

**AITKIN COUNTY HEALTH & HUMAN SERVICES
BOARD MEETING MINUTES
December 28, 2010**

I. Call to Order

The Aitkin County Board of Commissioners met this 28th day of December, 2010, at 9:00 a.m. as the Aitkin County Health & Human Services Board, beginning with the Pledge of Allegiance, with the following members present: Chairperson Paul Bailey, Commissioners Brian Napstad, Galen Tveit, Mark Wedel; and Laurie Westerlund; and others present included: Patrick Wussow, County Administrator; Tom Burke, Director; Staff Members Susan Cebelinski & Sue Tange, Social Service Supervisors; Eileen Foss, Income Maintenance Supervisor; Cynthia Bennett, Public Health Supervisor; Kathy Ryan, Fiscal Supervisor; Julie Lueck, Clerk to the Health & Human Services Board; and guests; Nanci Sauerbrei, Aitkin Independent Age; Roberta Elvecrog, DAC & HHS Advisory; Cheryl Meld & Bob Lewis, HHS Advisory Committee Members; Georgia Johnson & Gary Lamke, Citizens.

II. Pledge of Allegiance

III. Approval of Agenda

Motion by Commissioner Napstad, seconded by Commissioner Wedel, and carried; the vote was to approve the agenda as mailed.

IV. Review November 23, 2010 Health & Human Service Board Minutes

Motion by Commissioner Wedel, seconded by Commissioner Westerlund, and carried; the vote was to approve the November 23, 2010 Health & Human Services Board Meeting Minutes as mailed.

V. Review Bills

Motion by Commissioner Napstad, seconded by Commissioner Tveit, and carried; the vote was to approve the bills as presented this date.

VI. General/Miscellaneous Information

- A. Appointment of Candidates to Health & Human Service Advisory Committee
Continue Terms for: Kami Genz, Dave Leaf, Cheryl Meld, Sandy Silver
New Member Applicants: Mickey Gault and Kathy Barker
Motion by Commissioner Westerlund, seconded by Commissioner Wedel, and carried; the vote was to authorize the appointment of Kami Genz, Dave Leaf, Cheryl Meld, and Sandy Silver for an additional two year term as returning members and Mickey Gault and Kathy Barker to two year terms as new members on the Aitkin County Health & Human Services Advisory Committee.
- B. Proposed Health & Human Services Board Dates for 2011
Motion by Commissioner Westerlund, seconded by Commissioner Tveit, and carried; the vote was to set the Health & Human Services Board Dates for 2011 with the December meeting set for the 20th.
- C. Dedicate IT Funds – Tom Burke discussed the IT Funds and identified the upcoming changes and need to involve ourselves financially for not only Income Maintenance, but also Child Support and Public Health. No decision was made at this time to dedicate funds.

VII. Contracts:

- A. Ambulance Service Contracts for the period January 1, 2011, through December 31, 2011, between Aitkin County Health & Human Services and:
1. Isle Ambulance Service, Isle, MN
 2. McGregor Area Ambulance Service, McGregor, MN
 3. Meds-I Ambulance Services, Grand Rapids, MN
 4. North Memorial Medical Transportation Services, Robbinsdale, MN

Motion by Commissioner Wedel, seconded by Commissioner Tveit, and carried; the vote was to approve and authorize the Board Chair to sign the Ambulance Service Contracts for the period January 1, 2011, through December 31, 2011, between Aitkin County Health & Human Services and:

1. *Isle Ambulance Service, Isle, MN*
2. *McGregor Area Ambulance Service, McGregor, MN*
3. *Meds-I Ambulance Services, Grand Rapids, MN*
4. *North Memorial Medical Transportation Services, Robbinsdale, MN*

- B. Purchase of Service Agreement between ACHHS and CORE Professional Services, Brainerd, for the period January 1, 2011 to December 31, 2011 to furnish psychological evaluations and tests ordered by the court system.

Motion by Commissioner Wedel, seconded by Commissioner Tveit, and carried; the vote was to approve and authorize the Board Chair to sign the Purchase of Service Agreement between ACHHS and CORE Professional Services, Brainerd, for the period January 1, 2011 to December 31, 2011 to furnish psychological evaluations and tests ordered by the court system.

- C. Purchase of Service Agreement between ACHHS and Northern Psychiatric Associates, Baxter, for the period January 1, 2011 to December 31, 2011 to furnish Diagnostic Assessments and psychological testing.

Motion by Commissioner Wedel, seconded by Commissioner Tveit, and carried; the vote was to approve and authorize the Board Chair to sign the Purchase of Service Agreement between ACHHS and Northern Psychiatric Associates, Baxter, for the period January 1, 2011 to December 31, 2011 to furnish Diagnostic Assessments and psychological testing.

- D. Purchase of Service Agreement for the period January 1, 2011 to December 31, 2011 to provide a therapeutic program targeted to families whose children are at risk of permanent out-of-home placement between ACHHS and:

1. Laurie Boser, LICSW, Pierz,
2. Francine Trtanj, LICSW, Fort Ripley

Motion by Commissioner Wedel, seconded by Commissioner Tveit, and carried; the vote was to approve and authorize the Board Chair to sign the Purchase of Service Agreement for the period January 1, 2011 to December 31, 2011 to provide a therapeutic program targeted to families whose children are at risk of permanent out-of-home placement between ACHHS and:

1. *Laurie Boser, LICSW, Pierz,*
2. *Francine Trtanj, LICSW, Fort Ripley*

- E. Purchase of Service Agreement between ACHHS and New Pathways, Inc., Cambridge, for the period January 1, 2011 to December 31, 2011 to furnish services to homeless families with children from Aitkin County.

Motion by Commissioner Wedel, seconded by Commissioner Tveit, and carried; the vote was to approve and authorize the Board Chair to sign the Purchase of Service Agreement between ACHHS and New Pathways, Inc., Cambridge, for the period January 1, 2011 to December 31, 2011 to furnish services to homeless families with children from Aitkin County.

- F. Purchase of Service Agreement for the period January 1, 2011 to December 31, 2011 for MFIP Employment & Training Services between ACHHS and:
1. Arrowhead Economic Opportunity Agency, Virginia
 2. Northeast Minnesota Office of Job Training, Virginia

Motion by Commissioner Wedel, seconded by Commissioner Tveit, and carried; the vote was to approve and authorize the Board Chair to sign the Purchase of Service Agreement for the period January 1, 2011 to December 31, 2011 for MFIP Employment & Training Services between ACHHS and:

1. Arrowhead Economic Opportunity Agency, Virginia
2. Northeast Minnesota Office of Job Training, Virginia

- G. Agreement between ACHHS and Northland Counseling Center, Grand Rapids, for the period January 1, 2011 to December 31, 2011 for Detox Services.

Motion by Commissioner Wedel, seconded by Commissioner Tveit, and carried; the vote was to approve and authorize the Board Chair to sign the Agreement between ACHHS and Northland Counseling Center, Grand Rapids, for the period January 1, 2011 to December 31, 2011 for Detox Services.

- H. Purchase of Service Agreement between ACHHS and Sunnah H. Maki and Shane M. Doesken, Duluth, for the period September 1, 2010 to March 31, 2013 for Respite Care Services.

Motion by Commissioner Napstad, seconded by Commissioner Westerlund, and carried; the vote was to approve and authorize the Board Chair to sign the Purchase of Service Agreement between ACHHS and Sunnah H. Maki and Shane M. Doesken, Duluth, for the period September 1, 2010 to March 31, 2013 for Respite Care Services.

VIII. Administrative Reports:

- A. Caseload Update & Graph – Eileen Foss, Income Maintenance Supervisor, noted that MNCare has 1,001 cases in Aitkin County of which we administer 522 here in Aitkin. We feel our turnaround time is much quicker than at the State and we can provide better service delivery for the clients with our ability to assist clients that don't qualify for MNCare and work directly with them to access the programs they qualify for.
- B. Financial & Transportation Reports – Kathy Ryan, Fiscal Supervisor, noted we are waiting for the second half market value credit aid to be posted after the month end. We are running on budget and there are no concerns.

IX. Committee Reports from Commissioners

- A. H&HS Advisory Committee - Commissioners Westerlund and/or Tveit
Meeting updates from Committee Members: Cheryl Meld & Bob Lewis
See attached minutes from the December 1st meeting. Comm. Westerlund noted that we had a presentation by Jess Luce regarding the Baby Boomer issues and Aging Communities. Bob Lewis noted it focused on preparing our communities for the aging population. Cheryl Meld, on behalf of the Advisory Committee, wanted to recognize Commissioner Tveit for his participation in and support of the Advisory Committee during his time on the Board and extend that appreciation to Commissioner Westerlund for her work on the Board.
- B. AMC Children's Mental Health - Commissioner Bailey noted he put in an application for an appointment on the committee and their next meeting is in February, 2011. He strongly supports the Mental Health programs in the schools as early intervention and transition from school to the workforce via colleges, trade schools, etc.
- C. CHS – Commissioner Bailey noted he will attend the January meeting of the Community Health Board as the December meeting was canceled due to poor weather.

D. AEOA / NEMOJT Committee Updates – Commissioner Napstad noted there was no NEMOJT meeting and he was unable to attend the AEOA meeting due to a conflict in scheduled meetings.

X. Adjournment:

Next Meeting – January 25, 2011

Motion by Commissioner Wedel, seconded by Commissioner Napstad, and carried; the vote was to adjourn the meeting at 10:03 a.m.

Paul Bailey, Chairperson

Tom Burke, Director
Aitkin County Health & Human Services

Julie Lueck, Clerk to Aitkin County Health & Human Services Board

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