

# AITKIN COUNTY BOARD

## JANUARY 8, 2008

County Administrator Patrick Wussow called the 2008 Board Meeting to order this 8th day of January, 2008 at 9:05am with the following members present: Commissioners Brian Napstad, Dale Lueck, Paul Bailey, J. Mark Wedel, Galen "Tweet" Tveit, County Administrator Patrick Wussow, and Confidential Administrative Assistant Tiffany Gustin.

Motion by Commissioner Lueck, seconded by Commissioner Bailey to nominate Commissioner Wedel as Chairperson for the year 2008.

After no further nominations, four members voted to close the nominations and cast a unanimous ballot in favor of Commissioner Wedel as Chairperson for the year 2008, with Commissioner Wedel abstaining.

County Administrator Wussow passed the gavel to Chairperson Wedel.

Motion by Commissioner Napstad, seconded by Commissioner Lueck to nominate Commissioner Bailey as Vice Chairperson for the year 2008.

Motion by Commissioner Napstad, seconded by Commissioner Lueck and carried, four members voting yes with Commissioner Bailey abstaining, to close the nominations and cast a unanimous ballot in favor of Commissioner Bailey as Vice Chairperson for the year 2008.

Motion by Commissioner Bailey, seconded by Commissioner Napstad and carried, all members voting yes to approve the Consent Agenda as follows: A) Commissioner Warrants as follows: General Fund in the amount of \$238,031.50; Road & Bridge in the amount of \$71,759.07; Health & Human Services in the amount of \$25,701.93; Trust in the amount of \$7,227.32; Forest Development in the amount of \$2,262.07; Long Lake Conservation Center in the amount of \$6,426.25; Total in the amount of \$351,408.14; B) Payroll Report; C) Part-Time Listing; D) Resolution to Acquire Easement on Public Land; E) Start Date for Deputy Treasurer; F) National Center for Missing and Exploited Children; G) Authorize Signatures on Memorandum of Agreement: Extension; H) Auditor Warrants as follows: General Fund in the amount of \$838.00; Long Lake Conservation Center in the amount of \$59,260.82; Total in the amount of \$60,098.82; I) Aitkin County Tourism Grant Advisory Committee Appointments; J) Designation of the "Official County Newspaper"; K) Reaffirm Out-of-State Travel Policy; L) Lawful Gambling License Renewal Application - Form LG200R- McGrath Fire Department Relief Association; M) Approve Revised Recreation Forester Job Description; N) Approve 2008 Compensation Schedule; O) Reaffirm Annual Code of Ethics; P) Report Performance Evaluation Results for Tom Burke.

Under the Consent Agenda, Commissioner Bailey offered the following resolution, seconded by Commissioner Napstad and on vote being taken, all members voting yes, it was duly adopted, to-wit:

**WHEREAS**, Aitkin County plans to reconstruct County State Aid Highway No. 10, from the Junction of County State Aid Highway No. 18 to 6.85 miles North, and

**WHEREAS**, the Aitkin County Board of Commissioners has been apprised of the alignment of said reconstruction of County State- Aid No. 10 (S.P. 01-610-21),

**NOW, THEREFORE BE IT RESOLVED**, the Aitkin County Board of Commissioners hereby authorizes acquisition of right-of-way for permanent easements of State-

CALL TO ORDER

NOMINATION OF BOARD CHAIR

UNANIMOUS BALLOT

PASSING OF GAVEL

NOMINATION OF VICE CHAIR

UNANIMOUS BALLOT

CONSENT AGENDA

RESOLUTION 010808-001

ACQUIRE EASEMENT ON PUBLIC LAND

Owned land for said reconstruction as it pertains to:

- Parcel No. 20 Part of Government Lot 7, Section 34, Township 51N, Range 24W
- Parcel No. 21 Part of Government Lot 6, Section 34, Township 51N, Range 24W
- Parcel No. 22 Part of NE ¼, SW ¼, Section 34, Township 51N, Range 24W
- Parcel No. 26 Part of Government Lot 3, Section 34, Township 51N, Range 24W
- Parcel No. 28 Part of Government Lot 7, Section 27, Township 51N, Range 24W
- Parcel No. 29 Part of NE ¼, SW ¼, Section 27, Township 51N, Range 24W
- Parcel No. 30 Part of S1/2 of Government Lot 6, Section 27, Township 51N, Range 24W
- Parcel No. 32 Part of S1/2 of SE ¼, NW ¼, Section 27, Township 51N, Range 24W
- Parcel No. 33 Part of N1/2 of SE ¼, NW ¼, Section 27, Township 51N, Range 24W
- Parcel No. 38 Part of SW ¼, SE ¼, Section 15, Township 51N, Range 24W
- Parcel No. 39 Part of Government Lot 3, Section 15, Township 51N, Range 24W
- Parcel No. 41 Part of SE ¼, NE ¼, Section 15, Township 51N, Range 24W
- Parcel No. 42 Part of Government Lot 4, Section 14, Township 51N, Range 24W
- Parcel No. 43 Part of SW ¼, NW ¼, Section 14, Township 51N, Range 24W

Under the Consent Agenda, motion by Commissioner Bailey, seconded by Commissioner Napstad and carried, all members voting yes to approve a start date of January 10, 2008 for Deputy Treasurer Becky Roden.

Under the Consent Agenda, motion by Commissioner Bailey, seconded by Commissioner Napstad and carried, all members voting yes to authorize Sheriff Scott Turner to travel to Alexandria, Virginia for a National Center for Missing Exploited Children Chief Executive Officer Seminar from February 3 – 5, 2008.

Under the Consent Agenda, motion by Commissioner Bailey, seconded by Commissioner Napstad and carried, all members voting yes to authorize the necessary signatures on a Memorandum of Agreement between Aitkin County and the University of Minnesota for extension services.

Under the Consent Agenda, motion by Commissioner Bailey, seconded by Commissioner Napstad and carried, all members voting yes to appoint Kathleen Kramer (District 5) and Darlene Maciej (District 3) to three-year terms, ending December 31, 2010, on the Aitkin County Tourism Grant Advisory Committee.

Under the Consent Agenda, Commissioner Bailey offered the following resolution, seconded by Commissioner Napstad and on vote being taken, all members voting yes, it was duly adopted, to-wit:

**BE IT RESOLVED**, that the *Aitkin Independent Age* is hereby designated by the Aitkin County Board of Commissioners as the newspaper in which all official business shall be published.

Under the Consent Agenda, motion by Commissioner Bailey, seconded by Commissioner Napstad and carried, all members voting yes to leave the County's policies regarding out-of-state travel unchanged.

Under the Consent Agenda, Commissioner Bailey offered the following resolution, seconded by Commissioner Napstad and on vote being taken, all members voting yes, it was duly adopted, to-wit:

**ACQUIRE  
EASEMENT ON  
PUBLIC LAND,  
CONTINUED**

**DEPUTY  
TREASURER  
START DATE**

**OUT OF STATE  
TRAVEL FOR  
SHERIFF TURNER**

**AUTHORIZE  
SIGNATURES ON  
MOA**

**TOURISM GRANT  
ADVISORY  
COMMITTEE  
APPOINTMENTS**

**RESOLUTION  
010808-003**

**OFFICIAL  
NEWSPAPER**

**OUT-OF-STATE  
TRAVEL POLICIES**

**RESOLUTION  
010808-002**

<p><b>BE IT RESOLVED</b>, the Aitkin County Board of Commissioners agrees to approve the following Lawful Gambling License Renewal Application - Form LG200R - of the McGrath Fire Department Relief Association:</p> <p>Jacks Shack, which has an address of 29954 State Highway 65, McGregor, MN 55760 – Rice River Township</p> <p>Carlsona Beach Supper Club, which has an address of 34159 State Highway 18, Aitkin, MN 56431 – Wealthwood Township</p>	<p><b>GAMBLING LICENSE RENEWAL</b></p>
<p>Under the Consent Agenda, motion by Commissioner Bailey, seconded by Commissioner Napstad and carried, all members voting yes to approve revisions to the Recreation Forester job description.</p>	<p><b>REVISED REC FORESTER JOB DESCRIPTION</b></p>
<p>Under the Consent Agenda, motion by Commissioner Bailey, seconded by Commissioner Napstad and carried, all members voting yes to approve the 2008 Compensation Schedule which includes a 3% general adjustment.</p>	<p><b>2008 COMPENSATION SCHEDULE</b></p>
<p>Under the Consent Agenda, motion by Commissioner Bailey, seconded by Commissioner Napstad and carried, all members voting yes to reaffirm the Code of Ethics Policy.</p>	<p><b>REAFFIRM CODE OF ETHICS</b></p>
<p>Under the Consent Agenda, motion by Commissioner Bailey, seconded by Commissioner Napstad and carried, all members voting yes to report “outstanding” results on a performance evaluation conducted by the Board for Health and Human Services Director Tom Burke.</p>	<p><b>REPORT EVAL RESULTS FOR BURKE</b></p>
<p>The Board directed the County Administrator to make the following changes to the Rules of Business and Meeting Procedures: roll call vote need not be done alphabetically and an allowance for emergency meetings (without the current 12-hour notice). The changes will be brought back to the Board for approval.</p>	<p><b>RULES OF BUSINESS AND MEETING PROCEDURES</b></p>
<p>The Board discussed its 2008 meeting schedule. It will be presented as part of the Consent Agenda at the next meeting.</p>	<p><b>2008 MTG SCHEDULE</b></p>
<p>The Board discussed setting the County Commissioner salary for 2009. The Board will set the salary at the January 15, 2008 meeting.</p>	<p><b>2009 SALARY: COMMISSIONERS</b></p>
<p>Committee appointments were discussed, and several changes were proposed. Draft resolutions will be presented as part of the Consent Agenda at the next meeting.</p>	<p><b>COMMITTEE APPOINTMENTS</b></p>
<p>Senator Tom Saxhaug and Representative Loren Solberg attended the Board meeting, where the Aitkin County Board of Commissioners and various department heads presented information on Aitkin County’s “Top 5” legislative priorities. Language will be finalized on the rest of the items within Aitkin County’s platform, and that information will be forwarded to Saxhaug and Solberg.</p>	<p><b>SAXHAUG AND SOLBERG VISIT</b></p>
<p>The Board discussed its priority items for 2008. County Administrator Wussow was instructed to draft a list of priority items broken down into categories (based on time sensitivity) and bring them back to the Board for review.</p>	<p><b>2008 PRIORITY ITEMS</b></p>
<p>The Board discussed the format of the agenda. County Administrator Wussow was directed to present the Board with options for including “public comment” time on the Board’s agenda. Chairperson Wedel also requested that a disclaimer regarding the guidelines of that time be</p>	<p><b>AGENDA FORMAT</b></p>

# AITKIN COUNTY BOARD

## JANUARY 8, 2008

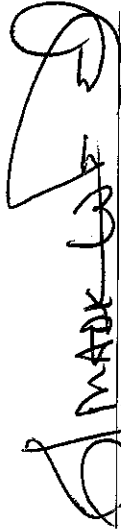
added to the agenda.

During the meeting, the Board heard updates on the following committees: i) Mental Health; ii) Senator Amy Klobuchar Visit; iii) Northern Counties Land Use Coordinating Board; iv) Economic Development; v) Mississippi Headwaters Board.

Motion by Commissioner Napstad, seconded by Commissioner Tveit and carried, all members voting yes to adjourn the meeting at 11:43am until Tuesday, January 15, 2008 at 9:00am.

COMMITTEE  
UPDATES

ADJOURN



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J. Mark Wedel, Chairperson  
Aitkin County Board of Commissioners



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Patrick Wussow, County Administrator