

**AITKIN COUNTY HEALTH & HUMAN SERVICES
BOARD MEETING MINUTES
December 22, 2009**

I. Call to Order

The Aitkin County Board of Commissioners met this 22nd day of December, 2009, at 9:01 a.m. as the Aitkin County Health & Human Services Board, beginning with the Pledge of Allegiance, with the following members present: Vice-Chairperson Paul Bailey, Commissioners Brian Napstad, Galen Tveit, and Laurie Westerlund; and others present included: Patrick Wussow, County Administrator; Tom Burke, Director; Staff Members Susan Cebelinski & Sue Tange, Social Service Supervisors; Cynthia Bennett, Public Health Supervisor; Eileen Foss, Income Maintenance Supervisor; Kathy Ryan, Fiscal Supervisor; Julie Lueck, Clerk to the Health & Human Services Board; and guests; Nanci Sauerbrei, Aitkin Independent Age; Roberta Elvecrog, DAC; Tricia Martin and Cheryl Meld, Health & Human Service Advisory Committee Members; JoLynn Kullhem, AADA; Gary Lamke, Citizen. Commissioner Wedel was absent due to a funeral.

II. Pledge of Allegiance

III. Approval of Agenda

Motion by Commissioner Napstad, seconded by Commissioner Tveit, and carried; the vote was to approve the revised agenda as mailed.

IV. Review November 24, 2009 Health & Human Service Board Minutes

Motion by Commissioner Tveit, seconded by Commissioner Napstad, and carried; the vote was to approve the November 24, 2009 Health & Human Service Board Minutes.

V. Review Bills

Motion by Commissioner Napstad, seconded by Commissioner Tveit, and carried; the vote was to approve the bills as presented this date.

VI. General/Miscellaneous Information

A. Mental Health Maintenance of Effort - FYI – Tom Burke noted this is an update that we have dropped from \$297,000 down to \$123,586 and hope to have it dropped even more. We are looking for some feedback in the next couple months from the Department of Human Services.

B. H&HS Advisory Committee Member Applications – Motion by Commissioner Westerlund, seconded by Commissioner Tveit, and carried; the vote was to approve and appoint the two applicants from District 4 to the Advisory Committee (Jim Carlson and Robert Lewis).

VI. Contracts:

A. Home & Community-Based Waiver Services Contract between AEOA and ACHHS for the period January 1, 2010 through December 31, 2012. Motion by Commissioner Tveit, seconded by Commissioner Westerlund, and carried; the vote was to approve and authorize the Board Chair to sign the Home & Community-Based Waiver Services Contract between AEOA and ACHHS for the period January 1, 2010 through December 31, 2012.

- B. Ambulance Service Contracts for the period January 1, 2010 through December 31, 2010, between ACHHS and;
 - 1. Isle Ambulance Service
 - 2. McGregor Area Ambulance Service
 - 3. Meds-1 Ambulance Service
 - 4. North Memorial Medical Transportation Services

Motion by Commissioner Napstad, seconded by Commissioner Tveit, and carried; the vote was to approve and authorize the Board Chair to sign the Ambulance Service Contracts for the period January 1, 2010 through December 31, 2010, between ACHHS and;

- 1. Isle Ambulance Service
- 2. McGregor Area Ambulance Service
- 3. Meds-1 Ambulance Service
- 4. North Memorial Medical Transportation Services

VII. Administrative Reports:

- A. Caseload Update – Eileen Foss, Income Maintenance Supervisor – Noted caseloads have gone up over 200 since the first of the year. She also noted our concerns about the folks that are coming off their third extension of unemployment and there are no crisis dollars left to assist households without children.
- B. Financial & Transportation Report – Kathy Ryan, Fiscal Supervisor noted that we have pretty much finished off the foster care year expenses and we are looking at about \$130,000 increase over last year. The Transportation Report was reviewed although it is not complete until the end of the year.

IX. Committee Reports from Commissioners

- A. H&HS Advisory Committee - Commissioners Westerlund and/or Tveit
Meeting updates from Committee Members: Tricia Martin, Cheryl Meld, Roberta Elvecrog
See also, attached minutes of the December 2, 2009, meeting. Commissioner Westerlund noted the committee received an update from Jan West on the H1N1 clinics. There was also an update from Tricia Martin on the Senior Services and Susan Cebelinski gave a presentation on Adult Protection. Commissioner Westerlund noted we were going to ask for clarification from Commissioner Napstad as he had talked about Health & Human Services and the high schools. He noted it was a general discussion about how do the schools see us fitting in and us not forcing our programs on the schools which might be the right fit or the wrong fit. Is what we have had traditionally the right model moving forward, or is there a model that the school is saying why doesn't the county do X, Y or Z? Sue Tange noted that staff from our office meet on a monthly basis with each school along with staff from corrections and the county attorney's office. Commissioner Napstad noted the BWSR Board met last week and a fellow from the Department of Health said the H1N1 Incident Command Center is stepping down because it appears it is under control although who knows what could happen as we move into the traditional flu season. Tricia Martin noted that Aitkin County CARE is revising their by-laws and hope to be declared a non-profit in the near future.
- B. AMC Children's Mental Health - Commissioner Bailey would like to hear from the Advisory Committee about the schools in the county providing positive reinforcement for positive behaviors and whether the schools are following this model. AMC-CMH have been discussing and received a presentation on the statewide positive reinforcement for positive behaviors in the school. They are looking at including this in the upcoming

