

**AITKIN COUNTY HEALTH & HUMAN SERVICES  
BOARD MEETING MINUTES  
November 23, 2010**

**I. Call to Order**

The Aitkin County Board of Commissioners met this 23rd day of November, 2010, at 9:02 a.m. as the Aitkin County Health & Human Services Board, beginning with the Pledge of Allegiance, with the following members present: Chairperson Paul Bailey, Commissioners Brian Napstad, Galen Tveit, Mark Wedel; and Laurie Westerlund; and others present included: Patrick Wussow, County Administrator; Tom Burke, Director; Staff Members Susan Cebelinski, Social Service Supervisor; Eileen Foss, Income Maintenance Supervisor; Kathy Ryan, Fiscal Supervisor; Julie Lueck, Clerk to the Health & Human Services Board; and guests; Nanci Sauerbrei, Aitkin Independent Age; Roberta Elvecrog, DAC & HHS Advisory; Cheryl Meld, HHS Advisory Committee Member; Chris Hamdorf, HHS Staff Member, Georgia Johnson, Citizen; Don Niemi, Commissioner Elect; Mike Delfs, Riverwood HealthCare Center; Kari Paulsen & Ray Garmaker, NEMOJT, and Aileen DeMenge & Laura Prettyman, AEOA, Aitkin Workforce Center; Senator Tom Saxhaug.

**II. Pledge of Allegiance**

**III. Approval of Agenda**

*Motion by Commissioner Napstad, seconded by Commissioner Westerlund, and carried; the vote was to approve the agenda as mailed.*

**IV. Review October 26, 2010 Health & Human Service Board Minutes**

*Motion by Commissioner Wedel, seconded by Commissioner Tveit, and carried; the vote was to approve the September 28, 2010 Health & Human Services Board Meeting Minutes as mailed.*

**V. Review Bills**

*Motion by Commissioner Napstad, seconded by Commissioner Wedel, and carried; the vote was to approve the bills as presented this date.*

**VI. General/Miscellaneous Information**

- A. Senator Tom Saxhaug updated the Board on legislative issues and anticipated changes.
- B. Riverwood HealthCare Center – Mike Delfs – Updated the Board on GAMC which saw some considerable changes. A big change he noted is that the Coordinated Care Delivery Systems are all in the cities now and that there is a fund in place for those facilities not in the CCDS. He also noted that MNCare is not a good replacement for GAMC as MNCare has a \$10,000 cap for hospital in-patient care. There are concerns as to what the solvency of MNCare will be if all patients move into it.
- C. Workforce Center – Kari Paulsen & Ray Garmaker, NEMOJT  
Aileen DeMenge & Laura Prettyman, AEOA  
Ray Garmaker handed out and reviewed a packet of information and then went on to explain the dynamics of the two agencies (NEMOJT & AEOA) who make up the Workforce Center in Aitkin. Each of the workers explained to the Board the various programs they work with. It was noted the success of the Workforce Center is directly related to their ability to work together and work positively with other entities including the financial workers at HHS.

## **VII. Contracts:**

- A. WIC Agreements for the period January 1, 2011, through December 31, 2011, between Aitkin County Health & Human Services and:
1. Hill City School District # 2
  2. Malmo Bethesda Lutheran Church
  3. McGrath Zion Lutheran Church
  4. McGregor Independent School District # 4
- Motion by Commissioner Wedel, seconded by Commissioner Napstad, and carried; the vote was to approve and authorize the Board Chair to sign the WIC Agreements for the period January 1, 2011, through December 31, 2011, between Aitkin County Health & Human Services and:*
1. Hill City School District # 2
  2. Malmo Bethesda Lutheran Church
  3. McGrath Zion Lutheran Church
  4. McGregor Independent School District # 4
- B. CMHS Services Agreement for 2011 – 2015 – Agreement to Provide Professional Services Between Aitkin County and TriMin Systems, Inc., St. Paul, MN.
- Motion by Commissioner Westerlund, seconded by Commissioner Napstad, and carried; the vote was to approve and authorize the Board Chair to sign the CMHS Services Agreement for 2011 – 2015 – Agreement to Provide Professional Services between Aitkin County and TriMin Systems, Inc., St. Paul, MN.*
- C. Cooperative Agreement Under Title IV-D With Aitkin County Health & Human Services, the Aitkin County Sheriff, and The Aitkin County Attorney for the period January 1, 2011 to December 31, 2012.
- Motion by Commissioner Wedel, seconded by Commissioner Westerlund, and carried; the vote was to approve and authorize the Board Chair to sign the Cooperative Agreement Under Title IV-D With Aitkin County Health & Human Services, the Aitkin County Sheriff, and The Aitkin County Attorney for the period January 1, 2011 to December 31, 2012.*

## **VIII. Administrative Reports:**

- A. Caseload Update & Graph – Eileen Foss, Income Maintenance Supervisor, reviewed the numbers that continue to rise.
- B. Financial & Transportation Reports – Kathy Ryan, Fiscal Supervisor, noted the fund balance for year end 2009 was \$4.4 million and it is just over \$3 million so far in 2010 due to the fact that the second half levy has not yet been posted.
- C. NACO Health Steering Committee Confirmation – Tom Burke - *Motion by Commissioner Napstad, seconded by Commissioner Westerlund, and carried; the vote was to approve Tom Burke for membership on the NACO Steering Committee to include traveling and attending out of state meetings as necessary.*

## **IX. Committee Reports from Commissioners**

- A. H&HS Advisory Committee - Commissioners Westerlund and/or Tveit
- Meeting updates from Committee Members: Cheryl Meld & Julie Orbeck
- See attached minutes from the November 3<sup>rd</sup> meeting. Commissioner Tveit updated the Board that a report from Eileen Foss on the Food Support Program changes was presented. Sue Tange presented on the Child Abuse Prevention Council and Amy Wyant talked about the Aitkin County Active Living Concept proposal. Cheryl Meld talked about Sue Tange's CAPC presentation and the fact they have a Radiothon and auction to raise money that benefits Aitkin County. Also there is a need for more representation on the CAPC Council. They also received

