

**AITKIN COUNTY HEALTH & HUMAN SERVICES
BOARD MEETING MINUTES
January 26, 2010**

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I. Call to Order

The Aitkin County Board of Commissioners met this 26th day of January, 2010, at 9:00 a.m. as the Aitkin County Health & Human Services Board, beginning with the Pledge of Allegiance, with the following members present: Chairperson Paul Bailey, Commissioners Brian Napstad, Galen Tveit, Mark Wedel and Laurie Westerlund; and others present included: Patrick Wussow, County Administrator; Tom Burke, Director; Staff Members Susan Cebelinski & Sue Tange, Social Service Supervisors; Ruth Sundermeyer, Child Support & Collections Supervisor; Cynthia Bennett, Public Health Supervisor; Eileen Foss, Income Maintenance Supervisor; Kathy Ryan, Fiscal Supervisor; Julie Lueck, Clerk to the Health & Human Services Board; and guests; Nanci Sauerbrei, Aitkin Independent Age; Roberta Elvecrog, DAC; Dave Leaf and Cheryl Meld, Health & Human Service Advisory Committee Members; and Gary Lamke and Ken Gobel, Citizens.

II. Pledge of Allegiance

III. Approval of Agenda

Motion by Commissioner Westerlund, seconded by Commissioner Napstad, and carried; the vote was to approve the revised agenda as presented this date.

IV. Review December 22, 2009 Health & Human Service Board Minutes

Motion by Commissioner Napstad, seconded by Commissioner Tveit, and carried; the vote was to approve the December 22, 2009 Health & Human Services Board Meeting Minutes as mailed

V. Review Bills

Motion by Commissioner Napstad, seconded by Commissioner Westerlund, and carried; the vote was to approve the bills as presented this date.

VI. General/Miscellaneous Information

A. Out-of-State Travel Request – Sue Tange, Soc. Srv. Supervisor – Motion by Commissioner Wedel, seconded by Commissioner Westerlund, and carried, the vote was to approve the request for out-of-state travel by Sue Tange to travel to Miami from February 10 to February 13, 2010 as part of the community collaborative chosen by the Family Violence Prevention Fund to attend the National Institute on Fatherhood and Domestic Violence because Aitkin County is the fiscal agent for the Safe Havens: Supervised Visitation and Safe Exchange grant. The training opportunity is funded totally by the Office on Violence Against Women to include air, hotel and other travel expenses.

B. Child Support Update – Tom Burke/Ruth Sundermeyer – Options for Child Support was discussed with the Board with respect to the studies done in 2009 to assess existing program policies, processes, and procedures, and existing automated processes and systems. The recommendation from the DeLoitte Company, who performed the two studies, is to move to a state-operated system as a cost-saving measure. That still leaves some concerns which include: 1-Customer service – study seems to assume the majority of clientele have computers and phones which isn't necessarily true in rural Minnesota. 2-Maintenance of Effort 3- County attorney's involvement (if Ag's office takes over). 4-Possible flawed assumptions in the cost-benefit analysis. 4-If DHS fixed all the issues raised in the BPR study, could we accomplish an increase in MN's cost effectiveness without this major upheaval.

VII. Contracts:

- A. Purchase of Service Agreement between ACHHS and Northern Psychiatric Associates, Baxter, for the period from January 1, 2010, to December 31, 2010. *Motion by Commissioner Wedel, seconded by Commissioner Napstad, and carried, the vote was to approve and authorize the Board Chair to sign the Purchase of Service Agreement between ACHHS and Northern Psychiatric Associates, Baxter, for the period from January 1, 2010, to December 31, 2010.*
- B. Agreement between Northland Counseling Center, Inc., and Aitkin County for Detoxification Services for the period January 1, 2010, through December 31, 2010. *Motion by Commissioner Napstad, seconded by Commissioner Tveit, and carried, the vote was to approve and authorize the Board Chair to sign the Agreement between Northland Counseling Center, Inc., and Aitkin County for Detoxification Services for the period January 1, 2010, through December 31, 2010.*
- C. Purchase of Service Agreement between Aitkin County and Northeast Minnesota Office of Job Training for the period January 1, 2010, to December 31, 2010. *Motion by Commissioner Napstad, seconded by Commissioner Wedel, and carried, the vote was to approve and authorize the Board Chair to sign the Purchase of Service Agreement between Aitkin County and Northeast Minnesota Office of Job Training for the period January 1, 2010, to December 31, 2010.*
- D. Purchase of Service Agreement between Aitkin County and Arrowhead Economic Opportunity Agency for the period January 1, 2010, to December 31, 2010. *Motion by Commissioner Napstad, seconded by Commissioner Wedel, and carried, the vote was to approve and authorize the Board Chair to sign the Purchase of Service Agreement between Aitkin County and Arrowhead Economic Opportunity Agency for the period January 1, 2010, to December 31, 2010.*
- E. Administration Agreement For Purchase of Supplies & Equipment between Aitkin County Health & Human Services and Activstyle Medical Supply, Minneapolis for the period July 1, 2009 to June 30, 2011. *Motion by Commissioner Westerlund, seconded by Commissioner Tveit, and carried, the vote was to approve and authorize the Board Chair to sign the Administration Agreement For Purchase of Supplies & Equipment between Aitkin County Health & Human Services and Activstyle Medical Supply, Minneapolis for the period July 1, 2009 to June 30, 2011.*

VIII. Administrative Reports:

- A. Caseload Update & Information about health care coverage through GAMC for enrollees and applicants– Eileen Foss, Income Maintenance Supervisor, reviewed the caseload history noting that our overall caseload totals have increased by 500 over the past 4 years. Eileen Foss noted that with GAMC ending March 1st, we have 175 individuals currently on GAMC who will be transitioned into Transitional MNCare. For Transitional MNCare, the county is paying that monthly premium which is \$4.00. After their 6 month budget period they will then transition into MNCare which the county has not been paying the premium. The individual have been responsible for the premium which is between \$4 and \$11. If there is ever a break in coverage, there is no coverage until the MNCare application is processed, the premium is paid and they have picked a health plan.

- B. Financial & Transportation Reports– Kathy Ryan, Fiscal Supervisor, reviewed the transportation Report showing a comparison of the transports arranged from 2001 through 2009. She also reviewed the Volunteer Driver Transportation report comparing transports and expenses for June 2009 to January 2010. Kathy then discussed the Financial and Foster Care Reports with the Board.

IX. Committee Reports from Commissioners

- A. H&HS Advisory Committee - Commissioners Westerlund and/or Tveit
Meeting updates from Committee Members: Dave Leaf, Cheryl Meld, & Roberta Elvecrog
See also, attached minutes of the January 6, 2010, meeting. Commissioner Westerlund noted that Paul Kellerman and Dawn Huffman attended the January 6th meeting and gave a presentation on the Adult Day Services Program. Cheryl Meld noted that Roberta Elvecrog was elected as the new H&HS Advisory Committee chairperson and Dave Leaf as the vice-chair. It was noted the committee had a lot of questions about GAMC at their meeting.
- B. AMC Children’s Mental Health - Commissioner Bailey – No meeting was held in January.
- C. CHS – Commissioner Bailey – No meeting was held in January.
- D. Redesign Meeting was held and Commissioner Bailey, Commissioner Westerlund and Tom Burke attended. It was noted that representation from all seven counties in the Arrowhead region were there. The 7 counties will probably not be one service delivery area as it is too big for that. It will probably be broken into a couple smaller units. Because it will take time to reformulate boundaries, it won’t happen very quickly. Lake & Cook counties are a natural combination. We need to look at where people go for service, at population density and other factors that may help determine a particular region. The group will be meeting again March 31st.

X. Adjournment: Next Meeting – February 23, 2010

Motion by Commissioner Napstad, seconded by Commissioner Wedel, and carried; the vote was to adjourn the meeting at 10:06 a.m.

Paul Bailey, Chairperson

Tom Burke, Director
Aitkin County Health & Human Services

Julie Lueck, Clerk to Aitkin County Health & Human Services Board