee Reports

REGULAR AGENDA		Action Requested by: County Business	
Committee	Freq.	Schedule	Current Board Representatives
Association of MN Counties (AMC) Environment & Natural Resources Policy General Government Health & Human Services Indian Affairs Task Force Public Safety Committee Transportation Policy			Commissioner Brian Napstad Commissioner Anne Marcotte HHS Director Tom Burke HHS Director Tom Burke Commissioner Laurie Westerlund Commissioner Don Niemi
Aitkin Airport Commission	Monthly	1 st Thursday	Wedel
Aquatic Invasive Species (AIS)	Monthly	3 rd Thursday	Wedel and Napstad
Aitkin County CARE Board			Westerlund
Aitkin County Water Planning Task Force	Bi-monthly	3 rd Wednesday	Wedel
Aitkin Economic Development Administration	As needed		Wedel
Arrowhead Counties Association	8 or 9x yearly	1x a month	Niemi and Marcotte
Arrowhead Economic Opportunity Agency	Quarterly		Westerlund
Arrowhead Regional Development Council	Monthly	3 rd Thursday	Niemi
ATV Committee	As needed		Napstad and Marcotte
Big Sandy Lake Management Plan	Monthly	2 nd Thursday	Napstad, Alt. Marcotte
Central MN Corrections	Monthly	3 rd Wednesday	Wedel, Westerlund
Development Achievement Center	Monthly	3 rd Thursday	Westerlund, Alt. Niemi
East Central Regional Library Board	Monthly	2 nd Monday	Niemi
Economic Development	Monthly	1 st Wednesday	Marcotte and Niemi
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Marcotte and Napstad
Extension	4x year	Monday	Wedel and Westerlund
Facilities/Technology	As needed		Wedel and Napstad
Forest Advisory	Every other month	3 rd Tues of even numbered mths	Marcotte and Napstad
H&HS Advisory (Liaison)	Monthly except July	1 st Wednesday	Westerlund and Marcotte
Historical Society (Liaison)	Monthly	4 th Wednesday	Wedel
HRA	Monthly	4 th Monday	Westerlund
Investment	As needed		All Commissioners
Joint Powers Natural Resource Board	Monthly	Last Monday	Napstad and Land Cmr Jacobs
Labor Management	Quarterly	Varies	Wedel, Alt. Westerlund
Lakes and Pines	Monthly	3 rd Monday	Niemi, Alt. Marcotte
Law Library	Quarterly	Set by Judge	Niemi
McGregor Airport Commission	Monthly	1 st Wednesday	Napstad
Mille Lacs Fisheries Input Group			Westerlund
Mille Lacs Watershed	Monthly	3 rd Monday	Niemi, Westerlund
Mississippi Headwaters Board	Monthly	3 rd Friday	Napstad
MN Rural Counties Caucus	8x year	Varies	Niemi, Alt. Marcotte
NE MN Office Job Training	As called		Napstad
Northeast MN ATP	2x year		Niemi and Engineer Welle
Northeast Waste Advisory Committee	Quarterly	2 nd Monday	Napstad, Alt. Westerlund
Northern Counties Land Use Coordinating Board	Monthly	1 st Thursday	Napstad, Alt. Marcotte
Ordinance	As needed		Napstad and Marcotte
Park Commission	Monthly	2 nd Monday	Westerlund
Personnel/Insurance	As needed		Marcotte and Wedel
Planning Commission	Monthly	3 rd Monday	Westerlund
Snake River Watershed	Monthly	4 th Monday	Niemi
Sobriety Court	Monthly	3 rd Tuesday	Wedel
Solid Waste Advisory	As needed		Napstad and Westerlund
Toward Zero Deaths	Monthly	2 nd Wednesday	Wedel
Tri-County Community Health Services	Quarterly & as needed	2 nd Thursday	Westerlund