

**AITKIN COUNTY HEALTH & HUMAN SERVICES  
BOARD MEETING MINUTES  
June 23, 2009**

**I. Call to Order**

The Aitkin County Board of Commissioners met this 23rd day of June, 2009, at 9:01 a.m. as the Aitkin County Health & Human Services Board, beginning with the Pledge of Allegiance, with the following members present: Chairperson J. Mark Wedel; Commissioners Paul Bailey, Brian Napstad, Galen Tveit, and Laurie Westerlund; and others present included: Patrick Wussow, County Administrator; Tom Burke, H&HS Director; Staff Members Susan Cebelinski & Sue Tange, Social Service Supervisors; Cynthia Bennett, Public Health Supervisor; Eileen Foss, Income Maintenance Supervisor; Julie Lueck, Clerk to the Health & Human Services Board; and guests; Kathleen Pakarinen, Aitkin Independent Age; Tricia Martin, Dorothy Biskey & Roberta Elvecrog, Health & Human Service Advisory Committee Members; Bob Harwarth and Gary Lamke, Citizen.

**II. Pledge of Allegiance**

**III. Approval of Agenda**

Motion by Commissioner Napstad, seconded by Commissioner Tveit, and carried; the vote was to approve the agenda as mailed.

**IV. Review May 26, 2009 Health & Human Service Board Minutes**

Motion by Commissioner Westerlund, seconded by Commissioner Napstad, and carried, the vote was to approve the May 26, 2009 Health & Human Service Board Minutes as mailed.

**V. Review Bills**

Motion by Commissioner Napstad, seconded by Commissioner Tveit, and carried; the vote was to approve the bills as presented this date.

**VI. Contracts:**

- A.** Purchase of Service Agreement between ACHHS and Connections FSE Services, Prior Lake for the period July 1, 2008 to June 30, 2009. *Motion by Commissioner Napstad, seconded by Commissioner Westerlund, and carried, the vote was to approve and authorize the Board Chair to sign the Purchase of Service Agreement between ACHHS and Connections FSE Services, Prior Lake for the period July 1, 2008 to June 30, 2009.*
- B.** Purchase of Service Agreement between ACHHS and Consumer Directions, St. Cloud for the period July 1, 2008 to June 30, 2009. *Motion by Commissioner Tveit, seconded by Commissioner Westerlund, and carried, the vote was to approve and authorize the Board Chair to sign the Purchase of Service Agreement between ACHHS and Consumer Directions, St. Cloud for the period July 1, 2008 to June 30, 2009*
- C.** Targeted Case Management – Provider Participation Agreements:
  - 1. Blue Cross Blue Shield BluePlus of Minnesota Provider Serv. Agreement
  - 2. South Country Health Alliance Provider Participation Agreement
  - 3. UCare Minnesota County Participation Agreement
    - a. TCM – MH Addendum & HIPAA Business Assoc. Agreement

The three providers will reimburse as at the State rate.

We have a small pool of recipients who will be impacted, so this will be like a pilot.

This is being done as the State (DHS) wants to cap expenditure growth. They have been unable to control the costs, so they have contracted with the plans to say “no”.

The State is still the safety net.

*Motion by Commissioner Napstad, seconded by Commissioner Tveit, and carried, the vote was to approve and authorize Tom Burke to sign the Targeted Case Management Provider Participation Agreements for the following: Blue Cross Blue Shield BluePlus of Minnesota Provider Service Agreement, South Country Health Alliance Provider Participation Agreement, and UCare Minnesota County Participation Agreement & TCM-MH Addendum & HIPAA Business Associate Agreement.*

## **VII. General/Miscellaneous Information**

### **A. Volunteer Transportation**

- We have recently been told that our DHS approved plans had pieces that were not allowable under MA.
- We cannot charge more than MA limits. No load miles are not reimbursable.
- Health & Human Services would like to use Admin dollars for the rest of this year to gage costs. We will report monthly to the Board of what these costs may entail in order to plan for next year.
- If we do not augment MA rates, we would like lose drivers.

B. Unallotment Impacts – We will see a reduction in county aid and due to a one-time payback split in 09/10 for MH-TCM. We are seeing an increase in federal revenue. We are within our budget and may be able to remain within budget even with the above noted adjustments. Exact numbers are not yet known. We will have those numbers very soon and will share them as soon as possible.

## **VIII. Administrative Reports:**

- A. Financial Report – Kathy Ryan, Fiscal Supervisor is at a conference out of town today. Tom reported not all receipts are in as of this date but we will be a little bit ahead of last year. Probably at \$4.2 with what we have gotten in which is a little better than last year. The additional stats for transportation will be added to Kathy’s monthly report.
- B. Caseload Update – Eileen Foss, Income Maintenance Supervisor updated the Board on the caseloads and applications taken.

## **IX. Committee Reports from Commissioners**

### **A. H&HS Advisory Committee - Commissioners Westerlund and/or Tveit**

Meeting updates from Committee Members: Tricia Martin, Dorothy Biskey & Roberta Elvecrog  
See also, attached minutes of the June 3, 2009, meeting.

Tricia Martin noted that a sub-committee from the advisory committee was formed because they want to look at all senior services in the county to make sure there is accountability for the money that the Board is giving for senior services. The Sub-committee consists of Tricia Martin, Roberta Elvecrog, Dave Leaf, Julie Orbeck and Commissioner Westerlund.

Commissioner Westerlund commented that with all the programs out there and all the money there is out there, she is still seeing a lot of duplication of services. She noted she received a list of providers in the county that also showed a lot of duplication of services.

Commissioner Napstad noted that in the budget process last year there were three organizations presenting their budgets and seeing the same things for three different entities providing the same services. Noting that budget time this year it is going to be very difficult to continue on with redundancies. We are looking at ElderCircle out of Itasca County and Volunteer Services out of Carlton County that do a lot of services under one umbrella and what that allows them to do is go after grants. They bring in a lot of outside dollars and if we consolidated some of our efforts we might be able to go after some of those dollars ourselves and assist the county but also allow for a lot of services. Roberta Elvecrog also spoke of a presentation by Kami Genz who spoke of her CMCC juvenile caseload and some of the statistics related to their programs. Commissioner Westerlund also discussed the presentation on Mental Health Services by Sue Tange and Susan Cebelinski.

- B. AMC Children's Mental Health - Commissioner Bailey – Updated the Board on their Sub-Committee and the topics they will be focusing on this fall with their two youth representatives which include day treatment and the stigma that goes with behavior intervention and support groups, special education, and early intervention in schools.
- C. CHS – Commissioner Bailey updated the Board that they are working on a Statewide Health Improvement Plan (SHIP) to recruit leaders to organize this project which is to start with the education of folks on obesity. WIC is about 62% of our budget and it is much more than nutrition by assisting folks with early intervention. Cynthia noted that the SHIP was the grant application done regionally and we have received unofficial notification that our grant has been accepted with more details to follow.

**X. Adjournment: Next Meeting – July 28, 2009**

Motion by Commissioner Bailey, seconded by Commissioner Westerlund, and carried, the vote was to adjourn the meeting at 10:02 a.m.

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J. Mark Wedel, Chairperson

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Tom Burke, Director  
Aitkin County Health & Human Services

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Julie Lueck, Clerk to Aitkin County Health & Human Services Board