

AITKIN COUNTY BOARD

August 5, 2008

The Aitkin County Board of Commissioners met this 5th day of August, 2008 at 9:00 A.M. with the following members present: Chairperson J. Mark Wedel, Commissioners Galen "Tweet" Tveit, Paul Bailey, Brian Napstad, Dale Lueck, County Administrator Patrick Wussow, Jim Ratz, County Attorney, and Confidential Administrator's Assistant Missy Kingsley.

Motion by Commissioner Napstad, seconded by Commissioner Lueck and carried, all members voting yes to approve the August 5, 2008 agenda.

Motion by Commissioner Napstad, seconded by Commissioner Lueck and carried, all members voting yes to acknowledge the August 5, 2008 meeting minutes.

Motion by Commissioner Bailey, seconded by Commissioner Tveit all members voting yes to approve the Consent Agenda as follows: Correspondence File: July 22, 2008 – August 4, 2008; B) Approve Minutes: July 15, 2008; C) Approve Commissioner Warrants in the amounts of: General Fund, \$127,741.39, Road and Bridge, \$39,196.52; Health & Human Services, \$674.97; Trust, \$6,687.30; Forest Development, \$14,217.88; Long Lake Conservation Center, \$4,486.09 for a Total of \$193,004.15; D) Removed Letter (D) from Consent Agenda; E) Approve Part-Time Listing; F) Approve date of August 25, 2008 for Sealed Bid Timber Auction; G) Approve Absentee Ballot Boards

Moved: letter H) Authorize Signature to Execute Contract with Neo Gov to 4)-2 on agenda and tabled: The Soil and Water Conservation District to the August 12, 2008 County Board. The County Board added: 7)-C Replacement of Voting Equipment, Count Auditor, Kirk Peysar.

Under consent agenda Commissioner Bailey offered the following Resolution, seconded by Commissioner Tveit vote being taken, all members voting yes it was duly adopted to wit;

BE IT HEREBY RESOLVED, that certain tracts of timber on tax-forfeited lands in Aitkin County will be offered for sale on public auction, without the sale of land at 2:00 pm on August 25, 2008. This will be a sealed bid auction to be held in the Aitkin County Boardroom.

Under consent agenda Commissioner Bailey offered the following Resolution, seconded by Commissioner Tveit vote being taken, all members voting yes it was duly adopted to wit;

RESOLUTION ESTABLISHING AN ABSENTEE BALLOT BOARD
Adopted: August 5, 2008

WHEREAS, Minnesota Statutes 203B.13 authorizes the formation of an Absentee Ballot Board which would examine absentee ballot return envelopes for completeness and accuracy at any time during the 30 days before an election; and

WHEREAS, the Aitkin County Auditor has determined that it would be in the best interest of all voters who find it necessary to vote with an absentee ballot to create an Absentee Ballot Board; and

WHEREAS, this authorization will bring uniformity in the processing of accepting or rejecting returned absentee ballots to Aitkin County elections that would consist of a sufficient number of election judges as provided in Minnesota Statutes 204B.19 and 204B.22; and

CALL TO ORDER

**APPROVED
AMENDED
AGENDA**

**ACKNOWLEDGE
MINUTES**

**CONSENT
AGENDA**

**CORRECTIONS TO
AGENDA**

**RESOLUTION NO.
080508-070**

**RESOLUTION NO.
080508-071**

WHEREAS, this will eliminate the need for election judges to perform this technical and time consuming task on election day wherein the County Absentee Ballot Board can begin this process 30 days prior to an election; and

WHEREAS, this will speed the processing of accepted absentee ballots delivered to the precincts to be incorporated into the vote counts on election day; giving election judges more available time for the voters at the polls; and

WHEREAS, to ensure consistency, the Aitkin County Auditor is requesting complete participation by all municipalities within the County; and

WHEREAS, this Board will consist of the Aitkin County Auditor’s office and election staff; and

WHEREAS, the County Board of Aitkin concurs with this decision and deems it appropriate to authorize creation of an Absentee Ballot Board for the 2008 and all subsequent elections.

NOW, THEREFORE, BE IT RESOLVED, by the Aitkin County Board that an Absentee Ballot Board with the authority granted by Minnesota Statutes 203B.13 be and hereby is established for the 2008 elections and all future elections.

BE IT FURTHER RESOLVED, that when circumstances do not require the convening of the Absentee Ballot Board that the absentee ballots will be processed by the appropriate election judges at each precinct polling location.

BE IT FURTHER RESOLVED, that the Absentee Ballot Board shall convene within the 5 business days prior to each election.

Cindi Hills, Human Resource Manager discussed executing the contract with Neo Gov. This topic will be forwarded on to the August 12, 2008 County Board Meeting.

2009 Aitkin County Budget Appropriations and Dues.
Board discussion with representatives from each appropriation in respect to their budget.
Verbal discussion on Appropriations and Dues:
CMCC-Michael Kafka

BREAK

Verbal discussion on Appropriations and Dues continued:
Committee on Aging-Cheryl Stauter
Kinship-Kimberly Clement
Snake River Watershed-Teresa Bearce
Aitkin Airport-Kathy Brophy
Hartland Animal Rescue Team-Holly Ailts
Senior Companion-Tricia Martin
McGregor Airport-John Walkup
Retired and Senior Volunteer Program (RSVP)-Patrick Wussow
Historical Society/Insurance-Patrick Wussow

**CONTRACT WITH
NEO GOV**

**2009 COUNTY
BUDGET
APPROPRIATIONS
AND DUES**

BREAK

During the meeting, the Board heard updates on the following committees: i) Historical Society
ii) Snake River; iii) Park Board; iv) HRA; v) Extension; vi) BWSR; vii) Forest Advisory

**COMMITTEE
UPDATES**

The Board recessed for lunch at 12:00 pm and reconvened at 1:00 pm in the County Board Room

LUNCH

Motion by Commissioner Bailey, seconded by Commissioner Lueck and carried, all members
voting yes to approve the Final Contract Payment to H & R Construction in the amount of
\$148,034.60, John Welle, Aitkin County Engineer.

**FINAL PAYMENT
TO H & R
CONSTRUCTION**

WHEREAS, Contract No. 20083– Project Nos. S.P. 01-030-01, - County Wide Guard Rail
Installation has in all been completed, and the County Board being fully advised in the premises,

**RESOLUTION NO.
080508-072**

NOW THEN BE IT RESOLVED, That we do hereby accept said completed projects for and in
behalf of the County of Aitkin and authorize final payment to H & R Construction in the amount of
\$148,034.60 as specified herein.

Motion by Commissioner Bailey, seconded by Commissioner Lueck and carried, all members
voting yes to Award the Contract for the Aggregate Base/Shoulder, Bituminous Milling and
Reclamation to Anderson Brothers Construction in the amount of \$2,611,510.48, John Welle,
Aitkin County Engineer.

**AWARD LOW
BIDDER-
ANDERSON
BROTHERS**

WHEREAS, Anderson Brothers Construction was the lowest responsible bidder in the amount of
\$2,611,510.48 for S. P. 01-604-09 (Contract 20085);

**RESOLUTON NO.
080508-073**

NOW THEREFORE, BE IT RESOLVED, That Anderson Brothers Construction be awarded the
contract for the Aggregate Base/Shoulder, Bituminous Milling and Reclamation.

BE IT FURTHER RESOLVED, That the Chairperson of the Aitkin County Board and the
Aitkin County Auditor are hereby authorized and directed to enter into a contract on behalf of
Aitkin County with said low bidder upon presentation of proper contract documents.

**2009 BUDGET
DISCUSSIONS**

Lori Grams, County Treasurer, discussed the department’s 2009 budget with the Board.

**TREASURER’S
OFFICE**

MIS Coordinator Steve Bennett, discussed the department’s 2009 budget with the Board

MIS DEPARTMENT

Motion by Commissioner Bailey, seconded by Commissioner Lueck and carried, all members
voting yes to authorize the County Auditor to work with the insurance company to replace the
damaged equipment.

**VOTING
EQUIPMENT
REPLACEMENT**

Motion by Commissioner Napstad, seconded by Commissioner Lueck and carried, all members voting yes to adjourn the meeting at 2:51 p.m. until Tuesday, August 12, 2008 at 9:00 am.

ADJOURN

J. Mark Wedel, Chairperson
Aitkin County Board of Commissioners

Patrick Wussow, County Administrator